

MINUTES OF THE REGULAR COUNCIL MEETING 10/25/2022

Mayor Pro-Tem Jennifer Dunaway
6:00 p.m.

Pledge of Allegiance

Council Members: Doug Donner, Jennifer Dunaway, Shannon Schrader, Mike Gladhart, Mark Swayne and Josh Tilley

Staff: Administrator-Ryan Smathers, Clerk Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Bart Jones and Police Chief-Vince Frazier

Absent: Mayor Sean Simmons

Guests: Krista Baker – CEDA, Helen Clark, Shelly Donner, LJ Reece and Dennis Fuller

Media: Elizabeth Morgan and Nancy Butler

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written on October 11, 2022. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills plus the additional bills and the payroll dated October 22, 2022. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Champion Park Bathroom Update – Krista Baker with CEDA introduced herself to the council. She stated that she hadn't met any of them, but was familiar with City Administrator Ryan Smathers. She is the newest hire with CEDA. She started in April. Krista stated that the City should have gotten the contract from Idaho Commerce. It is now time to go ahead and place the order for the restroom, but she wanted to get an update of what has been done so far. Public Works Supervisor Miller stated that they put a manhole in and found the old sewer line, so it is

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ready to receive the sewer line. They haven't done any camera work to figure out how far on the property it goes, but that is where the sewer line will go. Krista wanted to know about the design professional and inquired if Brotnov Architecture is still planning on doing the work? From Smathers' understanding is that part has already been done. She inquired if that's been paid for already by the City? She is just checking to see if any of that was going to be community block grant funded and wanted to know if the City is ready to place the order for the restroom. Councilmember Donner stated that was a good question, but wanted to know if those were going to be on the island on the backside of the island or are they going to be up in the lawn? Smathers answered the question stating that the restroom will actually be between the parking lot and the fence on the school side, at the back of the parking lot where the portable toilet is now. Smathers stated that Krista has been amazing to work with. He said that the restroom is ready to order. It is two bathrooms and a water fountain basically. Pre-made unit and it is going to be right at \$90,000 for that unit. He didn't want to order that until the City was approved and ready. From Krista's understanding it is still going to take about 120 to 180 days. Smathers didn't have an updated timeline for arrival. Krista stated that it sounds like that probably is the best route to go, order it and start whatever construction needs to be done. Smathers asked Krista if the City needed to get three competitive bids on it and she stated that was correct. It is going to be a small purchase procedure under the community development block grant which there needs to be an email sent out to three suppliers offering the invitation to bid on this and give them at least seven days to respond. Councilmember Donner asked if this is a prefab building and wanted to know what the bid entail? Smathers stated that it is for the actual building. It is a preformed concrete building. It comes plumbed and with everything and just basically has to be set in place. Councilmember Gladhart asked what prep work the City has to do. Smathers stated that just the pad, the plumbing, the actual sewer line, power and water. The reason he quoted CST is just because they are an Idaho based company, but the City will follow procedure. The main hold up has been the environmental review that took quite a while, but it is now completed. Krista stated that CEDA will be the main point of contact between the City and commerce. They will be doing the reimbursement requests

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported that he helped Brenda Drobish the Safe Routes to School Coordinator whom headed up the Bike-tober-fest that was held at the City Park on Friday October 21st. They kind of introduced the new toddler track. It was one of the coldest and wettest days that has been seen in a long time, but had double the amount of people than what was expected for the turnout. The kids did not care that they were getting soaked. They were still having fun. There were kids of all ages, which was what they were hoping for. Brenda had designed a track around the exhibit building, Tyson Cobbs had built her a couple of jumps, there was a rock slide, obstacles, stop signs and figure eights and had quite a few older kids ride that as well. Hanson's Garage had brought down three of their bikes and the adults got to try

