MOUNT LAURELTOWNSHIP
SCHEDULED MEETINGS OF THE ZONING BOARD OF ADJUSTMENT

Regular meetings – (normally) the FIRST WEDNESDAY OF THE MONTH at 7:00 pm. January 2020 through July 2020 meetings will be held in the Court Room in the Main Township Building. August 2020 through December 2020 meetings will be held in the Mount Laurel Township Community Center. The Reorganization and first Regular meeting of 2021 is scheduled for January 6, 2021. Formal Action will be taken at Reorganization, Regular and Special Meetings.

MOUNT LAUREL MUNICIPAL COMPLEX
100 Mount Laurel Road, Mount Laurel, New Jersey 08054

APPLICATIONS must be submitted to the Zoning Board Office by Noon on the deadline for filing date in order to appear on the agenda for the next available Regular Meeting. (Note Rules and Regulations for scheduling of applications filed with a site plan and or subdivision application.) Regular Meetings will commence at 7:00 p.m. No Meeting scheduled for July 2020.

2020

<table>
<thead>
<tr>
<th>DEADLINE FOR FILING</th>
<th>REGULAR MEETING DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>January 02, 2020</td>
<td>February 05, 2020</td>
</tr>
<tr>
<td>January 29, 2020</td>
<td>March 04, 2020</td>
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<tr>
<td>February 26, 2020</td>
<td>April 01, 2020</td>
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<td>March 25, 2020</td>
<td>May 06, 2020</td>
</tr>
<tr>
<td>April 29, 2020</td>
<td>June 03, 2020</td>
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<tr>
<td>May 20, 2020</td>
<td>July – NO MEETING</td>
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<td>June 24, 2020</td>
<td>August 05, 2020</td>
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<td>July 22, 2020</td>
<td>September 02, 2020</td>
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<td>October 07, 2020</td>
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<td>November 04, 2020</td>
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<td>October 21, 2020</td>
<td>December 02, 2020</td>
</tr>
<tr>
<td>November 25, 2020</td>
<td>January 06, 2021 (Reorg &amp; 1st Reg. Mtg.)</td>
</tr>
</tbody>
</table>

Brian List, Board Chairman
Suzanna O’Hagan, Board Secretary
Zoning Board of Adjustment

cc: Burlington Co. Times (for publication on 1/14/2020)
    Agenda File    Twp. Clerk
ZONING BOARD OF ADJUSTMENT 2020

CHAIR
JEFFREY BAILEY

VICE CHAIR
MICHAEL KIERNAN
JOHN FRANCESCONE
JOSEPH GREEN
ROBERT KILLEN
BRIAN LIST
RENEE LICIAGA

ALTERNATE #1
ALAN KRAMER

ALTERNATE #2
MARILYN JONES

ENGINEER
ALAIMO ASSOC.
BILL LONG, P.E.

609-267-8310
EXT. 303

PLANNER
JOSEPH PETRONGOLO, P.P.
REMINGTION AND VERNICK ENGINEERS

856-216-1890
EXT. 1095

SOLICITOR
EVAN CROOK
MALAMUT LAW

856-424-1808

TRAFFIC ENGINEER
MICHAEL ANGELASTRO, PHD
REMINGTION & VERNICK ENGINEERS

856-216-1890
EXT. 1029

FIRE MARSHAL
BRIAN McVEY

856-234-6053
EXT. 5926

ZONING BOARD SECRETARY
SUZANNA O’HAGAN
EMAIL: SOHAGAN@MOUNTLAUREL.COM

856-234-0001
EXT. 1226

ZONING BOARD ASST. SEC.
TRISH HOCHREITER
EMAIL: MLPLANNING@MOUNTLAUREL.COM

856-234-0001
EXT. 1318

Complete By-Laws of the Mount Laurel Zoning Board are available on mountlaurel.com or by request.
Dear,

In an effort to streamline the review process for all involved, I would like to suggest that the Zoning Board Professionals encourage all applicants for Site Plan or Major Subdivision approval to take advantage of the MUA Conceptual Review process. Conceptual Review attempts to identify potential MUA requirements, conditions, restrictions or limitations so the developer's engineer can incorporate them into the site design at an early stage in the Township review process. This helps avoid unnecessary reengineering and the associated time delays that sometimes occur if the developer's engineer has not fully considered Authority standards for construction prior to submitting for final MUA approval.

Projects may be submitted for conceptual Authority approval prior to, or at the same time, as submittal to the Township. Generally, much less review time is required for final Authority approval if a project has first been conceptually approved.

Feel free to contact me if you have any questions or require further clarification.

Sincerely,

Robert A. Adler
Operations Engineer

cc: Pamela J. Carolan, Executive Director
“C “ Variances (BULK)

Functions
These are filed when an applicant seeks an exception to the strict application of the Zoning Ordinance. Bulk variances are filed for the following reasons:

- Exceptional narrowness, shallowness, or shape of a specific piece of property. Exceptional topographic condition

- Physical features which prohibit construction if strict adherence to the Zoning Ordinance is applied

- See addition on Variance page

The applicant must provide proof that strict adherence to the Zoning Ordinance would create exceptional practical difficulties and undue hardships. The granting of a C Variance requires the affirmative votes of a majority of members present.

