



CITY OF RIVERVIEW  
PROPOSED OPERATING BUDGET  
FISCAL YEAR 2022/23

# CITY OF RIVERVIEW, MICHIGAN

## PROPOSED OPERATING BUDGET JULY 1, 2022 – JUNE 30, 2023

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ASSISTANT CITY MANAGER / LAND PRESERVE DIRECTOR  
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DIRECTOR OF PUBLIC WORKS

# CITY MANAGER'S BUDGET MESSAGE



## City Manager's Budget Transmittal Letter

April 6, 2022

Dear Mayor Swift, City Council Members and residents:

I am pleased to submit to you the proposed annual operating budget for the City of Riverview for the fiscal year beginning July 1, 2022 and ending June 30, 2023. This budget has been prepared in accordance with the Michigan Uniform Budget Act (PA 2 of 1968 as amended), and Chapter VIII of the City of Riverview's Charter, entitled "General Finance – Budget, Audit". As required by State mandates, each fund within the proposed budget is balanced per estimated revenues and expenditures and available fund balances.

As you all know, the budget process remains difficult due to revenue constraints and significant cost increases while still providing the same level of services for residents. Riverview, along with the entire Metro Detroit region, struggles with limitations to its revenue sources. In addition, inflation continues to increase at an unprecedented pace. Inflation is projected to increase 10% over the next twelve months compared to a 3.3% in property tax values and 4.7% for revenue sharing. In addition, we are cognizant of the fact that the major funding source for city services (the Riverview Land Preserve) is operating with a limited lifespan of less than ten years. The past year has also presented new challenges as the region and state continues to deal with the COVID-19 pandemic and its effects on our operations.

The City receives revenue for City operations from three primary sources – property tax revenues, revenue-sharing payments from the State of Michigan, and operating transfers from the Riverview Land Preserve. Combined these three sources account for over 81% of General Fund revenues, and provide almost 100% of the revenues for other governmental funds (i.e. Rubbish Fund and Capital Improvement & Equipment Fund). Each of these three sources also is impacted by circumstances outside the City's control:

- Property tax revenue was significantly impacted by the collapse of the housing market in the late 2000's. The overall taxable value of parcels in Riverview continue to lag behind inflation, with annual increases averaging around 1.5% (restricted by Proposal A) since the market collapse. Assuming that taxable values had not collapsed and had grown at a normal rate, the City should have expected an additional \$1.2 million in additional property tax revenue in the 2022/23 budget. Further straining general fund revenues, the State has enacted new statutes for personal property that provide tax breaks for businesses and reduce the amount that the City can collect. In the past year, the State increased the Small Business Property Tax exemption from \$80,000 to \$180,000, causing additional strains on property tax revenue.

- The State of Michigan continues to keep revenue-sharing payments flat from prior years; increases only come from nominal increases in the collection of sales tax. Although the State has increased the allocations for 2022/23 by 4.7%, that only amounts to an additional \$63,000 for general fund revenue. A recent study in 2017 indicates that more than \$8.1 billion has been diverted from communities since 2002; according to the study Riverview alone has lost nearly \$6.6 million in these revenues during this time period. The City should be receiving approximately \$500,000 additional revenue-sharing funds if the State allocated it appropriately.
- The Riverview Land Preserve transfers a significant amount each year to the General Fund, as well as the Rubbish Fund and the Capital Improvement & Equipment Fund. These transfers amount to approximately 10-12 mills of property tax revenue that is not charged to the residents. The Land Preserve has been adversely affected by the COVID-19 pandemic, and continue to see lower volumes from customers. In addition, other regional landfills have lowered their rates to offset their volume losses, straining the landfill's revenues and funds available for transfer.
- The City is also facing the prospect of the Riverview Land Preserve eventually ceasing operations. The current estimated remaining life of the Land Preserve is less than ten years. As noted elsewhere, the Land Preserve is a substantial source of revenues to all City operations. Changes to levels of service and/or property tax rates loom in the future unless the City is able to develop a plan to offset this revenue loss. A financial plan was presented to City Council in February 2019 and again in December 2021 with options to offset the loss of Land Preserve operating transfers.

In regards to expenditures, the City has been proactive in managing and reducing costs over the past few years. A significant portion of our budgets are comprised of employee compensation and benefits. In the General Fund (which is the primary governmental unit for the City), these costs make up 70% of the budgeted expenditures. Many of the employee groups have taken nominal wage increases over the past few years. Changes to health insurance benefits have slowed the annual cost increases, with the City entering into high-deductible health insurance plans, self-insuring prescription coverage, changing prescription co-pays to entice users into using lower-cost generic drugs, and moving Medicare-eligible retirees into lower cost coverage.

A significant concern for the City is its long-term retirement obligations, i.e. pension and retiree healthcare. The State of Michigan has recently enacted statutes requiring cities to report on the status of funding for these two obligations. Riverview was able to meet the required funding status for our pension system; however retiree healthcare was deemed to be underfunded. A Corrective Action Plan has been developed and submitted to the Municipal Stability Board (MSB); the Plan was approved by the MSB and the city has begun implementing these corrective steps.

The City has taken steps to cap these obligations:

- New employees no longer received defined benefit pensions or healthcare but instead received defined contribution style benefits. New employees now receive a defined contribution retirement, with the employee contributing funds and the City matching those contributions.
- In addition, new employees receive retiree health savings accounts to have funds available for health insurance upon retirement. These changes are being made to begin to cap our legacy costs.
- Certain active employees who are eligible for retiree health insurance now contribute a portion of their wages to the plan.
- The City has recently entered into an agreement with a developer to sell landfill gas for conversion into natural gas. The revenues received have been dedicated by city council to fund the retiree healthcare trust, with the intention to fully fund these long-term obligations within the next 12-15 years.

As of the date of this budget message, there are no bargaining units with expired contracts. At the end of the fiscal year, the police union contracts and the landfill operating engineers contracts expire. Negotiations with the latest bargaining groups have centered on comparable wages, as the job market continues to escalate wages and salaries. Employee benefits will also be addressed, as employee attraction and retention become more difficult.

The City has also transitioned the fire department to a hybrid staffing with full-time firefighter paramedics along with part-time firefighter paramedics. This change was implemented in early 2021 and the results have stabilized staffing. As such, the fire department budget was prepared assuming the hybrid staffing model.

### General Fund

The proposed 2022/23 budget for the General Fund shows a small surplus of \$4,755. Proposed revenues are \$12,704,059, while proposed expenditures are \$12,699,304. In comparison, the 2021/22 General Fund adopted budget included \$12,220,169 of revenues and \$12,209,198 of expenditures, and the 2020/21 audited financials included \$11,740,700 of revenues and \$11,658,111 of expenditures.

The General Fund, which provides the majority of services to residents, is primarily funded by three sources of revenues in 2022/23: (1) property tax revenues, which make up 47.0% of total revenues; (2) state sources of revenues, which makes up 12.7% of total revenues; and (3) operating transfers from enterprise funds, which makes up 20.9% of total revenues. These three sources, which comprise 80.5% of this year's General Fund revenues, all are facing nominal increases due to the State economy.

Property tax revenues continue to be impacted by the market recession from the late 2000's, and the limits on growth imposed by Proposal A. Assessed values increased by 5.6% over the 2021 values, while taxable values increased by 3.3% compared to the previous year. The City also continues to be hindered by legislation for personal property that provides exemptions for small businesses and slowly phases this tax out. The City expects to recover a portion of this lost revenue as the State reimburses cities for these losses. However, the actual amount on an annual basis is still less than what would be collected if the new legislation had not been instituted.

Despite the increase in taxable values, taxable values continue to lag and trail 2009 taxable value amounts. Due to the previous declines in property tax revenue along with the slow recovery, the City operating millage directly affects the General Fund and services such as public safety, public works, recreation, and general government administration, are proposed to remain at the same levels.

In addition to the long-term decline in property tax revenues, the City's revenue-sharing payments from the State of Michigan continue to be flat as the State attempts to balance their own budget. As recently as fiscal year 2003/04, Riverview received \$1,332,264 in revenue-sharing payments. For the upcoming budget, we are only projecting to receive \$1,422,046, a slight increase of approximately \$63,000 compared to last year's budget. In total, Riverview has lost nearly \$6.1 million of revenue sharing since 2002 due to cuts implemented by the State of Michigan, with recent annual losses of over \$600,000.

Finally, operating transfers from the Land Preserve have stayed constant in this year's proposed budget. Revenues at the Land Preserve are directly impacted by the economy, and volume has decrease significantly as the pandemic continues. Although the economy is expected to recover and return to normal levels, there are no assurances when this will occur and we have budgeted

## City Manager's Budget Transmittal Letter

conservatively. However, we still are faced with the looming closure of the Land Preserve and must make decisions on how to replace the revenues generated.

In regards to expenditures, the City has been proactive over the past decade in trying to keep these in check. Steps that have already been taken to control costs include:

- Privatizing the community development and building department, including the elimination of a full-time building inspector. Inspections are now handled by contract employees;
- Creating a consolidated assessing group with Wyandotte and Southgate to provide contractual assessing services;
- Contracting with the Downriver Animal Control group to provide animal control services, with additional coverage as an added benefit;
- Converting multiple full-time positions in general government and code enforcement from full-time positions to part-time positions;
- Negotiating with our bargaining units to place new employees into defined contribution retirement plans rather than the City pension system;
- Adjusting health insurance plans (high-deductible premiums, self-insuring prescriptions, employee contributions) to offset the annual increases;
- Transferring Medicare-eligible retirees to an alternate health insurance plan that reduced premiums significantly.
- Negotiating retiree health savings plans for new employees in lieu of providing lifetime health benefits.

Unfortunately, these measures do not offset the increases in costs we experience annually; based on future projections, the City will need to continue to monitor revenues or expenditures to ensure balanced budgets. My staff and I will continue to explore savings throughout the year and will bring forward options for the Mayor and City Council to consider. Despite all these obstacles, the City is committed to providing the same high level of service that our residents have become accustomed.

### **Budget Process**

The annual budget of the City of Riverview is a one year plan for financing the operation and programs of the City government. The most significant elements in the budgetary process are:

- The City Charter requires the City Manager to prepare and present a proposed budget for the succeeding fiscal year. It is the responsibility of the City Council, based upon the City Manager's proposed budget, to deliberate upon and adopt the annual budget. In fact, the City Charter stipulates that, should the City Council fail to adopt the budget

by the second Monday in June, the City Manager's proposed budget is deemed adopted without further action by the City Council.

- The City Council approves the annual budget in the form of a resolution which authorizes the City Manager to proceed with the budget implementation. Also, per resolution, the City Council adopts the annual tax levies which establish real and personal property taxes for the forthcoming fiscal year. The City Clerk certifies the adopted tax levies to the City Assessor within three days of the budget adoption.
- The City's fiscal year commences on July 1 of each year.
- The City of Riverview operates on what is commonly called a "line item" budget. However, the emphasis in the budgetary process should be to analyze the effectiveness of the programs relative to impact on citizens and businesses.

### **Proposed Tax Levies**

For 2022, assessed values increased by approximately 5.6%. Unfortunately, under Proposal A, the State Tax Commission has determined an inflation factor increase of 3.3% for property taxable valuation. However, as property values begin to rise, their taxable values are only increasing by the percentage calculated by the State Tax Commission. In addition, the State legislature has passed new tax laws that exempt small businesses from personal property taxes. Beginning in 2016, personal property taxes began to be phased out and eventually eliminated, to be replaced by an "essential services assessment". Municipalities have been promised to be made whole for their personal property tax losses, but guidance from the State has been slow in how that will be done.

I am recommending that the City Council adjust the operating millage rates to continue to provide the same level of city services, and approve the millage rates as follows:

<u>Millage Description</u>	<u>Proposed 2022/23</u>	<u>Adopted 2021/22</u>	<u>Change</u>
General Operations	14.65	14.71	(0.06)
Local Road Repairs	0.70	0.70	-
Library Operation	0.80	0.80	-
Rubbish	1.74	-	1.74
Road Bond (Voter-Approved)	2.70	2.70	-
Fire Services (Voter-Approved)	1.47	1.47	-
Total	<u>22.06</u>	<u>20.38</u>	<u>1.68</u>

## City Manager's Budget Transmittal Letter

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Under the Headlee roll-back provisions, the City's maximum available millage to meet constitutional requirements is 16.1561 mills, a reduction of 0.0681 mills from the previous year. The proposed operating millage for 2022/23 is 16.15 mills (the voter-approved road bond levy and the voter-approved fire service levy do not count against the City's operating millage). This equates to available millage of 0.0061 mills to meet the maximum limits of 16.1561 mills. [NOTE: Wayne County has not provided the final equalization figures yet, so the Headlee calculation is estimated based on preliminary figures from the city assessor, and are subject to change].

In addition, I am recommending that a millage be assessed for rubbish collection as allowed under Public Act 290 of 1932. The City has approximately 2.4 mills available for this service; levying of 1.74 mills of this tax would cover the rubbish collection costs incurred by the City. The City has previously elected to fund waste collection through a transfer from the Land Preserve; however with reduced budgeted revenues as well managing the life of the landfill by adjusting the annual tonnage, it is no longer feasible to provide for this transfer from the land preserve.

It should be noted that millage rates include some changes from the prior year:

- On May 6, 2014, voters approved a tax levy to pay for bonds issued for street and water main replacements. These bonds were issued in 2015 and will be paid off in 2025. Because of the increase in taxable value, no increase to the millage rate was deemed necessary.
- The bonds related to the EPA sewer judgments are nearly fully paid. The local sewer debt judgment levy was removed in 2015 as the City-issued bonds related to EPA improvements have been paid off. The county sewer debt judgment levy has also been removed, as sufficient funds are collected from the sewer debt rates on water bills to meet these obligations.

Despite the recommended increase in the recommended millage, the City continues to levy one of the lowest overall millage rates in the downriver area.

### **Budget Issues**

Each year, in the budget adoption process, the City Council addresses a series of budget issues, as presented by the City Manager, which are intended to highlight the major policy decisions under consideration in the budget proposal. By accenting these policy decisions, the work of the City Council is directed at allocating their time effectively to significant policy matters and less to line item review of individual budgets. On the other hand, the full line item presentation is provided in the budget document, allowing the City Council to ask questions about individual expense items during budget review sessions when City personnel are represented and available for questioning.

The budget issues for the fiscal year 2022/23 are abbreviated below with specific commentary and supplemental information provided following this budget message:

- Property Tax Revenues
- State Shared Revenues
- Staffing Reductions
- Health Insurance Costs
- Retirement System
- Water and Sewer rates
- City Infrastructure
- Other budget issues as presented by City Council

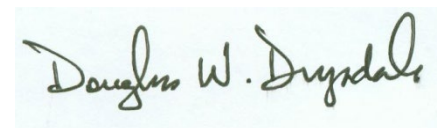
I invite readers of this budget message to review the budget issues in this document to gain an insight into key policy deliberations pending before the City Council in this particular budget adoption process.

### **Working Towards Final Adoption**

The staff and I look forward to working with the City Council over the next several weeks. We are excited to work cooperatively with City Council to further refine and improve the budget process. Budget review meetings present a welcome opportunity to share information, adjust perspectives, clarify priorities, review resources, and develop strategies of achieving the common goal of providing quality service to our community.

### **Thanks**

I would like to thank the Budget Team, along with all the City department heads and staff for their genuine dedication and their invaluable contributions.



Douglas W. Drysdale  
City Manager



# BUDGET ISSUES



**ISSUE NO. 1 – PROPERTY TAX REVENUES**

The primary source of revenues for the City’s governmental funds is property tax revenues. Home values have been slowly increasing the past few years, causing the City’s tax revenues to also increase slowly. As the home values dropped significantly in 2007, the taxable values also dropped significantly, causing massive reductions in revenues that will take many years to recover from.

Below is a table with property value and tax information over the past ten years (assuming no change in the millage rate):

	Assessed Value	% Change	Taxable Value	% Change	Property Tax Revenue	Change
2022	\$ 438,530,400	4.4%	\$ 355,124,227	4.2%	\$ 5,752,920	\$ 218,040
2021	420,048,800	1.7%	340,739,194	1.4%	5,534,880	74,800
2020	413,171,600	5.6%	336,161,693	2.7%	5,460,080	141,450
2019	391,327,808	11.0%	327,272,323	6.7%	5,318,630	331,710
2018	352,689,530	2.2%	306,723,763	2.2%	4,986,920	92,670
2017	345,094,916	4.9%	300,099,473	2.1%	4,894,250	113,670
2016	328,990,500	-5.2%	294,009,136	-2.1%	4,780,580	(23,559)
2015	347,177,300	15.1%	300,346,909	2.2%	4,804,139	(6,031)
2014	301,619,870	1.7%	293,993,867	0.5%	4,810,170	35,850
2013	296,623,614	-4.2%	292,457,737	-3.3%	4,774,320	442,290
2012	309,650,250		302,446,766		4,332,030	4,332,030

Home values (i.e., assessed values) are anticipated to fluctuate for at least the next year due to the pandemic and inflationary pressures any future values will be determined by its long term economic impact. However, tax revenues are anticipated to take up to ten years to return to the 2009 levels due to the limits on increasing taxable values imposed by Proposal A.

**ISSUE NO. 2 – STATE OF MICHIGAN REVENUE SHARING**

The State of Michigan’s Revenue Sharing program distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues. Revenue Sharing payments are distributed by the State, using constitutional and statutory formulas, from revenues derived at the State level primarily from the 6% state sales tax rate. This revenue source appears to be stabilizing; however the amount that the City has lost over the years is significant and will not be replaced.

Below is a chart showing the City’s revenue sharing payments over the past ten years:

Fiscal Year	Revenue Sharing Payment	\$\$ Change from Prior Yr	% Change from Prior Yr	\$\$ Change from Base Yr	% Change from Base Yr
2022 Budgeted	\$ 1,422,047	\$ 120,093	9.2%	\$ 366,185	34.7%
2021 Projected	1,301,954	(45,763)	-3.4%	246,092	23.3%
2020 Actuals	1,347,717	25,843	2.0%	291,855	18.0%
2019 Actuals	1,321,874	48,664	3.8%	266,012	16.4%
2018 Actuals	1,273,210	47,003	3.8%	217,348	13.4%
2017 Actuals	1,226,207	83,459	7.3%	170,345	10.5%
2016 Actuals	1,142,748	8,009	0.7%	86,886	5.3%
2015 Actuals	1,134,739	(914)	-0.1%	78,877	4.9%
2014 Actuals	1,135,653	20,171	1.8%	79,791	4.9%
2013 Actuals	1,115,482	29,681	2.7%	59,620	3.7%
2012 Actuals	1,085,801	29,939	2.8%	29,939	1.8%
2011 Actuals	1,055,862	(247,218)		-	

In 2011, Governor Snyder eliminated the statutory portion of revenue sharing and replaced it with the Economic Vitality Incentive Program. A key component of this change was to reduce the total amounts due the municipalities by approximately \$100 million, or 33%. In addition, communities must meet certain criteria established by the Governor to be eligible for these payments. Failure to meet these criteria will cause the municipality to lose a portion of their statutory revenue sharing.

As shown above, the City is budgeting approximately \$120,000 more in fiscal year 2022/23 than what is projected for 2021/22. This is based on a proposed increase in the amount to be paid out to the municipalities in the Governor’s preliminary budget. At this time, there is no guarantees that the amount budgeted will actually be received by the City.



**ISSUE NO. 3 – STAFFING REDUCTIONS**

The City of Riverview currently has 88 full-time positions budgeted in fiscal year 2022/23 as compared to 79 positions in fiscal year 2009/10. This increase is due to Land Preserve 324 Operators becoming official “City Employees” in FY 18/19, the Land Preserve ticket staff becoming full-time in FY 2019/20 and the addition of 8 full time fire fighters in 2020/21. Prior significant reductions have been in response to anticipated losses in property tax revenues (primarily the closing of the Taminco plant and falling home values) and State revenue sharing payments, as well as increasing costs for healthcare and pension. Prior to 2009/10, the City had been reducing staff through retirements and attrition; however, beginning in 2008/09 the City was forced to eliminate the following positions in order to balance the budget:

- In 2008/09, the full-time building official position was eliminated and inspections were outsourced to part-time contract employees. Savings were realized by eliminating the wages and benefits of the employee, offset by paying the contract employees a percentage of the permit fees. Also, a building department clerk was eliminated and the position not replaced.
- In 2009/10, the community development department and engineering/building departments were outsourced to a private contractor, eliminating two full-time positions. In addition, two full-time clerks in the finance department and one full-time clerk in the city clerk’s department were laid off; these positions were part of an organization-wide reorganization that resulted in the golf course’s clerical position being reclassified to part-time and the finance department and water/sewer department sharing an employee.
- In 2010/11, three utility servicemen, one mechanic, and the assistant library director were not filled. In addition, one clerical position was reclassified from full-time to part-time. Also, the fire chief duties were assumed by the police chief, and purchasing duties were assigned to the finance department. Assessing services have been outsourced to the Downriver Consolidated Assessing Group, a consortium with the cities of Southgate and Wyandotte.

Going forward, the City will evaluate every department and determine the appropriate staffing levels.

**ISSUE NO. 4 – HEALTH INSURANCE**

The City of Riverview offers health insurance benefits (including prescription coverage) to its full-time employees only. Since fiscal year 2012/13, the City’s expenditures for health insurance have grown approximately \$200,000 despite changes to the benefits provided to the employees.

Over the previous fiscal years, the City has attempted to reduce the cost of these benefits in the following ways:

- Removing the prescription coverage from our healthcare insurer and self-insuring the cost. In addition, employee co-pays for prescriptions have been increased for all bargaining units and retirees.
- Two-tier health insurance plans have been implemented for most of the bargaining units, with new employees having higher deductibles for their healthcare coverage.
- All of the bargaining units and all administrative staff now contribute a portion of their wages toward their health insurance premiums.
- An overall health insurance wrap plan was instituted beginning in the spring of 2010, whereby deductibles were increased for all employees except police unit members. Because of this, the premium portion of the health insurance was reduced approximately 21% from the previous year.
- Medicare-eligible retirees have been transferred to an alternate health insurer with savings to the City of approximately \$200,000 annually.
- New employees receive contributions towards Retiree Health Savings accounts (similar to defined contribution accounts) rather than receiving lifetime health benefits at retirement.

Fiscal Year	Active		Total
	Employees Healthcare	Retiree Healthcare	Healthcare Expense
2022 Budgeted	\$ 1,259,304	\$ 1,250,970	\$ 2,510,274
2021 Projected	1,176,385	1,574,376	2,750,761
2020 Actuals	1,081,592	1,287,524	2,369,116
2019 Actuals	1,141,409	1,428,420	2,569,829
2018 Actuals	1,088,645	1,550,969	2,639,614
2017 Actuals	1,042,703	1,531,856	2,574,559
2016 Actuals	1,138,881	1,323,360	2,462,241
2015 Actuals	1,113,089	1,270,527	2,383,616
2014 Actuals	1,039,804	1,174,810	2,214,614
2013 Actuals	1,064,517	1,191,756	2,256,273
2012 Actuals	1,291,695	1,045,619	2,337,314

Going forward, health care costs are anticipated to continue to increase significantly.



**ISSUE NO. 5 – EMPLOYEE’S RETIREMENT SYSTEM**

The City of Riverview provides for its employees a Retirement System. The System is funded by both employee and employer contributions; these funds are invested according to the investment policy adopted by the Retirement Board (per Public Act 345).

Beginning in 2003, the City negotiated with the DPW, Clerical, and Administrative groups to exclude new employees from joining the System. In 2013, the Police Patrol and Command units also agreed to this provision. Since 2003, new employees in these groups have been placed into a defined contribution plan which allows the employee to make voluntary contributions. Because of this change, the number of active employees in the Retirement System has decreased from 97 in fiscal year 2002/03 to 25 employees in the upcoming fiscal year. Further decreases are anticipated in future years as members of the Retirement System retire.

Since fiscal year 2002/03, the City of Riverview began experiencing significant increases in their contributions to the Retirement System primarily due to lower than assumed investment results. These increases are primarily tied to the stock market volatility over the past ten years.

Contributions are expected to gradually decline due to the closing of the System to new employees. As retirees leave the System, the pension benefit liability will continue to decrease. In addition, market returns are expected to stabilize and provide a constant source of revenue that will offset the City’s contributions.

Fiscal Year	City	Active	
	Contribution	Members	Retirees
2022 Budget	895,990	25	104
2021 Projected	1,040,667	25	105
2020 Actuals	1,136,400	27	105
2019 Actuals	1,156,570	31	103
2018 Actuals	1,140,203	37	99
2017 Actuals	1,018,391	41	98
2016 Actuals	1,023,350	41	98
2015 Actuals	1,030,545	41	98
2014 Actuals	1,377,176	43	96
2013 Actuals	1,477,292	47	95
2012 Actuals	1,494,747	58	89
2011 Actuals	1,295,766	62	86
2010 Actuals	1,082,935	63	86
2009 Actuals	973,805	68	81
2008 Actuals	986,548	70	78

**ISSUE NO. 6 – WATER / SEWER RATES**

The City provides water and sewer service to its residents, purchasing the water from the Great Lakes Water Authority (GLWA) and treating the sewage at the Wyandotte Wastewater Treatment Plant (operated by DUWA).

Rates for these services, especially the water rate charged by GLWA, have steadily increased each year, in some instances by double-digits. These large increases can primarily be tied to costly capital improvements being undertaken by GLWA and DUWA to upgrade their plants.

The City has taken every effort to keep their increases to a minimum, while still being able to make necessary improvements to the City’s system. The table below illustrates the increases in rates from GLWA and the City’s rates charged to its residents.

Fiscal Year	GLWA Implied		City Combined		Consumption (MCF)
	Rate	% Change	Rate	% Change	
2022 Budget	26.27	4.1%	16.81	3.0%	39,041.8
2021 Projected	25.24	2.1%	16.32	0.0%	40,042.9
2020 Actuals	24.72	3.0%	16.32	2.0%	41,069.6
2019 Actuals	24.00	5.1%	16.00	2.2%	42,122.7
2018 Actuals	22.83	9.2%	15.65	4.0%	43,202.7
2017 Actuals	20.90	7.3%	15.05	5.2%	44,310.5
2016 Actuals	19.48	-8.5%	14.30	0.0%	45,446.7
2015 Actuals	21.30	16.5%	14.30	4.0%	46,131.7
2014 Actuals	18.29	90.7%	13.75	154.2%	46,362.1

One item to note is that overall consumption by the City continues to decrease dramatically over the past few years. A primary reason is the closure of the Arkema plant; however, vacant homes and businesses also contribute to the decline, as well as the wet weather conditions experienced by the region. Along with the increases from GLWA, additional bond obligations for capital improvements at the wastewater treatment plant represent the primary reasons for the combined rate increase.

The rates proposed above will allow the City to cover its costs for the Water & Sewer Fund, along with meeting needed improvements and regulatory requirements.



**ISSUE NO. 7 – CITY INFRASTRUCTURE**

**Streets**

The City completed a much needed three-year project of street replacement and restoration in 2006, at an approximate cost of \$8 million. Funding for this project was obtained through the issuance of bonds in February 2004, and annual debt payments are approximately \$850,000 per year. These bonds were paid off in November 2013.

Due to recent declines in Act 51 funding from the State of Michigan and lower property tax revenues as well as the continued debt service of the bonds, funds have not been available for street sectioning which would have extended the life of City streets. However, with the 2004 street bonds fully paid off, funds have been appropriated in the proposed 2022/23 budget to continue the street sectioning program. However, it should be noted that the funds available are insufficient to provide all the repairs and replacement that is necessary.

**Water Mains & Sanitary Sewers**

A recent water study indicated a number of water mains are in dire need of replacement. The estimated cost to replace these water mains is \$5.5 million. However, funding for these projects is not available at this time, and these projects have been pushed into future years. One of the primary issues is that these water mains are beneath the streets, requiring complete street replacement as well as the water mains.

City-issued bonds for sewer improvements related to the EPA judgment levy were paid off in fiscal year 2014/15; annual debt service for these two bonds was approximately \$850,000 and funds are collected via a tax levy. With these bonds being paid off, this tax levy will be reduced accordingly.

On May 6, 2014, the voters of the City approved the issuance of bonds up to \$8 million for water main and road replacement. These funds will be used to upgrade our infrastructure throughout the City beginning in the spring of 2015. It should be noted, however, that even with these funds the City will not be able to address all the needs for improvement. We intend to continue making repairs as needed and search for grants to supplement these bond proceeds.

**ISSUE NO. 8 – OTHER BUDGET ISSUES AS PRESENTED BY CITY COUNCIL**

# ORGANIZATIONAL CHARTS

**2022-2023 DIRECTORY OF BOARDS, COMMISSIONS AND COMMITTEES**

<b>AD HOC AUDIT COMMITTEE</b>	<b>AD HOC CIVIL ENGINEERING COMMITTEE</b>	<b>AD HOC ENVIRONMENTAL ENGINEERING COMMITTEE</b>	<b>AD HOC RIVERVIEW HIGHLANDS FACILITIES COMMITTEE</b>
Douglas Drysdale	Lynn Blanchette	Lynn Blanchette	Lynn Blanchette
Police Chief	Rita Gunaga	Jeff Dobek	Douglas Drysdale
James Trombley	Cindy Hutchison	Douglas Drysdale	Michael Kettler
Dean Workman	Dave Scurto	Andrew Swift	Suzanne ONeil
	Andrew Swift	Dean Workman	Randall Pentiuik
	Jeff Webb		Andrew Swift
<b>AD HOC LAND PRESERVE COMMITTEE</b>	<b>AD HOC PUBLIC SAFETY COMMITTEE</b>	<b>AD HOC VISION COMMITTEE</b>	<b>BOARD OF ZONING APPEALS AND ADJUSTMENTS</b>
Lynn Blanchette	Lynn Blanchette	Vince Ammoscato	Frank Christensen
Jeff Dobek	Rita Guanaga	Charles Bedirian	Mary Jarosz
Douglas Drysdale	Chuck Norton, Alternate	Al Gaggini	Michael Pelkey
Chuck Norton, Alternate	Suzanne ONeil	Eve Howell	Daniel Sand, Liaison ZBA/Planning
Randall Pentiuik	Doug Drysdale	James Kiturkes	Fredrick Stull
Andrew Swift	Ron Lammers	Bruce Pease	Ricky Travers Sr.
Dean Workman	Carol Mayerich	Jerry Perry	1 Regular Vacancy
Edward Worrell	Rob McMahon	Karen Roberts	2 Alternate Vacancies
	Randall Pentiuik	Andy Swift, Alternate	
		Jeff Webb	
		Dean Workman	
<b>AD HOC SUMMERFEST COMMITTEE</b>	<b>BOARD OF REVIEW</b>	<b>BEAUTIFICATION COMMISSION</b>	<b>CITIZENS COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE</b>
Andrew Swift	Mary Jarosz	Pamela Brown	Chuck Norton
Rebecca McKinney	Brian Webb	Mihoko Ceaser	Suzanne ONeil, Alternate
Rose Mosolgo	Frances E. Gonzales	Lisa Glines	
3 Vacancies	1 Alternate Vacancy	Patty Martin	
		Suzanne ONeil	
		Lisa Rich	
		1 Citizen Vacancy	
		Vacant Recreation Commissioner	

**2022-2023 DIRECTORY OF BOARDS, COMMISSIONS AND COMMITTEES**

<b>CITY BUILDING AUTHORITY</b>	<b>CITY PLANNING COMMISSION</b>	<b>ELECTION COMMISSION</b>	<b>ECONOMIC DEVELOPMENT CORPORATION BROWNFIELD REDEVELOPMENT AUTHORITY</b>
Frank Christensen	David Astalos	Rita Gunaga	Doug Drysdale
Ronald E. Miller	Antonia Bittner	Cindy Hutchison	Mary Jarosz
5 Vacancies	Jared Coyne	Randall Pentiuik	Michael Pelkey
	Emmanuel Kollias	Dean Workman	Andrew Swift
	Raymond Lemons	Vacant	Lynette Vail
	Daniel Sand, ZBA Liaison		Brian Webb
	Lisa Sobell		Dean Workman
	Brooke Stefani		
	Scott Williams		

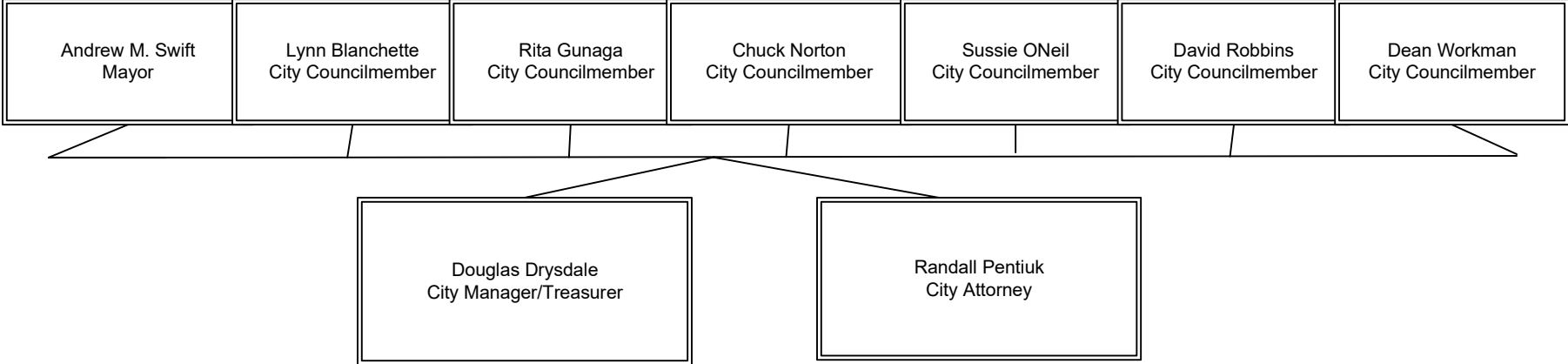
<b>LIBRARY COMMISSION</b>	<b>LOCAL OFFICERS COMPENSATION COMMITTEE</b>	<b>PARKS AND RECREATION COMMISSION</b>	<b>RETIREMENT BOARD OF TRUSTEES</b>
Gary Apkarian	Nicole Clark	Maria Alderman	Charles Blanchette
Heather Dunlop	Mary Jarosz	Molly Chrusciel	Gary Chevillet
Don Ginestet	Daniel Owens	Nicole Clark	Doug Drysdale
George Purdu	Lynette Vail	Harmoni Eggert	Thomas McClendon
Amy Seipke	1 Vacancy	Robert Miller	Donna Mitchell
		Nino Guillermo	Bruce Pease
		Tammy Suiter	Jeff Webb
		4 Vacancies	Edward Worrell
			1 Citizen Vacancy