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those out in the park too. So it was overall a successful day. The City has agreed and are moving forward on a new website after years of talking about it. Stephanie Deyo with WebInk will be doing the work. The department heads will have homework as to what they want on their particular pages and which forms will be available on there. The City has received another cat complaint. There have been several neighborhoods around town. Neighbors are understandably frustrated and disgusted by the smell and the mess when there are 40 plus cats. Smathers question to the council was, "do you want to look into and ordinance?" Currently the City has no cat ordinance in place. He doesn't know of other communities that do, but will do some research. He thinks the City owes it to some of these neighbors to look at a solution versus just continuing to allow it. This particular complaint on Main Street and another neighbor that has been mentioned before has trapped several and paid to fix them at their own expense, but it is a compounding problem. This is one area, but here are several that the City gets complaints on a regular basis. Councilmember Schrader wanted to know if these were feral cats or people who like cats. Smathers stated that they probably started out feral, but now are being fed so they just keep breeding. There are a couple of areas that have 60 plus cats. Councilmember Dunaway stated that she would like Smathers to do some research on an ordinance. Something definitely needs to be figured out to help out some of these neighborhoods. JUB Engineering has a preliminary design done for the Airport taxiway and approaches. He had a conference call scheduled with FAA and JUB to go over that and work out any issues that they see. The toddler structure for the main park has been ordered with the funds received from Blue Cross. This should be arriving within the next week or so. The City crew will work on putting that together.

Treasurer-Treasurer Wilson reported she is hopeful that all of the September bills have all come through. All the year-end billing should be done.

Building Official-Building Official Perry reported at the last council meeting two weeks prior there was a public hearing with Mary Montambo regarding the nuisance violation. In regards to the camper park alongside Ash Street and people living in it. The council had told Mary that they had 14 days to have the camper vacated. The 14 days ended on 10/25/2022. Smathers and Perry had a conversation with the woman living in the camper and told her that it was the final day to vacate. If she was still there the next day they would start issuing citations. She understood but thought she had till the 28th of the month. They asked who was staying in the camper with her and she told them that it was her nine year old son. She also stated that she had bought a fifth wheel camper and was waiting to move it to a spot in Ahsahka in an RV park. As for the cleaning up of the property Perry had seen much evidence since the previous two weeks. He stated that it may be inevitable after the 30 day period that the City will have to be there. Councilmember Dunaway stated that unfortunately there is a child living in the camper, but we still have to follow the ordinance that the City sets.

Public Works-Public Works Supervisor Miller reported that they are hopefully going to finish up the annual meeting of the entire sewer system. Public Works did get the highway seven sidewalk cut back. There was a minor leak in the park, which has been fixed. Not sure what it was caused by, but they did get all the parks and sprinkler systems blown out and the splashpad winterized. Miller & Cobbs was able to get the toddler track striped and signage put up a couple

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of days before the Bike-tober-fest. Very thankful to have had beautiful weather while they were doing the striping. He reported on the trouble that they have been having with the sewer line at City Hall for years, but seems to have been happening more frequently. He finally had to have Roto Rooter come in and pipe burst the line. Public Works dug the pipe up at both ends and Roto Rooter pulled about 115 feet of poly pipe through the old pipe that had collapsed. With the City crew doing the work, they were able to keep the costs down to about \$2600 vs about \$6100. There shouldn't be any problems for a long time. They had a sidewalk approach removals up at Wixon Heights. In some of the curb and gutter neighborhoods people will put in a concrete ramp in the flow line in the gutter. Those aren't allowed. Miller is going to send out a letter to the neighborhoods that have those to let them know that they are in disrepair and they are not allowed to repair or replace them. At that point they will need to come to the City to get an actual approved approach. Much to Miller's surprise they got a Vac truck in which is part of the CIPP for next year. They were here to clean and cut roots, but didn't know they were coming. We don't have a signed agreement with the contractor yet. The Contractors were not aware that they were coming either. Right before the council meeting Miller received a phone call that they were stuck in the sewer line, but is waiting for another message that they had gotten out. Public Works will be starting leaf pick up on November 8th. Between that and the leaf pick up in the parks, it will keep them pretty busy.

