

CITY COUNCIL MEETING

July 5, 2016

The City Council of the City of Montezuma met in regular session at City Hall on July 5, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen & J. Bolen

ABSENT: Duffy

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing & Chuck Dunham

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from June 20th, 2016
- Claims
- Liquor Licenses – Casey's & Montezuma Super Valu

A Public Hearing was opened at 6:03 p.m. pertaining to Ordinance #60 - An Ordinance Vacating Property Located in the City of Montezuma, Iowa and Authorizing Granting of Exclusive Easement Thereon. No one was present for the public hearing so it was closed at 6:05 p.m. Councilmember Brownell made the motion to waive the three readings for this ordinance with a second by Councilmember Willrich. Ayes: all, Nays: none. Councilmember C. Bolen then proceeded to make the motion to approve the ordinance as read. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

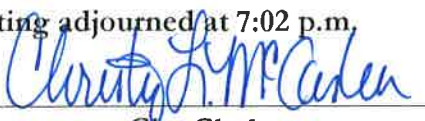
First Reading on Ordinance #61 – An Ordinance Amending the Code of Ordinances, City of Montezuma, Iowa by Amending Chapter 63, Section 4, Special Speed Zones, Changing the Speed Limit on Forest Home Road to 35 MPH. July 18 is the date of the second reading.

A quote from Iowa Pumpworks was presented by B. Warden. The annual inspections were performed on the lift stations. It showed some moisture in the system due to the seals being weak as well as an elbow being blown out. The figure of \$21,300.22 also included connecting all the lift statins to Omni-Site. This would allow the functions of the unit to be monitored by computer and smart phone. Councilmember Willrich made the motion to accept the quote with Iowa Pumpworks. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none.

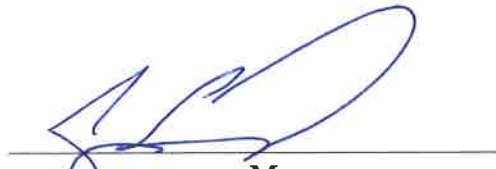
Warden also discussed purchasing chemicals to treat the sewer lagoons. Council advised him to get prices to compare.

Other items discussed were the weeding of the entrance signs and the Memorial Hall and City Office's air conditioning issues.

Meeting adjourned at 7:02 p.m.



Christy L. McCaden
City Clerk



Mayor

CITY COUNCIL MEETING

July 18, 2016

The City Council of the City of Montezuma met in regular session at City Hall on July 18, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, Duffy & J. Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, JR Sharer, Joel Kercheval, Mindy Icenbice & Scott Pottorff

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from July 5th, 2016
- Claims

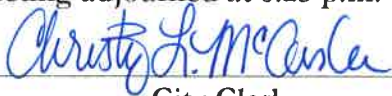
A second reading for Ordinance #61 – An Ordinance Amending the Code of Ordinances, City of Montezuma, Iowa, by Amending Chapter 63, Section 4, Special Speed Zones, Changing the Speed Limit on Forest Home Road to 35 MPH.

Members of the Montezuma Fire Department were in attendance to present to the Council on how well the new on-call schedule seems to working. They also wanted to discuss some ideas on planning their 125th celebration in 2017. Food vendors, carnival, craft shows and a street dance are some of options being considered.

Scott Pottorff, from MMS Consultants, came to the meeting to discuss closing out the sewer project.

Bret Warden reported that the sewer lines in the City's pasture have been completed and that the new lift station was put to the test with the recent big rain event.

Meeting adjourned at 6:25 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING
August 1, 2016

The City Council of the City of Montezuma met in regular session at City Hall on August 1, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, Duffy & J. Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Paul Hawkins, Debbie Hershberger

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

- Minutes from July 18th, 2016
- Claims

A third reading for Ordinance #61 – An Ordinance Amending the Code of Ordinances, City of Montezuma, Iowa, by Amending Chapter 63, Section 4, Special Speed Zones, Changing the Speed Limit on Forest Home Road to 35 MPH. Councilmember Willrich made the motion to pass Ordinance #61 with a second by Councilmember Duffy. Ayes: all, Nays: none.

Paul Hawkins, Head of Maintenance at Montezuma Community School, presented to the Council the school's plan on the south parking lot storm sewer and repaving project. This would entail putting in a water retainage system under the parking lot so that the water would slowly drain down to Irwin Street to keep the water from collecting in the ditches. Hawkins explained that trying to reroute the water north was just too costly. He was inquiring if the City would want or be able to contribute to the project.

Warden brought to the Council's attention that the north lift station sustained major damage after a power surge and now one of the pumps no longer works. Petroleum based products are also continually being flushed through this lift station which is causing the seals to deteriorate. Iowa Pumpworks provided a quote of \$8,300 to replace both pumps, hardware and install a new rail system. Councilmember Brownell made the motion to approve the quote with a second by Councilmember Willrich. Ayes: all, Nays: none.

Other items discussed included the issue with unmaintained pasture land within City limits and condemning properties.