<b>SEMCOG</b>	<b>SCHOOL LIAISON</b>	<b>TWENTY-SEVENTH DISTRICT COURT JOINT MANAGEMENT COMMITTEE</b>	<b>THE TAYLOR ACT 179 AUTHORITY</b>
Andrew Swift	Rita Guanaga	Rita Gunaga	Jason Couture
Chuck Norton, Alternate	Suzanne O'Neil, Alternate	Todd Drysdale	Jeff Dobek
	Sheila Walker	Elizabeth DiSanto	Douglas Drysdale
		Chuck Norton, Alternate	Ralph Richard
			Andrew Swift

<b>VETERANS MEMORIAL COMMITTEE</b>	<b>WYANDOTTE/RIVERVIEW RECIPROCAL AGREEMENT</b>
Gerald Masley	Robert DeSana
Chuck Norton, Alternante	Todd Dickman
Jerry Perry	Todd Drysdale
Andrew Swift	Rita Gunaga
Elmber Trombley, Citizen Alternate	Michael Kettler
Gene Wagoner	Justin Lanagan
	Chuck Norton
	Andrew Swift



# Mayor and City Council



# Administration

Douglas Drysdale  
City Manager/Treasurer

Mary Harland  
Confidential Secretary

Jeffrey E. Dobek  
Assistant City Manager/Enterprise Operations  
Manager

Bob Bemis  
Acting Police Chief

Ron Lammers  
Fire Chief

Mike Kettler  
Golf Course Director

Todd Dickman  
Recreation Director

Carol Mayerich  
Human Resources Director

Cindy Hutchison  
City Clerk/Records  
Manager

Jeff Webb  
Director of Public Works

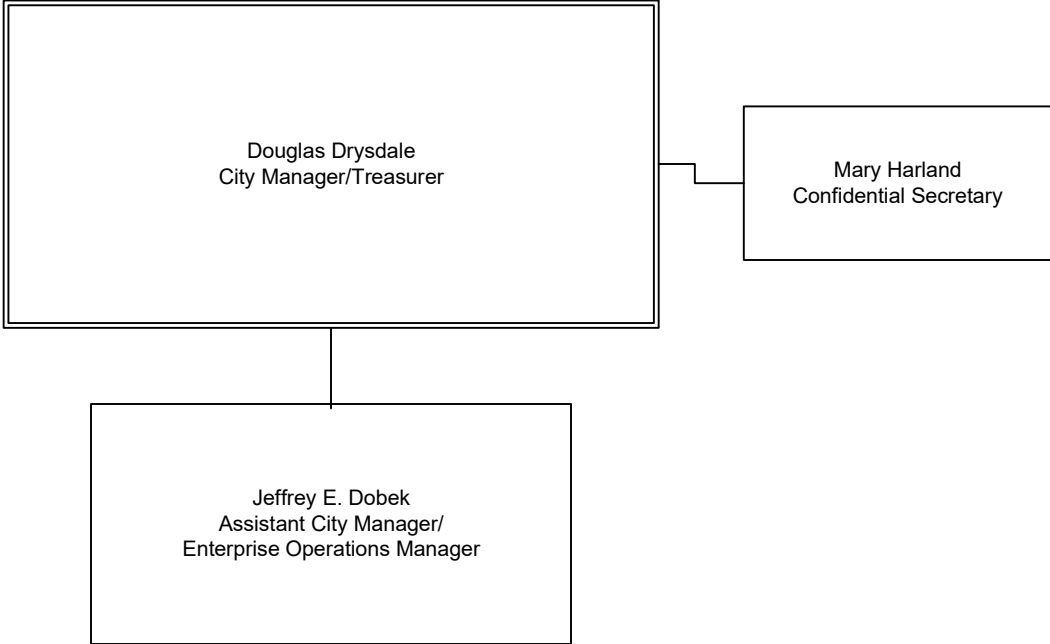
Carlisle/Wortman Assoc.  
Dave Scurto  
Community  
Development Director

Kim Harper  
Information Technology  
Director

Rob McMahon  
Finance Director/  
Purchasing Agent

Downriver Consolidated  
Assessing  
Wyandotte City Hall

# City Manager's Office



# Purchasing/Assessing

Robert McMahon  
Finance Director/Purchasing Agent

Downriver Consolidated  
Assessing  
Wyandotte City Hall

Heather Hurd  
Comptroller

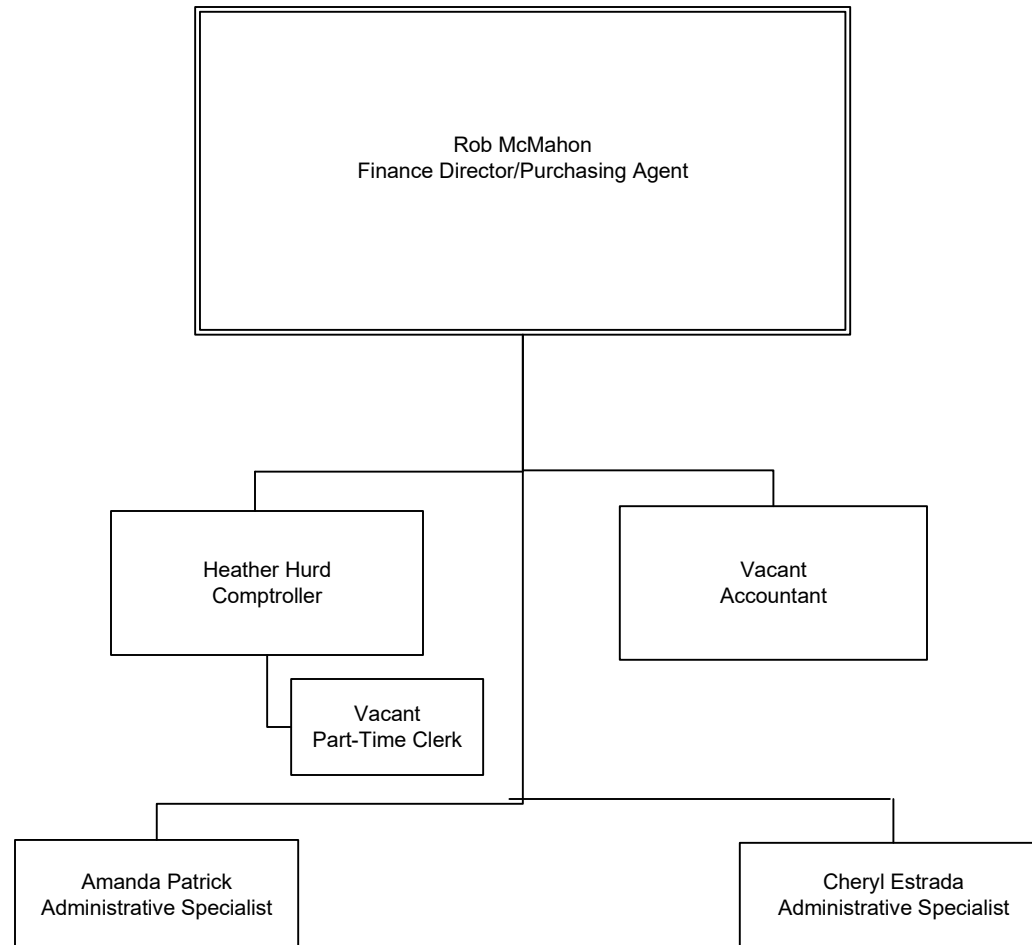
Nancy Mousseau  
Part-Time Clerk

# City Clerk

Cindy Hutchison  
City Clerk/Records Manager

Ann Meldrum  
Administrative Specialist

# Finance Department



# Human Resources

Carol Mayerich  
Human Resources Director

# Police Department

Bob Bemis  
Acting Police Chief  
Full Time

TBD  
Deputy Chief or  
Administrative Lieutenant  
Full Time

Chris Merritt  
Lieutenant  
Full Time

Tom McClendon  
Lieutenant  
Full Time

Bob Bemis  
Lieutenant  
Full Time

Frank Mandernach  
Lieutenant  
Full Time

Sean Brown  
Detective  
Sergeant  
Full Time

Vacant  
Days Traffic Officer  
Vacant Full Time  
Afternoon Traffic  
Officer  
Full time

Kristin McMaster  
Admin Specialist  
Full Time

Derek Gentry  
Sergeant  
Full Time

Jason Fell  
Sergeant  
Full Time

Eric Thome  
Sergeant  
Full Time

Sean O'Neil  
Sergeant  
Full Time

Detectives  
Michael Buccinna  
Full Time

Crossing Guards  
Chief Crossing  
Guard  
12 Crossing Guards  
Part Time

Kristina Krach  
Records Clerk  
Part Time

Police Officers  
Matthew Lyles  
Jon Garcia  
3p-3a  
Full Time

Police Officers  
Bruce Herrick  
Chris Schramm  
Full Time  
3p-3a

Police Officers  
Pam Parker  
Michael McDonald  
Travis Jackson  
Full Time

Police Officers  
Rory Miller  
Travis Lewis  
Garrett Hughes  
Full Time

Police Officers  
DEA  
Full Time  
VACANT  
DRANO  
VACANT  
Full Time

Dispatchers  
Part Time  
10

Downriver Animal  
Control  
(Consolidated)

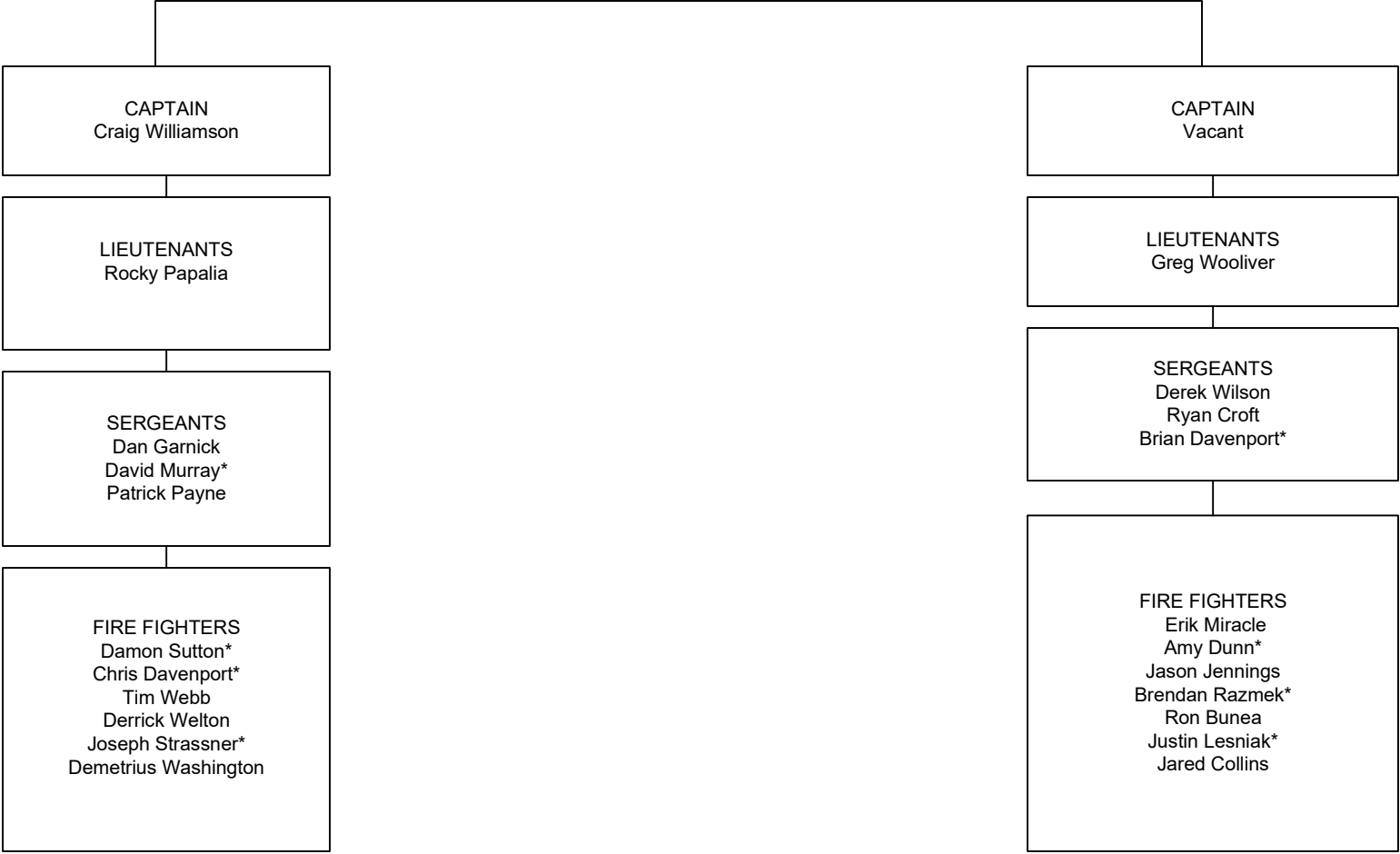
Community Services  
School Liaison  
VACANT  
Full Time



# Fire Department

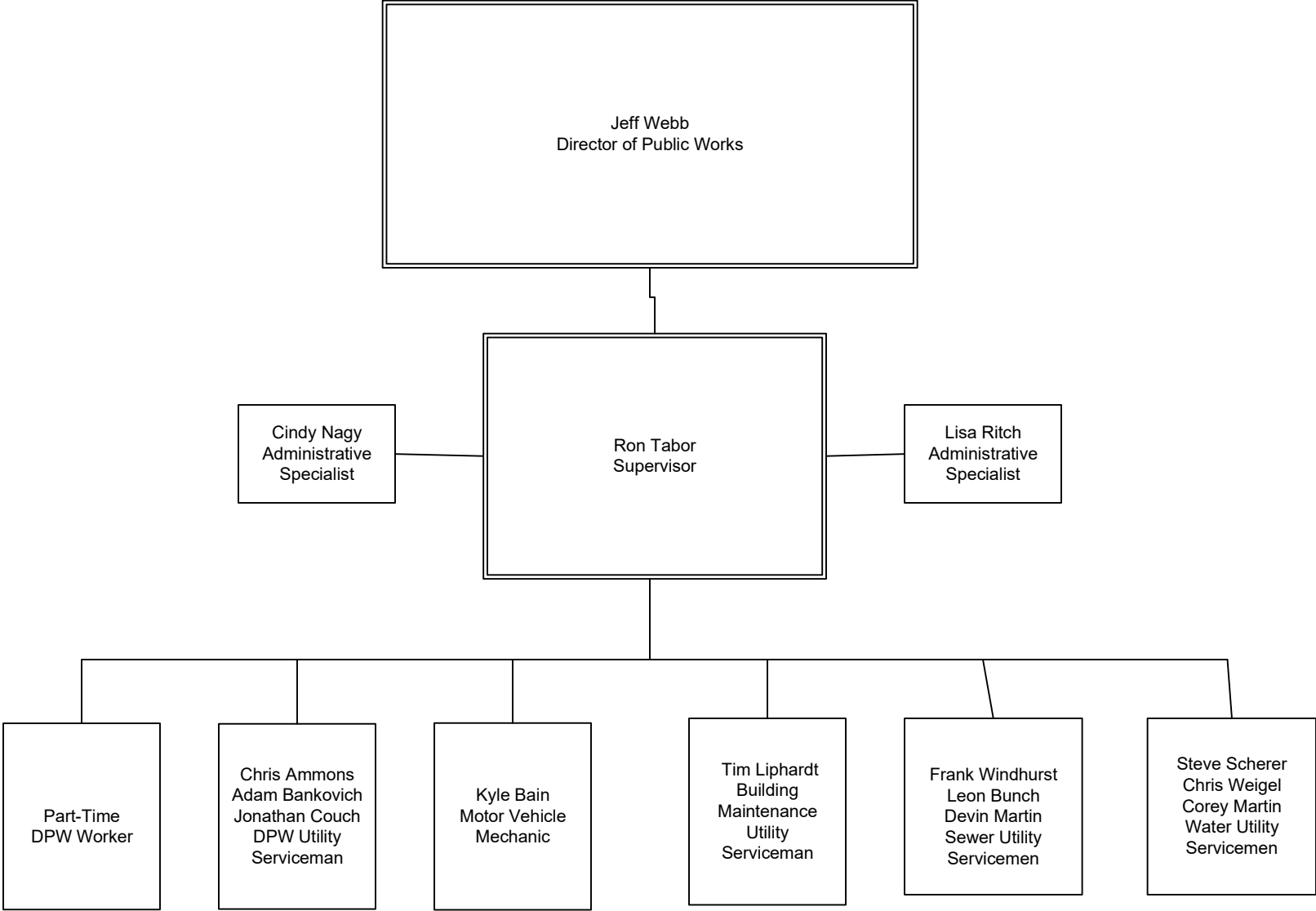
FIRE CHIEF  
Ron Lammers

DEPUTY FIRE CHIEF/INSPECTOR  
Rodney Branham

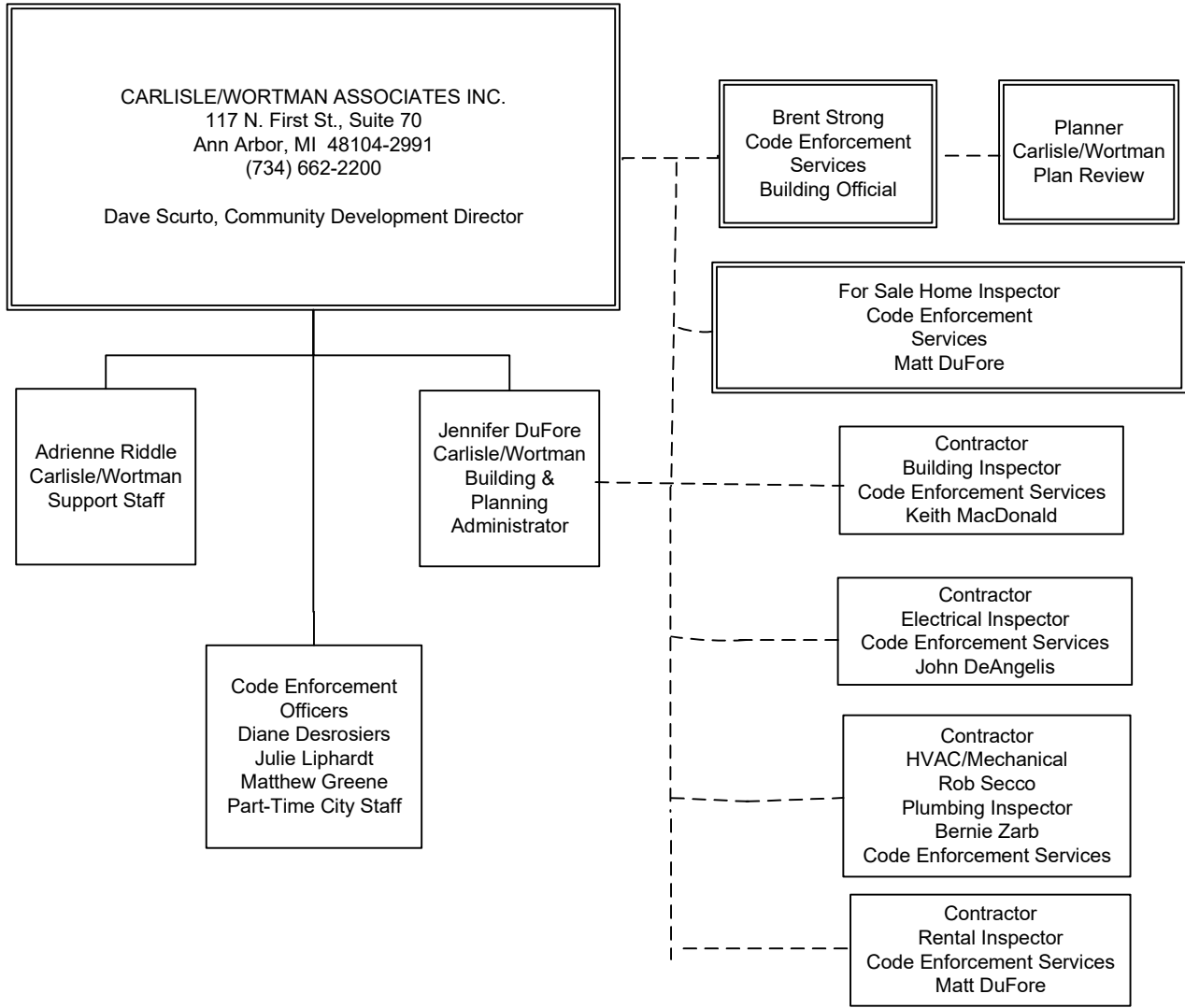


\* Full Time

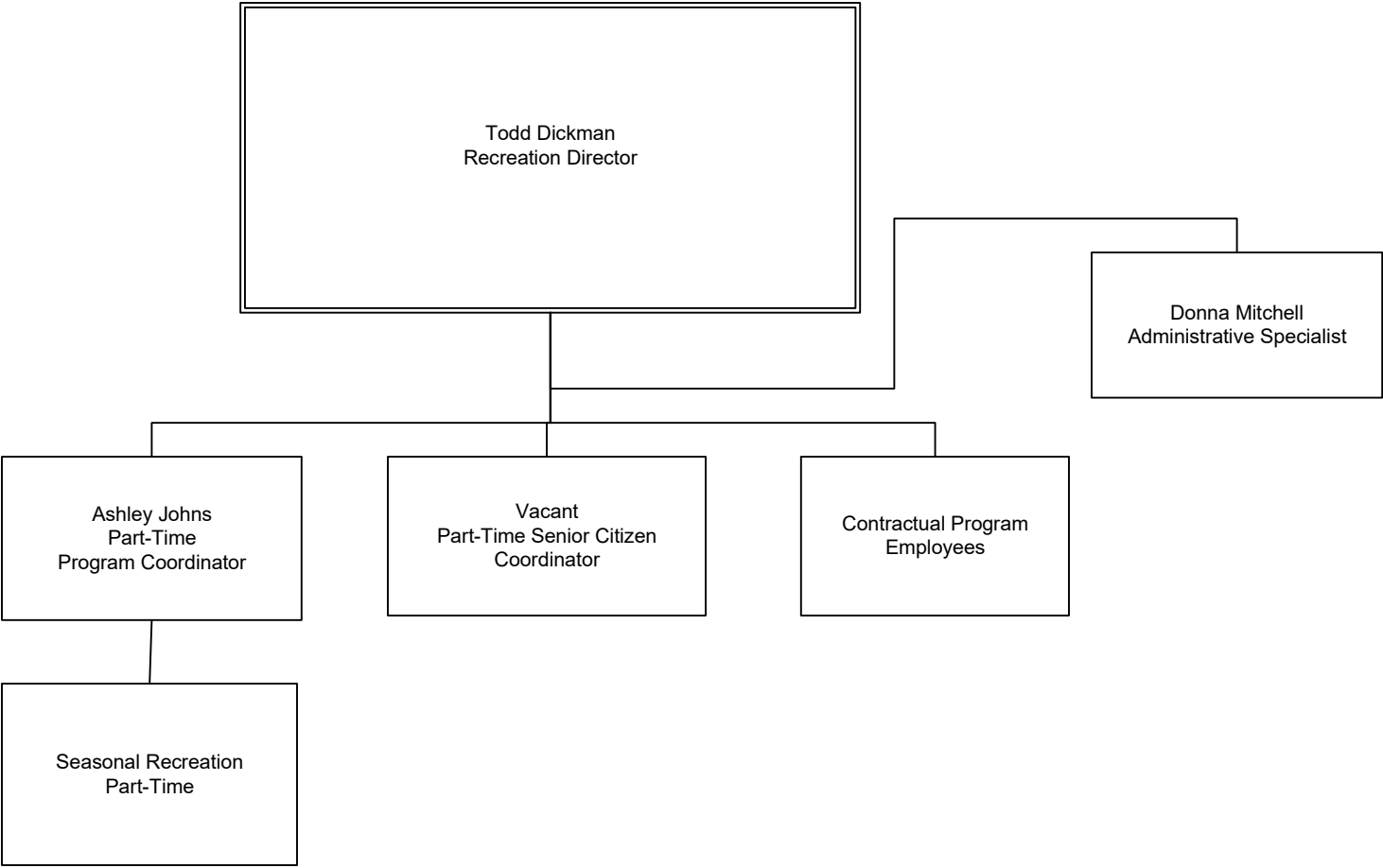
# Department of Public Works



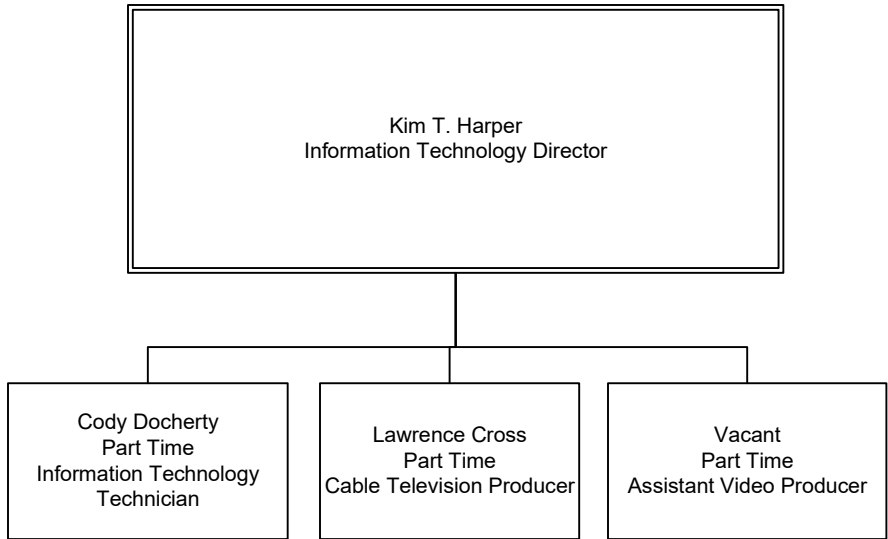
# Community Development



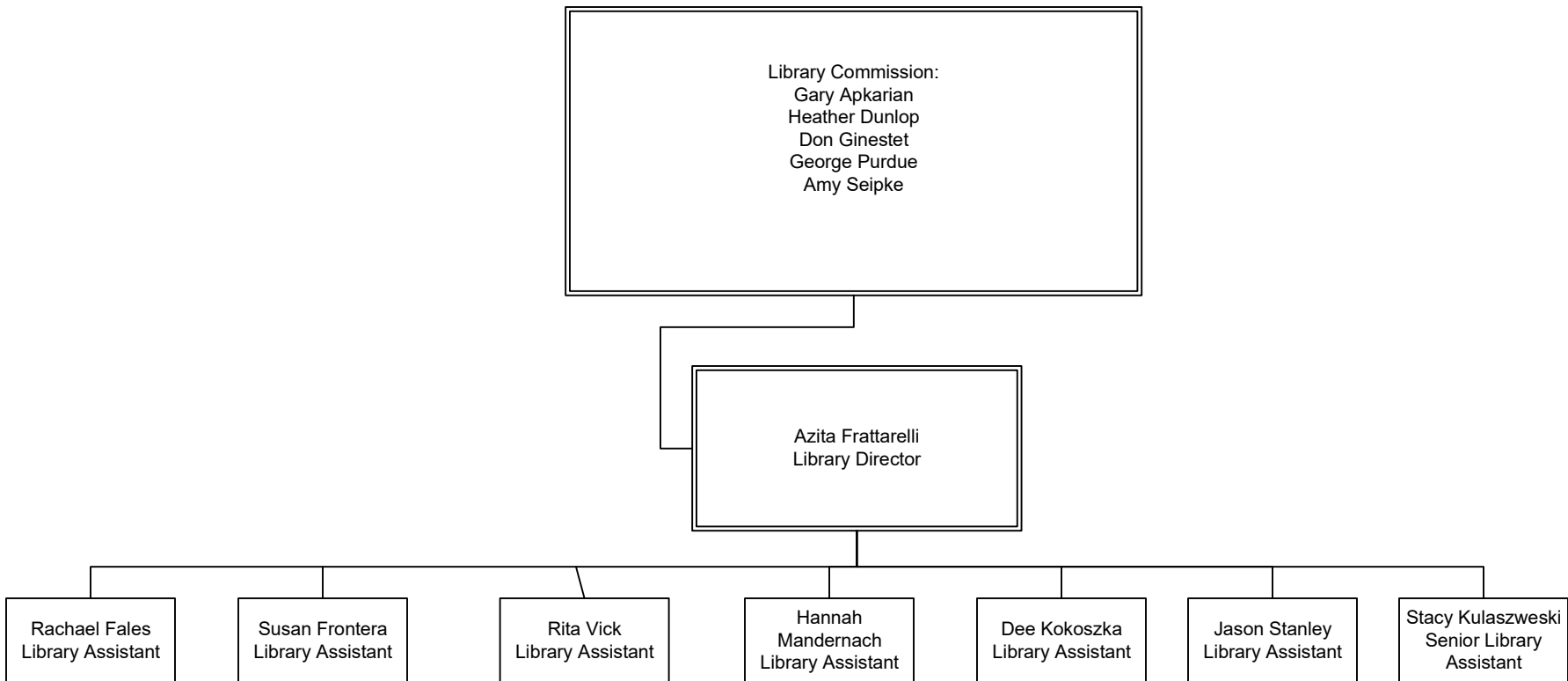
# Recreation Department



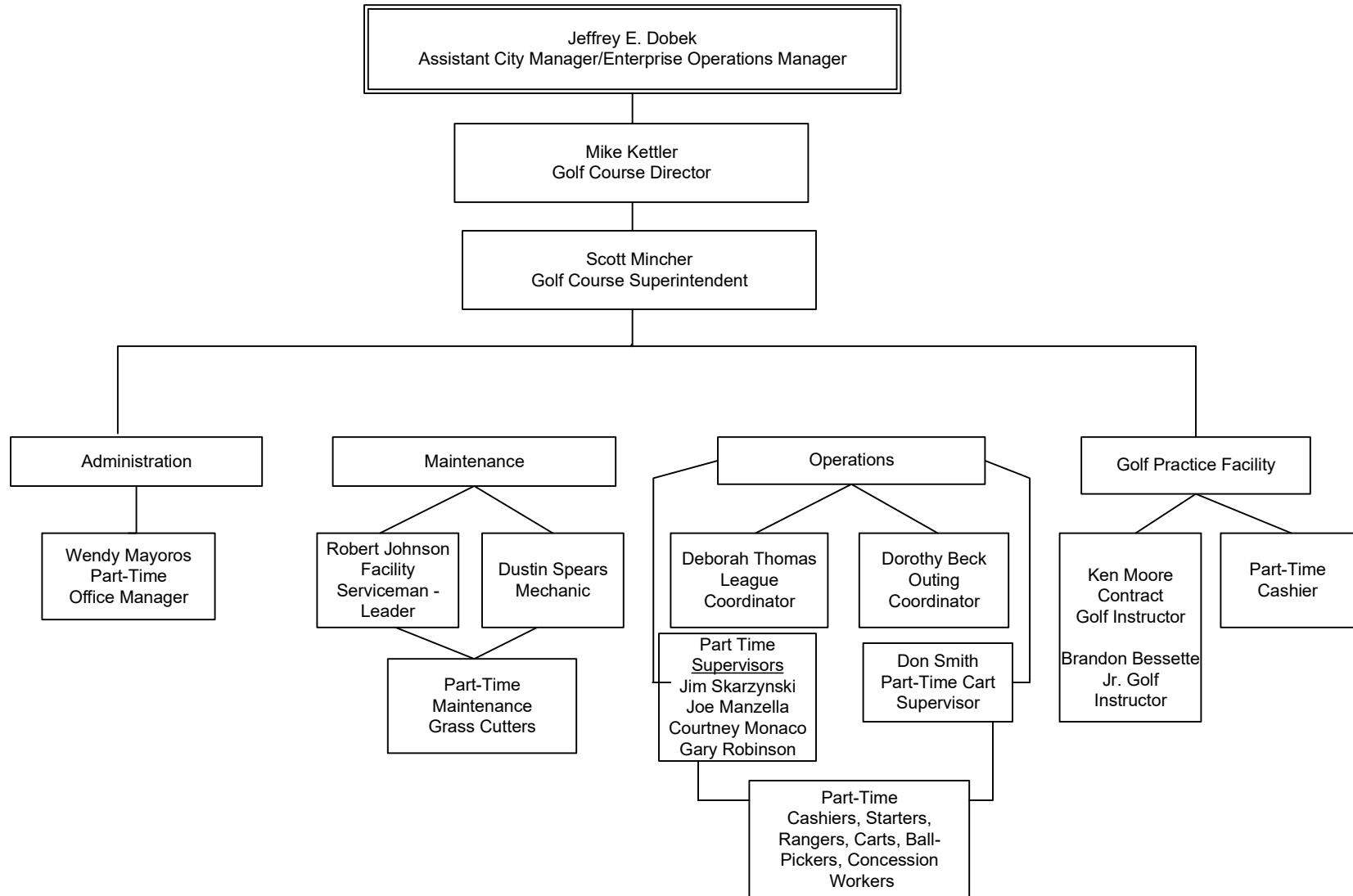
# Information Technology



# Riverview Veterans Memorial Library



# Riverview Highlands Golf Course



# Land Preserve

Jeffrey E. Dobek  
Assistant City Manager/Land Preserve Director/  
Enterprise Operations Manager

