

MINUTES OF THE REGULAR COUNCIL MEETING 7/12/2022

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Mike Gladhart, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Zack Taylor and Police Chief-Jeff Wilson

Guests: Tina Lauria and Mike Sherrill

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written on June 28, 2022. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills plus the additional bills and the payroll dated July 2, 2022. Councilmember's Swayne and Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

FAA Airport Improvement Program Grant Agreement FY 2022 AIP Grant Number 3-16-0026-013-2022 (DOT-FA22NM-2031)

Councilmember Gladhart inquired about the FAA Airport Grant. Administrator Smathers replied the Grant is funding for the airport plan survey, paving of the taxiway, Apron and finishing the perimeter fence. Councilmember Dunaway made a MOTION to accept the FAA Airport Improvement Program Grant Agreement FY 2022 AIP Grant Number 3-16-0026-013-2022 (DOT-FA22NM-2031). Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

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DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported for the next two weeks, Youth Corp Group will be here Monday through Thursday working on cleanup project at the Orofino Business Center and improving some of the trails within the city. In other news, the gutters at the Orofino Business Center came off last winter because of the ice and snow. Smathers called to get a quote from NW Gutter's and the quote was \$1,550.00 for steel gutters. It was noted the electrical braker for the Business Center will be installed on July 29th. TLC Foundation will do the planting of bushes and trimming the trees project at the Police Department. Smathers received notification of a Mental Health First Aid Course on July 23, 2022 from 8:00 am to 4:00 pm at the Orofino Fire Hall. There is room for thirty people to attend. Smathers indicated that for those who are interested to please use the website to register that is posted on the flyer.

Smathers reported, he along with Mayor Simmons and Water/Wastewater Supervisor Martin met with Mayor Nancy Greene, from City of Peck regarding water issues. During their meeting, Mayor Greene spoke highly of City of Peck's City Attorney, Jennifer Douglas. Smathers reported he contacted Jennifer Douglas, Attorney of Law who is based out of Clarkston Washington and she is willing to meet with the Council and can be on the next agenda. Douglas represents other area City's besides Peck. Douglas does not charge a monthly retainer fee but charges \$150 by the hour.

Treasurer-Treasurer Wilson submitted a copy of the Clearwater County Tax Recap report dated June 24, 2022 for Council review. Treasurer Wilson reported she was on vacation and playing catch up. Wilson announced the Draft Tentative Budget will be submitted for Council review on July 26, 2022 and at that time set a public hearing date for August 23 for final adoption of FY 2023 Budget. Wilson was inquiring if there were any changes to please let her know before next Council meeting. The budget cannot go any higher but can go lower. Wilson is working on identifying revenue and it was noted the Medical Insurance will increase 6.1% for this new year. Wilson stated she is waiting to hear from the city's Insurance Agent regarding Signa that may offer better rates compared to Blue Cross.

Building Official-A copy of the May and June 2022 Building Permit Reports was submitted to the Council for review. Perry reported the Wannigan business sold to someone from Boise who is remodeling the upstairs apartments. In other news Perry did a final inspection at the old Sears Store on Highway 12. A Dog grooming business will open in the near future. Perry is sending out weed letters. Perry commented that he did a deck inspection last week and found that anything over thirty inches from the ground needs a guard rail. The owner had rope up and was using it as a guard rail. Perry had informed owner that he would need to put something solid up to use as guard rail. Councilmember Donner inquired about the IOOF Hall. Perry responded the owners of IOOF Hall hired a Real Estate Agent but nothing has been done to the building. Perry indicated the city would need an attorney before he can do anything regarding the building.

Public Works-Public Works Supervisor Miller reported the park sprinklers have to be manually turned on and off twice a day. The sprinklers would not work when put on automatic timer, but
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will work manually. It was found there is a wiring problem with the controller. Miller announced the Street Paving Bid advertisement will be advertised the next two weeks in Clearwater Tribune, with the Bid deadline and opening of bids on August 4, 2022. All paving to be completed by September 2nd. The hours on the Splash Pad has been changed to 10:00 am to 8:00 pm. Miller will meet with JUB for review of final documents for the CIPP Bids. It was noted Miller ordered the Mini Splits for the shop.