Councilmember Duffy made the motion to adjourn at 7:20 p.m. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING
August 15, 2016

The City Council of the City of Montezuma met in regular session at City Hall on August 15, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Willrich, C. Bolen & Duffy

ABSENT: Brownell, J. Bolen

ALSO PRESENT: Whitney Baethke, Bret Warden, Mark Ewing, Kevin Kudart, Diana Alderman & Debbie Hershberger

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from August 1st, 2016
- Claims
- Tax Abatement Application – Zuma Zoo Daycare

The Council opened three proposals for repairing/replacing the HVAC units at the City Offices as well as the Memorial Hall. A motion to table any decisions until more information has been gathered was made by Councilmember C. Bolen with a second by Councilmember Duffy. Ayes: all, Nays: none.

Ms. Diana Alderman was present to discuss a letter she received regarding complying with City ordinances pertaining to the mowing of her pasture. After much discussion, Mayor Simpson advised Alderman, he would try and contact someone to bail the pasture.

The Council reviewed an updated version of a personnel policy.

Councilmember Willrich approved to pay V & K no more than \$1500 to have an engineer look over the plans for the water/sanitary sewer issue on Washington Street. A second came from Councilmember C. Bolen. Ayes: all, Nays: none.

Meeting adjourned at 7:35 p.m.



City Clerk



Mayor

CITY COUNCIL MEETING

September 6, 2016

The City Council of the City of Montezuma met in regular session at City Hall on August 1, 2016. The meeting was called to order at 6:00 p.m. with Mayor Pro tem Frank Brownell, presiding.

PRESENT: Brownell, Willrich, C. Bolen, Duffy & J. Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Mike Fahlenkamp, Wes Fahlenkamp, Doug Ver Meer, Lyle Tompkins, Jim Hicks, Tracy Jensen & Ron Hensel

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from August 15th, 2016
- Claims
- Liquor License – Just a Small Town Grill

Resolution #16-09-01 – A Resolution to Adopt a Written Employee Policy Handbook.
Councilmember Duffy made the motion to accept the new policy handbook with an effective date of January 1st, 2017 with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Resolution #16-09-02 – A Resolution to Set the Compensation of the Water Utility Board of Trustees.
Councilmember C. Bolen made the motion to approve the resolution with a second by Councilmember Duffy. Ayes: all, Nays: none.

Representatives from Mike's Electric, Jim's Heating & Air Conditioning and Jensen Heating & Air Conditioning Inc. attended the meeting in order to answer any questions the Council may have had on their proposals for repairs/replacement of the HVAC units at City Hall and the Memorial Hall. Councilmember Willrich made the motion to table the HVAC discussion to allow the Council to have more time to review the proposals. Councilmember Duffy seconded the motion. Ayes: all, Nays: none.

Ron Hensel came to the Council to discuss the possibility of insuring the Freedom Rock.

Doug VerMeer announced that Vannoy Chevrolet will be celebrating 60 years of business on September 24th. Permission was granted by the Council to have part of the block on South 4th Street closed on the morning of that date in order to have their celebration.

Lyle Tompkins asked the Council what could be done with the drainage ditch that runs along his property located at 702 East Liberty Street. Ewing stated that he could smooth out the ridge of the ditch to make mowing easier. Tompkins was informed that any rock used would be at his expense. The Council also inquired when Tompkins would have the skirting up around the house located on this lot. He explained it should be done by October 10, 2016.

Other items discussed were Baethke attending the Poweshiek County Leadership Program, repairing or replacing the door at the Memorial Hall and the EMT shortage.

Meeting adjourned at 7:58 p.m.



City Clerk

Mayor

Resolution # 16-09-01

**A RESOLUTION TO ADOPT A
WRITTEN EMPLOYEE POLICY HANDBOOK
FOR THE CITY OF MONTEZUMA, IOWA**

WHEREAS, THE CITY OF MONTEZUMA desires to establish the terms and conditions of employment for all employees; and


WHEREAS, these rules and regulations shall apply to all employees except where City ordinances, the Code of Iowa for federal law or union contracts apply; and

WHEREAS, all employees classified as "other than full-time" (including volunteers) are also subject to the Employee Policy Handbook, although not eligible for fringe benefits unless specifically authorized by the Council;

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF THE CITY OF MONTEZUMA, IOWA;

That the Employee Policy Handbook is hereby adopted.

Resolution adopted this 6th day of September, 2016.



Frank R. Brownell, III, Mayor Pro Tem

ATTEST:



Christy L. McCaslen, City Clerk

Resolution # 16-09-02

**RESOLUTION TO SET THE COMPENSATION OF THE WATER UTILITY
BOARD OF TRUSTEES**

BE IT RESOLVED by the City Council for the City of Montezuma, Iowa:

WHEREAS, pursuant to Chapter 388 of the Code of Iowa, the management and control of the municipally owned Water Utility is placed in the hands of a Board of Trustees.

WHEREAS, pursuant to the City Code of Montezuma, Iowa, the City is to set the compensation of the Water Utility Board of Trustees; and


NOW THEREFORE, BE IT RESOLVED that the Water Utility Board of Trustees shall each be compensated \$40 for each regular meeting and \$40 for each special meeting.

BE IT FURTHER RESOLVED that

Resolution adopted this 6th day of September, 2016.