Kevin Sisk  
Lead Operator/Hill  
Operations

Jeff Kugelman  
Solid Waste  
Services Manager

Erika Herrera  
Cost Controller/  
Office Administrator

Dean Lindemann  
Facility  
Serviceman/  
Mechanic

Heavy Equipment  
Operators  
Chris Jackson  
James King  
Dennis Brown  
Tim Plummer  
Brett Orr  
Daniel Sulkey  
Jeremy Smolenski  
Darren Slupka  
Kent Cannon

Edward Worrell  
Lead Operator

Haley Dhans  
Administrative  
Specialist

4-5 Part-Time  
Maintenance/  
Laborers

Data Entry Clerks  
Kat Harper  
Jacqui Grimes  
Susan Hillenbrand



# SUMMARY OF ESTIMATED FUND BALANCES

**City of Riverview**  
**Summary of Estimated Fund Balances**  
**Fiscal Year 2022/23**

	101	202	203	226	243	265	271	275
	General Fund	Major Streets Fund	Local Streets Fund	Garbage & Rubbish Fund	Cable & Telecomm Fund	Drug Law Enforcement Fund	Library Fund	Comm Dev Block Grant Fund
<b>Revenues:</b>								
Property Taxes	\$ 5,970,446	\$ -	\$ 249,352	\$ 618,785	\$ -	\$ -	\$ 284,903	\$ -
Licenses & Permits	299,200	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-	20,000
State Sources	1,608,422	885,342	431,033	-	-	-	16,080	-
Charges for Services	794,800	-	-	-	278,000	-	-	-
Fine & Forfeitures	83,500	-	-	-	-	-	7,700	-
Recreation	161,885	-	-	-	-	-	-	-
Interest & Investment Income	500	-	-	-	-	-	-	-
Other Revenue	25,562	-	-	4,600	78,349	-	700	-
Charges to Other Funds	1,109,744	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
Operating Transfers (In)	2,650,000	-	358,589	-	-	-	85,000	-
<b>Total Revenues</b>	<b>\$ 12,704,059</b>	<b>\$ 885,342</b>	<b>\$ 1,038,974</b>	<b>\$ 623,385</b>	<b>\$ 356,349</b>	<b>\$ -</b>	<b>\$ 394,383</b>	<b>\$ 20,000</b>
<b>Expenditures:</b>								
General Government	2,649,552	-	-	-	378,643	-	-	-
Public Safety	6,550,843	-	-	-	-	97,010	-	-
Public Works	1,862,364	526,753	975,238	612,104	-	-	-	20,000
Community & Economic Development	608,702	-	-	-	-	-	-	-
Recreation & Culture	917,155	-	-	-	-	-	406,683	-
Land Preserve	-	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-	-
Operating Transfers (Out)	85,000	358,589	-	-	50,000	-	-	-
Debt Service	25,688	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>\$ 12,699,304</b>	<b>\$ 885,342</b>	<b>\$ 975,238</b>	<b>\$ 612,104</b>	<b>\$ 428,643</b>	<b>\$ 97,010</b>	<b>\$ 406,683</b>	<b>\$ 20,000</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	4,755	-	63,736	11,281	(72,294)	(97,010)	(12,300)	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	3,256,398	812,760	959,113	77,539	62,503	290,911	245,220	62,204
<b>Fund Balance (Reserved &amp; Unreserved) - End of Year (unaudited)</b>	<b>\$ 3,261,153</b>	<b>\$ 812,760</b>	<b>\$ 1,022,849</b>	<b>\$ 88,820</b>	<b>\$ (9,791)</b>	<b>\$ 193,901</b>	<b>\$ 232,920</b>	<b>\$ 62,204</b>

**City of Riverview  
Summary of Estimated Fund Balances  
Fiscal Year 2022/23**

	301	302	303	393	401	402 Cap	499
	Gen Obligation Debt Fund	Street and Water Main Debt Fund	Building Authority Fund	Economic Dev Corp Fund	Capital Projects Fund	Imprvmt/Equipmt Fund	Dev Revolving Fund
Revenues:							
Property Taxes	\$ -	\$ 961,581	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-
State Sources	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Fine & Forfeitures	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Interest & Investment Income	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
Charges to Other Funds	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-
Operating Transfers (In)	-	-	-	-	-	454,900	-
Total Revenues	<u>\$ -</u>	<u>\$ 961,581</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 454,900</u>	<u>\$ -</u>
Expenditures:							
General Government	-	-	-	-	-	286,860	-
Public Safety	-	-	-	-	-	259,843	-
Public Works	-	-	-	-	-	250,000	-
Community & Economic Development	-	-	-	-	-	-	-
Recreation & Culture	-	-	-	-	-	-	-
Land Preserve	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-
Operating Transfers (Out)	-	-	-	-	-	-	-
Debt Service	-	989,750	-	-	-	-	-
Total Expenditures	<u>\$ -</u>	<u>\$ 989,750</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 796,703</u>	<u>\$ -</u>
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	(28,169)	-	-	-	(341,803)	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	<u>65,533</u>	<u>47,970</u>	<u>65,795</u>	<u>13,137</u>	<u>16,139</u>	<u>892,045</u>	<u>-</u>
<b>Fund Balance (Reserved &amp; Unreserved) - End of Year (unaudited)</b>	<u><b>\$ 65,533</b></u>	<u><b>\$ 19,801</b></u>	<u><b>\$ 65,795</b></u>	<u><b>\$ 13,137</b></u>	<u><b>\$ 16,139</b></u>	<u><b>\$ 550,242</b></u>	<u><b>\$ -</b></u>

**City of Riverview  
Summary of Estimated Fund Balances  
Fiscal Year 2022/23**

	584	585	592	596	677	680	
	<u>Golf Course Fund</u>	<u>Golf Practice Fund</u>	<u>Water &amp; Sewer Fund</u>	<u>Land Preserve Fund</u>	<u>Self-Insurance Fund</u>	<u>Retiree Insurance Fund</u>	<u>Total All Funds</u>
<b>Revenues:</b>							
Property Taxes	\$ -	\$ -	\$ 3,922	\$ -	\$ -	\$ -	\$ 8,088,989
Licenses & Permits	-	-	-	-	-	-	299,200
Federal Sources	-	-	-	-	-	-	20,000
State Sources	-	-	-	54,700	-	-	2,995,577
Charges for Services	2,025,250	170,710	5,475,097	12,495,000	-	-	21,238,857
Fine & Forfeitures	-	-	-	-	-	-	91,200
Recreation	-	-	-	-	-	-	161,885
Interest & Investment Income	-	-	8,050	610,000	-	-	618,550
Other Revenue	103,750	-	1,000	205,200	50,000	13,190	482,351
Charges to Other Funds	-	-	-	-	437,803	2,061,288	3,608,835
Other Financing Sources	-	-	-	-	-	-	-
Operating Transfers (In)	-	-	-	6,118,750	-	-	9,667,239
<b>Total Revenues</b>	<b>\$ 2,129,000</b>	<b>\$ 170,710</b>	<b>\$ 5,488,069</b>	<b>\$ 19,483,650</b>	<b>\$ 487,803</b>	<b>\$ 2,074,478</b>	<b>\$ 47,272,683</b>
<b>Expenditures:</b>							
General Government	-	-	-	-	437,803	1,472,166	\$ 5,225,024
Public Safety	-	-	-	-	-	-	6,907,696
Public Works	-	-	-	-	-	-	4,246,459
Community & Economic Development	-	-	-	-	-	-	608,702
Recreation & Culture	-	-	-	-	-	-	1,323,838
Land Preserve	-	-	-	15,399,967	-	-	15,399,967
Water & Sewer	-	-	6,008,700	-	-	-	6,008,700
Golf Course	1,906,169	-	-	-	-	-	1,906,169
Golf Practice Facility	-	171,007	-	-	-	-	171,007
Operating Transfers (Out)	-	-	-	2,900,000	-	-	3,393,589
Debt Service	131,488	-	274,189	1,114,838	-	-	2,535,953
<b>Total Expenditures</b>	<b>\$ 2,037,657</b>	<b>\$ 171,007</b>	<b>\$ 6,282,889</b>	<b>\$ 19,414,805</b>	<b>\$ 437,803</b>	<b>\$ 1,472,166</b>	<b>\$ 47,727,104</b>
Excess (Deficiency) of Revenues Over (Under) Expenditures	91,343	(297)	(794,820)	68,845	50,000	602,312	(454,421)
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	(2,504,918)	1,031,836	26,978,078	(23,385,817)	928,946	1,195,467	11,110,859
<b>Fund Balance (Reserved &amp; Unreserved) - End of Year (unaudited)</b>	<b>\$ (2,413,575)</b>	<b>\$ 1,031,539</b>	<b>\$ 26,183,258</b>	<b>\$ (23,316,972)</b>	<b>\$ 978,946</b>	<b>\$ 1,797,779</b>	<b>\$ 10,656,438</b>

# GENERAL FUND

# OVERVIEW OF GENERAL FUND REVENUES

## Overview

General Fund revenues are comprised of the following sources:

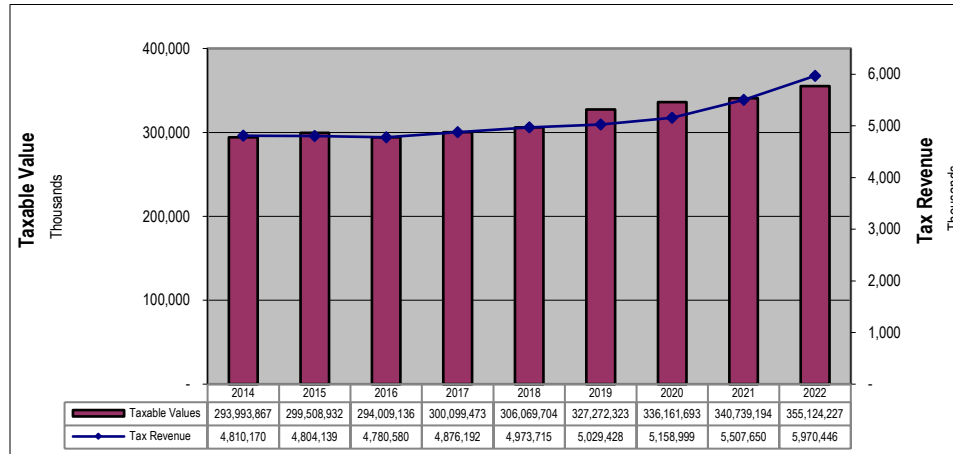
- Property taxes & fees - \$5,970,446
- State sources of revenue, including revenue sharing - \$1,608,422
- Operating transfers (in) - \$2,650,000
- Charge to other funds - \$1,109,744
- Licenses and permits - \$299,200
- Charges for services, including ambulance billings - \$794,800
- Other revenue - \$25,562
- Recreation fees - \$161,885

The total revenues budgeted for the General Fund in fiscal year 2022/23 is \$12,704,059, as compared to \$12,220,169 in the 2021/22 adopted budget.

### Property Tax Revenue

Property tax revenues represent 46.8% of General Fund revenues, an increase from the previous year of approximately 3.4%.

Residential taxable values increased slightly for 2022/23, with an anticipated increase of approximately 3.4% from last year. The result is a gain of property tax revenue of approximately \$239,784 for the General Fund over last year.



It is expected that residential taxable values should continue to increase by the change in CPI (as calculated by the State) or five percent, whichever is less. This means that it will be a slow climb to get back to the property tax levels in previous years.

A table has been provided in the Supplemental Information section that shows the City's taxable value, by category, since 2011.

### Federal Sources of Revenue

Federal sources of revenue are typically grants received by the City for public safety, primarily in the form of equipment received through the Department of Homeland Security. In 2017/18, the City budgeted for an equipment grant for Department of Homeland Security that was awarded to the City. The funds were used to purchase and install a camera for surveillance use at the boat ramp. The City will continue to pursue additional grants, and if awarded will amend the budget.

In 2020/21 the City received federal CARES Act Funding for public safety wages and hazard pay and in 2021/22 the City received its first installment of ARP Act funds.

### State Sources of Revenue

State sources of revenue, primarily revenue sharing payments, make up 12% of the General Fund budgeted revenues. The State Revenue Sharing program distributes to local governments the sales tax collected by the State of Michigan as unrestricted revenues.

There are two types of revenue sharing payments – constitutional and EVIP. Constitutional revenue sharing is distributed on a per capita basis (i.e., population). Since 2000, the City has been receiving constitutional revenue sharing based on the US Census figure of 13,272. The 2010 US Census showed the City with a population of 12,486, a decrease of approximately 6%. Now the 2013 US Census shows the City with a population of 12,255, a decrease of approximately 2%. This means that the City will receive a smaller portion of sales tax collected by the State.

The other type of revenue sharing is the statutory portion, which is subject to annual appropriation by the State of Michigan. Statutory revenue sharing was eliminated in 2012, and replaced by the Economic Vitality Incentive Program (EVIP).

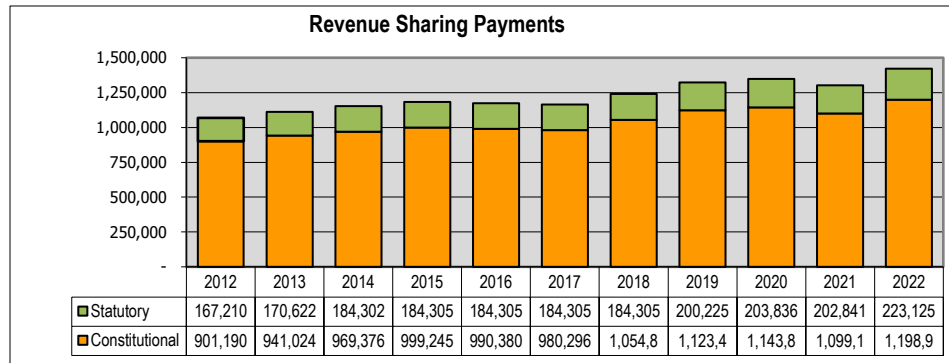
In February 2012, Governor Snyder eliminated the statutory revenue sharing allocation from the State budget. As a partial replacement, Governor Snyder has proposed that \$225 million be appropriated as an incentive-based revenue source for local units of government that adopt or continue best fiscal management practices and aggressively pursue employee cost-reducing measures.

Governor Snyder proposed a set of three criteria in order to receive statutory revenue sharing – accountability and transparency, sharing of services, and addressing employee compensation. Even if a community attains all three criteria, they are still expected to receive approximately 40% less revenue than in 2010/11.

## OVERVIEW OF GENERAL FUND REVENUES

As recently as 2006, the City received total revenue sharing payments of over \$1,300,000. For the upcoming fiscal year, the City is projecting total revenue sharing payments to be \$1,422,047, an overall increase of nearly \$122,000.

The following table shows the history of revenue sharing payments received by the City since 2012:



It is not anticipated that revenue sharing will increase significantly in the near future.

Fiscal year 2022/23 also includes an estimated payment from the State of Michigan for the Essential Services Assessment. This funding represents the portion of personal property that has been exempted under new legislation and is intended to reimburse municipalities for this revenue. As this is a new funding source, there is uncertainty of how the amounts will be calculated and how much Riverview will receive. We have budgeted \$148,575 for this reimbursement but will be monitoring this as more information is released by the State.

### Operating Transfers (In)

The City uses operating transfers from the Land Preserve Fund and other funds to subsidize a large portion of General Fund operations. For 2022/23, these operating transfers will amount to \$2,650,000, or 20.8% of General Fund revenues.

The operating transfers from the Land Preserve are made in lieu of higher tax rates to the City's residents. The amount being transferred in 2022/23 is equal to 7.32 mills of additional tax levy

based on the City's taxable value of \$355,124,227. These transfers are evaluated annually so that reliance on the Land Preserve does not exceed what is available.

### Charges for Services

Charges for services for 2022/23 are budgeted at \$794,800, which accounts for approximately 6.3% of General Fund revenues. These fees include ambulance billings; billings to the school district for fuel purchases, weed cutting done by the City for code violations, fines and forfeitures. Also included are fees charged by the clerk for handling non-City elections.

### Charges to Other Funds

The General Fund allocates a portion of its expenditures to other funds for work or services incurred by the General Fund. Examples of this include wages for public works employees which are charged to the Major and Local Streets Funds, vehicle maintenance and fuel charged to the enterprise funds, and work performed by general government employees for other funds.

For 2022/23, the General Fund is budgeting \$1,109,744 for these charges.

### Recreation

Recreation fees for 2022/23 are budgeted at \$161,885, or approximately 1.2% of General Fund revenues. These fees are for programs run by or contracted by the Recreation Department, as well as a grant from SMART for transportation. This grant is used to subsidize the senior taxi service provided by the City. These revenues have been steadily decreasing due to budget reductions in the number of programs offered.

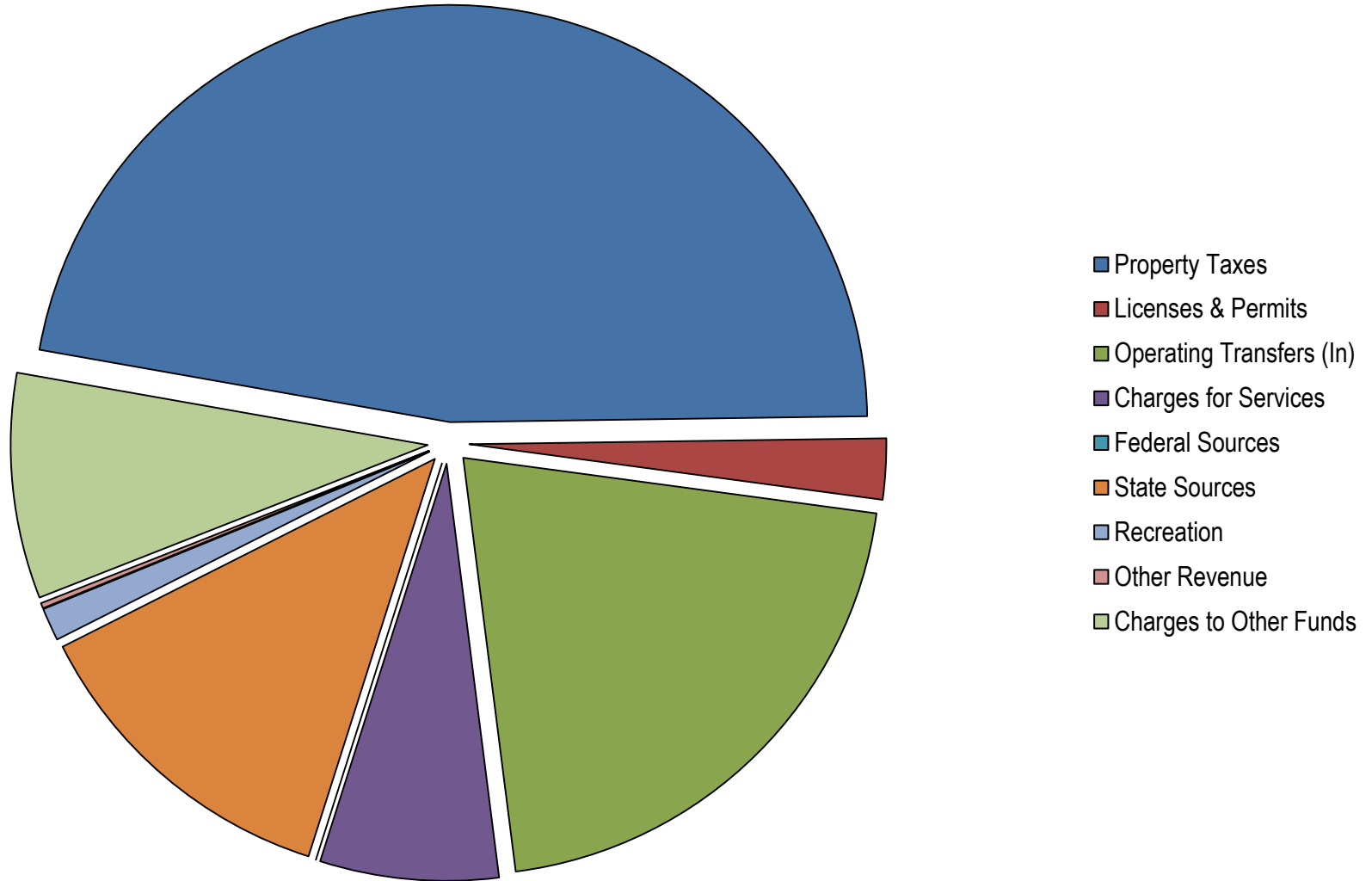
### Other Revenues

Other revenues for 2022/23 are budgeted at \$25,562, and include misc. items for which the City receives funds.

# OVERVIEW OF GENERAL FUND REVENUES

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FY 2022/23





GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Fund: 101 General Fund							
Dept 000 - Revenues							
PROPERTY TAXES							
101-000-404.000	Property Tax Revenue	4,883,508	5,007,270	5,007,270	4,899,711	4,950,500	5,220,570
101-000-404.450	Property Tax Revenue -- Fire Millage	462,264	500,380	500,380	463,177	475,000	521,690
101-000-404.500	Payment in Lieu of Taxes	126,774	95,129	95,129	55,259	95,129	95,129
101-000-404.600	Penalties & Interest -- Delinq Taxes	33,443	22,283	22,283	19,459	22,283	23,417
101-000-404.700	Delinq Personal Prop Tax	(359)	0	0	0	0	0
101-000-405.000	Property Tax Chargebacks	(12,775)	0	0	8,872	9,952	0
101-000-640.010	Admin Fee - Property Tax	114,200	105,600	105,600	113,871	115,000	109,640
PROPERTY TAXES		5,607,055	5,730,662	5,730,662	5,560,349	5,667,864	5,970,446
LICENSES & PERMITS							
101-000-483.000	Rental Housing Registration Fees	600	800	800	550	800	800
101-000-484.000	Rental Inspection Fees	129,195	50,000	50,000	35,925	50,000	50,000
101-000-485.000	Background Check for Business License	825	600	600	325	600	600
101-000-486.000	Home Transfer Inspection Fees	32,140	40,000	40,000	21,300	40,000	40,000
101-000-487.000	Vacant Property Registration Fees	600	600	600	0	600	600
101-000-625.010	General Business Licenses	17,160	17,200	17,200	16,360	17,200	17,000
101-000-625.020	Non-Business License/Permits	17,148	16,000	16,000	13,277	16,000	16,200
101-000-630.010	Contractor Licenses	9,715	8,000	8,000	4,965	8,000	8,000
101-000-630.030	Building Permits	240,112	90,000	90,000	60,511	90,000	95,000
101-000-630.040	Electrical Permits	23,198	30,000	30,000	17,555	30,000	30,000
101-000-630.050	Mechanical Permits	22,140	25,000	25,000	19,881	25,000	25,000
101-000-630.060	Plumbing Permits	9,441	10,000	10,000	9,522	10,000	10,000
101-000-630.070	Site Plan Review Non-Refundable	6,500	3,000	3,000	(5,650)	6,000	6,000
LICENSES & PERMITS		508,774	291,200	291,200	194,521	294,200	299,200
FEDERAL SOURCES							
101-000-501.700	Federal Funds -- FEMA Reimbursement	0	0	0	59,083	60,000	0
101-000-501.800	Federal Funds-ARPA Coronavirus Funds	0	0	0	632,221	632,221	0
101-000-528.000	Other Federal Grants-CARES Act	482,826	0	0	0	0	0
FEDERAL SOURCES		482,826	0	0	691,304	692,221	0
STATE SOURCES							
101-000-539.015	State Grant - MMRMA RAP Grant	25,597	0	0	0	0	0
101-000-539.030	State Grant -- Michigan Safe Communities	215	0	0	0	0	0
101-000-540.000	Wayne County Parks Grant	0	0	0	50,000	50,000	0
101-000-575.100	Revenue Sharing -- Statutory	198,864	202,841	202,841	101,418	202,841	223,125
101-000-575.200	Revenue Sharing -- Constitutional	1,222,072	1,099,113	1,099,113	672,324	1,099,113	1,198,922
101-000-575.300	State Revenue -- Liquor Licenses	7,283	7,280	7,280	7,759	7,759	7,800
101-000-575.310	State Revenue - MDOT Reimbursement	39,388	20,000	20,000	22,138	23,000	30,000
101-000-575.330	State Revenue-Personal Property Foregone	203,472	146,651	146,651	144,248	146,651	148,575
STATE SOURCES		1,696,891	1,475,885	1,475,885	997,887	1,529,364	1,608,422

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Fund: 101 General Fund							
Dept 000 - Revenues							
FINE & FORFEITURES							
101-000-575.655	District Court Reimbursement	(6,700)	71,500	71,500	(15,600)	71,500	71,500
101-000-602.100	Judicial Salary Reimbursement	5,072	3,000	3,000	3,551	3,551	3,000
101-000-602.120	District Court -- Technology Fee	9,755	9,000	9,000	10,146	12,151	9,000
	FINE & FORFEITURES	8,127	83,500	83,500	(1,903)	87,202	83,500
CHARGES FOR SERVICES							
101-000-625.030	Clerks Fees	20,269	24,000	24,000	19,283	24,000	24,000
101-000-630.005	Blue Print Reproduction	5	0	0	0	0	0
101-000-630.090	Administrative Fee -- Eng Reviews	33,794	25,000	25,000	14,103	20,000	25,000
101-000-631.000	Fire Inspections	2,050	2,700	2,700	1,500	2,700	1,800
101-000-660.075	Property Maintenance	6,300	9,000	9,000	3,368	9,000	9,000
101-000-660.077	Misc Property Clean Up	708	0	0	0	121	0
101-000-670.080	Gas & Oil Charges - Rvw Schools	18,779	25,000	25,000	23,728	35,000	35,000
101-000-680.020	Ambulance Billings	342,442	600,000	600,000	507,703	750,000	700,000
	CHARGES FOR SERVICES	424,347	685,700	685,700	569,685	840,821	794,800
CHARGES TO OTHER FUNDS							
101-000-640.030	Admin - Major Streets	82,350	86,248	86,248	35,936	86,248	87,350
101-000-640.031	Labor Reimb - Major Strts	39,466	42,000	42,000	7,888	42,000	42,000
101-000-640.040	Admin - Local Streets	35,750	37,452	37,452	15,605	37,452	38,444
101-000-640.041	Labor Reimb - Local Strts	60,292	107,300	107,300	12,453	107,300	107,300
101-000-640.050	Admin - Golf Course	135,800	139,900	139,900	69,950	139,900	144,100
101-000-640.051	Gas,Oil,Repairs - Golf	6,480	8,190	8,190	3,859	8,190	7,680
101-000-640.052	Admin - Golf Practice	16,400	16,900	16,900	8,450	16,900	17,500
101-000-640.053	Gas,Oil,Repairs - GPF	720	910	910	429	910	860
101-000-640.060	Admin - Water/Sewer	191,400	197,200	197,200	98,600	197,200	203,200
101-000-640.061	Gas,Oil,Repairs - Wtr/Swr	23,213	54,530	54,530	30,603	54,530	53,490
101-000-640.062	Building Rent - Wtr/Sewer	22,700	23,400	23,400	11,700	23,400	24,200
101-000-640.070	Admin - Land Preserve	237,200	244,400	244,400	122,200	244,400	251,800
101-000-640.071	Gas,Oil,Repairs - LP	29,666	33,500	33,500	19,103	33,500	34,420
101-000-640.090	Admin - Cable Fund	91,700	94,500	94,500	47,250	94,500	97,400
	CHARGES TO OTHER FUNDS	973,137	1,086,430	1,086,430	484,026	1,086,430	1,109,744
INTEREST & INVESTMENT INCOME							
101-000-650.010	Interest on Investments	1,925	500	500	(1,654)	(500)	500
	INTEREST & INVESTMENT INCOME	1,925	500	500	(1,654)	(500)	500
RECREATION							
101-000-660.040	Recreation Activity Fees	5,393	26,000	26,000	6,606	10,000	15,320
101-000-660.045	Recreation Program Rev	13,185	40,000	40,000	8,951	18,000	21,890
101-000-660.059	RBA Revenues	0	1,000	1,000	0	1,000	1,000
101-000-660.060	Community Center Rentals	6,050	18,000	18,000	10,050	17,000	19,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Fund: 101 General Fund							
Dept 000 - Revenues							
RECREATION							
101-000-660.065	Corp Donations-Summerfest	11,150	27,500	27,500	14,000	27,500	30,000
101-000-660.066	Senior Taxi Program	4,290	32,980	32,980	0	5,000	33,750
101-000-660.069	Summerfest Revenues	54,148	13,250	13,250	0	13,250	40,925
101-000-660.080	Reimbursement -- Utilities	530	0	0	0	0	0
	RECREATION	94,746	158,730	158,730	39,607	91,750	161,885
OTHER REVENUE							
101-000-670.010	Sundry Revenues	3,222	4,000	4,000	21,609	22,200	7,000
101-000-670.025	Abandoned Property Sales	740	0	0	0	0	0
101-000-670.030	Sale of Equipment	18,227	0	0	8,695	8,695	0
101-000-670.035	Publishing & Advertising Revenue	0	16,512	16,512	0	16,512	16,512
101-000-670.677	Insurance Reimbursement	0	0	0	12,641	12,641	0
101-000-680.015	Police Fees - Misc	1,660	2,000	2,000	64	2,000	2,000
101-000-680.040	Auto Salvage Inspections	100	0	0	0	0	0
101-000-687.000	Prescription Refunds	0	25,000	25,000	0	25,000	0
101-000-692.600	Postage Reimbursement	50	50	50	14	50	50
101-000-697.336	Fire Millage Support-Donation	1,770	0	0	0	0	0
101-000-697.500	Donated Capital	0	0	0	5,000	5,000	0
101-000-697.550	Donated Capital-Mobile Wall that Heals	2,100	10,000	10,000	2,468	2,468	0
	OTHER REVENUE	27,869	57,562	57,562	50,491	94,566	25,562
TRANSFERS (IN)							
101-000-699.020	Operating Transfer LP	1,950,000	2,600,000	2,600,000	1,300,000	2,600,000	2,600,000
101-000-699.243	Operating Transfer - C&T	50,000	50,000	50,000	25,000	50,000	50,000
	TRANSFERS (IN)	2,000,000	2,650,000	2,650,000	1,325,000	2,650,000	2,650,000
Totals for dept 000 - Revenues		11,825,697	12,220,169	12,220,169	9,909,313	13,033,918	12,704,059
ESTIMATED REVENUES - FUND 101		11,825,697	12,220,169	12,220,169	9,909,313	13,033,918	12,704,059
BEGINNING FUND BALANCE		1,500,956	1,583,546	1,583,546	1,583,546	1,583,546	14,617,464
ENDING FUND BALANCE		13,326,653	13,803,715	13,803,715	11,492,859	14,617,464	27,321,523

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
101-300-998.600	KS State Bank-RFNC-Principal Debt Pymt	27,773	0	0	0	0	0
101-300-998.610	KS State Bank-RFNC-Interest Debt Pymt	1,036	0	0	0	0	0
101-300-998.900	Flex Financial-Principal	0	25,688	25,688	0	25,688	25,688
Totals for dept 300 - Debt Service		28,809	25,688	25,688	0	25,688	25,688

**FUND: General**  
**DEPARTMENT: City Council**

**Department Description**

The City Council is the legislative and governing body of the City of Riverview and has the power to make and enforce all laws and regulations with respect to municipal affairs, subject only to the limitations and restrictions of the City Charter and the State Constitution. The City Council has the power, in the name of the City, to do whatever is appropriate for the municipal corporation and the general welfare of the City's inhabitants, unless it is specifically forbidden by the State Constitution.

The elected officers of the City are the Mayor and six Council members. Each shares equal voting powers on all questions coming before the Council. The Mayor serves a four-year term and Council members serve staggered, four-year terms. Terms are established to provide three vacancies, with elections held in November of the odd-numbered years.