Examples of C Variances
Case I
Suppose a homeowner wishes to build an addition to the rear of the house. The Township Zoning Ordinance regulates minimum setbacks and, in this example, requires that there must be at least 25 feet from a structure to the rear property line. In this case, the proposed addition would only be setback 20 feet from the rear line. Therefore, the homeowner must apply for a C Variance.

Case 2
The owners of a corner property wish to construct a fence 6 feet high around the property. The Zoning Ordinance regulates fence height and location. Fences may not exceed 6 feet in height, nor be placed closer than 25-50 feet depending on the zoning district, from the property line in the side yard adjacent to the street. Therefore, a C Variance must be obtained.

Case 3
The owner of a commercial property wish to erect a multi-tenant sign where such signs are not permitted. Therefore, a C Variance must be obtained.

"D" Variances (USE)

Functions
Filed by an applicant for one of the following reasons:
To construct or create a use or principal structure in a Zoning district that has restrictions against such use or principal structure. To expand a non-conforming use.

To deviate from a conditional use requirement.

To increase the permitted floor area ratio (FAR) in a specified Zoning District. The height of a proposed building is greater than 10 feet or 10% of the permitted height in that zone.

The applicant must demonstrate that special reasons exist for the granting of the variance and that same would not result in significant detriment. The granting of a "d" Variance requires the affirmative votes of at least five members of the Zoning Board of Adjustment.

Examples of "d" Variances

CASE 1
A doctor wishes to practice out of his home which is in a residential zone. The Zoning Ordinance prohibits businesses in such a zone. Therefore, a "d" Variance is needed.

CASE 2
A retailer wishes to open in an Industrial Zone. The Zoning Ordinance prohibits this. Therefore, a "d" Variance is needed.

CASE 3
A business owner in a business zone is looking to expand parking and has found an adjacent property for sale in a residential zone. The business owner wishes to convert the lot for parking. Parking lots are not permitted in a residential zone. Therefore, a "d" Variance is needed.
### FEE SCHEDULE
**Planning/Zoning Boards**

**ORDINANCE 1999-2, As Amended ORDINANCES-2010-3, 2010-4, 2010-5, 2010-6 & 2018**

#### SITE PLANS (124-11)

<table>
<thead>
<tr>
<th>Description</th>
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<th>Escrow</th>
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<tbody>
<tr>
<td>Informal Concept</td>
<td>100.00</td>
<td>500.00</td>
</tr>
<tr>
<td>Formal Concept</td>
<td>500.00</td>
<td>1,000.00</td>
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<tr>
<td><strong>Minor Site Plan</strong> (Board or Alteration Committee Approval)</td>
<td>250.00</td>
<td>750.00</td>
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<tr>
<td>Preliminary (Amended)</td>
<td>275.00</td>
<td>2000.00 &amp; 50.00 per residential unit</td>
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<tr>
<td>Final (Amended)</td>
<td>275.00</td>
<td>2000.00 &amp; 50.00 per Residential unit</td>
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<tr>
<td>Preliminary &amp; Final (Amended of Combined)</td>
<td>375.00</td>
<td>3000.00 &amp; 50.00 per Residential unit</td>
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<tr>
<td><strong>Minor Site Plan Alteration</strong></td>
<td>250.00</td>
<td>750.00</td>
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<tr>
<td>Site Plan Waiver</td>
<td>100.00</td>
<td>200.00 if required</td>
</tr>
<tr>
<td>Conditional Use</td>
<td>200.00</td>
<td>500.00 &amp; subdivision/site plan</td>
</tr>
<tr>
<td>Extensions of Approval</td>
<td>150.00</td>
<td>250.00</td>
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#### SPEED HUMPS (148-17.2)

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<tr>
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<tbody>
<tr>
<td>Minor Site Plan</td>
<td>250.00</td>
<td>1,000.00</td>
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#### SUBDIVISIONS (138-46)

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<tr>
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<tr>
<td>Informal Concepts</td>
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<tr>
<td>Sketch Plat/Minor SD/Lot Line Change</td>
<td>275.00</td>
<td>1,000.00</td>
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<tr>
<td><strong>Major Preliminary (Amended)</strong></td>
<td>275.00</td>
<td>2000.00 &amp; 50.00 per Residential unit</td>
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<tr>
<td><strong>Major Final (Amended)</strong></td>
<td>275.00</td>
<td>2000.00 &amp; 50.00 per Residential unit</td>
</tr>
<tr>
<td>Extensions of Approval</td>
<td>150.00</td>
<td>250.00</td>
</tr>
<tr>
<td><strong>Certificate of Subdivision</strong> (40:55D-56, 54:5-14, 54:5-15)</td>
<td></td>
<td>per Statute</td>
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VARIANCES (154-103)

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<tr>
<th>Item</th>
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<th>Fee 2</th>
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<tbody>
<tr>
<td>A (Appeals)</td>
<td>250.00</td>
<td>250.00</td>
</tr>
<tr>
<td>B (Interpretation)</td>
<td>250.00</td>
<td>250.00</td>
</tr>
<tr>
<td>C (Bulk)</td>
<td>250.00</td>
<td>200.00 Res. w/SD or SP</td>
</tr>
<tr>
<td></td>
<td></td>
<td>500.00 w/o SD or SP</td>
</tr>
<tr>
<td>C (sign) (fence)</td>
<td>250.00</td>
<td>500.00</td>
</tr>
<tr>
<td>D (Use)</td>
<td>250.00</td>
<td>1000.00 Residential</td>
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<tr>
<td></td>
<td></td>
<td>1500.00 Non-Residential</td>
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</table>