Frank R. Brownell, III, Mayor Pro Tem

ATTEST:


Christy L. McCaslen, City Clerk

City of Montezuma
October 3, 2016 Transfers

10.3.16

#	Amount to be Transferred	TRANSFER FROM	TRANSFER TO	Ending Balance
1	\$ 57,320.95	Sewer HIFI Savings	Sewer RESERVE HIFI Savings	\$ 57,320.95
2	\$ 221,034.28	Sewer Money Market	Sewer RESERVE Money Market	\$ 221,034.28
3	\$ 284.66	Sewer Money Market	Sewer RESERVE Money Market	\$ 284.66
4	\$ 5,674.98	Sewer HIFI Savings	Sewer RESERVE HIFI Savings	\$ 5,674.98
5	\$ 26,000.00	Sewer RESERVE HIFI Savings	Sewer Sinking Bond Investments	\$ 26,000.00

CITY COUNCIL MEETING

September 19, 2016

The City Council of the City of Montezuma met in regular session at City Hall on September 19th, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, Duffy & J. Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Terry Bryan, Forrest Aldrich & Debbie Hershberger

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from September 6th, 2016
- Claims

Resolution #16-09-03– A Resolution Approving the 2016 Street Financial Report. Councilmember Brownell made a motion to approve the resolution with a second from Councilmember Duffy. Ayes: all, Nays: none.

October 31st is the date designated for the City to have Trick or Treat night. The time will run from 5:30 p.m. – 7:30 p.m. A motion to set the time and date was made by Councilmember Willrich with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Forrest Aldrich from Veenstra and Kim came to explain his take on the plans for the school's storm sewer project. The plan includes paving the south parking lot and putting down 6" of concrete on top of layers of rock, filter fabric and 2" of open rock designated to store rain water. It was reported that this type of construction will slow the movement of water filtering into the City's storm sewer.

City staff is in the process of researching possible 28E agreements for ambulance service pertaining to the surrounding communities and townships.

Councilmember Brownell made the motion to pay the employer's portion of the IPERS correction with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

Ewing explained that after the mowing slowed down and the rest of the roads are seal-coated, the hole in front of Terry Bryan's would be resolved.

Councilmember C. Bolen motioned to adjourn at 7:30 p.m. with a second by Councilmember Duffy.



City Clerk



Mayor

Resolution # 16-09-03

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEZUMA, IOWA, APPROVING THE 2016 STREET FINANCIAL
REPORT.**

**WHEREAS, pursuant to the requirements of the Code of Iowa, Chapter 312,
Section 14, the City of Montezuma is required to submit a Financial Report to
the Iowa Department of Transportation by September 30th of each year, and**

**WHEREAS, the City Council of the City of Montezuma reviewed the 2016 Street
Financial Report at the City Council meeting on September 19, 2016; and**

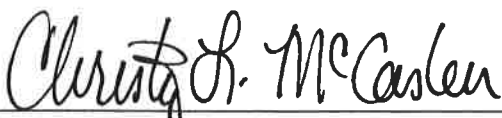
**THEREFORE, after review of the 2016 Street Finance Report, the City Council
of the City of Montezuma Resolves to approve the 2016 Street Financial Report
and directs the City Clerk to submit the report to the Iowa Department of
Transportation by September 30th, 2016.**

Passed and approved this 19th day of September, 2016.

A handwritten signature in black ink, appearing to read 'Corey Simpson', written over a horizontal line.

Corey Simpson, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read 'Christy McCaslen', written over a horizontal line.

Christy McCaslen, City Clerk

CITY COUNCIL MEETING

September 19, 2016

The City Council of the City of Montezuma met in regular session at City Hall on September 19th, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, Duffy & J. Bolen

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Terry Bryan, Forrest Aldrich & Debbie Hershberger

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from September 6th, 2016
- Claims

Resolution #16-09-03– A Resolution Approving the 2016 Street Financial Report. Councilmember Brownell made a motion to approve the resolution with a second from Councilmember Duffy. Ayes: all, Nays: none.

October 31st is the date designated for the City to have Trick or Treat night. The time will run from 5:30 p.m. – 7:30 p.m. A motion to set the time and date was made by Councilmember Willrich with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

Forrest Aldrich from Veenstra and Kim came to explain his take on the plans for the school's storm sewer project. The plan includes paving the south parking lot and putting down 6" of concrete on top of layers of rock, filter fabric and 2" of open rock designated to store rain water. It was reported that this type of construction will slow the movement of water filtering into the City's storm sewer.

City staff is in the process of researching possible 28E agreements for ambulance service pertaining to the surrounding communities and townships.

Councilmember Brownell made the motion to pay the employer's portion of the IPERS correction with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

Ewing explained that after the mowing slowed down and the rest of the roads are seal-coated, the hole in front of Terry Bryan's would be resolved.

Councilmember C. Bolen motioned to adjourn at 7:30 p.m. with a second by Councilmember Duffy.



City Clerk



Mayor

Resolution # 16-10-01

**A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE ATTACHED
ADJUSTMENTS & TRANSFERS TO THE APPROPRIATE FUND FOR THE FISCAL YEAR
ENDING JUNE 30, 2017 FOR THE CITY OF MONTEZUMA, IOWA.**

BE IT RESOLVED by the Council of the City of Montezuma, Iowa to authorize the attached account/fund adjustments & transfers.

