

## CITY COUNCIL MEETING

March 6, 2017

The City Council of the City of Montezuma met in regular session at City Hall on March 6<sup>th</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** Brownell, Willrich, C. Bolen, J. Bolen & Duffy

**ABSENT:**

**ALSO PRESENT:** Bret Warden, Mark Ewing, Mike Geiger, Heather Snook, Sue Morrison, David Arendt, Dana Coleman, Kasi Koehler, IMWCA Representative & Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember Brownell with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from February 20, 2017
- Claims

The Council approved Resolution #17-03-01: Resolution Setting a Public Hearing for the Fiscal Year 2018 Budget. Councilmember C. Bolen made the motion to approve the resolution with a second by Councilmember Duffy. Ayes: all, Nays: none.

The City considered two bids for property casualty and workers compensation insurance. The first bid was from Arendt & Arendt Insurance proposing a bid from EMC Insurance in the amount of \$72,740. The other bid was from All in One Agency offering a bid from ICAP in the amount of \$74,957.37. The Council decided to table the decision until they had a chance to look over the information put before them. Councilmember Duffy made the motion with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

David Arendt, representing the IOOF & Masonic Cemetery Association, was in attendance to inform the Council that they would no longer be receiving funding for cemetery maintenance from the Jackson Township due to the implementation of the 28E Agreement.

Veenstra and Kim received bids for The City of Montezuma on March 1, 2017 for the Mill Street Storm Sewer Improvement project. A total of three bids were received as follows:

Dave Schmitt Construction Company, Inc.	\$142,419.00
S & F Underground, Inc.	\$176,441.00
TK Concrete, Inc.	\$209,285.00

It is recommended by Veenstra & Kim that the contract be awarded to Dave Schmitt Construction Company, Inc. Councilmember C. Bolen made the motion to accept the bid from Dave Schmitt Construction, Inc. with a second from Councilmember Brownell. Ayes: all, Nays: none.

Councilmember Duffy made the motion to adjourn. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:30 p.m.

City Clerk

Mayor

Resolution # 17-03-01

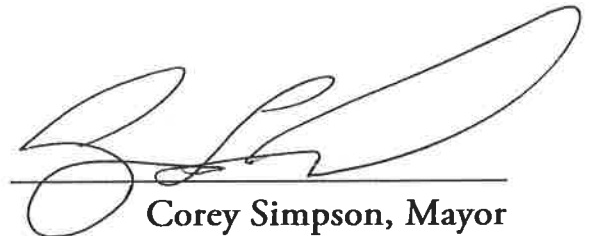
RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING  
CONCERNING THE BUDGET FOR FISCAL YEAR 2018  
FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is required to hold a public hearing concerning the City's budget for fiscal year July 1, 2017 through June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on March 20, 2017, at 6:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning an the City's budget for fiscal year 2018, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 6<sup>th</sup> day of March, 2017.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA



Corey Simpson, Mayor

ATTEST:



Christy McCaslen, City Clerk

## CITY COUNCIL MEETING

March 20, 2017

The City Council of the City of Montezuma met in regular session at City Hall on March 20<sup>th</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** Brownell, Willrich, C. Bolen, J. Bolen & Duffy

**ABSENT:**

**ALSO PRESENT:** Bret Warden, Mark Ewing, Heather Snook, Sue Morrison, Rick Hurt, Jennifer Frampton, Dana Coleman, Kasi Koehler, Lyle Tompkins, Joel Kercheval, JR Shearer, Matt Simpson & Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Brownell. Ayes: all, Nays: none.

- Minutes from March 6, 2017
- Claims

No one was present for the budget hearing for fiscal year 2018.

The Council approved Resolution #17-03-02: Resolution Adopting the Annual Financial Budget for Fiscal Year 2018. Councilmember Duffy made the motion to approve the resolution with a second by Councilmember J. Bolen. A rollcall vote was taken and the results were: Brownell – aye, Willrich – aye, C. Bolen – aye, J. Bolen – aye and Duffy – aye.

Rick Hurt and Jennifer Frampton, representing the South Central Iowa Solid Waste Agency, were in attendance to give a brief explanation to the Council on how their facility works.

Councilmember C. Bolen made the motion to place Troy Cranston on the Water Board. Councilmember Duffy seconded the motion. Ayes: all, Nays: none.

After hearing some closing comments regarding the insurance quotes, the Council was ready to make a decision. Councilmember Brownell made the motion to accept the bid from EMC Insurance. A second was made by Councilmember Willrich seconded the motion. A rollcall vote was as follows: Brownell – aye, Willrich – aye, C. Bolen – recused himself, J. Bolen – recused herself and Duffy – aye. The motion passed.

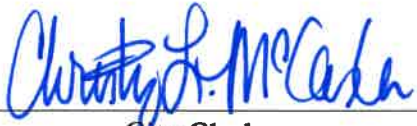
There were two bids submitted for the 2017 mowing season for the East and West City Parks. Matt Eichenberger's bid was based on a per mowing price of \$300. This price would include one mowing a week or as needed as well as weed eating every two weeks. Eichenberger would use the City's mower and gas. The second bid was from Colleen Johnston. She proposed an hourly wage of \$11.50/hour to provide labor needed to mow, trim and pick up sticks at the City's East and West parks. She would also use the City's equipment. Councilmember J. Bolen made the motion to accept Colleen Johnston's bid and Councilmember C. Bolen seconded the motion. Ayes: all Nays: none.

