



**LIQUOR COMMISSION MINUTES
THURSDAY, NOVEMBER 21, 2013
4:00 P.M.
CITY HALL COUNCIL CHAMBERS**

Liquor Commissioner Barra called the meeting to order at 4:00 p.m.

PLEDGE of ALLEGIANCE led by Liquor Commission

ROLL CALL

The following members were present for roll call: Liquor Commissioner Laurie Barra, Fire Chief Kurt Nelson, Commission Member Dale Vonderheide, and Commission Member Buster Hanley.

Absent: Deputy Liquor Commissioner Rick VonRohr and Police Chief Greg Nelson

Also present: Attorney Sue Bosich – Corporation Counsel

Public present: Attorney Bridgett Lobacz, Nick Filarski, Mike Gardner, Dianne Walters, Aaron Rodgers,

Police Chief Greg Nelson entered the meeting at 4:03pm

APPROVAL OF AGENDA

Motion made by Commission Member Vonderheide to approve the Agenda for November 21, 2013, seconded by Commission Member Hanley. On roll call vote all present voted Aye. Motion carried.

APPROVAL OF MINUTES

Motion made by Commission Member Hanley to approve the Liquor Commission Minutes of October 24, 2013, seconded by Fire Chief Nelson. On roll call vote all present voted Aye. Motion carried.

PUBLIC INPUT/COMMENTS/QUESTIONS

Aaron Rodgers from Jac's Doghouse and introduced his business partner Heidi. Aaron asked if there was any enforcement to businesses on the late 2% Food and Beverage tax paid to the City. Is there something in place?

Attorney Sue Bosich explained the procedure when a business is late paying. Melanie Nievar, Finance (Waste water Supervisor) will mail out a letter of arrears and give up to 10 days to pay, plus interest. If they do not pay Melanie will then send Attorney Bosich the information. Attorney Bosich then files a complaint letter from her office with a fine. Which will be dismissed of the court cost if paid within 21 days. If not paid then a hearing will be set with the Tazewell County Court House. They are given a certain number of days to pay before court, if they come in and pay then the court date is dismissed. Fines for first offense can be up to \$1,000. They can also be called for a hearing with the Liquor Commission and their liquor license could be fined, suspended or revoked.

OLD BUSINESS

Sub-Committee Report Recommendation to sell alcohol (beer and wine) in selected gas stations/convenience stores

Discussion: Fire Chief Nelson stated the sub-committee had a split decision on bringing their findings to the Liquor Commission. If gone to Liquor Commission to send a recommendation to City Council this is what would be recommended:

- 1) Minimum of 1200 square feet of Retail Sales space
- 2) Beer & Wine license only
- 3) No single (bottle or can) sales of beer
- 4) No alcohol sampling in any gas stations

Police Chief Nelson stated they were no longer going to pursue it. Liquor Commissioner Barra stated this action is closed at this time.

Liquor Commission will have to pick a day in December, since our next meeting falls the day after Christmas. Our next meeting will be held on December 19th, 2013 at 4:00pm.

Discussion: Quick Pic, 422 Derby Street –Attorney Bridgett Lobacz apologized for being unprepared today. She thought the meeting was cancelled and just received notice that the meeting was today. Attorney Lobacz asked for a continuance

Motion made to table this discussion until the December 19th, 2013 Liquor Commission meeting.

NEW BUSINESS

2% Food and Beverage Tax late returns

Melanie Nievar emailed out late returns to the Liquor Commission on November 20th, 2013

ANY OTHER BUSINESS

Police Chief Nelson will not be at the December 19th meeting.

Police Chief Nelson made a motion to adjourn, seconded by Liquor Commissioner Vonderheide, meeting adjourned 4:15 P.M.

Next Meeting will be Thursday, December 19, 2013 at 4:00 P.M.

Respectfully submitted, Paula Gensel