

MINUTES OF THE REGULAR COUNCIL MEETING HELD 12/11/2018

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader, Josh Tilley and Sean Simmons

Staff: Administrator Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Interim Fire Chief-Holly Hardin

Guests: Keith Brink, Mike Hardin, John Cooke, Bill Miller, Susan Hoyt, Jonathan Hoyt, Cheyenne Hoyt, Trevnn Hoyt, Daniel Hoyt, Helen Hoyt, Brent Hoyt, Ken Harvey, Madison Carr, Ariell Hoyt, Kasie Gillum, Lauren Carr, Wyatt Yoemans, Cody Steinbruecker, Bart Jones, Brent Carr, Andy Bird, Austin Bird, Tom Upton, Brian Adkins, Nick Hardin, Savanna Simmons, Damon Mitchell and Mike Butler

Media: Elizabeth Morgan and Nancy Butler

AMENDMENT TO AGENDA

Councilmember Swayne made a MOTION to amend the agenda and add the Additional Bills as presented and the payroll ending December 8, 2018. Councilmember's Schrader and Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Gardner made a MOTION to approve the Regular Council Meeting Minutes as written held on November 27, 2018. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

The Minutes of the Regular Planning and Zoning Meeting held on August 21, September 18 and October 16, 2018 were submitted to the Council for review.

The Minutes of the Regular Urban Forests of Orofino Meeting held on November 6, 2018 were submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending December 8, 2018. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Sewer Claim-Jeff Sauter 429 Brown Ave -The City of Orofino received a Sewer Claim in the amount of \$2,264.26 from Jeff Sauter who owns a rental at 429 Brown Avenue. This particular house has been vacant for an extended period of time, until recently. The new renters were experiencing sewer back up issues and contacted the city for assistance. Public Works Supervisor Miller reported he attempted to send the sewer camera through the main but could not reach where the home service line was connected to the city main line. Miller directed Mr. Sauter to dig up his sewer service line to fix what possibly could be causing the back up. It was discovered that the house service line was not physically connected to the city main. There was a void at the end of Sauter's sewer line and sewage simply ran from the end of the line through the void and into the city's main line. The city's main line had just been slipped line by Insituform and Miller wanted to know why this problem wasn't identified at that time. Miller then reviewed his video records of the newly slip lined main and noticed that Insituform missed this connection because there was nothing there but a void. Insituform basically sealed off any void that was being used for sewer drainage. When the house was reoccupied, the new renters began experiencing sewer issues. After no further discussion Councilmember Swayne made a MOTION to reimburse Sauter for having to dig up the city main line. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

Suddenlink Installation Rates for Commercial Customers - The City of Orofino received notification from Suddenlink regarding Installation Rates for Commercial Customers effective January 1, 2019.

Warranty Deed from Joint School District 171 to City of Orofino - The City of Orofino received the Warranty Deed from Joint School District 171. The deed is for the school's property that was donated to the City for the future development of the Skatepark.

State of Idaho Workers Compensation Rates Decrease 2019 - The City of Orofino received notification from the Idaho Department of Insurance that Workers Compensation rates will decrease 4.2% for 2019. The new rates will take effect on January 1, 2019.

Avista Appreciation Donation to Orofino Fire Department - The City of Orofino Fire Department received a donation in the amount of \$500.00 from Avista Utilities. The Grangeville District Electric Operations Office would like to thank the Orofino Fire Department and Clearwater Potlatch Timber Protective Association (CPTPA) for their response and support for an emergency callout on August 17, 2018. The emergency situation consisted of a 115kv transmission line and pole fire on Hwy 12. Avista officials were present in providing the \$500.00 check and expressed both the city and CPTPA responded with professionalism and needed support while Avista repaired the transmission structure that feeds hundreds of Avista customers from Greer, Weippe and Pierce.