The City of Oskaloosa recently implemented a Rental Housing Inspection Program. Due to some of the property maintenance issues the City has with some rental properties, Baethke brought the Council a copy of Oskaloosa's program to see if it is something they would want to consider configuring and implementing for the City of Montezuma.

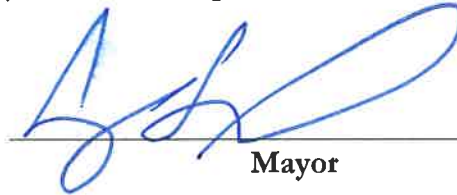
The Montezuma Fire Department had a great Sweetheart Breakfast this year as reported by Shearer and Kercheval. They have responded to 44 calls so far this year. Due to the low numbers of EMT'S currently on the roster, an increase in the pay for calls is being considered. Councilmember Brownell

made a motion approving the presented ambulance compensation plan asked Baethke to bring it in front of the Council as a resolution. A second was made by Councilmember Willrich. Ayes: all, Nays: none.

Councilmember Brownell made the motion to adjourn. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:30 p.m.

A handwritten signature in blue ink, appearing to read "Christy L. McCaslin", written over a horizontal line.

City Clerk

A handwritten signature in blue ink, consisting of stylized initials, written over a horizontal line.

Mayor

Resolution # 17-03-01

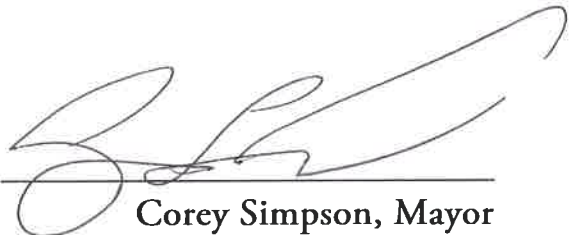
RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING  
CONCERNING THE BUDGET FOR FISCAL YEAR 2018  
FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is required to hold a public hearing concerning the City's budget for fiscal year July 1, 2017 through June 30, 2018.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on March 20, 2017, at 6:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning an the City's budget for fiscal year 2018, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 6<sup>th</sup> day of March, 2017.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA



Corey Simpson, Mayor

ATTEST:



Christy McCaslen, City Clerk

**RESOLUTION # 17-03-02**

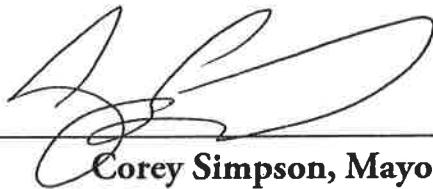
**RESOLUTION ADOPTING THE ANNUAL BUDGET  
FOR THE FISCAL YEAR 2018**

**FOR THE CITY OF MONTEZUMA, IOWA**

**BE IT RESOLVED** by the City Council of the City of Montezuma, Iowa:

The annual budget for the fiscal year ending June 30, 2018, as set forth in the Budget Summary and in the detailed Budget in support of thereof showing revenue estimates and appropriation expenditures and allocations to programs and activities for said fiscal year is adopted, and the Clerk is directed to make the fillings required by law and to set up the books in accordance with the summary and details as adopted.

**PASSED & APPROVED** this 20<sup>th</sup> day of March 2017.

  
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Corey Simpson, Mayor

**ATTEST:**

  
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**Christy McCaslen, City Clerk**

## CITY COUNCIL MEETING

April 3, 2017

The City Council of the City of Montezuma met in regular session at City Hall on April 3<sup>rd</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** Brownell, Willrich, C. Bolen, J. Bolen & Duffy

**ABSENT:**

**ALSO PRESENT:** Bret Warden, Mike Cox & Whitney Baethke

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Brownell. Ayes: all, Nays: none.

- Minutes from March 20, 2017
- Claims

The Council briefly discussed the closure of streets for 4<sup>th</sup> of July celebrations. The mayor noted the City would require proper insurance in such instances. The Council also reviewed the only window replacement bid that was received. They requested samples for the next meeting.

Mike Cox, gas department superintendent, presented changes to the gas operations manual. He also explained to the Council the mandated excessive flow valve installation letter that will be mailed out. All customers will and must be offered the valve, but customers will incur the cost of this installation if they wish to proceed. All services installed after 2009 already have the valve, so the program will apply to those customers with pre-2009 service installations. Councilmember Willrich moved to approve the letter and changes to the operations manual. Councilmember Bolen seconded the motion. All in favor.

Guys & Dolls beauty salon residential relocation request was put before the council. After discussion regarding the verification of proper licensing and credentials, Councilmember J. Bolen made the motion to approve the relocation and Councilmember Willrich seconded the motion. Ayes: all, Nays: none. Baethke will follow up with legal counsel regarding City responsibility in terms of professions that require licenses.


Councilmember J. Bolen made a motion to approve the revised set of South Diamond Development Covenants. Councilmember Willrich seconded the motion and all were in favor.

The Council then held brief discussion of the following items: City Website, Highway 63 bypass, Mill Street sewer project and upcoming minor street repairs.

Councilmember Brownell made the motion to adjourn. Councilmember Duffy seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 8:15 p.m.