The City Council appoints the City Manager, City Attorney and members of all advisory boards, commissions and committees, all of whom serve at the pleasure of the City Council.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	36,097	36,000	36,000	36,000
Fringe Benefits	2,803	2,847	2,809	2,832
Operating Supplies	2,765	3,900	2,800	3,900
Contractual Services	62,425	37,178	36,921	39,144
Other Expenses	6,929	7,100	3,235	7,100
Capital Outlay	3,307	4,400	0	0
<b>TOTAL</b>	<b>114,326</b>	<b>91,425</b>	<b>81,765</b>	<b>88,976</b>

- Budgeted funds include the salaries of the Mayor and City Council
- Funds also budgeted for dues and membership fees for Downriver Mutual Aid (DMA), Downriver Community Conference (DCC), Southeast Michigan Council of Governments (SEMCOG), and the Michigan Municipal League (MML)

**Goals & Objectives**

1. Develop policies that take into consideration the goals of the entire community.
2. Develop policies that take into consideration the financial future of the community. Developing policies that address not only the community's wants, but its needs and ability to provide the required services.
3. To be diligent to provide guidance and insight into the financial future of the community while providing support on tough decisions needed to assure the community is financially stable.
4. Provide policy guidance and direction on major work tasks for the coming year:
  - Monitor the city roadway ongoing infrastructure improvement project.
  - Monitor the progress of the Riverview, Trenton and Grosse Ile Water Treatment Study.
  - Monitor the regional sanitary sewer improvements involving the Waste Water Treatment Plant.
  - Continue to promote modernization of City Charter and City Code.
  - Monitor the BASF river property site solution and its effect on the municipal boat ramp.
  - Monitor the development of the City of Riverview website.
  - Monitor the storm water management and improvement programs.
5. Support the efforts of the task force to promote priority City Planning involving the Land Preserve Committee and the Riverview Highlands Facilities Committee.
6. Monitor the financial recovery of the Riverview Highlands Golf Course and the Golf Course Practice Facility.
7. Build on the relationship of the Riverview Community School District to foster better communication with school administration.
8. Promote intergovernmental cooperation and participation in grant activities.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 101 - City Council							
101-101-725.125	Mayoral Wages	6,016	6,000	6,000	3,858	6,000	6,000
101-101-725.130	City Council Wages	30,081	30,000	30,000	19,293	30,000	30,000
101-101-725.500	Social Security-Employer	2,761	2,757	2,757	1,771	2,757	2,757
101-101-735.000	Workers Comp Expense	42	90	90	29	52	75
101-101-740.000	Operating Supplies	2,765	3,500	3,500	2,228	2,500	3,500
101-101-745.000	Meal Reimbursement	0	400	400	0	300	400
101-101-802.000	Dues & Subscriptions	6,279	100	100	85	85	100
101-101-802.030	Mutual Aid - DRANO	15,325	15,500	15,500	15,325	15,325	15,500
101-101-802.040	Downriver Comm Conference	6,913	7,000	7,000	6,913	6,913	7,000
101-101-802.050	SEMCOG Membership	1,662	1,702	1,702	1,702	1,702	1,711
101-101-802.053	Destination Downriver Membership	5,000	0	5,000	5,000	5,000	5,000
101-101-802.060	Michigan Municipal League	6,281	6,281	6,281	0	6,281	6,488
101-101-802.075	Chamber of Commerce	435	435	435	440	440	445
101-101-818.000	Contractual Services	24,050	0	0	0	0	0
101-101-853.000	Cell Phone/iPad	2,759	1,260	1,260	1,081	1,260	3,000
101-101-854.000	Public Relations	150	4,000	4,000	0	150	4,000
101-101-862.000	Travel, Ed & Training	0	1,500	1,500	75	1,500	1,500
101-101-889.000	Hall of Fame Scholarship	500	500	500	500	500	500
101-101-889.040	American Legion Contribution	0	1,000	1,000	1,000	1,000	1,000
101-101-990.000	Computer Equipment	3,307	4,400	4,400	0	0	0
Totals for dept 101 - City Council		114,326	86,425	91,425	59,300	81,765	88,976

**FUND: General**  
**DEPARTMENT: City Manager**

**Department Description**

The City Manager is the chief administrative officer of the City appointed by the City Council to direct the delivery of municipal services. The City Manager's Office is responsible for providing the City Council with information and implementing Council policies. This involves administrative decision making, provision of basic administrative support, direction and guidance for all City departments, programs and projects. The City Manager's Office prepares the annual budget and provides needed administrative services to all City departments for the coordination of City operations and is the focal point for the day-to-day management of the City government.

**Expenditure Highlights**

	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Salaries & Wages	182,702	187,250	187,250	191,560
Fringe Benefits	232,203	223,700	242,043	235,145
Operating Supplies	1,508	1,500	990	1,500
Other Expenses	47,505	900	810	900
Contractual Services	2,175	2,900	2,200	3,550
Capital Outlay	0	2,500	2,500	0
<b>TOTAL</b>	<b>466,093</b>	<b>418,750</b>	<b>435,793</b>	<b>432,655</b>

- Funds are appropriated for salaries & fringe benefits of City Manager and Confidential Secretary.

**Goals & Objectives**

1. Provide leadership and direction on budget reduction and reorganization strategies.
2. Closely monitor health care costs in an effort to develop strategies to reduce costs.
3. Work with staff members in the development of strategies for the containment of City operating costs.
4. Work with elected officials to use electronic communication effectively.
5. Work with the City Clerk in implementing new technologies to enhance our records retention program.
6. Coordinate management task objectives on the topics of employee empowerment, emergency preparedness, training, computer networking and software, and employee benefits administration.
7. Provide leadership and direction for implementation of the City's Capital Improvements Program.
8. Implement business plans for City enterprises.
9. Monitor the continuation of the comprehensive street repair and reconstruction program.
10. Promote modernization of the City Charter and City Code.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 172 - City Manager							
101-172-725.000	Full-Time Salaries	171,962	176,300	176,300	116,143	176,300	181,510
101-172-725.300	Longevity	1,875	1,950	1,950	900	1,950	1,050
101-172-725.400	Pay-In-Lieu-Bonus, Vac, Per	8,865	9,000	9,000	0	9,000	9,000
101-172-725.500	Social Security-Employer	12,977	15,400	15,400	8,341	15,400	15,700
101-172-725.600	Deferred Compensation	15,033	15,000	15,000	9,955	15,000	11,802
101-172-725.700	Health Insurance Expense	35,565	40,833	40,833	26,632	40,833	37,994
101-172-725.710	Optical Insurance Expense	209	224	224	131	224	211
101-172-725.720	Dental Insurance Expense	3,314	3,554	3,554	1,969	3,554	3,065
101-172-725.800	Life Insurance Expense	923	984	984	747	984	1,322
101-172-725.900	City Pension Contribution	115,703	97,359	97,359	67,404	115,702	113,324
101-172-725.950	GASB 45 OPEB Contribution	42,991	44,960	44,960	22,507	44,960	46,286
101-172-725.952	City OPEB Contribution	4,792	4,436	4,436	0	4,436	4,491
101-172-730.000	Unemployment Expense	11	20	20	11	20	20
101-172-735.000	Workers Comp Expense	685	930	930	463	930	930
101-172-740.000	Operating Supplies	1,508	1,500	1,500	503	990	1,500
101-172-802.000	Dues & Subscriptions	145	200	200	145	160	200
101-172-818.050	Copy Machine Maintenance	137	0	0	304	550	650
101-172-850.000	Telephone	849	1,800	1,800	591	850	1,800
101-172-853.000	Cell Phone/iPad	1,189	1,100	1,100	504	800	1,100
101-172-854.000	Public Relations	46,969	0	0	0	0	0
101-172-861.000	Parking/Meals Reimbursemt	391	700	700	616	650	700
101-172-990.000	Computer Equipment	0	2,500	2,500	0	2,500	0
Totals for dept 172 - City Manager		466,093	418,750	418,750	257,866	435,793	432,655



**FUND: General**  
**DEPARTMENT: Assessor/Purchasing**

**Department Description**

All taxable real estate must be identified and placed on the tax rolls according to its market value. Appraisals of new construction, reappraisals of existing buildings, land value calculation, homestead administration, classification, gathering of sales information, and keeping property files current are tasks performed within this activity. New building and plats are added to the tax rolls each year as of December 31.

This Department oversees all purchases made within the City except for items bought with petty cash. A limited purchase order system is maintained in several departments which are restricted to certain accounts and limited to \$500 on each purchase. The Purchasing Office maintains stock on items, such as City stationary and photo copy materials which are used by all departments. The Purchasing Office maintains cooperative purchasing contracts with the State of Michigan and other governmental purchasing entities. All bid specifications are processed through Purchasing. Purchase requisitions are received via computer from the departments; they are checked for budget compliance and procedure as needed. A vendor is selected and a purchase order is issued. If Council action is required, all pertinent data is collected and sent to the City Council with a recommendation for action. If bids are required, specifications are drawn up and ads are made, bids received and sent to the City Council. This Department also records and disposes of all surplus material from other departments.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	83,143	86,128	83,754	86,630
Fringe Benefits	47,045	50,741	43,208	47,540
Operating Supplies	3,310	5,200	5,200	5,200
Other Expenses	340	610	500	610
Contractual Services	85,143	89,430	90,280	90,380
<b>TOTAL</b>	<b>218,981</b>	<b>232,109</b>	<b>222,942</b>	<b>230,360</b>

- Budget includes funding for one part-time staff member
- Funds are appropriated for Downriver Assessing Group to perform assessing services on a contractual basis
- Funds are budgeted for the printing & mailing of assessment notices and personal property statements
- Funds are budgeted for City wide purchasing of flags, preprinted standard & window envelopes, business card master run stock, copy paper and City Hall letterhead.

**Goals & Objectives**

1. Continue to provide property information and data to residents through the BS&A online lookup.
2. Coordinate with Downriver Assessing Group for all assessing services, including preparation of assessment rolls and Board of Review appeals.
3. Review the procurement card program and re-evaluate extending the issuance of cards to non-administrative and support staff.
4. Review the purchasing manual (adopted in 1995) and revise if deemed necessary.
5. Review the current bid processes and revise as necessary.
6. Investigate collaboration with local communities on cooperative bidding.
7. Facilitate selling of surplus items on auction.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 209 - Purchasing / Assessing							
101-209-725.000	Full-Time Salaries	55,345	55,600	55,600	36,137	55,600	56,000
101-209-725.100	Part-Time Salaries	24,813	27,398	27,398	17,111	24,991	27,300
101-209-725.300	Longevity	206	230	230	263	263	330
101-209-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,779	2,900	2,900	0	2,900	3,000
101-209-725.500	Social Security-Employer	5,975	7,200	7,200	3,879	5,838	7,200
101-209-725.600	Deferred Compensation	6,401	6,400	6,400	4,186	6,370	6,750
101-209-725.700	Health Insurance Expense	17,204	18,748	18,748	11,691	17,029	15,293
101-209-725.710	Optical Insurance Expense	79	84	84	48	70	79
101-209-725.720	Dental Insurance Expense	1,598	1,696	1,696	923	1,387	1,463
101-209-725.800	Life Insurance Expense	146	156	156	118	146	209
101-209-725.950	GASB 45 OPEB Contribution	13,836	14,178	14,178	7,008	10,630	14,280
101-209-725.952	City OPEB Contribution	1,486	1,399	1,399	0	1,399	1,386
101-209-730.000	Unemployment Expense	10	480	480	10	22	480
101-209-735.000	Workers Comp Expense	310	400	400	211	317	400
101-209-740.000	Operating Supplies	3,310	5,200	5,200	2,467	5,200	5,200
101-209-802.000	Dues & Subscriptions	340	610	610	340	500	610
101-209-803.100	Contractual Assessing Services	77,631	80,000	80,000	18,652	80,000	80,000
101-209-804.100	Board of Review	2,000	1,050	1,050	0	2,000	2,000
101-209-818.000	Contractual Services	820	1,080	1,080	0	1,080	1,080
101-209-819.010	Mat Rental - City Hall	1,625	1,900	1,900	1,000	1,800	1,900
101-209-853.000	Cell Phone/iPad	300	600	600	180	600	600
101-209-905.100	Printing	2,767	4,800	4,800	2,615	4,800	4,800
Totals for dept 209 - Purchasing / Assessing		218,981	232,109	232,109	106,839	222,942	230,360

**FUND: General**  
**DEPARTMENT: City Attorney**

**Department Description**

The City Attorney, who under a professional services contract, provides the City, its representative agencies and officers the necessary and proper legal services to ensure that activities of the City are conducted in accordance with the requirements of the law, that the City is properly represented in civil litigation, and that violations of City laws are prosecuted. The City Attorney is appointed by, is responsible to, and serves at the pleasure of the City Council.

The Office of City Attorney represents and appears for the City, the City Council and advisory boards, in all actions and proceedings in which they are concerned or are a party. This office also appears for a City officer or employee in all actions or proceedings in which these individuals are party defendants due to performance, and all City officers in all matters of law. Additionally, the City Attorney furnishes services at all meetings of the City Council, and prepares ordinances, resolutions, contracts and other legal documents. The City Attorney will prosecute on behalf of the people all criminal cases for violations of City ordinances and perform other legal duties as required. The City Attorney is responsible for the supervision and coordination of all outside counsel engaged to provide legal services on various matters. Further, the City Attorney reviews all significant claims made against the City and makes appropriate recommendations.

**Expenditure Highlights**

	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Contractual Services	566,936	512,500	478,070	512,500
Other Expenses	0	0	0	0
<b>TOTAL</b>	<b>566,936</b>	<b>512,500</b>	<b>478,070</b>	<b>512,500</b>

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 210 - City Attorney							
101-210-818.010	Corporate Counsel	56,009	50,500	50,500	28,789	49,500	50,500
101-210-818.011	Prosecutor	30,000	30,000	30,000	15,000	30,000	30,000
101-210-818.012	Litigation/Spec Legal Svc	232,185	220,000	220,000	92,331	217,000	220,000
101-210-818.015	Special Legal Counsel	0	2,000	2,000	341	1,570	2,000
101-210-818.016	Labor Relations	248,742	210,000	210,000	86,171	180,000	210,000
Totals for dept 210 - City Attorney		566,936	512,500	512,500	222,632	478,070	512,500

**FUND: General**  
**DEPARTMENT: City Clerk**

**Department Description**

The City Clerk's Office serves as the information center for the City. This includes maintenance of all official city records, including ordinances, resolutions, deeds, agreements, City Charter and the code of ordinances. The City Clerk is responsible for the preparation of Council meeting minutes, publishing all legal notices relating to special, Council, and commission meetings, public hearings, and election notices. The City Clerk affixes the City seal on legal documents.

The City Clerk maintains the voter registration file and acts as election officer in conducting all elections, complying with Federal, State and local laws. The City Clerk performs other activities prescribed by law including administration of oaths of office.

The City Clerk's Office issues and maintains vital records as well as business licenses.

- Budget includes funding for City Clerk and clerical position.
- Digital scanning of documents under the City's record retention program has resumed due to lack of storage space.
- The City newsletter will no longer be printed and distributed to residents; instead we have The Riverview Register which we share with the Riverview School District.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	150,835	155,509	146,247	168,221
Fringe Benefits	86,720	92,066	90,982	93,545
Operating Supplies	21,083	24,190	23,160	27,120
Contractual Services	18,049	45,492	40,995	44,668
Other Expenses	2,091	3,930	3,834	4,510
Capital Outlay	2,227	4,250	4,250	4,250
<b>TOTAL</b>	<b>281,005</b>	<b>325,437</b>	<b>309,468</b>	<b>342,314</b>

**Goals & Objectives**

1. Conduct State/County Primary, State/County/School Board/General Elections and prepare for August City Primary election of 2023 and/or any special elections.
2. Continue to meet the challenges presented with new voter and ballot legislation and work with Secretary of State regarding security and training for the elections. Additional part time staff is required to staff the clerk's office on a seasonal basis.
3. Due to COVID-19 Pandemic, fee schedule increases are on hold as businesses face hardships. Work with community development and businesses in meeting compliance goals.
4. New Archive area in former Credit Union for landfill records due to reaching capacity of city archive of landfill records and continue scanning landfill records. Records on ROM budget is required to be able to store these records 20 years after the closure of the landfill. Migration of landfill documents to city server repositories and upgrade of technology took place with 2022/21 budget.
5. City Record Retention/Destruction Schedules are updated regularly with the State of Michigan schedules and the Clerk's office assists various departments with file maintenance and in the destruction of records per state destruction schedules.
6. Records on ROM budget to include transferring Microfilm records to city's laserfiche system.
7. Continual Laserfiche scanning of city records. Working with the Building and Engineering Department to organize their records. Continuation of Building and Engineering/Community Development Department scanning of the blueprints stored in the Building and Engineering Department. The Clerk's office continues working to scan all files into laserfiche from the Clerk archives to achieve paperless files.
8. Continue upkeep of minutes and agendas, and public notices on the city website/city app and re-codification of ordinances and provide more information in an easier format.
9. Continue working with downriver community clerks in training and cost cutting measures for conducting elections and updating voter registration files.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 215 - City Clerk							
101-215-725.000	Full-Time Salaries	121,629	116,488	116,488	75,313	116,488	119,000
101-215-725.100	Part-Time Salaries	17,384	28,389	28,389	12,932	20,000	37,000
101-215-725.200	Overtime	7,186	5,000	5,000	3,466	5,000	7,562
101-215-725.300	Longevity	1,050	1,050	1,050	1,050	1,150	1,050
101-215-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,586	4,582	4,582	0	3,609	3,609
101-215-725.500	Social Security-Employer	9,982	11,416	11,416	6,240	12,416	12,416
101-215-725.600	Deferred Compensation	12,241	13,134	13,134	8,013	13,134	13,134
101-215-725.700	Health Insurance Expense	26,553	28,836	28,836	20,700	26,489	30,878
101-215-725.710	Optical Insurance Expense	211	224	224	129	224	211
101-215-725.720	Dental Insurance Expense	2,550	2,708	2,708	1,343	2,708	1,499
101-215-725.800	Life Insurance Expense	292	311	311	236	311	418
101-215-725.950	GASB 45 OPEB Contribution	30,407	29,710	29,710	14,122	31,000	30,345
101-215-725.952	City OPEB Contribution	2,999	2,931	2,931	0	3,000	2,944
101-215-725.960	Retiree Health Savings Plan	972	1,000	1,000	637	1,000	1,000
101-215-730.000	Unemployment Expense	15	1,196	1,196	13	100	100
101-215-735.000	Workers Comp Expense	498	600	600	334	600	600
101-215-740.000	Operating Supplies	1,895	4,185	4,185	1,580	4,185	4,185
101-215-740.130	Optg Supplies - Election	6,311	6,505	6,505	3,090	5,475	7,005
101-215-740.140	Optg Supplies - Microfilm	137	0	0	0	0	0
101-215-750.000	Postage Expense	12,740	13,500	13,500	6,944	13,500	15,930
101-215-802.000	Dues & Subscriptions	275	720	720	320	720	720
101-215-818.000	Contractual Services	6,339	7,820	7,820	5,884	7,820	12,905
101-215-818.050	Copy Machine Maintenance	4,073	5,593	5,593	572	1,146	5,593
101-215-818.070	Records on ROM	0	9,000	9,000	0	9,000	9,000
101-215-818.075	Re-Codifications	0	5,000	9,171	4,171	9,171	5,000
101-215-818.080	Ordinances - Internet	350	450	450	0	400	450
101-215-821.000	Elections	3,896	6,100	7,308	4,025	7,308	5,570
101-215-821.010	Elections - Meals	1,396	2,160	2,160	1,564	1,564	2,240
101-215-853.000	Cell Phone/iPad	610	650	650	250	650	650
101-215-861.000	Parking/Meals Reimbursemt	56	350	350	36	700	700
101-215-862.000	Travel, Ed & Training	278	300	300	337	450	450
101-215-862.100	Education/Training-Staff	86	400	400	268	400	400
101-215-905.000	Publishing	2,781	5,500	5,500	1,594	5,500	5,500
101-215-987.000	Software	111	550	550	0	550	550
101-215-990.000	Computer Equipment	2,116	2,700	2,700	0	2,700	2,700
101-215-990.014	Office Chairs	0	1,000	1,000	0	1,000	1,000
Totals for dept 215 - City Clerk		281,055	320,058	325,437	175,163	309,468	342,314

**FUND: General**  
**DEPARTMENT: Finance**

**Department Description**

The primary responsibility of the Finance Department is to provide the City Manager, City Council, and all departments with timely, accurate, and useful financial information and to maintain the City's financial records in accordance with the City Charter, State law and Generally Accepted Accounting Principles as established by the Government Accounting Standards Board. The Department also safeguards assets and insures the integrity of financial internal controls. Riverview's Finance Department is responsible for the following:

- Accounts Payable
- Accounts Receivable
- Billing
- Budget Preparation & Financial Audit
- General Ledger and Account Maintenance
- Payroll
- Pension Administration – Riverview Employees' Retirement System

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	219,393	228,096	217,513	232,811
Fringe Benefits	115,411	122,324	116,108	121,206
Operating Supplies	3,589	10,000	10,000	10,700
Other Expenses	740	5,080	2,580	5,080
Contractual Services	91,309	56,850	91,250	61,050
<b>TOTAL</b>	<b>430,442</b>	<b>422,350</b>	<b>437,451</b>	<b>430,847</b>

- The finance director/purchasing agent and comptroller job position along with two part-time clerks are shared with the Purchasing / Assessing department.
- Staffing for two full-time clerical positions, finance director, comptroller and two part-time clerks.
- Budget includes general fund portion of audit fees and actuarial valuations (as needed)

**Goals & Objectives**

1. Update the GASB 45 actuarial valuation to determine the City's long-term liability for Other Post-Employment Benefits (OPEB), primarily for retiree healthcare insurance.
2. Update the five-year financial forecast to provide administration a blueprint for future financial capabilities.
3. Institute mandatory direct deposit or payroll cards for all employees to reduce costs and streamline the payroll process.
4. Offer and implement auto bill pay for water bill payment for businesses as BS&A completes the process to allow business to also pay with this method. Currently defaults to residential non business coding, requires coding for businesses to be compliant with financial institution guidelines.
5. Continue to offer credit card as method of payment for various other lesser used item codes able to pay at our counter.
6. Coordinate new surplus sales methods with IT department for selling surplus items.
7. Establish procedures for annual verification of retiree recipients.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 253 - Finance / Treasurer							
101-253-725.000	Full-Time Salaries	183,288	194,155	194,155	118,838	185,000	198,750
101-253-725.100	Part-Time Salaries	24,815	26,461	26,461	17,112	25,000	26,461
101-253-725.200	Overtime	546	400	400	187	400	380
101-253-725.300	Longevity	994	1,080	1,080	1,112	1,113	1,220
101-253-725.400	Pay-In-Lieu-Bonus,Vac,Per	9,750	6,000	6,000	3,000	6,000	6,000
101-253-725.500	Social Security-Employer	16,311	18,120	18,120	10,492	16,000	18,300
101-253-725.600	Deferred Compensation	14,927	15,000	15,000	9,875	15,000	15,000
101-253-725.700	Health Insurance Expense	26,296	27,301	27,301	16,628	24,000	25,909
101-253-725.710	Optical Insurance Expense	239	252	252	143	210	237
101-253-725.720	Dental Insurance Expense	3,477	3,719	3,719	1,991	3,000	2,438
101-253-725.800	Life Insurance Expense	437	466	466	354	450	627
101-253-725.950	GASB 45 OPEB Contribution	45,816	49,520	49,520	22,139	49,520	50,682
101-253-725.952	City OPEB Contribution	5,158	4,886	4,886	0	4,886	4,918
101-253-725.960	Retiree Health Savings Plan	1,909	1,940	1,940	1,272	1,940	1,975
101-253-730.000	Unemployment Expense	24	50	50	23	32	50
101-253-735.000	Workers Comp Expense	817	1,070	1,070	552	1,070	1,070
101-253-740.000	Operating Supplies	1,089	5,200	5,200	1,960	5,200	5,200
101-253-740.150	Office Supplies-Computer	2,500	4,800	4,800	3,510	4,800	5,500
101-253-802.000	Dues & Subscriptions	669	930	930	419	930	930
101-253-804.000	Audit Fees	32,813	35,800	35,800	39,848	40,000	40,000
101-253-818.000	Contractual Services	1,000	2,000	2,000	0	2,000	2,000
101-253-818.050	Copy Machine Maintenance	1,863	3,150	3,150	1,237	3,150	3,150
101-253-818.155	Consulting	0	5,500	5,500	0	5,500	5,500
101-253-853.000	Cell Phone/iPad	360	600	600	120	600	600
101-253-860.000	Bank Service Charge	48,991	0	0	15,070	30,200	0
101-253-861.000	Parking/Meals Reimbursemt	71	400	400	0	400	400
101-253-862.000	Travel, Ed & Training	0	3,200	3,200	0	1,000	3,200
101-253-862.100	Education/Training-Staff	0	550	550	0	250	550
101-253-905.100	Printing	6,282	9,800	9,800	3,061	9,800	9,800
Totals for dept 253 - Finance / Treasurer		430,442	422,350	422,350	268,943	437,451	430,847



**FUND: General**  
**DEPARTMENT: Human Resources**

**Department Description**

Human Resources Department is responsible for human resources utilization and management activities for employee related programs within the city. The major activities include: employee relations, position classification and compensation, labor relations and contract negotiations, recruitment and selection, fringe benefit administration, records management, centralized training, workers compensation and personnel policies and procedures.

The Human Resources Director is also the Risk Management Coordinator and Title VI Coordinator for all City departments.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	84,948	87,400	86,800	89,975
Fringe Benefits	56,089	60,057	59,882	63,183
Other Expenses	363	1,800	1,981	1,800
Contractual Services	61,755	42,850	48,850	49,000
<b>TOTAL</b>	<b>203,155</b>	<b>192,107</b>	<b>197,513</b>	<b>203,958</b>
				<ul style="list-style-type: none"> <li>• Funding provided for one full-time employee (Human Resources Director)</li> <li>• Budget includes funding for pre-employment physicals and drug screens of new employees</li> </ul>

**Goals & Objectives**

1. Negotiate contract with MAFF Firefighters, POLC Patrol, POLC Command, Land Preserve.
2. Continue to hire new personnel for the Fire, Police and DPW Departments.
3. Continue to update the City's Coronavirus Response and Preparedness Plan.
4. Sexual Harassment and Diversity refresher training.
5. Continue to work on Employee Handbook.
6. Build teams to work on updated Administrative Regulations.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 270 - Human Resources							
101-270-725.000	Full-Time Salaries	80,156	83,400	83,400	52,368	82,800	85,900
101-270-725.300	Longevity	225	300	300	300	300	375
101-270-725.400	Pay-In-Lieu-Bonus,Vac,Per	4,567	3,700	3,700	0	3,700	3,700
101-270-725.500	Social Security-Employer	6,235	7,500	7,500	3,790	7,450	7,700
101-270-725.600	Deferred Compensation	9,402	9,600	9,600	6,149	9,600	9,900
101-270-725.700	Health Insurance Expense	14,628	15,760	15,760	10,512	15,760	17,745
101-270-725.710	Optical Insurance Expense	105	112	112	64	112	106
101-270-725.720	Dental Insurance Expense	609	647	647	352	647	558
101-270-725.800	Life Insurance Expense	194	208	208	157	208	279
101-270-725.950	GASB 45 OPEB Contribution	20,039	21,267	21,267	10,170	21,267	21,905
101-270-725.952	City OPEB Contribution	2,186	2,098	2,098	0	2,098	2,125
101-270-725.960	Retiree Health Savings Plan	2,350	2,350	2,350	1,537	2,350	2,400
101-270-730.000	Unemployment Expense	6	15	15	6	0	15
101-270-735.000	Workers Comp Expense	335	500	500	220	390	450
101-270-802.000	Dues & Subscriptions	269	300	300	382	382	300
101-270-803.500	Background Investigations	0	100	100	0	100	100
101-270-818.000	Contractual Services	20,925	27,000	27,000	11,483	27,000	27,000
101-270-836.000	Physical Exams	1,136	1,000	1,000	973	1,000	1,150
101-270-836.100	Pre-Employment Physicals	6,690	7,000	7,000	1,646	7,000	7,000
101-270-853.000	Cell Phone/iPad	665	750	750	250	750	750
101-270-854.030	Emp Advertising/Testing	32,339	7,000	7,000	11,120	13,000	13,000
101-270-861.000	Parking/Meals Reimbursemt	0	250	250	0	250	250
101-270-862.000	Travel, Ed & Training	0	250	250	349	349	250
101-270-862.100	Education/Training-Staff	94	1,000	1,000	0	1,000	1,000
Totals for dept 270 - Human Resources		203,155	192,107	192,107	111,828	197,513	203,958

**FUND: General**  
**DEPARTMENT: Police**

**Department Description**

The Police Department provides a variety of public safety services aimed at protecting and serving the community. The majority of police activities that occur are a direct result of community requests for service. Other activities occur as a result of police officer initiated activities while on normal patrol duties.

The Police Department is divided into four major program areas that interrelate with each other and with other community, county, and state agencies. The four programs are: Administrative Services, Investigations, Patrol, and Code Enforcement.

Administrative Services is responsible for overall central direction and administration of the police function. It sets policy, establishes rules and regulations, and carries out the disciplinary process, if necessary. This activity also establishes and carries out training programs, physical fitness programs, and other related activities. Administrative Services is also responsible for development of emergency response plans, hazard reduction, and municipal building security plans.

Investigative Services work closely with our Patrol Services to prevent criminal activity and also to apprehend those responsible for criminal offenses. Investigative Services conducts follow-up investigation on most major offenses and has primary investigative responsibility for murders, bank robberies, and other major crimes. Other responsibilities include investigations of crimes against youth, youthful criminal offenders, delinquency, truancy, and a variety of other youth-related activities and also for the control of drug-related crimes.

Patrol Services is the largest of the four police programs and provides emergency and non-emergency services to the public on a 24-hour basis. This service is responsible for the preliminary investigation of a wide variety of criminal offenses, traffic enforcement, accident investigation, and the apprehension and prosecution of criminal offenders.

Code Enforcement involves animal control and enforcement of a variety of City Code provisions pertaining to public nuisances, sign, property maintenance, and other property violations.

**Expenditure Highlights**

	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Salaries & Wages	2,440,896	2,556,225	1,968,193	2,536,006
Fringe Benefits	1,546,660	1,663,547	1,472,552	1,473,512
Operating Supplies	17,359	23,571	26,571	29,000
Maintenance Expenses	85,777	115,200	80,300	111,360
Contractual Services	70,669	86,719	77,400	92,500
Other Expenses	39,496	76,837	40,283	69,500
Capital Outlay	11,936	6,000	5,000	6,000
<b>TOTAL</b>	<b>4,212,793</b>	<b>4,528,099</b>	<b>3,670,299</b>	<b>4,317,878</b>

- Budget includes funding for one police chief, ten command officers, fourteen patrol officers, one full-time clerk, one part-time clerk, and a pool of part-time crossing guards and part-time dispatchers.
- The part-time dispatchers are no longer shared with Trenton as part of Shared Dispatch Services. They are now back in house and paid out of part time salaries.
- Animal control is now contractual and shared with Wyandotte. Our Animal control vehicle title was signed over to Wyandotte to lessen the contractual cost.
- Budget includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)
- Capital outlay budgeted for upcoming fiscal year is for chairs and desks.

## Goals & Objectives

### RECRUITING & RETENTION:

With the recent retirements and struggles retaining officers in 2021, the police department will look for other ways to attract and retain aspiring officers to work for the police department; with the end goal being to reach our full number of authorized personnel.

### SINC:

The police department continues to participate with the Shared Information Network Consortium. With the addition of the new communities becoming involved with the consortium, the police department will be adding new and upgraded functionality to its current software.

### TRAINING:

The police department continues its current training program including on-line monthly from Police-One, which is recognized by MCOLES. The department will continue with its current training program and evaluate new training as theories and practices evolve.

Now that classrooms are getting back to being in-person, officers will once again continue to attend traditional classroom training as the police department returns to the Wayne County Regional Training Academy training consortium.

The Police Department will explore new Virtual Reality Training Simulations, offered by our current Body Camera vendor, Axon Enterprise. Simulators provide cost effective in-house training, which will reduce officer liability and teaches better policing techniques; creating safer police interactive outcomes.

### TECHNOLOGY:

The police department will continue to work towards full use of the Tyler-New World Records Management System, particularly as it relates to the capability to catalog and retrieve information.

