

MINUTES OF THE REGULAR COUNCIL MEETING HELD 7/23/2019

Mayor Ryan Smathers

6:00 p.m.

Pledge of Allegiance

Council Members: Jennifer Dunaway, Mark Swayne, Don Gardner, Shannon Schrader and Sean Simmons

Absent: Josh Tilley

Staff: City Administrator-Rick E. Laam, Clerk-Janet R. Montambo, Treasurer-Donna Wilson, Building Official-Todd Perry, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Police Chief-Jeff Wilson and Fire Chief-Jon Hoyt

Guests: Greg Grimshaw, Jeremiah Grimshaw, Joshua Grimshaw and Chris St. Germaine

Media: Elizabeth Morgan

AMENDMENT TO AGENDA

Councilmember Schrader made a MOTION to amend the agenda and add the Additional Bills as presented, the Payroll ending July 20, 2019 and the Cable and Electric Revenue Recap report. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written for July 9, 2019. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

A copy of the Regular Planning and Zoning Meeting Minutes for June 18, and July 16, 2019 were submitted to the Council for review.

BILLS AND CLAIMS

Councilmember Simmons made a MOTION to approve the regular bills and the additional bills as presented and the Payroll ending July 20, 2019. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Joshua Grimshaw Eagle Scout Project Request - Joshua Grimshaw introduced his Eagle Scout Project to the Council for approval. Grimshaw is from Troop #564 for his project he would remove all of the shrubbery and rocks on the beach that is located next to the dike in the Orofino City Park. The beach is approximately 100 feet long, and is overgrown with shrubs. Grimshaw reported he will do this project late September or early October. He has the approval from Corp of Engineers, Building Official Todd Perry, Nez Perce Tribe and the Department of Lands. Grimshaw will have the help of LDS Church Youth Group. Councilmember's expressed they are in favor of the project. Councilmember Dunaway made a recommendation to Joshua Grimshaw to pass this project forward to another upcoming Scout to continue this year after year or use it as a service project for the LDS Youth Group. Councilmember Gardner made a MOTION to approve Joshua Grimshaw's Eagle Scout Project. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting with all ayes.

Jeremiah Grimshaw Eagle Scout Project Request - Jeremiah Grimshaw presented his Eagle Scout Project to the Council for approval. Jeremiah is also from Troop #564. His project is to rip out the existing wooden stairs and pour concrete steps with a four-foot landing going up to the Champion Park Cabana from the parking lot. Jeremiah is working with Mark Fowler who would donate his labor. The cost would be 5 yards of concrete at \$125.00 per yard and another \$100.00 for rebar which brings the cost to \$725.00. Jeremiah would work with Byron Wrights Welding to weld and place a handrail beside the stairs. The total cost of the project is \$2,025.00. Councilmembers inquired if city staff could work with Jeremiah on the handrail to help defray the cost of one being made by someone else. Building Official Perry reported that city staff Thornton and Martin constructed and placed handrails for the new stairs in other areas of the park and arena. Perry stated he still has enough money in the budget for the concrete and rebar and material for the handrail. Jeremiah commented he knows how to weld and would be willing to work with city staff on the handrails. After no further discussion Councilmember Swayne made a MOTION to purchase the material and concrete with rebar for Jeremiah Grimshaw's project for new concrete steps and handrail to be installed at the Champion Park. Councilmember Dunaway seconded the motion and it passed with a roll call vote resulting in all ayes.

Lamar Companies Agreement - A copy of the Lamar Companies Agreement was submitted to the Council for information. Administrator Laam reported he and Todd Perry were approached by Lamar regarding the trees that were growing along Highway 12 and blocking the view of the billboard signs that were erected. Laam commented this was a twenty-year agreement that was inherited from Mark Fowler when we acquired city leased property from him. The agreement expires in February of 2020 and is designed to roll over for another 20 years if not cancelled by City of Orofino Regular Council Meeting 7-23-2019

December 1, 2019. The city receives \$1,600 a year from the agreement with Lamar indicating that amount will increase if the city decides to renew it. Lamar stated it is written in the agreement that they have the right to trim or remove the trees. They would be happy to replace the trees in a different location. Urban Forests planted those trees and they are healthy and growing. Laam indicated the City will need to do make a decision to either terminate the agreement or extend it in the near future.

