

CITY COUNCIL MEETING

July 7th, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, July 7th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, McCaslen, Simpson, Brownell & Bolen

ABSENT: none

ALSO PRESENT: Bret Warden, Mark Ewing, James Jennings, Derek Bates, Simone Bates, Joel Kercheval, Mindy Icenbice, Bill Simonton, Jim Hansen, Keith Rindels, Peggy Morse, Charles Woodrum & Doris Woodrum

The consent agenda was approved on a motion by Councilmember Brownell with a second by Councilmember Simpson. Ayes: all, Nays: none.

Derek Bates resigned as interim director of Montezuma Community Development. He will continue his duties for the next month in order to assist with the transition of responsibilities to his replacement.

Councilmember Simpson moved to approve Resolution #14-07-01: A Resolution Approving the IAMU Gas Operating and Maintenance Plan Revision 04.14 for the Montezuma Municipal Gas Dept. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

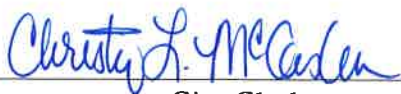
Councilmember Willrich made the motion to approve Montezuma Fire & Ambulance's request to pay the expenses for four (4) EMT's to attend a class and attain advanced EMT certification. Advanced certification will allow our Ambulance service to provide additional services to patients and reduce the tiering charges. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Councilmember McCaslen made the motion to accept the MMS CDBG Contract. Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

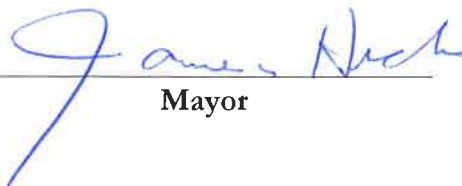
Jim Hansen, Bill Simonton and Keith Rindels were present to discuss water issues caused by the recent heavy rainfall.

Councilmember Willrich made the motion to approve a three-year contract with Iowa Pump Works for pump station inspection services. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 8:21 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

July 21st, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, July 21st, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: McCaslen, Simpson, Brownell & Bolen

ABSENT: Willrich

ALSO PRESENT: Bret Warden, James Jennings & Peggy Morse

The consent agenda was approved on a motion by Councilmember Brownell with a second by Councilmember Bolen. Ayes: all, Nays: none.

Councilmember McCaslen made the motion to approve the Iowa Economic Authority Community Development Block Grant Program Contract for the water/sewer project with a second by Councilmember Simpson. Ayes: all, Nays: none.

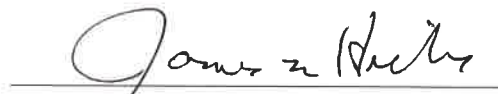
Bret Warden had an estimate from Sheets Excavating for replacing the culvert on West Wood Street. The approximate cost totaled \$19,318. The Council determined that more research needs to be done before a decision is made.

Other items discussed were the broken sidewalk at Larry Reams' residence and how to deter semis from using the wrong streets to get to Montezuma Manufacturing.

The meeting adjourned at 7:47 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

August 4, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, August 4th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, McCaslen, Simpson, Brownell & Bolen

ABSENT: none

ALSO PRESENT: Bret Warden, Mark Ewing, James Jennings, John & Brenda Klos, Mark Floden, Mick Gable

The consent agenda was approved on a motion by Councilmember Willrich with a second by Councilmember McCaslen. Ayes: All, Nays: none.

Discussion was held on the following items: Montezuma Community Development, RVTV's stop in Montezuma, and the gas superintendent position.

John and Brenda Klos were present to discuss concerns regarding water drainage in their neighborhood.

The meeting adjourned at 8:05 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

August 18th, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, August 18th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, McCaslen, Simpson & Bolen

ABSENT: Brownell

ALSO PRESENT: Bret Warden, Mark Ewing, James Jennings & Trevor White

The consent agenda was approved on a motion by Councilmember Willrich with a second by Councilmember McCaslen. Ayes: all, Nays: none.

Discussion was held on Casey's application for a liquor license. Councilmember Simpson moved to deny the application and Councilmember Willrich seconded the motion. Ayes: Willrich, McCaslen & Simpson, Nays: Bolen.

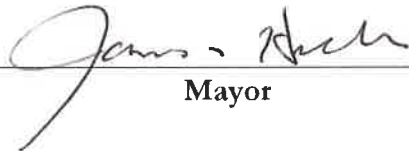
Family Dentistry has requested a handicap parking spot for use by their patients. Councilmember Simpson moved to table the matter until more information could be gathered. McCaslen seconded the motion. Ayes: all, Nays: none.