The police department will work with the Downriver Guidance Center to implement a 24-hour communication iPad link, to a Master's level therapist. Officers will be able to assist residence in mental health crisis, by not only providing immediate access to mental health professionals, but by working with those professionals to discuss recommendations, alternatives and preferences regarding treatment and aftercare for the individual.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 301 - Police Department							
101-301-725.000	Full-Time Salaries	1,613,685	1,833,468	1,833,468	1,007,923	1,337,874	1,845,472
101-301-725.100	Part-Time Salaries	180,479	153,915	153,915	89,370	134,309	135,000
101-301-725.110	Step-up Pay	11,914	13,488	13,488	5,745	12,850	13,893
101-301-725.150	Shift Differential Pay	18,300	28,648	28,648	15,036	15,036	29,507
101-301-725.155	Police Gun Allowance	7,984	9,600	9,600	2,855	7,200	9,600
101-301-725.160	Holiday Pay	111,663	121,489	121,489	69,472	82,498	125,134
101-301-725.190	Clothing/Cleaning Allowance	35,795	42,400	42,400	11,536	33,556	42,400
101-301-725.200	Overtime	289,486	245,307	245,307	156,003	285,960	250,000
101-301-725.300	Longevity	18,261	17,910	17,910	8,277	17,910	15,000
101-301-725.400	Pay-In-Lieu-Bonus,Vac,Per	989	8,000	8,000	1,500	3,000	5,000
101-301-725.450	Accrued Payoff	152,340	82,000	82,000	28,443	38,000	65,000
101-301-725.500	Social Security-Employer	179,141	190,310	190,310	102,579	136,921	180,000
101-301-725.600	Deferred Compensation	50,798	37,601	37,601	32,201	51,000	51,000
101-301-725.700	Health Insurance Expense	376,329	439,121	439,121	241,475	317,199	386,359
101-301-725.710	Optical Insurance Expense	2,886	2,982	2,982	1,773	2,718	2,990
101-301-725.720	Dental Insurance Expense	17,796	19,942	19,942	15,238	21,252	18,066
101-301-725.800	Life Insurance Expense	4,850	5,590	5,590	3,741	5,097	6,228
101-301-725.900	City Pension Contribution	402,011	388,171	388,171	180,768	380,000	228,911
101-301-725.950	GASB 45 OPEB Contribution	403,421	467,540	467,540	186,205	450,000	481,561
101-301-725.952	City OPEB Contribution	52,984	46,130	46,130	0	46,130	46,725
101-301-725.960	Retiree Health Savings Plan	14,907	12,100	12,100	16,798	27,988	29,172
101-301-730.000	Unemployment Expense	205	4,060	4,060	150	320	500
101-301-735.000	Workers Comp Expense	41,332	50,000	50,000	25,521	33,927	42,000
101-301-740.000	Operating Supplies	16,090	20,000	20,071	18,711	20,071	25,000
101-301-740.167	Supplies - Auto Inspections	0	500	500	0	500	500
101-301-740.175	Uniforms-Laundry/Cleaning	0	1,000	1,000	0	1,000	1,000
101-301-740.190	Canine Supplies & Expense	1,269	2,000	2,000	4,682	5,000	2,500
101-301-760.120	Jail & Equip Maintenance	0	500	500	0	500	1,000
101-301-775.005	Vehicle Fuel & Maintenance	85,777	114,700	114,700	56,479	79,800	110,360
101-301-780.000	Prisoner Board	5,876	32,500	32,537	5,411	6,633	15,000
101-301-780.100	Pistol Range	5,751	8,000	8,000	965	1,200	8,000
101-301-802.000	Dues & Subscriptions	754	950	950	868	950	1,000
101-301-818.000	Contractual Services	33,864	40,000	42,719	30,857	35,000	45,000
101-301-818.550	Contractual ACO Services	24,939	30,000	30,000	4,722	30,000	30,000
101-301-836.000	Physical Exams	2,136	4,000	4,000	1,326	3,400	7,500
101-301-850.000	Telephone	9,730	10,000	10,000	4,251	9,000	10,000
101-301-854.000	Public Relations	1,407	2,500	2,500	2,211	2,500	2,500
101-301-861.000	Parking/Meals Reimbursemt	363	1,350	1,350	103	1,000	1,500
101-301-862.000	Travel, Ed & Training	25,345	30,000	30,000	5,174	27,000	40,000
101-301-862.100	Education/Training-Chief	0	1,500	1,500	0	1,000	1,500
101-301-972.400	Copy Machine	6,000	0	0	0	0	0
101-301-978.000	Office Equipment	5,524	6,000	6,000	1,029	5,000	6,000
101-301-990.014	Office Chairs	412	0	0	0	0	0
Totals for dept 301 - Police Department		4,212,793	4,525,272	4,528,099	2,339,398	3,670,299	4,317,878

**FUND: General**  
**DEPARTMENT: Fire**

**Department Description**

The Fire Department's Mission is to maintain a community environment in which people and property are adequately protected from the hazards of fire, and other natural or man-made caused emergencies or disasters, and to provide pre-hospital emergency medical response and transport. The Fire Departments mission is supported by 10 full-time and 41 part-time employees who are divided into four major support areas. Additionally, the Fire Department supports and is supported by other municipal fire departments as well as county, state, and federal agencies.

Administrative Services coordinates all Fire Department activities by developing policies, procedures and programs necessary to complete the goals and objectives of the Department.

Emergency Response operates with firefighter personnel who are scheduled to be available twenty-four hours per day. In addition to traditional fire suppression activities, Emergency response provides Advanced emergency medical services, rescue and hazardous material control.

Hazard Prevention, through life and fire safety inspections, public education, and code enforcement, abates community fire and life safety hazards through preventive intervention before they result in an emergency situation.

Dispatching is coordinated by five part-time personnel with weekend assistance from firefighting personnel to handle communication needs for all fire services. Dispatching also coordinates communication functions mutual aid specialty teams such as the dive team, hazmat team, fire investigation team plus the Wayne County Local Emergency Planning Committee (LEPC).

**Expenditure Highlights**

	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Salaries & Wages	1,085,536	1,104,094	1,252,857	1,369,608
Fringe Benefits	280,781	407,701	510,358	540,887
Operating Expenses	38,468	41,500	39,000	55,000
Maintenance Expenses	47,167	67,440	49,500	66,220
Contractual Services	505,907	149,000	127,000	130,000
Other Expenses	7,604	13,750	5,250	13,750
Capital Outlay	10,578	27,500	10,000	57,500
<b>TOTAL</b>	<b>1,976,041</b>	<b>1,810,985</b>	<b>1,993,965</b>	<b>2,232,965</b>

- Staffing includes one full-time fire chief, one full-time deputy fire chief, eight full-time firefighters/EMTs, and part-time firefighters/EMTs
- Dispatchers are now included in the Police Department budget under part-time salaries instead of contractual services as part of the Shared Services Dispatch with Trenton.
- Budget now includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)

## Goals & Objectives

### Riverview Fire Department Strategic Plan

A strategic plan has previously been developed for the fire department and must be flexible to adapt with our changing environment. The plan identifies a specific direction, based upon priorities and a clear focus. The challenge continues to be the implementation of the process utilizing the plan during these financially challenged times. Increased needs for fire and EMS services while facing staffing shortages and other logistical challenges that make it difficult to maintain the high expectation of quality and service. We must become more efficient utilizing available resources to accomplish specific goals and objectives. The plan will be continuously evaluated in order to implement new programs and ideas to better serve the needs of our employees and the community we protect and serve.

### Elements of the Strategic Plan

- Develop a recruiting and staffing plan to rebuild our employee roster and stabilize department staffing levels.
- Identify specific plans to stabilize and maintain staffing.
- Maintain a high degree of awareness and training to address anticipated needs facing our community.
- Incorporate community risk reduction into the department's strategic plan.
- Form partnerships with agencies across the municipality that can play important roles in the success of the community risk reduction plan.

### Riverview Fire Department Goals

#### Department:

Strive to maintain adequate staffing while improving emergency response, fire and emergency medical services to the community. Our overall goal for the future is to improve the service we provide to the City of Riverview and driving improvement to our ISO/PPC community classification rating in an effort to reduce both residential and commercial insurance rates and improve taxable property values.

#### Training:

Identify our organization's critical issues and refine our training program to suit those needs.

#### Public Education:

Work with and educate the community on fire safety and residential emergency evacuation plans.

#### Policy:

Refine the department policy and guidelines and implement changes as necessary.

#### Computer Technology:

Implement new updated fire and EMS programs to streamline report writing and filing and to develop a user friendly fire department web page to provide and promote fire safety and information to the community.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 336 - Fire Department							
101-336-725.000	Full-Time Salaries	326,676	598,402	598,402	329,051	598,402	702,820
101-336-725.100	Part-Time Salaries	556,066	250,192	250,192	228,881	350,000	366,288
101-336-725.120	Stand-by Pay	0	7,500	7,500	0	3,500	7,500
101-336-725.135	EMT Pay	61,500	105,000	105,000	0	105,000	105,000
101-336-725.140	Firemen Misc - Part-time	598	15,000	15,000	0	5,000	15,000
101-336-725.160	Holiday Pay	38,938	50,000	50,000	41,395	50,000	50,000
101-336-725.200	Overtime	74,366	30,000	30,000	69,900	95,000	75,000
101-336-725.300	Longevity	15,150	20,000	20,000	7,050	20,000	20,000
101-336-725.400	Pay-In-Lieu-Bonus, Vac, Per	12,242	15,000	15,000	4,500	15,000	15,000
101-336-725.450	Accrued Payoff	0	13,000	13,000	0	10,955	13,000
101-336-725.500	Social Security-Employer	83,162	73,200	73,200	53,201	73,200	73,200
101-336-725.600	Deferred Compensation	18,888	36,000	36,000	23,632	36,000	36,000
101-336-725.700	Health Insurance Expense	29,784	46,321	46,321	64,719	145,000	150,302
101-336-725.710	Optical Insurance Expense	312	448	448	393	841	841
101-336-725.720	Dental Insurance Expense	3,633	5,265	5,265	5,149	9,000	11,720
101-336-725.800	Life Insurance Expense	5,348	7,400	7,400	6,749	9,000	9,815
101-336-725.950	GASB 45 OPEB Contribution	81,669	160,210	160,210	63,202	160,210	179,220
101-336-725.952	City OPEB Contribution	2,421	15,807	15,807	0	15,807	17,389
101-336-725.960	Retiree Health Savings Plan	7,308	2,650	2,650	7,212	11,000	12,000
101-336-730.000	Unemployment Expense	155	300	300	98	300	300
101-336-735.000	Workers Comp Expense	48,101	60,100	60,100	31,992	50,000	50,100
101-336-740.000	Operating Supplies	15,752	10,000	10,000	3,468	7,500	17,500
101-336-740.175	Uniforms-Laundry/Cleaning	3,664	10,000	10,000	7,389	10,000	16,000
101-336-760.121	Fire Equip Maintenance	9,959	8,500	8,500	3,553	6,000	8,500
101-336-760.125	Building Supplies	1,911	8,500	8,500	5,377	7,500	8,500
101-336-775.005	Vehicle Fuel & Maintenance	35,297	46,440	46,440	24,749	36,000	45,220
101-336-780.500	Fire Prevention Pub Relat	5,484	4,500	4,500	(4,621)	2,000	4,500
101-336-780.600	Medical Supplies	19,052	21,500	21,500	16,237	21,500	21,500
101-336-793.000	Stretchers Maintenance	0	4,000	4,000	0	0	4,000
101-336-802.000	Dues & Subscriptions	1,093	750	750	473	750	750
101-336-818.000	Contractual Services	427,436	34,000	34,000	15,191	25,000	25,000
101-336-818.090	Hazardous Materials Cleanup	0	3,500	3,500	0	3,500	3,500
101-336-818.110	Ambulance Bill Commission	23,045	45,000	45,000	31,750	45,000	45,000
101-336-836.000	Physical Exams	17,360	15,000	15,000	1,900	15,000	18,000
101-336-850.000	Telephone	8,729	5,000	5,000	3,728	5,000	5,000
101-336-860.100	Credit Card Fees	1,479	1,500	1,500	936	1,500	1,500
101-336-861.000	Parking/Meals Reimbursemt	412	1,000	1,000	213	500	1,000
101-336-862.000	Travel, Ed & Training	0	2,500	2,500	(1,800)	1,000	2,500
101-336-862.100	Education/Training-Staff	615	5,000	5,000	530	1,000	5,000
101-336-921.000	Gas Service	6,866	10,000	10,000	2,341	7,000	7,000
101-336-922.000	Electric Service	17,889	20,000	20,000	12,348	20,000	20,000
101-336-923.000	Water Service	3,103	15,000	15,000	1,599	5,000	5,000
101-336-970.112	Fire Truck Equipment	7,048	7,500	7,500	717	5,000	7,500
101-336-970.200	Building Furnishings	80	7,500	7,500	1,118	2,500	2,500
101-336-970.250	Building Interiors	0	5,000	5,000	1,653	2,500	7,500
101-336-970.503	Fire Hose	250	7,500	7,500	0	0	7,500
101-336-976.211	800 MHZ Radios	0	0	0	0	0	2,500
101-336-976.216	Stretchers	3,200	0	0	0	0	0
101-336-976.217	Lucas CPR Machine	0	0	0	0	0	30,000
Totals for dept 336 - Fire Department		1,976,041	1,810,985	1,810,985	1,065,973	1,993,965	2,232,965



**FUND: General**  
**DEPARTMENT: Public Works**

**Department Description**

The D.P.W. is responsible for providing 24-hour service, direction, supervision and assistance for various Public Works activities. The goal is for the Public Works Department to conduct its service programs responsively, effectively and efficiently. This program is organized into three major service activities.

Program Administration – Review program organization; develop departmental budget; compile all specifications and vendor information for all purchases over \$500 as required. Monitors and evaluates program activities; provides assistance and leadership on special problems and projects; maintain janitorial and pest control contracts for all city owned buildings and co-ordinate services with all departments. Co-ordinate random drug testing for DPW employees and also is responsible for developing C.E.R.P. budget.

DPW Maintenance Services – Perform the demanding and diverse 24 hour maintenance services involving snow and ice removal, street maintenance, storm sewer maintenance, sidewalk and street sectioning improvements, tree maintenance, weed control, plus other functions.

Clerical Assistance – Responds to citizen's inquiries, schedules appointments for meter repair, special pick-ups and other required work to maintain city services. Maintains work order program for internal tracking of work performed by DPW personnel, prepares correspondence and reports; organizes and distributes meeting agendas; maintains and researches files; purchasing materials and supplies (approx. 1,000 purchase orders per budget year processed by this department); monitors radio contact between all DPW vehicles and employees; process department payroll. Administer the Federal Commodity Program.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	329,000	332,017	332,017	343,063
Fringe Benefits	272,082	274,959	271,637	294,862
Operating Supplies	15,306	21,070	21,000	22,000
Maintenance Supplies	0	0	0	0
Capital Outlay	0	0	0	0
Contractual Services	449,149	465,810	478,400	481,900
Other Expenses	3,341	8,000	8,000	8,000
<b>TOTAL</b>	<b>1,068,878</b>	<b>1,101,856</b>	<b>1,111,054</b>	<b>1,149,825</b>

- Budget includes funding for Director (50% allocation), Supervisor (50% allocation), full-time clerical (50% allocation), and three utility servicemen
- Budget also includes funding for the part-time MDOT grass median cutting and part-time grass cutters that will handle miscellaneous vacant home and violation grass cutting while assisting public works department with a variety of other tasks.
- Includes street lighting expenditures for entire City

**Goals & Objectives**

1. Continue utilization of the alternative work force for city wide aesthetic projects such as picking up litter and leaf raking in the city parks and along roadways.
2. Increase safety awareness through seminars, in-house training, and outside safety agencies.
3. Continue to improve community awareness of public works services through the use of cable channel and newsletters.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 441 - Public Works							
101-441-725.000	Full-Time Salaries	266,808	259,949	259,949	172,438	259,949	268,373
101-441-725.100	Part-Time Salaries	43,021	43,521	43,521	17,345	43,521	47,186
101-441-725.180	Safety Boot Allowance	600	600	600	600	600	600
101-441-725.190	Clothing Allowance	600	600	600	600	600	600
101-441-725.200	Overtime	11,670	19,272	19,272	22,390	19,272	20,161
101-441-725.300	Longevity	3,362	3,575	3,575	2,528	3,575	3,988
101-441-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,939	4,500	4,500	0	4,500	2,155
101-441-725.500	Social Security-Employer	21,546	26,255	26,255	16,842	26,255	27,177
101-441-725.600	Deferred Compensation	13,869	16,040	16,040	9,502	16,040	16,474
101-441-725.700	Health Insurance Expense	60,311	58,617	58,617	35,702	58,617	58,011
101-441-725.710	Optical Insurance Expense	478	504	504	290	504	474
101-441-725.720	Dental Insurance Expense	4,312	5,319	5,319	2,437	5,319	4,587
101-441-725.800	Life Insurance Expense	1,266	1,282	1,282	1,086	1,282	1,689
101-441-725.900	City Pension Contribution	95,791	77,889	77,889	51,804	77,889	94,479
101-441-725.950	GASB 45 OPEB Contribution	66,989	66,287	66,287	31,495	66,287	68,436
101-441-725.952	City OPEB Contribution	0	6,540	6,540	0	6,540	6,640
101-441-730.000	Unemployment Expense	30	904	904	40	904	906
101-441-735.000	Workers Comp Expense	7,490	15,322	15,322	5,843	12,000	15,989
101-441-740.000	Operating Supplies	12,967	18,000	18,070	6,598	18,000	18,000
101-441-740.175	Uniforms-Laundry/Cleaning	2,339	3,000	3,000	1,590	3,000	4,000
101-441-818.000	Contractual Services	2,121	3,400	3,400	700	3,400	3,400
101-441-819.000	Janitorial Contract	2,902	5,000	5,000	1,934	5,000	5,000
101-441-850.000	Telephone	3,920	3,410	3,410	8,115	15,000	15,500
101-441-861.000	Parking/Meals Reimbursemt	902	3,000	3,000	1,718	3,000	3,000
101-441-862.000	Travel, Ed & Training	2,439	5,000	5,000	2,979	5,000	5,000
101-441-921.000	Gas Service	4,459	10,000	10,000	2,603	10,000	10,000
101-441-922.000	Electric Service	11,718	10,000	10,000	8,510	11,000	14,000
101-441-923.000	Water Service	3,272	4,000	4,000	2,689	4,000	4,000
101-441-926.000	Street Lighting	401,334	410,000	410,000	271,466	410,000	410,000
101-441-945.000	Equipment Rental	19,423	20,000	20,000	7,462	20,000	20,000
Totals for dept 441 - Public Works		1,068,878	1,101,786	1,101,856	687,306	1,111,054	1,149,825

**FUND: General**  
**DEPARTMENT: Building Maintenance**

**Department Description**

The Building Maintenance program provides for the general maintenance, repair and remodeling of all Riverview Municipal Buildings. This program also provides holiday decorations throughout the City. The program goals are:

- Productive work environments
- Safe and energy-efficient buildings
- Positive image for the City

This program conducts five major service categories:

1. Repair and Remodeling – performing carpentry, painting, plumbing, electrical and mechanical repairs, contracting for major repair and remodeling jobs.
2. Grounds Maintenance – controlling weeds, maintaining irrigation systems, fertilizing, planting and replacing nursery stock, trimming trees and shrubs, aerifying and mowing turf, removing garbage and trash, sidewalk and parking lot snow removal.
3. Janitorial Maintenance – coordinates contract services through janitorial contract.
4. Holiday Decorations – providing holiday decorations throughout the City and cooperate with the Recreation Department providing major assistance for Summerfest and other recreational programs.
5. Pool Maintenance – maintain spray pool and building at the Memorial Park.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	47,717	50,017	50,017	54,405
Fringe Benefits	50,428	46,597	46,695	50,190
Operating Supplies	22,534	23,000	23,000	23,000
Other Expenses	3,400	10,100	10,100	10,100
Contractual Services	225,952	306,434	218,300	253,500
Capital Outlay	462	500	500	500
<b>TOTAL</b>	<b>350,493</b>	<b>436,648</b>	<b>348,612</b>	<b>391,695</b>

- Budget reflects funding for one full-time utility servicemen
- Continued reduction in janitorial services at City Hall from five days per week to three days per week
- Anticipated reduction in electrical and gas service for energy efficiency upgrades funded by EECBG grant

**Goals & Objectives**

1. Use in house workforce whenever possible to perform alterations and minor construction projects within city buildings.
2. Seek ways to be more energy efficient at all city buildings.
3. Evaluate, maintain and repair all city buildings.
4. Evaluate, maintain and repair all city HVAC systems.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 442 - Building Maintenance							
101-442-725.000	Full-Time Salaries	47,317	49,617	49,617	32,215	49,617	54,005
101-442-725.180	Safety Boot Allowance	200	200	200	200	200	200
101-442-725.190	Clothing Allowance	200	200	200	200	200	200
101-442-725.500	Social Security-Employer	3,723	4,200	4,200	2,581	4,200	4,570
101-442-725.600	Deferred Compensation	4,764	4,862	4,862	3,496	4,862	5,302
101-442-725.700	Health Insurance Expense	17,509	18,592	18,592	12,715	18,592	19,498
101-442-725.710	Optical Insurance Expense	106	112	112	64	112	106
101-442-725.720	Dental Insurance Expense	840	893	893	485	893	770
101-442-725.800	Life Insurance Expense	297	302	302	323	400	453
101-442-725.950	GASB 45 OPEB Contribution	11,829	12,660	12,660	5,621	12,660	13,772
101-442-725.952	City OPEB Contribution	8,152	1,249	1,249	0	1,249	1,336
101-442-725.960	Retiree Health Savings Plan	1,754	1,570	1,570	1,247	1,570	2,044
101-442-730.000	Unemployment Expense	5	95	95	5	95	96
101-442-735.000	Workers Comp Expense	1,449	2,062	2,062	1,054	2,062	2,243
101-442-740.000	Operating Supplies	22,534	23,000	23,000	12,594	23,000	23,000
101-442-818.000	Contractual Services	88,010	63,000	67,134	23,051	63,000	65,000
101-442-818.023	Pest Control	1,538	1,800	1,800	1,060	1,800	2,000
101-442-819.000	Janitorial Contract	31,936	112,000	112,000	13,063	32,000	55,000
101-442-833.000	Holiday Decorations	3,400	10,000	10,000	7,687	10,000	10,000
101-442-861.000	Parking/Meals Reimbursemt	0	100	100	0	100	100
101-442-921.000	Gas Service	17,150	40,000	40,000	12,927	30,000	40,000
101-442-922.000	Electric Service	81,541	77,000	77,000	59,046	83,000	83,000
101-442-923.000	Water Service	5,777	8,500	8,500	5,235	8,500	8,500
101-442-970.400	Tools	462	500	500	0	500	500
Totals for dept 442 - Building Maintenance		350,493	432,514	436,648	194,869	348,612	391,695

**FUND: General**  
**DEPARTMENT: Motor Vehicles**

**Department Description**

The Vehicle and Equipment Maintenance program maintains and repairs over 100 vehicles and pieces of heavy equipment citywide. All municipal vehicle and supply inventories are maintained by this department. This department also maintains all generators and pumps located throughout city buildings and lift stations. The mechanic is a State of Michigan Certified mechanic and is also trained to do small engine repair as well as hydraulics, air conditioning, transmissions, brakes, electrical systems, heating and air conditioning, gas and diesel repairs, etc.

The major service activities of this program include but are not limited to:

Vehicle Preventive Maintenance – periodically inspecting and servicing vehicles according to the following schedule.

- Every 2000 miles – lube, change oil, check safety items, and check steering and suspension components, check electrical, mobile radio and computer work stations.
- As needed – tune engine, perform brake service, and repack bearings.

Vehicle Repair – repairing malfunctions, overhauling engines and changing transmissions.

- Repair rear differentials, engine control systems (computerized)
- Miscellaneous Fabrication and Repair – fabricating parts and equipment, performing welding and machine work, performing mechanical, hydraulic and electrical repairs.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	54,930	55,536	55,536	56,646
Fringe Benefits	52,455	56,274	56,274	48,720
Operating Supplies	8,961	10,750	10,750	10,750
Other Expenses	0	150	150	150
Contractual Services	19,944	26,500	26,500	26,500
Capital Outlay	4,874	12,000	12,000	12,000
Maintenance Supplies	8,289	74,451	74,451	74,698
<b>TOTAL</b>	<b>149,453</b>	<b>235,661</b>	<b>235,661</b>	<b>229,464</b>

- Budget includes funding for one full-time mechanic
- Allocation to other General Fund departments for their vehicle maintenance and fuel usage

**Goals & Objectives**

1. Work with each department to facilitate an efficient preventative maintenance and repair schedule program to minimize vehicle out of service time.
2. Seek available educational opportunities to retain and upgrade certification for mechanical personnel, including C.N.G. training.
3. Continue the cost effective practice of in house repair when possible.
4. Seek to obtain the equipment and knowledge that is necessary to maintain current diagnostic repair capabilities which is more cost effective than sending out for repair.
5. Repair the fueling station used by all departments and schools.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 443 - Motor Vehicles							
101-443-725.000	Full-Time Salaries	54,530	55,136	55,136	35,377	55,136	56,246
101-443-725.180	Safety Boot Allowance	200	200	200	200	200	200
101-443-725.190	Clothing Allowance	200	200	200	200	200	200
101-443-725.500	Social Security-Employer	4,037	4,250	4,250	2,647	4,250	4,250
101-443-725.600	Deferred Compensation	2,638	2,868	2,868	1,761	2,868	2,868
101-443-725.700	Health Insurance Expense	26,164	28,490	28,490	13,042	28,490	20,747
101-443-725.710	Optical Insurance Expense	105	112	112	64	112	106
101-443-725.720	Dental Insurance Expense	1,470	1,562	1,562	850	1,562	1,347
101-443-725.800	Life Insurance Expense	357	362	362	300	362	453
101-443-725.950	GASB 45 OPEB Contribution	13,632	14,060	14,060	6,371	14,060	14,343
101-443-725.952	City OPEB Contribution	1,575	1,387	1,387	0	1,387	1,392
101-443-725.960	Retiree Health Savings Plan	1,055	1,065	1,065	704	1,065	1,096
101-443-730.000	Unemployment Expense	5	240	240	5	240	240
101-443-735.000	Workers Comp Expense	1,417	1,878	1,878	977	1,878	1,878
101-443-740.000	Operating Supplies	8,961	10,750	10,750	4,645	10,750	10,750
101-443-760.500	Repair Parts/Equip Supply	67,094	70,000	70,000	45,494	70,000	70,000
101-443-775.000	Fuel & Oil	70,761	173,931	173,931	81,986	173,931	167,868
101-443-775.005	Vehicle Fuel & Maintenance	(130,588)	(173,480)	(173,480)	(87,087)	(173,480)	(167,170)
101-443-775.015	CNG Vehicle Fuel & Maintenance	1,022	4,000	4,000	338	4,000	4,000
101-443-818.000	Contractual Services	19,302	25,000	25,000	5,152	25,000	25,000
101-443-851.000	Radio Maintenance	642	1,500	1,500	624	1,500	1,500
101-443-861.000	Parking/Meals Reimbursemt	0	150	150	0	150	150
101-443-994.187	Vehicle Fuel Station/Island	0	7,000	7,000	0	7,000	7,000
101-443-998.088	Vehicle Restoration	4,874	5,000	5,000	0	5,000	5,000
Totals for dept 443 - Motor Vehicles		149,453	235,661	235,661	113,650	235,661	229,464

**FUND: General**  
**DEPARTMENT: Parks Maintenance**

**Department Description**

This program entails the maintenance of developed parks and grounds adjacent to public buildings.

The Department will continue to provide clean, safe and attractive areas for recreation and leisure enjoyment, which includes but is not limited to:

- Boat Ramp
- Tennis Courts
- Pickle Ball Courts
- Ice Rinks
- Park Paths
- Veterans Memorial
- In-line Skating Facility
- Basketball Courts
- Park Equipment
- Flower and Tree Planting Maintenance

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	5,462	7,875	7,875	8,400
Fringe Benefits	536	920	920	980
Operating Supplies	762	5,000	5,000	5,000
Contractual Services	37,365	66,000	66,000	66,000
Capital Outlay	11,666	0	0	0
Maintenance Supplies	7,357	10,250	10,250	11,000
<b>TOTAL</b>	<b>63,148</b>	<b>90,045</b>	<b>90,045</b>	<b>91,380</b>

- Grass cutting will be performed by part-time City workers at a savings to the City
- Continue to utilize part-time golf course landscaper for City parks

**Goals & Objectives**

1. Work with the recreation department providing assistance on many park improvements this year.
2. Work with volunteers who wish to help keep Riverview looking beautiful and clean.
3. Continue to utilize the 27th District workforce to assist in seasonal cleanup of parks.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 444 - Parks Maintenance							
101-444-725.100	Part-Time Salaries	5,462	7,875	7,875	2,391	7,875	8,400
101-444-725.500	Social Security-Employer	418	603	603	183	603	643
101-444-730.000	Unemployment Expense	3	79	79	1	79	84
101-444-735.000	Workers Comp Expense	115	238	238	53	238	253
101-444-740.000	Operating Supplies	762	5,000	5,000	481	5,000	5,000
101-444-760.500	Repair Parts/Equip Supply	3,287	4,250	4,250	1,294	4,250	5,000
101-444-770.000	Chemicals,Fertilizer,Seed	4,070	6,000	6,000	451	6,000	6,000
101-444-818.000	Contractual Services	0	500	500	0	500	500
101-444-818.400	Contractual Svcs - Grass Cutting	37,365	65,500	65,500	36,250	65,500	65,500
101-444-975.050	Veterans Memorial	11,666	0	0	0	0	0
Totals for dept 444 - Parks Maintenance		63,148	90,045	90,045	41,104	90,045	91,380



**FUND: General**  
**DEPARTMENT: Community Development**

**Department Description**

The Community Development Department (CDD) is the principal advisor to the City Manager, City Council, Planning Commission, Zoning Board of Appeals, Economic Development Corporation, Brownfield Redevelopment Authority and other departments on municipal operations related to:

- Land use forecasting and visioning
- Zoning ordinance enforcement and amendments
- Economic investment support
- Planning Commission administration
- Zoning Board of Appeals administration
- City-wide department support
- Grant preparation
- Code enforcement

CDD also directs the daily activities of the building and engineering departments and advises other departments with general planning and zoning, development, code enforcement, grant preparation, and permitting. CDD services are contracted to Carlisle Wortman Associates.

Code enforcement officers, located within CDD, are responsible for code violations on personal property or emanating from such property. Code enforcement consists of part-time city employees functioning under direction of the community development director. Budget highlights include:

- DPW maintenance of lawns, debris removal and similar ordinance violations has dedicated budget. This budget also allows for private contractor lawn service in the event that DPW does not supply lawn personnel.
- Expenditures for supplies, printing, training and staffing are separated from the Building and Engineering Departments per State of Michigan regulatory instructions.
- A special projects budget included in the contractual services account for special assignments, legal issues projects and economic development assignments that must be completed outside of standard office time.
- Site plan and zoning review expenses are reimbursed to the City through dedicated escrow fees.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	68,602	74,410	59,700	69,530
Fringe Benefits	5,547	7,270	3,461	6,570
Operating Supplies	1,124	3,800	3,800	3,800
Maintenance Supplies	4,713	6,040	4,768	5,940
Contractual Services	119,194	149,350	149,300	149,350
Other Expenses	1,918	17,300	17,300	17,300
Capital Outlay	(2,444)	57,328	0	0
<b>TOTAL</b>	<b>198,654</b>	<b>315,498</b>	<b>238,329</b>	<b>252,490</b>

**Goals & Objectives**

1. Administer the Planning Commission and Zoning Board of Appeals.
2. Advise the Planning Commission on current planning practice and forecasting for future needs.
3. Prepare case facts for the Zoning Board of Appeals to support decisions.
4. Advise the City Manager, City Council and Planning Commission on development activity.
5. Prepare grant applications as directed by the City Manager.
6. Assist investors with the plan or variance review process.
7. Maintain an active code enforcement division.
8. Schedule training to stay current on planning and zoning techniques.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 447 - Community Development							
101-447-725.100	Part-Time Salaries	68,602	74,410	74,410	35,682	59,700	69,530
101-447-725.500	Social Security-Employer	4,917	6,200	6,200	2,028	3,000	5,500
101-447-730.000	Unemployment Expense	24	400	400	8	26	400
101-447-735.000	Workers Comp Expense	606	670	670	269	435	670
101-447-740.000	Operating Supplies	505	500	500	0	500	500
101-447-740.050	Supplies -- Boards & Commissions	185	500	500	0	500	500
101-447-740.163	Supplies - ZBA	47	0	0	0	0	0
101-447-740.166	Supplies - Code Enforcement	96	1,300	1,300	289	1,300	1,300
101-447-740.175	Uniforms-Laundry/Cleaning	291	1,500	1,500	273	1,500	1,500
101-447-775.005	Vehicle Fuel & Maintenance	4,713	6,040	6,040	2,739	4,768	5,940
101-447-802.000	Dues & Subscriptions	593	800	800	0	800	800
101-447-803.500	Background Investigations	230	250	250	70	200	250
101-447-818.000	Contractual Services	113,548	142,800	142,800	74,002	142,800	142,800
101-447-818.024	Property Maintenance	600	15,000	15,000	3,290	15,000	15,000
101-447-853.000	Cell Phone/iPad	5,335	3,300	3,300	2,174	3,300	3,300
101-447-862.000	Travel, Ed & Training	0	500	500	0	500	500
101-447-862.050	Training -- Boards & Commissions	725	1,000	1,000	0	1,000	1,000
101-447-905.100	Printing	81	3,000	3,000	0	3,000	3,000
101-447-978.000	Office Equipment	140	200	200	0	0	0
101-447-985.070	Bike Path-Iron Belle Trail	(2,584)	0	57,128	0	0	0
Totals for dept 447 - Community Development		198,654	258,370	315,498	120,824	238,329	252,490

**FUND: General**  
**DEPARTMENT: Engineering and Building**

**Department Description**

The Riverview Building and Engineering Department administers local and state construction codes and engineering regulations protecting the health, safety and welfare of the public.

The Department is responsible for:

- Review and approve building plans
- Process building and construction permits and contractor registrations
- Conduct building and trade inspections
- Retain flood plain information and storm water maintenance agreements
- Conduct the rental unit and home transfer program inspections and certifications
- Coordinate activity with other departments including the city engineering consultant

Building and Engineering staff and services are contracted through Code Enforcement Services under direction of the Community Development Director. Budget highlights include:

- Engineering service is maintained through contract with C.E. Raines Company.
- Inspection and building review expenses are reimbursed through dedicated revenue fees as adopted through City Council approved fee schedule.
- Expenditures for supplies, printing, training and staffing are separated from the Community Development Department per State of Michigan regulatory instructions.

