

**CITY OF BERKLEY PUBLIC NOTICE
REGULAR CITY COUNCIL MEETING
Monday, August 9, 2021
7:00 P.M. – City Hall
248-658-3300**

**CALL 38th COUNCIL TO ORDER
APPROVAL OF AGENDA
INVOCATION – PASTOR ZACK DUNLAP
PLEDGE OF ALLEGIANCE
PUBLIC COMMENT
ORDER OF BUSINESS**

Consent Agenda

1. **APPROVAL OF THE MINUTES:** Matter of approving the minutes of the 38th Regular City Council Meeting on [Monday, July 19, 2021](#).
2. **WARRANT:** Matter of approving [Warrant No. 1365](#).
3. **MOTION NO. M-44-21:** Matter of approving to cast Berkley's official vote for the following to serve as a Trustee on the [Board of Trustees for the MML Workers' Compensation Fund](#), directing the City Clerk to send in the marked ballot. (Vote for three incumbent Trustees and two first-time Trustees – for a four-year term beginning October 1, 2021).

Regular Agenda

1. **RECOGNITIONS/PRESENTATIONS:** Matter of any recognitions or presentations from the Consent Agenda.
2. **MOTION NO. M-45-21:** Matter of authorizing the [Berkley Orchestra Association](#) 2325 Catalpa Drive, Berkley, Michigan, to conduct "Berkley Tag Days 2021" in the City of Berkley on Friday, October 8th from 4PM – 9PM, Saturday October 9th from 9:00 AM – 5:00 PM, and Sunday, October 10th from 9:00 AM to 5:00 PM.
3. **MOTION NO. M-46-21:** Matter of authorizing the Mayor to execute a contract between [SMART](#) and the City of Berkley for Fiscal Year 2022 for Municipal Credit and Community Credit funds in order to provide public transportation services for the period of July 1, 2021 to June 30, 2022.
4. **MOTION NO. M-47-21:** Matter of authorizing Hubbell, Roth & Clark (HRC) for professional design and engineering services related to the [Kenmore/Cornwall Road Reconstruction and Water Main Replacement Project](#) at a cost not to exceed \$149,303.70. Funding has been allocated in the Road Millage and Water Service accounts (313-938-821-000 & 592-536-821-000).
5. **MOTION NO. M-48-21:** Matter of approving the appointments to the [Zoning Board of Appeals](#).
6. **RESOLUTION NO. R-27-21:** Matter of [extending R-20-20 for temporary outdoor dining/seating](#) and outdoor sales and service areas and to allow temporary enclosures in the outdoor areas in response to COVID-19 closures and restrictions.
7. **RESOLUTION NO. R-28-21:** Matter of [extending R-21-20 for temporary signage](#) in response to COVID-19 restrictions.
8. **MOTION NO. M-49-21:** Matter of authorizing the City Manager to sign the Application for Additional [Service Credit Purchase for Gina Harold](#) approving two years of additional service credit. This service credit purchase is allowed by the City of Berkley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document.

COMMUNICATIONS

ADJOURN

HYBRID MEETING OPTION AVAILABLE: TO JOIN THE ELECTRONIC MEETING, VISIT [HTTPS://berkleymich.ZOOM.US/J/94929846645](https://berkleymich.zoom.us/j/94929846645) OR CALL 1-312-626-6799. THE MEETING ID IS 949 2984 6645.

Note: The City of Berkley will provide necessary reasonable auxiliary aids and services, such as signers for the hearing impaired and audio tapes of printed materials being considered at the meeting, to individuals with disabilities at the meeting upon four working days notice to the City. Individuals with disabilities requiring auxiliary aids or services should contact the City by writing or calling: Victoria Mitchell, ADA Contact, Berkley City Hall, 3338 Coolidge Highway, Berkley, MI 48072 (1-248-658-3310).

Note: Official minutes of City Council Meetings and supporting documents for Council packets are available for public review in the City Clerk's Office during normal working hours. Anyone wishing to submit correspondence for the meeting may send an email to clerk@berkleymich.net or call 248-658-3310 by 5 p.m. on the day of the meeting.

THE REGULAR MEETING OF THE THIRTY-EIGHTH COUNCIL OF THE CITY OF BERKLEY, MICHIGAN WAS CALLED TO ORDER AT 7:00 PM ON MONDAY, JULY 19, 2021 BY MAYOR TERBRACK

PRESENT: Steve Baker Jack Blanchard
Ross Gavin Dennis Hennen
Natalie Price Daniel Terbrack

ABSENT: Bridget Dean

APPROVAL OF AGENDA

Councilmember Baker moved to approve the Agenda

Seconded by Councilmember Blanchard

Ayes: Blanchard, Gavin, Hennen, Price, Baker, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

INVOCATION: Pastor Tal Sullivan

PUBLIC COMMENT

David Lupien-Parrish, Berkley, commented his concerns about the City Council settlement agreement regarding overturning the Zoning Boards of Appeals denial of an applicant and wanted to know how City Council came to their agreement.

Paul Jordan, Berkley, commented his concerns about the City Council settlement agreement regarding overturning the Zoning Board of Appeals denial of an applicant and wanted to know how City Council came to their agreement.

Consent Agenda

Councilmember Baker moved to approve the following Consent Agenda, seconded by Councilmember Price.

APPROVAL OF THE MINUTES: Matter of approving the minutes of the 38th Regular City Council Meeting on Monday, June 21, 2021 and Special City Council Meeting on Tuesday, June 22, 2021.

WARRANT: Matter of approving Warrant No. 1364.

ORDINANCE NO. O-06-21: Matter of considering the Second Reading and Adoption of an Ordinance of the Council of the City of Berkley, Michigan to Amend Division 4 of Article VIII of Chapter 82, Offenses and Miscellaneous Provisions, of the City of Berkley Code of Ordinances to Prohibit the Possession and Use of Cigarettes, Tobacco, and Nicotine Products to Persons Under the Age of 21, and the Sale, Giving, or Furnishing of Cigarettes, Tobacco, and Nicotine Products, Including Electronic Cigarettes, to Persons Under the Age of 21, and to Prescribe Penalties for Violations.

RESOLUTION NO. R-25-21: Matter of adopting a resolution of the City Council of the City of Berkley, Michigan in opposition to legislation restricting voting rights or interfering with local clerk election procedures.

PROCLAMATION NO. P-23-21: Matter of proclaiming July 22, 2021 as Master Plan Day.

Ayes: Gavin, Hennen, Price, Baker, Blanchard, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

Regular Agenda

PRESENTATION: Matter of receiving a presentation by Annaka Norris of Main Street Oakland County regarding the City of Berkley's Main Street Accreditation Certificate and the importance Main Street has for the City.

Annaka Norris, from Main Street Oakland County, talked about how Main Street Oakland County is a part of the national main street program. She stated that the program is a 21-year old program that works with Downtown Development Authorities (DDA) and is the only county wide program in the country. She stated that this program is a 40-year-old program that helps maintain and revitalize commercial districts. She gave some statistics that reflected how strong the program is. She talked about the four main points of the program that include economic vitality, design, organization, and preservation. She stated that part of the accreditation is that your community needs to hit all four of those points. She stated that Berkley is 1 out of 189 nationally recognized accredited programs and 1 out 13 select level programs in Oakland County. She thanked everyone and presented a plaque and said she enjoys working with the DDA and the City.

Mayor Terbrack thanked Ms. Norris and said that the context she gave everyone helped illustrate part of the value of being a part of the program, working through the different phases, and where the City currently stands.

Councilmember Baker thanked Ms. Norris and the staff at the county for bringing all of their knowledge to the DDA and guiding them through transitions. He said he would appreciate any guidance regarding the DDA's Master Plan and Design Guidelines.

Ms. Norris said that DDAs are confined to their districts and with the recent pandemic she has seen them step up quite a bit. For example, the DDA helped distribute pandemic kits for businesses throughout the community.

Mayor Terbrack thanked Ms. Norris once again and then introduced the Interim DDA Director, Mike McGuinness.

Director McGuinness Introduced himself and thanked everyone. He said looked forward to working with everyone and building upon what former Director Finney had already done. Finally, he thanked the members of the community that came to Ladies Night Out this past Thursday. He said there was a lot of great feedback from Berkley business owners regarding the event.

Mayor Terbrack thanked Director McGuinness for attending the meeting and introducing himself and also said that he looks forward to working with him.

Former DDA Director Jennifer Finney thanked everyone for the accreditation.

Mayor Terbrack thanked Former Director Finney for all her hard work as DDA Director.

RESOLUTION NO. R-26-21: Matter of approving the community distribution of the Draft Master Plan.

Councilmember Gavin moved to approve Resolution No. M-26-21

Seconded by Councilmember Baker

Ayes: Gavin, Hennen, Price, Baker, Blanchard, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

MOTION NO. M-42-21: Matter of authorizing the purchase and install of new play equipment at Community Park at a cost not to exceed \$155,512 from MidStates Recreation, 1279 Hazelton-Etna Road SW Pataskala, OH 43062. Funds for this expenditure will come from Account 615-950-974-000. Councilmember Hennen moved to approve Motion No. M-42-21

Seconded by Councilmember Blanchard

Ayes: Hennen, Price, Baker, Blanchard, Gavin, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

PRESENTATION: Matter of receiving a presentation on the 2020 Planning Commission Annual Report.

Community Development Director, Erin Schlutow, discussed an annual report that came from the Planning Commission and is a requirement of the Michigan Planning and Enabling Act. She said that this is a report that they see every year however, there have been some updates and changes she has made to this year's report. The report that she is presenting she says is from July 2020 – June 2021. She stated that the Planning Commission held 12 regular meetings and 6 six work sessions during the City's fiscal year. She also mentioned that during that time, the Planning Commission oversaw 3 site plans, 1 special land use, and 7 zoning text amendments. She talked about the Master Plan as well since it has been something that been a big part of the last year. She stated that the City has been thorough with trying to get as many residents' thoughts and feedback regarding the Master Plan. She continued to say that once the Master Plan is adopted that will be when a lot zoning ordinance amendments will be made and will be a lengthy process since the zoning ordinance has not had a real lengthy review in many years. She stated the new part of the report she added this year was the Community Development Department and what has been happening this department for that past year as well. She said the department slowed down momentarily due to construction being shut down from the pandemic but now the activity has amped up once again. She also highlighted the code enforcement section. She stated out of the 772 code enforcements were logged into the City's code enforcement software, 664 were closed and that comes to an 86 percent success rate. She talked about the achievements and accomplishments the that Planning Commission and the Community Development Department have both been a part of. She also discussed how the Community Development Department did a good job with the transition and adjustment when it came to conducting business during the pandemic. She said when it came to the community engagement part of the Master Plan it was a unique experience that had them doing things that she not done before due to the limitations with the pandemic. She said because of this, there were functions that city staff were asked to attend and speak about their experiences having to navigate through the pandemic while putting together the Master Plan. She stated how application processes, the fee schedule, and the business licenses have been streamlined and updated. She mentioned that the Planning Commission and Zoning Board of Appeals have their requirements that are expected of them when it come to things such as attendance and training more clearly laid for them as well. She stated a work plan for that has some goals lined out for the next years to come. The work plan includes five items that are: adopt the Master Plan, Redevelopment Ready Certification, Zoning Ordinance Technical Review, Sign Ordinance Re-Write, and DDA Guidelines and Overlay District.

Councilmember Hennen complimented the presentation and asked about the timeline of the zoning ordinance updates.

Director Schlutow stated that it depends on how it is done. She said that it can be done in small sections or as one comprehensive documents. Overall, it could take about a year.

Councilmember Hennen said he sees pros and cons with both approaches and not it sure what would be preferable.

Councilmember Baker praised the document and recognized how there have been many obstacles everyone had to overcome due to the pandemic. He also said he liked how the document has areas that show where they are currently at and moving forward where the City will be.

Mayor Terbrack thanked Director Schlutow and said the document contained a lot of depth and he appreciated the data representation and he recognized how far things have come and improved but still there are more goals and more improvements as well.

MOTION NO. M-43 -21: Matter of considering a bid from WCI Contractors Inc, 20210 Conner St, Detroit, MI 48234, for \$160,594 for the BHS Plaza Project. Costs are to be shared evenly with the Berkley Downtown Development Authority and Berkley School District.

Councilmember Baker moved to approve Motion No. M-43-21

Seconded by Councilmember Hennen

Ayes: Price, Baker, Blanchard, Gavin, Hennen, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

COMMUNICATIONS

COUNCILMEMBER BLANCHARD: stated the next event the Berkley Chamber of Commerce has is the Berkley Street Art Fest on Saturday, August 7th. It is open to the public from 11:00 am – 5:00pm. It is located on Coolidge between Beverly and Catalpa. He quoted Petra Nemcova, “We cannot stop natural disasters. We can arm ourselves with knowledge. So many lives would have to be lost if there was enough disaster preparedness.”

COUNCILMEMBER PRICE: stated some things she is grateful for that indirectly resulted from the pandemic. The first thing was we no longer take for granted our ability to connect and collaborate in person. The second thing she mentioned was having to become flexible and how city staff and to constantly readjusted things as more information unfolded. She stated that the Citizens Engagement Advisory Committee (CEAC) met this past Wednesday, July 14th. She stated that the Beautification Advisory Committee would meet next on Wednesday, July 28th. She stated that the Library Board would meet again on Wednesday, August 11th. The library is hosting a drawing workshop on Thursday, July 22nd at 6:30 pm. It is a virtual event, no registration is required, and it is through Facebook Live.

COUNCILMEMBER BAKER: stated that the Downtown Development Authority (DDA) met last Wednesday, July 14th. Some of the topics were the plaza that was discussed during regular agenda portion of the City Council meeting and the appointment of the Interim DDA Director, Mike McGuinness. He expressed gratitude for everyone that was involved in the last DDA event, Ladies Night Out. He stated that the Historical Committee and museum formed 30 years ago and he wished them a Happy Anniversary for this milestone. He stated that five years ago that Berkley and the State of Michigan were the first in the nation to recognize Leiomyosarcoma Awareness day on July 15th. He said that the Historical Committee

wanted to thank everyone that participated in the Berkley street sign sale. He pleased to announce that more than \$1,000 was raised for the Historical Museum and he also wanted to thank Department of Public Works for providing those signs. He stated that the Technology Advisory Committee does not meet again till August and also wanted to inform everyone that even though the City's website is insecure that any financial transactions that are done are redirected to a third-party website that is secure. He quoted Bing Crosby and the Andrews sisters, "You've got to accentuate the positive, eliminate the negative, latch onto the affirmative, and don't mess with Mr. In-between." He wanted to recognize the importance of equality, kindness, and compassion to other people. He talked about the elections resolution that was passed in the Consent Agenda during the meeting that is in opposition to voter suppression bills trying to be passed not only in the Michigan Legislature but also across the country. He stated that as of June, 17 states have passed 28 different voter suppression laws. He said the Michigan Legislature has introduced 39 bills that would restrict citizens voting rights. He voiced concern about the misinformation that is being spread about election procedures and also the misinformation about the COVID-19 vaccine.

COUNCILMEMBER HENNEN: stated that at the last Tree Board meeting, the board made recommendations for 10 new trees to be planted at Oxford Park. The final details for this should be worked out by next spring. The Tree Board has also completed a communications plan on how to properly manage trees and successful results because of it. He said the hope for this is to also have ordinance compliance as well. As of July 12th, there have been 372 requests for the 200 free trees that are available for the fall tree planting program. Those you are unable to make the list for this year will be added to the top of the list for next year. The next Tree Board meeting is Monday, September 13th. He stated that the Zoning Board of Appeals (ZBA) heard two cases at their last meeting. The first case was for a small addition to a home that extended outside of the allowed setback because of the historic placement of the home before the current zoning ordinance was created. The second case was a similar request as the first however, it was tabled and the applicant also asked for a significant amount more of lot coverage. The ZBA asked them to come back with a proposed alternative at their next meeting. Their next meeting will be Tuesday, August 10th instead of Monday since it conflicts with the City Council Meeting. He talked how the last meeting how City Council approved a settlement lawsuit to overturn a ZBA denial. He stated that the ZBA made a lawful decision and he voted against it because it is bad policy and it is against the intent of Michigan State law to give the ZBA independence from City Council. He said the ZBA gave their sentiments and he said he attempted to explain the City Council reasoning for approval of the settlement. He went on to say that the ZBA was very disappointed about the lack of legal support and about the end result and wanted to know why they were not included in the deliberative process. He said that two strong members of the ZBA, Steve Allen and ZBA Chair, Paul Evans, resigned over lack of support and what they felt was unprofessional treatment. He said that he believes there was still a chance to keep them on the board if each Councilmember contacted them and as well as the entire board to have an open and frank discussion regarding their decision-making process. He emphasized that he doesn't expect them to come to an agreement but at least to try to heal the rift between them. He says no matter what City Council has to say the ZBA has seen their actions and they do not feel like they have our support. He stated that there are two lessons that can be learned from this. First, we should include the body whose decision is being challenged in their deliberations and that it can only be to their benefit to get that additional context and detail. The second thing, is if they find an unjust law that they should go through the proper planning process to modify the law and not bow to legal bullying. He gave an example of Vibe Credit Union wanting to add landscape to their parking lot and how it would reduce their parking below their requirements and it was properly denied. He added that their parking requirements for banks are too stringent. He stated that the City went through the planning process starting with the Planning Commission and with the opportunity of public input. The result was to give the Planning Commission flexibility with these requirements. So now Vibe Credit Union was able to come back to the Planning Commission and following through with their renovations. He stated the importance of the proper process and public input and not making decisions behind closed doors. Finally he talked about the City of Berkley's vaccination rates. As of July 1st, 78% of people 18 and older have received their first dose and 74% of adults have completed their vaccination. He said he was pleased to see this and complimented the City for their vaccination diligence.