Supervisor Trevor White was present to inform the Council of his plans to offer abatement for housing developments in the County outside of city limits. This initiative would largely be focused on the lake areas.

The meeting adjourned at 7:48 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

August 25, 2014

The City Council of the City of Montezuma met in special session at City Hall on Monday, August 25th, 2014. The meeting was called to order at 12:00 p.m. with Mayor James M. Hicks presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

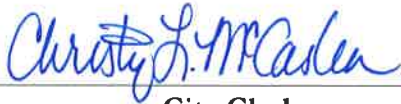
ABSENT: McCaslen

ALSO PRESENT: Whitney Baethke & James Jennings

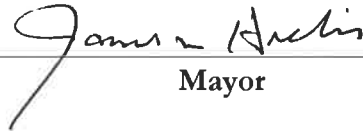
The Mayor called the meeting to order.

Councilmember Simpson made the motion to approve the liquor license submitted by Casey's General Store. Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 12:07 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
September 2nd, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Tuesday, September 2nd, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks presiding.

PRESENT: Brownell, Willrich, Simpso, McCaslen & Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke & James Jennings

The Mayor called the meeting to order.


Councilmember Willrich made the motion to approve the consent agenda. A second was made by Councilmember McCaslen. Ayes: all, Nays: none.

Sheets Excavating, LTD, submitted a bid for \$4,875.00 which includes the cost of removing two old storm intakes, 20 square yards broken concrete, build a new intake and new grate and connect to existing storm sewer with 12" P.V.C., repave with 6" concrete and 32' of standard curb. The repairs would take place at 4th & East Washington Street. Councilmember McCaslen made the motion to approve the bid with a second by Councilmember Bolen. Ayes: all, Nays: none.

The meeting adjourned at 7:33 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

September 15th, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, September 15th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Brownell, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT: Mark Ewing, James Jennings & Mick Gable

The consent agenda was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

Discussion was held on the downtown Façade project and related funding from the Montezuma Light Plant for said project. Region 6 and RDG are preparing to collect bids once they receive all the signed easements. Councilmember Willrich moved to approve the Façade Easement Agreements and Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

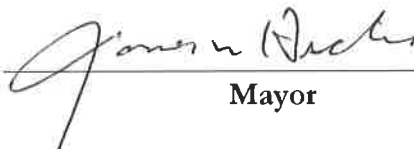
Councilmember Bolen moved to approved Resolution Number 14-19-01: A Resolution of the City Council of Montezuma, Iowa, Approving the 2014 Street Financial Report. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

There was brief discussion held on school-sponsored street painting and parking availability on the square.

The meeting adjourned at 7:51 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

October 7, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, October 7, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Brownell, McCaslen, Simpson & Bolen

ABSENT: None

ALSO PRESENT: Brett Warden, Mark Ewing, James Jennings & Florine Swanson.

The consent agenda which consisted of the below-listed items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- Minutes from the September 15th Meeting
- Claims

Florine Swanson of Vision 20/20 was on hand to present the City with a certificate recognizing Montezuma for gender equality on Boards and Commissions.

The Council is going to re-evaluate the existing Covenants for the South Subdivision pursuant to feedback that has been received from community members. The Mayor asked Councilmembers to review the Covenants and be prepared to discuss at a future date.

The City's auditors are requesting an internal fund transfer to eliminate some negative fund balances.


The Council discussed opening separate checking accounts to be utilized for the two CDBG grants the City received and will be administering over the next year. The City's bank signature cards also need updated to reflect the addition of Baethke to the City staff. Councilmember McCaslen moved to approve the setup of two checking accounts for the CDBG Sewer and Façade grants and also the addition of Baethke to the Montezuma State Bank signature card. Council Member Simpson seconded. Ayes: all, Nays: none.

Councilmember Brownell moved to approve a proposal to integrate the Community Development Director duties into Baethke's position. The integration is fiscally beneficial for both MCD and the City, increasing efficiency and allowing for better use of resources. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

There was also discussion held on the best way to route semi-trucks through the City and also the potential need for one hour parking in front of businesses on the square.

The meeting adjourned at 8:28 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

October 20, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, October 20, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Brownell, McCaslen, Simpson & Bolen

ABSENT: None

ALSO PRESENT: Brett Warden, Mark Ewing, James Jennings & Mike Cox.

The consent agenda which consisted of the below-listed items was approved on a motion by Councilmember Willrich with a second by Councilmember Brownell. Ayes: all, Nays: none.

- Minutes from the October 6th Meeting
- Claims

The Council discussed the City's procedures as related to sewer tap fees for new home construction.