**Expenditure Highlights**

	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Fringe Benefits	0	0	0	0
Operating Supplies	2,635	4,000	4,000	4,000
Other Expenses	60	1,000	0	0
Contractual Services	375,372	327,996	346,412	348,912
Capital Outlay	1,664	800	500	3,300
<b>TOTAL</b>	<b>379,731</b>	<b>333,796</b>	<b>350,912</b>	<b>356,212</b>

**Goals & Objectives**

1. Promptly issue plan reviews and conduct inspections.
2. Assist applicants with following permit application procedures.
3. Coordinate with other departments on inspections and approvals.
4. Schedule training to stay current on computer programs and upgrades.
5. Coordinate with the code enforcement officers on building-related violations.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 448 - Building & Engineering							
101-448-740.000	Operating Supplies	2,621	4,000	4,000	2,024	4,000	4,000
101-448-740.163	Supplies - ZBA	14	0	0	0	0	0
101-448-802.000	Dues & Subscriptions	60	0	0	0	0	0
101-448-815.000	Consulting Engineer	36,662	40,000	40,000	22,501	40,000	40,000
101-448-815.010	Consulting Engineer -- FEMA Floodplain	0	1,500	1,500	0	1,500	0
101-448-815.020	NPDES Stormwater Compliance	0	3,000	3,000	0	1,500	0
101-448-818.000	Contractual Services	70,108	69,912	69,912	41,678	69,912	69,912
101-448-818.050	Copy Machine Maintenance	6,209	5,584	5,584	3,595	6,000	7,000
101-448-822.000	Building Inspection Fees	79,071	80,000	80,000	52,450	85,000	90,000
101-448-822.100	Inspector Fees -- Rental Housing	116,141	50,000	50,000	25,805	50,000	50,000
101-448-822.200	Inspector Fees - Home Transfer	23,730	27,000	27,000	18,060	32,000	32,000
101-448-823.000	Plumbing/Electrical /Mech Inspections	42,662	50,000	50,000	35,013	60,000	60,000
101-448-862.000	Travel, Ed & Training	0	1,000	1,000	0	0	0
101-448-905.100	Printing	789	1,000	1,000	0	500	0
101-448-978.000	Office Equipment	0	500	500	435	500	0
101-448-998.050	Computer Equipment	1,664	300	300	0	0	3,300
Totals for dept 448 - Building & Engineering		379,731	333,796	333,796	201,561	350,912	356,212

**FUND: General**  
**DEPARTMENT: Recreation**

**Department Description**

The Recreation Department is responsible for providing leisure-time activities to meet the need of all residents. The Department organizes and supervises activities for youth, adults, and senior citizens by developing programs both on an organized and informal basis. The Recreation Department maintains and over sees the community's vast park system promoting a safe engaging play and leisure areas that promotes health and wellbeing of the community. The Recreation Department supports community organizations that enhance recreation and prosperity of the community. The Recreational Department coordinates recreation programs with the School District under a shared facilities agreement. Special events that support the mission of the Recreation Department and promote the City are coordinated through the Recreation Director, acting as staff liaison to the Special Events Committee.

The Department also assists in the coordination of senior citizen activities for which the Pete Rotteveel Municipal Building is used as a drop-in and organized senior citizen activities. Senior transportation services helping those who are no longer able to drive are also administered by the Recreation Department.

**Department Mission**

The mission of the Riverview Recreation Department is to provide diverse opportunities for the community to enjoy recreation and leisure pursuits, recognize public parks and recreation as places and services that create vibrant communities and increase resident health.

**Expenditure Highlights**

	<b>2019/20</b>	<b>2020/21</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Salaries & Wages	155,665	195,096	174,976	197,924
Fringe Benefits	202,114	203,024	202,269	202,370
Operating Supplies	38,057	45,500	39,000	42,500
Maintenance Supplies	13,934	22,900	21,900	22,800
Contractual Services	91,933	131,180	97,200	141,180
Other Expenses	20,565	86,320	65,120	96,400
Capital Outlay	38,800	57,000	107,000	47,000
<b>TOTAL</b>	<b>561,068</b>	<b>741,020</b>	<b>707,465</b>	<b>750,174</b>

**Goals & Objectives**

1. Bring more Special Events to the City and City Parks.
2. Increase the Recreation Departments in-house programming by 20%.
3. Make better use of Volunteering for programs and parks instilling a sense of pride in the community.
4. Improve marketing for all Recreation Events and programs through innovative marketing, Social Media and the Riverview Register.
5. Work to secure funding to improve and update the City Parks.
6. Improve and upgrade safety material for the City Play areas.
7. Bring back the Senior Transportation program lost during Covid.
8. Improve City ball diamonds and create better maintenance to keep diamonds in good shape.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 751 - Recreation							
101-751-725.000	Full-Time Salaries	122,521	127,920	127,920	80,124	127,920	131,148
101-751-725.100	Part-Time Salaries	28,661	60,000	60,000	25,765	60,000	60,000
101-751-725.200	Overtime	4,337	3,000	3,000	2,210	3,200	4,500
101-751-725.300	Longevity	3,050	3,050	3,050	0	3,050	3,100
101-751-725.400	Pay-In-Lieu-Bonus,Vac,Per	4,006	3,954	3,954	0	3,954	4,100
101-751-725.500	Social Security-Employer	11,827	17,574	17,574	7,888	12,725	13,225
101-751-725.600	Deferred Compensation	5,155	5,850	5,850	3,371	5,302	5,425
101-751-725.700	Health Insurance Expense	33,045	34,851	34,851	18,975	28,325	29,455
101-751-725.710	Optical Insurance Expense	211	224	224	129	199	211
101-751-725.720	Dental Insurance Expense	2,550	2,708	2,708	1,474	2,325	2,335
101-751-725.800	Life Insurance Expense	292	311	311	236	292	418
101-751-725.900	City Pension Contribution	126,540	103,678	103,678	65,222	130,450	115,035
101-751-725.950	GASB 45 OPEB Contribution	30,630	32,620	32,620	15,057	31,225	33,443
101-751-725.952	City OPEB Contribution	3,437	3,219	3,219	0	3,219	3,245
101-751-730.000	Unemployment Expense	29	35	35	26	32	35
101-751-735.000	Workers Comp Expense	1,002	1,300	1,300	863	1,300	1,400
101-751-740.000	Operating Supplies	1,563	3,000	3,000	1,011	3,000	7,000
101-751-740.165	Supplies - Volunteers	0	1,000	1,000	0	1,000	1,000
101-751-740.170	Rec Activity Supplies	1,644	7,000	7,000	1,383	5,000	9,000
101-751-740.171	Senior Citizen Supplies	1,631	4,000	4,000	2,522	3,500	9,000
101-751-740.172	Special Event Supplies	13,257	25,000	25,000	26,125	29,000	32,000
101-751-740.173	Staff Shirts	953	2,500	2,500	897	2,000	2,500
101-751-760.000	Maintenance Supplies	4,771	5,000	5,000	2,974	5,000	6,000
101-751-760.050	Ballfield Maintenance	1,357	5,000	5,000	0	4,500	5,000
101-751-760.100	Maintenance Svc Contracts	3,581	6,500	6,500	1,961	6,500	22,500
101-751-775.005	Vehicle Fuel & Maintenance	4,801	6,300	6,300	3,121	6,000	6,180
101-751-802.000	Dues & Subscriptions	535	1,400	1,400	0	1,400	1,400
101-751-818.000	Contractual Services	6,250	20,000	20,000	10,193	20,000	15,000
101-751-818.060	Recreation Program Exp	6,721	35,000	35,024	8,503	25,000	30,000
101-751-819.000	Janitorial Contract	0	6,000	6,000	142	5,500	8,000
101-751-819.030	School Facility Rental	0	7,000	7,000	223	3,000	7,000
101-751-854.020	Advertising and Delivery	55,900	38,500	38,500	599	38,500	38,500
101-751-860.100	Credit Card Fees	293	0	0	1,004	1,732	1,800
101-751-862.000	Travel, Ed & Training	0	1,000	1,000	61	500	2,000
101-751-862.100	Education/Training-Staff	0	1,000	1,000	0	500	1,000
101-751-872.000	Adaptive Recreation	800	1,000	1,000	0	800	1,000
101-751-873.010	Senior Transportation	0	32,980	32,980	100	500	50,000
101-751-875.000	SummerFest	37,869	45,000	45,514	10,575	45,513	50,000
101-751-875.550	Mobile Wall that Heals	438	10,000	10,000	9,720	9,720	0
101-751-876.000	League Fees	0	2,000	2,000	2,000	2,000	2,000
101-751-921.000	Gas Service	2,150	1,500	1,500	894	1,600	1,500
101-751-922.000	Electric Service	3,186	3,200	3,200	3,047	5,000	3,200
101-751-923.000	Water Service	18,206	30,000	30,000	18,068	23,000	25,000
101-751-924.000	Utilities - Park/Rec Room	1,497	2,000	2,000	1,150	2,000	2,000
101-751-972.010	Park Improvements / Equip	53,179	40,000	40,000	24,360	30,000	145,000
101-751-972.400	Copy Machine	0	0	0	0	0	3,500
101-751-974.000	Ball Diamond Maintenance	0	7,000	7,000	688	5,000	22,000
Totals for dept 751 - Recreation		597,875	750,174	750,712	352,661	700,283	917,155

**FUND: General**  
**DEPARTMENT: Information Technology**

**Department Description**

The Information Technology Coordinator handles development of computer applications, including structured programming, database management, and computer maintenance.

Also, downloading and uploading of data is coordinated between Riverview computer systems and external hosts, such as Wayne County and various State agencies.

The Department also manages the community access cable television function of the City and provides administrative oversight to the two cable telecommunication franchises within the community.

The duties of Cable Administrator have been vested in the position of Information Technology Director.

**Expenditure Highlights**

	2020/21 Actuals	2021/2022 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	61,161	63,700	63,680	89,813
Fringe Benefits	96,498	90,366	88,091	100,115
Operating Supplies	40	530	290	530
Maintenance Supplies	0	0	0	0
Contractual Services	29,726	54,500	30,000	34,700
Other Expenses	0	2,400	2,350	2,400
Capital Outlay	0	0	0	0
<b>TOTAL</b>	<b>187,425</b>	<b>211,496</b>	<b>184,411</b>	<b>227,558</b>

1. Department is responsible for telephone and data line service for City.
2. Re-negotiation of telephone service contract.

**Goals & Objectives**

1. Work with Fire Department to update communications and alerting technology systems, insuring that they are robust and reliable.
2. Continue to work with Library to maintain their computers, WiFi, phones and video security.
3. Continue to improve recovery time in the event of an outage, and continue to implement high availability systems and backups.
4. Work with departments to streamline and improve their use of technology, including software training, and better use of existing software.
5. Maintain current Desktop PC's, continually installing critical updates and security fixes.
6. Continue to facilitate Cyber Security Training that assists staff with recognizing and eliminating cyber threats in an ever-changing environment.
7. Make sure that all video security systems are recording those areas that require it and that physical access door controls are operational.
8. Work with all departments to ensure their specific software packages and other technology is functioning at peak efficiency and security levels.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 800 - Management Information Systems							
101-800-725.000	Full-Time Salaries	57,299	59,790	59,790	37,008	59,770	85,768
101-800-725.300	Longevity	704	790	790	0	790	865
101-800-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,158	3,120	3,120	0	3,120	3,180
101-800-725.500	Social Security-Employer	4,366	4,870	4,870	2,641	4,570	4,910
101-800-725.600	Deferred Compensation	4,063	4,180	4,180	2,657	4,180	4,230
101-800-725.700	Health Insurance Expense	13,561	14,979	14,979	8,379	13,120	18,844
101-800-725.710	Optical Insurance Expense	71	76	76	43	70	176
101-800-725.720	Dental Insurance Expense	815	866	866	471	850	1,120
101-800-725.800	Life Insurance Expense	130	139	139	105	139	373
101-800-725.900	City Pension Contribution	57,300	48,111	48,111	30,161	48,111	53,227
101-800-725.950	GASB 45 OPEB Contribution	14,325	15,250	15,250	7,172	15,250	15,346
101-800-725.952	City OPEB Contribution	1,637	1,505	1,505	0	1,505	1,489
101-800-730.000	Unemployment Expense	4	100	100	4	6	100
101-800-735.000	Workers Comp Expense	226	290	290	145	290	300
101-800-740.000	Operating Supplies	40	530	530	43	290	530
101-800-850.000	Telephone	29,726	54,500	54,500	8,163	30,000	34,700
101-800-862.100	Education/Training-Staff	0	2,400	2,400	454	2,350	2,400
Totals for dept 800 - Management Information Systems		187,425	211,496	211,496	97,446	184,411	227,558



**FUND: General**  
**DEPARTMENT: Employee Benefits**

**Department Description**

This program primarily accounts for the payment to eligible retirees for the supplemental health insurance benefit. This budget also includes expenditures for the employee wellness program, employee safety program, and emergency preparedness program.

**Expenditure Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>EXPENDITURES</b>				
Salaries & Wages	0	0	0	0
Fringe Benefits	32,969	30,294	30,474	39,143
Contractual Services	5,387	6,500	6,000	9,000
Other Expenses	569	840	853	900
Capital Outlay	0	0	0	0
<b>TOTAL</b>	<b>38,925</b>	<b>37,634</b>	<b>37,327</b>	<b>49,043</b>

- Budget includes payment to retirees who opt out of receiving health insurance from the City.
- Budget also includes supplemental payment to certain class of retirees.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 851 - Employee Benefits							
101-851-725.700	Health Insurance Expense	0	0	0	85	180	360
101-851-725.990	Retiree Healthcare Supplement	32,969	30,294	30,294	30,294	30,294	38,783
101-851-863.200	Flexible Spending Fees	569	840	840	577	853	900
101-851-962.550	Wellness Program	5,387	6,500	6,500	406	6,000	9,000
Totals for dept 851 - Employee Benefits		38,925	37,634	37,634	31,362	37,327	49,043

**FUND: General**

**DEPARTMENT: Insurances and Contingency**

**Department Description**

The City of Riverview is a member of the Michigan Municipal Risk Management Association (MMRMA) for pooling of general liability coverage and delivery of risk management services. The Human Resources Director serves as the City's Risk Manager and its representative to the MMRMA.

**Expenditure Highlights**

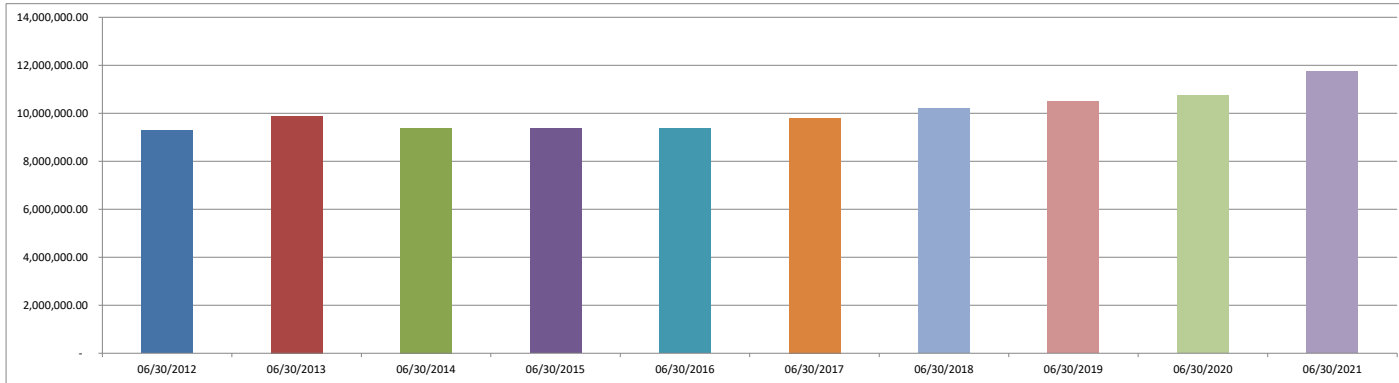
	<b>2020/21</b>	<b>2021/22</b>	<b>2021/22</b>	<b>2022/23</b>
	<b>Actuals</b>	<b>Budget</b>	<b>Projected</b>	<b>Proposed</b>
<b>EXPENDITURES</b>				
Other Expenses	124,948	126,478	126,478	131,341
<b>TOTAL</b>	<b>124,948</b>	<b>126,478</b>	<b>126,478</b>	<b>131,341</b>

- Annual transfer to Self Insurance Fund for General Fund portion of payment to MMRMA for insurance coverage.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 865 - Insurance							
101-865-914.000	General Liab Insurance	124,948	126,478	126,478	63,239	126,478	131,341
Totals for dept 865 - Insurance		124,948	126,478	126,478	63,239	126,478	131,341

EXPENDITURE REPORT FOR CITY OF RIVERVIEW  
Month Ended: June

GL NUMBER	DESCRIPTION	BALANCE AS OF 06/30/2012	BALANCE AS OF 06/30/2013	BALANCE AS OF 06/30/2014	BALANCE AS OF 06/30/2015	BALANCE AS OF 06/30/2016	BALANCE AS OF 06/30/2017	BALANCE AS OF 06/30/2018	BALANCE AS OF 06/30/2019	BALANCE AS OF 06/30/2020	BALANCE AS OF 06/30/2021
101 - City Council		42,215.26	43,062.63	44,292.68	50,792.31	62,300.83	60,652.18	63,137.75	82,697.48	89,478.31	114,326.00
172 - City Manager		288,993.08	383,914.56	325,937.64	331,229.77	327,917.55	338,801.70	342,736.76	377,212.21	418,984.91	466,093.00
209 - Purchasing / Assessing		171,979.71	142,992.69	113,833.35	110,910.32	117,212.03	166,210.70	196,209.57	305,581.67	206,476.26	218,981.00
210 - City Attorney		224,436.28	243,583.69	236,169.91	322,061.12	277,291.62	411,848.38	511,815.11	638,735.08	608,252.38	566,936.00
215 - City Clerk		207,653.54	234,275.01	196,458.60	212,268.07	218,418.24	226,531.60	208,132.32	242,872.19	273,397.86	281,005.00
253 - Finance / Treasurer		493,545.61	457,298.33	363,874.82	406,152.84	383,603.88	376,554.23	389,773.83	386,637.62	377,854.14	430,442.00
270 - Human Resources		149,775.88	116,832.41	112,525.41	132,347.02	131,245.59	142,440.43	131,866.96	161,246.96	165,113.64	203,155.00
300 - Debt Service		-	-	-	-	-	-	28,809.15	28,809.15	28,809.15	28,809.00
301 - Police Department		4,125,296.89	4,375,840.03	4,040,351.91	4,017,676.13	4,151,774.62	4,188,304.36	4,059,474.20	4,067,676.08	4,222,191.13	4,212,793.00
336 - Fire Department		1,166,088.10	1,279,974.41	1,184,455.72	1,100,214.16	1,169,483.94	1,223,490.36	1,386,341.36	1,337,793.85	1,391,695.38	1,976,041.00
441 - Public Works		941,109.28	961,330.46	1,003,018.20	967,829.97	901,662.97	958,607.47	978,469.05	943,508.55	989,609.42	1,068,878.00
442 - Building Maintenance		312,333.94	297,376.32	286,623.48	233,925.84	248,017.15	290,076.92	316,198.79	316,808.75	315,941.89	350,493.00
443 - Motor Vehicles		192,569.13	182,010.74	193,077.09	187,802.80	164,465.64	98,028.31	202,229.89	159,185.17	147,709.10	149,453.00
444 - Parks Maintenance		67,089.81	67,183.97	68,308.97	75,299.79	65,200.44	50,563.58	52,657.93	53,329.76	76,467.55	63,148.00
447 - Community Development		145,428.33	169,318.25	160,580.69	165,996.91	171,665.69	187,965.67	198,732.21	198,846.41	212,400.14	198,654.00
448 - Building & Engineering		156,722.36	214,012.10	200,964.68	187,059.57	163,681.13	173,360.60	228,667.74	229,745.31	241,249.81	379,731.00
751 - Recreation		359,909.87	425,326.17	411,249.17	469,521.98	487,440.28	547,926.15	526,436.27	581,146.61	561,006.97	597,875.00
757 - Pheasant Run Pool		-	-	-	-	-	-	-	-	-	-
800 - Management Information Systems		178,335.46	144,788.63	162,074.40	153,017.59	137,680.76	139,720.42	143,106.47	154,178.83	170,730.26	187,425.00
851 - Employee Benefits		49,547.50	34,394.10	43,598.61	46,005.47	39,845.74	40,377.29	48,837.98	38,613.75	37,638.43	38,925.00
865 - Insurance		9,247.00	58,589.00	96,682.00	93,465.40	76,068.60	92,004.00	93,724.00	109,385.00	114,780.75	124,948.00
966 - Operating Transfers -- Out		-	50,000.00	136,000.00	105,000.00	70,000.00	87,600.00	87,000.00	85,000.00	85,000.00	85,000.00
<b>TOTAL EXPENDITURES - FUND 101</b>		<b>9,282,277.03</b>	<b>9,882,103.50</b>	<b>9,380,077.33</b>	<b>9,368,577.06</b>	<b>9,364,976.70</b>	<b>9,801,064.35</b>	<b>10,194,357.34</b>	<b>10,499,010.43</b>	<b>10,734,787.48</b>	<b>11,743,111.00</b>



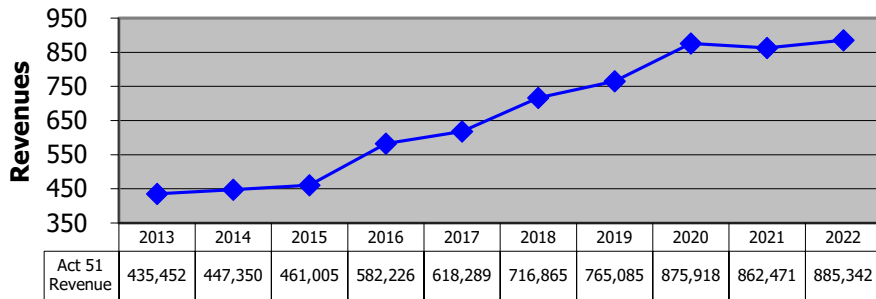
SPECIAL REVENUE FUNDS  
DEBT SERVICE FUNDS

# OVERVIEW OF MAJOR STREETS FUND

## Fund Overview

The City receives Major Streets Fund revenues from the State of Michigan in accordance with Public Act 51 of 1951, as amended. This revenue is received monthly and is to be used to support the maintenance of streets and the associated right-of-ways designated as Major Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Major Street revenues received by the City. The report also accounts for the expenditures of all the Major Streets revenues received by the City. Miles of maintenance are reported as well as new construction of Major Streets road miles. The City of Riverview has approximately 6.02 miles of Major Streets that is required to be maintained by the City.

**Major Streets  
Act 51 Revenue**



## Goals & Objectives

1. Continue storm sewer cleaning programs in known trouble areas.
2. Continue staff training with regards to Illicit Discharge Elimination Program.
3. Continue implementation of the Public Education Plan, and the Illicit Discharge Elimination Plan along with establishing the Watershed Management Plan (WMP) and Storm Water Pollution Prevention Initiative (SWPPI).
4. Continue street sectioning program.
5. Continue crack and joint sealing program.

## Financial Highlights

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>REVENUES</b>	823,748	862,471	850,547	885,342
<b>EXPENDITURES</b>				
Construction	26,211	0	0	0
Maintenance	255,030	405,154	427,654	369,781
Traffic	16,353	19,328	19,328	19,328
Winter Maintenance	20,677	34,063	24,560	34,600
Administration	97,068	101,345	101,267	103,044
Operating Transfers-Out	354,216	422,264	422,264	358,589
<b>Change to Fund Balance</b>	<b>54,193</b>	<b>(119,683)</b>	<b>(144,526)</b>	<b>0</b>

## Revenues

The primary source of revenue for the Major Streets Fund comes from transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). The two primary sources for these revenues are motor fuel taxes and vehicle registration taxes.

The formula used by the State to distribute the funds is based on the number of miles within the city, population, and a population factor. For fiscal year 2022/23, the revenues were calculated using rates provided by the State of Michigan based on their February 2022 projections.

Act 51 funding to the Riverview has been roughly flat for the last three budget years. It is anticipated that a fully reopened economy will cause an increase in vehicle purchases and also fuel purchases; this increase flows through to the amount of funds that the cities receive for street repairs and maintenance. The State is trying to boost the amounts to communities to be able to allocate funds to help repair our crumbling roads.

## Expenditures

Due only having stagnate revenues received from the State of Michigan, we are able to continue sectioning of streets in the upcoming fiscal year, and other street maintenance. The primary use of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-ways, and snow removal.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
202-000-575.500	State Revenue -- Act 51 Funds	823,758	862,471	862,471	444,350	850,547	885,342
202-000-650.010	Interest on Investments	(10)	0	0	7	0	0
Totals for dept 000 - Revenues		823,748	862,471	862,471	444,357	850,547	885,342

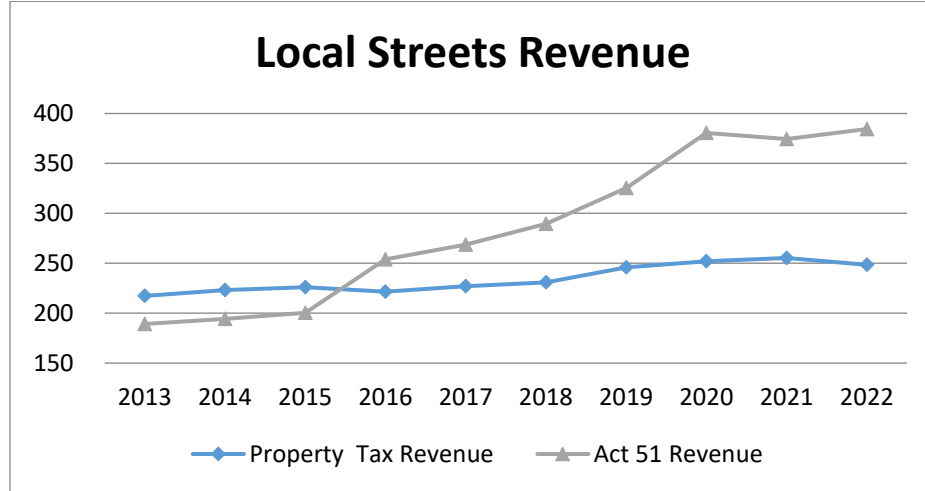


GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 451 - Roads & Streets -- Construction							
202-451-980.037	Pennsylvania Rd Construct	26,211	0	0	0	0	0
Totals for dept 451 - Roads & Streets -- Construction		26,211	0	0	0	0	0
Dept 463 - Roads & Streets -- Maintenance							
202-463-725.000	Full-Time Salaries	29,558	26,000	26,000	7,454	26,000	26,000
202-463-760.300	Road Maintenance	1,518	6,500	6,500	1,133	6,500	6,500
202-463-815.100	PASER Road Survey	0	0	0	0	0	4,900
202-463-818.035	Joint/Crack Sealing	678	15,000	28,500	36,182	45,000	26,400
202-463-818.043	Joint/Crack Sealing-Engineering	2,318	0	0	3,649	6,000	3,600
202-463-818.400	Contractual Svcs - Grass Cutting	12,000	15,100	15,100	8,000	15,100	16,510
202-463-945.000	Equipment Rental	12,257	23,400	23,400	4,473	23,400	23,400
202-463-974.110	Street Sectioning	170,857	150,000	223,822	47,320	223,822	199,200
202-463-974.111	Street Sectioning-Engineering	15,152	27,000	59,361	10,146	59,361	40,800
202-463-991.064	NPDES Compliance	10,692	22,471	22,471	6,471	22,471	22,471
Totals for dept 463 - Roads & Streets -- Maintenance		255,030	285,471	405,154	124,828	427,654	369,781
Dept 474 - Roads & Streets -- Traffic							
202-474-725.000	Full-Time Salaries	3,642	5,500	5,500	158	5,500	5,500
202-474-760.350	Signs, Markers & Paint	1,166	3,000	3,000	895	3,000	3,000
202-474-818.025	Traffic Lights	10,113	7,828	7,828	5,034	7,828	7,828
202-474-945.000	Equipment Rental	1,432	3,000	3,000	38	3,000	3,000
Totals for dept 474 - Roads & Streets -- Traffic		16,353	19,328	19,328	6,125	19,328	19,328
Dept 478 - Roads & Streets -- Winter Maintenance							
202-478-725.000	Full-Time Salaries	6,267	10,500	10,500	277	997	10,500
202-478-781.000	Salt	9,019	13,663	13,663	6,285	13,663	14,200
202-478-945.000	Equipment Rental	5,391	9,900	9,900	178	9,900	9,900
Totals for dept 478 - Roads & Streets -- Winter Maintenance		20,677	34,063	34,063	6,740	24,560	34,600
Dept 482 - Administration							
202-482-804.000	Audit Fees	2,223	2,450	2,450	2,372	2,372	2,560
202-482-914.000	General Liab Insurance	12,495	12,648	12,648	6,324	12,648	13,134
202-482-965.000	Administration	82,350	86,247	86,247	35,936	86,247	87,350
Totals for dept 482 - Administration		97,068	101,345	101,345	44,632	101,267	103,044
Dept 966 - Operating Transfers -- Out							
202-966-965.203	Op Transfer - Local Sts	354,216	422,264	422,264	211,132	422,264	358,589
Totals for dept 966 - Operating Transfers -- Out		354,216	422,264	422,264	211,132	422,264	358,589

# OVERVIEW OF LOCAL STREETS FUND

## Fund Overview

The City receives Local Streets revenues from the State of Michigan in accordance with Public Act 51, of 1951 as amended. This revenue is received on a monthly revenue stream. This revenue supports the maintenance of streets work and the associated right-of-ways of those Local Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new Local Streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Local Streets revenues received by the City. The report also accounts for the expenditures of all the Local Streets revenue as new construction of Local Streets road miles. The City of Riverview has approximately 28.41 miles of Local Streets that is required to be maintained by the City.



## Goals & Objectives

1. Continue spot patching to fill in existing potholes and help prevent the further deterioration of the roads.
2. Continue to repair deteriorating catch basins to keep streets drained and prevent further damage from standing puddles.
3. Continue street sectioning program.
4. Continue crack and joint sealing program.

## Financial Highlights

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>REVENUES</b>	993,558	1,088,196	1,089,104	1,038,974
<b>EXPENDITURES</b>				
Debt Service	0	0	0	0
Construction	0	0	0	0
Maintenance	664,022	925,161	945,800	819,650
Traffic	19,012	21,000	21,000	21,000
Winter Maintenance	49,263	79,481	79,481	80,450
Administration	50,468	52,550	52,472	54,138
Operating Transfers	0	0	0	0
<b>Change to Fund Balance</b>	<b>210,793</b>	<b>10,004</b>	<b>(9,649)</b>	<b>63,736</b>

### Revenues

The primary source of revenue for the Local Streets Fund comes from a property tax levy and Act 51 money for local roads. This revenues source has been steadily decreasing since 2010 due to falling property values until the last few years with a slight increase, and the 2021/22 budget is below what the City received in 2010.

In addition, the City receives transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). Act 51 funding to the Riverview has stayed roughly the same for the last three budget years by the State. Budgeted Act 51 funding for fiscal year 2022/23 has spiked in recent years in effort to aid Cities repair our crumbling roads.

The Local Streets Fund receives operating transfers from the Major Streets Fund and Land Preserve Fund. The transfer from the Major Streets Fund is allowed under Act 51 guidelines, up to 50% of the Act 51 revenue received by the Major Streets. This transfer provides additional funds for the maintenance of the Local Streets System. The operating transfer from the Land Preserve Fund is used to aid in bond payments.

