

Minutes of the meeting of the Fire and Police Commission held Wednesday, December 16, 2015 at 8:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Frank Mackaman, Mike Franks

Also present: Fire Chief Kurt Nelson, Assistant Fire Chief Brian Cox, Police Chief John Dossey, Police Deputy Chief Jim Kaminski

Commissioner Short called the meeting to order at 8:30 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda.
Commissioner Mackaman seconded the motion. All in favor.

A motion was made by Commissioner Franks to approve the October 28, 2015 meeting minutes.
Commissioner Mackaman seconded the motion. All in favor.

Departmental Reports

1. FD – Probationary Reports

Fire Chief Nelson reported that the probationary reports submitted indicate that those firefighters are doing well. He will report on one probationary employee later in the meeting.

Commissioner Mackaman made a motion to receive and file this correspondence. Commissioner Franks seconded the motion. All in favor.

2. PD – Probationary Reports

Deputy Police Chief Kaminski verbally reported that the probationary officers are doing fine. It was noted that their probationary period ends 12 months after their graduation from the Police Academy.

3. FD – Letter to Hire, Letter to Promote

4. FD – Promotion Acceptance Letters

Commissioner Franks made a motion to receive and file this correspondence. Commissioner Mackaman seconded the motion. All in favor.

5. PD – PM2015-26

6. PD – PM2015-28 to PM2015-38

Commissioner Mackaman made a motion to receive and file this correspondence. Commissioner Franks seconded the motion. All in favor.

Bills:

1. FD – Terrence G. McCann & Assoc. – Pre-Employment Polygraph, JR - \$150.00

2. FD – Stanard & Assoc. – Pre-Employment Psych. Exam, JR - \$395.00

Commissioner Mackaman made a motion to recognize the timely payment of the above listed bills. The motion was seconded by Commissioner Franks. All in favor.

Old Business:

None

New Business:

PD - 2016 Original Appointment Testing

The current original appointment eligibility list expires June 29, 2016. The preferred test date would be June 18, 2016. Lee Ann will check with I/O Solutions and the testing site (Edison School) for availability on that date. I/O Solutions will also be asked to provide a quote for their services. After the last round of testing there was discussion of clarifying the qualifying education requirements for original appointment testing. The testing process will be an agenda item for the January meeting.

5 ILCS 120/2 (c) 1 – Personnel

It was reported that the police department may need to request a special meeting during the month of January.

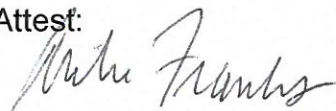
It was noted that the notice received by the commission from the Illinois Department of Human Rights has been forwarded to counsel by Human Resources.

Fire Chief Nelson reported circumstances surrounding probationary firefighter BK. Commissioner Mackaman made a motion to authorize Chairman Short to sign the necessary documentation to effect the termination of probationary firefighter BK effective immediately (December 17, 2015). The motion was seconded by Commissioner Franks. All in favor.

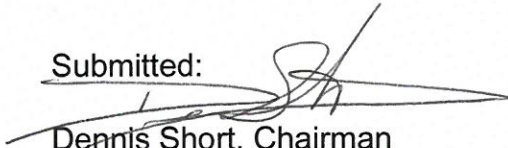
All Other Business Deemed Necessary by the Commissioners


It was noted that at the present time the promotional list for Captain in the Fire Department has one name left on it. The list is set to expire May 1, 2017.

Attest:


Michael Franks, Secretary

Submitted:


Dennis Short, Chairman


Frank Mackaman, Commissioner