

MINUTES OF THE REGULAR COUNCIL MEETING 1/24/2023

Mayor Sean Simmons
6:00 p.m.

Pledge of Allegiance

Council Members: Mike Gladhart, Mark Swayne, Jennifer Dunaway, Shannon Schrader, Josh Tilley and Doug Donner

Staff: Administrator-Ryan Smathers, Clerk Treasurer-Donna Wilson, Public Works Supervisor-Shane Miller, Water/Wastewater Supervisor-Michael Martin, Fire Chief-Bart Jones and Police Chief-Vincent Frazier

Absent: Building Official-Todd Perry

Guests: Tye Barnett, Alan Schumacher, Tina Lauria, Sal Lauria, Jeff Henson, Tony Pollick, Loretta Stout, LJ Reece and Officer Ty Smith

Media: Nancy Butler and Elizabeth Morgan

MINUTES

Councilmember Schrader made a MOTION to approve the Regular Council Meeting Minutes as written held on January 10, 2023. Councilmember Gladhart seconded the motion and it passed with a roll call vote resulting in all ayes.

A copy of the Regular Urban Forests of Orofino Meeting Minutes held on January 17, 2023 was submitted to the Council for review and information only.

BILLS AND CLAIMS

Councilmember Donner made a MOTION to approve the regular bills and the additional bills and the payroll dated January 14, 2023. Councilmember Schrader seconded the motion. Councilmember Donner inquired about the billing from Tri Tech Software in the amount of \$6,546 for OPD? Chief Frazier and Clerk Treasurer Wilson stated that this charge is for the Central Square annual subscription, which also has some updates. Motion passed with a roll call vote resulting in all ayes.

PETITIONS, APPLICATIONS, APPEALS AND COMMUNICATIONS

Idaho Airport Aid Program Grant Agreement – Additional amount of money from FAA through the State in the amount of \$10,800. They want to now update the Airport layout plan, which this is what the funds will be used for.

Councilmember Donner made a MOTION to accept the \$10,800 from the State to update the Airport layout plan. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

IRS Mileage Rate Increase For 2023 – From 62.5 cents per mile to 65.5 cents per mile – Councilmember Gladhart made a MOTION to accept the new mileage rate increase from 62.5 cents per mile to 65.5 cents per mile. Councilmember Tilley seconded the motion and it passed with a roll call vote resulting in all ayes.

White Peterson-Attorneys at Law – Information provided to the council for review.

Airport IFE Services, Inc – Agreement for Consultant Services – Information provided to the council for review.

Letter from Derrick Larson – Traffic Study – Letter provided to the council for review.

Speedbumps on Railroad Road – Tye Barnett – Lives at 627 Riverside Avenue. The alley that runs behind his house known as Railroad Road is the area that needs to be addressed. Tye stated that this area was just paved. Everyone tends to use it as a turnaround. During the baseball season, April through July there is an extreme amount of traffic. He stated that they will catch people doing 25-35 miles per hour through the alley. This alley is very narrow and with it being paved it is even worse. The only thing that he can see to remedy it is possibly with speed bumps. He has also seen a couple of close calls with kids down the alley. He understands that there is an issue with plowing during the winter months. Tye is asking if it is a possibility to put in speed bumps. The biggest of the problems is by the baseball field and Tamarac where people enter. Chief Frazier stated that they have had a couple of calls ranging from speed, using it for personal parking stuff in the right of ways, which makes it even narrower. They have tried to address it during school time. They have had problems with it for years, the kids like to use it for a shortcut and they ended up making it a one way. It might be beneficial to make it a one way in the other direction. This may help limit some of the traffic. Chief Frazier stated that he would get officers down in that time frame to try to address it. It isn't a long distance so it is hard to get a high rate of speed, but the kids do like to try to jump the hill. He is not sure if speed bumps are the right answer or making it a one way. It is not wide enough for two vehicles to pass, so may be better to consider making it one way. Make everyone have to enter in from Tamarac, stop and then proceed one way in either direction. Councilmember Dunaway stated that she is concerned about the parking at the T-Ball field. Chief Frazier stated they could put the one way just at the bottom of the hill on the entrance off of Riverside Avenue, so parents could still park at the T-Ball field without having to go all the way through. Councilmember Tilley interjected with a suggestion of temporary or portable type speed bumps that can put in during the summer and removed during the winter for

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the plow trucks. Chief Frazier stated that they could look in to those. Councilmember Gladhart asked Public Works Supervisor Miller is they can plow with dips? Miller stated that they have never done those, they are just a catch all. The problem with the plows is that they are at an angle. Any elevation changes can mess up the plow blades. Discussion will continue and Chief Frazier will have his officers patrol that area.