City Clerk



Mayor

## CITY COUNCIL MEETING

April 17, 2017

The City Council of the City of Montezuma met in regular session at City Hall on April 17<sup>th</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** Brownell, Willrich, C. Bolen, J. Bolen & Duffy

**ABSENT:**

**ALSO PRESENT:** Bret Warden, Whitney Baethke, Dan Hayes, Laura Tish, Sandy Ross, Laura Durr, Sharon Ferguson, Tom Breese & Harold and Susie DeBrower

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember Brownell. Ayes: all, Nays: none.

- Minutes from March 20, 2017
- Claims
- Liquor Licenses – Monte Super Valu, Dollar General, Sauce'd & The Depot

Councilmember Duffy made the motion to table discussion on street closure for the 4<sup>th</sup> of July until a representative was able to provide more information. A second was made by Councilmember J. Bolen. Ayes: all, Nays: none.

**Resolution #17-04-01:** Resolution Adopting the Compensation Program for the Montezuma Ambulance Service. Councilmember Willrich made the motion to approve the resolution with a second from Councilmember Brownell. Ayes: all, Nays: none.

**Resolution #17-04-02:** Resolution Setting the Date for the Public Hearing to Consider the Sale of Certain Real Property for May 15<sup>th</sup>, 2017. Councilmember C. Bolen made the motion to approve the resolution with a second from Councilmember Duffy. Ayes: all, Nays: none.

The public hearing for the special exception for 705 East Jefferson Street was opened at 6:45 p.m. There were several community members present to voice their concerns about the existing and possible future water issues with the new building being constructed at the above location. The Council decided to get the City's engineer involved to verify any proposed water collection plans and to see if they need adjusted in any way. Councilmember Brownell made the motion to approve the exception. A second was made by Councilmember Willrich. Ayes: all, Nays: none.

The Council made their decision on replacement windows for the City office. Councilmember Brownell made the motion to choose the Marvin windows. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Other items discussed were the issues with the dump truck, the west storm and fire/ambulance siren, fireworks and the City's 150<sup>th</sup> celebration.

Councilmember J. Bolen questioned why the storm sewer project had not been started and was informed that the City is still waiting on an easement to be signed.

Councilmember Duffy made the motion to adjourn. Councilmember C. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:20 p.m.

  
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City Clerk  
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Mayor



**Resolution # 17-04-01**

**RESOLUTION ADOPTING COMPENSATION PROGRAM  
FOR MONTEZUMA AMBULANCE SERVICE**

**WHEREAS, the City has Ambulance staff who render valuable services; and**

**WHEREAS, the City wishes to continue to provide superior emergency medical services to its residents, businesses and visitors; and**

**WHEREAS, a compensation scale is necessary to maintain the City's services; and**

**WHEREAS, City of Montezuma Code of Ordinances Chapter 35.05 establishes the City's ability to set compensation by resolution of the Council; and**

**NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Montezuma, Iowa, that the persons performing the duties of Ambulance Driver, Emergency Medical Technician and Advanced Emergency Medical Technician be compensated according to the schedule below:**

**1) Staff responding to calls on Monday, Tuesday, Wednesday, Thursday and Friday between the hours of 6AM and 8PM shall be compensated at a rate of \$60.00 per call; said amount to be split equally among all responding staff members.**

**2) Staff responding to calls on Sunday, Monday, Tuesday, Wednesday and Thursday between the hours of 8PM to 6AM shall be compensated at a rate of \$70.00 per call; said amount to be split equally among all responding staff members.**

**3) Staff responding to calls between the hours of 8PM on Friday and 8pm on Sunday and City-recognized holidays shall be compensated at a rate of \$80.00 per call; said amount to be split equally among all responding staff members.**

**4) Staff members shall be paid \$20.00 to be on call between the hours of 8PM and 6AM on each of the following week nights: Sunday, Monday, Tuesday, Wednesday and Thursday.**

**5) Resolution 16-04-01, RESOLUTION ADOPTING COMPENSATION FOR MOTNEZUMA AMBULANCE SERVICE WEEKEND STAFF shall remain in effect.**

BE IT FURTHER RESOLVED by the City Council of the City of Montezuma, Iowa, that the above-listed compensation schedule shall become effective on July 1, 2017.

BE IT FINALLY RESOLVED by the City Council of the City of Montezuma, Iowa, that all ambulance staff abide by any policies and procedures set forth by the City Council of Montezuma.

NOW THEREFORE BE IT RESOLVED, the undersigned does hereby approve the resolution.

Resolution adopted this 17<sup>th</sup> day of April, 2017.

  
Corey Simpson, Mayor

ATTEST:

  
Christy L. McCaslen, City Clerk

## **CITY COUNCIL MEETING**

**May 1, 2017**

The City Council of the City of Montezuma met in regular session at The Montezuma Public Library on May 1<sup>st</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** Willrich, C. Bolen & J. Bolen

**ABSENT:** Brownell & Duffy

**ALSO PRESENT:** Bret Warden, Whitney Baethke & Mike Arendt Jr.

Due to Monte Pride Day being postponed because of bad weather, the City Council held their meeting at the Montezuma Public Library as chambers was filled with clean-up supplies.

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember J. Bolen. Ayes: all, Nays: none.