Police-Police Chief Frazier reported that the department has been fairly busy and shorthanded, but everybody's pulling their weight and then some. Frazier stated he is still getting his hands and feet wet on some things. He is still going through a few applications. They are going to be doing some interviews. Been in contact with POST, but unfortunately POST funding sources are limited right now. The department just received notice that they will not have a basic academy in January for patrol, corrections or for dispatch. Due to the cost of everything they have dropped all the classes, but will be giving out extensions. Smathers stated that there was a great article in the Lewiston Morning Tribune about the changes in the Police department. Councilmember Swayne inquired about the damage to the police truck. Frazier reported that the cost to repair the truck would be \$15,000 and currently will not be able to get it fixed till some time in December or may even be the first of the year that it can even get in for bodywork. They are waiting on more information from ICRMP to see if they are going to handle it or if they will be going after the other insurance company. The adjuster that has come look at the truck is the adjuster for both ICRMP and the other insurance company. Frazier has the other truck being upfitted and should be back by the end of the month. With the staff that they have right now, they are still okay on vehicles and once they get another officer hired, they will have to share vehicles for a while. Swayne also inquired how much is bothered Frazier on the deferred training. It does bother Frazier some, because it's nice to be able to get somebody hired and get them into the academy as quickly as possible. With the way the funding sources are Frazier is concerned if they will have any classes this year or not. Swayne stated that cutting the classes for this type of training is really detrimental. Frazier is looking at other resources with some of the larger police departments. With being a part of ICOPA, he hasn't had a chance to contact anyone to see if they could piggyback off one their academies. He knows Boise has an academy and Meridian may have one. There is one at Coeur d'Alene and one at Twin Falls. The one in Coeur d'Alene is run through North Idaho College and they have the same program that is run through Southern

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College of Idaho in Pocatello. If they are hitting that one year mark POST is willing to give the extension to get them in to the next available program and they're going to take priority. There will be a backlog for a little while.

Water/Wastewater - Water/Wastewater Supervisor Martin reported that they were able to install the UV Vault in to the ground and backfilled. The next stage will be pouring a concrete apron around it, getting power and installing the equipment. They are trying to get their staff full again. Justin Beard has been out. He left his finger in the latch of the dump truck and it smashed and broke. He had to have surgery. He should be release shortly to come back to work. Once at full staff they will be they can work on some of the projects.

Fire-Fire Chief Jones reported that for the month they have had four fire calls and nine rescue calls. He is anticipating the rescue calls to increase as the weather gets worse. They postponed the extrication class from the previous Saturday due to weather and moved it to the following Saturday from 8:00 am – 4:00 pm. He also has a pump test to do at the high school. He hired on two new cadets and ran them through a FIT test out at the airport. Jones and a couple of the other firefighters had the opportunity to work with three and four year old in a couple of classes.

PUBLIC COMMENT

Dennis Fuller stated that he is having a larger problem with deer than cats in his neighborhood. He had inquired if the City has an ordinance regarding the deer in town. Smathers stated that the council decided not to pass the ordinance of not feeding the deer, because they didn't want people crawling through people's backyards to see if they were feeding them. Chief Frazier stated that unfortunately, by statute the deer belong to the State of Idaho, they don't belong to the City. The only thing that they do about feeding if it starts to get excess and see a big accumulation of deer, they will go educate the public.

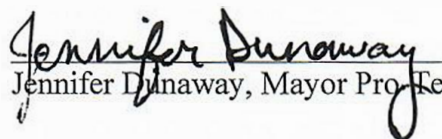
Helen Clark inquired if there was a timeline of when the fence is going to be put back up at the basketball court at the elementary school. Smathers stated that we're waiting on contractors. There is more concrete work that needs to be done before the fence goes back up, which seems to be the major hold up right now.

ADJOURNMENT

At 6:34 p.m., Councilmember Schrader made a MOTION to adjourn. Councilmember Swayne seconded the motion and it passed unanimously.

ATTEST:


 Donna M Wilson, City Clerk Treasurer


 Jennifer Dunaway, Mayor Pro Tem

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