Parking on Brown Avenue – Jeff Henson – Jeff stated that a couple of months prior there was an article in the paper regarding parking issues on Brown Avenue. He stated that Building Official Perry had pulled him aside and asked Jeff what he thought about taking out his curbs and moving the road over towards the sidewalks? Jeff stated that if that was done it would push the snow over the sidewalks. At one of the last council meetings Jeff requested that the councilmembers drive up Brown Avenue and have them see if there was a parking issue. Councilmembers Donner and Gladhart stated that they didn't see any parking problems. Jeff inquired as to why there were no school zone signs by the elementary school. He stated that this is another deterrent for slowing people down. Jeff's biggest concern is that taking the curbs out would make it a freeway through the neighborhood. Chief Frazier stated that he would have his officers patrol the area and document every speed of every vehicle going through the area. Mayor Simmons stated that the parking idea on Brown Avenue was just discussion at this point. Administrator Smathers stated that this was a discussion that started in a Planning and Zoning meeting, which Building Official Perry reported it the council and that is where it had stopped. Councilmember Dunaway stated that the City's discussion will go in the minutes and that is what is reported in the newspaper. It doesn't mean that a decision has been made, it is just discussion. Water/Wastewater Supervisor Martin stated that he was with Perry and he was just brainstorming to throw some options out. Jeff stated that he just wanted to voice his concerns and he really likes Orofino and that is why he stays here.

DEPARTMENTAL REPORTS

Administrator-Administrator Smathers reported that the cleanup at 1290 Michigan Avenue, the Montambo residence scheduled for January 31, 2023. The property will be posted and a large dumpster placed in front of the residence on the Friday before. The crews have been lined up to abate the nuisance as directed on that Tuesday morning. Orofino Body, six inmates, the Public Works crew with the dump truck and backhoe will all be there. Smathers reported that he is working on an AARP grant that had just come out. It is a walkability type grant and with-it being AARP it is geared towards older residents in the community. With the new crosswalks going in over by Swayne Lane and High School, there is a group from the care center and neighborhood in this area that like to walk the crooked path. He is going to apply for benches to be put along the crooked path. It has been talked about for years, but has never been budgeted for. If the City is awarded the grant, it is in the amount of \$10,000 - 11,000. The Clearwater County Economic Specialist interviews have taken place. There was an offer given and accepted for the position. Smathers stated that Mayor Simmons and himself need to review the applicant's resumes for the part-time position for City Hall. Following up on the snow shoveling discussion, John Erbst came to City Hall and spoke with Administrator Smathers. John had a meeting with Lieutenant Heun at City of Orofino Regular Council Meeting held 1/24/2023

the prison. They had come up with a deal of 10 inmates and a supervisor for \$90 an hour. Smathers told John that the budget line item for inmate labor isn't very large and the city had struggled last year just keeping caught up with all the weed eating. If the City goes in the direction of the snow shoveling, then the City will run short for the summer work. It is still in discussion phase with the council. Smathers stated that his point of view he doesn't know where it stops. If the City starts on Michigan then there will be complaints from other areas of town. Pretty soon there will be a lot of cash going out for shoveling sidewalks. Smathers reported that at the end of the census we get new population signs. The trend is that these signs have been going away. He wants the consensus of the council to see if they want to continue with the signs or not. New signs have to be purchased every 10 years for the city limits with the new population changes. Mayor Simmons stated eliminating the population on the signs would be a good thing. With the new website getting ready to go live, all of the demographics of the City can be listed on there. Smathers stated in regards to the last census, he disagrees with it. He believes there were issues in getting all the correct numbers as people do not want to talk to the census people. Smathers reported that instead of including the population on the city limit signs is to add an additional small sign after we know what the correct numbers are instead of replacing the entire city limits sign every time the population numbers change.

Clerk Treasurer-Clerk Treasurer Wilson reported she is staying busy with calendar year end work and then will be getting ready to start prepping to work on the next fiscal year's budget.

Building Official-Building Official Perry was not in attendance.

Public Works-Public Works Supervisor Miller reported the 1987 plow pickup has had some issues and have had to put about \$2000 in to it to get it up and running. After all of the work that was done to it, there ended up being a pin hole in one of the radiator hoses that needed to be repaired. There is another issue with it and they are trying to chase it down. Miller stated that they really want to keep this plow in service as it is a really effective plow with the scooper plow on it. Miller reported that they received the new Public Works pickup. It is a 2018 Dodge Crew Cab with 36,000 miles on it. He is very pleased with the shape that it is in. They were unable to get the new pickup that was ordered from Hanson's Garage for over a year and a half. The 2018 pickup was about \$8,000 less than what the new standard cab was going to be. It will have more room for the inmate crew. Miller reported that he had tried to work with Clark Communications to get the pager fixed for the on call person, but they have been unable to and have decided to go with a cell phone from Inland Cellular with one number which will run approximately \$30 per month. This will make it more convenient for people that may need to call Public Works during the off hours. Miller reported that he went down to the Idaho Horticultural Expo in Boise with Building Official Perry. He stated that this was one of the best trainings that he has ever been to in years. He was able to obtain all of his CEU's for his pesticide licenses in two days. It was very beneficial to get his CEU's this way and would like to continue to do this in the future if it is available. There were some additional classes that he would have like to have attended, but didn't have enough time. Miller reported that there was an incident when Luke Winterringer was sent to Lewiston to get the remaining deicer. One of the wheels came off the trailer. There were no accidents and no one got hurt. Just had to get the trailer fixed. Miller reported the CIPP on the 18 inch line through the City of Orofino Regular Council Meeting held 1/24/2023

RV park may only need a couple of passes through each section of line to clear out according to Brandon with Iron Horse in order to get the slip lining done.