- Minutes from April 17<sup>th</sup>, 2017
- Claims

Mike Arendt Jr. was in attendance to ask the Council permission to close the street in front of Sauce'd on Friday evening, June 30<sup>th</sup> and after the parade on July 1<sup>st</sup>, 2017. Arendt explained that in conjunction with the Montezuma Fire Department's 125<sup>th</sup> celebration, they will be hosting water fights and the High Bank Boys Friday night and a bags tourney and Standing Hampton on Saturday. Arendt also inquired about closing the street on Saturday, August 5<sup>th</sup> from approximately 11-1 p.m. in order for a poker run consisting of 300 cars and motorcycles coming into town. Councilmember Willrich made to motion to approve the closings with a second from Councilmember C. Bolen. Ayes: all, Nays: none.

**Resolution #17-05-01:** Resolution Setting Time and Place for a Public Hearing Concerning the Budget Amendment for Fiscal Year 2017 for the City of Montezuma. Councilmember Willrich made the motion to approve the resolution with a second from Councilmember J. Bolen. Ayes: all, Nays: none.

**Resolution #17-05-02** was tabled on a motion by Councilmember C. Bolen and a second by Councilmember Willrich. Ayes: all, Nays: none.

A Zoning Variance for Matt Eichenberger was approved by a motion from Councilmember C. Bolen and a second from Councilmember Willrich. Ayes: all, Nays: none.

Baethke reported that the City had received a grant for the Memorial Hall from Poweshiek County Alliance in the amount of \$3,721. The Council then discussed putting the funds toward the replacement of the deteriorating HVAC system.

The Council determined that sealed bids would be taken in order to try and sell the 1993 dump truck. Bids will need to be turned in to the City office by Friday, June 2 at 4:00 p.m.

Mid-American revised their plans by implementing two retention ponds that will accumulate rain water. These ponds will then allow the water to discharge at a slower rate into the City's storm water system. Setting up a storm water utility was also considered by the Council.

A junior firefighting program was also discussed with the Council to see if it would be a good idea to implement.

Councilmember C. Bolen made the motion to adjourn. Councilmember J. Bolen seconded the motion. Ayes: all, Nays: none. The meeting adjourned at 7:25 p.m.



City Clerk



Mayor

Resolution # 17-05-01

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING  
CONCERNING THE BUDGET AMENDMENT FOR FISCAL YEAR 2017  
FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is required to hold a public hearing concerning the City's budget amendment for fiscal year July 1, 2016 through June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on May 15, 2017, at 6:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning an amendment for the City's budget for fiscal year 2017, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 1<sup>st</sup> day of May, 2016.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA

  
\_\_\_\_\_  
Corey Simpson, Mayor

ATTEST:

  
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Christy McCaslen, City Clerk

## **CITY COUNCIL MEETING**

**May 15, 2017**

The City Council of the City of Montezuma met in regular session at Montezuma City Hall on May 15<sup>th</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Pro-tem Frank Brownell, presiding.

**PRESENT:** Willrich, C. Bolen, J. Bolen, Duffy & Brownell

**ABSENT:**

**ALSO PRESENT:** Bret Warden, Whitney Baethke, Mark Ewing, Mike Cox, Janice Henry, Mac Purdum, Mike Varier & Beth Kirton

The consent agenda which consisted of the following items was approved on a motion by Councilmember Duffy with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

- Minutes from May 1<sup>st</sup>, 2017
- Claims

**Resolution #17-05-02:** A Resolution Proposing Sale and Authorizing Public Hearing for Sale of Lots 5, 6 & 7 (Formerly known as Lots J, K & L) in South Diamond Addition Part One to the City of Montezuma, Iowa. A public hearing will be set for Monday, June 5<sup>th</sup>, 2017. Councilmember Duffy made the motion to approve this resolution with a second from Councilmember J. Bolen. Ayes: all, Nays: none.

**Resolution #17-05-03:** A Resolution Adopting the First Amendment to the Annual Budget for the Fiscal Year 2017. A motion to approve was made by Councilmember Duffy with a second by Councilmember C. Bolen. Ayes: all, Nays: none.

**Resolution #17-05-04:** A Resolution Setting the Time and Place for a Public Hearing Concerning the Second Budget Amendment for Fiscal Year 2017 for the City of Montezuma, Iowa for May 30, 2017. Councilmember C. Bolen made the motion to approve this resolution. Councilmember Duffy seconded the motion. Ayes: all, Nays: none.

Bart Sharer and Mac Purdum came to discuss with the Council the storm water issue they have on their property. The ditch that had been dug out has since filled in with leaves and silt and both Sharer and Purdum explained that it never dries up. All of the water makes it very hard to mow. After some discussion, the Council stated they would have the City's engineer review the issue and consider adding it to an existing upcoming project.

The Memorial Hall was rented out over this year's graduation season and once again the air conditioning could not keep up. The Council reviewed a contract from Brown Engineering to come and do an HVAC study. The report would give a better understanding on what exactly is needed in order to make the Memorial Hall more efficient. A motion was made by Councilmember Duffy to accept the proposal which was set not to exceed \$5,000. Councilmember J. Bolen seconded the motion. A roll call vote was as follows: Brownell – Nay, Willrich – Aye, C. Bolen – Aye, J. Bolen – Aye and Duffy – Aye. The motion carried.

Dave Fisch, Mike Varieur, Beth Kirton and Janice Henry were all in attendance to discuss some of the dilapidated properties located around the City. Many letters have been sent out to landlords and property owners advising them of the current ordinances and any violations that need to be taken care of in a timely manner. The City's building inspector is also coming to take a closer look at some of the problem properties. This discussion was a great segway into the rental inspection program Baethke is in the process of developing so we can keep properties from getting too run down.