Councilmember McCaslen moved to appoint Roxanne Goudy to the Montezuma Library Board. Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

The Council approved the transfer of funds from the South Subdivision IPAIT savings account to the Capital Project fund. Councilmember McCaslen moved and Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

Discussion of the South Subdivision Covenants and related marketing plan was tabled until the November 3rd City Council Meeting.

It was determined that a revised ad will be posted for the vacant gas department position. The revised posting will feature modified qualifications. The gas department must have a superintendent to be recognized by the Iowa Utility Board.

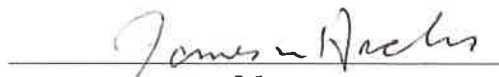
Councilmember Willrich moved to establish two new checking accounts at Montezuma State Bank with the following names: Sewer Grant Project & Façade Grant Project. The authorized signers on both accounts will be Frank Brownell, James Hicks, Christy McCaslen, and Whitney Baethke. Councilmember McCaslen seconded the motion. Ayes: all, Nays: none.

The health insurance renewal options for the City were reviewed, but a selection of a plan for the upcoming year was tabled until a special meeting to be held Monday, October 27, 2014.

The meeting adjourned at 9:11 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
October 27, 2014

The City Council of the City of Montezuma met in special session at City Hall on Monday, October 27th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke

The Mayor called the meeting to order.

Councilmember Simpson made the motion to accept the proposed health insurance quote with a second by Councilmember McCaslen. Ayes: all, Nays: none.


Councilmember McCaslen made the motion to table the discussion on the subdivision application fee until more information has been collected. Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

The Mayor informed the Council that Mike Cox is going to take the Gas Superintendent position. A new ad has been sent out for publication with differing qualifications for the new gas position.

The meeting adjourned at 7:54 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

November 4, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Tuesday, November 4th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT: Wes Pargeon, James Jennings, Bret Warden, Mark Ewing

The consent agenda which consisted of the below-listed items was approved on a motion by Councilmember Brownell with a second by Councilmember Bolen. Ayes: all, Nays: none.

- Minutes of the October 20th City Council Meeting and October 27th Special Meeting
- Claims

Wes Pargeon was present to discuss the City's sewer tap fees and procedures. It is now the City's procedure to bill customers prior to utilities being tapped.


The Council reviewed and revised the South Subdivision Covenants. The revised covenants will be re-drafted and recorded.

Resolution #14-11-01, A Resolution of the city Council of the City of Montezuma, Iowa Setting Fees for Subdivision Plats was approved on a motion by Councilmember Bolen and a second by Councilmember Brownell. Ayes: all, Nays: none.

The meeting adjourned at 9:30 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
November 17, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, November 17th, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, McCaslen & Bolen

ABSENT: Simpson

ALSO PRESENT: Bret Moyer, James Jennings, Bret Warden, Mark Ewing

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- November 4, 2014 Minutes
- Claims

Craig Johnstone was present to answer any questions regarding the proposed Evening Shade Subdivision, being developed by Charlie Sheets. Mr. Johnstone discussed some of the issues with the 40 acre subdivision and requested the Council's approval. The preliminary plat was approved on a motion by Councilmember Willrich and a second by Councilmember McCaslen. Ayes: all, Nays: none.

Bret Moyer is seeking to open a gunsmith business in his home. Councilmember McCaslen made a motion to approve the business and authorize C. McCaslen to send a letter of approval to the ATF. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

The presented Annual Financial Report for FY2014 was approved on a motion by Councilmember McCaslen and a second by Councilmember Brownell. Ayes: all, Nays: none.

The Lions Club has requested permission to place signs at the entrances to town. Councilmember McCaslen moved to approve the request and a second was made by Councilmember Bolen. Ayes: all, Nays: none.

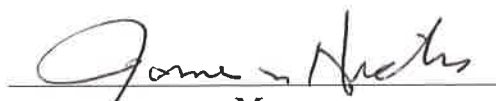
Councilmember Bolen made the motion to approve the revision of the South Subdivision Covenants with a second from Councilmember Brownell. Ayes: all, Nays: none. The new covenants will be filed with the Recorder at the Courthouse and made available to the public on the City's website.

The marketing of the lots on the south subdivision was discussed. The Council made some recommendations regarding slashing the prices. W. Baethke will bring a marketing plan to the next Council meeting.

The meeting adjourned at 8:08 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
December 1, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, December 1, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich & Bolen

ABSENT: Simpson & McCaslen

ALSO PRESENT: James Jennings, Bret Warden, Mark Ewing

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- November 17, 2014 Minutes
- Claims
- Casey's Liquor License Refund

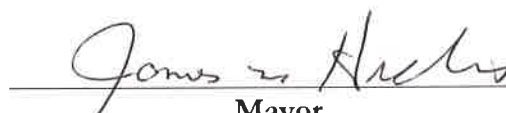
Further discussion of the South Subdivision was tabled to the December 15th meeting on a motion by Councilmember Willrich and a second by Councilmember Bolen. Ayes: all, Nays: none.