COUNCILMEMBER GAVIN: stated that Planning Commission met and discussed the information that was presented by Director Schlutow earlier in the meeting. Their next meeting is Tuesday, July 27th at 7:00 pm. He stated that the Environmental Advisory Committee (EAC) met on July 15th to discuss utilizing a bike corral for the Berkley Art Bash on September 11th. The EAC did decide to go along with it and they are currently looking for volunteers for two hour shifts to oversee the bike corral. He stated you can contact him about volunteering by emailing him at rgavin@berkleymich.net. The EAC is currently in the process of putting together a climate change resolution. Their next meeting is Thursday, September 16th at 6:30 pm.

CITY MANAGER BAUMGARTEN: thanked the city staff involved in making sure they could meet in person again and also maintaining the accessibility that the virtual meetings has served for the residents.

ATTORNEY STARAN: discussed the recent legislative efforts this year regarding short term residential rentals. In particular, there is an attempt to create state wide regulation that would divest local governments ability to oversee these rentals. He stated that there is been some momentum than there was in the past to have this move forward however, recently there has been some push back too. So, he will continue to keep everyone updated regarding this matter.

MAYOR TERBRACK: expressed his appreciation for all the efforts to have the meeting in a hybrid format of both in person and virtual. He stated that Parks and Recreation's Jaycee Jamboree will be this Thursday, July 22nd at Jaycee park. There is no pre-registration required and it is from 6:00 pm – 8:00 pm. He stated that the Concert at the park will be held Thursday, July 29th at Community Park and that is a location change from Oxford Park. The time for the event is 7:00 – 9:00 pm. He stated that the next Parks and Recreation outdoor movie will be Tuesday, August 10th at Oxford Park and starts at 7:00 pm. He stated that the Parks and Recreation fall programming is currently being planned and will have programs and scheduling released soon. He reminded everyone that the Annual Golf Outing is this coming Monday, July 26th at Red Run Golf Course. He wished Berkley native, Katherine Nye, good luck as she was not only representing the United States but also the City of Berkley in the 2020 Tokyo Olympics.

CLOSED SESSION: Matter of considering whether to enter into a Closed Session for the purpose of consulting with the City's attorneys to discuss strategy and confidential attorney/client privileged communications relating to pending litigation, specifically, Yellow Tail Ventures, et al v City of Berkley, et al, and Fire Farm LLC, et al, v City of Berkley, et al, Oakland County Circuit Court case nos. 2020-184751-CZ and 2020-184754-CZ.

Councilmember Gavin moved to meet in Closed Session

Seconded by Councilmember Blanchard

Ayes: Blanchard, Gavin, Hennen, Price, Baker, and Terbrack

Absent: Dean

Nays: None

Motion Approved.

A Closed Session of the thirty-eighth Council of the City of Berkley, Michigan was called to order at 8:43 p.m. on Monday, July 19, 2021 by Mayor Terbrack.

PRESENT: Steve Baker Jack Blanchard
 Ross Gavin Dennis Hennen
 Natalie Price Daniel Terbrack

ABSENT: Bridget Dean

Councilmember Hennen moved to adjourn the Closed Session at 9:06 p.m.
Seconded by Councilmember Blanchard
Ayes: Blanchard, Gavin, Hennen, Price, Baker, and Terbrack
Absent: Dean
Nays: None
Motion Approved.

The Regular Meeting of the thirty-eighth Council of the City of Berkley, Michigan was called back to order at 9:09 p.m. on Monday, July 19, 2021 by Mayor Terbrack.

PRESENT: Steve Baker Jack Blanchard
 Ross Gavin Dennis Hennen
 Natalie Price Daniel Terbrack

ABSENT: Bridget Dean

ADJOURNMENT

Councilmember Blanchard moved to adjourn the Regular Meeting at 9:10 p.m.
Seconded by Councilmember Baker
Ayes: Blanchard, Gavin, Hennen, Price, Baker, and Terbrack
Absent: Dean
Nays: None
Motion Approved.



CITY OF BERKLEY
CHECK WARRANT
#1365
JULY 2021

Check Date	Check	Vendor Name	Description	Amount	Voided?
07/01/2021	60987	ADN ADMINISTRATORS, INC.	ADMINISTRATIVE FEE FOR JULY 2021	954.50	
07/01/2021	60988	BLUE CROSS BLUE SHIELD OF MICHIGAN	JULY 2021 PREMIUM FOR SUFFIX 601	22,075.20	
			JULY 2021 PREMIUM FOR SUFFIX 600	5,023.72	
				27,098.92	
07/01/2021	60989	KARYN CARRICO	13 WEEKS OF DETROIT NEWS & DETROIT FREE	260.00	
07/01/2021	60990	MICHIGAN.COM	RENEWAL FOR 6 MONTHS	65.01	
			RENEWAL OF SUBSCRIPTION FOR 6 MONTHS	201.02	
				266.03	
07/01/2021	60991	OAKLAND COUNTY CLERKS ASSOC	OCCA QTRLY LUNCHEON	50.00	
07/01/2021	60992	THE HARTFORD	JULY 2021 PREMIUM FOR RETIREES	290.40	
			JULY 2021 PREMIUM FOR ACTIVES	2,030.94	
				2,321.34	
07/01/2021	60993	VIGILANTE SECURITY, INC.	ALARM MONITORING	312.00	
07/01/2021	60994	WOW! BUSINESS	WOW INTERNET SERVICE	220.99	
07/08/2021	60995	MISDU	CHILD SUPPORT CASE NO. 913340822 - PR #1	82.99	
			CHILD SUPPORT CASE NO. 913286400 - PR #1	128.05	
			CHILD SUPPORT CASE NO. 913488854 - PR #1	64.14	
				275.18	
07/08/2021	60996	NATIONWIDE RETIREMENT SOLUTIONS	EMPL. DEDUCT. (NATIONWIDE 457) - PR #14	7,090.33	
			EMPL. DEDUCT. (ROTH) - PR #14	1,422.08	
				8,512.41	
07/08/2021	60997	VANTAGEPOINT TRNSFR AGENTS-107930	EE/ER CONTRIB. (401) - PR #14	570.77	
07/08/2021	60998	VANTAGEPOINT TRNSFR AGENTS-303792	EMPLOYEE DEDUCT. (ICMA 457) - PR #14	2,656.97	
			EMPLOYEE DEDUCT. - LOAN - PR #14	123.40	
				2,780.37	
07/08/2021	60999	VANTAGEPOINT TRNSFR AGENTS-706259	EMPLOYEE DEDUCT. (ICMA ROTH) - PR #14	105.00	
07/15/2021	61000	21ST CENTURY MEDIA - MICHIGAN	ORDINANCE SYNOPSIS	98.30	
07/15/2021	61001	ADKISON, NEED, ALLEN & RENTROP PLLC	MBL APPEALS ATTORNEY	60.00	
07/15/2021	61002	ADT COMMERCIAL LLC	7/27/21 - 8/26/21 DPW ALARM MONITORING	81.63	
07/15/2021	61003	ADVANCE AUTO PARTS	P&R #77 GASKETS	20.62	
			P&R #77 CLAMPS	16.07	
			P&R #77 MISC. PARTS - APPLY CM 583038	151.95	
				188.64	
07/15/2021	61004	AIRGAS USA, LLC	CYLINDER RENTAL JUNE 2021	29.83	
07/15/2021	61005	AMAZON CAPITAL SERVICES	CHARGER FOR GAS DETECTOR	39.00	
			#53 PARTS WATER CORDS	39.98	
			MSA SENSORS	697.94	
			GARAGE BLOWERS	19.56	
			ELECTRICAL TOOL KIT	49.99	
			TV MOUNT	79.99	
			AUDIO CABLES	28.75	
			IPHONE ADAPTER	39.99	
			WEBCAM	76.90	
			BLOW GUN KIT	14.76	
			VIDEO CABLES	65.42	

			HDMI SPLITTER	23.99
			SUPPLIES MEMO BOOKS	23.78
			TRAILER HITCHES W/ BALL MOUNTS	281.94
				<hr/> <hr/>
				1,481.99
07/15/2021	61006	APPLIED IMAGING	DPW COPIER	1.82
07/15/2021	61007	APWA	APWA ANNUAL DUES - 9/1/21 - 8/31/22	240.00
07/15/2021	61008	ASHLEY MERZ	WORK IN THE CLERK'S OFFICE	180.00
07/15/2021	61009	AT&T	ACCT. NO. 24854624000218 - 06/25/21 - 07	786.02
07/15/2021	61010	AT&T	AT&T FIBER INTERNET	149.00
07/15/2021	61011	BASIC	ADMINISTRATION FEE FOR JULY 2021	50.00
07/15/2021	61012	BIG D LOCK CITY	KEYS - DPW	4.00
			KEY - DPW	17.00
			KEYS - DPW	16.00
				<hr/> <hr/>
				37.00
07/15/2021	61013	BLUE CROSS BLUE SHIELD OF MICH	JUNE 2021 CLAIMS	80,551.97
07/15/2021	61014	BRANDON BYRD	2914 BACON AVE. - RE-ISSUE CHECK #59299	50.00
07/15/2021	61015	BRETT WALTERS	3479 CUMBERLAND RD.	100.00
07/15/2021	61016	BRIAN & ANGELA TOLLY	4063 CORNWALL DR.	200.00
07/15/2021	61017	CADILLAC ASPHALT, LLC	PATCH ROADS	78.00
			PATCH ROADS	75.00
				<hr/> <hr/>
				153.00
07/15/2021	61018	CAMELOT CLEANERS	PRIS. BLANKETS - JUNE	62.64
07/15/2021	61019	CARQUEST AUTO PARTS STORES	DPW GARAGE	0.01
			OIL & AIR FILTERS	122.86
				<hr/> <hr/>
				122.87
07/15/2021	61020	CATALYST MEDIA FACTORY	MEDIA CONTENT CONSULTANT	3,600.00
07/15/2021	61021	CDW GOVERNMENT, INC.	CLERK TV	355.14
07/15/2021	61022	CINTAS	MED BOX REFILL	82.70
			CITY HALL MATS - JUNE 2021	176.20
			CONTRACTUAL SERVICES	80.15
				<hr/> <hr/>
				339.05
07/15/2021	61023	CITY OF BERKLEY-DPW PETTY CASH	PETTY CASH REIMBURSEMENT	954.50
07/15/2021	61024	CMV LANDSCAPE & EQUIPMENT COMPANY	1295 EATON (PRIVATE) CONCRETE ROAD REPAI	426.25
			3300 BROOKLINE CONCRETE RD. REPAIR / WAT	3,701.25
			2739 GARDNER LEAD SERV. REPAIR/CONCRETE	4,662.50
			3225 BACON CONCRETE ROAD RPR/WATER MAIN	7,722.00
			3152 BACON CONCRETE ROAD RPR./WATER MAIN	4,064.00
			3012 BACON CONCRETE RD. REPAIR/WATER MAI	6,006.00
				<hr/> <hr/>
				26,582.00
07/15/2021	61025	CONTRACTORS CLOTHING CO.	UNIFORMS - J. GROZDE	54.20
			UNIFORMS - M. HUNYOR	229.89
				<hr/> <hr/>
				284.09
07/15/2021	61026	CONTRACTORS CONNECTION	TREE MARKING PAINT - TREE PROGRAM	81.60
07/15/2021	61027	CREGGER PLUMBING	1876 CAMBRIDGE - LAWN SERVICE REPLACEMEN	2,100.00
07/15/2021	61028	DAN MIHAESCU	BEAUTIFICATION REIMBURSEMENT	179.67
07/15/2021	61029	DDP BIKE SHARE CORPORATION	MOGO ANNUAL	1,615.00
07/15/2021	61030	DEALER AUTO PARTS SALES	PS PARTS - BATTERY - REMAINING BALANCE	5.00
			DPW BATTERY	130.26
			#5 DPW PIPE/GASKET	24.00
			FREON	125.00
			WIPERS FOR DPW/PS/P&R	332.20
				<hr/> <hr/>
				616.46
07/15/2021	61031	DEAN SELLERS FORD	#5 DPW OUTSIDE RPR./ALIGNMENT	75.00

07/15/2021	61032	DORIS SHEIKH	CONTRACTUAL SERVICES	249.90
07/15/2021	61033	DU-ALL CLEANING INC.	CITY HALL JANITORIAL	1,300.00
			JANITORIAL SERVICES	2,000.00
			DPW - JUNE 2021 CUSTODIAL SERVICES	700.00
			CUSTODIAL SERVICES	300.00
				4,300.00
07/15/2021	61034	DURST LUMBER CO	MISC. ITEMS	516.68
07/15/2021	61035	EGANIX	JULY 2021 - GREASE CONTROL / SEWERS	480.00
07/15/2021	61036	EJ USA, INC.	BALL VALVE - WATER PART	117.94
			VALVES	1,997.82
			FLAG REPAIR KIT	257.20
				2,372.96
07/15/2021	61037	EMILY CAWTHON	CAMP PENCILPOINT PROGRAM FEE	100.00
07/15/2021	61038	FERGUSON WATERWORKS #3386	PVC PIPES	3,358.22
07/15/2021	61039	FRONT LINE SERVICES, INC.	ENG. 4 INS. REPAIRS - ACID DAMAGE	36,705.00
			ENG. 4 MAINT./REPAIRS	7,195.32
			ENGINE 4 LOOSE EQUIP. REPLACE.	1,000.00
			SCBA PARTS - MSA	900.00
			FIRE/EMS - MFR SUPPLIES - STOCK	1,500.00
			TURN OUT GEAR REPLACEMENT BERGE/BUNTING	4,344.36
			ENGINE 4 GRAPHICS - NEW STYLE	5,435.00
				57,079.68
07/15/2021	61040	GFL ENVIRONMENTAL SERVICES USA INC.	USED OIL - PICK UP	78.71
			USED OIL FILTERS - PICK UP	50.00
				128.71
07/15/2021	61041	GRANITE INLINER, LLC	SEWER LINING - ANNUAL CONTRACT	304,689.00
07/15/2021	61042	GUNNERS METERS & PARTS INC.	CURB STOPS	720.00
07/15/2021	61043	HAFELI, STARAN, & CHRIST, P.C.	CITY ATTORNEY JUNE 2021	8,672.57
07/15/2021	61044	HENRY FORD @ WORK	PSO NEW HIRE MCINERNEY	676.00
07/15/2021	61045	HENRY FORD HEALTH SYSTEM	2ND QUARTER EAP SERVICES	725.00
07/15/2021	61046	HOWARD L. SHIFMAN P.C.	JUNE LABOR LEGAL SERVICES	1,759.50
			MAY LABOR LEGAL SERVICES	874.00
				2,633.50
07/15/2021	61047	HYDROCROP	JUNE 2021 - CROSS CONNECTION SERVICES	1,658.00
07/15/2021	61048	INFLATABLE PLAYSPACES	SUMMERFEST CONTRACTUAL	625.00
07/15/2021	61049	J.H. HART URBAN FORESTRY	TREE TRIM LOG 6/28/21 - 7/2/21	4,569.00
			TREE TRIM, STUMP, LOG 6/21/21 - 6/25/21	8,215.00
				12,784.00
07/15/2021	61050	JACK DEMMER FORD, INC.	BATTERY & ROTORS FOR DPW/PS - APPLY CM 7	244.97
			CH CAR - BATTERY - APPLY CM 797342	180.24
			PS - MOTOR	258.56
			PS CAR - HOSE	73.59
			PS - BELTS	57.41
			PS - SWITCH	25.74
			#5 DPW PARTS - STRUTS & ARM ASSEMBLIES	654.21
			SMART BUS #85	76.56
				1,571.28
07/15/2021	61051	JAY'S SEPTIC TANK SERVICE	CONTRACTUAL SERVICES (TOT LOT)	115.00
			CONTRACTUAL SERVICES	115.00
				230.00
07/15/2021	61052	JCR SUPPLY / EZELL SUPPLY	PAPER TOWEL	101.57
07/15/2021	61053	JLA INSURANCE GROUP	FUEL TANK INSURANCE 2021-2022	4,727.30
07/15/2021	61054	JLG HOSPITALITY GROUP LLC	BERKLEY BUCKS BERKLEY COMMON	70.00
07/15/2021	61055	KANOPY, INC.	KANOPY DIGITAL CONTENT	170.00