OTHER FEES

<table>
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<tr>
<th>Item</th>
<th>Fee</th>
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</thead>
<tbody>
<tr>
<td>Compliance Plans Submission</td>
<td>1000.00</td>
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<tr>
<td>Request for Special Meetings</td>
<td>250.00</td>
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<tr>
<td>Publication of Decision</td>
<td>40.00</td>
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<tr>
<td>200’ List for Notice</td>
<td>10.00</td>
</tr>
<tr>
<td>Copies (per state statute or applicable laws)</td>
<td>$.05 each for letter size copy and $.07 legal size copy</td>
</tr>
<tr>
<td>Master Plan</td>
<td><a href="http://www.mountlaurel.com">www.mountlaurel.com</a></td>
</tr>
<tr>
<td>Disc copy of meeting</td>
<td>3.00</td>
</tr>
</tbody>
</table>

- These fees are cumulative for all applications.

- Escrow monies are to be replenished with each revision of plans, upon receipt of compliance or final plans, the week of public hearings, or a meeting to memorialize a Resolution by the Boards. See Ordinances in application.

09/12/11, rev. 02/25/13 &14 & 18
MEMORANDUM OF PROCEDURE

TO: All Applicants to the Zoning Board of Adjustment

FROM: Mount Laurel Township Zoning Board of Adjustment

Re: Zoning Board Procedures—Issuance of Building Permits

This Memorandum has been prepared to advise all applicants of the procedure used by the Mount Laurel Township Zoning Board of Adjustment and to further advise successful applicants when they can expect a zoning and building permit.

After a complete application is filed and all fees are paid, this matter will be submitted to the Zoning Board of Adjustment for a public hearing. The applicant must appear before the board and present the application. At the conclusion of the hearing a vote will be taken and the relief sought will either be granted or denied. At the next regular meeting of the Zoning Board of Adjustment (first Wednesday of every month) the Zoning Board of Adjustment will adopt a formal written resolution with specific findings of fact and conclusions of law together with an itemization of all conditions and exceptions to the relief granted.

The decision of the Zoning Board is not final until the resolution as aforesaid is adopted and signed or a memorandum is issued. A successful applicant will not be able to get a zoning or building permits until the resolution is signed or a memorandum is issued by the Zoning Board of Adjustment.

All applicants are cautioned, however, that even if a building permit is issued, the matter might not yet be final. This is true because another interested party (such as an adjacent property owner) could file an appeal from the decision of the Zoning Board of Adjustment. The right to file such an appeal generally exists for the 45 day period following the publication of the adopted resolution. It is suggested that any applicant that is concerned about the possibility of the filing of an appeal should consult with their attorney.

Receipt of this Memorandum is acknowledged.

______________________________________  _______________________
Applicant’s Signature                             Date

Revised: 8/06/18
MEMORANDUM

To: Applicant

From: Suzanna O’Hagan, Zoning Board of Adjustment Secretary

Re: New Applications, Revised Plans and Compliance Plans

As per the Mount Laurel Township code 34-6A, all documents, plans, applications and any material related to any Zoning Board of Adjustment application must be delivered to and transmitted by the Zoning Board of Adjustment Secretary. Any materials delivered to the Zoning Board of Adjustment Professionals will be returned to you and will not be reviewed unless and until it is released through the Zoning Board Secretary.

Your escrow account will be monitored and with each submission you will be notified to replenish this account. Always, check your monthly statement from the Finance Department during the first week of the month. If you are not receiving your statements monthly, please check with the Zoning Board of Adjustment Secretary to see if your proper contract and mailing address are on your escrow account. You have signed a contract with Mount Laurel Township to pay this financial obligation in a timely manner (15 days). Should you fail to pay the amount required when due, the Township shall be entitled to pursue all remedies at law or equity. Interest shall accrue at the rate of 18% per annum simple interest on all sums unpaid after the due date. The Township may collect a reasonable attorney’s fee which shall not be less than $300.00 should litigation for the purpose if collecting any sum be commenced.

Revised plans and/or responses to the township professional’s reports should be submitted for review at least 10 days before your scheduled Public Hearing. Delay in filing of revised plans or response reports may cause your application to be continued to an upcoming meeting date.

If you have any further questions regarding this policy and or procedure, please don’t hesitate to contact me.
MEMORANDUM

Please be aware that as per the Mount Laurel Township fee schedule included in your application, Ordinance 2010-6, Escrow monies are to be replenished with each revision of plans, upon receipt of pre-compliance, compliance or final plans the week of public hearings, a meeting to memorialize a Resolution by the Boards or upon request.

Mount Laurel Township Ordinance 154-103(7) Submission of revised plans requires the applicant to also submit additional escrow fees in the same amount as the initial escrow fee.

Mount Laurel Township Ordinance 154-103(8) Submission of compliance plans requires the applicant to submit an escrow fee of $1,000.00. This escrow is based on plans that satisfy all conditions of approval.

Plans will not be accepted if the required escrow monies are not included with the submission or if the escrow account is not in good standing.

Plans mailed to the Zoning or Planning Boards without the required fee or with a deficient escrow account will be held for no more than ten (10) days to allow for an escrow deposit. If the deposit is not received within ten (10) days the plans will be rejected and will be sent back to, or require pick up by, the applicant.

