

# MINUTES OF THE REGULAR COUNCIL MEETING 10/27/2020

Mayor Sean Simmons  
6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway – (via telephone), Jon Isbelle, Mark Swayne, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Absent: City Administrator-Ryan Smathers

Guest: Ken Harvey and Chris St. Germaine

Media: Elizabeth Morgan and Nancy Butler

## MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes held on October 13, 2020. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

The Regular Urban Forests of Orofino Meeting Minutes held on October 6, 2020 was submitted for Council review.

The Regular Planning and Zoning Meeting Minutes held October 20, 2020 was submitted for Council review.

## BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills as presented and the payroll ending October 24, 2020. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

## PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Transportation Alternative Program (TAP) Safe Route to School (SRTS) program: State/Local Agreement-Chris St. Germaine, Clearwater Economic Development Specialist reported this agreement is in the amount of \$52,202, with Blue Cross Foundation providing 7.34% of the funds  
City of Orofino Regular Council Meeting 10-27-2020

for the Safe Route to School Program. This will go towards a part time position to work with the schools, providing educational supplies, salary and travel for the next 3 years. Councilmember Swayne made a MOTION to approve the State/Local Agreement Project No. A022 (897). Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Reasons for Findings-Special Use Application-Building Official Perry reported Planning and Zoning Commission held a public hearing October 20, 2020. Paul Nelson submitted a Special Use Request application requesting to allow placement and use of a single wide manufactured home for residential living within the Mixed Use District (MXD), Sales and Service and R-2 Single Family Residential. The property is located at 1230 Vida Avenue. Perry stated Paul Nelson was not present nor anyone from the public during the public hearing. City Staff received a call from one of Nelson's neighbors requesting that the manufactured home be no older than twenty (20) years old and that it be placed on a permanent foundation. Perry stated City Code Title 11 Chapter 2 Section 4A specifically permits double wide manufactured homes outside mobile home parks and requiring the manufactured home to be multi-sectional. Planning and Zoning Commission determined that a single-wide manufactured home belong in a R-3 Zone, Multiple-Family Dwelling District and mobile parks in which City Code specifically lists as an outright use. Perry commented the Planning and Zoning Commission recommends that the City Council of Orofino, as governing board, deny the Special Use request at 1230 Vida Ave. by Paul Nelson.

Councilmember Swayne made a MOTION to accept Planning and Zoning recommendation and deny Paul Nelson's Special Use request at 1230 Vida Ave. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

## DEPARTMENTAL REPORTS

Administrator-No report. Administrator Smathers was not in attendance of the meeting.

Treasurer-Treasurer Wilson reported other than the Accounts Payable and Payroll that was previously submitted she had no further reports.

Building Official-Building Official Perry submitted a copy of the September 2020 Building Permit report to the Council for review. Perry reported to the Council he received plans for a new house on Adams Road. Perry is in the process of reviewing it and will issue a Building Permit for the new house.

Public Works-Public Works Supervisor Miller reported public works crew and inmates completed the tree stump removal at the airport. The Park Restrooms were closed this past week-end because the weather forecast was calling for freezing temperatures. Miller will open up the restrooms at the beginning of the week just in time for Halloween and depending on weather he will close them again and winterize for winter. This Friday Johnson Avenue will be closed to through traffic for Halloween Rockin on the Street. Miller reported beginning last Friday he had phone calls regarding air in the system, and opened up some of the Fire Hydrants to work some of the air out

