

**APPLICATION FOR BUILDING PERMIT**  
**City of Montezuma, Iowa**

Issuance of the Building Permit will be made solely upon the representation of the undersigned applicant. The City of Montezuma assumes no responsibility for the accuracy of the information furnished, including but not limited to, the location of the property lines. The City of Montezuma retains the right to revoke a building permit invalidly issues, including any rights, which may accrue to adjoining property owners and other affected citizens.

**APPLICANT:** \_\_\_\_\_ **PHONE:** \_\_\_\_\_

**EMAIL ADDRESS:** \_\_\_\_\_

**BUILDING SITE ADDRESS:** \_\_\_\_\_

**DIMENSIONS OF PROPOSED CONSTRUCTION:** \_\_\_\_\_

**CONSTRUCTION MATERIAL:** \_\_\_\_\_

**ESTIMATED COST OF PROPOSED CONSTRUCTION:** \_\_\_\_\_

\*The following information is required for all construction or placement of structures. The application will not be considered with all below-listed information. \*

**LOT SIZE:** \_\_\_\_\_

**DISTANCE FROM FRONT PROPERTY LINE:** \_\_\_\_\_ **FEET**

**DISTANCE FROM REAR PROPERTY LINE:** \_\_\_\_\_ **FEET**

**DISTANCE FROM RIGHT PROPERTY LINE:** \_\_\_\_\_ **FEET (FACING)**

**DISTANCE FROM LEFT PROPERTY LINE:** \_\_\_\_\_ **FEET (FACING)**

It is the property owner's responsibility to have all property lines verified in order to insure that the measurements above are accurate. Before a building permit is issued, we reserve the right to have all property lines staked out so all measurements can be checked. Please initial the following line to verify that you have read the above information. \_\_\_\_\_

**TYPE OF CONSTRUCTION:** RESIDENTIAL \_\_\_\_\_ COMMERCIAL \_\_\_\_\_

**INTENDED PROPERTY USE (MUST BE USED FOR PURPOSE STATED AND NO OTHER):**

**IS THE PROPOSED CONSTRUCTION LOCATED IN THE FIRE ZONE?** \_\_\_\_\_

If yes, have all requirements of Chapter 147 of Montezuma Code of Ordinances been met? If yes, more information will be required.

**PLEASE PROVIDE A DRAWING OF THE PROPOSED CONSTRUCTION IN RELATION TO LOT LINES AND EXISTING STRUCTURES ON THE PROPERTY. PLEASE INCLUDE LOT DIMENSIONS AND STREET NAMES ADJOINING THE PROPERTY AND BE SURE TO DESIGNATE NORTH.**

Please read the following information and initial each line:

- I hereby state the above information is true and correct to the best of my knowledge and belief. \_\_\_\_\_
- I understand that the construction described on this application is not to begin until final approval by the City of Montezuma Zoning Administrator. \_\_\_\_\_
- I understand that if construction begins before final approval, a \$100 fine per day will be assessed against the applicant. \_\_\_\_\_
- I understand that if construction is planned over an existing natural gas line, I am responsible for the cost of materials needed to relocate the gas line. \_\_\_\_\_
- A utility tap fees will be paid as required. \_\_\_\_\_

If a sewer, water or gas tap is required for construction, tap fees will be assessed as follows:

Sewer - \$500; Sewer with lift pump - \$1,000

Water - \$275 for 3/4" line or \$250 for a 1" line

Gas – Fees will be assessed on a site per site basis.

\_\_\_\_\_  
**APPLICANT'S SIGNATURE**

\_\_\_\_\_  
**DATE**

**THE APPLICABLE PERMIT FILING FEE IS DUE WHEN THE PERMIT IS FILED.  
PLEASE MAKE CHECKS PAYABLE TO THE CITY OF MONTEZUMA.**

Building Permit Fee Schedule:

\$100 for commercial activities; and \$50 for residential activities,  
except \$10 for accessory uses that are 200 square feet or less.

\*\*\*\*\*

**THE APPLICATION IS HEREBY: GRANTED \_\_\_\_\_ DENIED \_\_\_\_\_**

**CITY OF MONTEZUMA/ZONING ADMINISTRATOR:**

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Approval Date