Mike Cox, the Gas Superintendent, discussed with the Council that it is time to renew the pipeline permit. It will be inspected due to the changes that have been made. Cox also proposed raising the cost being charged in order to install a new service. The Council agreed that this was a good change and a resolution will follow at the next meeting.

Other items discussed included the sewer project still being put on hold due to the easement issue and the problem with vehicles not obeying the speed limit coming into town from the west on Diamond Trail.

The meeting adjourned at 7:45 p.m.



City Clerk



Mayor

RESOLUTION #17-05-02

A RESOLUTION PROPOSING SALE AND AUTHORIZING PUBLIC  
HEARING FOR SALE OF LOTS 5, 6 & 7 (FORMERLY KNOWN AS LOTS J, K & L) IN SOUTH  
DIAMOND ADDITION PART ONE TO THE CITY OF MONETZUMA, IOWA

WHEREAS, the City of Montezuma is desirous of proceeding to sell the following  
described real estate:

Lots 5, 6 & 7 (formerly known as Lots J, K & L) in South Diamond Addition Part one  
to the City of Montezuma, Iowa

by Warranty Deed with abstract showing marketable title to Chad Cocking and Tiffany  
Cocking in consideration for the sum of \$40,000.00 on or before June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of  
Montezuma, Poweshiek County, Iowa that the matter of conveyance of the previously  
described property shall be set down for public hearing on the 5<sup>th</sup> day of  
June, 2017, at its' special meeting.

That in accordance with Sections 362.3 and 364.7 of the Code of Iowa, the City Clerk  
shall publish notice.

Passed and approved this 15<sup>th</sup> day of MAY, 2017.

  
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Frank R. Brownell, Mayor Pro Tem

ATTEST:

  
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Christy McCaslen, City Clerk



RESOLUTION # 17-05-04

RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING  
CONCERNING THE SECOND BUDGET AMENDMENT FOR FISCAL  
YEAR 2017 FOR THE CITY OF MONTEZUMA, IOWA

WHEREAS, the City is required to hold a public hearing concerning the City's second budget amendment for fiscal year July 1, 2016 through June 30, 2017.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MONTEZUMA, IOWA that a public hearing will be held on May 30, 2017, at 12:00 p.m. in the City Hall Council Chambers, 501 East Main Street, concerning an amendment for the City's budget for fiscal year 2017, and the City Clerk is directed to publish notice of said meeting in The Record.

RESOLUTION PASSED, APPROVED AND ADOPTED this 15<sup>th</sup> day of May, 2017.

BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA

  
Frank R. Brownell, Mayor Pro Tem

ATTEST:

  
Christy McCaslen, City Clerk

**RESOLUTION # 17-05-03**

**RESOLUTION ADOPTING THE FIRST AMENDMENT TO THE ANNUAL  
BUDGET FOR THE FISCAL YEAR 2017**

**FOR THE CITY OF MONTEZUMA, IOWA**

**BE IT RESOLVED** by the City Council of the City of Montezuma, Iowa:

The first amendment to the annual budget for the fiscal year ending June 30, 2017, as set forth in the Budget Amendment Hearing Notice in support of thereof showing amended revenue estimates and appropriation expenditures and amended allocations to programs and activities for said fiscal year is adopted, and the Clerk is directed to make the fillings required by law and to set up the books in accordance with the summary and details as adopted.

**PASSED & APPROVED** this 15<sup>th</sup> day of May 2017.



Frank R. Brownell, Mayor Pro Tem

**ATTEST:**



Christy McCaslen, City Clerk

## CITY COUNCIL MEETING

May 30, 2017

The City Council of the City of Montezuma met in special session at City Hall on Tuesday, May 30<sup>th</sup>, 2017. The meeting was called to order at 12:00 p.m. with Mayor Corey Simpson presiding.

**PRESENT:** Willrich, C. Bolen & Duffy

**ABSENT:** Brownell & J. Bolen

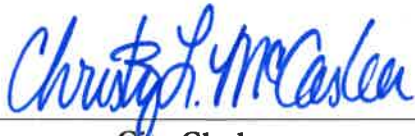
**ALSO PRESENT:** Whitney Baethke

The meeting was called to order.

The public hearing was open at 12:01 p.m. No one was present for the hearing so it was closed at 12:02 p.m.

Councilmember Willrich made the motion to approve the second budget amendment for the fiscal year 2017. Councilmember Duffy seconded the motion. Ayes: all, Nays: none.

Councilmember Duffy made the motion to adjourn at 12:10 p.m. with a second by Councilmember C. Bolen. Ayes: all, nays: none.



City Clerk



Mayor

**RESOLUTION # 17-05-05**

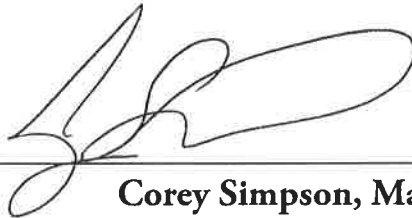
**RESOLUTION ADOPTING THE SECOND AMENDMENT TO THE  
ANNUAL BUDGET FOR THE FISCAL YEAR 2017**

**FOR THE CITY OF MONTEZUMA, IOWA**

**BE IT RESOLVED** by the City Council of the City of Montezuma, Iowa:

The second amendment to the annual budget for the fiscal year ending June 30, 2017, as set forth in the Budget Amendment Hearing Notice in support of thereof showing amended revenue estimates and appropriation expenditures and amended allocations to programs and activities for said fiscal year is adopted, and the Clerk is directed to make the fillings required by law and to set up the books in accordance with the summary and details as adopted.

