

Minutes of the meeting of the Fire and Police Commission held Wednesday, August 7, 2013 at 7:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Mike Franks, Frank Mackaman

Also present: Fire Chief Kurt Nelson, Deputy Fire Chief Brian Cox, Deputy Police Chief Jim Kaminski

Commissioner Short called the meeting to order at 7:35 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda. Commissioner Mackaman seconded the motion. All in favor.

A motion was made by Commissioner Mackaman to approve the June 5, 2013 meeting minutes. Commissioner Franks seconded the motion. All in favor.

Departmental Reports:

1. FD – Probationary Reports

Fire Chief Nelson reported that the probationary fire fighters are doing very well and he expects that to continue.

Commissioner Mackaman made a motion to receive and file these reports. The motion was seconded by Commissioner Franks. All in favor.

2. PD – Probationary Reports

Deputy Police Chief Kaminski reported that #5138 is doing fine. He suffered a heart attack last month, but is doing fine. #5137 and #5136 are set to be off probation on September 10, 2013. #5137 is doing fine. There have been some concerns with #5136 as documented in his probationary reports.

Commissioner Mackaman made a motion to receive and file these reports. The motion was seconded by Commissioner Franks. All in favor.

3. PD – PM 2013-04
4. PM 2013-05, PM 2013-06
5. PM 2013-07, PM 2013-08, PM 2013-09

Commissioner Mackaman made a motion to receive and file these reports. The motion was seconded by Commissioner Franks. All in favor.

6. PD – PM 2013-10

Commissioner Mackaman made a motion to receive and file this report. The motion was seconded by Commissioner Franks. All in favor.

7. PD – PM 2013-11
8. PD – PM 2013-12
9. PD – PM 2013-13

Commissioner Mackaman made a motion to receive and file these reports. The motion was seconded by Commissioner Franks. All in favor.

Bills:

1. FD – Cusack, Gilfillan & O’Day, LLC – Legal Fees - \$2,800.00
2. FD – Stanard & Assoc., Inc. – Psych. FD Candidate – \$395.00
3. FD – Terrence G. McCann & Assoc. – Polygraph FD Candidate - \$150.00

Commissioner Mackaman made a motion to recognize the timely payment of the above listed bills. The motion was seconded by Commissioner Franks. All in favor.

Old Business:

FD – Status – Hiring Process

Fire Chief Nelson reported that Candidate #1 did not make it through the background process. Candidate #2 is currently going through the background process.

New Business

Records Retention

Lee Ann reported that the representative from the State of Illinois has reviewed the files/documents of the commission. The State of Illinois will be forwarding a formal document that will outline the parameters for retaining all files and documents. When the formal document is received, Lee Ann will present it to the commission and will then go through all the files and purge what can files can be destroyed.

FD – Engineer Testing (Employee deployed to Kuwait)

Fire Chief Nelson reported that #5670 will be deployed to Kuwait in November for a period of approximately nine months. This item will be placed on the next agenda to decide how promotional testing and possible appointments will be handled in his absence.

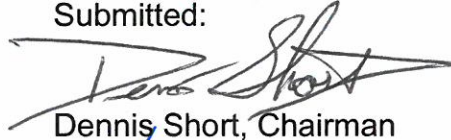
Commissioner Mackaman made a motion to move to executive session to discuss 5 ILCS 120/2 (c) 1 – Personnel. Commissioner Franks seconded the motion. All in favor. Due to a malfunction of the recording equipment, Commissioner Mackaman made a motion to move out of executive session. Commissioner Franks seconded the motion. All in favor.

All Other Business Deemed Necessary by the Commissioners

Fire Chief Nelson presented documentation of possible upcoming litigation. Lee Ann was directed to forward a copy of the documentation to Attorney Gilfillan for his files.

The next regular meeting will be September 4, 2013 at 7:30 a.m. in the City Hall conference room.

Submitted:

A handwritten signature in black ink, appearing to read "Dennis Short", with a long horizontal stroke extending to the right.

Dennis Short, Chairman

A handwritten signature in blue ink, appearing to read "Frank H. Mackaman", with a long horizontal stroke extending to the right.

Frank Mackaman, Commissioner

Attest: 
Michael Franks, Secretary