07/15/2021	61056	KBJ GROUP LLC	2259 BACON AVE. 2259 BACON AVE.	465.00 <u>100.00</u>
				565.00
07/15/2021	61057	KEVIN STANKOVICH CONSTRUCTING LLC	1921 EARLMONT RD.	100.00
07/15/2021	61058	KONICA MINOLTA BUSINESS SOLUTIONS	OFFICE EQUIPMENT RENTAL OFFICE EQUIPMENT RENTAL PDF OPTION COPIER CHARGES	99.00 87.37 9.10 <u>35.50</u>
				230.97
07/15/2021	61059	LARRY'S WELDING SUPPLY	CYLINDER RENTAL JUNE 2021	62.65
07/15/2021	61060	LAW OFFICES OF JEFFREY S. KRAGT	ATTORNEY FEES	76.50
07/15/2021	61061	LAWSON PRODUCTS, INC.	DPW GARAGE - PARTS SCREWS PIPE EXPANDER MISC. PARTS - DPW/PS/P&R - APPLY CM 9600 PARTS FOR DPW/PS/P&R (NUTS/BOLTS/WASHERS)	439.87 121.88 340.42 <u>415.05</u>
				1,317.22
07/15/2021	61062	LB OFFICE PRODUCTS	GOLF BALLS GOLF BALLS	304.00 <u>304.00</u>
				608.00
07/15/2021	61063	LUNAR GARAGE & MODERNIZATION	1919 CATALPA DR.	1,000.00
07/15/2021	61064	MCKENNA	INSPECTIONS FOR MAY 2021	32,241.75
07/15/2021	61065	METRO PUMP SERVICE	JUNE 2021 FUEL ISLAND MAINT.	453.00
07/15/2021	61066	MICH. RECREATION & PARK ASSOC.	MEMBERSHIPS & DUES	805.00
07/15/2021	61067	MICHIGAN CAT	#14 DPW PARTS - FILTERS	181.13
07/15/2021	61068	MICHIGAN GRAPHICS & AWARDS	MAINTENANCE SUPPLIES	65.00
07/15/2021	61069	MICHIGAN LIBRARY ASSOC.	MLA ANNUAL MEMBERSHIP	774.97
07/15/2021	61070	MICHIGAN RURAL WATER ASSOCIATION	MRWA MEMBERSHIP JULY 2021 - JUNE 2022	905.00
07/15/2021	61071	MIDSTATES RECREATION, LLC.	LAND IMPROVEMENTS	821.08
07/15/2021	61072	MIDWEST TAPE	HOOPLA DIGITAL CONTENT	1,078.68
07/15/2021	61073	MORBARK, LLC	#14 CHIPPER - KNIVES	267.55
07/15/2021	61074	NORFIELD DEVELOPMENT PARTNERS, LLC	MISS DIG SOFTWARE - JULY 2021	199.00
07/15/2021	61075	NORTH WINDS BUILDING AND CONSTRUCT.	2019 CAMBRIDGE RD.	100.00
07/15/2021	61076	NORTHVILLE COMMUNITY FOUNDATION	CAMP CONTRACTUAL CAMP CONTRACTUAL CAMP CONTRACTUAL CAMP CONTRACTUAL	214.00 214.00 148.00 <u>148.00</u>
				724.00
07/15/2021	61077	NYE UNIFORM	COMMEND. BARS KOEHN - DRESS UNIFORM KOBERNICK - DRESS UNIFORM HADFIELD - DRESS UNIFORM MILLER - DRESS UNIFORM KOEHN - UNIFORM ITEM HADFIELD - UNIFORM ITEM MILLER - UNIFORM ITEM KOBERNICK - UNIFORM ITEM 10 BADGES	1,235.91 728.50 824.00 690.50 690.50 15.50 15.50 15.50 15.50 <u>1,123.00</u>
				5,354.41
07/15/2021	61078	OAKLAND COUNTY	JUNE 2021 SEWAGE TREATMENT	238,366.09
07/15/2021	61079	OAKLAND COUNTY TREASURER	CVT FOR TAX YEAR 2020	7,728.76
07/15/2021	61080	OAKLAND PRESS	RENEWAL OF SUBSCRIPTION FOR 26 WEEKS	413.50
07/15/2021	61081	OLSON ROOFING AND SIDING INC.	3541 BACON AVE.	75.00
07/15/2021	61082	OVERDRIVE, INC.	OVERDRIVE DIGITAL CONTENT	803.20
07/15/2021	61083	PITNEY BOWES INC.	PSX MAY 2021 PROGRAM FEE MAY 2021 WATER POSTAGE FEE	5.00 <u>68.26</u>
				73.26

07/15/2021	61084	POCO INC.	SIGNAGE - GRIFFITH CLOSURE S. 12 MILE	1,790.00
07/15/2021	61085	PRECISION DATA PRODUCTS	HP TONER	201.50
07/15/2021	61086	PROFILE CONSTRUCTION LLC	1692 CAMBRIDGE	30.00
07/15/2021	61087	REBECCA BARRETT	PROGRAM FEE FOR LIVE ZOOM PRESENTATION	100.00
07/15/2021	61088	RED RUN GOLF CLUB	GOLF OUTING FEE/COST	20,332.16
07/15/2021	61089	ROCHESTER MIDLAND	SANOR SERVICE FOR CITY HALL	71.47
07/15/2021	61090	S/E OAK. CTY WATER AUTHORITY	JUNE 2021 - BULK WATER	74,745.07
07/15/2021	61091	S/E OAK.CTY RESOURCE REC. AUTH	TRASH, RECYCLE & PICKUP 6/16/21 - 6/30/2	49,953.00
07/15/2021	61092	SAS SERVICES	2259 BACON AVE.	50.00
07/15/2021	61093	SJR PAVEMENT REPAIR	SPRAY PATCH - WILTSHIRE & KIPLING	3,583.29
07/15/2021	61094	SOUTHERN MICH DOG OBEDIENCE TRAIN.	CONTRACTUAL SERVICES	1,722.00
07/15/2021	61095	STAPLES	OFFICE SUPPLIES & PAPER	1,178.00
			JUNE OFFICE SUPPLIES	120.49
			PAPER, MARKERS, TAPE	123.73
				1,422.22
07/15/2021	61096	STATE CRUSHING, INC.	CRUSHED CONCRETE/ROADS	108.50
07/15/2021	61097	STATE OF MICH-DEPT OF TREASURY	JUNE 2021 MI TAX WITHHOLDING FOR ACTIVES	16,720.91
07/15/2021	61098	STATE OF MICH-DEPT OF TREASURY	JUNE 2021 MI TAX WITHHOLDING FOR RETIREE	3,063.75
07/15/2021	61099	T-MOBILE	T-MOBILE HOTSPOTS	122.52
07/15/2021	61100	THE LIBRARY NETWORK	ACQUISITION SERVICES (QUARTERLY)	1,031.51
			SHARED AUTOMATION (QUARTERLY)	8,212.34
			BOOKS & AV MATERIALS	4,525.66
				13,769.51
07/15/2021	61101	TRANSUNION RISK AND ALTERNATIVE	TLOXP - INVEST. SERVICES - JUNE	113.00
07/15/2021	61102	TRESNAK CONSTRUCTION	3899 CORNWALL DR.	75.00
07/15/2021	61103	TRINITY TRANSPORTATION	CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
				2,800.00
07/15/2021	61104	VERIZON WIRELESS	FOR SERVICE 06/02/21 - 07/01/21	286.37
07/15/2021	61105	WINDSTREAM	PHONE SERVICE	630.20
07/15/2021	61106	WOLVERINE FREIGHTLINER EASTSIDE	#43 - OUTSIDE REPAIR	932.00
07/15/2021	61107	XEROX CORPORATION	USER FEES 5/21 - 6/21/21	102.64
07/22/2021	61108	MISDU	CHILD SUPPORT CASE NO. 913340822 - PR #1	82.99
			CHILD SUPPORT CASE NO. 913286400 - PR #1	128.05
			CHILD SUPPORT CASE NO. 913488854 - PR #1	64.14
				275.18
07/22/2021	61109	NATIONWIDE RETIREMENT SOLUTIONS	EMPL. DEDUCT. (NATIONWIDE 457) - PR #15	5,293.98
			EMPL. DEDUCT. (ROTH) - PR #15	1,274.70
				6,568.68
07/22/2021	61110	VANTAGEPOINT TRNSFR AGENTS-107930	EE/ER CONTRIB. (401) - PR #15	570.77
07/22/2021	61111	VANTAGEPOINT TRNSFR AGENTS-303792	EMPLOYEE DEDUCT. (ICMA 457) - PR #15	2,293.90
			EMPLOYEE DEDUCT. - LOAN - PR #15	123.40
				2,417.30
07/22/2021	61112	VANTAGEPOINT TRNSFR AGENTS-706259	EMPLOYEE DEDUCT. (ICMA ROTH) - PR #15	105.00
07/30/2021	61113	4 TECH SIGNS INC.	3354 TWELVE MILE RD.	50.00
07/30/2021	61114	AAA ICE CREAM CARTS	SUMMERFEST CONTRACTUAL	364.00
07/30/2021	61115	ADN ADMINISTRATORS, INC.	ADMINISTRATIVE FEE FOR AUGUST 2021	954.50
07/30/2021	61116	ADVANCE AUTO PARTS	PARTS AIR FILTER/MOWERS	87.94
			DPW/P&R MOWERS & AIR FILTERS	88.48
				176.42

07/30/2021	61117	AIS CONSTRUCTION EQUIPMENT	NEW GATOR #51	37,262.65
07/30/2021	61118	ALBERTO M. GIANNONI	2517 MORTENSON BLVD.	50.00
07/30/2021	61119	ALLIANCE MOBILE HEALTH	BLOOD DRAWS	1,036.00
			BLOOD DRAWS	1,036.00
			BLOOD DRAW	148.00
				2,220.00
07/30/2021	61120	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	14.99
			SHOULDER STRAPS - CASES	70.72
			BELT & SHOULDER STRAP	154.00
			IPHONE & LAPTOP CASE	62.58
			KEYBOARD ADAPTER	3.92
			IPHONE CHARGERS	58.76
				364.97
07/30/2021	61121	AMERICAN FIRE PROTECTION SERVICES	DPW FIRE ALARM MONITOR JULY - SEPTEMBER	153.00
07/30/2021	61122	ANDREW HADFIELD	GOLF OUTING REIMBURSEMENT	483.19
07/30/2021	61123	ARCADIA PUBLISHING	FOR HISTORICAL COMMITTEE	544.25
07/30/2021	61124	ARMADILLO	G.O. TSHIRTS	1,250.00
07/30/2021	61125	AT&T	POLE ATTACHMENT FEE	9.52
07/30/2021	61126	ATEX BUILDERS LLC	2144 CUMMINGS AVE.	75.00
07/30/2021	61127	BATTERIES PLUS BULBS	BATTERIES #53 CAMERA TRUCK - PUSH CAMERA	150.00
07/30/2021	61128	BCM HOME IMPROVEMENT	1149 HARVARD RD.	75.00
			2690 GRIFFITH AVE.	75.00
				150.00
07/30/2021	61129	BELL EQUIPMENT COMPANY	#69 GARBAGE TRUCK FILLER CAP	42.85
			#22 SWEEPER (NUTS)	50.58
			#22 SWEEPER MICRON ELEMENT	417.80
				511.23
07/30/2021	61130	BIG D LOCK CITY	CONTRACTUAL	264.50
			CONTRACTUAL	272.90
				537.40
07/30/2021	61131	BILLINGS LAWN EQUIPMENT	DPW/P&R MOWERS, ENGINE OIL, BLADES, NUTS	247.70
07/30/2021	61132	BLUE CROSS BLUE SHIELD OF MICHIGAN	AUGUST 2021 PREMIUM FOR SUFFIX 600	3,864.40
			AUGUST 2021 PREMIUM FOR SUFFIX 601	22,075.20
				25,939.60
07/30/2021	61133	BS & A SOFTWARE	TRAINING - G/L, CASH RECEIPTING, FIXED A	2,000.00
07/30/2021	61134	CARL BILLINGS	2967 ELLWOOD AVE.	50.00
07/30/2021	61135	CARLISLE / WORTMAN	MASTER PLAN	4,397.50
07/30/2021	61136	CBTS	PHONE PROGRAMMING	96.19
			PHONE PROGRAMMING	96.19
			DESK PHONES	421.60
			PHONE PROGRAMMING	288.56
			VOICEMAIL TRANSCRIPTION	980.00
				1,882.54
07/30/2021	61137	CDW GOVERNMENT, INC.	TRUCK IPAD MOUNTS	123.19
			TRUCK IPAD MOUNTS	645.30
				768.49
07/30/2021	61138	CHRISTOPHER SCALZI	1660 EATON RD.	200.00
07/30/2021	61139	CLEARGOV INC.	DIGITAL BUDGET BOOK	10,268.75
07/30/2021	61140	CMNTV	CABLE PRODUCTION JUNE 2021	2,440.00
07/30/2021	61141	CMV LANDSCAPE & EQUIPMENT COMPANY	2914 ELLWOOD CONCRETE RD REPAIR/WATER	8,624.00
			3109 ELLWOOD WATER/CONCRETE RPR - LEAD S	2,448.00
			2939 THOMAS LEAD SERV RPR - CONCRETE RD	990.00
			2740 GARDNER / WATER/LEAD SERV/CONCRETE	4,701.25

		2923 THOMAS - WATER LEAD SERV/CONCRETE R	3,918.75
			20,682.00
07/30/2021	61142	CONTRACTORS CLOTHING CO.	
		UNIFORMS	192.24
		UNIFORMS - R. HALAS	124.60
		UNIFORM - R. CHALMERS	468.40
		UNIFORMS - R. CHALMERS	81.60
			866.84
07/30/2021	61143	CONTRACTORS CONNECTION	
		MARKING PAINT - DREAM CRUISE	241.20
		#54 CEMENT SAW BLADE	1,870.00
			2,111.20
07/30/2021	61144	COSTCO WHOLESALE	MEMBERSHIP
			60.00
07/30/2021	61145	CRAIG E. HOLLINGSWORTH	4141 GARDNER AVE.
			50.00
07/30/2021	61146	DAVID ARNEY	GOLF OUTING REIMBURSEMENT
			1,114.39
07/30/2021	61147	DEAN SELLERS FORD	PS WORK
			426.50
07/30/2021	61148	DETROIT ZOOLOGICAL SOCIETY	
		CAMP CONTRACTUAL	228.00
		CAMP CONTRACTUAL	228.00
		CAMP CONTRACTUAL	228.00
			684.00
07/30/2021	61149	DON MERTKE'S CEMENT WORK	2059 CUMMINGS AVE.
			200.00
07/30/2021	61150	DRYMEDIC RESTORATION NOVI LLC	1070 CAMBRIDGE RD.
			100.00
07/30/2021	61151	DU-ALL CLEANING INC.	
		CORONAVIRUS EXPENSES	1,040.00
		CITY HALL JANITORIAL	1,300.00
			2,340.00
07/30/2021	61152	E I C CONSTRUCTION	3910 ELEVEN MILE RD.
			50.00
07/30/2021	61153	EJ USA, INC.	COUPLINGS
			895.00
07/30/2021	61154	ERIC BRIGGSON	780 CAMBRIDGE RD.
			50.00
07/30/2021	61155	ERIC OSTROWSKI	CONTRACTUAL
			318.50
07/30/2021	61156	ERNEST SCALZI	1660 EATON RD.
			75.00
07/30/2021	61157	FERGUSON WATERWORKS #3386	PVC (PIPE)
			829.06
07/30/2021	61158	FORCE SCIENCE INSTITUTE	CHILDREY - ADV. SPEC. TRAINING
			5,500.00
07/30/2021	61159	FRONT LINE SERVICES, INC.	2 PR. BOOTS - PAPKE / B. SMITH
			690.00
07/30/2021	61160	GERALD NAUMANN	3634 GRIFFITH AVE.
			200.00
07/30/2021	61161	GERALD REISER	SOFTBALL CONTRACTUAL
			90.00
07/30/2021	61162	GRAINGER	GARAGE - BLAST MEDIUM
			362.52
07/30/2021	61163	GREAT LAKES PEST CONTROL CO	
		CITY HALL PEST CONTROL	60.00
		DDA PEST CONTROL	40.00
		MONTHLY PEST CONTROL	75.00
			175.00
07/30/2021	61164	GREAT LAKES WATER AUTHORITY	IWC JUNE 2021
			3,068.69
07/30/2021	61165	HADLEY CONSTRUCTION	2193 EDGEWOOD BLVD.
			75.00
07/30/2021	61166	HUBBELL, ROTH & CLARK	
		HRC RESIDENTIAL REVIEW	650.00
		HRC RESIDENTIAL REVIEW	650.00
		HRC RESIDENTIAL REVIEW	650.00
			1,950.00
07/30/2021	61167	HUNT SIGN CO LTD	MCINERNEY - PASSPORT TAGS X 3
			12.00
07/30/2021	61168	INTERSTATE BILLING SERVICE	#22 SWEEPER HOSES & FITTINGS
			628.57
07/30/2021	61169	J SAF CONTRACTING INC	2386 KIPLING AVE.
			75.00
07/30/2021	61170	J.H. HART URBAN FORESTRY	
		TREE TRIM, LOG, SAW GRAPPLE 7/12/21-7/16	16,443.75
		TREE TRIM REMOVAL 7/5/21 - 7/9/21	3,520.00
			19,963.75
07/30/2021	61171	JACK DEMMER FORD, INC.	
		PS PARTS	165.92
		PS PARTS - PIPE	159.50
		PS PARTS - FRAME	165.29