Part One

Submit to the Board Secretary

☐ Fee’s
☐ Application- 3 pages - signed – 6 copies
☐ Supporting plans/surveys – 18 copies
☐ 200’ list request
☐ Memorandum of Procedure – signed
☐ Tax Certification signed by Tax Collector
☐ Escrow Agreement – signed by applicant
☐ W-9 Rev. November 2018
☐ Home Owners Association approval

Part Two

Submit to Board Secretary after part one is deemed complete

☐ List of Property Owners within 200’ (Tax Assessors List)
☐ Proof of Service (certified mail receipts and/or signatures)
☐ Affidavit of Service – signed
☐ One (1) copy of Letter to Property Owners
☐ Affidavit of Publication from Official Newspaper
☐ Affidavit of Corp. with SubDivision or Site Plan

| "A" Appeal                      | Eighteen Copies of survey, plot plan |
| "B" Interpretation             | Eighteen Copies of survey, plot plan |
| "C" Bulk Variance              | Eighteen Copies of a survey, plot plan* |
| "D" Use Variance               | Eighteen Copies of a survey, plot plan* |
| See Site Plan/Subdivision Dev. Checklist Packet | Eighteen Copies of survey, plot plan * |

* Commercial

Plans - Submit seven (7) standard copies 30" x 42" or 24" X 36" and submit twelve (12) 11” x 17” size copies.

Application- 3 page application original & 6 copies, Escrow Agreement original & 5 copies

Should you require additional assistance please contact a Land Use Attorney. You may represent yourself as an individual. If you are a corporation you must be represented by a licensed New Jersey Attorney.

Applicant must be present at the Public Hearing.

If you have any questions contact:
Ms. Suzanna O'Hagan, Board Administrator
Telephone: (856) 234-0001 ext. 1226
Email: sohagan@mountlaurel.com
APPLICATION FOR LAND DEVELOPMENT

SITE ADDRESS: ____________________________________________

BLOCK: _______ LOT: _______ ZONE(S) _______

Application No. ___________ Date Rec’d ___________

PLEASE CHECK ALL THAT ARE REQUESTED:
  □ Minor Site Plan  □ Preliminary Major Site Plan  □ Final Major Site Plan
  □ Minor Subdivision  □ Preliminary Major Subdivision  □ Final Major Subdivision
  □ Concept Plan (optional)  □ Conditional Use  □ Other: ___________________________________
  □ Minor Site Plan Alteration  □ New Application  □ Extension of Time
  □ Site Design Waiver (Exception)  __________________________________

Variation Action Request (N.J.S.A 40:55D-70)
  □ (a) Appeal of Admin. Officer Action
  □ (b) Interpretation
  □ (c) Bulk Variance
  □ (d) Use Variance

________________________________________________________________________

1. Applicant’s Name: ____________________________________________
   Address: _______________________________________________________
   Phone: ___________ Fax: ___________ Email: _________________________
   Status of Applicant: □ Individual  □ Partnership  □ Corporation

Names and Addresses of all stockholders or individual partners owning at least 10% of stock or interest per N.J.S.A 40:55D-48.1 through 48.4 (Attach a separate sheet if necessary.)

________________________________________________________________________

2. Owner’s Name_______________________________________________
   Address: _______________________________________________________
   Phone: ___________ Fax: ___________ Email: _________________________

________________________________________________________________________

3. If Applicant is required to be represented by a New Jersey, list N.J. attorney’s name & address here:
   N.J. Attorney’s Name____________________________________________
   N.J. Attorney’s Address__________________________________________
   Phone: ___________ Fax: ___________ Email: _________________________
4. (a) Check here □ if zoning variances are required.
(b) Check here □ if exceptions to the application or municipal requirements are requested (N.J.S.A 0:55D51)
(c) Check here □ if exceptions to the Residential Site Improvement Standards (RSIS, NJAC 5:21-3.1)
(d) Check here □ if waivers from the RSIS (N.J.A.C 5:21-3.2) are requested. (Such waivers require application to, and approval of, the N.J. Site Improvement Advisory Board.)

NOTE: If any of the above four (4a, b, c, d) are required, attached hereto separate exhibit(s) for each category of relief sought, stating the factual basis, legal theory, and whether they have been previously granted.

5. Name(s) and address(es) of person(s) preparing plans and reports (Attach additional sheets if necessary):
Name: ___________________________ Profession: _______________ NJ Licenses: ________
Address: ___________________________ Phone: _______________ Fax: _______________
Email: ____________________________
Name: ___________________________ Profession: _______________ NJ Licenses: ________
Address: ___________________________ Phone: _______________ Fax: _______________
Email: ____________________________

6. (a) Are there any existing Deed Restrictions? (Check box that applies) □ NO □ YES (Attach copy of existing restrictions.
(b) Are any Deed Restrictions proposed? (Check box that applies) □ NO □ YES (Attach copy of proposed restrictions.

7. Contemplated form of ownership (Check all that apply):
□ Fee Simple □ Condominium □ Cooperative □ Rental

8. Briefly describe and include dates for any prior or currently pending proceedings by the applicant, or other if known, before this Planning Board or Zoning Board or any other federal, state, or local board or agency involving the property which is the subject of this application. (Attached sheet if necessary)

9. (A) List exact section of Township Code where variance (s) or waiver (s) is requested (Attach sheet if necessary)
The Variance sought is from Section__________ of the Zoning Ordinance to Enable the Applicant to__________

(B) Hardship or Special Reason why the Variance Should be Granted (Attach sheet) ________________________________

10. List any material accompanying this application. (Attach sheet if necessary)

11. Applicant certifies that the plans and the attached (Checklist if applicable) are accurate to the best of his/her knowledge.

