

Minutes of the meeting of the Fire and Police Commission held Wednesday, December 4, 2013 at 7:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Mike Franks, Frank Mackaman

Also present: Fire Chief Kurt Nelson, Fire Deputy Chief Brian Cox, Police Deputy Chief Jim Kaminski

Commissioner Short called the meeting to order at 7:30 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda. Commissioner Mackaman seconded the motion. All in favor.

A motion was made by Commissioner Mackaman to approve the November 6, 2013 meeting minutes. Commissioner Franks seconded the motion. All in favor.

Departmental Reports:

1. FD – Probationary Reports

Fire Chief Nelson reported that they are all doing well. In fact, one is due to be off probation effective December 17th.

Commissioner Mackaman made a motion to receive and file these reports. The motion was seconded by Commissioner Franks. All in favor.

Bills:

1. FD – Brett Brown – Practical Test Evaluation - \$100.00
2. FD – Mark Heubner – Practical Test Evaluation - \$100.00

Commissioner Mackaman made a motion to recognize the timely payment of the above listed bills. The motion was seconded by Commissioner Franks. All in favor.

Old Business:

FD – Promotion Testing Planning

Fire Chief Nelson reported that the written testing date has been set with Resource Management for April 5, 2014. The Council Chambers will be reserved for this testing. The practical test for the fire fighter who has been deployed to the military has been completed. The date of the practical test has been moved to March 26, 2014.

PD – Original Appointment Testing Planning

Lee Ann reported that the written testing date has been set with I/O Solutions for June 7, 2014. Contact will be made with Edison Junior High School to reserve the school for that date. When the location has been reserved, Lee Ann will get back with I/O Solutions. The dates for acceptance of applications will be March 17, 2014 to May 16, 2014. The price quote was presented, the current pricing is virtually the same as from 2012. Candidates will be informed that they will have the option of giving a 2 minute presentation about themselves at the beginning of their oral interview. The

application packet will state that physical fitness cards will not be accepted. Our physical agility testing will be mandatory.

New Business

None

5 ILCS 120/2 (c) 1 – Personnel

Fire Chief Nelson presented a letter of recommendation for probationary fire fighter 5697 to be retained as a permanent employee effective December 17, 2013, his probationary end date. Commissioner Franks made a motion to accept the recommendation by Fire Chief Nelson to retain 5697 as a permanent employee contingent on his successful completion of the probationary period. The motion was seconded by Commissioner Mackaman. All in favor.

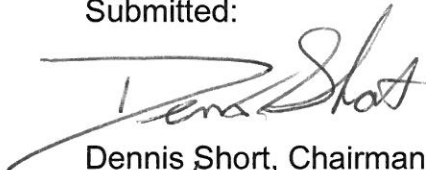
All Other Business Deemed Necessary by the Commissioners

Due to the first Wednesday in January being New Year's Day, the January meeting is set for January 8, 2014. Lee Ann will make the necessary notifications of the date change.

The commissioners reviewed a letter from KCB Information Services (a vendor for background investigation information) announcing that their business has been bought out by Credit Information Systems.

The next regular meeting will be January 8, 2014 at 7:30 a.m. in the City Hall conference room.

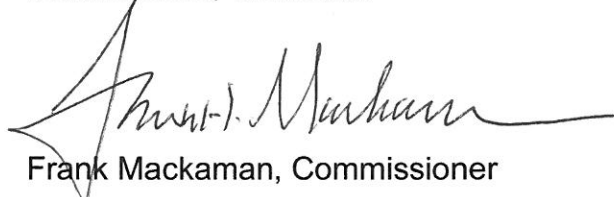
Submitted:



Dennis Short, Chairman

Attest:

Michael Franks, Secretary



Frank Mackaman, Commissioner