

MINUTES OF THE REGULAR COUNCIL MEETING HELD 3-12-2019

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader and Josh Tilley

Staff: Clerk-Janet R. Montambo, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Christian Norman, April Tetwiler, Mike Hiskett, Galileo Perez, Kim Johnson, Rusty Johnson, Ken Harvey, Heathers Smathers and Erica L. Holland

Media: Elizabeth Morgan

AMENDMENT TO AGENDA

Councilmember Schrader made a MOTION to amend the agenda and add the Additional Bills as presented and ITD Letter placed under the Police Chief's report. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written held February 12, 2019. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written held February 26, 2019. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Councilmember Schrader made a MOTION to approve the Special Council Meeting Minutes as written held March 7, 2019. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

BILLS AND CLAIMS

Councilmember Gardner made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending March 2, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Skatepark Fundraiser Presentation - Christian Norman, High School Student reported he is originally from Las Vegas and moved here about three years ago. When he heard about the future Skatepark he wanted to help make it a reality. He is on the Skatepark Committee and after brainstorming with other committee members it was decided that they would hold a Skate a-thon. The Skate a-thon is for anyone with non-motorized wheels, (skateboards, roller blades, roller skates, bicycles) can enter in the event. The fee is \$10.00 per person and they will receive a T-Shirt with their entry. Pledges along with entry fees will be greatly appreciated to help bring funds in for the Skatepark. The place that they would like to hold the event is at the old Junior High School and utilize the side-walk around the block including Shopko's sidewalk along South B Street and College Avenue and the sidewalk on South C and Michigan Avenue. The time would be from 9:00 a.m. to 1:00 p.m. and lunch will be available immediately after the event. Skatepark Committee with the help of volunteers will donate the food. The date has not been decided but will wait until Shopko closes their doors to utilize the perimeter of their sidewalk. Councilmember Dunaway commented that she does not have a problem with the Skate a-thon as long as it does not impede traffic on Michigan Avenue. Dunaway recommended that once the Skatepark Committee has a complete plan for the Skate a-thon, please come back and update the City Council. Dunaway also suggested to place orange fencing along the sidewalk on Michigan Avenue to alert traffic, and requested Christian Norman to contact Debco and see if they can borrow fencing for the Skate a-thon. Councilmember Swayne was concerned on the safety of the Skate a-thon and asked Police Chief Wilson if he had any reservations. Police Chief Wilson did not have any problems with the Skate a-thon and made a suggestion for the Committee to contact ITD. They have cones and barrels that they allowed the police department to use when helping motorists identify caution area. Mayor and Councilmembers thanked Christian Norman for stepping up and helping with the fundraiser event.

Arbor Day Proclamation - A copy of the 2019 Arbor Day Proclamation was submitted to the Council and media for information only. Mayor Smathers is proclaiming April 27, 2019 as Arbor Day along with the city-wide clean-up day in the City of Orofino. The proclamation is for all citizens to celebrate Arbor Day and to protect our trees and woodlands and promote the well-being for future generations.

LHTAC Letter - The City of Orofino received a letter from Jeff Miles, P.E. LHTAC Administrator regarding the Children Pedestrian Safety Program Grant for 2019. LHTAC received sixty-five applications requesting over \$12 million in project funding. LHTAC provided approximately \$2 million in grants. The LHTAC Council and Idaho Transportation Board awarded 11 projects utilizing all available funding. The City of Orofino was not awarded any of these funds. LHTAC City of Orofino Regular Council Meeting held 3-12-2019

encourages the city to submit an application for the next round of funding if the program is renewed.

Title 67-6539 Limitations on Regulation of Short-Term Rentals and Vacation Rentals - Building Official Perry reported he was reviewing State Code and came across Title 67-6539 regarding Limitation on Regulations of Short-Term Rentals and Vacation Rentals. Perry asked the City Council on their position regarding 67-6539. Mayor Smathers and Councilmembers expressed they are in favor for the Short-Term Rentals because it's another method for vacation rentals. The Council recognized that this code can help rental owners to take better care of their property. Perry commented Planning and Zoning will discuss this at their next meeting and he will report back to Council.