Applicant’s Signature ____________________________ Date __________________

Applicant’s Name (please print) ____________________________
Consent of Owner

The undersigned, being the owner of the lot or tract described in this application, hereby consent to the making of this application and the approval of the plans submitted herewith with condition(s), if appropriate. I further consent to the inspection of this property in connection with this application as deemed necessary by the municipal agency (If owned by a corporation, attach a copy of resolution authorizing application and officer signature.) I understand that all the Escrow Accounts and Taxes must be paid current.

Per Article XIII Administration section 154-100.1 of the Township Code to be deemed a complete application. I understand that NO application for development shall be deemed complete if there are outstanding, uncollected fees and escrows resulting from last application or prior submissions involving the property in question or any part thereof, including the base tract, and no application shall be deemed complete if there are outstanding taxes-

If the escrow account is deficient due to the application process of a previous or current application, the property owner is responsible to pay the negative balance.

________________________________________  ____________________________  ____________________________
Print Name                                      Company Name or Individual                                  Position/Title

________________________________________  ____________________________
Signature                                      Date

Sworn and Subscribed to me before this

___ Day of ________________, _____ (year)

_____________________________

FEES: See Ordinance 2010-3, 2010-4, 2010-5 & 2010-6

Please provide separate checks made payable to Mount Laurel Township for the following amounts:

Filing Fee  __________________

Escrow  __________________

200’ list Request  __________________

Publ. Of Decision  __________________

Received this ____ Day of ________________, _____

_____________________________

Signature of Board Administrator
MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT

AFFIDAVIT OF CORPORATION

STATE OF: NEW JERSEY
SS:
COUNTY OF: BURLINGTON

____________________________________, of full age, being duly sworn according to Law, upon his oath deposes and says:

1. I am ______________________ (Title, i.e., Secretary, President, Partner) in the Firm of ______________________ (name) a corporation/partnership with principle offices at ______________________. The State of incorporation is ______________________ (if a corporation)

2. I am duly authorized by ______________________ to make this statement under oath in order to comply with the laws of the State of New Jersey as required by P.L. 1977, Chapter 336 with respects to an application for development filed or to be filed with the Mount Laurel Township Zoning Board of Adjustment

____________________________________

(insert: a. to subdivide a parcel of land into six or more lots; and/or b. for a variance to construct a multiple dwelling of 25 or more family units; and/or c for approval of a site to be used for commercial purposes. The applicant in this matter is ______________________

3. I further state to my own personal knowledge that the following list of persons own 10% or more of the stock of any class of stock of the corporation or 10% or more of the interest in the partnerships:

____________________________________

____________________________________
Application No.________________

Block: ________ Lot: ________

Address: _______________________

ESCROW AGREEMENT TO PAY FEES

THIS AGREEMENT made and entered on this_________ day of__________, in the year of_______.

Project Name: ______________________________________________________

Project Location: ______________________________________________________

Applicant Name: ______________________________________________________

Applicant’s Address ______________________________________________________

Applicant’s Federal ID No. or SSN: _________________________________________

Phone Number/Email Address: _____________________________________________

Is hereinafter referred to as “Applicant”, the Planning Board or Zoning Board of Adjustment of Mount Laurel Township is hereinafter referred to as “Board”, and Mount Laurel Township in the County of Burlington is hereinafter referred to as “Township”.

WHEREAS, Applicant is proceeding under the Land Subdivision and Development Ordinance (hereinafter “Ordinance”, for approval of: __ a Variance, Subdivision or Site Plan; ____________; and

- PURPOSE: The Board authorizes its professional staff to review, inspect, report, and study all plans, documents, statements, improvements, and provisions made by the Applicant in conforming to the requirements of the Code of the Township of Mount Laurel, New Jersey. The Board directs its professional staff to make all oral and/or written reports to the Board of its conclusions and findings derived from the review, study, investigation and like or similar duties performed as elsewhere authorized. The Applicant, by execution off this agreement, agrees to pay all reasonable professional fees incurred by the Board for the performance of the duties outlined above.

- ESCROW DEPOSIT: The Township and Board hereby acknowledge initial receipt of $_________, said sum being a cash deposit to be placed in a township trust account to cover the cost of the aforementioned review, study and investigation fees. Such sum shall be charged periodically as fees and charges accrue and the balance of the escrow sum, if any, after all charges and fees have been paid shall be returned to the Applicant.

- INCREASE IN ESCROW FUND: The Applicant agrees to pay any additional sum required to pay charges and fees not covered by the escrow fund within fifteen (15) days after the date of receipt of a notice of deficiency by the appropriate township office. The Applicant understands and agrees to pay such sum notwithstanding any dispute to the reasonableness of fees and charges.
CONTEST OF REASONABLENESS: The Applicant agrees that the reasonableness and/or accuracy of any fee or charge may be challenged within seven (7) days of receipt of the professional's billing voucher and in accordance with the Code of the Township of Mount Laurel, New Jersey. Where the Applicant objects to the payment of any voucher from the escrow fund, he/she shall have the right to appeal, in accordance with the requirements of the Municipal Land Use Law, N.J.S.A. 40:55D-1 et seq.

