

Minutes of the meeting of the Fire and Police Commission held Wednesday, June 22, 2016 at 8:30 a.m. in the City Hall conference room.

Present at the meeting: Commissioners Dennis Short, Mike Franks, Joel Jackson

Also present: Fire Chief Kurt Nelson, Police Chief John Dossey, Police Deputy Chief Jim Kaminski

Commissioner Short called the meeting to order at 8:30 a.m.

A motion was made by Commissioner Franks to approve the meeting agenda. Commissioner Jackson seconded the motion. All in favor.

A motion was made by Commissioner Jackson to approve the May 25, 2016 meeting minutes. Commissioner Franks seconded the motion. All in favor.

### **Departmental Reports**

#### 1. FD – Probationary Reports

Chief Nelson reported that the probationary firefighters are all doing fantastic. DZ graduated from the Academy last week. Commissioner Franks made a motion to receive and file these reports. Commissioner Jackson seconded the motion. All in favor.

#### 2. PD – Probationary Reports

Deputy Chief Kaminski reported that the probationary officer is doing very well. She will likely go to solo patrol status before the next meeting. Commissioner Franks made a motion to receive and file these reports. Commissioner Jackson seconded the motion. All in favor.

### **Bills:**

1. FD – Terrence G. McCann & Assoc. – Pre-Employment Polygraph, ME - \$150.00
2. PD – Seth Ranney – Background Investigation Lunch Reimbursement - \$13.42
3. FD – Credit Information Systems – Background Credit Check ME - \$13.00

Commissioner Jackson made a motion to recognize the timely payment of the above listed bills. The motion was seconded by Commissioner Franks. All in favor.

### **Old Business:**

#### PD - 2016 Original Appointment Testing - Update

There was discussion of the proctor from I/O Solutions who administered the written exam. He was poorly prepared and unable to address a question that was presented to him by the Commission. There was also discussion of additional websites where the testing announcement could be placed in the future. Chief Dossey stated that he wants to put together a recruitment team for the police department. For future testing, other vendors will be considered. The results of the June 18<sup>th</sup> testing were: 24 eligible candidates, 5 no show, 2 failed written, 2 failed physical, 15 candidates will be on the eligibility list.

#### FD – Background - Status

Chief Nelson reported that candidate ME has passed all portions of the background process. He is not currently a firefighter, but he is a Paramedic. His hire date will be July 11<sup>th</sup>. He will attend NIPSA beginning July 18<sup>th</sup> for 9 weeks.

PD – Hiring – Status

Chief Dossey reported that there is a lateral candidate currently going through the background process. He further reported that there is new legislation that requires documentation through the Illinois Training and Standards Board regarding officers who have left a department due to professional conduct issues.

**New Business:**

FD – Request to Retain Probationary Firefighters – CM & AL

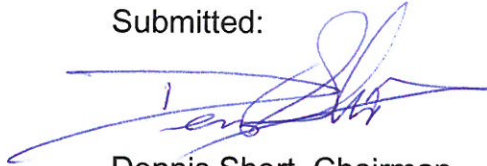
Chief Nelson presented letters to the Commission asking to retain these probationary firefighters as permanent employees as of their anniversary dates of CM (7/6/16) and AL (7/6/16). Commissioner Franks made a motion to approve the retention of these firefighters as permanent employees effective their respective anniversary dates contingent on the successful completion of their probationary period. The motion was seconded by Commissioner Jackson. All in favor.

**5 ILCS 120/2 ( c ) 1 – Personnel**

**All Other Business Deemed Necessary by the Commissioners**

The police department asked for consideration from the Commission to review the education requirements for lateral applicants. This will be a new business agenda item for the next meeting.

Submitted:



Dennis Short, Chairman

Attest:



Michael Franks, Secretary

Joel Jackson, Commissioner