Sewer Superintendent Brett Warden spoke with the Council about a truck for the department. The current truck is no longer operational, and it will require considerable resources to get it running.

The meeting adjourned at 7:55 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
December 15, 2014

The City Council of the City of Montezuma met in regular session at City Hall on Monday, December 15, 2014. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT: James Jennings, Bret Warden, Mark Ewing

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- December 1, 2014 Minutes
- Claims
- Baethke Tax Abatement Application

The City Attorney contract for the upcoming calendar year was reviewed by the Council and approved on a motion by Councilmember Brownell and a second by Councilmember Willrich. Ayes: all, Nays: none.

Scott Pottorff was present to discuss a few revisions to the scope of the CDBG sewer project. MMS has taken over the necessary environmental study activities. The changes will add approximately \$40,000 to the overall cost of the project. Tentatively, MMS would like to open bids on February 12th, 2015. Councilmember Bolen moved to accept the changes and Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

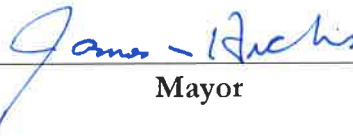
Sewer Superintendent Brett Warden spoke with the Council about a truck for the department. Brownell moved to table the decision until a later Council meeting and Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

A motion was made by Councilmember Simpson to move funds from the Sewer IPAIT account to the Sewer CDBG project account. Brownell seconded the motion and all were in favor.

The meeting adjourned at 8:40 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

January 5, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, January 5, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT:

ALSO PRESENT: James Jennings, Bret Warden, Mark Ewing

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- December 15, 2014 Minutes
- Claims

Councilmember McCaslen made a motion to designate The Record as the official legal newspaper for the City of Montezuma in 2015. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Mayor James Hicks made the following appointments for 2015:

- Mayor Pro Tem – Frank Brownell
- City Attorney – Gilbert Caldwell
- Fire Chief – Chris Widmer
- City Banks – Montezuma State Bank & Peoples Savings Bank


Councilmember Simpson moved to appoint C. McCaslen as the Montezuma City Clerk/Treasurer and W. Baethke as Deputy City Clerk. Councilmember Bolen seconded the motion. Ayes: all, Nays: none.

Councilmember Simpson moved to accept the bids received for the Downtown Façade Rehabilitation Project and award the general contract to Garling. Mayor Hicks will execute all contracts regarding the Façade Project. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Councilmember Brownell moved to table the decision on the purchase of a truck for the sewer department. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 8:22 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

January 19, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, January 19, 2015 following a budget workshop at 6:00 p.m. The meeting was called to order at 7:30 p.m. with appointed Mayor Pro Tem Ron Willrich, presiding.

PRESENT: Willrich, Simpson, McCaslen & Bolen

ABSENT: Brownell

ALSO PRESENT: James Jennings, Bret Warden, Brian Moretz, Cheri Semprini & her fourth grade SPRINT class and their families

Councilmember McCaslen moved to appoint Councilmember Wilrich Mayor Pro Tem in the absence of Hicks and Brownell. Councilmember Simpson seconded the motion. All in favor.

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember McCaslen. Ayes: all, Nays: none.

- January 5, 2015 Minutes
- Claims

Cheri Semprini's fourth grade SPRINT class presented their proposal to renew the City Park. W. Baethke will continue to work with the class to forward the project.

Brian Moretz was present to request the City enter into an easement with him upon his purchase of the property formerly known as Studio 22. The easement is necessary to guarantee access to a garage and shed he will have on the property. Councilmember Simpson moved to approve the agreement and Councilmember Bolen seconded the motion.

Councilmember McCaslen made a motion to reduce the Montezuma School District's building permit application fee. The school will only be asked to reimburse the City for the cost of having the application reviewed by the Zoning Administrator. Councilmember Bolen seconded the motion and all were in favor.

The Council went on to discuss the previously tabled item of a truck for the Sewer Department. The current truck has been out of service for some time and Warden is currently utilizing his own vehicle. Councilmember McCaslen moved to approve the purchase of a new truck at a cost not to exceed \$30,000. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 8:10 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

February 4, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Tuesday, February 3, 2015. The meeting was called to order at 7:45 p.m. with appointed Mayor Pro Tem Ron Willrich, presiding.