Police-Police Chief Wilson was pleased to report he had conversation with the Joint School District 171. Due to an alarming increase in calls for service approximately 100 during the past year between Orofino Elementary and Orofino Junior/Senior High School, it's apparent there is a need for law enforcement presence in the schools. Wilson reported with the district's contribution of \$20,000 to the police department this will help pay for police presence at the school and help to offset the proposed revenue required for a sixth officer. Chief Wilson reported there was recent collaboration with ICIO on creating a gun range for training and retaining fire arm skills. It was noted at a later date an Open House will be scheduled for the public to see the new Orofino Police Building.

Water/Wastewater-Water/Wastewater Supervisor Martin reported they are busy catching up on equipment and finishing projects. Martin installed camera's at the water pumping station on Highway 12. People are using the unpotable water. Later this week Jim Thornton and Supervisor Martin will use the dump trucks and travel to Weippe to get wood chips for the parks.

Fire-Fire Chief Taylor reported the contractor that he had talked to regarding Station 2 will not be able to do the repairs because of minor health issues. In other news Taylor is looking at different vehicles for a Rescue Truck. It was noted the two Fire Hydrants located at Hidden Village is the owners responsibility and not Riverside Water and Sewer District. The owner has been contacted. In June there was 7 calls for the month, to date they already have responded to 7 calls the first of July. The Brush Truck is ready to go into service.

Taylor had reported the 1989 Chevy Truck is broke down. It was estimated at \$4,000 to work on it, the axle and seals in the front end needs to be changed and the transfer case on the differential brake system to the power steering went out, it could cost more to fix then what it is worth.

ORDINANCE

ORDINANCE NO. 818

AN ORDINANCE OF THE CITY OF OROFINO, IDAHO CLEARWATER COUNTY, STATE OF IDAHO, AMENDING ORDINANCE NO. 787, WHICH IS CODIFIED AS CITY CODE TITLE 11; ZONING REGULATIONS; CHAPTER 2; SECTION USE DISTRICTS. PROVIDING FOR ADDING A NEW SECTION UNDER 11-2-10; GENERAL REGULATIONS; LETTER (F) RECREATIONAL VEHICLES; PART 1: UNOCCUPIED RECREATIONAL VEHICLES; PART (2) OCCUPANCY OF RECREATIONAL VEHICLES; AND VIOLATIONS AND PENALTIES AS SET FORTH IN SECTION 11-2-18. ALL

EXISTING ORDINANCES IN CONFLICT BE REPEALED PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

Councilmember Dunaway made a MOTION to have Clerk Montambo read Ordinance No. 818 by Title only for the second reading. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting as follows: Councilmember Donner, Aye; Councilmember Tilley, Aye; Councilmember Schrader, Aye; Councilmember Dunaway, Aye; Councilmember Swayne, Aye; and Councilmember Gladhart, Nay. The majority of ayes passed the motion.

Administrator Smathers announced that he received an email from Prosecuting Attorney Clayne Tyler regarding Ordinance No. 818, and Tyler said he reviewed the Ordinance and he approves it.


PUBLIC COMMENT

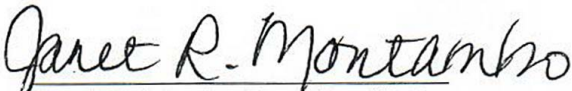
Mike Sherill reported out of boredom this past winter he has repaired or rebuilt approximately 1000 bicycles which he donated to children five years and up. Sherrill wanted the Council to know that there are three hundred (300) who live in the city riding bikes. Sherrill has been working closely with Brenda Drobish, coordinator and instructor for the Safe Routes to School program. Sherill has donated bikes to fill the Bike Rodeo trailer for the program. Sherill commented the importance of safety for all riders young and old, helmets and reflective vests were provided and required with the bikes. Sherrill mentioned that Walmart donated three hundred pairs of front and rear lights for the bikes. Sherill was asking for assistance with purchasing bike flags for the younger riders for added visibility. Sherill stated it's all about safety and if there are any bikes that need fixed to let Brenda know. Councilmember's thanked Mike Sherill for his generosity and his time that he donated repairing and rebuilding the bicycles.

ADJOURNMENT

At 6:45 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Schrader seconded the motion and it passed unanimously.

ATTEST:


Sean Simmons, Mayor


Janet R. Montambo, City Clerk