**PASSED & APPROVED** this 30<sup>th</sup> day of May 2017.

A handwritten signature in black ink, appearing to read 'Corey Simpson', written over a horizontal line.

**Corey Simpson, Mayor**

**ATTEST:**

A handwritten signature in black ink, appearing to read 'Christy McCaslen', written over a horizontal line.

**Christy McCaslen, City Clerk**

RESOLUTION # 17-06-01

**A RESOLUTION PROPOSING CONVEYANCE AND AUTHORIZING  
PUBLIC HEARING ON TRANSFER OF "LION'S PARK"  
TO POWESHIEK COUNTY, IOWA, WITHOUT CONSIDERATION,  
FOR THE PUBLIC PURPOSE OF ENHANCING RECREATION**

**WHEREAS**, the City of Montezuma is desirous of proceeding to convey the following described real estate:

Commencing at a point where the East line of Lot Six in Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., intersects with the North line of Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., running thence East Four hundred Feet, thence South Five hundred forty feet, thence West to the East line of Lot Six in Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., thence Northeast along the East line of said Lot Six in Government lot Twelve to the point of beginning.  
(Locally known as Lions Park)

by Quit Claim Deed without abstract to Poweshiek County, Iowa for no consideration. It is believed that as this property is not located within the City limits that Poweshiek County is better positioned to maintain this facility.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Montezuma, Poweshiek County, Iowa that the matter of conveyance of the previously described property shall be set down for public hearing on the 19<sup>m</sup> day of June, 2017, at its special meeting.

That in accordance with Sections 362.3 and 364.7 of the Code of Iowa, the City Clerk shall publish notice.

Passed and approved this 5<sup>m</sup> day of June, 2017.

Frank Brownell  
Frank Brownell, Mayor Pro Tem

ATTEST:

Christy McCaslen  
Christy McCaslen, City Clerk

**RESOLUTION #17-06-02**  
**A RESOLUTION APPROVING SALE OF REAL PROPERTY**

WHEREAS, the Council has made a final determination following a public hearing that the sale of certain city real property would be in the City's best interest in order to encourage development of City-owned lots for residential use.

NOW, THEREFORE, upon a motion duly made by Council Member  
C. Bolen seconded by Council Member  
Duffy and properly carried, it is hereby resolved:

On behalf of the City of Montezuma, the Mayor shall transfer by Warranty Deed with abstract showing marketable title the following described real property to Chad Cocking and Tiffany Cocking for consideration of the amount of \$40,000.00, for the property legally described as:

Lots 5, 6 & 7 (formerly known as Lots J, K & L) in South Diamond Addition Part one to the City of Montezuma, Iowa,  
subject to Development Agreement and Minimum Assessment Agreement

The City Clerk shall co-sign said Warranty Deed.

The purchaser of the Deed shall give evidence to the Clerk that the Deed has been recorded.

Passed and approved this 5th day of June, 2017.

Frank Brownell  
Frank Brownell, Mayor Pro Tem

ATTEST:

Christy McCaslen  
Christy McCaslen, City Clerk

**RESOLUTION #17-06-03**

**A RESOLUTION PROPOSING SALE AND PROPERTY EXCHANGE AND  
AUTHORIZING PUBLIC HEARING FOR SALE OF LOT THREE IN SOUTH DIAMOND  
ADDITION PART ONE, CITY OF MONTEZUMA, POWESHIEK COUNTY, IOWA**

**WHEREAS**, the City of Montezuma is desirous of proceeding to sell the following described real estate:

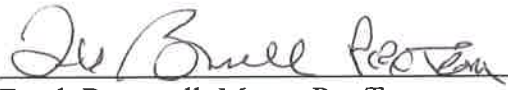
Lot Three in South Diamond Addition Part One to the City of Montezuma, Iowa all located in the City of Montezuma, Poweshiek County, Iowa and granting an option for purchase of Lot A of South Diamond Addition (not yet platted) for no additional consideration

By Warranty Deed with abstract showing marketable title to Sheets Enterprises, LTD in consideration of exchange for Lot 8 in South Diamond Addition Part One to the City of Montezuma, Iowa.

**NOW, THEREFORE, BE IT RESOLVED**, by the City Council of the City of Montezuma, Poweshiek County, Iowa`:

1. That the City Council of the city of Montezuma shall consider adoption of a Resolution providing for the conveyance of the above-described Real Estate to Sheets Enterprises, LTD.
2. That a public hearing be held by the City Council of the City of Montezuma, Iowa, in the Council Chambers in the City Hall in Montezuma, Iowa on the 19<sup>th</sup> day of June, 2017, at which time the adoption of said Resolution shall be considered and the City Council will consider any objections to said Resolution and will hear interested persons. The Mayor and Clerk are hereby instructed to publish notice of said Resolution and said public hearing once not less than four (4) nor more than twenty (20) days before the date of the hearing, all as specified in Sections 362.3 and 364.12 of the Iowa Code.

Passed and approved this 5<sup>th</sup> day of June, 2017.