NOTICE: The Applicant agrees that all notice or refunds shall be mailed to the following address:

Contact Name: ____________________________
Company Name: ____________________________
Address: ____________________________
City: ____________________________ State: ____________________________ Zip Code: ____________________________
Telephone#: ____________________________ Fax #: ____________________________ Email: ____________________________

I agree to be responsible for all bills against this development's escrow account. In the event that this project is sold or my interest is transferred to another party, my obligation can only be relieved if all outstanding escrow bills are paid and the new principal obligates himself to the responsibility of all future bills in an agreement with the Township.

COLLECTION: Should the Applicant fail to pay any amount required to be paid hereunder when due, the Township shall be entitled to pursue all remedies at law or equity. Interest shall accrue at the rate of 18% per annum interest on all-sums unpaid after the due date. The Township may collect a reasonable attorney's fee which shall not be less than $300.00 should litigation for the purpose if collecting any sum be commenced.

Date ____________________________

Authorized Agent Name/Title (please print) ____________________________

Authorized Agent Signature* ____________________________

*If the applicant is a company/corporation, this agreement must be attested to by an appropriate officer representing the applicant.
*If the applicant is an individual, this agreement must be attested to by the applicant.

Cc: Finance Office, ____________________________
   Professional Staff, ____________________________
REQUEST FOR 200' PROPERTY LIST

Please furnish a listing of the property owners and their mailing address for all properties within 200 feet of:

BLOCK __________________ LOT __________________
SITE ADDRESS _______________________________________

BLOCK __________________ LOT __________________
SITE ADDRESS _______________________________________

BLOCK __________________ LOT __________________
SITE ADDRESS _______________________________________

REQUESTED BY: NAME: ______________________________________
ADDRESS: ______________________________________________
PHONE NUMBER: _________________________________________

REQUEST FOR: ___ Zoning Board Appl. ___ Planning Board Appl. ___ Other
LIST NEEDED BY (Date): ______________________________________

CHECK ONE: ______ PICK-UP ______ MAIL ______ FAX ______ EMAIL

Provide Fax # or Email Address: ________________________________

FEE SCHEDULE: Request per property* $ 10.00
                 Tax Map Page .07
*Pursuant to the provisions of NJSA 40:55D-12c... the fee is twenty-five cents (25c) per name or ten dollars ($10), whichever is greater. ..
TO: ZONING BOARD OF ADJUSTMENT & PLANNING BOARD
FROM: TAX COLLECTORS OFFICE
       TAX CERTIFICATION/PROPERTY STATUS

DATE:

ONLY ONE BLOCK AND LOT PER REQUEST ON THIS FORM. THE NAME MUST BE AS IT APPEARS ON THE TAX BILL. VERIFICATION OF BLOCK, LOT AND OWNER INFORMATION IS AVAILABLE IN THE TAX BOOK LOCATED OUTSIDE THE TAX ASSESSORS OFFICE.

In reference to Block_______, Lot_______Qualifier_______

Located at:______________________________

Assessed to (property owner)__________________________

Tax Collector Office:

Date:____________________________

Certified by:__________________________

Paid Current:______________________________

or Delinquent (Quarter(s)):__________________________

Liens:__________________________________

Zoning Violation(s):______________________________

Current Escrow Account(s):__________________________
Request for Taxpayer Identification Number and Certification

Go to www.irs.gov/FormW9 for instructions and the latest information.

[Part I] Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see How to get a TIN, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see What Name and Number To Give the Requester for guidelines on whose number to enter.

[Part II] Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification Instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Date

Signature of U.S. person

[General Instructions]

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1088-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.
NOTIFICATION REQUIREMENTS
FOR
ZONING BOARD OF ADJUSTMENT

In addition to notifying residents within 200 feet of the subject premises, there are some applications in which additional notification requirements are necessary. All required notification must be given by certified mail or personal service, at least 10 days in advance of the scheduled regular meeting date. These requirements are set forth in N.J.S.A. 40:55D12. and include the following:

1. If any portion of the property is located within 200 feet of an adjoining municipality, notice must be given to the Township Clerk of such municipality. It will also be necessary to obtain, from the adjoining municipality, the names and addresses of the owners in that municipality that are within 200 feet of the subject premises, and they must also be given notice.

2. If the property is: 1) located on an existing County road or proposed road shown on the official County map or on the County Master Plan; or 2) adjacent to or adjoins other County lands; or 3) located within 200 feet of a municipal boundary, it is necessary to give notice to the BURLINGTON COUNTY PLANNING BOARD, whose mailing address is Burlington County Office Building, 49 Rancocos Road, Mount Holly, NJ 08060. (The address for hand delivery is 5 Maple Avenue, Hainesport, NJ)

3. If the property is located on a State highway, notice must be given to the COMMISSIONER OF TRANSPORTATION, whose mailing address is 1035 Parkway Avenue, CN 600, Trenton, NJ 08625.

4. If the application in question exceeds 150 acres, or involves 500 or more dwelling units, notice must be given to the Director of the Division of State and Regional Planning, DEPARTMENT OF COMMUNITY AFFAIRS, whose mailing address is 363 West State Street CN 800 Trenton NJ 08625. Such notice shall include a copy of any maps or documents which are required to be on file with the municipality.