Cross Connection Church Park Request - The City of Orofino received a letter of request from Pastor Maria Ward with Cross Connection Church. Pastor Ward was requesting approval for someone to stay overnight in the city park during the Upriver Days of Praise, scheduled from July 26-28. The purpose is to guard the musical and audio equipment that will be left set up overnight at the park during the event. Councilmember Swayne made a MOTION to allow someone to stay overnight in the park during the Upriver Days of Praise. Councilmember Simmons seconded the motion and it passed with a roll call vote resulting in all ayes.

Infrastructure Report Idaho District 2 Interoperable Governance Board - Councilmember Gardner reported he is a member of the District Two Interoperability Governance Board (DIGB2). This Board is comprised of Latah, Nez Perce, Clearwater, Lewis, and Idaho Counties as well as the Nez Perce Tribe who have a strategic interest in creating a highly reliable communications infrastructure to meet the growing needs of the counties and the communities they serve. Applications related to emergency services, inter-agency voice and data communications, location services and mapping require reliable communications infrastructure with broadband connectivity. If the internet ever goes down then another route will be available to continue that service. Gardner had commented there are opportunities coming up and wanted to let the Council know the next step is to enter into an Intergovernmental Agreement to move forward to better the broadband problems.

Budget Synopsis Update - Administrator Laam reported there are no changes to the budget at this time. However, there will be some final tweaking of some departments as final projected revenue and expenses come in. A final proposed budget will be submitted to the Council at the August 13th meeting for the adoption of the Tentative Budget and where the final public hearing date will be set.

Findings & Facts: Special Use Application for 250 Logger Road - Building Official Perry reported Planning and Zoning held a public hearing on the Special Use Application from Andrew Hunt to operate a light manufacturing anodizing plant located at 250 Logger Road. The property is zoned (MXD) Mixed Use – Sales and Service and R-2 Residential. During the public hearing the Commission received supporting testimony from Andrew Hunt, Chris St. Germaine of CCED and Tanna Zywin of Valley Enterprises, and Bryce Greenfield. There was no testimony against the Special Use Application. The anodizing business is a process directly related to fabrication and could be considered manufacturing. It is not a hazardous business and the chemicals used in the process are commonly used in industry and do not require out of the ordinary protective measures regarding public safety. The operation of the business will not have any effects on the current features of the building or neighborhood aspects. The building is served by municipal water, City of Orofino Regular Council Meeting 7-23-2019¹

wastewater and is on an established route for refuse pick up. Vehicular approach to the building is established for deliveries. Employee parking will be along the south side of the building and out of the way of adjacent traffic flow. Perry stated Mr. Hunt is working with Michael Martin, City of Orofino Water/Wastewater Supervisor regarding wastewater issues. Planning and Zoning Commission recommends that the City Council approve the Special Use request at 250 Logger Road for Hunt Anodizing with the condition that the Water/Wastewater Supervisor continue monitoring of the wastewater discharge into the sewer system from the anodizing plant. Councilmember Swayne made a MOTION to accept Planning and Zoning's recommendation and accept Hunt Anodizing Special Use Application at 250 Logger Road. Councilmember Schrader seconded the motion and it passed with a roll call vote resulting in all ayes.

High 5 Walkability Summary - Chris St. Germaine, Clearwater County Economic Development Director gave a brief presentation on the High 5 Walkability Summary. Along with the Mayor, Councilmember Dunaway and other members of the Committee they met with High 5 experts. St. Germaine commented the short-term programs include engaging youth groups from schools, scouts and churches to build bike racks; map existing bike/walk zones - review to identify challenges and brainstorm resources to resolve them.