				490.71
07/30/2021	61172	JACK DOHENY COMPANIES, INC.	#38 FLANGE/CLAMP	637.10
07/30/2021	61173	JAY'S SEPTIC TANK SERVICE	CONTRACTUAL SERVICES	230.00
			CONTRACTUAL SERVICES	115.00
				345.00
07/30/2021	61174	JCR SUPPLY / EZELL SUPPLY	SUPPLIES - TOILET PAPER	364.68
07/30/2021	61175	JK UNLIMITED SERVICES LLC	3239 GRIFFITH AVE.	75.00
07/30/2021	61176	JOHN GRAHAM TOTAL CONSTRUCTION INC.	1198 EATON RD.	1,000.00
07/30/2021	61177	JOHN H. TOUREAU CONTRACTING INC.	2412 WILTSHIRE	5.00
07/30/2021	61178	K C CONSTRUCTION, INC.	2700 BUCKINGHAM AVE.	50.00
07/30/2021	61179	KATHARINA RAUSCH-PENNANEN	CAMP REFUND	104.00
07/30/2021	61180	KBJ GROUP LLC	2052 MORTENSON	65.00
07/30/2021	61181	KEARNS BROS. INC.	1068 COLUMBIA RD.	75.00
07/30/2021	61182	KNIGHTS TENT & PARTY RENTAL	DREAM CRUISE	1,712.95
07/30/2021	61183	KONICA MINOLTA BUSINESS SOLUTIONS	DPW COPIER - JUNE 2021	73.97
			CITY HALL COPIER	409.14
				483.11
07/30/2021	61184	LAWSON PRODUCTS, INC.	WATER - BSHNG	283.34
			DPW/PS/P&R - PARTS LUGS	282.05
				565.39
07/30/2021	61185	LB OFFICE PRODUCTS	250 JOURNALS GOLF OUTING	926.30
			156 SLEEVE W/ 9 TESS - GOLF OUTING	1,179.68
			250 GOLF BUDDY - GOLF OUTING	454.48
			200 TUMBLERS	1,480.69
			G.O. - STUFFED SHEPHERDS - X100	874.89
			GOLF TEES	125.40
				5,041.44
07/30/2021	61186	MARY DAVIS	CAMP REFUND	105.00
07/30/2021	61187	MCCHESNEY ELECTRIC, INC.	BLDG. MAINT. LIGHTING	91.95
07/30/2021	61188	MCKENNA	INSPECTIONS FOR JUNE 2021	38,711.50
07/30/2021	61189	METRO PUMP SERVICE	JULY 2021 FUEL ISLAND MAINTENANCE	453.00
07/30/2021	61190	MICHELLE RANKS	CAMP REFUND	198.00
07/30/2021	61191	MICHIGAN ASSOCIATION OF PLANNING	MEMBERSHIP	675.00
07/30/2021	61192	MICHIGAN GRAPHICS & AWARDS	DIAS SEAL REPLACEMENT	135.00
			LOBBY PLAQUES	259.00
			PLAQUES	1,424.55
			ZBA & PC NAMEPLATES	200.00
				2,018.55
07/30/2021	61193	MICHIGAN PETROLEUM	OIL (MECHANIC) - APPLY CM 21476	635.85
			OIL (MECHANIC)	996.25
				1,632.10
07/30/2021	61194	MICHIGAN RURAL WATER ASSOCIATION	CLASSES - EXC/TRENCHING SAFETY 8/3/21	660.00
07/30/2021	61195	MICHIGAN STATE QUIDDITCH	PROGRAM FEE	70.00
07/30/2021	61196	MICHIGAN URBAN SEARCH AND RESCUE	MILLER/SCHWE TECH TRAINING	1,200.00
07/30/2021	61197	MIRACLE RECREATION	LAND IMPROVEMENTS	40,675.00
07/30/2021	61198	MR. ROOF HOLDING COMPANY LLC	3230 ROBINA AVE.	50.00
			3016 KIJLING AVE.	75.00
			2259 CUMMINGS AVE.	50.00
				175.00
07/30/2021	61199	O'REILLY AUTOMOTIVE, INC.	E4 PARTS	47.45
07/30/2021	61200	OAKLAND COUNTY	FRMS DEPT. FEE APRIL - JUNE 2021	1,104.50
07/30/2021	61201	OAKLAND COUNTY MEDICAL CONTROL AUTH	2021 EMS WEB SUPPORT FEE	75.00
07/30/2021	61202	OLAX MASTER ROOFING LLC	3860 GREENFIELD RD.	50.00
07/30/2021	61203	OLIVER CONSTRUCTION	1907 COLUMBIA RD.	800.00

		1907 COLUMBIA RD.	1,000.00
		1907 COLUMBIA	850.00
			2,650.00
07/30/2021	61204	P. A. MORRIS COMPANY	MEETING ATTENDANCE/MINUTES FOR 07/14/21
07/30/2021	61205	PATRICE VON LISKI	CONTRACTUAL
			150.00
			56.00
07/30/2021	61206	PHOENIX STONE CO.	PLAYGROUND ATHLETIC
			740.00
			692.00
			1,432.00
07/30/2021	61207	PLANETIZEN, INC.	SUBSCRIPTION - PC, ZBA, CC
07/30/2021	61208	PRESERVATION AND RENOVATION	1991 ROYAL AVE.
07/30/2021	61209	PROTEC	DUES
			3,283.50
			100.00
			1,871.25
07/30/2021	61210	RAL LAWN & SHRUB CARE	JULY 2021 COOLIDGE MED - WEED CONTROL
			225.00
			JULY 29, 2021 DPW - WEED CONTROL
			66.00
			JUNE 3, 2021 DPW WEED CONTROL
			66.00
			JUNE 3, 2021 COOLIDGE MED WEED CONTROL
			225.00
			JUNE 23, 2021 DPW WEED CONTROL
			66.00
			648.00
07/30/2021	61211	REBECCA STOUT	REIMBURSEMENT FOR SUPPLIES FOR PROGRAMS
07/30/2021	61212	RED WING SHOE STORE	BOOTS/UNIFORMS
			117.45
			775.99
07/30/2021	61213	REESA POTASH	4114 ELLWOOD AVE.
			1,000.00
			4114 ELLWOOD AVE.
			800.00
			1,800.00
07/30/2021	61214	RKA PETROLEUM COS, INC	#2 ULTRA LOW SULFUR DIESEL
07/30/2021	61215	ROAD COMMISSION OF OAKLAND CO	SIGNAL MAINT. / JUNE 2021
			1,495.13
			2,540.90
07/30/2021	61216	ROOF ONE LLC	3919 GARDNER AVE.
			100.00
			2191 BUCKINGHAM RD.
			75.00
			175.00
07/30/2021	61217	ROYAL OAK CONCERT BAND	SUMMERFEST CONTRACTUAL
			500.00
07/30/2021	61218	S/E OAK.CTY RESOURCE REC. AUTH	TRASH. RECYCLE PICKUPS JULY 21 (MID-MONT
			44,740.00
			JUNE 2021 CITY PICK UPS & SPECIALS
			1,150.17
			45,890.17
07/30/2021	61219	SAMMIE BOYD	4041 ROBINA AVE.
07/30/2021	61220	SEMCOG	ANNUAL MEMBERSHIP
07/30/2021	61221	SJR PAVEMENT REPAIR	OVER BAND - COOLIDGE N. 12 MILE
07/30/2021	61222	SPONSORSHIP SOLUTIONS LLC	DREAM CRUISE / SUMMERFEST MOVIE
			100.00
			2,422.00
			5,963.05
			1,800.00
07/30/2021	61223	STAPLES	OFFICE SUPPLIES - FINGERTIPS
			36.33
			OFFICE SUPPLIES
			101.31
			137.64
07/30/2021	61224	STATE CRUSHING, INC.	CRUSHED CONCRETE
07/30/2021	61225	STEVE'S CONCRETE	3294 TYLER AVE.
07/30/2021	61226	STEWART & SONS CONCRETE	LOCAL/WTR ROAD REPAIR/ CEMENT 3550 OAKSH
07/30/2021	61227	SWIFT SERVICES LLC	1800 PHILLIPS AVE.
07/30/2021	61228	THE ADAMS GROUP, INC.	2371 STANFORD RD.
07/30/2021	61229	THERESA MCARLETON	DREAM CRUISE
07/30/2021	61230	TIRE WHOLESALERS COMPANY INC	P&R MOWERS - APPLY \$4.00 CREDIT BALANCE
07/30/2021	61231	TOMS BASEMENT WATERPROOFING	4140 WAKEFIELD RD.
07/30/2021	61232	TREDROC TIRE SERVICES LLC	OUTSIDE REPAIR - DPW TIRE BALANCE
07/30/2021	61233	TRESNAK CONSTRUCTION	909 CAMBRIDGE RD.
07/30/2021	61234	TRESSY MADDOX	REFUND PAVILION
			128.90
			200.00
			13,306.25
			50.00
			1,000.00
			1,700.00
			111.41
			75.00
			99.00
			75.00
			100.00
07/30/2021	61235	TRINITY TRANSPORTATION	CAMP CONTRACTUAL
			350.00
			CAMP CONTRACTUAL
			350.00
			CAMP CONTRACTUAL
			350.00
			CAMP CONTRACTUAL
			350.00

			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
			CAMP CONTRACTUAL	350.00
				4,200.00
07/30/2021	61236	ULINE	COOLER	851.72
07/30/2021	61237	UNEMPLOYMENT INSURANCE AGENCY	FOR CALENDAR YEAR 2020	60.00
07/30/2021	61238	WICKLANDER - ZULAWSKI & ASSOCIATES	HADFIELD / ARNEY - OVERDOSE CLASS	850.00
			BROKAW - INTERVIEW CLASS	495.00
				1,345.00
07/30/2021	61239	WINDER POLICE EQUIPMENT	ADMIN LT - TRUCK - NEW BUILD	5,613.00
			NEW BUILD - DIRECTOR'S TRUCK	3,057.52
				8,670.52
07/30/2021	61240	WOLVERINE FREIGHTLINER EASTSIDE	#44 OUTSIDE REPAIR HIGH IDLE SWITCH	652.60
07/30/2021	61241	WOW! BUSINESS	CABLE	35.69
			WOW INTERNET SERVICE	185.30
				220.99
07/30/2021	61242	XPRT LAWN AND SNOW	NUISANCE CUTS	96.00
			NUISANCE CUTS	96.00
				192.00
07/30/2021	61243	ZEAL CREDIT UNION	SIDWELL #04-25-07-377-037	2,809.44
				Total of 262 Checks: 1,498,988.53
				Less 0 Void Checks: 0.00
				Total of 262 Disbursements: 1,498,988.53

**CITY OF BERKLEY
ACH TRANSFERS**

VENDOR

7/2/2021	INTERNAL REVENUE SERVICE	\$	15,660.36
7/9/2021	ALERUS FINANCIAL	\$	4,390.00
7/9/2021	CONSUMERS ENERGY	\$	2,768.20
7/9/2021	DTE ENERGY	\$	22,984.97
7/9/2021	DTE ENERGY	\$	31,162.43
7/12/2021	PSO UNION DUES	\$	800.00
7/12/2021	PS COMMAND UNION DUES	\$	360.00
7/12/2021	DPW UNION DUES	\$	308.00
7/12/2021	INTERNAL REVENUE SERVICE	\$	73,976.80
7/16/2021	INTERNAL REVENUE SERVICE	\$	500.00
7/21/2021	A D N	\$	25,000.00
7/23/2021	PSO UNION DUES	\$	800.00
7/23/2021	PS COMMAND UNION DUES	\$	360.00
7/23/2021	INTERNAL REVENUE SERVICE	\$	42,974.82
7/28/2021	MERS	\$	88,385.57
7/30/2021	ALERUS FINANCIAL	\$	4,390.00
7/30/2021	CONSUMERS ENERGY	\$	183.42
7/30/2021	DTE ENERGY	\$	516.89
		\$	315,521.46

City Clerk

We hereby certify that the foregoing is a true and correct list of bills and that they have been approved by the City Council and this is the authority to issue checks in the amounts stated and charge them in the various accounts.

Daniel Terbrack, Mayor

Victoria Mitchell, City Clerk

August 9, 2021 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to cast Berkley's official vote for the following to serve as a Trustee on the Board of Trustees for the MML Workers' Compensation Fund, directing the City Clerk to send in the marked ballot. (Vote for three incumbent Trustees and two first-time Trustees – for a four-year term beginning October 1, 2021)

Lois Allen-Richardson, Incumbent
Mayor, City of Ypsilanti

Maureen Donker, Incumbent
Mayor, City of Midland

Scott Erickson, Incumbent
City Manager, City of Ironwood

Brian Boggs
County Administrator, Shiawassee County

Susan Montenegro
City Manager, City of Leslie

Ayes:

Nays:

To: Members of the MML Workers' Compensation Fund
From: Michael J. Forster, Fund Administrator
Date: June 25, 2021
Subject: **Fund Trustee Election**

Dear Fund Member:

Enclosed is your ballot for this year's Board of Trustees election. Three (3) incumbent Trustees have agreed to seek re-election and two (2) appointees are seeking election to their first term. You also may write in one or more candidates if you wish.

A brief biographical sketch of the candidate is provided for your review.

I hope you will affirm the work of the Nominating Committee by returning your completed ballot in the enclosed return envelope, no later than August 13. You may also submit your ballot online by going to www.mml.org. Click on *Insurance*, then *Workers' Compensation Fund*; the link to the ballot form is in the yellow banner.

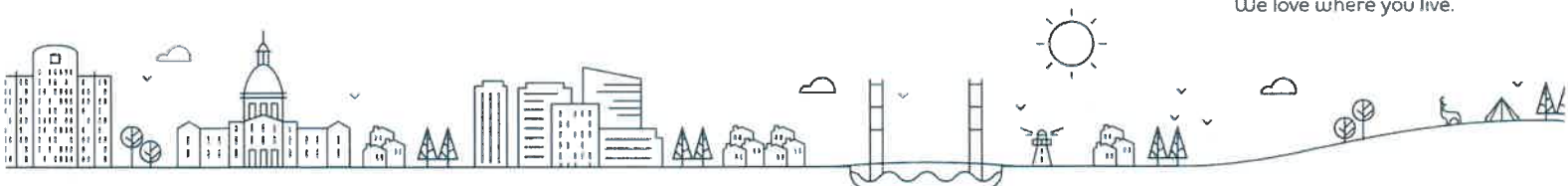
The MML Workers' Compensation Fund is owned and controlled by its members. Your comments and suggestions on how we can serve you better are very much appreciated. Thank you again for your membership in the Fund, and for participating in the election of your governing board.

Sincerely,



Michael J. Forster
Fund Administrator
mforster@mml.org

We love where you live.



THE CANDIDATES

Four-year terms beginning October 1, 2021



Lois Allen-Richardson, Mayor, City of Ypsilanti

Lois has more than sixteen years of experience as a municipal official, currently serving as mayor of the City of Ypsilanti, having previously served as its councilmember and mayor pro tem. She is a founding member and the current president of Michigan Black Caucus of Local Elected Officials (MBC-LEO). Lois is also currently serving as president of the Elected Officials Academy Advisory Board, has previously served as a MML Board of Trustee member and is a past regional secretary with MML. Lois is also involved in several local civic organizations. Lois is seeking election to her second term.



Brian Boggs, City Council Member, City of Durand

Brian Boggs has more than 18 years' experience in local government and is currently the Shiawassee County Administrator and a longtime member of the Durand City Council. Brian is an Assistant Professor for the Hubert H. Humphrey Fellowship Programs in International Studies and Programs at Michigan State University. He has written extensively on educational organizational complexity, specifically as it affects urban schools and policy. He has most recently been published in Teacher's College Record at Columbia with a piece titled, "Conceptualizing Virtual Instructional Resource Enactment in an Era of Greater Centralization, Specification of Quality Instructional Practices, and Proliferation of Instructional Resources." Further, he has published book chapters in: Handbook of Urban Education Leadership; Handbook of Education Politics and Policy; School to Prison Pipeline; Emerging Issues and Trends in Education; Beyond Marginality; and Educational Policy Goes to School. He has also been published in the Journal of School Public Relations. Brian holds a Ph.D. in educational policy from Michigan State University and is currently finishing his J.D. from Mitchell Hamline School of Law. He holds an MA in Rhetoric and a BA in English from the University of Michigan. Brian is seeking election to his first term.



Maureen Donker, Mayor, City of Midland

Maureen has more than five years of experience as a municipal official, and has served as mayor of Midland since 2009. She has been the Executive Director of The Reece Endeavor of Midland, a community program providing homes for individuals with special needs, since 1998. Maureen is also active in the Midland community, serving on various local and regional civic organizations. Maureen is seeking re-election to her third term.



Scott Erickson, Manager, City of Ironwood

Scott has more than thirty years of experience as a municipal official, serving as city manager of Ironwood since 2005. He previously served with the city of Oshkosh, WI and Andover, MN. Scott was a Michigan Municipal League Board of Trustees member from 2011-2014 and received the MML Jim Sinclair Exceptional Service Award in 2016. He has previously served as the president of the Upper Peninsula City Managers Organization and is involved in several local civic organizations. Scott is seeking election to his second term.

THE CANDIDATES

Four-year terms beginning October 1, 2021



Susan Montenegro, Manager, City of Leslie

Susan Montenegro has more than eight years' experience in municipal government, having started her municipal career with the City of Owosso in 2013, where she first served as an intern and was then hired as assistant city manager and director of community development. In June of 2018, Susan was appointed city manager for the City of Leslie.

Susan is a member of the Michigan Municipal Executives, currently serving on its Board and its Early Career Outreach Committee, having previously served on its Professional Development Committee. Susan is a member of the 16/50 Work Group for the Michigan Municipal League's 16/50 Project. She is a member of the International City/County Management Association (ICMA) and previously served on its Welcome Ambassadors Committee.

Prior to her career in municipal government, Susan served as a pastor in the United Methodist Church for 10 years. Her move to local government was natural, with her extensive background working with volunteers and boards to promote growth, inclusiveness, and community spirit. Team building, outreach, and service have always been at the heart of everything Susan does.

Susan holds an Associate of Arts degree in Business from the University of Phoenix, a Bachelor of Science degree in Human Services Management from the University of Phoenix graduating with honors, and a Masters degree in Public Administration from the University of Michigan-Flint. Susan is seeking election to her first term.

August 9, 2021 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the Berkley Orchestra Association 2325 Catalpa Drive, Berkley, Michigan, to conduct "Berkley Tag Days 2021" in the City of Berkley on Friday, October 8th from 4PM – 9PM, Saturday October 9th from 9:00 AM – 5:00 PM, and Sunday, October 10th from 9:00 AM to 5:00 PM.