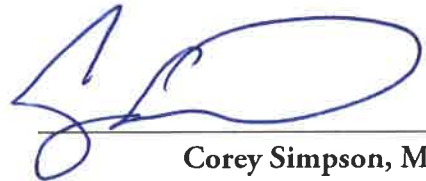
WHEREAS, pursuant to Chapter 384 of the Code of Iowa, the Clerk is the finance and accounting officer of the City and is responsible for the administration of fiscal management provisions.

PURPOSE OF TRANSFERS: To meet sewer reserve fund debt covenant requirements at the request of the auditor.

NOW THEREFORE BE IT RESOLVED, the undersigned does hereby approve the resolution.

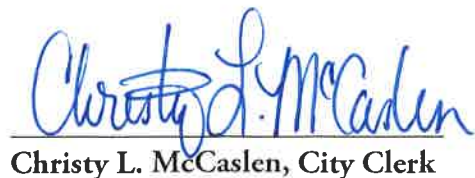
BE IT FURTHER RESOLVED that

Resolution adopted this 3rd day of October, 2016.

A handwritten signature in blue ink, appearing to read 'Corey Simpson', written over a horizontal line.

Corey Simpson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Christy L. McCaslen', written over a horizontal line.

Christy L. McCaslen, City Clerk

CITY COUNCIL MEETING

October 17, 2016

The City Council of the City of Montezuma met in regular session at City Hall on October 17th, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, & J. Bolen

ABSENT: Duffy

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Forrest Aldrich, Mark Peters, Robin Bolen & Kerri Carl

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from October 3rd, 2016
- Claims

Resolution #16-10-02 – A Resolution of the City of Montezuma, Iowa, Approving the Submission of the Fiscal Year 2016 Financial Report to the State Auditor's Office. Councilmember C. Bolen made the motion to approve the resolution with a second by Councilmember Willrich. Ayes: all, Nays: none.

The 28E Agreement letters will be sent out after a few changes and additions have been made.

J. Bolen made the motion to approve the quote from Access Systems in the amount of \$9,671.82 for the purchase of a new server for the computers in the City Office. A second was made by C. Bolen. Ayes: all, Nays: none.


Forrest Aldrich, representing Veenstra and Kim, presented the proposal for the storm sewer improvements running from Mill to Washington Street. Councilmember Brownell made the motion to have Veenstra and Kim go ahead and draw up an engineering agreement to the next meeting. A second was made by Councilmember J. Bolen. Ayes: all, Nays: none.

The renewal for the City's health insurance plan is due to increase 8%. Only 5% was budgeted. An option to raise the deductible another \$250 in order to lower the premium to only a 1% increase was discussed. Councilmember J. Bolen made the motion to raise the deductible \$250 with a second by Councilmember C. Bolen. Ayes: all, Nays: none. It was requested by the Council to look into the short-term disability insurance as well.

Mark Peters, Woodriver Energy, was in attendance to bring to the Council's attention the possible savings available by switching and receiving the City's natural gas from his company. They would provide all needed services as well as risk management. Mike Cox, the Gas Department Supervisor, will be in touch with Mark as well as the current engineer to see how well this change could work and what savings could be accrued.

Other items discussed included tree removal at Robin Bolen's, the HVAC issues and the street project on 3rd street being finished. Councilmember Duffy motioned to adjourn at 7:34 p.m. with a second by Councilmember J. Bolen.

Ayes: all, Nays: none.


City Clerk


Mayor

Resolution # 16-10-02

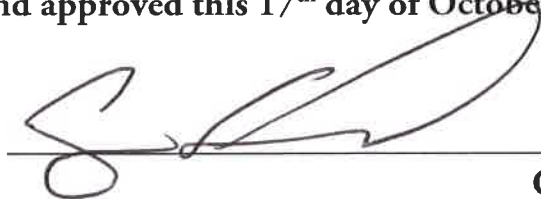
**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
MONTEZUMA, IOWA, APPROVING THE SUBMISSION OF THE FISCAL
YEAR 2016 ANNUAL FINANCIAL REPORT TO THE STATE AUDITOR'S
OFFICE**

WHEREAS, the City of Montezuma is required to submit an Annual Financial Report to the State of Iowa Auditor by December 1st of each year, and

WHEREAS, the City Council of the City of Montezuma reviewed the Fiscal Year 2016 Annual Financial Report at the City Council meeting on October 17, 2016; and

THEREFORE, after review of the 2016 Annual Financial Report, the City Council of the City of Montezuma Resolves to approve the 2016 Annual Financial Report and directs the Director of Finance to submit the report to the Office of the Auditor of State by December 1, 2016.

Passed and approved this 17th day of October, 2016.

A handwritten signature in black ink, appearing to read 'Corey Simpson', written over a horizontal line.

Corey Simpson, Mayor

ATTEST:

A handwritten signature in blue ink, appearing to read 'Christy McCaslen', written over a horizontal line.

Christy McCaslen, City Clerk

CITY COUNCIL MEETING

November 7, 2016

The City Council of the City of Montezuma met in regular session at City Hall on November 7th, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Tami Wilhelm, Andy Broadston, Jim Hicks & Rita Foubert

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Brownell. Ayes: all, Nays: none.

- Minutes from October 17th, 2016
- Claims

The discussion continued on how to proceed with the dead tree in the alley between the Carl and Bolen properties. Councilmember Willrich made the motion to have an agreement drafted offering the alley, which the City would vacate, to Keri Carl. Ms. Carl would be responsible for all tree removal and disposal fees as payment for the alley. Councilmember Duffy seconded the motion. Ayes: all, Nays: none. Councilmembers C. Bolen and J. Bolen recused themselves from the vote.