PRESENT: Willrich, Simpson, McCaslen & Bolen

ABSENT: Brownell

ALSO PRESENT: Bret Warden, Mark Ewing

Councilmember Simpson moved to appoint Councilmember Wilrich Mayor Pro Tem in the absence of Hicks and Brownell. Councilmember McCaslen seconded the motion. All in favor.

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- January 19, 2015 Minutes
- Claims
- Montezuma Country Club Liquor License Renewal

The Council reviewed the draft budget and made some recommendations. The budget will need to be finalized at the next Council meeting.

Warden reported that Rhonda Guy will be at City Hall on Thursday to discuss the draft wastewater permit issued to the City by the DNR. The permit contains a new set of requirements that will need to be addressed.

The Council discussed annual raises for the City's employees. Councilmember McCaslen made a motion to raise City employee salaries by 2% in FY2016. Councilmember Simpson seconded the motion and all were in favor.

The Council discussed the City's cell phone reimbursement policies as compared to the new procedure recently adopted by Poweshiek County.

The meeting adjourned at 8:30 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

February 16, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, February 16, 2015. The meeting was called to order at 7:35 p.m. with Mayor James L. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT:

ALSO PRESENT: Bret Warden, Mark Ewing, James Jennings

The consent agenda which consisted of the following items was approved on a motion by Councilmember McCaslen with a second by Councilmember Bolen. Ayes: all, Nays: none.

- February 3, 2015 Minutes
- Claims

The Council reviewed the final budget for FY2016. Councilmember Willrich made a motion to approve the budget which was seconded by Councilmember Brownell. All in favor.

Councilmember Simpson then made a motion to set the FY2016 budget for public hearing on March 2nd at 7:30P.M. at City Hall. Councilmember McCaslen seconded the motion. All in favor.

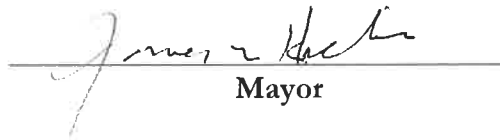
The City Council discussed the South Diamond Development and the related marketing strategies. The City is getting positive feedback on the price and covenant changes that have been made. Several interested parties have come forward to but no lots have been sold yet. Councilmember Simpson made a motion to waive the following fees for South Diamond Development builders until July 1, 2015: sewer tap fee, gas tap fee and building permit application fee. Councilmember Bolen seconded the motion. All in favor. W. Baethke will work with the Water Department and Montezuma Light & Power to explore the potential of having their hookup fees waived as well.

Sewer Superintendent Brett Warden presented some correspondence received

The meeting adjourned at 8:25 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

March 2, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, March 2, 2015. The meeting was called to order at 7:30 p.m. with Mayor James L. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT: None

ALSO PRESENT: Bret Warden, Mark Ewing, James Jennings, Forrest Aldrich

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Simpson. Ayes: all, Nays: none.

- February 16, 2015 Minutes
- Claims

Councilmember Simpson moved to open the public hearing on the FY16 Budget Adoption. Councilmember McCaslen seconded the motion. All in favor. Hearing no discussion, the hearing was closed by a motion from Councilmember McCaslen. Councilmember Brownell seconded the motion for closure. All in favor. Councilmember Brownell made the motion to introduce Resolution 15-03-02: A resolution adopting the annual budget for the fiscal year 2016. Councilmember Willrich moved to approve said Resolution, and a second was made by Councilmember Simpson. Ayes: all, Nays: none.

Mayor Hicks recommended the reappointment of Jim Kivi, Harold Wheeler and Boyd Sparks to the Montezuma Library Board. Councilmember McCaslen moved to approve the Mayor's appointments, and Councilmember Simpson seconded the motion. All in favor.

Councilmember Simpson moved to approve the placement of Lions Club signs at the entrances to town, subject to the installation approval of Street Superintendent Mark Ewing. Councilmember McCaslen seconded the motion and all were in favor.

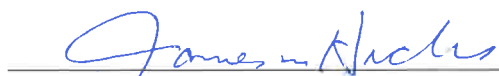
Forrest Aldrich of Veenstra & Kimm, Inc. was present to discuss the City's draft wastewater permit recently issued by the IDNR. He presented several possible courses of action. In the immediate future, the City will be submitting an objection letter to the IDNR – refuting several aspects of the draft permit.

Baethke presented an update of Community Development activities. The Façade Rehabilitation project will begin major construction in April, but before construction starts; asbestos testing will need to be completed.

Mayor Hicks open the submitted bids for the blue sewer department truck. There were three bids to be opened, and the high bid was \$555.55. Warden will contact the high bidder and facilitate the finalization of the transaction.