### Expenditures

Some street sectioning and sidewalk replacement has been budget for this fiscal year. Other uses of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-ways, and snow removal.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
203-000-404.600	Penalties & Interest -- Delinq Taxes	909	829	829	303	829	922
203-000-404.700	Delinq Personal Prop Tax	(9)	0	0	0	0	0
203-000-404.800	Property Tax Levy -- Local Roads	232,347	255,290	255,290	233,145	255,290	248,430
203-000-405.000	Property Tax Chargebacks	(745)	0	0	362	0	0
203-000-575.330	State Revenue-Personal Property Foregone	9,683	5,301	5,301	6,864	6,864	7,070
203-000-575.500	State Revenue -- Act 51 Funds	357,704	374,512	374,512	192,942	373,857	384,443
203-000-650.010	Interest on Investments	(60)	0	0	(53)	0	0
203-000-680.401	R-O-W Annual Maint Fee	39,513	30,000	30,000	0	30,000	39,520
203-000-699.202	Oper.Transfer-Major Strts	354,216	422,264	422,264	211,132	422,264	358,589
Totals for dept 000 - Revenues		993,558	1,088,196	1,088,196	644,695	1,089,104	1,038,974

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 463 - Roads & Streets -- Maintenance							
203-463-725.000	Full-Time Salaries	37,172	72,800	72,800	11,440	72,800	72,800
203-463-760.300	Road Maintenance	3,696	6,000	6,000	2,099	6,000	6,000
203-463-815.100	PASER Road Survey	0	0	0	0	0	2,100
203-463-818.026	Dust Control	0	2,000	2,000	0	0	2,000
203-463-818.035	Joint/Crack Sealing	1,582	35,000	66,500	84,424	100,000	61,600
203-463-818.043	Joint/Crack Sealing-Engineering	5,288	0	0	8,515	12,000	8,400
203-463-818.400	Contractual Svcs - Grass Cutting	12,000	21,250	21,250	8,000	21,250	24,000
203-463-945.000	Equipment Rental	44,136	71,500	71,500	18,838	71,500	71,500
203-463-974.110	Street Sectioning	501,652	350,000	525,085	407,907	526,000	464,800
203-463-974.111	Street Sectioning-Engineering	48,300	63,000	138,776	23,675	125,000	95,200
203-463-980.100	Sidewalk Replacement	2,000	10,000	10,000	0	0	0
203-463-991.064	NPDES Compliance	8,196	11,250	11,250	7,021	11,250	11,250
Totals for dept 463 - Roads & Streets -- Maintenance		664,022	642,800	925,161	571,919	945,800	819,650
Dept 474 - Roads & Streets -- Traffic							
203-474-725.000	Full-Time Salaries	8,497	10,000	10,000	368	10,000	10,000
203-474-760.350	Signs, Markers & Paint	7,175	7,000	7,000	3,457	7,000	7,000
203-474-945.000	Equipment Rental	3,340	4,000	4,000	90	4,000	4,000
Totals for dept 474 - Roads & Streets -- Traffic		19,012	21,000	21,000	3,915	21,000	21,000
Dept 478 - Roads & Streets -- Winter Maintenance							
203-478-725.000	Full-Time Salaries	14,622	24,500	24,500	646	24,500	24,500
203-478-781.000	Salt	22,062	31,881	31,881	16,621	31,881	32,850
203-478-945.000	Equipment Rental	12,579	23,100	23,100	415	23,100	23,100
Totals for dept 478 - Roads & Streets -- Winter Maintenance		49,263	79,481	79,481	17,682	79,481	80,450
Dept 482 - Administration							
203-482-804.000	Audit Fees	2,223	2,450	2,450	2,372	2,372	2,560
203-482-914.000	General Liab Insurance	12,495	12,648	12,648	6,324	12,648	13,134
203-482-965.000	Administration	35,750	37,452	37,452	15,605	37,452	38,444
Totals for dept 482 - Administration		50,468	52,550	52,550	24,301	52,472	54,138

# OVERVIEW OF GARBAGE & RUBBISH FUND

## Fund Overview

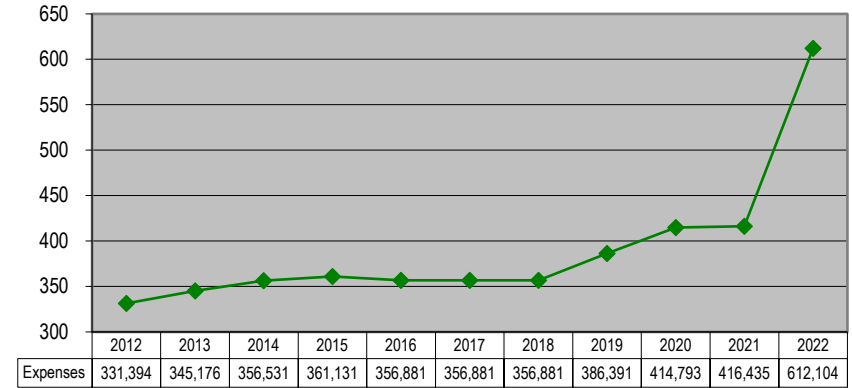
This budget is administered by the Department of Public Works and includes the rubbish collection agreement with Stevens Disposal, the City contractor as of May 2012. Garbage containers are provided to each single family home in the city. Yard waste is collected weekly from April 1<sup>st</sup> through December 1<sup>st</sup> and is a program imposed under state mandate. Special pick-up roll off boxes to residents are issued for large amounts of debris. Curbside recycling is being proposed in this year's budget.

## Goals & Objectives

1. Continue to work closely with rubbish contractor to maintain a high level of service and minimize resident complaints and resolve any issues in a timely manner.

## Financial Highlights

**Garbage, Rubbish, & Recycling Expenditures**



## Revenues

A millage rate of 1.74 mills is being proposed in this budget for payment of garbage, rubbish, and recycling services.

## Expenditures

Rubbish & garbage pickups are contracted out with Stevens Disposal. Their previous contract was to expire March 2020. We mutually agreed to exercise a five year extension that was offered with minimal increases in their rates. The extension will expire in March 2025. In addition, the City purchased the toter carts in fiscal year 2011/12, which eliminated the monthly rental fee paid to the contractor. The purchase of these toter carts resulted in a payback of costs within four years. We continue to sell additional toter carts as needed for replacements. Curbside recycling pickup and processor delivery will also be handles by Stevens Disposal.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
265-000-539.015	State Grant - MMRMA RAP Grant	12,000	0	0	0	0	0
265-000-657.000	Forfeitures - Fed(DEA)	100,373	0	0	0	0	0
265-000-657.015	Forfeitures - Local	400	0	0	0	0	0
265-000-657.020	Forfeitures - State/OWI	10	0	0	1,410	1,410	0
Totals for dept 000 - Revenues		112,783	0	0	1,410	1,410	0

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 528 - Garbage & Rubbish							
226-528-818.030	Rubbish Contract	283,983	302,000	302,000	194,249	302,000	303,091
226-528-818.031	Dumpsters	6,579	9,430	9,430	6,463	8,500	12,430
226-528-818.033	Yard Waste Program	77,565	82,505	82,505	57,658	82,505	89,739
226-528-818.034	Tire Disposal	0	500	500	0	0	500
226-528-818.037	Recycling / Compost	23,710	22,000	22,000	11,304	17,000	25,000
226-528-818.047	Curbside Recycling	0	0	0	0	0	175,344
226-528-986.020	Rubbish Toter Carts	5,700	0	0	0	0	6,000
Totals for dept 528 - Garbage & Rubbish		397,537	416,435	416,435	269,674	410,005	612,104

# OVERVIEW OF CABLE & TELECOMMUNICATIONS FUND

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## Cable Dept

### Department Overview

The citizens of Riverview are kept informed about the activities of the City government through cable programs on Government Access Channels 47 and 10.

Cable television programs are produced to inform the citizens on services provided and to keep current of City Council matters. City Council meetings and School Board meetings are regularly cablecast and taped for playback later.

### Revenues

The City currently has franchise agreements with Comcast, WideOpenWest, and AT&T to provide cable services to its residents. Under these agreements, the City receives franchise fees and PEG fees from the cable companies. The franchise fees are unrestricted and have been budgeted in the Cable Fund; the PEG fees are restricted and included in the Cable Fund budget. Any excess franchise fees are transferred to the General Fund in lieu of an increase in property taxes.

### Expenditures

The proposed budget primarily focuses on administering the cable services provided to the residents. Cablecasts include a series of monthly presentations featuring:

- Municipal departments.
- City Council and Planning Commission Meetings (live and taped presentations).
- A bulletin board of upcoming events and activities
- Special programs

### Goals & Objectives

1. Continue upgrading cable department hardware and software, incorporating new technologies to provide high quality and simplify overall operations and reduce operational expenses.
2. Make a new entertaining lead-in into video for televised Council Meetings.
3. Produce public service announcements for benefit of all residents.
4. Continue with local business interviews.
5. Incorporate hybrid remote meeting technologies so that, if permitted, remote persons may participate in City meetings.
6. Assist departments with MyRiverview Mobile app usage.
7. Continue working with the Library's Veteran of war interviews.
8. Produce a new Golf Course video commercial.
9. Produce special events videos.
10. Continue to Live Stream Study session meetings, Council Meetings and the cable channel and provide enhancements to simplify the broadcast process.
11. Work with vendor to perform a complete website refresh to make it easier for the public to find thing, and keep the website updated.
12. Work with the School system and 27<sup>th</sup> district court as requested.

## Telecommunications Dept

### PROGRAM DESCRIPTION

The City of Riverview owns a telecommunications tower located along the eastern edge of the Land Preserve. The 325 foot tall tower, constructed in 1994, was among the first telecommunications towers built in the Downriver area for commercial use. The tower is an attractive base for telecommunications activities such as paging, cellular telephone and other types of communication companies due to its height and relatively interference-free transmission capabilities.

The telecommunications tower currently has five commercial customers that have long-term contracts providing monthly revenues to the City of Riverview. These five customers utilize over one half of the tower capacity, based on their type of equipment and the tower loading capacity. The Downriver Mutual Aid is another major addition to the customer base during 2001 with the installation of two communications transmission devices on the tower for the enhanced E-911 system.

### Revenues

The City charges rental fees to its customers on the telecommunications tower under multi-year leases. Revenues amount to approximately \$78,300 annually.

### Expenditures

The rental fees are being transferred to the Capital Improvement and Equipment Fund.

### Goals & Objectives

1. Maintain existing customers on telecommunication tower.



GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
243-000-650.010	Interest on Investments	(29)	0	0	(32)	0	0
243-000-680.110	Cable Franchise Fees	244,122	243,700	243,700	180,119	240,000	242,000
243-000-680.120	Cable PEG Fees	36,543	44,120	44,120	27,302	39,900	36,000
243-000-680.200	Tower Rental Fees	86,934	77,503	77,503	43,932	77,503	78,349
Totals for dept 000 - Revenues		367,570	365,323	365,323	251,321	357,403	356,349

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y ACTIVITY	2022-23 MGR PROPOSED BUDGET
Dept 535 - Cable Television							
243-535-725.000	Full-Time Salaries	28,221	29,290	29,290	18,228	29,290	80,683
243-535-725.100	Part-Time Salaries	52,152	57,480	57,480	37,085	57,480	0
243-535-725.200	Overtime	253	0	0	231	250	0
243-535-725.300	Longevity	347	400	400	0	4,000	470
243-535-725.400	Pay-In-Lieu-Bonus,Vac,Per	1,555	1,540	1,540	0	1,540	1,590
243-535-725.500	Social Security-Employer	6,159	6,810	6,810	4,155	6,810	8,300
243-535-725.600	Deferred Compensation	2,001	2,060	2,060	1,309	2,060	2,080
243-535-725.700	Health Insurance Expense	6,679	7,378	7,378	4,127	6,200	28,207
243-535-725.710	Optical Insurance Expense	35	37	37	21	35	177
243-535-725.720	Dental Insurance Expense	402	427	427	232	350	1,109
243-535-725.800	Life Insurance Expense	64	69	69	52	68	462
243-535-725.900	City Pension Contribution	28,222	23,697	23,697	14,855	23,697	26,217
243-535-725.950	GASB 45 OPEB Contribution	7,055	7,470	7,470	3,533	7,470	27,099
243-535-725.952	City OPEB Contribution	783	737	737	0	737	2,629
243-535-730.000	Unemployment Expense	14	220	220	11	19	220
243-535-735.000	Workers Comp Expense	318	460	460	227	398	550
243-535-740.000	Operating Supplies	5,094	5,000	5,000	2,040	4,900	5,000
243-535-818.000	Contractual Services	2,284	6,000	6,000	150	3,800	6,000
243-535-818.013	Attorney Fees	0	2,400	2,400	396	2,400	2,400
243-535-855.000	Cable/Internet Connection	7,968	8,700	8,700	5,312	7,900	8,900
243-535-856.000	Cable Broadcast Fees	19,814	21,000	21,000	5,439	20,000	23,700
243-535-861.000	Parking/Meals Reimbursemt	0	650	650	240	320	650
243-535-862.000	Travel, Ed & Training	0	600	600	52	200	3,500
243-535-965.000	Administration	91,700	94,500	94,500	47,250	94,500	97,400
243-535-975.070	Telephone System	556	4,400	4,400	77	2,800	4,800
243-535-985.999	Cable Equipment	14,439	16,000	16,000	5,811	14,800	16,000
243-535-986.001	Color Monitor	2,500	2,500	2,500	0	1,410	0
243-535-986.007	Council Chamber Lights	0	4,800	4,800	0	600	2,000
243-535-986.095	Digital Camera	968	1,800	1,800	0	1,600	2,750
243-535-986.097	Video Furniture	0	1,250	1,250	0	1,950	1,250
243-535-986.098	Council Chambers Cameras	0	2,000	2,000	0	1,500	2,000
243-535-998.050	Computer Equipment	2,763	3,500	3,500	1,975	3,500	3,500
Totals for dept 535 - Cable Television		282,346	313,175	313,175	152,808	302,584	359,643
Dept 537 - Telecommunications							
243-537-740.000	Operating Supplies	0	3,000	3,000	0	0	0
243-537-761.000	Tower-Building Maintenance	1,944	3,000	3,000	2,305	3,000	12,000
243-537-801.000	Customer/Eng Review	0	2,000	2,000	0	0	0
243-537-818.013	Attorney Fees	7,164	7,000	7,000	4,104	7,000	7,000
Totals for dept 537 - Telecommunications		9,108	15,000	15,000	6,409	10,000	19,000
Dept 966 - Operating Transfers -- Out							
243-966-965.101	Op Transfer -- General Fund	50,000	50,000	50,000	25,000	50,000	50,000
243-966-965.402	Op Transfer - CIP	50,000	50,000	50,000	0	0	0
Totals for dept 966 - Operating Transfers -- Out		100,000	100,000	100,000	25,000	50,000	50,000

# OVERVIEW OF DRUG FORFEITURE FUND

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## Fund Overview

The Drug Forfeiture Fund is used to account for the seized property involved in the violation of controlled substances statutes. Authorized expenditures include expenses of seizure, forfeiture, and sale of the property. The balance remaining must be used to enhance law enforcement efforts.

The Riverview Police Department was also a member of the Detroit Transportation Interdiction Unit (DTIU). The DTIU's activities and duties are to disrupt the illicit drug traffic in the Detroit Metropolitan area through Detroit Metro Airport, bus, and train transportation centers.

## Goals & Objectives

1. Continue the police department's participation to offset future budget expenses.
2. Continue to increase fund balance levels to offset equipment purchases.
3. Continue a presence in the Metro Detroit Airport and other transportation centers to deter illegal activity.
4. Help to effectively prosecute individuals before the courts of the United States and the State of Michigan.
5. Acquire specialized training for our officer(s). Highway Interdiction, Human Trafficking, etc.
6. Increase interaction with Federal Law Enforcement Agencies.
7. Continue with the presence of a K9 narcotic in the City, and assist other cities when requested.
8. Continue to work with other agencies assigned to the unit to maximize lower threshold seizures.
9. Acquire new technology to assist during investigations.
10. Assist other jurisdictions in narcotics related investigations as requested.
11. Monitor federal government changes to oversight rules to ensure continued compliance.

## Financial Highlights

### Revenues

Revenues obtained from these two groups are restricted by either Federal or State statutes, and can only be spent on certain items. Revenues will vary based upon the activities of the enforcement groups and may vary from year to year.

The City must have an officer participate with DTIU as it directly offsets costs, which would negatively impact the City's general fund budget for expenditures if there were no future involvement. Should the City continue to not participation in the DTIU program, expenses will be realized in the general fund.

### Expenditures

The City uses these funds to supplement the General Fund in purchasing supplies and equipment for the Police Department. Notable in this year's proposed budget is the continued purchase of patrol vehicles, equipment for cars, computer equipment, bullet-resistant vests, radar, weapons, and new mobile data terminals (laptops) for the department and City.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
265-000-539.015	State Grant - MMRMA RAP Grant	12,000	0	0	0	0	0
265-000-657.000	Forfeitures - Fed(DEA)	100,373	0	0	0	0	0
265-000-657.015	Forfeitures - Local	400	0	0	0	0	0
265-000-657.020	Forfeitures - State/OWI	10	0	0	1,410	1,410	0
Totals for dept 000 - Revenues		112,783	0	0	1,410	1,410	0

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 302 - Federal / DEA Expenditures							
265-302-740.000	Operating Supplies	2,160	5,400	5,400	4,204	5,000	5,200
265-302-970.000	Patrol Cars w/ Modifications & Equipment	46,668	75,000	75,000	9,087	68,482	38,000
265-302-970.002	Bulletproof Vests	0	14,631	14,631	10,860	14,697	25,000
265-302-970.003	Radars	0	6,250	6,250	0	2,200	0
265-302-970.011	Police Body Cameras	29,585	47,173	47,173	0	27,500	27,500
265-302-970.999	Capital Outlay	0	0	0	535	535	550
265-302-990.093	Electronic Tasers	15,270	0	0	0	0	0
Totals for dept 302 - Federal / DEA Expenditures		93,683	148,454	148,454	24,686	118,414	96,250
Dept 303 - State / DRANO Expenditures							
265-303-740.000	Operating Supplies	1,000	0	0	0	0	0
265-303-970.000	Patrol Cars	0	0	32,995	32,995	32,995	0
Totals for dept 303 - State / DRANO Expenditures		1,000	0	32,995	32,995	32,995	0
Dept 304 - State / OWI Expenditures							
265-304-740.000	Operating Supplies	807	0	0	756	756	760
Totals for dept 304 - State / OWI Expenditures		807	0	0	756	756	760

## OVERVIEW OF RIVERVIEW VETERANS MEMORIAL LIBRARY FUND

### Fund Overview

The Riverview Veterans Memorial Library was established to serve the citizens in their informational, cultural, educational and recreational pursuits. The Library is open to the public more than 40 hours a week.

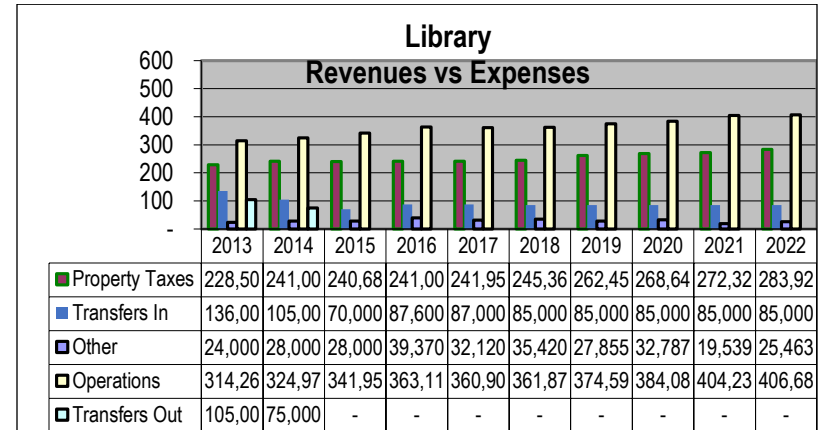
The land upon which the Library is located is owned by the City of Riverview Building Authority and leased to the City. An administrative Library Commission is comprised of five members appointed by the City Council.

The Library's current collection includes over 65,000 books, magazine subscriptions and audiovisual materials. The Library also offers patrons thousands of electronic books and resources. There are currently 3,100 borrowers' cards on file representing adults and children.

### Goals & Objectives

1. Continue to expand and increase technology presence.
2. Increase collaboration and cooperation with the Riverview Community School District.
3. Investigate and implement services to Riverview's Senior Citizens.
4. Explore strategies by which the library can have a larger presence within the community.

### Financial Highlights



### Revenues

The Library's operations are primarily funded through property tax revenue. A portion of the City's operating levy (0.80 mills) is allocated for the library, amounting to approximately \$284,903 in the proposed budget. Additional revenues come from the State of Michigan and Wayne County in the form of state aid and distribution of fines. We are anticipating receiving additional amount of state aid for personal property foregone. That is a portion of what we have lost in personal property tax due to the new small business exemption the state has passed. For fiscal year 2022/23, the General Fund is transferring \$85,000 to the Library to subsidize their operating budget.

### Expenditures

The library employs one full-time director; the remaining staff is part-time employees. Primary expenditures relate to the purchase of new materials, including books, magazines, and audio/video items. This is the first year that we do not have a principal and interest payment due to the Building Authority for the bond payments. The bond payments have been fully paid.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
271-000-404.000	Property Tax Revenue	265,572	272,320	272,320	266,455	272,320	283,920
271-000-404.600	Penalties & Interest -- Delinq Taxes	1,050	884	884	346	884	983
271-000-404.700	Delinq Personal Prop Tax	(17)	0	0	0	0	0
271-000-405.000	Property Tax Chargebacks	(821)	0	0	354	417	0
271-000-501.300	Federal Grant -- IMLS	1,000	0	0	3,359	3,359	0
271-000-528.000	Other Federal Grants-CARES Act	3,386	0	0	0	0	0
271-000-575.330	State Revenue-Personal Property Foregone	11,066	5,655	5,655	7,845	7,845	8,080
271-000-575.550	Library State Aid	10,829	8,000	8,000	0	8,000	8,000
271-000-625.400	Library Fines	650	0	0	732	1,200	700
271-000-625.500	Penal Fines - County	7,743	5,000	5,000	7,594	7,594	7,000
271-000-650.010	Interest on Investments	(514)	0	0	(569)	0	0
271-000-670.010	Sundry Revenues	762	0	0	301	500	700
271-000-699.101	Operating Transfer In -- General Fund	85,000	85,000	85,000	42,500	85,000	85,000
Totals for dept 000 - Revenues		385,706	376,859	376,859	328,917	387,119	394,383

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 790 - Riverview Public Library							
271-790-725.000	Full-Time Salaries	66,696	66,126	66,126	42,749	65,000	68,100
271-790-725.100	Part-Time Salaries	44,682	93,000	93,000	42,067	68,000	95,000
271-790-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,204	3,000	3,000	0	3,000	3,000
271-790-725.500	Social Security-Employer	8,249	12,000	12,000	6,226	9,000	9,000
271-790-725.600	Deferred Compensation	7,331	7,000	7,000	4,914	7,000	7,000
271-790-725.700	Health Insurance Expense	17,097	19,925	19,925	12,251	19,000	19,888
271-790-725.710	Optical Insurance Expense	105	112	112	64	112	106
271-790-725.720	Dental Insurance Expense	2,130	2,262	2,262	1,231	2,262	1,950
271-790-725.800	Life Insurance Expense	194	208	208	157	190	279
271-790-725.950	GASB 45 OPEB Contribution	16,674	16,870	16,870	8,284	16,800	17,366
271-790-725.952	City OPEB Contribution	1,757	1,665	1,665	0	1,665	1,685
271-790-725.960	Retiree Health Savings Plan	1,878	1,900	1,900	1,228	1,900	1,932
271-790-730.000	Unemployment Expense	27	2,000	2,000	24	30	60
271-790-735.000	Workers Comp Expense	247	500	500	178	250	350
271-790-740.000	Operating Supplies	24,453	3,500	51,500	25,320	35,000	5,000
271-790-761.000	Building Maintenance	6,492	2,000	5,000	2,555	4,550	2,000
271-790-802.000	Dues & Subscriptions	1,764	2,500	2,500	1,893	2,100	2,500
271-790-804.000	Audit Fees	1,348	1,500	1,500	1,438	924	1,555
271-790-819.000	Janitorial Contract	11,804	13,000	13,000	8,169	12,200	13,000
271-790-826.000	Central Library Service	47,665	55,000	75,000	36,354	70,000	57,000
271-790-826.020	TLN Computer Service	29,197	34,000	34,000	22,935	32,000	35,000
271-790-850.000	Telephone	1,528	1,800	1,800	1,075	1,800	1,800
271-790-854.000	Public Relations	5,393	8,000	8,000	3,478	6,000	8,000
271-790-862.000	Travel, Ed & Training	0	1,500	1,500	117	800	1,500
271-790-914.000	General Liab Insurance	16,660	16,864	16,864	8,432	17,500	17,512
271-790-921.000	Gas Service	3,410	5,000	5,000	1,358	3,000	5,000
271-790-922.000	Electric Service	19,479	27,000	27,000	14,862	22,000	25,000
271-790-923.000	Water Service	371	800	800	206	400	600
271-790-970.004	Copier	1,135	2,200	2,200	1,166	2,100	2,500
271-790-990.000	Computer Equipment	8,832	3,000	5,000	1,376	4,000	3,000
Totals for dept 790 - Riverview Public Library		348,802	404,232	477,232	250,107	408,583	406,683



# OVERVIEW OF CDBG FUND

## PROGRAM DESCRIPTION

The Community Development Block Grant (CDBG) Program is an annual grant that the City is eligible to receive from the U.S. Department of Housing and Urban Development through the Wayne County Community Development Division. The City of Riverview Community Development Department is responsible for administering the CDBG Program.

Funds are used to support the operation of public service agencies such as the Guidance Center..

Each year, the City of Riverview determines potential projects pursuant to Federal guidelines that meet at least one of the following objectives:

- To provide services to senior citizens and other specifically identified groups of residents as defined by Federal law.
- To comply with the requirements of the Americans with Disabilities Act (ADA) as they apply to public places and services.

## Financial Highlights

### Revenues

The City has been allocated a total of \$20,000 for the upcoming program year. This total is separated into the following categories.

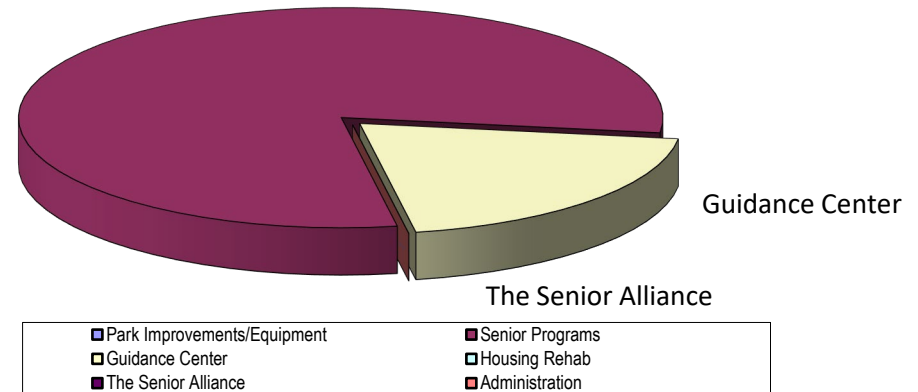
- Senior Services (\$16,000.00)
- Guidance Center (\$4,000.00)
- Administration (\$0.00)
- Park Improvements (\$0.00)

### Expenditures

The City has allocated a majority of the CDBG funds for senior programs, with the remainder to be used for public services to the residents.

### CDBG Allocation

Senior Programs



## Goals & Objectives

1. Coordinate CDBG administration with departments and agencies receiving CDBG funds.
2. Use all available funds.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
275-000-665.018	CDBG 2018 Program Revenue	20,926	0	0	0	0	0
275-000-665.019	CDBG 2019 Program Revenue	20,000	0	0	0	0	0
275-000-665.020	CDBG 2020 Program Revenue	20,000	20,000	20,000	0	20,000	20,000
275-000-699.010	Recovered Liens	21,633	0	0	32,625	33,125	0
Totals for dept 000 - Revenues		82,559	20,000	20,000	32,625	53,125	20,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 712 - Grant Projects							
275-712-802.055	Downriver Guidance Center	8,000	4,000	4,000	4,000	4,000	4,000
275-712-802.070	Senior Alliance Contrib	1,062	1,062	1,062	1,062	1,062	1,062
275-712-854.028	Senior Programs	0	14,938	14,938	0	14,938	14,938
275-712-972.010	Park Improvements / Equip	10,683	0	0	0	0	0
Totals for dept 712 - Grant Projects		19,745	20,000	20,000	5,062	20,000	20,000
Dept 713 - Grants - Housing Rehab							
275-713-981.211	Housing Rehab-City	30	0	0	15	30	0
Totals for dept 713 - Grants - Housing Rehab		30	0	0	15	30	0

## OVERVIEW OF ROADS / WATER BONDS FUND

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### **Fund Overview**

On May 6, 2014, the voters of the City authorized the issuance of bonds in an amount not to exceed \$8 million for repairs and construction related to water main and road improvements. These bonds were issued in April 2015 and the proceeds were deposited into this fund. The proceeds are being transferred to the Local Streets Fund and the Water & Sewer Fund for the construction and engineering costs, as incurred.

The ballot proposal also permitted the City to levy a millage for the purpose of repayment of these bonds. The first payments were due in November 2015 and May 2016; each of those payments were interest-only. Payment on the bond principal began in November 2016. Payments due this fiscal year 2022/23 will be \$900,000 for principal and \$51,375 in November 2022 and \$37,875 in May 2023.

The tax millage proceeds will also be deposited into this fund and will be used for the payments. The City has a millage of 2.70 for the 2022 summer tax levy to raise sufficient funds for the principal and interest payments.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
302-000-404.400	Property Tax Revenue -- 2015 Road Bonds	929,608	936,090	936,090	899,372	916,090	958,230
302-000-404.600	Penalties & Interest -- Delinq Taxes	3,651	3,047	3,047	1,170	3,047	3,351
302-000-404.700	Delinq Personal Prop Tax	(70)	0	0	0	0	0
302-000-405.000	Property Tax Chargebacks	(3,081)	0	0	1,325	1,325	0
302-000-699.592	Operating Transfer In-Water	22,000	0	0	0	0	0
Totals for dept 000 - Revenues		952,108	939,137	939,137	901,867	920,462	961,581

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
302-300-860.000	Bank Service Charge	500	500	500	0	0	500
302-300-996.070	2015 Road Bonds -- Interest	134,750	114,750	114,750	63,375	114,750	89,250
302-300-997.070	2015 Road Bonds -- Principal	800,000	800,000	800,000	800,000	800,000	900,000
Totals for dept 300 - Debt Service		935,250	915,250	915,250	863,375	914,750	989,750

# OVERVIEW OF CAPITAL IMPROVEMENT & EQUIPMENT FUND

## Fund Overview

The City's Capital Improvement & Equipment Fund is intended to provide improvements to City-wide properties and buildings, to provide the regular replacement of City equipment and vehicles, and to maintain the City's network infrastructure.

In the last few years, the City has also been working with revitalizing the home values by purchasing HUD-owned properties, making repairs and renovations to bring them to building code, and re-selling the houses to put these properties back on the City's tax roll.

Funding for the capital improvements have come in the past from Land Preserve operating transfers, property tax revenues, and equipment rental fees charged to other funds. However, due to the financial difficulties the City has experienced over the last few years, and expects to continue to face in the upcoming years, the transfers and property tax revenues have been diverted to the General Fund to continue to provide services to the residents.

It should be noted that the City has been delaying projects and equipment purchases due to the financial difficulties over the past few years. Only those items that are obsolete or non-working have been designated for replacement. At some point, though, the City will need to purchase these items or seek alternate methods.

## Capital Improvements

### Program Description

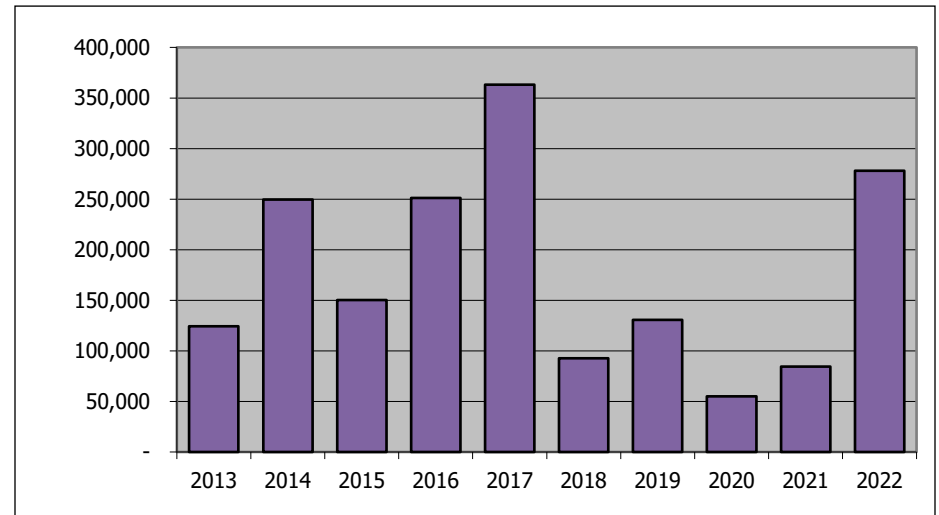
The Capital Improvements Program (CIP) is a six-year plan which outlines proposed new capital projects.

The CIP is divided into seven component parts:

- |                           |                         |
|---------------------------|-------------------------|
| General Government        | Transportation System   |
| Sanitary Sewer System     | Leisure Facilities      |
| Water Distribution System | Riverview Land Preserve |
| Drainage Improvements     |                         |

### Expenditure Highlights

Due to the state of the City's finances, City-wide capital improvements have been virtually eliminated over the past few years, with the only major expenditure being the City Hall roof replacement in 2008. As such, the City is proposing a number of building and infrastructure improvements in 2022/23 such as HVAC, Fueling Island Pumps, and Fire Station Overhead Doors. Future projects will be evaluated annually for priority funding.