Three agents presented the Council options to update the City's disability insurance. They included:

Tami Wilhelm, Wilhelm Insurance, EMC Insurance

Rita Foubert, Colonial Life Insurance

David Arendt, Arendt & Arendt Insurance, Standard Insurance Company

A motion to table until the information could be reviewed was made by Councilmember Duffy with a second by Councilmember Brownell. Ayes: all, Nays: none.

Andy Broadston addressed the Council with a water issue he is having at the end of his driveway due to the roadway sinking at the entrance. Broadston presented pictures and explained that he would be willing to provide the labor for installing new curb and gutter if the City would pay for the concrete. After some discussion, a motion was made by Councilmember Brownell to redo the south side of Wood Street's curb and gutter from 3rd to 4th Street. The City will pay for the concrete and Broadston will provide the labor. A second was made by Councilmember C. Bolen. Ayes: all, Nays: none.

The HVAC system at the City office was the next item to be discussed. Bids had been presented at an earlier meeting and the Council had tabled the decision in order to take a closer look.

Councilmember Brownell made a motion to have Veenstra & Kimm develop a spec sheet in order to collect new HVAC bids. The motion was then withdrawn by Councilmember Brownell.

Councilmember Brownell then made a motion to award the bid from Jim's Heating & Air Conditioning based on dollars. A second was made by C. Bolen. A rollcall vote was taken:

Brownell – Aye

Willrich – Aye

C. Bolen – Aye

J. Bolen – Aye

Duffy – Aye

Other items discussed included the possible repairs/replacement of the park mower and the problem with overflowing dumpsters at rental properties.

C. Bolen made the motion to adjourn at 7:35 p.m. with a second from Councilmember Duffy.
Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

November 21, 2016

The City Council of the City of Montezuma met in regular session at City Hall on November 21st, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Willrich, C. Bolen, J. Bolen

ABSENT: Brownell & Duffy

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Kerri Carl & Forrest Aldrich

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from November 21st, 2016
- Claims

Another discussion was held briefly on the vacation of the alley in between the Carl and the Bolen properties. Baethke is awaiting legal documents from Counsel but will forward to the parties as soon as they become available. Ayes: all, Nays: none.

Forrest Aldrich reviewed the engineering agreement provided by Veenstra & Kimm. There were additional charges for easements and inspections that changed the first estimate. A three to four month timeframe is anticipated, but that is highly dependent on the weather. Jacki Bolen moved to approve the agreement and Curtis Bolen seconded the motion. All in favor. City Staff will begin notifying property owners.

Jacki Bolen moved to approve EMC short term disability plan quote #2 upon the Council's review of the numbers. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Sherriff Kriegel briefly reported on the status of law enforcement services provided to the City of Montezuma by the County.

J. Bolen made the motion to adjourn at 6:35 p.m. Ayes: all, Nays: none.



City Clerk

Mayor

CITY COUNCIL MEETING

December 5th, 2016

The City Council of the City of Montezuma met in regular session at City Hall on December 5th, 2016. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT: none

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden & William Simonton

The consent agenda which consisted of the following items was approved on a motion by Councilmember Willrich with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from November 21, 2016 with noted correction
- Claims

Bill Simonton was present to discuss the below listed concerns:

- 604 2nd Street Property, fencing of construction sites, zoning requirements for multi-family housing, snow removal plans, watershed issues.

The Council briefly discussed the schedule of upcoming Council meetings in relation to the holidays. The December 19th Council meeting will begin at 5:30pm because of the elementary Christmas concert.

Mayor Simpson and Baethke left to attend the Barnes City Council meeting and present the Ambulance 28E Agreement. Mayor Pro Tem Brownell took over administration of the meeting.

The meeting adjourned at 6:45 p.m. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

December 19th, 2016

The City Council of the City of Montezuma met in regular session at City Hall on December 19th, 2016. The meeting was called to order at 5:30 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT: none

ALSO PRESENT: Whitney Baethke, Mark Ewing, Bret Warden, Dan Hayes, Robin Gray, Gary Lowry, Merle Norman, Joel Kercheval & J.R. Shearer

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from December 5th, 2016 with noted correction
- Claims

Members from the Sugar Creek Township were in attendance to talk over the 28E agreements with the Council.

Motion to accept the appointments of J.R. Shearer for Fire Chief and Joel Kercheval for Assistant Fire Chief was made by Councilmember J. Bolen with a second by Councilmember Brownell.

Baethke presented the FY2018 budget projections for the Council to discuss.

The meeting adjourned at 6:45 p.m. Ayes: all, Nays: none.



City Clerk



Mayor

CITY COUNCIL MEETING

January 3, 2017

The City Council of the City of Montezuma met in regular session at City Hall on January 3rd, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT: none

ALSO PRESENT:


The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from December 19th, 2016

At 6:03 p.m. a motion was made by Councilmember J. Bolen to enter into closed session for the evaluation of personnel. Councilmember Brownell seconded the motion. Ayes: all, Nays: none.

The meeting adjourned at 7:53 p.m.