  
Frank Brownell, Mayor Pro Tem

ATTEST:

  
Christy McCaslen, City Clerk

## **CITY COUNCIL MEETING**

**June 19, 2017**

The City Council of the City of Montezuma met in regular session at Montezuma City Hall on June 19<sup>th</sup>, 2017. The meeting was called to order at 6:00 p.m. with Mayor Corey Simpson, presiding.

**PRESENT:** C. Bolen, Willrich, J. Bolen, Duffy & Brownell

**ABSENT:**

**ALSO PRESENT:** Whitney Baethke & Mark Ewing

The consent agenda which consisted of the following items was approved on a motion by Councilmember C. Bolen with a second by Councilmember Duffy. Ayes: all, Nays: none.

- Minutes from June 19<sup>th</sup>, 2017
- Claims
- Liquor License – Monte Super Valu

A public hearing regarding Lion's Park was opened at 6:07 p.m. No one was present for the hearing so it was closed at 6:08 p.m.

**Resolution #17-06-04:** A Resolution Proposing Conveyance of Real Property Locally Known as "Lion's Park". Councilmember Brownell made the motion to approve the resolution. A second was made by Councilmember Duffy. Ayes: all, Nays: none.

A public hearing considering the sale of real property was opened at 6:10 p.m. Since there was no one present, the hearing was closed at 6:12 p.m.

**Resolution #17-06-05:** A Resolution Approving Conveyance of Real Property Locally Known as Lot Three in South Diamond Addition Part One, City of Montezuma, Poweshiek County, Iowa. A motion to approve the resolution was made by Councilmember C. Bolen with a second from Councilmember Brownell. Ayes: all, Nays: none.

The Council reviewed Van Maanen, Sietstra, Meyer & Nikkel's contract for auditing services for the years 2017, 18 & 19. Councilmember Duffy made the motion to approve the contract with a second made by Councilmember J. Bolen. Ayes: all, Nays: none.

**Resolution #17-06-06:** A Resolution Authorizing the City Clerk to Make the Attached Adjustments & Transfers to the Appropriate Fund for the Fiscal Year Ending June 30, 2017 for the City of Montezuma, Iowa. A motion to approve the resolution was made by Councilmember Brownell with a second by Councilmember Willrich. Ayes: all, Nays: none.

**Resolution #17-06-07:** A Resolution of the City Council of the City of Montezuma, Iowa to Establish Revised Charges for Gas Service Line Extensions and Tap Fees. The resolution was approved with a motion made by Councilmember Willrich and a second from Councilmember Duffy. Ayes: all, Nays: none.

The Memorial Hall's HVAC study performed by Brown Engineering was introduced to the Council. Councilmember Brownell made the motion to table any action until more time could be taken to review the study. Councilmember Willrich seconded the motion. Ayes: all, Nays: none.

Other items discussed included the Rental Inspection Program, the accrual of comp time, fireworks and tackling some of the broken curbs around the square.



Councilmember Duffy made the motion to close the meeting with a second by Councilmember J. Bolen. The meeting adjourned at 7:45 p.m.

A handwritten signature in blue ink, reading "Christy L. McCann", written over a horizontal line.

City Clerk

A handwritten signature in blue ink, appearing to be "J. Bolen", written over a horizontal line.

Mayor

RESOLUTION # 17-06-04  
A RESOLUTION APPROVING CONVEYANCE OF REAL PROPERTY  
LOCALLY KNOWN AS "LION'S PARK"

WHEREAS, the Council has made a final determination following a public hearing that the conveyance of certain city-owned real property would be in the City's best interest in order to enhance recreation, and

WHEREAS, it is believed that as this real property is not located in the City limits that Poweshiek County is better positioned to maintain this facility.

NOW, THEREFORE, upon a motion duly made by Council Member Brownell  
seconded by Council Member Duffy and properly  
carried, it is hereby resolved:

On behalf of the City of Montezuma, the Mayor shall transfer by Quit Claim Deed without consideration or abstract the following described real property to Poweshiek County for the property legally described as:

Commencing at a point where the East line of Lot Six in Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., intersects with the North line of Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., running thence East Four hundred Feet, thence South Five hundred forty feet, thence West to the East line of Lot Six in Government Lot Twelve in Section One, Township Seventy-eight North, Range Fifteen West of the 5th P.M., thence Northeast along the East line of said Lot Six in Government lot Twelve to the point of beginning.  
(Locally known as Lions Park)

The City Clerk shall co-sign said Quit Claim Deed.

The grantee of the Deed shall give evidence to the Clerk that the Deed has been recorded.

Passed and approved this 19<sup>th</sup> day of June, 2017.

  
Corey Simpson, Mayor

ATTEST:

  
Christy McCaslen, City Clerk

**RESOLUTION #17-06-05**

**A RESOLUTION APPROVING CONVEYANCE OF REAL PROPERTY  
LOCALLY KNOWN AS LOT THREE IN SOUTH DIAMOND ADDITION PART ONE,  
CITY OF MONTEZUMA, POWESHIEK COUNTY, IOWA**

WHEREAS, the Council has made a final determination following a public hearing that the conveyance of certain city-owned real property would be in the City's best interest in order to enhance and further develop the property, and

WHEREAS, the City currently has another party interested in obtaining Lot Eight in the South Diamond Addition for the purpose of building a single-family home.