City of Orofino Regular Council Meeting 10-27-2020



of the water lines. Also on Friday he received a call from a resident on Miles Avenue who had sewer backing up in the house. Miller reported the city's jet rodder is still broke down and waiting for a new part. The city borrowed Riverside Water/Sewer Districts and was able to get through manually. During the week end the heavy snow knocked down a tree and it was laying across Floyd Alley and fixed a water line break on Walrath Avenue. Miller reported there is a need to replace some of the old water lines through-out the city, some of the water lines were installed back in the 1940's and it's something to think about in the future of replacing them. He will look into Phase 2-Master Water Plan where the water lines were identified as what would need to be replaced. In other news Luke Winterringer's 1999 Ford pickup keeps breaking down. They have tried several different things and it continually overheats. Miller received information where a Single New Dodge can be purchased from Hanson's garage in the amount of \$27,357. Miller stated he has no other pick up for back up. Mayor Simmons inquired about the two Ford pickups, Miller stated they are 21 years old and one has 118,000 miles on it and the other one has 92,000 miles. "It's just a matter of time before the other one will start having problems".

Water/Wastewater-Water/Wastewater Supervisor Martin reported the Million Gallon Water Tank was completed and he had to wait fifteen (15) days after to allow the paint to cure. The tank looks good and they began filling it with water. Martin does not know how long this will last but if it does not hold up through inspections then there is another tank farther up on the hill, the McCandless Water Tank that can be replaced to a bigger one. In other news Martin is stocking up on parts so they will not have to experience any down time.

Police-Police Chief Wilson reported he wanted to remind citizens and media Winter Parking regulations relating to "Winter Parking". Restricted parking will be enforced in the Downtown Business District between 2:00 a.m. and 6:00 a.m. when there is an accumulation of four or more inches of snow on the ground. In other news Wilson and Sgt. Frazier traveled Wednesday to Boise last week to run with Jeff Greene in the Special Olympics torch run. There was no expense to the city because Wilson had paid for his expenses.

Fire -Fire Chief Hoyt reported the Fire Department received a RFC Grant through Idaho Department of Lands in the amount of \$5,400 for Wildland equipment. The city's expense was \$540.00. Hoyt was able to purchase tools, pants and equipment to help with wildland firefighting. Hoyt and the Fire Department is getting ready in the event of Chimney Fires and icy roads for response.

Councilmember Swayne was inquiring when the Pressure Testing on the Hydrants was going to begin. Fire Chief Hoyt commented it will have to wait until next Spring. He will put a notification in the paper out to the people

## RESOLUTIONS

Resolution No. 20-496 Disposal of Semi-permanent City Records-A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF OROFINO, IDAHO DIRECTING THE DISPOSAL OF CERTAIN SEMIPERMANENT CITY RECORDS FY 2014-2015. Councilmember Swayne made a MOTION to approve Resolution No. 20-496. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

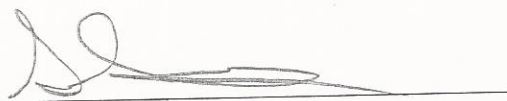
Resolution No. 20-497 State/City federal Aid Project Agreement A022 (897)-A RESOLUTION WHEREAS, THE IDAHO TRANSPORTATION DEPARTMENT, HEREFTER CALLED THE STATE, HAS SUBMITTED AN AGREEMENT STATING OBLIGATIONS OF THE STATE AND THE CITY OF OROFINO, HEREFTER CALLED THE CITY, FOR DEVELOPMENT OF FY21 SRTS PROJECT AGREEMENT A022 (897) Councilmember Schrader made a MOTION to approve Resolution No. 20-497. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

## PUBLIC COMMENT

Public Works Supervisor wanted the Media to know an insert will go out in this month's utility billing notifying residents "It is prohibited to sweep leaves into the gutter and streets". It is the property owners responsibility to rake up leaves and bag them and dispose them properly. Beginning in November on Tuesdays and Fridays, Public Works Crew will begin to pick up the bags of leaves. If any resident is missed they would need to call City Hall and give address where the leaves would need to be picked up.

## ADJOURNMENT

At 6:31 p.m., Councilmember Tilley made a MOTION to adjourn. Councilmember Swayne seconded the motion and it carried unanimously.

  
Sean Simmons, Mayor

ATTEST:

Janet R. Montambo, City Clerk 