City Clerk

Mayor

CITY COUNCIL MEETING

January 16, 2017

The City Council of the City of Montezuma met in regular session at City Hall on January 16th, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Willrich, C. Bolen, J. Bolen & Duffy

ABSENT: Brownell

ALSO PRESENT: Bret Warden, Mark Ewing, Forrest Aldrich, Alexa Wheaton, Joe & Jo Barrow, Jono Cheney and Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from December 19th, 2016
- Claims
- Tax Abatement – Barton & Sheri Sharer

Joe and Jo Barrow addressed the Council with their concerns on the amount of traffic using the alley on the south side of their house along with the wear and tear alley due to increased use. After a long discussion, the Council stated they would get in touch with the school to see about having the bus to pick up the school-aged kids take a different route and the Street Department will make sure and put more rock on the alley when it is needed.

Councilmember C. Bolen made the motion to accept the 2017 employee agreement from Caldwell, Brierly, Chalupa & Nuzum, PLLC. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none.

Resolution #17-01-01: A Resolution Proposing Sale and Authorizing Public Hearing for Sale of Lot 8 in South Diamond Addition Part One, City of Montezuma, Poweshiek County, Iowa, and setting a public hearing date of February 6th, 2017 at 6:00 p.m. A motion to approve the resolution was made by Councilmember Willrich with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

Resolution #17-01-02: A Resolution Proposing to Vacate Property in Montezuma, Iowa, and Setting a Time for Hearing and Prescribing Notice Thereof. The hearing will be on February 6th, 2017 at 6 p.m. Councilmember Willrich made to the motion to approve this resolution with a second by Councilmember Duffy. Ayes: all, Nays: none.

The Council resolved to put a 200 hour cap on comp-time and will allow an employee to carry over 60 hours into the new year. Councilmember Willrich made the motion to move forward with these numbers and Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none.

Forrest Aldrich, representing Veenstra & Kimm, presented the Council with some updated plans for the proposed Mills Street Sewer project. He instructed that some easements were going to need to be obtained in order to complete the project. Aldrich also set out an estimate on a timeline for finishing the task.

Councilmember C. Bolen made the motion to adjourn. Councilmember Duffy seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:19 p.m.



City Clerk



Mayor

RESOLUTION #17-01-01

**A RESOLUTION PROPOSING SALE AND AUTHORIZING
PUBLIC HEARING FOR SALE OF LOT 8 IN SOUTH DIAMOND ADDITION PART
ONE, CITY OF MONTEZUMA, POWESHIEK COUNTY, IOWA**

WHEREAS, the City of Montezuma is desirous of proceeding to sell the following described real estate:

Lot 8 in South Diamond Addition - Part One, Montezuma, Iowa, according to the Plat thereof appearing of record in Plat Book H, Page 8.

by Warranty Deed with abstract showing marketable title to the Sheets Enterprises, LTD in consideration for the sum of \$26,048.76, including credit of \$17,600.00 for demolition and disposal of existing house.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Montezuma, Poweshiek County, Iowa that the matter of conveyance of the previously described property shall be set down for public hearing on the 16 day of February, 2017, at its' special meeting.

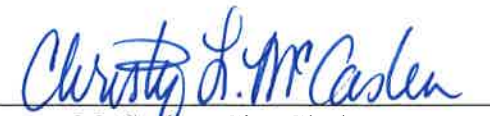
That in accordance with Sections 362.3 and 364.7 of the Code of Iowa, the City Clerk shall publish notice.

This resolution is proposed to correct title and to correct and replace resolution #15-12-02 which contained a lot letter in the legal description that was not used in the final plat.

Passed and approved this 16 day of January, 2017.


Corey Simpson, Mayor

ATTEST:


Christy L. McCaslen, City Clerk

RESOLUTION #17-01-02

**RESOLUTION PROPOSING TO VACATE PROPERTY IN
MONTEZUMA, IOWA, AND SETTING
A TIME FOR HEARING AND PRESCRIBING NOTICE THEREOF**

WHEREAS, the property hereinafter described is owned by the City of Montezuma, Poweshiek County, Iowa, and

WHEREAS, the City Council of the City of Montezuma, Iowa, feels that it is in the best interest of said City and the citizens thereof, to vacate and dispose of said property, and

WHEREAS, the City Council intends to convey the property to the adjacent property owners reserving any easements of record or in use for public utilities, and

WHEREAS, prior to the vacation and disposal of said property, it is necessary that a hearing be held on the proposal to vacate a portion of said alley and dispose of said property.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Montezuma, Iowa, as follows:

That the real estate described as the alley located between the following described Parcels 1 and 2:

Parcel 1:

The South One-Half of Liberty Street lying between the East edge of High Street and the West edge of Grove Street and Lots One, Two and Eight, Block Ten, Gideon Willson's Addition, all in the Town of Montezuma, Iowa, according to the Plat thereof appearing of record in Plat Book A, Page 325.

and

Parcel 2:

Lots Four, Five, Six and Seven, all in Block Ten in Gideon Willson's Addition, to Montezuma, Iowa, according to the Plat thereof appearing of record in Town Lot Deed Record A page 325, subject to Easement appearing of record in Book 215 page 433, covering the East one-fourth of Lots Six and Seven aforesaid.

is hereby proposed to be vacated reserving to the City all utility easements of record or in use.