The meeting adjourned at 9:50 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

March 16, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, March 16, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT: none

ALSO PRESENT: James Jennings, Bret Warden, Mark Ewing, Ryan Hudnut, Dana Coleman and Dave Hall.

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Simpson. Ayes: all, Nays: none.

- March 3, 2015 Minutes
- Claims
- Liquor License – The Depot

The City's pasture lease with Dave Hall was discussed. Councilmember Simpson moved to continue to rent the land to Dave Hall at the current rate. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Dana Coleman presented the City's property and casualty insurance renewal options. The annual premium for the current plan with required additions will decrease \$615.81. Councilmember Willrich moved to approve insurance renewal, effective April 1. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

The Mayor recommended replacing Zack Nelson on the Library Board with Matt Eichenberger. Councilmember McCaslen moved to approve the appointment and Councilmember Brownell seconded the motion. All in favor.

Ryan Hudnut spoke to the Council about disc golf club business. The club will be holding a clean-up day in the next few weeks and will also be hosting a tournament September 26th, 2015.

The Council reviewed the requested sale of an alley near Wheeler Street. Councilmember Simpson moved to table the decision until the Council could gather more information on the utilities that run through the specified alley. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

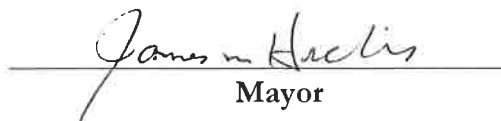
Jerry Hicks has resigned his duties taking care of the City Parks. C. McCaslen will review some options for potentially contracting to have that work done.

M. Ewing discussed some financing options for the new end loader that will allow the City to stay within our current budget. The old end loader trade value will be used as a down payment and a partial payment will be made in July 2015. The balance will then be paid in July 2016 – budget year FY17. Councilmember Brownell moved to purchase the new end loader under the specified agreement. Willrich seconded the motion. Ayes: Brownell, Willrich, Bolen, McCaslen, Nays: Simpson

The meeting adjourned at 8:20 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

April 6, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, April 6, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT: none

ALSO PRESENT: James Jennings, Bret Warden, Mark Ewing, Lynn Carl, Kyle Cook, Scott Pottorff, and Lucas Billesbach

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Simpson. Ayes: all, Nays: none.

- March 16, 2015 Minutes
- Claims
- Liquor License – Supervalu

The Mayor signed a proclamation declaring April Sexual Assault Awareness month.

The mayor accepted the resignation of Fire Chief Chris Widmer and appointed J.R. Shearer the new Fire Chief and Joel Kercheval as Assistant Chief. Councilmember Willrich moved to approve the appointments and Councilmember McCaslen seconded the motion. Ayes: all, Nays: none.

City-wide cleanup day will be held on Monday, May 11th this year with the collaboration of Audas Sanitation.

The Council again reviewed the requested sale of an alley near Wheeler Street. Councilmember Simpson moved to retain possession of the specified alley. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

JEO Consulting, a wastewater engineering firm, presented their credentials to the Council.

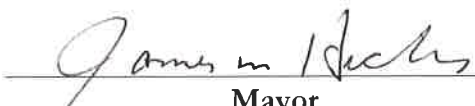
A public hearing was held regarding the letting of the bids for the City's current wastewater system rehab project. Hearing no concerns or comments, the hearing was closed. Councilmember Willrich moved to approve the bids as presented with the addition of two alternates via addendum. Councilmember Bolen seconded the approval, all in favor.

Councilmember McCaslen made a motion approving the contract with Region 6 for the Sewer CDBG grant administration services. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

Kyle Cook was present to inquire about incentives offered by the City for commercial and industrial development. W. Baethke will work with Cook and report back to the Council at the April 20th meeting.

The meeting adjourned at 8:35 p.m.


City Clerk


Mayor

CITY COUNCIL MEETING

April 20, 2015

The City Council of the City of Montezuma met in regular session at City Hall on Monday, April 20, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT: none

ALSO PRESENT: Whitney Baethke, James Jennings, Bret Warden, Mark Ewing, Charlie Sheets, Laura Manatt, Scott Pottorff, and Mike Cox

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Bolen. Ayes: all, Nays: none.

- April 6th, 2015 Minutes
- Claims

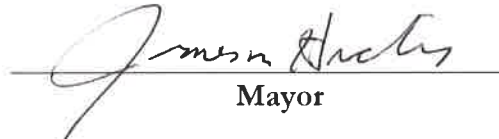
Scott Pottorff, from MMS Consultants, presented the Council with the results from the Sewer CDBG project bid opening. It was determined by the Council that they would like Pottorff to re-examine the project and report back.

Laura Manatt, from Pow I-80, discussed some of the business incentives that are available through the State of Iowa.