Ayes:

Nays:

Motion:



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN

CHARITABLE SOLICITATION

PERMIT APPLICATION DISPOSITION CHECKLIST

Event Name: Berkley Tag Days 2021

Event Date(s) Oct. 8, 9, 10 Location(s) Attached Event Hours Fr 4-9 Sat/sun 9-5

ORGANIZATION:

Organization Name:

Berkley orchestra Association

Headquarters Street Address:

2325 Catalpa

City:

Berkley

State:

MI

Zip Code:

48072

Phone:

248 971-5030

Website:

Tax Exempt Status (as defined by the US Internal Revenue Service):

☐

Non-Profit

☒

501(c)(3)

☐

N/A

☐

Other (specify) _____

The following documents have been submitted:

Completed application

✓ YES ___ NO

Valid IRS tax exempt verification

✓ YES ___ NO

Financial report for the preceding fiscal year

✓ YES ___ NO

Proof of Commercial Liability Coverage

✓ YES ___ NO

Estimated cost to execute the solicitation / event

✓ YES ___ NO

Charitable Solicitation / Special Event Hold Harmless Agreement

✓ YES ___ NO

Application reviewed by:

Public Safety

M. Kal 8/24

Public Works

DS 8/4/21

Building Official

BS 8/3/2021

Comments:

Presented to City Council:

Date:

Approved:

YES ___ NO

Organization Notified

YES ___ NO



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN CHARITABLE SOLICITATION PERMIT APPLICATION

Event Name: Berkley Tag Days 2021

Event Date(s) Oct. 8, 9, 10 Location(s) Attached Event Hours Fri 4-9 Sat/Sun 9-5

ORGANIZATION INFORMATION

Name: <u>Berkley Orchestra Association</u>			
Street Address: <u>2325 Catalpa</u>			
City: <u>Berkley</u>	State: <u>MI</u>	Zip Code: <u>48072</u>	Phone: <u>248-971-5030</u>
Website:			

Tax Exempt Status (as defined by the U.S. Internal Revenue Service):

☐ Non-Profit ☒ 501(c)(3) ☐ N/A ☐ Other (specify) _____

CONTACT PERSON (Authorized Representative)

Name Kara Watson Title Tag Days Committee Phone 248-971-5030
Email _____

AGENTS/OFFICERS OF ORGANIZATION

Name Jessica Tuell-Long Title Tag Days Committee Phone: _____
Address: _____

Name Rachel Bayer Title Tag Days Committee Phone: _____
Address: _____

Name Linda Batcheller Title Tag Days Committee Phone: _____
Address: _____

Describe the type and purpose of the solicitation and how collected funds be used.

Students will stand outside businesses sing and play instruments. They will have a bucket to collect donations. Funds will be used to purchase new instruments, scholarships, music support music programs.

The amount of wages, fees, commissions, expenses to be paid to any person in connection with the solicitation, together with the manner in which such wages, fees, expenses, commissions are to be paid:

NONE

Estimated cost of the solicitation

NONE

The following documents must be submitted with this application, pursuant to *Chapter 34 Charitable Solicitations, Article I* of the City of Berkley Code of Ordinance:

1. Internal Revenue Service tax exempt documentation for the organization
2. Organization's financial report for the preceding fiscal year
3. Proof of Commercial Liability Coverage on an "occurrence basis" with no less than \$500,000 per occurrence and/or combined single limit, Personal Injury, Bodily Injury, and Property Damage. The insured endorsement portion of the Certificate of Insurance must read EXACTLY as follows:
The City of Berkley, including all elected and appointed officials, all employees, and volunteers, all boards, commissions, and/or authorities and their board members, employees, and volunteers.
4. Charitable Solicitation Hold Harmless Agreement signed by an authorized representative of the organization.

If the above information cannot be furnished, please provide a detailed statement of the reason.

I hereby solemnly swear that no solicitor will be paid, either directly or indirectly, a salary, wage, commission or benefit for his/her service.

Kara L. Watson
Applicant Signature

Kara L. Watson
Print Name/Title

7/26/21
Date

For City Use Only

Approved by

Title

Signature

Date



City Clerk's Office
3338 Coolidge Hwy.
Berkley, MI 48072
248-658-3300
Fax: 248-658-3301
www.berkleymich.org

CITY OF BERKLEY, MICHIGAN

CHARITABLE SOLICITATION

HOLD HARMLESS AGREEMENT

This Hold Harmless Agreement is between Berkley Orchestra Association (the Organization) and the City of Berkley, Michigan, (City) for the date(s) specified below.

Organization Name Berkley Orchestra Association
Address 2325 Catalpa
City Berkley State mi Zip 48072 Phone 248-971-5030
Event Name Berkley Tag Days
Event Location(s) Attached Event Date(s) Oct. 8, 9, 10

To the fullest extent permitted by law, the Organization expressly agrees to indemnify and hold harmless the City of Berkley, its elected and appointed officials, its employees and volunteers and others working on behalf of the City, from and against all loss, cost, expense, damage, liability or claims (whether groundless or not) arising out of bodily injury, sickness or disease (including death resulting at any time there from) which may be sustained or claimed by any person or persons participating in the above named event.

This includes damage or destruction of any property (including loss of use) based on any act or omission (negligent or otherwise) of the Organization or anyone acting on its behalf in connection with or incidental to this agreement. The Organization shall, at its own cost and expense, defend any such claim and any suit, action, or proceeding which may be commenced hereunder. In the event of any suit, action or proceeding, the Organization shall pay:

- Any and all judgments which may be recovered.
- Any and all expenses, including, but not limited to, costs, attorneys' fees and settlement expenses which may be incurred.

The Organization shall not be responsible to the City on indemnity for damages caused by or resulting from the City's sole negligence.

Authorized Representative Kara L. Watson Title Tag Days Committee
(Please print)
Signature Kara J. Watson Date 7-26-21



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/28/2021

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Arthur J. Gallagher Risk Management Services, Inc.
300 Ottawa N.W. Suite 301
Grand Rapids MI 49503-2308

CONTACT NAME: Brian Pierce**PHONE (A/C No. Ext):** 616-233-0926**FAX (A/C No.):** 616-233-0923**E-MAIL ADDRESS:** Brian.Pierce@ajg.com**INSURER(S) AFFORDING COVERAGE****NAIC #****INSURER A:** MAISL Joint Risk Management Trust

16691

INSURER B: Great American Insurance Company**INSURER C:****INSURER D:****INSURER E:****INSURER F:**

INSURED
MAISL Joint Risk Management Trust
Berkley School District
14700 W. Lincoln
Berkley MI 48237

COVERAGES**CERTIFICATE NUMBER:** 1445400618**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR. LTR.	TYPE OF INSURANCE	ADDITIONAL INSURED	POLICY NUMBER	POLICY EFF. DATE (MM/DD/YYYY)	POLICY EXP. DATE (MM/DD/YYYY)	LIMITS
A B	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER	Y	Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ Included GENERAL AGGREGATE \$ N/A PRODUCTS - COMPROP AGG \$ App Applies per \$Member COMBINED SINGLE LIMIT (Per accident) \$1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED. RETENTION \$		Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000 \$ PER STATUTE <input type="checkbox"/> OTHER <input type="checkbox"/>
	WORKERS COMPENSATION AND EMPLOYER'S LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE/OFFICER/MEMBER EXCLUDED? (Mandatory in MI) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A				E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A B	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY		Insurer A & B MAC 3128240	7/1/2021 7/1/2021	7/1/2022 7/1/2022	Maintenance Ded Auto Phys Damage \$2,500 Included

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
MAISL Joint Risk Management Trust is a qualified and approved self-insurance fund under the laws of the State of Michigan. SIR \$800,000
RE: Berkley Tag Days Orchestra and Band performing at a variety of businesses in City of Berkley, City of Huntington Woods, City of Oak Park during 2021-2022 School Year.
Certificate holder included as Additional Insured as respects to the General Liability, pursuant to and subject to the policy's terms, definitions, conditions and exclusions.

CERTIFICATE HOLDER

City of Berkley

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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Tag Days 2021 Berkley Businesses

7-Eleven (12 Mile & Oakshire)

Alex's of Berkley

Bagger Dave's

Bigby Coffee

Coco Fairfield's

Country Oven Family Restaurant

Crispelli's

Durst Lumber

Einstein Brothers Bagels

Mr. Kabob

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Date: **MAY 17-2018**

BERKLEY ORCHESTRA ASSOCIATION
3625 PHILLIPS AVE
BERKLEY, MI 48072-3424

Employer Identification Number:
46-3102114
DLN:
26053528007208
Contact Person:
CUSTOMER SERVICE ID# 31954
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
June 30
Public Charity Status:
509(a)(2)
Form 990/990-EZ/990-N Required:
Yes
Effective Date of Exemption:
November 15, 2017
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We're pleased to tell you we determined you're exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(3). Donors can deduct contributions they make to you under IRC Section 170. You're also qualified to receive tax deductible bequests, devises, transfers or gifts under Section 2055, 2106, or 2522. This letter could help resolve questions on your exempt status. Please keep it for your records.

Organizations exempt under IRC Section 501(c)(3) are further classified as either public charities or private foundations. We determined you're a public charity under the IRC Section listed at the top of this letter.

Based on the information you submitted in your application, we approved your request for reinstatement under Revenue Procedure 2014-11. Your effective date of exemption, as listed at the top of this letter, is retroactive to your date of revocation.

If we indicated at the top of this letter that you're required to file Form 990/990-EZ/990-N, our records show you're required to file an annual information return (Form 990 or Form 990-EZ) or electronic notice (Form 990-N, the e-Postcard). If you don't file a required return or notice for three consecutive years, your exempt status will be automatically revoked.

If we indicated at the top of this letter that an addendum applies, the enclosed addendum is an integral part of this letter.

For important information about your responsibilities as a tax-exempt organization, go to www.irs.gov/charities. Enter "4221-PC" in the search bar

Letter 947

BERKLEY ORCHESTRA ASSOCIATION

to view Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, which describes your recordkeeping, reporting, and disclosure requirements.

Sincerely,

Stephen A. Martin

Director, Exempt Organizations
Rulings and Agreements

August 9, 2021 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorize the Mayor to execute a contract between SMART and the City of Berkley for Fiscal Year 2022 for Municipal Credit and Community Credit funds in order to provide public transportation services for the period of July 1, 2021 to June 30, 2022.

Ayes:

Nays:

Motion:

**PARKS & RECREATION
DEPARTMENT**

MEMORANDUM

TO: Matthew Baumgarten, City Manager
Mark Pollock, Finance Director
Dan McMinn, Manager of Senior Programs and Special Events

FROM: Theresa McArleton, Director Parks & Recreation

DATE: July 30, 2021

SUBJECT: SMART Municipal and Community Credit Contract

Attached is a copy of the annual renewal contract for Municipal and Community Credit funds from SMART, along with the required exhibits and an EEOC Report A Form. As indicated in the 2022 contract, the City of Berkley is eligible to receive \$14,706.00 in Municipal Credit Funds and \$25,791.00 in Community Credit Funds.

The fiscal year 2022 contract period will commence July 1, 2021, and will expire on June 30, 2022. The City Attorney has reviewed and approved these contract documents.

Our transportation services have been more important than ever over the past 18 months. We are grateful to our drivers and riders for working hard to maintain the health and safety of all who use these services.

Based upon the fact that funding from SMART has helped provide many years of transportation services within the community, I recommend approval of this contract.

As always, please do not hesitate to call me should you have any questions regarding this memorandum or the attached information.

ATTACHMENTS

MUNICIPAL CREDIT and COMMUNITY CREDIT CONTRACT FOR FY2022

I, **DAN TERBRACK**, as the **MAYOR** of the **CITY of BERKLEY** (hereinafter, the “Community”) hereby apply to SMART and agree to the terms and conditions herein, for the receipt and expenditure of **Municipal Credits** available for the period **July 1, 2021** through **June 30, 2022** (Section 1 below), and **Community Credits** available for the period **July 1, 2021** to **June 30, 2022** (Section 2 below); and further agree that the **Municipal and Community Credits Master Agreement** between the parties is incorporated herein by reference. A description of the service the Community shall provide hereunder is set forth in **Exhibit A**, and the operating budget for that service is set forth in **Exhibit B**, both of which are attached hereto and incorporated herein.

1. The Community agrees to use \$ **14,706.00** in **Municipal Credit** funds as follows:

- | | | |
|-----|---|-------------------------------------|
| (a) | Transfer to _____
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ _____ |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ <u>14,706.00</u> |
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Services Purchased from Subcontractor

(NAME OF SUBCONTRACTOR)
(See attached Subcontractor Service Agreement) | At the cost of: \$ _____ |

Total \$ 14,706.00

SMART intends to provide Municipal Credit funds under this contract to the extent funds for the program are made available to it by the Michigan Legislature pursuant to Michigan Public Act 51 of 1951. Municipal Credit funds made available to SMART through legislative appropriation are based on the State’s approved budget. In the event that revenue actually received is insufficient to support the Legislature’s appropriation, it will result in an equivalent reduction in funding provided to the Community pursuant to this Contract. In such event, SMART reserves the right, without notice, to reduce the payment of Municipal Credit funds by the amount of any reduction by the legislature to SMART. All Municipal Credit funding must be spent by **June 30, 2023**; all funds not spent by that date will revert back to SMART pursuant to Michigan Public Act 51 of 1951, for expenditure consistent with Michigan law and SMART policy.

2. The Community agrees to use \$ **25,791.00** in **Community Credit** funds available as follows:

- | | | |
|-----|--|-------------------------------------|
| (a) | Transfer to _____
<small>TRANSFeree COMMUNITY</small> | Funding of: \$ _____ |
| (b) | Van/Bus Operations
(Including Charter and Taxi services) | At the cost of: \$ <u>25,791.00</u> |
| (c) | Services Purchased from SMART
(Including Tickets, Shuttle Services/Dial-a-Ride) | At the cost of: \$ _____ |
| (d) | Capital Purchases | At the cost of: \$ _____ |

(e) Services Purchased from Subcontractor

At the cost of: \$ _____

(NAME OF SUBCONTRACTOR)

(See attached Subcontractor Service Agreement)

Total \$ 25,791.00

To the extent that this Contract calls for a payment of funds directly from SMART to a subcontractor, Community hereby acknowledges that it is the party entitled to receive such funds and is affirmatively authorizing and directing SMART to pay such funds directly to the subcontractor on its behalf. Capital purchases permitted with Community Credits are subject to applicable state and federal regulations, and SMART policy, including procurement guidelines. When advantageous, SMART may make procurements directly. Reimbursement for purchases made by Community requires submission of proper documentation to support the purchase (i.e. purchase orders, receiving reports, invoices, etc.). Community Credit dollars available in **FY 2022**, may be required to serve local employer transportation needs per the coordination requirements set forth in the aforementioned Master Agreement. All Community Credit funds must be spent by **June 30, 2024** any funds not spent by that date may revert back to SMART for expenditure consistent with SMART policy.

The Parties acknowledge and agree that this Agreement may be executed by electronic signature, which shall be considered as an original signature for all purposes and shall have the same force and effect as an original signature. The Parties agree that the electronic signatures appearing on this Agreement are the same as handwritten signatures for the purposes of validity, enforceability and admissibility. Without limitation, “electronic signature” shall include faxed versions of an original signature or electronically scanned and transmitted versions (e.g., via pdf) of an original signature.

This Agreement shall be binding once signed by both parties.

**SUBURBAN MOBILITY AUTHORITY
FOR REGIONAL TRANSPORTATION**

CITY OF BERKLEY

Signature

Signature

Printed Name

DAN TERBRACK

Printed Name

Title

MAYOR

Title

Date

Date

EXHIBIT A

PROJECT DESCRIPTION

Overall Project Description (*Provide a descriptive narrative*):

The City of Berkley operates one SMART Ford van and one SMART Eldorado Lite E 350 vehicle for assisted transportation services. The City of Berkley will use its Community Credit funds to help finance this operation. The City of Berkley also operates one SMART Eldorado Aero Elite 320 bus for group outings. The City of Berkley will use Municipal Credit funds to help finance the operation of this bus.

Service Area (*Provide geographic boundaries*):

The vans are used to provide round trip transportation for individuals from their residence within the City of Berkley to hospitals, medical offices, shopping centers and other destinations located between 8 Mile Road and 16 Mile Road and Lahser and Dequinder Road. The bus will be used to transport groups of residents from Berkley and surrounding communities to recreation, social activities and special events. The service shall be limited to trips within the SMART region.

Service Times (*Provide days and hours of service*):

Normal operating hours for the van service are 8:30am until 4:00pm Monday through Friday. Evening and weekend transportation is also available for certain city sponsored events, activities and meetings. The days and hours of the bus service will vary depending on when the recreation, social or special event activities are scheduled.

Eligible User Groups (*Users eligible to use the service*):

The van service is available to residents who are disabled or are 50 years of age and older, retired or semi-retired. Bus transportation is available to resident of any age from the City of Berkley or surrounding area.

Fare Structure (*Cost to use service*):

Fares for the van service are by donation and a suggested cost of \$3.00 one way and \$5.00 return trip is recommended and appreciated.