Annexation Request for Real Property - The City of Orofino Council received a letter from Ryan and Heather Smathers on March 6, 2019 regarding a request for annexation of real property. Ryan and Heather made a decision to purchase a home located at 319 115th Street in the Riverside area of Orofino. Unfortunately, the property is located just outside the city limits, but is contiguous to the city boundaries. They do not know why it was left out from the original annexation of the Riverside area but since they are purchasing the property, he would like to remedy that and voluntarily request the city to annex a portion of this property into the city.

Councilmember Dunaway, after reading the letter and understanding where the property is located, made a MOTION to refer the request to Planning and Zoning. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

DEPARTMENTAL REPORTS

Administrator - No report. Administrator Laam was not in attendance of the meeting.

Treasurer - Treasurer Wilson was not in attendance of the meeting but submitted a copy of the Revenue vs. Expenditure by Fund Report ending February 2019 for Council review.

Building Official - Building Official Perry submitted the February 2019 Building Permit Report for Council review. Perry reported he completed the Annual Consensus Report for the year. In other news, Perry contacted local Scout Leaders and shared some of the projects the city was interested in completing. Perry was hoping a boy scout who was working towards the Eagle Scout Award will choose one of the projects. It was noted Perry is taking in bids from local contractors for the side walk replacement to the entrance of the city park for ADA access.

Public Works - Public Works Supervisor Miller reported there is still a grease problem at the Main Street Lift Station. Miller will order a degreaser called Valencia. The product will be poured in three different locations throughout the distribution system. The Wastewater Plant will directly benefit from the degreaser. Councilmember Swayne inquired if this product will be administered in a batch or injection. Wastewater Supervisor Martin commented they are debating whether it

will be administered through a meter but will talk to the vendor and find out what will be the best course of action. The degreaser contains enzymes that helps keep grease in liquid form.

Police - Police Chief Wilson reported the letter that was submitted in the packet is an official award notice from the Idaho Transportation Department (ITD). The Orofino Police Department will receive funding for the Statewide E-Ticketing (SWET) Application to purchase E-Ticketing equipment. That includes laptops, printers, scanners and docking stations for each patrol vehicle. This grant is in the amount of \$42,000 with a soft match amount of 25% coming from the city. Wilson commented he may have to purchase a server for part of his match and actively keep count of mileage and wages related to traffic safety. It will not take long to add up \$11,000 for the city's share. Wilson stated the budget will have to be opened up to show the expenditure and the revenue from the award. It was noted Chief Wilson and Sergeant Frazier will be traveling back and forth the next few weeks to Idaho County in regards to the upcoming murder trial. Mayor Smathers complimented Chief Wilson on receiving the grant money for the police equipment.

Water/Wastewater - Water/Wastewater Martin reported that he received a call from the Boise area in regards to the letter that was sent to the Orofino Prison regarding the disposing of food and grease into the sewer system. Martin commented that a meeting will be set up to investigate the Prison and grounds and help budget for a better disposing system.

Fire - Fire Chief Hoyt reported the fire department is busy with maintenance on the fire trucks. Truck 53 cab has a hydro lift that is not working. Staff is currently using 2x4's to prop the cab up when performing maintenance. Hoyt was able to contact someone in St. Marie's who had a hydro lift listed for sale under E-Bay. He indicated he was able to purchase the hydro lift to replace the broken one on Truck 53. In other news, the Clearwater Fire Academy is this weekend. Hoyt will begin interviews next week and three applicants.

PUBLIC COMMENT

Elizabeth Morgan, Clearwater Tribune Reporter commended Christian Norman, Kim and Rusty Johnson for the time involved for keeping the momentum going on the Skatepark. Morgan would like to do a story for the newspaper on the Skatepark Fundraiser to make more people aware.

Kim Johnson commented, with this Fundraiser, she was hoping more kids would become excited about the project the Skatepark. It was noted the next Skatepark Committee will meet Thursday, March 21, 2019 at 6:00 p.m. at the Candy Store on Johnson Avenue.

ADJOURNMENT

At 6:30 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it carried unanimously.

ATTEST: Janet R. Montambo, City Clerk 


Ryan Smathers, Mayor