Projects include walkability maps with wayfinding circles; park spot delineation, X-walk at Best Western/Brookside and into the City Park; curb extension – testing at UPS corners, Michigan and Johnson Avenues and squiggly path furnishings. Research examples for redevelopment policies focused on downtown development. Other ideas from conversation School Bus – in neighborhoods where youth can walk to school – travel in groups with adult volunteer. Consider Bike/Walk development – focusing on the causes effecting safety with cost effective/test or pilot changes before making big investments in infrastructure change. Identify key intersections where safety is a concern: school, United State Post Office, Library and thoroughfares.

DEPARTMENTAL REPORTS

Administrator - Administrator Laam reported he received the FAA Grant Offer for Phase 1 of the airport improvements sealcoating of the runway, apron area and the airport approach road in the amount of \$164,584.00. Laam stated FAA will inspect the airport on Thursday, July 25, 2019.

In other news Laam reported the Orofino Fire Department has been receiving an increased number of calls for assistance outside the city's legal jurisdiction. There are many times we do not know the call is outside our jurisdiction until we get there. These places are in no-man's land where fire protection is not covered. Our most recent call was from a residence reporting a strong propane smell coming into their house. The fire department turned off the propane tank going into the house. Apparently, Idaho Propane was there to fill up the tank and somehow crimped the hose. Chief Hoyt was asking from the Council if it's not in their Fire District should the fire department respond to the call. Councilmember's all agreed if it was life and death, then yes, they should respond.

Treasurer-Treasurer Wilson submitted the Clearwater County Tax Revenue Report ending July 2019 for Council review. Treasurer Wilson reported she received word that the city medical insurance decreased for next year by .83% in monthly premiums.

Building Official - Building Official Perry submitted the June 2019 Building Permit Report for Council review. Perry reported at the last Planning and Zoning meeting, the members had a Work Session to discuss the residential-camper living problem Orofino is currently experiencing.

Public Works - Public Works Supervisor Miller reported Herco completed the paving and seal coating on twenty-one streets throughout the city. Miller commented these improvements are critical for extending the life and quality of our streets.

Police - Police Chief Wilson referred his report to the Executive Session at the end of the regular meeting.

Water/Wastewater - Water/Wastewater Superintendent Martin reported installing the new water pay-station is proving to pay off. For the month of July, he received almost \$400 in the sale of water. It was noted July 30, 2019, EPA and DEQ will be at the water treatment plant to officially present the city with a plaque for the construction of a well-planned and efficient water treatment plant which emphasizes public health and safety.

Fire - Fire Chief Hoyt reported he went on a tour of the Night Force Business building. Hoyt commented he did not have any recommendations on changes for the building for Fire Safety. It was noted the Fire Department had a successful blood drive. Thirty-four people from the community attended the blood drive and donated blood. Hoyt stated they will do another one next year.

ANNOUNCEMENTS

Mayor Smathers announced the reader board that Avista donated to be installed in the entry of the City Park will require internet/electric service and will cost up to \$60.00 a month.

EXECUTIVE SESSION

At 7:35 p.m., Councilmember Dunaway made a MOTION to go into executive session pursuant to Idaho Code 74-206 subsection 1 (b) to consider the evaluation, dismissal or disciplining of or to hear complaints or charges brought against a public officer, employee, staff member or individual agent or public-school student.

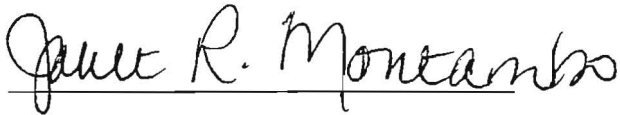
ADJOURNMENT

At 8:34 p.m., Councilmember Swayne made a MOTION to adjourn. Councilmember Gardner seconded the motion and it passed unanimously.

A handwritten signature in black ink, appearing to read "R. Smathers", written over a horizontal line.

Ryan Smathers, Mayor

ATTEST:

A handwritten signature in black ink, appearing to read "Janet R. Montambo", written over a horizontal line.

Janet R. Montambo, City Clerk