5. In all cases in which notice is required, a legal notice must be published in the official newspaper of Mount Laurel Township, which is the Burlington County Times, whose mailing address is 333 North Broad Street, Doylestown, PA 18901 (215)-949-4032. Such publication must take place at least 10 days in advance of the meeting.

IF YOU HAVE ANY QUESTIONS CONCERNING THE ABOVE, YOU SHOULD CONSULT WITH YOUR ATTORNEY OR MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT ADMINISTRATOR. These requirements have been established by Statute, not by the Assessor's Office. If any requirement is overlooked the Board to which you are applying will not be able to hear your application on the date that you are scheduled to appear.
<table>
<thead>
<tr>
<th>Filing Deadline</th>
<th>Notice Deadline</th>
<th>Regular Meeting 7pm</th>
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<tbody>
<tr>
<td>January 2, 2020</td>
<td>January 25, 2020</td>
<td>February 5, 2020</td>
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<td>February 26, 2020</td>
<td>March 28, 2020</td>
<td>April 1, 2020</td>
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<td>April 29, 2020</td>
<td>May 23, 2020</td>
<td>June 3, 2020</td>
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<td>No Meeting</td>
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<td>June 24, 2020</td>
<td>July 25, 2020</td>
<td>August 5, 2020 Community Center</td>
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<td>July 22, 2020</td>
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<td>September 2, 2020 Community Center</td>
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<td>August 26, 2020</td>
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<td>October 7, 2020 Community Center</td>
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<td>October 24, 2020</td>
<td>November 4, 2020 Community Center</td>
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<td>October 21, 2020</td>
<td>November 21, 2020</td>
<td>December 2, 2020 Community Center</td>
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<tr>
<td>November 25, 2020</td>
<td>December 26, 2020</td>
<td>January 6, 2021 Reorg &amp; 1st Reg Meeting</td>
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You must publish a legal notice only once, in one of the designated newspapers below no less than ten (10) days before your scheduled public hearing.

Publish on or before:


**Designated Newspapers:**

Burlington County Times -

One Oxford Valley
2300 East Lincoln Highway
Suite 500D
Langhorne, PA 19047
Telephone (215) 949-4112
Email: legals@thebct.com
Office hours M-F
Post 7 days

Central Record -

307 Destine Ave.
Landsdale, PA 19446
Telephone (215) 648-1066
Fax (215) 648-1120
Email: SJLegals@SJlocalnews.com
Post on Thursdays Only

Courier Post -

Cherry Hill Courier Post
435 E Walnut St
Green Bay, WI 54301
Telephone (609) 663-7100
Fax (877) 943-0443
Email: cplegals@gannett.com
Office hours M-F
Posts 7 days
TOWNSHIP OF MOUNT LAUREL  
ZONING BOARD OF ADJUSTMENT

A PUBLIC HEARING of Mount Laurel Township Zoning Board of Adjustment of the Township of Mount Laurel in the County of Burlington and the State of New Jersey, will be held WEDNESDAY, ______________ Commencing at 7:00 p.m. in the Meeting Room of the Mount Laurel Municipal Center, 100 North Mount Laurel Road, Mount Laurel, New Jersey, on the appeal or application of the undersigned for variance or other relief so as to permit (be specific on all variances requested):

________________________________________________________________________

________________________________________________________________________

________________________________________________________________________

and any other such variances and waivers as may be required as a result of review and recommendations by the board or its professional review staff, on the premises located at ___________________________ in an _____ zone and designated as Block _____ Lot ______ on the Mount Laurel Township Tax Map.

This matter is known as file number ZB#__________ in the Zoning Board of Adjustment record and is available for public inspection at the Zoning Board of Adjustment office during normal business hours.

Any interested party may appear at said hearing and participate therein in accordance with the rules of the Zoning Board of Adjustment.

______________________________
Name of Applicant

______________________________
Date of Publication
NOTICE TO PROPERTY OWNERS OR AGENCIES

TO (property owners name) ____________________________________________

OWNER OF PREMISES (address) __________________________________________

MOUNT LAUREL TAX MAP BLOCK _______ LOT _______ PLEASE TAKE NOTICE:

That the undersigned has applied to the Board of Adjustment of Mount Laurel
Township for a Variance from the terms of articles and Sections of the Zoning Ordinance so
as to permit

__________________________________________

__________________________________________

__________________________________________

and any other such variances and waivers as may be required as a result of review and
recommendations by the board or its professionals.

This application also includes a request for (Subdivision__) (Site Plan__) (Conditional Use
Approval__) (Appeal__) X where applicable – if not applicable, cross out this sentence or delete from notice
on the premises of ______________________ located at ______________________
designated as Block _______ Lot(s) _______ on the Mount Laurel Township Tax Map. A
public hearing will be held on _______20____, at 7:00 p.m. in the Meeting Room at
the Township Municipal Center, Mount Laurel, New Jersey, at which time you may appear
either in person or by an agent, or attorney and may present any objection which you may
have to the granting of this application.

All documents relating to this application may be inspected by the public during normal
business hours in the Office of the Secretary of the Board in the Township Municipal Center.

This notice is sent to you by the applicant because the subject property is within 200 feet of
property owned by you or is otherwise required by law.