The meeting adjourned at 8:37 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

May 4, 2015

The City Council of the City of Montezuma met in regular session at City Hall on May 4, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson, McCaslen & Bolen

ABSENT: none

ALSO PRESENT: Whitney Baethke, James Jennings, Bret Warden, Mark Ewing, Scott Pottorff

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Brownell. Ayes: all, Nays: none.

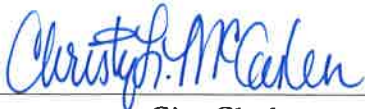
- April 20th, 2015 Minutes
- Claims including Façade Pay Application #2

Councilmember McCaslen moved to approve the FY 15 budget amendment and set a public hearing for Monday, May 18th at 7:30pm at City Hall. Councilmember Willrich seconded the motion. All in favor.

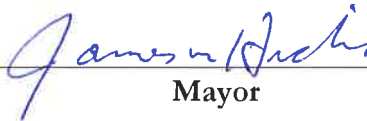
Scott Pottorff, from MMS Consultants, presented the Council with additional options for splitting out the sewer project work. Bidding the project in three separate contracts should provide some cost-savings. Scott also presented the Council with an alternative option for the third phase of the project that would involve building an additional lift station. Bids will be opened for the first part of the project next Monday, May 18th. Councilmember Willrich moved to proceed with the letting of bids for phases one and two and continue exploring options for the third phase. Councilmember Bolen seconded the motion. All in favor.

After some discussion, Councilmember Simpson moved and Councilmember Bolen seconded the approval of Façade Project Change Order 1. All in favor. All property owner participants will be sent a letter noting that future changes to each of their projects will be the responsibility of the property owners.

The meeting adjourned at 8:40 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

May 18, 2015

The City Council of the City of Montezuma met in regular session at City Hall on May 18, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, & Bolen

ABSENT: Simpson & McCaslen

ALSO PRESENT: Whitney Baethke, James Jennings, Bret Warden, Mark Ewing, Steve Noack

The consent agenda which consisted of the following items was approved on a motion by Councilmember Bolen with a second by Councilmember Brownell. Ayes: all, Nays: none.

- May 4th, 2015 Minutes
- Claims

Steve Noack, of MMS Consultants, presented the Council with the three bids that were received for Phase 1 of the Sewer Project. Sheets Excavating, Hatch Grading and Contracting and TK Concrete. Sheets Excavating was the low bidder and Councilmember Willrich moved to award the Phase 1 contract to Sheets. Brownell seconded the motion and all were in favor. Bids will be opened for Phase 2 on Monday, June 1st. Phase 3 is still undergoing some work by the engineers. Councilmember Bolen moved to set a public hearing on the Phase 2 bids for Monday, June 1 at 7:30pm in City Hall. Councilmember Willrich seconded the motion. All in favor.

With no one present for the FY 15 budget amendment public hearing, it was opened and closed without comment. Brownell introduced Resolution 15-05-01, A Resolution to Approve an Amendment to the City of Montezuma Budget for the Fiscal Year Ending June 30, 2015. Councilmember Willrich moved to approve said Resolution and Councilmember Bolen seconded the motion. Bolen, aye; Brownell, aye; Willrich, aye.

The Council entered into a lengthy discussion about several fund transfers that need to be made. A spreadsheet outlining the four proposed transfers was presented. Most of the discussion centered around \$90,000 that was moved into the incorrect ledger sub-account last May. Councilmember Brownell requested more information; and City Staff has already worked with Van Maanen, Sietstra, Meyer & Nikkel, the independent firm that performs an audit of the City each year, to assure the matter is resolved correctly. Councilmember Bolen moved to approve transfers #1 and #4 and Councilmember Willrich seconded the motion. All in favor. The other two transfers were tabled until the June 1 meeting.

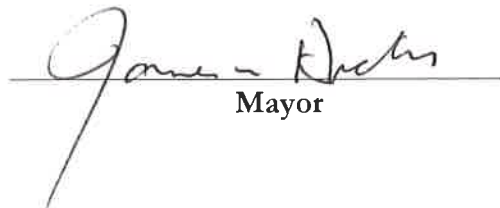
Façade Change Order #2 was approved on a motion by Councilmember Willrich and a second by Councilmember Bolen. All in favor.

The Council reviewed an ad that will be placed in the paper, giving notice that all sump pumps tied into the sanitary sewer system must be rerouted. The City Code of Montezuma prohibits the connection of sump pumps to the sanitary sewer system.