Service Mode (*Describe the number and type of vehicles used and if they are wheelchair lift-equipped*):

2020 Ford 6 Passenger Van – Lift Equipped

2015 Champion 13 Passenger Bus – Lift Equipped

2007 Chevy 26 Passenger Bus – Lift Equipped

EXHIBIT B

PROJECT OPERATING BUDGET

Municipality: **VILLAGE of BERKLEY**

Contract Period: **July 1, 2021 – June 30, 2022**

Account Number: **48203**

OPERATING EXPENSES:

Administrative Fee: *(All employees
other than drivers and dispatchers)*
(10% max. of MC & CC funds)

\$ 4004.00

Driver Wages

\$ 26,380.00

Fringe Benefits

\$ 2,470.00

Gasoline & Lubricants

\$ 5,500.00

Vehicle Insurance

\$ 3729.00

Parts, Maintenance Supplies

\$ 6,932.00

Mechanic Wages

\$ 5,406.00

Fringe Benefits

\$ 4,950.00

Dispatch Wages

\$ 9,406.00

Other (Specify)

\$ 600.00

Sub-Total (Operating Expenses)

\$69,377.00

PURCHASED SERVICE:

Taxi Service

Charter Service

SMART Bus Tickets

SMART Shuttle Service

SMART Dial-A-Ride

Other (Specify) _____

Sub-Total (Purchased Service)

\$ 0

CAPITAL EQUIPMENT:

(Only list purchases to be made with Community Credits)

Computer Equipment

Software

Vehicle

Maintenance Equipment

Other (Specify)

Sub-Total (Capital Equipment)

\$ 0

TOTAL EXPENSES:

**Operating Expenses, Purchased Service,
and Capital Equipment**

\$

BERKLEY EXHIBIT B, continued (Page 2)

REVENUES:

Municipal Credit Funds	\$14,706.00
Community Credit Funds (FY19)	\$25,791.00
Specialized Services Funds	\$22,880.00
General Funds	
Farebox Revenue	\$6000.00
In-Kind Service	
Special Fares (Contracted Service)	
Other (CARES Act Funds)	

TOTAL REVENUE:

\$ 69,377.00


(Note: *TOTAL EXPENSES* must equal *TOTAL REVENUE*)

Suburban Mobility Authority For Regional Transportation

EEO COMPLIANCE REPORT A

FY22 COMMUNITY PARTNERSHIP FORM

Agency/Community Information		
Program Type: Community Partnership Program (CPP) <input type="checkbox"/> Specialized Service <input checked="" type="checkbox"/> New Freedom <input type="checkbox"/> JARC <input type="checkbox"/> 5310 <input type="checkbox"/>		
Name of Agency/Community: City of Berkley Parks & Recreation		
Address: 2400 Robina		
City: Berkley	State: MI	Zip: 48072
Agency/Community Data		
1) Has your agency/community completed in excess of \$1,000,000 in DOT federally-funded contracts from SMART in the past year? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
2) Does your agency/community employ over fifty (50) transit related employees? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>		
If the answers to the previous two questions were both "Yes", forward your agency's/community's Affirmative Action plan to the address below: Buhl Building 535 Griswold Street, Suite 600 Detroit, MI 48226 Attn: EEO Coordinator		
Have all subcontractors been informed of their responsibility to file an EEO Compliance Report A form? Yes <input type="checkbox"/> No <input type="checkbox"/> N/A <input checked="" type="checkbox"/>		
Testing Program Requirements		
Does your agency/community have a DOT Drug and Alcohol testing program for Safety-sensitive employees? (Vehicle operators, dispatchers, mechanics and armed security) Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>		
Name of your testing program manager? Mark Pollock		Contact Number: 248-658-3340

Certification		
How was this information obtained?	Visual Survey: Yes <input type="checkbox"/> No <input type="checkbox"/>	Employment Records: Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Name of Authorizing Official: Theresa McArleton	Title: Director of Parks & Recreation	
Signature: 	Date: 7/30/2021	
Contact Person for report: Theresa McArleton	Title: Director of Parks & Recreation	
Telephone: 248-658-3470	Ext:	Email: tmcarleton@berkleymich.net

FY22 COMMUNITY PARTNERSHIP FORM

[illegible]

August 9, 2021 City Council Meeting


Moved by Councilmember _____ and seconded by Councilmember _____ to authorize Hubbell, Roth & Clark (HRC) for professional design and engineering services related to the Kenmore/Cornwall Road Reconstruction and Water Main Replacement Project at a cost not to exceed \$149,303.70. Funding has been allocated in the Road Millage and Water Service accounts (313-938-821-000 & 592-536-821-000).

Ayes:

Nays:

Motion:

Transmittal Memo

To: Matthew Baumgarten, City Manager (via email)
From: Derrick Schueller, DPW Director 
Cc: Mark Pollock, Finance Director (via email)
Date: August 4, 2021
Subject: Kenmore/Cornwall Road Reconstruction and Water Main Project (12 Mile to Webster)
Approval of Design Services Agreement with Hubbell, Roth and Clark (HRC)

With the successful passing of the Berkley Road Millage in late 2018, the City is generating approximately \$1.1 million each year for infrastructure improvements. In the first two years of the program (2020 & 2021), the City chose to use the millage revenue on Citywide concrete road repairs. Approximately 200 locations were identified and this full-depth concrete work will be completed later this calendar year.

For 2022, we are looking to utilize the millage revenue, along with the Water Fund, to complete a full road reconstruction about ½ mile in length. This would be similar to the Harvard Road project that was completed in 2017 with new water main, roadway, curb and sidewalk.

Selecting the street for 2022 was a comprehensive effort considering both road condition (PASER ranking) and existing water main integrity, size and flow. With assistance from the engineers and technical staff at Hubbell, Roth & Clark (HRC), the six (6) lowest rated ½ mile segments were identified. Ultimately Kenmore/Cornwall between 12 Mile and Webster was selected given these streets had the highest number of water main breaks over the last five (5) years and also will have new natural gas lines installed by Consumers Energy later this fall.

Please find attached the detailed engineering proposal from HRC for this project. Professional services under the design phase include several components such as public communication/engagement, coordination with third-party utilities, pavement cores/soil borings, topographic survey, preparation of construction plans/specifications, permitting and public bidding.

Contingent upon authorization, final plans would be complete by January 2022 with bidding to follow in February 2022. Construction start is tentatively planned for the spring of 2022. We are prepared to move forward and recommend approving the attached design proposal from HRC in an amount not to exceed \$149,303.70. Design funds have been allocated in the current fiscal year under account numbers 313-938-821-000 (Road Millage-Engineering) and 592-536-821-000 (Water Service-Engineering).

Feel free to contact our office with any questions or concerns.

Attachment DLS

J:\Water Dept\Kenmore Cornwall Water Main and Road Replacement\12 Mile to Webster\Council\Design\Trans Memo Kenmore Cornwall Reconstruction and Water Main Design Proposal HRC 8-4-21.doc

August 2, 2021

City of Berkley
3338 Coolidge Highway
Berkley, Michigan 48072

Attn: Mr. Matthew Baumgarten, City Manager
Mr. Derrick Schueller, Director of Public Works

Re: Proposal for **Design Engineering Services** HRC Job No. 20210631
Kenmore Road and Cornwall Street Reconstruction and Water Main Replacement
(Webster Road to 12 Mile Road)

Dear Mr. Baumgarten and Mr. Schueller:

Thank you for the opportunity to allow Hubbell, Roth & Clark, Inc. (HRC) to submit this proposal for professional design engineering services. We understand that the City wishes to move forward with the next phase of the Infrastructure Millage program. For the 2022 construction year, the City desires to complete a road reconstruction and water main replacement project similar in size and scope to the 2017 Harvard Road Reconstruction project. This project will come on the heels of the 2019 and 2020 City-Wide Road Improvement Programs (concrete patching).

Berkley Public Works and HRC GIS staff(s) have been closely working together to identify candidates for the next significant road/watermain reconstruction project. Together we developed the attached Figure A which identifies the 6 lowest rated road and water main locations based on PASER ratings and water main condition. Each segment is approximately 0.5 mile in length (similar to the 2017 Harvard project). To determine the most appropriate of these roadway section for the 2022 project the PASER ratings, age of the water main and water main break frequency were combined with the status of Consumers Energy gas line replacement program.

The section of Kenmore Road/Cornwall Street between 12 Mile and Webster Roads has been identified, by the above factors, as the highest priority candidate. It should be noted that this section had the highest amount of water main breaks over the last 5 years and has a 2019 PASER rating of 3 and 2 respectively. The PASER system rates the condition of a roadway from 1 (failed) to 10 (excellent). The ratings of 3 and 2 are classified as poor and the recommended repair method is a full reconstruction of the roadway.

The Kenmore/Cornwall Reconstruction Project will include the removal and replacement of the deteriorated asphalt over concrete pavement with a robust asphalt pavement section and the complete replacement of the aged water main. Also included in this project is a 200-foot extension of 12" water main in Webster from Kenmore to Cornwall and associated road repairs (half-width concrete road replacement).

Scope of Proposed Construction:

The project includes the complete removal and replacement of existing pavement, curbs, driveway approaches and sidewalks. All Right-of-Way trees will be evaluated by the City's arborist, and any trees with health concerns or conflicts with the proposed construction will be removed and replaced with new trees following construction. Improvements include new concrete curbs, aggregate base, HMA pavement, storm drainage cover adjustments, concrete driveway approaches, concrete sidewalks, ADA ramp and new landscaping. The existing

Delhi Township 2101 Aurelius Rd. Suite 2A Holt, MI 48842 517-694-7760	Detroit 535 Griswold St. Buhl Building, Ste 1650 Detroit, MI 48226 313-965-3330	Grand Rapids 1925 Breton Road SE Suite 100 Grand Rapids, MI 49506 616-454-4286	Howell 105 W. Grand River Howell, MI 48843 517-552-9199	Jackson 401 S. Mechanic St. Suite B Jackson, MI 49201 517-292-1295	Kalamazoo 834 King Highway Suite 107 Kalamazoo, MI 49001 269-665-2005	Lansing 215 S. Washington SQ Suite D Lansing, MI 48933 517-292-1488
---	---	--	--	--	---	---

6" water main will be abandoned in place and new 8" water main will be installed along with new public water services and stop boxes. Existing water services and hydrants will be connected to the new 8" water main. Any private lead water service lines that are encountered will be replaced. The island at Kenmore and Cornwall will be investigated as a potential location for a green infrastructure feature. The approximate total length of the project is 2,900 lft, including 2,700 lft for the Kenmore/Cornwall project and 200 lft along Webster Road. Please find a Preliminary Engineer's Opinion of Probable Project Cost attached to this proposal.

Scope of Design Engineering Services:

1. Notify/coordinate this project with Utility Agencies and the City Royal Oak (Webster is under joint jurisdiction) to assist in avoiding future conflicts.
2. Pavement and sub-base investigation will be completed utilizing pavement cores and hand augers. This will help determine the existing pavement cross section and to evaluate the general condition of the pavement and subbase. HRC will provide the City a written report with findings and recommendations.
3. Complete a topographic survey of the proposed sections of Kenmore/Cornwall and Webster will be completed to collect field data on the existing road, utilities, and topographic information necessary to prepare construction drawings. City DPW staff will locate and mark stop boxes prior to the topo survey.
4. Prepare preliminary Construction Documents and Cost Estimates at the 60%, 90% and Final completion levels and provide them to the City for review. The plans and specifications are to be in MDOT standard format.
5. Conduct Design Coordination Meetings at the beginning of the project and at the 60% and 90% Construction Document Completion Stages.
6. Assist City staff with the planned public engagement effort, including flyer creation and distribution and attendance two (2) on-site meetings with residents, etc.
7. Prepare permit applications for EGLE Water Supply (Act 399), Oakland County Soil Erosion Control, Drain and Tap Permits, and RCOC ROW permits (as required).
8. HRC will prepare and provide Final Plans, Specifications, Engineer's Estimate and Bid Documents and assist with advertising for bidding.
9. HRC will assist in the bidding process, make recommendation of award and prepare the Contract Documents for execution by the selected Contractor.

Schedule:

August 9, 2021	City Council Authorizes HRC to proceed with project
Mid-September 2021	Complete topographic survey and soils investigation
Late-October 2021	60% Design Review Meeting
Late-November 2021	90% Design Review Meeting
Late-December 2021	Final Review Meeting
Late-January 2022	Final Bid Documents Delivered
February 2022	Project Let for Bidding
March 2022	Award of Project to Lowest Responsible Bidder

Clarifications:

1. Construction Engineering services are not included in this proposal and will be outlined after the bid opening. HRC will provide an additional proposal to include construction engineering, construction administration, survey layout, materials testing, progress meetings, record drawing preparation, and full-time construction observation.
2. Grading easement acquisition services are not included in this proposal but can be provided on a time and material basis if needed.

Design Engineering Fees (See detailed breakdown of costs attached):

Task 1 – Pavement Cores and (Soil Borings) Subgrade Investigation	\$ 9,997.46
Task 2 – Topographic Survey	\$ 14,903.20
Task 3 – Completion of Design and Bid Documents	\$ 90,638.92
Task 4 – Public Engagement	\$ 9,973.68
Task 5 – Bidding Assistance	\$ 4,709.60
Task 6 – Project Management and Meetings	\$ 19,080.84

Total Not-to-Exceed Fee **\$ 149,303.70**

Fees will be invoiced monthly and shall be based on our cost times a 2.9 multiplier in accordance with our current agreement with the City.

If this proposal is deemed acceptable to the City, please sign and return one copy to this office. Thank you for this exciting opportunity to serve the City on this project. If you have any questions or require any additional information, please feel free to contact our office at 248-454-6300.

Very truly yours,

Accepted By:

HUBBELL, ROTH & CLARK, INC.

City of Berkley



Roland N. Alix, P.E.
Vice President

Signature: _____



Edward Zmich
Project Manager

Written Name: _____

Title: _____

Date: _____

EDZ/RNA/edz

Attachments: Road & Water Main Asset Management Plan Map (PASER + Adj. POF); Preliminary Cost Estimate: Kenmore Road/Cornwall Street Reconstruction and Water Main Replacement

pc: HRC; Bob DeFrain, Marshall Grazioli, Gary Chalice, Albert Mickalich, Business Office, File



Legend

PASER plus Adj. POF (1 - 20)

5 - 7.9
8 - 9.9
10 - 11.9
12 - 13.9
14 - 15.9
16 - 17.9
18 - 20



A vertical scale bar with markings at 0, 500, 1,000, and 2,000 Feet.



HUBBELL, ROTH & CLARK, INC.
CONSULTING / FOUNDED SINCE 1915

PROJECT: Kenmore/Cornwall Reconstruction and Water Main Replacement

ENGINEER'S OPINION OF PROBABLE PROJECT COST

LOCATION: Kenmore/Cornwall (Webster to 12 Mile) & Webster Rd (Cornwall to Kenmore)	DATE: 8/2/2021
BASIS FOR ESTIMATE: <input checked="" type="checkbox"/> CONCEPTUAL <input type="checkbox"/> PRELIMINARY <input type="checkbox"/> FINAL	PROJECT NO. 20210631
WORK:	ESTIMATOR: MAS/EDZ
Project includes complete removal and replacement of existing pavement, curbs, driveway approaches, sidewalks, and trees (in the greenbelt) in the City right-of-way along Cornwall Street and Kenmore Road between 12 Mile Road and Webster Road. Improvements for this project include new concrete curbs, HMA pavement, storm drainage adjustment, concrete driveway approaches and sidewalks. All ROW trees will be evaluated by the City's arborist, and any trees with health concerns or conflicts with the proposed construction will be removed and replaced with new trees following construction. Costs do not include the replacement of sanitary sewer house leads. The project also includes extension of the water main along Webster Road between Kenmore and Cornwall. The approximate length of water main in Kenmore/Cornwall from Webster to 12 Mile is 2,700 feet and 200 feet for the extension in Webster.	CHECKED BY: EDZ/RNA

PROPOSED ROAD AND WATER MAIN CONSTRUCTION - Kenmore/Cornwall & Webster Rd

Description	Quantity	Unit	Unit Price	Total Cost
1 Mobilization (Max. 5%)	1	Lsum	\$ 111,000.00	\$ 111,000.00
2 Erosion Control, Inlet Protection, Fabric Drop	25	Ea	\$ 125.00	\$ 3,125.00
3 Tree, Rem, 6 inch to 18 inch	30	Ea	\$ 500.00	\$ 15,000.00
4 Tree, Rem, 19 inch to 36 inch	30	Ea	\$ 1,500.00	\$ 45,000.00
5 Tree, Rem, 37 inch or Larger	10	Ea	\$ 2,000.00	\$ 20,000.00
6 Curb, Rem	5,570	lft	\$ 12.00	\$ 66,840.00
7 Pavt, Rem	8,260	syd	\$ 11.00	\$ 90,860.00
8 Driveway, Rem	750	syd	\$ 10.00	\$ 7,500.00
9 Sidewalk, Rem	2,940	Syd	\$ 9.00	\$ 26,460.00
10 Station Grading	29	Sta	\$ 3,000.00	\$ 87,000.00
11 Dr Structure, Rem (if needed)	6	ea	\$ 1,000.00	\$ 6,000.00
12 Storm Sewer, Rem (if needed)	80	lft	\$ 40.00	\$ 3,200.00
13 Bulkhead Pipe, 6" Dia (if needed)	2	ea	\$ 200.00	\$ 400.00
14 Bulkhead Pipe, 8" Dia (if needed)	2	ea	\$ 250.00	\$ 500.00
15 Bulkhead Pipe, 10" Dia (if needed)	2	ea	\$ 300.00	\$ 600.00
16 Embankment, CIP (if needed)	200	Cyd	\$ 10.00	\$ 2,000.00
17 Excavation, Earth	3,100	Cyd	\$ 9.00	\$ 27,900.00
18 Subgrade Undercutting, Type II, 21AA	100	Cyd	\$ 35.00	\$ 3,500.00
19 Aggregate Base, 21AA Limestone, CIP, Modified	3,310	Ton	\$ 25.00	\$ 82,750.00
20 1" x 3" Crushed Concrete (12" Depth)	3,310	Ton	\$ 22.00	\$ 72,820.00
21 Geogrid and Fabric	8,260	syd	\$ 6.00	\$ 49,560.00
22 Maintenance Gravel, Special	230	Ton	\$ 20.00	\$ 4,600.00
23 Granular Material, Class II, CIP	1,100	cyd	\$ 30.00	\$ 33,000.00
24 Dr Structure Cover, Adj, Case 1	11	Ea	\$ 600.00	\$ 6,600.00