NOW, THEREFORE, upon a motion duly made by Council Member C. Bolen  
\_\_\_\_\_ seconded by Council Member Brownell and properly  
carried, it is hereby resolved:

On behalf of the City of Montezuma, the Mayor shall transfer by Warranty Deed with consideration and abstract the following described real property to Sheets Enterprises, LTD, for the property legally described as:

Lot Three in South Diamond Addition Part One to the City of Montezuma, Iowa all located in the City of Montezuma, Poweshiek County, Iowa and granting an option for purchase of Lot A of South Diamond Addition (not yet platted) for no additional consideration.

In exchange for Lot Eight in the South Diamond Addition – Part One to the City of Montezuma, Iowa.

The City Clerk shall co-sign said Warranty Deed.

The grantee of the Deed shall give evidence to the Clerk that the Deed has been recorded.

Passed and approved this 19<sup>th</sup> day of June, 2017.

  
\_\_\_\_\_  
Corey Simpson, Mayor

ATTEST:

  
\_\_\_\_\_  
Christy L. McCaslen, City Clerk

**Resolution # 17.06.06**

**A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE ATTACHED  
ADJUSTMENTS & TRANSFERS TO THE APPROPRIATE FUND FOR THE FISCAL YEAR  
ENDING JUNE 30, 2017 FOR THE CITY OF MONTEZUMA, IOWA.**

**BE IT RESOLVED** by the Council of the City of Montezuma, Iowa to authorize the attached account/fund adjustments & transfers.

**WHEREAS**, pursuant to Chapter 384 of the Code of Iowa, the Clerk is the finance and accounting officer of the City and is responsible for the administration of fiscal management provisions.

**PURPOSE OF TRANSFERS:** 1) To transfer funds to provide for the payment of the SRF sewer bond from the correct accounting fund (sewer bond/sinking fund) and 2) to transfer a portion of the local option sales tax dollars to the economic development fund as is regular practice.

**NOW THEREFORE BE IT RESOLVED**, the undersigned does hereby approve the resolution.

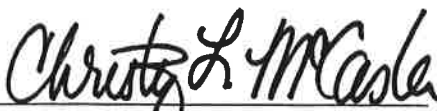
**BE IT FURTHER RESOLVED** that

**Resolution adopted this 19<sup>th</sup> day of June, 2017.**



**Corey Simpson, Mayor**

**ATTEST:**



**Christy L. McCaslen, City Clerk**

# City of Montezuma

## June 19, 2017 Transfers

6.19.17

#	Amount to be Transferred	TRANSFER FROM	Beginning Balance	Remaining Balance	TRANSFER TO	Beginning Balance	Remaining Balance
1	\$ 20,000.00	Sewer Checking 610-000-1110	\$ 114,200.77	\$ 94,200.77	Sewer Bond/Sinking Checking 310-000-1113	\$ -	\$ 20,000.00
2	\$ 12,000.00	LOST Checking 121-000-1110	\$ 233,769.27	\$ 221,769.27	Monte Econ Dev Checking 950-000-1110	\$ (5,213.68)	\$ 6,786.32

## RESOLUTION #17-06-07

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA TO ESTABLISH REVISED CHARGES FOR GAS SERVICE LINE EXTENSIONS AND TAP FEES

WHEREAS, the City Council of the City of Montezuma, Iowa, has considered and determined that it is necessary to establish rates for the installation gas line extensions.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA:

SECTION ONE: Service line extensions. Gas service line extensions shall be provided at the following charges for 250 feet of 1" and 1 1/4" service pipes within or without the city limits:

- |                        |          |
|------------------------|----------|
| 1. 1" Service Pipe     | \$300.00 |
| 2. 1 1/4" Service Pipe | \$325.00 |

SECTION TWO: Application for service. Applications for outside service piping will be accepted at any time. The municipality will install the service piping at the expense of the consumer as detailed in Section One.

SECTION THREE: Effective Date. This resolution shall be in effect beginning June 2017 and after its approval by the Montezuma City Council.

Passed and approved this 19<sup>th</sup> day of June, 2017.

  
\_\_\_\_\_  
Corey Simpson, Mayor

Attest:

  
\_\_\_\_\_  
Christy L. McCaslen, City Clerk

## RESOLUTION #17-06-07

### RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA TO ESTABLISH REVISED CHARGES FOR GAS SERVICE LINE EXTENSIONS AND TAP FEES

WHEREAS, the City Council of the City of Montezuma, Iowa, has considered and determined that it is necessary to establish rates for the installation gas line extensions.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MONTEZUMA, IOWA:

SECTION ONE: Service line extensions. Gas service line extensions shall be provided at the following charges for 125 feet of 1" and 1 1/4" service pipes within or without the city limits:

- |                        |          |
|------------------------|----------|
| 1. 1" Service Pipe     | \$300.00 |
| 2. 1 1/4" Service Pipe | \$325.00 |

SECTION TWO: Application for service. Applications for outside service piping will be accepted at any time. The municipality will install the service piping at the expense of the consumer as detailed in Section One.

SECTION THREE: Effective Date. This resolution shall be in effect beginning June 2017 and after its approval by the Montezuma City Council.

Passed and approved this 19<sup>th</sup> day of June, 2017.

  
\_\_\_\_\_  
Corey Simpson, Mayor

Attest:

  
\_\_\_\_\_  
Christy L. McCaslen, City Clerk