

Minutes of the meeting of the Fire and Police Commission held Wednesday, November 7, 2012 at 7:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Mike Franks and Frank Mackaman

Also present: Fire Chief Kurt Nelson, FD Deputy Chief Brian Cox, Police Chief Greg Nelson

Commissioner Short called the meeting to order at 7:30 a.m.

A motion was made by Commissioner Franks to approve the October 3, 2012 meeting minutes. Commissioner Mackaman seconded the motion. All in favor.

A motion was made by Commissioner Mackaman to approve the meeting agenda. Commissioner Franks seconded the motion. All in favor.

### **Departmental Reports:**

#### 1. FD – Probationary Reports

Firefighter 5693 is doing a fantastic job. He also brings welcomed computer knowledge to the department.

Commissioner Franks made a motion to receive and file this report. The motion was seconded by Commissioner Mackaman. All in favor.

#### 2. PD – Probationary Reports

Police Chief Nelson reported on the status of each probationary officer. 5133, 5134 and 5135 are all on solo patrol and doing fine. 5136 and 5137 are currently in the ride-along stage and also spending a week with other areas of the department (Investigations, K-9).

Commissioner Franks made a motion to receive and file these reports. The motion was seconded by Commissioner Mackaman. All in favor.

Police Chief Nelson asked the commission for consideration to release 5130 to permanent status as of his probationary end date of November 28, 2012.

Commissioner Mackaman made a motion to release 5130 to permanent status effective November 28, 2012 contingent on successful completion of the probationary period. Commissioner Franks seconded the motion. All in favor.

#### 3. FD – Promotion Acceptance Letters

Promotion acceptance letters were submitted to the commission from:

5652 to Assistant Chief

5668 to Captain

5671 to Driver/Engineer

These promotions were offered to them due to openings in the department and their respective positions at the top of the promotion eligibility lists for each rank involved.

Commissioner Mackaman made a motion to receive and file the promotion acceptance letters. Commissioner Franks seconded the motion. All in favor.

4. FD – Letter from City Manager – Request to Hire

Fire Chief Nelson explained that the reason for this request is due to excessive OT being experienced by the department due to an extended leave of absence.

Commissioner Mackaman made a motion to receive and file this letter. The motion was seconded by Commissioner Franks. All in favor.

**Bills:**

1. FD – IWIRC – Medical – 5696 - \$396.80
2. FD – KCB Info Services – Background – 5696 - \$15.00
3. FD – Terrance G. McCann & Assoc. – Polygraph – 5696 - \$150.00
4. Illinois Fire & Police Commissioners Assoc. – 2013 Dues - \$375.00

Commissioner Franks made a motion to acknowledge payment of the above listed bills. The motion was seconded by Commissioner Mackaman. All in favor.

**Old Business:**

Open Meetings Act

There was no discussion of this item. This item will be struck from future meeting agendas.

**New Business**

FD – Hiring Update

5696 was hired effective October 22, 2012. Candidate #8 is currently going through the initial stages of the background process. Fire Chief Nelson will check into the possible background information exchange and cost of obtaining that information with the East Peoria Fire Department who recently hired this candidate.

PD – Hiring Update

This is the last open position at this time. The background process has been completed on lateral candidate JH. The only steps left are the psychological evaluation and the physical exam. Police Chief Nelson asked for the commission's approval for a conditional offer.

Commissioner Mackaman made a motion to extend a conditional offer of employment to lateral applicant JH. The motion was seconded by Commissioner Franks. All in favor.

5 ILCS 120/2 (c) 1 – Personnel

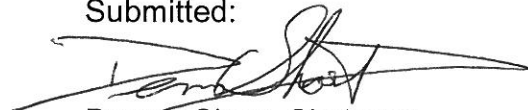
**All Other Business Deemed Necessary by the Commissioners**

Commissioner Mackaman asked for an explanation of the point system on monthly probationary reports for police officers. Police Chief Nelson will get an explanation of this to the commission.

The next regular meeting will be December 5, 2012 at 7:30 a.m. in the City Hall conference room.

The meeting was adjourned at 8:25 a.m.

Submitted:



Dennis Short, Chairman

Attest:



Michael Franks, Secretary



Frank Mackaman, Commissioner