2. That the City Council of the City of Montezuma, Iowa, further proposes to convey the S ½ of said alley by Deed Without Warranty to Mark W. Bolen and Robin K. Bolen. Consideration therefor is agreement to pay ½ of cost of removal of tree located on the alley, said payment estimated at \$588.50.

3. That the City Council of the City of Montezuma, Iowa, further proposes to convey the N ½ of said alley by Deed Without Warranty to Keri Carl. Consideration therefor is agreement to pay ½ of cost of removal of tree located on the alley, said payment estimated at \$588.50.

4. That consideration of the proposal of the City to vacate said property and dispose thereof as hereinabove provided shall come on for hearing before the City Council in the City Council Chambers in the City Hall in Montezuma, Iowa on the 16th day of February, 2017 at 6 o'clock P.M. The City Clerk be and she is hereby directed to cause notice of this Resolution and the time and place of hearing on the proposal set forth herein to be published one time in the Montezuma Record, a newspaper published at least once weekly and having a general circulation in the City of Montezuma, Iowa, said publication to be not less than 4, nor more than 20, days before the date of the hearing.

Passed and approved this 16th day of January, 2017.


Corey Simpson, Mayor

ATTEST:


Christy L. McCaslen, City Clerk

CITY COUNCIL MEETING

February 6, 2017

The City Council of the City of Montezuma met in regular session at City Hall on February 6th, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Bret Warden, Mark Ewing, Forrest Aldrich, Mike Cox & Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from January 16th, 2016
- Claims
- Liquor License – Montezuma Country Club

Director of Finance, Whitney Baethke, presented the Council with a review of the proposed budget for FY18.

No one was present for the public hearing for the sale of Lot 8 in South Diamond Addition Part One.

Resolution #17-02-01: Resolution Approving Sale of Real Property. Councilmember Brownell made the motion to approve the resolution with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

No one was present for the public hearing to vacate property.

Mayor Simpson introduced Ordinance #62: An Ordinance Vacating Property Located in the City of Montezuma, Iowa and Authorizing Disposal Thereof. Councilmember Brownell moved to waive the three readings with a second by Councilmember Willrich. A roll call vote resulted in Ayes: Brownell, Willrich, C. Bolen, J. Bolen & Duffy. Nays: none.

Forrest Aldrich of Veenstra & Kim, explained to the Council that the deadline for receiving and opening bids for the Mill Street Storm Sewer Improvement Project would be March 1, 2017. Councilmember Duffy made the motion to accept Resolution #17-02-02: Resolution Setting Time and Place for a Bid Opening and Public Hearing Concerning the Mill Street Storm Sewer Improvements for the City of Montezuma, Iowa. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none. A public hearing on this matter will be held on March 6, 2017 at 6:00 p.m.

Councilmember Duffy made the motion to adjourn. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:07 p.m.

City Clerk

Mayor

RESOLUTION #17-02-01
A RESOLUTION APPROVING SALE OF REAL PROPERTY

WHEREAS, the Council has made a final determination following a public hearing that the sale of certain city real property would be in the City's best interest in order to demolish buildings and clean up a property currently in disrepair for eventual residential home construction;

NOW, THEREFORE, upon a motion duly made by Council Member Brownell seconded by Council Member C. Bolen and properly carried, it is hereby resolved:

On behalf of the City of Montezuma, the Mayor shall transfer by Warranty Deed with abstract showing marketable title the following described real property to Sheets Enterprises, LTD for consideration of the amount of \$26,048.76, including credit of \$17,600.00 for demolition and removal of existing house located at:

Lot 8 in South Diamond Addition – Part One, Montezuma, Iowa,
according to the Plat thereof appearing of record in Plat Book H,
Page 8.

The City Clerk shall co-sign said warranty deed.

The purchaser of the Deed shall give evidence to the Clerk that the Deed has been recorded.

Passed and approved this 6th day of February, 2017.



COREY SIMPSON, Mayor

ATTEST:



CHRISTY MCCASLEN, City Clerk

Resolution # 17-02-02

RESOLUTION SETTING TIME AND PLACE FOR A BID OPENING AND
PUBLIC HEARING CONCERNING THE MILL STREET STORM SEWER
IMPROVEMENTS FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is undertaking a project upgrading the storm sewer system along Mill Street between West Jefferson Street and West Washington Street.


WHEREAS, the City will receive and open bids for said project on March 1, 2017.

WHEREAS, the City is required to hold a public hearing concerning the Mill Street Storm Sewer Improvement project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on March 6, 2017, at 6:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning the Mill Street Storm Sewer Improvement project, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 6th day of February, 2017.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA


Corey Simpson, Mayor

ATTEST:


Christy McCaslen, City Clerk

February 3, 2017

Mayor Simpson introduced and the City Council of the City of Montezuma, Iowa considered, Ordinance No. 62, being "AN ORDINANCE VACATING PROPERTY LOCATED IN THE CITY OF MONTEZUMA, IOWA AND AUTORIZING DISPOSAL THEREOF."

It was moved by Councilmember Brownell and seconded by Councilmember Willrich that the rule requiring ordinances to be considered on three different days be dispensed with, and that Ordinance No. 62, be adopted at this meeting.

