

Minutes of the meeting of the Fire and Police Commission held Wednesday, October 3, 2012 at 7:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Mike Franks and Frank Mackaman

Also present: FD Deputy Chief Brian Cox, Police Chief Greg Nelson

Commissioner Short called the meeting to order at 7:35 a.m.

A motion was made by Commissioner Mackaman to approve the September 5, 2012 meeting minutes. Commissioner Franks seconded the motion. All in favor.

A motion was made by Commissioner Mackaman to approve the meeting agenda. Commissioner Franks seconded the motion. All in favor.

### **Departmental Reports:**

#### 1. FD – Probationary Report

Firefighter 5693 is doing a great job.

Commissioner Franks made a motion to receive and file this report. The motion was seconded by Commissioner Mackaman. All in favor.

#### 2. PD – Probationary Reports

Police Chief Nelson reported on the status of each officer. He stated that overall they are all doing well. 5129 is on solo patrol and doing fine. It is evident that 5134 has the most experience. 5133 came from a very small department, and has the least experience. 5135 is on solo patrol. 5130 had an issue come up. Chief Nelson explained the details of the matter and reported that the officer has been exonerated. He is a hard worker and does well with DUI enforcement. All future new hires will participate in a workshop on court testimony.

Commissioner Franks made a motion to receive and file these reports. The motion was seconded by Commissioner Mackaman. All in favor.

#### 3. PD – Letter from Original Appointment Candidate

Commissioner Mackaman made a motion to receive and file the letter from Candidate #6 on the June 4, 2012 original appointment list requesting to be removed from the list. The motion was seconded by Commissioner Franks. All in favor.

#### 4. FD – Letter from City Manager – Request for Promotions

Commissioner Mackaman made a motion to receive and file this letter. The motion was seconded by Commissioner Franks. All in favor.

**Bills:**

None

**Old Business:**

Open Meetings Act

There was no discussion of this item at this meeting.

FD – 2013 Original Appointment Testing – Review Requirements – Set dates for Application Acceptance/Ad Dates

The application requirements will remain the same as last time. The ads will run in newspapers January 5, 2013 (Pekin Daily Times) and January 6, 2013 (Peoria Journal Star). The Fire Department will take care of MABIS online advertising and getting the information out to colleges in the area. Applications will be accepted from Monday, January 7, 2013 to 4:00 p.m. Friday, February 1, 2013.

**New Business**

FD – Hiring Update

The candidate currently going through the background process has an appointment with Stanard and Associates today. He has lots of prior experience, has FireFighter II and is a Paramedic. The background process is going great so far.

PD – Hiring Update

There is one more officer to hire. At this point, the process will slow down and shoot for the January, 2013 academy. There is also a promising lateral application being reviewed.

**5 ILCS 120/2 (c) 1 – Personnel**


**All Other Business Deemed Necessary by the Commissioners**

There was a discussion regarding the acceptance of candidate college transcripts. During the application process, it is acceptable for candidates to submit unofficial transcripts. During the background process, it would be best to have candidates submit official college transcripts for their file.

The next regular meeting will be November 7, 2012 at 7:30 a.m. in the City Hall conference room.

The meeting was adjourned at 8:20 a.m.

Submitted:



Dennis Short, Chairman

Attest:



Michael Franks, Secretary



Frank Mackaman, Commissioner