25	Longitudinal Joint Repair (if needed)	200	Lft	\$	10.00	\$	2,000.00
26	HMA Patch, Rem	100	Syd	\$	15.00	\$	1,500.00
27	Hand Patching	20	Ton	\$	250.00	\$	5,000.00
28	2" MDOT 13A, MOD (Wearing)	960	Ton	\$	90.00	\$	86,400.00
29	2.5" MDOT 13C, MOD Mix (Leveling/Base)	1,200	Ton	\$	80.00	\$	96,000.00
30	Driveway, Nonreinf Conc, 6 inch	750	Syd	\$	45.00	\$	33,750.00
31	Curb, Conc, MDOT Det F4	4,166	Lft	\$	25.00	\$	104,150.00
32	Conc Driveway Opening, Detail L, if needed	783	Lft	\$	25.00	\$	19,575.00
33	Conc Driveway Opening, Detail M, if needed	79	Lft	\$	30.00	\$	2,370.00
34	Sidewalk, Conc, 4 inch, Special (w/ sand base)	21,200	Sft	\$	6.00	\$	127,200.00
35	Sidewalk, Conc, 6 inch, Special (w/ sand base)	4,450	Sft	\$	7.00	\$	31,150.00
36	Sidewalk Ramp, Conc, 6 inch, Special (w/ sand base)	750	Sft	\$	8.00	\$	6,000.00
37	Detectable Warning Surface	20	Ea	\$	350.00	\$	7,000.00
38	12" C76 CL-IV Sewer, Tr. Det "B" (if needed)	300	Lft	\$	60.00	\$	18,000.00
39	Underdrain, Subbase, 6 inch (Wrapped)	5,570	Lft	\$	15.00	\$	83,550.00
40	Connect to existing manhole (if needed)	10	Ea	\$	300.00	\$	3,000.00
41	4'-0" Diameter Manhole	3	Ea	\$	3,000.00	\$	9,000.00
42	2'-0" Diameter Catch Basin	6	Ea	\$	1,500.00	\$	9,000.00
43	Dr Structure Frame & Cover, EJ 1040	3	Ea	\$	800.00	\$	2,400.00
44	Dr Structure Frame & Cover, EJ 5000	6	Ea	\$	800.00	\$	4,800.00
45	Replacement Trees	70	Ea	\$	500.00	\$	35,000.00
46	Hardwood Bark Mulch (4" depth)	200	syd	\$	10.00	\$	2,000.00
47	Traffic Maintenance, incl. Flag Control	1	Lsum	\$	25,000.00	\$	25,000.00
48	Color Audio-Video Route Survey	1	Lsum	\$	5,000.00	\$	5,000.00
49	Hydro Seeding w/4 inch Topsoil Surface	4,400	Syd	\$	8.00	\$	35,200.00
50	Water, Seeding/Sodding	16	Unit	\$	100.00	\$	1,600.00
51	Hydrant, Remove	6	Ea	\$	800.00	\$	4,800.00
52	Gate Valve and Well, Abandon	4	Ea	\$	600.00	\$	2,400.00
53	Abandon 6" Water Main in Place & Grout	2,700	Lft	\$	10.00	\$	27,000.00
54	Abandon 8" Water Main in Place & Grout	200	Lft	\$	12.00	\$	2,400.00
55	Water Main, 6", Cut and Plug	3	Ea	\$	1,000.00	\$	3,000.00
56	Water Main Connection, 6 inch	1	Ea	\$	5,000.00	\$	5,000.00
57	Water Main Connection, 8 inch	1	Ea	\$	5,500.00	\$	5,500.00
58	Water Main Connection, 10 inch	1	Ea	\$	6,000.00	\$	6,000.00
59	Water Main Connection, 12" x 8"x 12" cross	1	Ea	\$	8,000.00	\$	8,000.00
60	Gate Valve & Well, 8 inch	4	Ea	\$	6,000.00	\$	24,000.00
61	Water Main, 8" Dia., HDPE, Open Cut	2,700	Lft	\$	150.00	\$	405,000.00
62	Water Main, 12" Dia., HDPE, Open Cut	200	Lft	\$	180.00	\$	36,000.00
63	Hydrant Assembly, 5BR Model	6	Ea	\$	6,000.00	\$	36,000.00
64	Short Water Service Lead to New Main, Copper, up to 1"	40	Ea	\$	800.00	\$	32,000.00
65	Long Service Lead to New Main, Copper, up to 1", Incl. Bore Under Pavement	35	Ea	\$	1,000.00	\$	35,000.00
66	Lead Line Water Service Replacement (Private) (if needed)	10	Ea	\$	5,000.00	\$	50,000.00
67	Water Service Stop Box	75	Ea	\$	450.00	\$	33,750.00
68	Water Structure Cover, EJIW No. 1040	4	Ea	\$	750.00	\$	3,000.00
69	Construction Observation	120	Day	\$	760.00	\$	91,200.00
Subtotal - Construction Cost							\$ 2,331,910.00

Contingencies (10%)	\$ 233,191.00
Subtotal - Construction Cost w/ Contingencies	\$ 2,565,101.00
Task 1 - Pavement Cores and Subgrade Investigation	\$ 9,997.46
Task 2 - Topographic Survey	\$ 14,903.20
Task 3 - Completion of Design and Bid Documents	\$ 90,638.92
Task 4 - Public Engagement	\$ 9,973.68
Task 5 - Bidding Assistance	\$ 4,709.60
Task 6 - Project Management and Meetings	\$ 19,080.84
Sub Total - Preliminary Engineering Costs	\$ 149,303.70
TOTAL CONSTRUCTION BUDGET - Kenmore/Cornwall & Webster Rd (Through Bid Letting)	\$ 2,714,404.70

PROJECT FEE/MANHOURLY TABLE

JOB NUMBER: 20210631
 PROJECT NAME: *Cornwall/Kenmore Road & WM Reconstruct*
 PRINCIPAL: *Roland Alix*
 PROJECT MANAGER: *Eddie Zmich*
 DATE: *July 27, 2021*

		HRC STAFF POSITION																	
	TASK	PRINCIPAL		MANAGER		GRADUATE ENGINEER		SENIOR CONSTRUCTION SUPERVISOR		ASSOCIATE		SR CADD TECHNICIAN		TESTING TECHNICIAN		SURVEY PARTY CHIEF		TOTAL	
		RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	RATE \$	HRS	FEE	FEE
1	Pavement Cores and Subgrade Investigation																		
	Pavement Cores																		
	Coordination, Evaluation of Data & Report of Findings	1	\$145.00	8	\$1,067.20	8	\$742.40	4	\$474.44	8	\$1,183.20			40	\$3,248.00			40	\$3,248.00
2	Topographic Survey																		
	Field Topographic Survey	1	\$145.00	4	\$533.60	8	\$742.40	2	\$237.22	10	\$1,479.00							29	\$3,612.24
	Office Work & Coordination																	25	\$3,137.22
3	Completion of Design and Bid Documents																		\$9,997.46
	Utility Coordination																		
	60% Design Documents																		
	90% Design Documents																		
	Final Bid Documents																		
	Specifications																		
	Submit Dwg for EGLE, OCWRC & RCOC Permits																		
	QA/QC	4	\$580.00																
4	Public Engagement																		
	"Upcoming Construction" Flyer Creation & Distribution																		
5	Two (2) On-Site Meetings with Residents incl. Prep	8	\$1,160.00	16	\$2,134.40	16	\$1,484.80	8	\$948.88									44	\$4,245.60
																		48	\$5,728.08
	Bidding Assistance																		\$9,973.68
	Pre-Bid Meeting	2	\$290.00	4	\$533.60	4	\$371.20											10	\$1,194.80
	Questions During Bidding																	10	\$1,200.60
6	Addendum																	14	\$1,571.80
	Bid Tab & Recommendations	2	\$290.00	2	\$266.80	2	\$185.60											6	\$742.40
																			\$4,709.60
	Project Management and Meetings																		
	Administration	12	\$1,740.00	40	\$5,336.00													52	\$7,076.00
	Engineering Award Council Meeting	2	\$290.00	2	\$266.80													4	\$566.80
	Initial Kickoff Meeting	4	\$580.00	4	\$533.60	4	\$371.20	4	\$474.44								16	\$1,959.24	
	60% & 90% Design Review Mtgs	4	\$580.00	8	\$1,067.20	8	\$742.40										20	\$2,389.60	
	60%, 90% & Final Cost Estimates																40	\$4,524.00	
Finalize Docs & Prepare Bid Package																20	\$2,018.40		
Construction Award Council Meeting	2	\$290.00	2	\$266.80													4	\$566.80	
																		\$19,002.84	
TOTAL NOT-TO-EXCEED DESIGN ENG. FEE		42	\$5,090.00	318	\$42,421.20	566	\$52,524.80	30	\$3,558.30	42	\$6,211.80	248	\$27,328.60	40	\$3,248.00	72	\$7,920.00	1,358	\$149,383.70

August 9, 2021 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember
_____ to approve the appointments to the Zoning Board of Appeals:

Mark Riley, appointment as an Alternate Member with a term expiring July 1, 2022.
Joann Serr, appointment as an Alternate Member with a term expiring July 1, 2024.
Kevin Wilner, appointment as a Regular Member with a term expiring July 1, 2023.
Erick McDonald, appointment as a Regular Member with a term expiring July 1, 2024.

Ayes:

Nays:

Motion:



CITY OF BERKLEY

COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: Matt Baumgarten, City Manager

From: Erin Schlutow, Community Development Director

Subject: Zoning Board of Appeals Appointments – August 2021

Date: August 6, 2021

At the July 12, 2021 meeting, two members of the Zoning Board of Appeals tendered their resignation. In addition to the vacancy left by an alternate member who resigned several weeks prior, there were vacancies for two full seated members and one alternate.

Following procedure, when there is a vacancy for a full seated member, an alternate may be appointed to as a full seated member. Erick McDonald was re-appointed as an alternate ZBA member in July 2021. He has completed the Citizen Planner Program offered by Michigan State University Extension and has sat on cases when a full seated member was absent. Therefore, we think he would be a good fit for one of the two vacant ZBA full member seats.

Therefore, there is now a vacancy for one full seated member and two alternates.

City staff advertised the vacancies on social media and the city website in order to get as many applicants to fill the vacancies as possible. Over the course of several weeks, 16 individuals applied to serve on the ZBA. I contacted each applicant to discuss the position and the role and responsibilities of serving on the Board, as well as the ordinances related to attendance, appointee training, continued education and more.

Vice Chair Sue McAlpine and I discussed the candidates on August 3, 2021 and offer the following recommendations:

Name	Address	Yrs Lived in Berkley	Profession	Experience	Position
Kevin Wilner	2928 Tyler	16	Senior Project Manager; Gleeson Constructors	Construction management; interpreting codes, ordinances	Full member
Joann Serr	4094 Kenmore	3	Project Manager; MRM Detroit	Project management; evaluating and analyzing data	Alternate

Mark Riley	3336 Kipling	40	City of Royal Oak Mechanical Inspector	Served on PC (2000 – 2001); able to interpret and apply codes	Alternate
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Summary

I was very pleased with the quantity and experience of the applicants that are interested in serving on the Zoning Board of Appeals. It is a difficult job that requires persons to listen to a request by a resident or business owner and determine if the request meets the standards of review. The individuals above had a strong understanding of the role and responsibilities of the ZBA and are willing and able to complete the required Citizen Planner training in order to complete their understanding of rules and processes.

Based on my interviews with the applicants and conversations with Vice Chair Sue McAlpine, we would like to recommend the following appointments to the Zoning Board of Appeals

1. Erick McDonald – appoint from alternate to full seated member, term set to expire 2024
2. Kevin Wilner – appoint to full seated member, term set to expire 2023
3. Joann Serr – appoint as alternate, term set to expire 2024
4. Mark Riley – appoint as alternate, term set to expire 2022

I look forward to discussing with you at your convenience.

RESOLUTION

**TEMPORARY COVID-19 OUTDOOR DINING/SEATING AND OUTDOOR SALES
AND SERVICES**

At a regular meeting of the City Council of the City of Berkley, Oakland County, Michigan (the “City”), held on _____, 2021.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____.

WHEREAS, in order to facilitate and promote restoration of economic activity and to assist local businesses adversely impacted by the Covid-19 pandemic and state of emergency and the associated business reduction and closures to reopen and operate while containing the spread of Covid-19 and observing applicable social distancing guidelines and requirements, the Berkley City Council, at its June 15, 2020 regular meeting, adopted Resolution R-20-20 to temporarily relax and suspend strict enforcement of certain City ordinances and regulations concerning outdoor dining and seating and other outdoor sales and services; and

WHEREAS, Resolution R-20-20 was extended by Resolution R-33-20 and extended again by Resolution R-06-21 and continues in effect through September 30, 2021, and considering the need for expanded dining areas for local restaurants to rebound after the limitations and occupancy restrictions due to COVID-19, the City Council desires to extend the terms and conditions of said resolution through December 31, 2022; and

WHEREAS, extending the temporary relaxation of ordinances and regulations concerning outdoor dining and seating and other outdoor sales and service areas will allow the City of Berkley to explore permanent ordinance changes and/or development of public gathering spaces without interrupting the existing outdoor spaces that were permitted by Resolution R-20-20.

THEREFORE, the Berkley City Council resolves that effective immediately, and continuing through December 31, 2022 (unless sooner modified or terminated by further City Council resolution), all food and drink establishments and commercial retail sales or services businesses lawfully in existence in the City will be temporarily permitted to have and to operate outdoor dining/seating areas and outdoor sales and services areas in accordance with requirements, criteria, limits, standards, and conditions to be established by the City Administration, and further subject to the following:

1. Food and drink establishments and commercial retail sales or services businesses may temporarily add or expand an outdoor dining/seating area or commercial retail sales or services area into their associated private off-street parking areas by up to 50% of their current lawful useable floor area or by 30% of the existing parking area, whichever is less, and only as space and configuration permits;

2. Temporarily added or expanded outdoor dining/seating or sales and services area must not encroach into or obstruct fire lanes, fire hydrants and connections; handicap parking spaces; public rights-of-way and alleys (except as closed by the City); pedestrian and bicycle paths and sidewalks, or barrier-free access and ramps;
3. Appropriate noise, odor, lighting, and other nuisance control measures must be implemented to prevent the outdoor dining/seating area or outdoor sales or service area from becoming a nuisance to nearby residents and businesses;
4. Temporary outdoor dining/seating or sales and services areas may include temporary structures, enclosures, or covers with or without lighting or heating elements to protect patrons and staff from cold or inclement weather. Such temporary structures and any lighting or heating elements will require permits and inspections to ensure safety.
5. Any establishment or business seeking to temporarily add or expand outdoor dining/seating areas or outdoor sales or services area pursuant to this Council Resolution must electronically submit a Temporary Outdoor Dining, Sales and Service Area application to the City's Community Development Department, and include a plan for the proposed outdoor dining/seating area or outdoor sales or services area depicting the location of the outdoor dining/seating or sales and services area and all tables, chairs, fixtures and furnishings with dimensions and distances clearly marked for pedestrian paths and between tables and seating.
6. Temporary new or expanded outdoor dining/seating areas and outdoor sales or services areas shall include: (i) Hand sanitizing station(s) adjacent to the outdoor dining area; and (ii) Trash receptacle(s) and disinfecting wipes or other supplies for the cleaning of tables and chairs and high-touch points in the outdoor dining/seating and sales or services areas.

IT IS FURTHER RESOLVED that the City may authorize temporary use of municipal parking lots and certain public rights-of-way for use for outdoor dining/seating and outdoor sales or services, subject to:

1. A business interested in utilizing a municipal parking lot for outdoor area for an adjacent business may submit an application and plot plan. Up to 25% of the municipal parking area may be made available for use for such outdoor area.
2. For businesses that do not have private parking area available or a municipal parking lot adjacent to them, the City may close and allow use of adjacent public rights-of-way for outdoor dining/seating or outdoor sales or service areas.

IT IS FURTHER RESOLVED that certain residential sides streets may be temporarily closed in order to provide large shared spaces for multiple businesses to use for outdoor dining/seating and outdoor sales or services, including:

1. North Robina at 12 Mile;

2. North Phillips at 12 Mile;
3. South Griffith at 12 Mile;
4. South Thomas at 12 Mile; and
5. East Dorothea at Coolidge.

IT IS FURTHER RESOLVED that review and permit fees for temporarily added or expanded outdoor dining/seating and outdoor sales or services shall be waived.

IT IS FURTHER RESOLVED that except to the extent temporarily relaxed or suspended herein and as necessary to give full effect to this resolution and to applicable permit approvals to be granted hereunder, all City ordinances shall remain in full force and effect. Failure to comply with applicable ordinances, this Resolution, and any requirements or conditions attached to any permit may result in enforcement action and termination of permission to have temporary outdoor dining/seating.

IT IS FURTHER RESOLVED that City Council reserves the authority to modify, shorten, or lengthen the duration, terms and conditions of this Resolution as the Council deems reasonable and appropriate under the circumstances.

IT IS FURTHER RESOLVED that this Resolution supersedes, repeals, and replaces prior Resolution R-06-21.

RESOLUTION DECLARED ADOPTED. YEAS: _____

NAYS: _____

ABSTENTIONS: _____

STATE OF MICHIGAN)
) ss
 COUNTY OF OAKLAND)

I, Victoria Mitchell, City Clerk, of the City of Berkley, Michigan, do hereby certify that the foregoing is a true and complete copy of a resolution adopted at a _____ meeting of the City Council of the City of Berkley, Oakland County, Michigan, on the ____ day of _____ 2021, the original of which is on file in my office.

IN WITNESS WHEREOF, I have hereunto affixed my official signature this ____ day of _____ 2021.



CITY OF BERKLEY

COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: Berkley City Council

From: Matt Baumgarten, City Manager
Erin Schlutow, Community Development Director

Subject: **Extending Temporary Outdoor Areas for Dining, Sales, etc. including Temporary Enclosures, and Temporary Closure of Residential Side Streets**

Date: July 14, 2021

In Spring 2020, City Council approved the relaxation of City Ordinances to allow outdoor dining, sales, service areas on private property, in private and municipal parking areas, as well as the temporary closure of Griffith, and possible closure of four (4) other residential side streets in the City. This allowed businesses and restaurants to continue to operate and in compliance with Executive Orders issued by Governor Whitmer. The intent was to provide immediate assistance to business owners, as special land use approval is required for outdoor dining. That process may be cost prohibitive and can take several months, as it requires a public hearing by the Planning Commission and approval by City Council.

The initial approval to relax City Ordinances was effective June 15, 2020 – October 1, 2020.

The City Council has extended the relaxation of City Ordinances for outdoor dining, sales and service areas two additional times, and included permitting temporary enclosures, such as tents, igloos, etc. The current resolution is set to expire September 30, 2021.

During the past year, we have received overwhelming positive feedback from business owners and the community related to the outdoor areas and temporary enclosures that they have been able to enjoy when the indoor occupancy restrictions were in place. We have been excited by the creativity by many business owners and see that they have designed beautiful outdoor spaces in parking areas and on a residential side street.