The meeting adjourned at 9:10 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
June 1, 2015

The City Council of the City of Montezuma met in regular session at City Hall on June 1, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Brownell, Willrich, Simpson & Bolen

ABSENT: McCaslen

ALSO PRESENT: Whitney Baethke, James Jennings, Bret Warden, Mark Ewing, Steve Noack, Rocky Wallace, George Salnave

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Bolen. Ayes: all, Nays: none.

- May 18th, 2015 Minutes
- Claims
- Tax Abatement Application – Andy & Sara Erselius
- Liquor License – Star Lanes

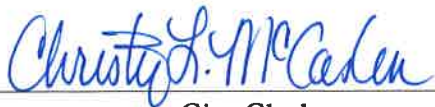
No one was present for the public hearing on the Phase 2 of the Sewer Project. Steve Noack, of MMS Consultants, presented the Council with the two bids that were received for Phase 2 of the Sewer Project from Visu-Sewer and Municipal Pipe & Tool. Municipal Pipe and Tool was the low bid. Councilmember Brownell moved to award the base bid of the Phase 2 contract to Municipal Pipe and Tool. Willrich seconded the motion and all were in favor. Phase 3 is still in the design process. MMS will provide more information as it is available.

Rocky Wallace attended the Council meeting to discuss the addition of a shed to his property. There is some uncertainty about where exactly his lot boundaries lie and if there is enough space to meet the setback requirements. More investigation is going to be required to move forward.

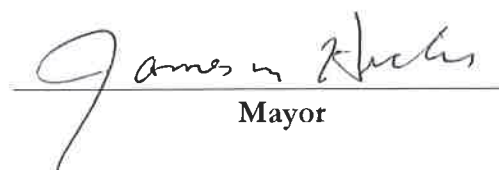
The FY2016 Contract with the Poweshiek County Sheriff's Office was approved on a motion by Councilmember Willrich and a second by Councilmember Brownell. All in favor.

James Jennings wanted to bring to the Council's attention the fact that the Gas Department advertises with KGRN rather than using local marketing avenues. The Council stated they would review the advertising schedule and the required regulations our Gas Department is requirement to meet.

The meeting adjourned at 9:00 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

June 15, 2015

The City Council of the City of Montezuma met in regular session at City Hall on June 15, 2015. The meeting was called to order at 7:30 p.m. with Mayor James M. Hicks, presiding.

PRESENT: Willrich, Simpson, McCaslen & Bolen

ABSENT: Brownell

ALSO PRESENT: Whitney Baethke, James Jennings, Bret Warden, Mack Purdum

The consent agenda which consisted of the following items was approved on a motion by Councilmember Simpson with a second by Councilmember Bolen. Ayes: all, Nays: none.

- May 1st, 2015 Minutes
- Claims
- Liquor License – Montezuma Super Valu

Councilmember Willrich made a motion to approve the cigarette permits with a second by Councilmember Simpson. Ayes: all, Nays: none.

The Historic Preservation Commission nominated Gayle Creswell to be a member of their board. Councilmember McCaslen approved the nomination, seconded by Councilmember Bolen. Ayes: all, Nays: none.

Councilmember Bolen approved the transfers. A second was made by Councilmember Simpson. Ayes: all, Nays: none.

The Council reviewed the City's holiday schedule as compared to Poweshiek County's. A motion by Councilmember Willrich was to keep the current schedule. Councilmember McCaslen seconded the motion. Ayes: all, Nays: none.

Council Pay was the next item on the agenda. Baethke inquired with several surrounding communities to see what their council and mayor pay consisted of. After reviewing the provided information, Councilmember McCaslen made the motion to change the Council pay to \$40 per meeting. Councilmember Bolen seconded the motion. Ayes: McCaslen, Simpson & Bolen. Nays: Willrich.

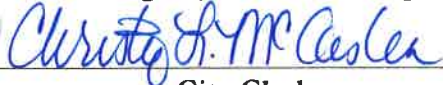
Councilmember Bolen made the motion to match New Sharon's mayor pay of \$2,350. Councilmember Simpson seconded the motion. Ayes: all, Nays: none.

The City has plans to remove the former skate park at the west park with plans to eventually turn that area into a soccer field.

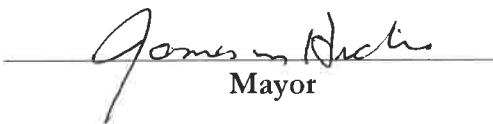
Mack Purdum attended the meeting to discuss his ongoing water issue on his property. The Council instructed Warden to take a look at the situation and report back on how to alleviate the problem.

Councilmember Bolen addressed the Council with another complaint he received of semis going down side streets. Other options to get this practice ceased were discussed.

The meeting adjourned at 8:14 p.m.



City Clerk



Mayor