Police-Police Chief Frazier reported that the one officer that has been on light duty has now been released and is fully functional and now active duty. This will help elevate some of the issues of being shorthanded. The offer of employment to the other possible officer has been accepted and he will be on January 30, 2023. He is not a certified officer, but will go through an intense FTO program for about three to four months. Chief Frazier is not sure when the new officer will be able to attend POST as they are backlogged and they keep cutting classes. There is still one position still open and available. Chief Frazier reported on the police pickup that was damaged by the tree. ICRMP has finally agreed to pay off on that. Orofino Body will proceed with fixing the pickup. They will deal with the tree person's insurance to work on getting the funds back from them. Councilmember Donner inquired if the department still had the speed trailer? Chief Frazier stated that yes they still have the speed trailer and is still functional. Councilmember Donner stated that he has seen a number of the signs that are flashing speed signs all over the place. Chief Frazier stated that those types of signs are running about \$5000 a piece, but he is looking in to possible grants for those. He may look in to putting a couple of these in for next fiscal year's budget. Administrator Smathers stated there would be power there with the Child Ped grant that was received for the updated crosswalks. There will be red rapid flashing beacons at the school crosswalks. When a child is in the crosswalk, there will be red flashing lights. Councilmember Donner stated that maybe the speed trailer could be placed on Brown Avenue to see about getting the speed down. Administrator Smathers stated the speed trailer does display, but does not keep the record. Chief Frazier stated that it doesn't because of the outdated software, but can still be placed to help slow down traffic. If they want to readjust the speed on Brown Avenue there will have to be a traffic study done. It is agreed that 20 miles per hour is too fast for that area.

Water/Wastewater-Water/Wastewater Supervisor Martin reported that they have the local computer techs assisting at the Water Treatment Plant. Since Zply converted over to fiber, the wireless internet has not worked. They have gone through numerous routers, have hired another contractor and no one has been able to figure it out. It sounds like the local computer techs will be able to get it handled. Having the wireless is important because you can walk around the building with your phone and be able to diagnosis different valves by turning them on an off. Martin stated that he had just finished his final installment from ICRMP and PRIMA and is now a certified Risk Manager.

Fire- Fire Chief Jones reported seven fire calls and eight rescue calls for the month so far. There have been a number of items donated to the department to help with training which included a car for extrication and another person donating a trailer house ventilation and forced entry training. Getting ready to rewrite the FEMA grant for the SCBAs. They have worked with Lexipol and they stated to fine tune it, so he has been working with Sunnyside Fire to help as they are going in on the grant. Working with Darin Smith the EMS Coordinator trying to tie up some relationships and build some more mutual aid with them. Water/Wastewater Supervisor Martin took a moment to commended Darin Smith for his tremendous work ethic and dedication. Administrator Smathers reported that Chief Jones and himself had a meeting with Darin to discuss about making sure all
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city staff is CPR trained. They are working with him to get this all set up. Darin is also going to work on making sure there are AEDs (Automated External Defibrillator) strategically placed around the area so they are readily available if they are needed.

RESOLUTION

RESOLUTION NUMBER 23-520 OF CITY OF OROFINO, IDAHO ACCEPTING THE GRANT OFFER OF THE STATE OF IDAHO THROUGH THE IDAHO TRANSPORTATION DEPARTMENT, DIVISION OF AERONAUTICS, IN THE MAXIMUM AMOUNT OF \$10,800.00 TO BE USED UNDER THE IDAHO AIRPORT AID PROGRAM, FS PROGRAM NUMBER: F23ES68, PROJECT NUMBER: AIP013 IN THE DEVELOPMENT OF THE OROFINO MUNICIPAL AIRPORT;

Councilmember Dunaway made a MOTION to adopt Resolution No. 23-520 Idaho Airport Aid Program FS Program number: F238S68, Project number: AIP013. Councilmember Swayne seconded the motion and it passed with a roll call vote resulting in all ayes.

ADJOURNMENT

At 6:53 p.m., Councilmember Dunaway made a MOTION to adjourn. Councilmember Swayne seconded the motion and it carried unanimously.

ATTEST:


Donna M Wilson, City Clerk Treasurer


Sean Simmons, Mayor