After full discussion of the matter, the Mayor put the question and the Clerk called the roll and on roll call, the following vote resulted:

AYES: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

NAY:

The motion having received a three-fourths majority of the members elected to the Council, the Mayor declared that said motion was carried and that the rule requiring Ordinance No. 62 to be considered on three different days was suspended.

Councilmember Bolen moved and Councilmember Simpson seconded, that Ordinance No. 62 be now placed on its passage and adopted as considered.

After full discussion of the motion, the Mayor put the question and directed the Clerk to call the roll. The Clerk did call the roll and on roll call the following vote resulted:

AYES: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

NAY:

The motion having received an affirmative vote of the majority of the whole number of the members elected to the Council was declared to have been carried and Ordinance No. 62 was declared adopted.

ORDINANCE NO. 62

AN ORDINANCE VACATING PROPERTY LOCATED IN THE
CITY OF MONTEZUMA, IOWA AND AUTHORIZING DISPOSAL THEREOF

WHEREAS, notice was heretofore published as required by law proposing to vacate certain property described below.

WHEREAS, the Council should now pass an Ordinance vacating the public use of said property and authorizing disposal thereof in return for consideration referred to in the Three Party Agreement dated 12/28/2016.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Montezuma, Iowa, as follows:

Section 1:

TO BE VACATED AND CONVEYED

The alley located between the following described Parcels 1 and 2:

Parcel 1:

The South One-Half of Liberty Street lying between the East edge of High Street and the West edge of Grove Street and Lots One, Two and Eight, Block Ten, Gideon Willson's Addition, all in the Town of Montezuma, Iowa, according to the Plat thereof appearing of record in Plat Book A, Page 325

Parcel 2:

Lots Four, Five, Six and Seven, all in Block Ten in Gideon Willson's Addition, to Montezuma, Iowa, according to the Plat thereof appearing of record in Town Lot Deed Record A page 325, subject to Easement appearing of record in Book 215 page 433, covering the East one-fourth of Lots Six and Seven aforesaid

be and the same is hereby vacated by the City of Montezuma, Iowa, reserving to the City all utility easements of record or in use.

Section 2. That disposal of the S ½ of said alley is hereby directed by deed without warranty to Mark W. Bolen and Robin K. Bolen. Consideration therefor is agreement to pay ½ of cost of removal of tree located on the alley, said payment estimated at \$588.50.

Section 3. That disposal of the N ½ of said alley is hereby directed by deed without warranty to Keri Carl. Consideration therefor is agreement to pay ½ of cost of removal of tree located on the alley, said payment estimated at \$588.50.

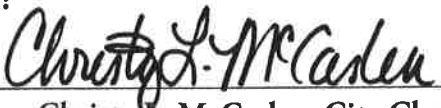
Section 4. The Mayor and City Clerk are hereby authorized and directed to sign said deeds.

Section 5. This Ordinance shall be in full force and effect from and after its passage and publication as provided by law.

Passed and approved this 6th day of February, 2017.


Corey Simpson, Mayor

ATTEST:


Christy L. McCaslen, City Clerk

CITY COUNCIL MEETING

February 20, 2017

The City Council of the City of Montezuma met in regular session at City Hall on February 20th, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

PRESENT: Brownell, Willrich, C. Bolen, J. Bolen & Duffy

ABSENT:

ALSO PRESENT: Bret Warden, Mark Ewing, Mike Phillips, Uwe Meyer & Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

- Minutes from February 6, 2017
- Claims

The Council approved Resolution #17-02-03: Resolution Setting a Public Hearing for the Fiscal Year 2018 Budget. Councilmember Brownell made the motion to approve the resolution with a second by Councilmember Duffy. Ayes: all, Nays: none.

Uwe Meyer and Mike Phillips were present to discuss the care and maintenance of the Jackson Township Cemetery. Taxation of Jackson Township has provided for the maintenance of the Jackson Township Cemetery for some time and also they have offered partial support of the Masonic Cemetery. With the implementation of emergency service 28E agreements, the trustees requested the Council reevaluate the current arrangement and consider incurring some of the cemetery expenses.

The Council reviewed a quote from Maschmann Construction for work on the sidewalk and curb on the east side of the square. A sizable portion of the concrete in need of repair was replaced when the Freedom Rock Project was completed. The Council approved a \$2,500 payment to Poweshiek County in support of this project. Councilmember J. Bolen moved for approval and Councilmember C. Bolen seconded the motion. All in favor.

The Council also considered staff raises for fiscal year 2018. Councilmember Brownell moved for a 2% pay increase for all full time city staff. All in favor. Councilmember Duffy made a motion to approve a \$.25 raise for all hourly staff. Councilmember J. Bolen seconded the motion and all were in favor. The Council also approved a motion by Councilmember Brownell to extend a one-time \$500 stipend to W. Baethke. Councilmember C. Bolen seconded the motion. All in favor.

Councilmember Duffy made the motion to adjourn. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:59 p.m.

City Clerk

Mayor

Resolution # 17-02-03

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
CONCERNING THE BUDGET FOR FISCAL YEAR 2018
FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is required to hold a public hearing concerning the City's budget for fiscal year July 1, 2017 through June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on March 6, 2017, at 6:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning an the City's budget for fiscal year 2018, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 20th day of February, 2017.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA


Corey Simpson, Mayor

ATTEST:


Christy McCaslen, City Clerk