

Minutes of the meeting of the Fire and Police Commission held Wednesday, February 24, 2016 at 8:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Frank Mackaman

Also present: Fire Chief Kurt Nelson, Police Chief John Dossey, Police Deputy Chief Jim Kaminski.

Commissioner Short called the meeting to order at 8:30 a.m.

A motion was made by Commissioner Mackaman to approve the meeting agenda. Commissioner Short seconded the motion. All in favor.

A motion was made by Commissioner Mackaman to approve the January 21, 2016 meeting minutes. Commissioner Short seconded the motion. All in favor.

Departmental Reports

1. FD – Probationary Reports

Chief Nelson reported that the probationary firefighters are doing very well. Commissioner Mackaman made a motion to receive and file these reports. Commissioner Short seconded the motion. All in favor.

2. PD – Probationary Reports

Deputy Chief Kaminski reported that both probationary police officers are doing fine. One is nearing the end of his probationary period. Command staff is impressed with the way they are both handling cases. Commissioner Mackaman made a motion to receive and file these reports. Commissioner Short seconded the motion. All in favor.

3. PD – Letter to Hire

Commissioner Mackaman made a motion to receive and file this correspondence as a matter of record. Commissioner Short seconded the motion. All in favor. Deputy Chief Kaminski reported that the background process is currently in the works.

Bills:

1. FD – Credit Information Systems – Pre-Employment Credit Check TW - \$13.00
2. FD – Stanard & Assoc. – Pre-Employment Psychological Evaluation TW - \$395.00
3. Cusack, Gilfillan & O'Day, LLC – legal services - \$1,250.00

Commissioner Mackaman made a motion to recognize the timely payment of the above listed bills. The motion was seconded by Commissioner Short. All in favor.

Old Business:

PD - 2016 Original Appointment Testing

The testing process timeline has been received from I/O Solutions. It was noted that the exam results will be forwarded to the department on June 21st. The current list expires June 29th. There will need to be 10 days allotted for candidates to request military credit. The new list will be effective after that time has elapsed.

Budget Update

The budget request for fiscal 2017 will be \$25,000. The budget request letter will be forwarded to the City after it is signed at the next meeting.

New Business:

PD – Lateral Application Process Education Requirement

The education requirement for lateral applicants will be updated to reflect the same requirement that was approved at the last meeting for original appointment applicants.

PD – Probationary Patrolman to Permanent Status

The probationary period for officer #5141 is set to expire on March 20th. Deputy Chief Kaminski reported that there are no issues anticipated as he completes his probationary period. Since the next Fire and Police Commission meeting is scheduled for March 23rd, Commissioner Mackaman made a motion to approve moving officer #5141 to permanent employee status effective March 20th contingent on the successful completion of his probationary period. The motion was seconded by Commissioner Short. All in favor.

5 ILCS 120/2 (c) 1 – Personnel

All Other Business Deemed Necessary by the Commissioners

Attest:


Michael Franks, Secretary

Submitted:


Dennis Short, Chairman


Frank Mackaman, Commissioner