Over the past few months, the regulations and restrictions related to COVID-19 have relaxed. Retail and restaurants are permitted to return to full indoor capacity. Masks are no longer required outdoors or indoors. The six-foot separation distance is no longer required. We are returning to how the world operated before March 2020. However, the effects of the closures and capacity restrictions are still showing their impact on local businesses.

Therefore, we are asking City Council to extend the temporary outdoor dining, sales and service area resolution and temporary enclosures until **December 31, 2022**. This is the longest extension we have asked City Council to consider and it would be the last extension, barring any changes that revert to lockdown conditions.

There are several reasons to consider the extension:

1. **Assist Local Businesses:** This is the most important reason. As noted above, several restaurants have relied upon the outdoor dining space and temporary enclosures to keep the doors open and stay in business. It has allowed many people to return to restaurants in a safe outdoor environment, where they may not have if indoor dining was the only option.

Many people may not yet be comfortable returning to full capacity indoor dining and would be more agreeable to using the outdoor areas. This allows patrons to be out and active in our community while still exercising caution.

Additionally, the resolution extension until end of 2022 gives the business owners a full year plus to use the outdoor space and temporary enclosures to return to stable business.

2. **Outdoor Dining, Sales Ordinance Review:** As noted above, the outdoor dining and sales areas, as well as the temporary enclosures, have been embraced by the community over the past year. Typically, any restaurant who wants to use outdoor area for dining space is required to receive Special Land Use approval. This is a several month process that includes a public hearing by the Planning Commission and approval by the City Council.

The past year has provided an opportunity for the City to see that outdoor dining can be an asset to the community, as well as provide additional dining and sales space for the businesses.

Without the time or monetary investment of requiring special land use approval, the businesses could focus on design of the outdoor areas and have created some beautiful spaces that have been enjoyed by the public and have been featured on local news outlets.

Extending the outdoor dining and sales and temporary enclosures resolution will provide time for staff and Planning Commission to review, analyze, and discuss the current ordinances related to outdoor dining and sales areas and what amendments may be considered. The Planning Commission has had one discussion related to an outdoor dining ordinance amendment and most were in favor of exploring options.

However, creating an ordinance like this will take time; as there are serious considerations that must be weighed carefully, including parking requirements, separation from residential uses, proximity to right-of-way and vehicular traffic, impact on surrounding neighborhood, and more.

Such considerations are discussed during the special land use review process by Planning Commission. Therefore, an ordinance amendment to permit outdoor dining and sales through administrative review will need to look at each item carefully to ensure that there are no unintended consequences that will take place in the absence of a formal, public review and approval.

3. **Feasibility Study:** Extending the outdoor dining and sales area and temporary enclosures resolution until end of 2022 would provide City staff with ample time to conduct a Feasibility Study on the creation of public plaza space at Griffith and Twelve Mile (currently being used by Berkley Common) and possibly another side street on Coolidge. The Study would include a plethora of analysis including existing site conditions, traffic study, design renderings, and more. Not included in the Study, but must be done in tandem, includes coordination with Road Commission of Oakland County (RCOC), as well as a community engagement campaign to garner feedback from the public.

The City has started making unofficial inquiries on the possibility of a public plaza at Griffith:

- a. City staff mailed a 10-question survey to all property owners and occupants that would be most directly impacted by a permanent closure of Griffith at Twelve Mile Rd. The survey was mailed on Friday, July 2 to 448 property owners, business owners, and residents and responses were collected July 14, 2021. In that time, we received 365 responses, which is a near 79% response rate. A summary report of the survey is included in your packet.
- b. City staff met with members from the Road Commission of Oakland County (RCOC) to garner feedback about the continued temporary closure, as well as discussing the potential of a seasonal or permanent closure. RCOC conveyed that it would not be a quick or easy process, but it is possible. Most of the conversation was focused on the relocation of the street light and crosswalks.

RCOC was interested in the project and we plan on meeting with traffic signal specialists on site in the coming weeks to get a better understanding of all steps involved in relocating the traffic lights, cross walks, and all other facets of the project.

- c. City staff has requested unofficial quotes of service from planning firms to assist the City with the Feasibility Study for two subject areas. We have received a couple rough estimates of cost and timeline for completion, just as an idea and not set in stone. If the project moves forward, an official Request for Proposals (RFP) would be distributed with a more defined scope of the project which may impact the cost and scope of services.

Multiple city departments have discussed the possibility of this project, including Community Development, Public Works, Public Safety, and DDA. There are several additional components that need to be considered with this project: maintenance, safety, plaza development, programming, and others. We are at the very beginning stage of how this could be implemented and additional study and analysis is required prior to making any final decision. The extended resolution would provide City staff the time to conduct the study and analysis in order for City Council to make a decision.

We look forward to discussing this with you in more detail at the August 9, 2021 City Council meeting.

RESOLUTION

TEMPORARY COVID-19 TEMPORARY SIGN STANDARDS

At a regular meeting of the City Council of the City of Berkley, Oakland County, Michigan (the “City”), held on _____ 2021.

PRESENT:

ABSENT:

The following resolution was offered by _____ and seconded by _____.

WHEREAS, in order to facilitate and promote restoration of economic activity and to assist local businesses impacted by the Covid-19 pandemic and state of emergency and the associated business reduction and closures to re-open and operate while containing the spread of Covid-19, the Berkley City Council, at its June 15, 2020 regular meeting, adopted Resolution R-21-20 to temporarily relax and suspend enforcement of certain City ordinances and regulations concerning temporary signs; and

WHEREAS, Resolution R-21-20 was extended by Resolution R-34-20 and extended again by Resolution R-07-21 and continues in effect through September 30, 2021, and considering the need to promote local businesses in the community, the City Council now desires to extend the terms and conditions of said resolution through December 31, 2022.

THEREFORE, the Berkley City Council resolves that effective immediately, and continuing through December 31, 2022 (unless sooner modified or terminated by further City Council resolution), all retail and commercial businesses lawfully in existence in the City will be temporarily allowed to post, without a permit or fees or time limit, temporary signs relating to hours of operation, carry-out and delivery services, and specials in accordance with requirements, criteria, limits, standards, and conditions to be established by the City Administration, and further subject to the following:

1. Any signs required under Orders issued by the MDHHS will not count toward the permitted temporary sign area;
2. Temporary signs may not be placed in the public rights-of-way or obstructing pedestrian and bicycle paths and sidewalks or signs placed by other businesses;
3. Temporary signs must meet any applicable corner clearance requirements and must not impede clear and unobstructed ingress and egress to all required entrances/exits.

IT IS FURTHER RESOLVED that no permit shall be required and fees are waived for temporary signs that meet the requirements of this resolution and any additional requirements and conditions established by the City Administration pursuant hereto.

IT IS FURTHER RESOLVED that except to the extent temporarily relaxed or suspended herein and as necessary to give full effect to this resolution and to the administrative approvals to



CITY OF BERKLEY COMMUNITY DEVELOPMENT

3338 COOLIDGE HWY, BERKLEY, MICHIGAN 48072

MEMORANDUM

To: Berkley City Council

From: Matt Baumgarten, City Manager
Erin Schlutow, Community Development Director

Subject: **Extending Relaxing Sign Ordinance Requirements for Temporary, Promotional Signs**

Date: July 14, 2021

In Spring 2020, City Council approved the relaxation of City Ordinances to allow outdoor dining, sales, service areas on private property, in private and municipal parking areas, as well as the temporary closure of Griffith, and possible closure of four (4) other residential side streets. This allowed businesses and restaurants to continue to operate outside and in compliance with Executive Orders issued by Governor Whitmer. The initial approval was effective June 15, 2020 – October 1, 2020.

The City Council has extended the relaxation of City Ordinances for outdoor dining, sales and service areas two additional times, with the current approval in effect and set to expire September 30, 2021.

We think it is beneficial to the community and the local businesses to extend the resolution for temporary and promotional signs until December 31, 2022, in line with the resolution to extend outdoor dining, sales and service areas.

We look forward to discussing this with you in more detail at the August 9, 2021 City Council meeting.

Thank you.

August 9, 2021 City Council Meeting

Moved by Councilmember _____ and seconded by Councilmember _____ to authorizing the City Manager to sign the Application for Additional Service Credit Purchase for Gina Harold approving two years of additional service credit. This service credit purchase is allowed by the City of Berkley MERIT System of Human Resource Management Section 1001.08 and meets all of the requirements of the MERS Plan Document.

Ayes:

Nays:

Motion:

City of Berkley-Finance Department

Memorandum

To: Matt Baumgarten, City Manager
From: Mark Pollock, Finance Director
Date: August 3, 2021
Subject: Application for Additional Service Purchase Credit

Attached is the MERS estimate for additional purchase of service time for Gina Harold. The current estimate from MERS is \$13,660, of which the employee will pay \$4,919 and the City would pay the balance of \$8,741. Since Gina is a long way from her retirement eligibility, the cost to her and the City is much lower now than it would be closer to her retirement. The approximated present value cost still anticipates that the City would pay slightly more to MERS over two years of her continuing to work than this lump sum plus the anticipated interest earnings on this amount would at the time of her retirement. This is because the calculation utilizes a formula that approximates the net present value of the service cost which is lower than the future cost over time.

This purchase is allowed under the MERIT Agreement. Feel free to call or e-mail me if you have any questions.

Application for Additional Service Credit Purchase

Section 1: Service Credit Purchase Cost Estimate

With the approval of the employer and the local governing body, participants can purchase additional service credit to help meet an early retirement eligibility provision or to increase their pension benefit. Unlike MERS-to-MERS or Act 88 time, purchased service credit generally cannot be used to reach vesting.

This estimate is only valid for two months after July 1, 2021, the effective date of this calculation.

The cost to purchase service credit for each individual is based on many factors. Below is the information that MERS used to prepare this estimate. Please review the following information for accuracy. If any is incorrect, this estimate may not be correct.

Participant Information

Gina M Harold

Date of Birth:

Age: 32 years, 9 months

Spouse's Date of Birth:

FAC as of calculation date: \$49,195.64

Employer Information

Berkley, City of

6304 / 12

Benefit Program

Benefit B-3 (80% max)

Benefit F55 (With 25 Years of Service)

Early Reduced (.5%) at Age 50 with 25 Years or Age 55 with 15 Years

Benefit FAC-3 (3 Year Final Average Compensation)

10 Year Vesting

Defined Benefit Normal Retirement Age - 60

Service Credit

Earned service credit as of calculation date: 3 years, 11 months

Vesting Only Service:

Other Governmental Service used for 5 years, 4 months

Eligibility (MERS or Act 88):

Type of Credited Service to be Purchased: Generic

Amount of additional service requested: 2 years, 0 months (may not be used for vesting)

Benefit Impact

	Earliest Eligibility Retirement Date	Retirement Age	Projected FAC	X	Service Credit	X	Benefit Multiplier	=	Annual Benefit
Before Proposed Purchase	10/1/2043	55 years 0 months	\$94,963.10		26 years 2 months		2.25%		\$55,909.56
After Proposed Purchase	10/1/2043	55 years 0 months	\$94,963.10		28 years 2 months		2.25%		\$60,183.00

Estimated Cost of This Service Credit Purchase: \$13,660.00

The total cost is due in full at the time of purchase and may be paid by either the participant or employer. You may be eligible to transfer assets from other accounts to make a payment for the purchase, such as: 457 Deferred Compensation Plans; 401 plans; 403(b) plans; and some IRAs (traditional and SIMPLE). To initiate this transfer complete the form *Certification of Qualified Fund Rollover to MERS* (form number F-38). Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.

Section 2: Calculation Assumptions

1. Projected Earliest Eligible Retirement Date

This date is calculated using the participant's date of birth, the amount of service credit reported by the employer, and other service credit that we have on record (such as MERS-to-MERS or Act 88 time). If any of this data is incomplete or inaccurate this can affect the cost estimate. If the participant chooses to retire on a different date, it may increase/decrease the actual cost.

2. Projected Final Average Compensation (FAC)

Future increases in the FAC are assumed to be a 3.00% annual increase. This calculation is dependent on the wages reported by the employer to MERS. If the actual increases end up being different than the assumption, it may increase/decrease the actual cost.

3. Projected Service Credit

It is assumed the participant will continue to work until the earliest date for unreduced retirement benefits unless a specific termination date is shown. Any deviation from the earliest eligibility date may increase/decrease the actual cost.

4. Benefit Program

The current benefit plan provisions are used to calculate the cost of purchasing service credit. If the participant transfers into a different division and is eligible for a benefit plan with different provisions, then the cost may differ from the initial calculation. Likewise costs may differ if the municipality adopts different benefits in the future for any participant that has purchased service credit. These changes will be reflected in the actuarial valuation required to adopt any benefit increase.

5. Investment Assumption

The current investment return assumption for service credit purchase is 6.35%.

6. Mortality Rate

Assumptions are made on the life expectancies of the participant and their surviving spouse, using tables generated by actuarial professionals.

Section 3: Certification and Authorization

PARTICIPANT CERTIFICATION

I certify the above information is correct and accurate. If this is a purchase of qualifying "other governmental" service, I certify the service has not and will not be recognized for the purposes of obtaining or increasing a pension under another defined benefit retirement plan.

Participant Signature

Date

GOVERNING BODY RESOLUTION

By Resolution of its Governing Body, at its meeting on _____, as provided by the MERS Plan Document, and in accordance with the employer's policy, the employer hereby authorizes the participant named above to make a service credit purchase from MERS as described above. The employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actuarial experience will affect the true cost of the additional service to the employer. The calculation assumptions are outlined above and the employer understands and agrees it is accountable for any difference between estimated and actual costs.

Signature of Authorized Official

Date

Title

MERS Use Only

Payment Received:	Participant Payment:
Service Credit:	ER Payment:
Signed:	

CITY OF BERKLEY
MERIT SYSTEM OF HUMAN RESOURCE MANAGEMENT

- 1001.03 Membership of an employee in the retirement system shall commence as of the first day of paid employment, or at such other time as the employee meets the monthly work time criteria on a regularly scheduled basis.
- 1001.04 The terms and conditions of participation in the (MERS) retirement system, and qualification to receive benefits there under, shall be subject to the provisions of the act, and to the rules, procedures, and decisions of the retirement board, established pursuant to the act to manage, administer, and operate the MERS retirement system. An employee may not use the grievance procedure contained in this Merit System to settle any dispute regarding any matter which is the responsibility of the retirement board under the act.
- 1001.05 The benefit program for all eligible Merit System employees who retire on or after January 1, 1992 shall be Plan B-4, with termination of membership vesting Benefit Program V6.^(R-78-91) An employee meeting the following criteria for years of credited service and age shall be eligible to retire with unreduced benefits: ^(R-23-01)
- a. Six (6) years of credited service and sixty (60) years of age.
 - b. Fifteen (15) years of credited service and fifty-five (55) years of age.
 - c. Twenty-five (25) years of credited service at any age.^(R-23-01)
 - d. Regardless of hire date, the components of Final Average Compensation shall be those items outlined in the Municipal Employees' retirement system of Michigan Plan Document.
- 1001.07 All full time employees hired on or after July 1, 2008, will be eligible for a B-3 with 55/25 and age 60 with 10 years of service. Final Average Compensation will be FAC-3.
- 1001.08 As provided in, and subject to, the provisions of the MERS Plan Document, an employee may receive additional length of service credit for retirement purposes for service in the employ of certain governmental units other than the City of Berkley, and full time previous City of Berkley service not currently credited,^{R-37-00} subject to the following additional provisions: ^{R-72-99}
- a. At the time of requesting the additional service credit, the employee meets the eligibility requirements as described in the MERS Plan Document for the vesting benefits. ^{R-72-99}
 - b. The city will pay a portion of the cost for not more than twenty-four (24) months of service to be credited according to Section 1001.05 (b). The employee shall pay to MERS an amount determined as follows:

Employee payment to MERS = $\frac{\text{MERS reportable wages for prior 12 months}}{12} \times .05 \times \text{Number of months to be credited}$

CITY OF BERKLEY
MERIT SYSTEM OF HUMAN RESOURCE MANAGEMENT

- c. The city shall be responsible for the portion of the total cost not paid by the employee. The employee shall be responsible for the entire cost of any additional service greater than 24 months that the employee may wish, and be eligible, to add to the service credit pursuant to the MERS Plan Document. R-72-99
- d. The city will be responsible for one required valuation of cost per eligible employee to add additional service credit. The employee shall be responsible for any additional valuations that may be required when less than all eligible prior service is added at any given time. R-72-99

1002 LONGEVITY AT RETIREMENT

An employee whose application for regular or disability retirement has been approved by the Municipal Employees Retirement System, and who separates from city employment for the purpose of receiving said retirement in the next following month, shall at the time of separation be entitled to receive a prorated longevity payment based upon the number of days from the most recent November 30th to the last day of employment.

1003 HEALTH AND WELFARE BENEFITS FOR RETIREES

Full time employees hired prior to July 1, 20055, who is retired from city employment, who has applied for, and not been denied, or who is receiving, regular retirement or disability payments pursuant to the provisions of the Municipal Employees Retirement System, shall be eligible to receive hospitalization insurance coverage while said retirement payments continue to be paid to the employee or the employee's surviving spouse. This insurance coverage shall be:

- a. The same, unless unavailable from the insurance carrier, as that provided at the time to non-retired Merit System employees, excluding benefits under Medicare or similar plan available pursuant to Federal and State legislation;
- b. Paid for by the city on behalf of the former employee and/or spouse who shall be responsible for payment, when required by the city, for any coverage for their eligible dependents.
- c. Terminated if the city is unable to correspond with the employee for lack of a current mailing address, or the employee fails to meet the financial obligation to the city under this program.
- d. Replaced with a PPO form of coverage as described in Section 901.02, when traditional coverage is unavailable due to the age or place of residence of the retiree.