Blue Cross Transformation Grant - The City of Orofino has applied for a Community Transformation Grant (CTG) through the Blue Cross Foundation of Idaho. The Community Transformation Grant will support community partnerships that focus on improving health conditions for youth in Idaho communities. The goal is to develop a community partnership that encourages young school age children to curb obesity by healthy eating and daily physical activity.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported he is working with Mascot Equipment for the avgas card-lock system at the airport. The annual fee for the support agreement to Mascot is \$945.00 plus a cellular agreement (satellite-internet) for \$480.00 a year for the 24/7 technology warranty coverage. In other news Laam announced he is working on updating the Personnel Policy Manual but will need Council input on a couple of areas before the new manual is adopted. The new manual will be updated pursuant to ICRMP recommendations.

Treasurer - Treasurer Wilson commented she had no report other than the account payables and payroll that was submitted.

Building Official - Building Official Perry reported he did a final inspection on the Clearwater Museum and issued an Occupancy Certificate.

Public Works - Public Works Supervisor Miller reported his crew is busy plowing now. Miller commented having a full crew working is nice.

Police - Police Chief Wilson reported he is researching a grant from the State of Idaho for E-ticketing. Wilson is working with Chris St. Germaine on a grant for Crosswalk Beacons to be placed by the Orofino Elementary School and on Highway 7 to help make it a safer zone when children are utilizing the cross walks.

Water/Wastewater - Water Wastewater Supervisor Martin reported continued routine operations at the plants. Councilmember Gardner inquired whether or not the warranty was still in effect on one of our main sewer pumps that failed and needed to be repaired or replaced. Martin had reported the failure of this pump in an earlier council meeting. Martin commented that the pump had some crack bearings and the pump was repaired at no cost to the city.

Fire - Interim Fire Chief Hardin reported new radios have been ordered. So far currently everything running smoothly.

EMPLOYEE RECOGNITION

Letter of Commendations - Mayor Smathers presented Letters of Commendation to Holly Hardin, who served as Interim Fire Chief from June 2018 through December 2018 and to Keith Brink who served as the Assistant Fire Chief during this same period. Mayor Smathers emphasized that both employees demonstrated extraordinary leadership for the six-month period in the absence of a full-time Fire Chief. Their actions and leadership were above and beyond their normal duties. Councilmembers voiced their appreciation for Hardin and Brink recruiting previous employees that left the department as well as recruiting new employees for the department.

Oath of Office - Mayor Smathers provided a brief introduction regarding the city's decision to hire a full-time Fire Chief. After a long recruitment process, Mayor Smathers introduced Jonathon Hoyt as the first full-time Fire Chief in Orofino's history. He indicated the new Chief will begin work on January 2, 2019. City Clerk Montambo subscribed the oath of office to the first full-time newly appointed Fire Chief. Jonathan Hoyt, Clerk Montambo, Mayor, Councilmembers, City Staff and the Orofino Fire Department welcomed Fire Chief Jonathan Hoyt.

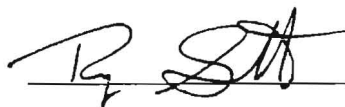
RESOLUTION

Resolution No. 18-481 Declare Surplus - A RESOLUTION BY THE MAYOR AND CITY COUNCIL OF THE CITY OF OROFINO, IDAHO DECLARING SURPLUS PROPERTY UNDER IDAHO CODE 50-301 AND PROVIDING FOR AN EFFECTIVE DATE. WHEREAS, ITEM TO DISPOSED OF IS A 1999 FOUR DOOR CHEROKEE JEEP LL TK VEHICLE IDENTIFICATION NUMBER 1J4FF28S8XL61250.

Councilmember Schrader made a MOTION to adopt Resolution No. 18-481 and Clerk Montambo to read by Title Only. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

ADJOURNMENT

At 6:37 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Simmons seconded the motion and it carried unanimously.



Ryan Smathers, Mayor

ATTEST:



Janet R. Montambo, City Clerk