Respectfully,

__________________________________________

Applicant
SCHEDULE TO BE ATTACHED TO PROOF OF SERVICE OF NOTICE

File #________________

LIST OF PROPERTY OWNERS AND AGENCIES SERVED

NOTICE: The list of required names and addresses shall be obtained from the most tax lists of the municipality. "This form shall be typewritten and shall clearly indicate the method of service. Each sheet must be certified by the person who served the notices. (If "Personal Service" is used, signature of each person served acknowledging receipt of the notice is required.)

<table>
<thead>
<tr>
<th>NAME AND ADDRESS</th>
<th>TAX MAP DESIGNATION</th>
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*P.S. (Personal Service) CM. (Certified Mail)*

I hereby certify that the above listed persons were actually served with notice of this hearing by me in the manner set forth above.

(To be signed by the person who served the notices.)
PROOF OF SERVICE OF NOTICE UPON PROPERTY OWNERS
AND/OR PUBLIC AGENCIES

MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT

AFFIDAVIT OF SERVICE

STATE OF: NEW JERSEY

COUNTY OF: BURLINGTON

SS.

_____________________________________________ of full age, being duly sworn according to law, deposes and says, that he/she resides at _______________, Mount Laurel Township, County of Burlington, and State of New Jersey, and is the applicant in proceeding before the Board of Adjustment, Mount Laurel Township, New Jersey, and that he/she did on ___________, 20___, at least ten (10) days prior to hearing date, give personal notice to all property owners within 200 feet of the property and those public agencies required by law, affected by application ZB#_________ relating to the premises at __________________________

_____________________________________________.

Said notice was given either by handing a copy to the property owner, or by sending said notice by certified mail. copies of the receipts are attached hereto. Notice was also published in the official newspaper of the municipality as required by law.

Also attached to this affidavit is a copy of the certified list of property owners prepared by the Tax Assessor of Mount Laurel Township.

Respectfully,

_____________________
Signature of Applicant

Sworn to before me this ___ day of _____ 20___

_____________________
A Notary Public of New Jersey

Attached to this affidavit is a list of the property owners and public agencies served, showing method of service and Tax Map designation. Allow ten days for services. Do not count mailing or service dates.
NAME

ADDRESS

NAME OF DEPONENT (type/print)

POSITION OR TITLE

Sworn to and Subscribed before:
Me this _____ day of ____________, 20____

Signature

NOTE TO APPLICANT: In the event a corporation or partnership is listed in paragraph 3 above, an authorized officer or partner of the listed entity shall also file an affidavit in the same form as this one, listing names of owners of 10% or more in that entity.
MOUNT LAUREL TOWNSHIP ZONING BOARD OF ADJUSTMENT
CONSENT TO EXTENSION OF TIME FOR DECISION

Re: Calendar Number ____________ Date: ____________

It appearing that, due to the complex nature of applicant's application for

The Board of Adjustment will not be able to properly review the application by ____________, 20___, when the statutory time of approval expires;

It is on this ________ day of __________, 20____

Agreed by and between the applicant, ________________________________________,
And the Board of Adjustment of the Township of Mount laurel that the time for decision shall be extended to ______________________20____.

_______________________________
(Attorney for Applicant)

_______________________________
Secretary of the Board
## ZONING

### 154 Attachment I

Schedule of Area and Height Requirements

Township of Mount Laurel


| Lot Zone | Area of Lot Other Than Corner Lot (square feet) | Area of Corner Lot (square feet) | Width of Main Building (feet) | Frontage (feet) | Minimum Yard Site (See also buffer site requirements) | All Buildings | All Buildings Except Residence | Yard Within Between | Accuracy | Building | Area That May Be Covered by | Minimum Main Building Floor | Building | Maximum Lot | Structure or | Floor Area (square feet) | Building | Area (square feet) | Site Yard | Buffer Site | Building | Height of Building or | Area (square feet) | Site Yard | When Adjacent to | Building or Structure (square feet) | Site Yard | Area (square feet) | Site Yard | Structure
| B-1 | 10,000 | 10,000 | 35 | 35 | 30 | 10 | 5 | 10 | 20 | 10 | 4 | 6 | 6 | 6 | N/A | 1,000 | N/A
| B-10 | 10,000 | 10,000 | 35 | 35 | 30 | 10 | 5 | 10 | 20 | 10 | 4 | 6 | 6 | 6 | N/A | 1,000 | N/A
| R-1 | 20,000 | 20,000 | 100 | 100 | 100 | 10 | 20 | 10 | 20 | 10 | 4 | 6 | 6 | 6 | N/A | 1,000 | N/A
| Major | Net less than 25 contiguous acres | Net less than 25 contiguous acres | 75 | 75 | 75 | 125 | 125 | 25 | N/A | N/A | 300 | N/A | N/A | 150 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A
| Accessibility | 15,000 | 15,000 | 75 | 75 | 15 | 15 | 15 | 15 | 20 | 10 | N/A | N/A | 200 | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A | N/A
| R-20 | 40,000 | 40,000 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150
| B-2 | 60,000 | 60,000 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150
| R-30 | 80,000 | 80,000 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150 | 150
| Site Buffer | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres
| Office- | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres | 2 acres


3. Definition of "area" in § 14-5 for gross area setback requirements for corner lots.

4. Residential project shall include, for purposes of density calculations, area of wetlands, areas under one hundred years floodplains, floodways and flood hazard areas.