# OVERVIEW OF CAPITAL IMPROVEMENT & EQUIPMENT FUND

## Capital Equipment

### Program Description

The Capital Equipment Replacement Program (CERP) is a five-year plan for scheduled replacement of motor vehicles, other major pieces of equipment, and computer technology for all City departments. The CERP is divided into nine component parts covering the General Fund and applicable enterprise funds:

#### GENERAL FUND

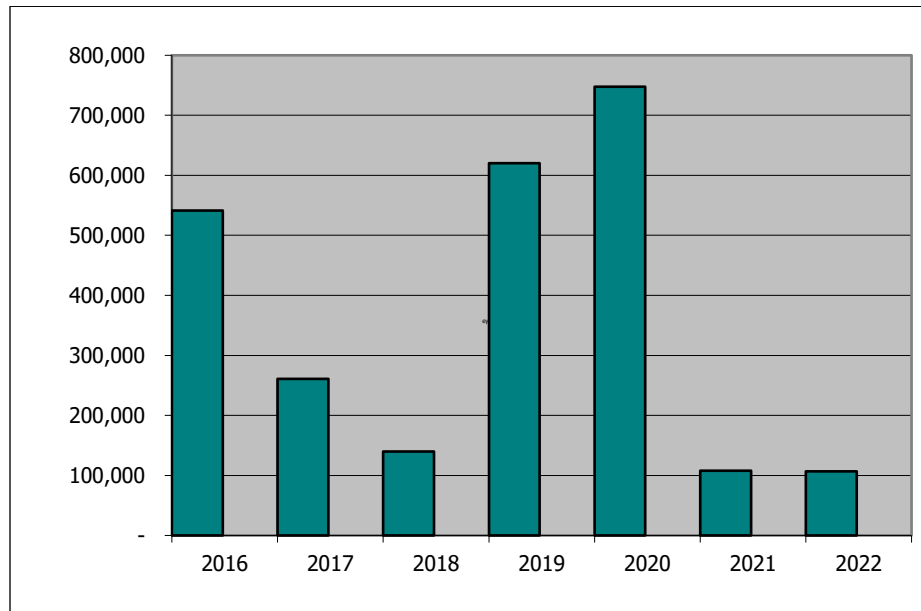
Public Work  
Recreation  
Police  
Fire  
City Manager's Office

#### ENTERPRISE FUNDS

Water Utility  
Sanitary Sewer Utility  
Riverview Land Preserve  
Riverview Highlands Golf Course

### Expenditure Highlights

Due to the state of the City's finances, vehicle and equipment purchases have been scrutinized and only essential replacements have been authorized. These have primarily been in the area of public safety (police patrol cars, fire engine, and ambulances). Replacement of police vehicles will be funded with drug forfeiture funds.



## MIS Equipment Replacement

### Program Description

The MIS Equipment Replacement Program (MERP) is a six-year plan for scheduled replacement of computer technology for all City departments. Included in this is maintenance for the servers, software, and internet services used by all departments.

### Expenditure Highlights

The primary expenditures are for continued maintenance on the City's servers, network, and software.



GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
402-000-650.010	Interest on Investments	(759)	0	0	(841)	0	0
402-000-699.101	Operating Transfer In -- General Fund	19,423	20,000	20,000	7,462	20,000	20,000
402-000-699.202	Oper.Transfer-Major Strts	19,079	36,300	36,300	4,690	36,300	36,300
402-000-699.203	Reimb from Local Streets	60,055	98,600	98,600	19,343	98,600	98,600
402-000-699.243	Operating Transfer - Cable & Telecomm	50,000	50,000	50,000	0	0	0
402-000-699.596	Op Transfer-Land Preserve	441,409	500,000	500,000	237,117	500,000	300,000
Totals for dept 000 - Revenues		589,207	704,900	704,900	267,771	654,900	454,900

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
402-300-998.300	Principal-J.P.Morgan/Chase Equip Leasing	222,350	226,887	226,887	226,887	226,887	231,516
402-300-998.310	Interest-J.P.Morgan/Chase Equip Leasing	17,492	12,956	12,956	12,956	12,956	8,327
Totals for dept 300 - Debt Service		239,842	239,843	239,843	239,843	239,843	239,843
Dept 901 - Capital Improvements							
402-901-827.010	HVAC	0	0	0	0	0	8,000
402-901-970.040	Property Acquisition	9,311	0	0	7,503	6,503	0
402-901-976.018	Scout Cabin-Recreate Berm	0	0	0	0	0	8,050
402-901-976.101	Fueling Island-Pumps	0	0	0	0	0	230,000
402-901-977.860	Fire Station Overhead Door	6,848	0	0	7,300	7,300	20,000
402-901-980.007	Doors - Community Center	2,200	0	2,950	2,950	2,950	0
402-901-980.042	Fort St Reconstruction	295	0	0	0	0	0
402-901-990.031	Voting Equipment	7,432	0	0	0	0	0
402-901-991.046	Entrance Signage	5,272	0	27,610	0	27,610	0
402-901-991.080	Road Flooding Mitigation	0	40,000	40,000	7,380	40,000	0
402-901-991.081	Flood Mitigation-Engineering	0	0	0	0	0	20,000
Totals for dept 901 - Capital Improvements		31,358	40,000	70,560	25,133	84,363	286,050
Dept 902 - Capital Equipment							
402-902-970.050	Fire Dept Pickup	48,555	0	0	0	0	0
402-902-974.025	Dump Truck	0	55,000	55,000	0	0	0
402-902-976.216	Stretchers	25,688	0	0	0	0	0
402-902-994.061	Snow Blower Vehicle	0	55,000	55,000	0	55,000	0
Totals for dept 902 - Capital Equipment		74,243	110,000	110,000	0	55,000	0
Dept 903 - IT Equipment							
402-903-804.010	Internet Security Check	28,858	35,000	35,000	0	34,000	15,000
402-903-818.103	Wireless Connectivity	4,784	4,800	4,800	0	5,900	6,250
402-903-818.105	Network Maintenance	28,245	29,000	33,015	13,485	33,000	33,000
402-903-818.106	EMail/Internet/Web Host	0	1,200	1,200	0	3,400	3,400
402-903-818.107	Internet Connectivity	13,803	17,300	17,300	16,854	19,000	16,720
402-903-818.108	Internet Filter	2,197	6,500	14,676	8,176	14,676	5,500
402-903-818.109	Security Software	0	31,500	31,500	0	31,500	34,900
402-903-818.120	Computer Equipment	0	0	0	0	0	22,000
402-903-818.121	Website	3,425	3,400	3,400	175	3,425	7,400
402-903-818.123	Google Apps License Fees	18,000	21,000	21,000	19,896	19,896	23,000
402-903-818.140	Police AS400 Maintenance	45,698	40,000	54,829	0	26,000	30,000
402-903-818.145	Computer Line Hub Router	4,494	5,000	7,977	2,977	8,500	7,000
402-903-818.150	Computer Training	1,990	6,840	6,840	0	2,000	8,340
402-903-818.310	BS&A Software Maintenance	18,576	21,000	21,000	16,792	18,800	21,000
402-903-818.370	Computer Software/Updates	11,984	23,000	23,000	12,412	34,500	26,400
402-903-998.050	Computer Equipment	0	0	0	0	0	10,900
Totals for dept 903 - IT Equipment		182,054	245,540	275,537	90,767	254,597	270,810

# ENTERPRISE FUNDS

# OVERVIEW OF GOLF COURSE FUND

## Fund Overview

The Riverview Highlands Golf Course is an enterprise established to provide the public with the opportunity to play golf at the 27-hole municipal course, which includes the following activities:

- Three 9-hole golf courses
- Golf Practice Facility Clubhouse
- Maintenance Building
- Pro Shop
- Clubhouse Retailing

This program has four major service categories:

1. Golf Clientele – serving golf patrons, golf outings, golf leagues, junior golf and high school golf.
2. Customer Service – collecting fees, renting equipment, selling supplies and refreshments.
3. Grounds Maintenance – Clubhouse landscaping, maintaining irrigation systems, fertilizing, aerifying and mowing turf, top dressing tees and greens, repairing damages, repairing fences and bridges.
4. Janitorial Maintenance – cleaning building areas, refurbishing exterior building and performing minor repairs, in coordination with contract services.

## Financial Highlights

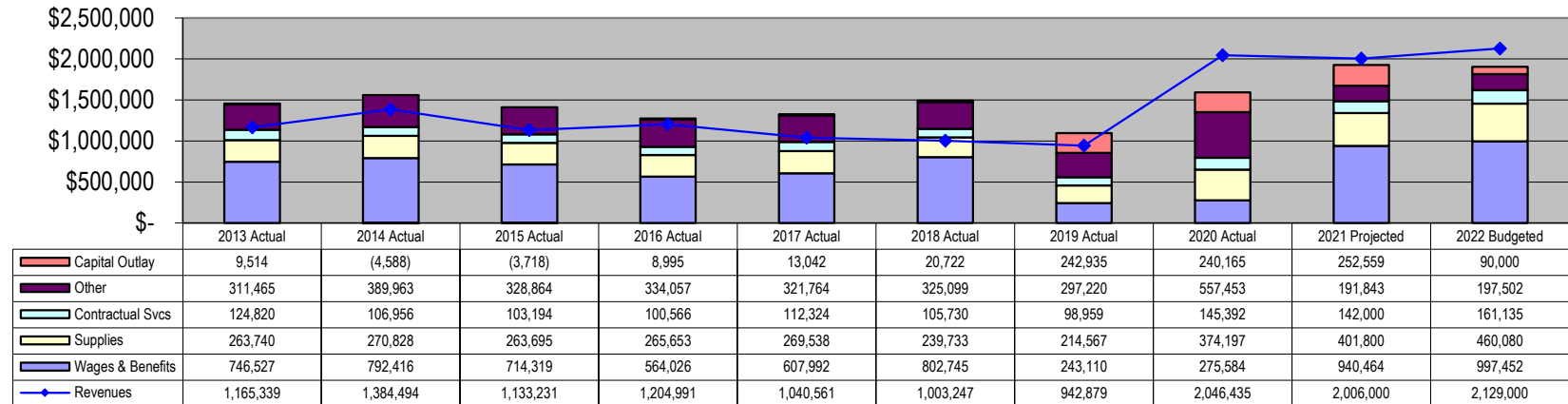
	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>REVENUES</b>	<b>2,046,435</b>	<b>1,606,750</b>	<b>2,006,000</b>	<b>2,129,000</b>
<b>EXPENDITURES</b>				
Salaries & Wages	588,196	552,000	634,945	684,945
Fringe Benefits	(312,612)	308,574	305,519	312,507
Operating Supplies	227,768	163,150	242,800	284,400
Maintenance Supplies	146,429	178,190	159,000	175,680
Contractual Services	145,392	162,600	142,000	161,135
Other Expenses	557,453	193,493	191,843	197,502
Capital Outlay	(1,378)	131,862	114,789	90,000
<b>Total Golf Operations</b>	<b>1,351,248</b>	<b>1,689,869</b>	<b>1,790,896</b>	<b>1,906,169</b>
Total Debt Service	16,968	137,770	137,770	131,488
<b>Net Cash Flow</b>	<b>678,219</b>	<b>(220,889)</b>	<b>77,334</b>	<b>91,343</b>

## Goals & Objectives

1. Increase number of rounds played to 55,000 due to the improvements made to the golf course and clubhouse. Increase to 70 members for the new golf season.
2. Get more active on social media to interact with customers and market events.
3. Continue filling in bunker sand in areas where it is getting a little thin. Continue to maintain landscaping and improve the overall appearance of the property. Adding new landscaping around 1 Red tee box and other areas of the golf course.
4. Promote new tee signs around the golf course with advertising to increase new revenue streams.
5. Keep improving maintenance practices to improve the fairways and roughs. This also includes weed control and keeping the bunkers, pond and creek edges clean. New rollers will help increase the speed of the greens.

# OVERVIEW OF GOLF COURSE FUND

**Golf Course  
Revenues vs Expenses**



## Revenues

Revenues are derived primarily from greens fees, cart rentals, and concession sales. Due to the economy and indoor restrictions, revenues have increased over the past year as more people look for outdoor activities.

Revenues for fiscal year 2022/23 are budgeted with a slight increase as more events and outings are planned.

## Expenditures

Overall, expenses are budgeted to increase slightly from the fiscal year 2021/22 budget, with the majority of the increases coming from wage and benefit increases. We strive to keep personnel costs down to help offset increases in the cost of health insurance and the golf course's retiree healthcare contribution, there will continue to be some necessary repairs as much of the course's infrastructure needs constant repair due to its age. The federal mandated increase in minimum wage impacts the golf course significantly as almost all staff are part-time employees near the minimum wage level.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
584-000-650.010	Interest on Investments	1	0	0	1	0	0
584-000-670.010	Sundry Revenues	504	500	500	0	500	500
584-000-670.030	Sale of Equipment	277,500	0	0	0	500	1,500
584-000-670.035	Advertising Revenue	0	20,000	20,000	0	3,000	5,000
584-000-670.200	Invitational Event Revenues	114,450	70,000	70,000	2,500	90,000	90,000
584-000-670.300	Golf Sponsorship	14,800	0	0	6,000	6,000	6,000
584-000-675.010	Pro Shop Sales	72,909	60,000	60,000	34,401	80,000	80,000
584-000-675.020	Concession Sales	61,384	60,000	60,000	40,216	70,000	80,000
584-000-675.025	Alcohol Sales	154,069	125,000	125,000	96,903	160,000	170,000
584-000-675.030	Greens Fees	978,451	870,000	870,000	358,220	1,075,000	1,160,000
584-000-675.032	Lessons	29,950	30,000	30,000	42,050	75,000	65,000
584-000-675.033	Golf Clubs	44,565	20,000	20,000	53,948	85,000	100,000
584-000-675.034	Golf Memberships	31,842	50,000	50,000	26,694	60,000	45,000
584-000-675.036	Junior Golf Donations	1,500	750	750	0	750	750
584-000-675.040	Cart Rental - Pull	459	500	500	77	250	250
584-000-675.041	Cart Rental - Power	264,051	300,000	300,000	178,317	300,000	325,000
Totals for dept 000 - Revenues		2,046,435	1,606,750	1,606,750	839,327	2,006,000	2,129,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
584-300-998.800	Principal -- Land Preserve	0	52,484	52,484	0	52,484	49,752
584-300-998.810	Interest -- Land Preserve	15,415	14,121	14,121	13,595	14,121	12,382
584-300-998.920	De Lage Landen Public Finance-Interest	1,553	7,863	7,863	2,791	7,863	6,052
584-300-998.950	De Lage Landen Public Finance-Principal	0	63,302	63,302	0	63,302	63,302
Totals for dept 300 - Debt Service		16,968	137,770	137,770	16,386	137,770	131,488

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 542 - Golf Course							
SALARIES & WAGES							
584-542-725.000	Full-Time Salaries	208,452	220,000	220,000	134,169	220,000	225,000
584-542-725.100	Part-Time Salaries	283,313	250,000	250,000	170,166	300,000	320,000
584-542-725.106	Golf Pro Commissions	82,681	50,000	50,000	48,791	100,000	125,000
584-542-725.170	Vacation Pay	0	14,000	14,000	0	0	0
584-542-725.200	Overtime	6,530	6,000	6,000	3,039	6,000	6,000
584-542-725.300	Longevity	945	2,000	2,000	90	945	945
584-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	7,586	10,000	10,000	1,500	8,000	8,000
584-542-725.450	Accrued Payoff	(1,311)	0	0	0	0	0
SALARIES & WAGES		588,196	552,000	552,000	357,755	634,945	684,945
FRINGE BENEFITS							
584-542-725.500	Social Security-Employer	38,436	40,000	40,000	23,334	40,000	40,000
584-542-725.600	Deferred Compensation	11,963	10,000	10,000	8,179	10,000	10,000
584-542-725.700	Health Insurance Expense	35,270	48,820	48,820	32,131	48,820	52,276
584-542-725.710	Optical Insurance Expense	218	303	303	121	185	190
584-542-725.720	Dental Insurance Expense	739	2,036	2,036	1,108	1,792	1,755
584-542-725.750	Union Hall Fringe Benefits-Local 324	59,958	62,000	62,000	41,778	61,779	63,825
584-542-725.800	Life Insurance Expense	1,204	626	626	853	1,151	1,360
584-542-725.900	City Pension Contribution	23,155	21,476	21,476	12,021	21,476	19,005
584-542-725.910	GASB 68 Pension Exp Adjustment	(31,351)	0	0	0	0	0
584-542-725.950	GASB 45 OPEB Contribution	93,804	102,300	102,300	49,361	100,361	104,625
584-542-725.952	City OPEB Contribution	10,227	10,093	10,093	0	10,093	10,151
584-542-725.955	OPEB Expense Adjustment	(565,560)	0	0	0	0	0
584-542-725.960	Retiree Health Savings Plan	1,709	1,770	1,770	1,118	1,720	1,170
584-542-730.000	Unemployment Expense	167	150	150	102	142	150
584-542-735.000	Workers Comp Expense	7,449	9,000	9,000	4,887	8,000	8,000
FRINGE BENEFITS		(312,612)	308,574	308,574	174,993	305,519	312,507
OPERATING SUPPLIES							
584-542-740.000	Operating Supplies	3,729	500	500	15	500	500
584-542-740.010	Cost of Goods Sold	(2,160)	0	0	0	0	0
584-542-740.015	Supplies for Resale -- Food & Beverage	31,385	32,000	32,000	15,378	32,000	34,000
584-542-740.016	Supplies for Resale -- Merchandise	45,088	40,000	40,000	13,731	50,000	55,000
584-542-740.020	Supplies for Resale -- Alcohol	51,238	35,000	35,000	26,165	50,000	55,000
584-542-740.100	Optg Supplies - Clubhouse	8,596	10,000	10,000	7,187	10,000	12,000
584-542-740.120	Optg Supplies-Golf Course	9,282	10,000	10,000	3,617	10,000	12,000
584-542-740.150	Office Supplies-Computer	0	500	500	0	500	500
584-542-740.155	Office Supplies	732	1,000	1,000	959	1,000	1,200
584-542-740.173	Staff Shirts	1,454	1,000	1,000	0	800	1,000
584-542-740.175	Uniforms-Laundry/Cleaning	574	800	1,150	641	1,000	1,200
584-542-740.200	Invitational Event Supplies & Expenses	36,320	20,000	20,000	6,988	15,000	20,000
584-542-740.210	Golf Sponsorship-Expenses	4,910	0	0	0	0	12,000
584-542-973.033	Golf Clubs	36,620	12,000	12,000	38,845	72,000	80,000
OPERATING SUPPLIES		227,768	162,800	163,150	113,526	242,800	284,400



GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 542 - Golf Course							
MAINTENANCE SUPPLIES							
584-542-740.126	Landscape Supplies	3,025	4,000	4,000	68	4,000	4,000
584-542-760.125	Building Supplies	526	4,000	4,000	397	4,000	4,000
584-542-760.128	Maintenance - Topdressing and Sand	5,000	5,000	5,000	3,426	5,000	6,000
584-542-760.500	Repair Parts/Equip Supply	39,915	40,000	40,000	27,841	40,000	45,000
584-542-760.510	Irrigation Repair Parts	9,355	15,000	15,000	80	12,000	12,000
584-542-760.600	Equip Supplies/Shop Tools	1,612	12,000	12,000	385	2,000	2,000
584-542-770.000	Chemicals,Fertilizer,Seed	58,986	60,000	60,000	3,384	60,000	65,000
584-542-775.000	Fuel & Oil	21,530	30,000	30,000	16,217	25,000	30,000
584-542-775.005	Vehicle Fuel & Maintenance	6,480	8,190	8,190	3,859	7,000	7,680
MAINTENANCE SUPPLIES		146,429	178,190	178,190	55,657	159,000	175,680
OTHER EXPENSES							
584-542-802.000	Dues & Subscriptions	5,704	6,000	6,000	333	5,000	6,000
584-542-818.120	Computer Equipment	1,646	1,000	1,000	0	1,000	3,000
584-542-854.000	Public Relations	11,136	7,000	3,650	2,280	6,000	0
584-542-862.000	Travel, Ed & Training	0	5,000	5,000	0	2,000	5,000
584-542-914.000	General Liab Insurance	37,483	37,943	37,943	18,972	37,943	39,402
584-542-965.000	Administration	135,800	139,900	139,900	69,950	139,900	144,100
584-542-968.000	Depreciation	365,684	0	0	0	0	0
OTHER EXPENSES		557,453	196,843	193,493	91,535	191,843	197,502
CONTRACTUAL SERVICES							
584-542-804.000	Audit Fees	11,736	12,900	12,900	12,523	12,900	13,535
584-542-816.650	Porta-John Rental	2,000	3,000	3,000	1,680	2,500	3,000
584-542-817.100	Alarm Service	344	600	600	0	600	600
584-542-818.000	Contractual Services	21,260	15,000	18,000	12,464	15,000	16,000
584-542-818.100	Equipment Maintenance	1,923	1,000	1,000	1,252	1,000	1,000
584-542-850.000	Telephone	3,908	3,100	3,100	7,965	10,000	8,000
584-542-860.000	Bank Service Charge	0	0	0	0	0	8,000
584-542-860.100	Credit Card Fees	41,861	35,000	35,000	16,721	42,000	45,000
584-542-921.000	Gas Service	11,515	15,000	15,000	5,445	12,000	12,000
584-542-922.000	Electric Service	35,354	59,000	59,000	26,401	35,000	40,000
584-542-923.000	Water Service	8,203	5,000	5,000	4,537	7,000	7,000
584-542-945.000	Equipment Rental	4,989	5,000	5,000	479	2,000	2,000
584-542-947.500	Golf Cart Repairs	2,299	5,000	5,000	(13,715)	2,000	5,000
CONTRACTUAL SERVICES		145,392	159,600	162,600	75,752	142,000	161,135
CAPITAL OUTLAY							
584-542-947.100	Golf Carts	547,932	0	0	0	0	0
584-542-971.100	Irrigation Improvements	0	1,000	1,000	0	1,000	1,000
584-542-972.060	Pump Equipment	10,465	0	0	0	0	0
584-542-973.021	Greens Aerator	0	30,000	30,000	0	27,995	0
584-542-973.022	Greens/Tee Sprayer	49,120	0	0	0	0	0
584-542-973.035	Triplex Green Mower-Vibratory Rollers	60,000	0	0	0	0	0

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 542 - Golf Course							
CAPITAL OUTLAY							
584-542-974.060	Golf Course Equipment	0	0	0	6,450	6,450	3,000
584-542-974.901	Roof Repair/Replacement-Club House	270,674	0	0	0	0	0
584-542-976.031	Cart Path Replacement	58,466	60,000	79,362	14,799	60,000	60,000
584-542-987.300	Cash Registers	309	500	500	0	0	0
584-542-992.090	Parking Lot Improvements-Golf Course	21,192	0	0	0	0	0
584-542-995.040	Bunker Sand Replacement	0	1,000	1,000	0	1,000	2,000
584-542-995.072	Maintenance Vehicles (2)	0	0	0	0	0	24,000
584-542-995.074	Food Cart Vehicle	23,112	0	0	0	0	0
584-542-995.075	Trap Rake	0	20,000	20,000	0	18,344	0
584-542-999.100	Assets Capitalized	(1,042,648)	0	0	0	0	0
CAPITAL OUTLAY		(1,378)	112,500	131,862	21,249	114,789	90,000
Totals for dept 542 - Golf Course		1,351,248	1,670,507	1,689,869	890,467	1,790,896	1,906,169

# OVERVIEW OF GOLF PRACTICE FACILITY FUND

## Fund Overview

The Riverview Highlands Golf Practice Facility was completed in the 2001/02 fiscal year. The Riverview Highlands Golf Practice Facility encompasses approximately forty-five acres of property and is located on the northeast section of the Riverview Land Preserve. This area was previously reserved since 1979 for winter recreation activities including snow skiing and snow tubing.

Clientele visiting the new golf facility are offered a variety of entertainment opportunities: golf lessons, target greens constructed to offer golf practice opportunities from eighty teeing locations from a choice of upper and lower teeing areas offering a unique feature of the facility. A championship putting course is provided at the base of the facility. An Environmental Interpretive Center will be featured at the facility to accent the environmental significance of the facility as a closed solid waste management facility. Customers have the choice to walk, rent a power cart, or be transported to and from the Golf Practice Facility via Riverview Highlands transport vehicles.

## Goals & Objectives

1. Complete the fairway bunkers filling and seeding on the 3 holes, along with the practice bunker.
2. Increase range memberships due to the indoor practice facility and improved practice tee.
3. Promoting private and group lessons on our practice facility to increase foot traffic. Club fittings for customers as a new revenue stream to the budget with the help from our practice facilities.
4. Update the driving range with new range mats driving range accessories to improve the customer's experience.
5. Continue fixing the irrigation box and watering practices on the tee to maintain healthy turf.

## Financial Highlights

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>REVENUES</b>	<b>133,616</b>	<b>129,210</b>	<b>142,120</b>	<b>170,710</b>
<b>EXPENDITURES</b>				
Salaries & Wages	57,167	44,600	42,900	66,110
Fringe Benefits	(31,119)	31,777	31,928	35,849
Operating Supplies	7,034	6,900	6,900	13,000
Maintenance Supplies	6,442	10,410	9,910	11,360
Contractual Services	5,109	6,450	5,380	5,810
Other Expenses	88,237	22,116	21,616	22,878
Capital Outlay	268	2,000	2,000	16,000
<b>Total Golf Practice Operations</b>	<b>133,138</b>	<b>124,253</b>	<b>120,634</b>	<b>171,007</b>
<b>Net Cash Flow</b>	<b>478</b>	<b>4,957</b>	<b>21,486</b>	<b>(297)</b>

### Revenues

Revenues are derived primarily from bucket sales for the driving range and greens fees for the 3-hole course. Revenue is projected to increase due to more planned events and outings.

### Expenditures

Expenditures are budgeted to be higher than the fiscal year 2021/22 budget.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
INTEREST & INVESTMENT INCOME							
585-000-650.010	Interest on Investments	(167)	0	0	(185)	0	0
	INTEREST & INVESTMENT INCOME	(167)	0	0	(185)	0	0
CHARGES FOR SERVICES							
585-000-675.030	Greens Fees	8,423	12,000	12,000	4,612	10,000	16,000
585-000-675.031	GPF Bucket Sales	116,004	100,000	100,000	58,028	120,000	135,000
585-000-675.035	GPF Memberships	3,310	12,000	12,000	400	5,000	12,000
585-000-675.040	Cart Rental - Pull	82	150	150	3	100	150
585-000-675.041	Cart Rental - Power	5,943	5,000	5,000	3,787	7,000	7,500
585-000-675.042	Club Rental	21	60	60	0	20	60
	CHARGES FOR SERVICES	133,783	129,210	129,210	66,830	142,120	170,710
Totals for dept 000 - Revenues		133,616	129,210	129,210	66,645	142,120	170,710

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 542 - Golf Course							
SALARIES & WAGES							
585-542-725.000	Full-Time Salaries	23,162	25,000	25,000	14,908	24,000	30,000
585-542-725.100	Part-Time Salaries	33,298	18,000	18,000	16,336	18,000	35,000
585-542-725.200	Overtime	405	400	400	151	400	410
585-542-725.300	Longevity	105	200	200	10	100	200
585-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	343	1,000	1,000	0	400	500
585-542-725.450	Accrued Payoff	(146)	0	0	0	0	0
SALARIES & WAGES		57,167	44,600	44,600	31,405	42,900	66,110
FRINGE BENEFITS							
585-542-725.500	Social Security-Employer	4,355	3,300	3,300	2,376	3,299	4,200
585-542-725.600	Deferred Compensation	1,329	1,200	1,200	909	1,399	1,400
585-542-725.700	Health Insurance Expense	3,035	4,468	4,468	2,960	4,465	4,523
585-542-725.710	Optical Insurance Expense	24	34	34	13	24	22
585-542-725.720	Dental Insurance Expense	82	227	227	123	195	195
585-542-725.750	Union Hall Fringe Benefits-Local 324	6,662	6,500	6,500	4,642	6,499	7,092
585-542-725.800	Life Insurance Expense	69	70	70	61	70	101
585-542-725.900	City Pension Contribution	2,573	2,386	2,386	1,336	2,386	2,112
585-542-725.910	GASB 68 Pension Exp Adjustment	(3,483)	0	0	0	0	0
585-542-725.950	GASB 45 OPEB Contribution	10,423	11,625	11,625	5,485	11,625	13,950
585-542-725.952	City OPEB Contribution	998	1,147	1,147	0	1,147	1,354
585-542-725.955	OPEB Expense Adjustment	(58,069)	0	0	0	0	0
585-542-730.000	Unemployment Expense	21	20	20	11	20	20
585-542-735.000	Workers Comp Expense	862	800	800	512	799	880
FRINGE BENEFITS		(31,119)	31,777	31,777	18,428	31,928	35,849
OPERATING SUPPLIES							
585-542-740.000	Operating Supplies	2,634	2,500	2,500	959	2,500	3,000
585-542-740.125	Golf Balls Expense	4,400	4,400	4,400	0	4,400	10,000
OPERATING SUPPLIES		7,034	6,900	6,900	959	6,900	13,000
MAINTENANCE SUPPLIES							
585-542-740.126	Landscape Supplies	108	2,500	2,500	0	2,000	2,500
585-542-760.500	Repair Parts/Equip Supply	0	1,000	1,000	445	1,000	1,000
585-542-770.000	Chemicals,Fertilizer,Seed	5,614	6,000	6,000	0	6,000	7,000
585-542-775.005	Vehicle Fuel & Maintenance	720	910	910	429	910	860
MAINTENANCE SUPPLIES		6,442	10,410	10,410	874	9,910	11,360
CONTRACTUAL SERVICES							
585-542-804.000	Audit Fees	4,985	5,500	5,500	5,320	5,320	5,750
585-542-850.000	Telephone	0	90	90	0	0	0
585-542-922.000	Electric Service	0	800	800	0	0	0
585-542-923.000	Water Service	124	60	60	6	60	60
CONTRACTUAL SERVICES		5,109	6,450	6,450	5,326	5,380	5,810

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 542 - Golf Course							
OTHER EXPENSES							
585-542-854.000	Public Relations	0	1,000	1,000	0	500	1,000
585-542-914.000	General Liab Insurance	4,164	4,216	4,216	2,108	4,216	4,378
585-542-965.000	Administration	16,400	16,900	16,900	8,450	16,900	17,500
585-542-968.000	Depreciation	67,673	0	0	0	0	0
	OTHER EXPENSES	88,237	22,116	22,116	10,558	21,616	22,878
CAPITAL OUTLAY							
585-542-994.034	Perimeter Fencing	6,771	0	0	0	0	0
585-542-994.050	Practice Range	268	2,000	2,000	1,069	2,000	4,000
585-542-995.072	Maintenance Vehicles (2)	0	0	0	0	0	12,000
585-542-999.100	Assets Capitalized	(6,771)	0	0	0	0	0
	CAPITAL OUTLAY	268	2,000	2,000	1,069	2,000	16,000
Totals for dept 542 - Golf Course		133,138	124,253	124,253	68,619	120,634	171,007

# OVERVIEW OF WATER / SEWER FUND

## Fund Overview

The Water and Sewer Fund accounts for the activities of the water distribution system and the sewage and storm water collection systems. The nature of the fund is self-supporting, meaning it acts as an independent business and is therefore classified as an enterprise fund.

The Water and Sewer Fund is the second largest enterprise fund after the Land Preserve Fund, with budgeted revenues of \$5,488,069 for fiscal year 2022/23.

### Revenues

As an enterprise fund, the Water and Sewer Fund has the ability to charge for its services (i.e. water distribution and sewer treatment). The charges for these services are adjusted annually to match costs as well as provide funds for capital improvements.

For fiscal year 2022/23, rates are recommended to increase by 3%. Some issues to consider for future years are:

1. Overall consumption continues to decrease due to milder weather and the state of the economy.
2. The City has lost a major user of sewage consumption with the closure of the Arkema plant.
3. Capital improvements continue to occur at the Wyandotte Treatment Plant, and these costs are passed along to the City in the form of debt payments.

Fiscal Year	Water Purchased	
	(MCF)	% Change
2020 Actual	43,021.8	-0.5%
2019 Actual	43,238.0	-1.3%
2018 Actual	43,807.5	-1.0%
2017 Actual	44,250.0	-2.6%
2016 Actual	45,446.7	-1.5%
2015 Actual	46,131.7	-0.5%
2014 Actual	46,362.1	-7.5%
2013 Actual	50,125.6	

The rates proposed will allow the City to cover its costs for the Water & Sewer Fund, along with being able to fund needed improvements and meeting regulatory requirements.

In addition to the billings to residents and businesses, the City also levies a property tax that is used for bond payments for sewage system capital improvements. City-issued bonds related to the EPA judgment levy were fully paid off in 2014/15; thus the millage rate has been removed. The millage rate for regional improvements decreased 0.15 mills from 2015/16 to 2016/17. It is anticipated that the millage rate will decrease in the upcoming years as sewer bonds mature and are paid off.

### Debt Service

The debt service department budgets for the debt issued primarily for sewer system improvements, both at the Wyandotte Treatment Plant and within the City's sewer system.

Several years ago, the City was named as a defendant in a lawsuit alleging violations of the Clean Water Act occurring in the Downriver Sewage Disposal System. Several other communities, including Wayne County as the operator of the plant, were also named as defendants. Under terms of an interim federal court order, the communities were required to undertake construction projects to expand the capacity of the system and eliminate any violations of the Clean Water Act.

This program continues the debt payments for the Wayne County judgment levy for regional sewer improvements. The non-SRF proceeds for local improvements were initially provided by the 1994 Limited Tax General Obligation (LTGO) bond issue sold by public sale. These bonds were refunded in 2003 with proceeds obtained from issuing the 2003 Sewer Refunding Bonds. The SRF proceeds for local improvements were provided by a 1993 bond issue purchased by the Michigan Municipal Bond Authority. These local improvement bonds were paid off in 2015.

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
PROPERTY TAXES							
592-000-404.100	Property Tax Levy -- Sewer Regional	(972)	16	16	0	0	0
592-000-404.200	Property Tax Levy -- Sewer Local	0	14	14	0	0	0
592-000-404.600	Penalties & Interest -- Delinq Taxes	5,673	3,879	3,879	2,289	3,879	3,922
592-000-404.700	Delinq Personal Prop Tax	167	0	0	0	0	0
592-000-405.000	Property Tax Chargebacks	60	0	0	2,576	3,000	0
	PROPERTY TAXES	4,928	3,909	3,909	4,865	6,879	3,922
CHARGES FOR SERVICES							
592-000-640.015	Admin Fee - Delinq Water	39,146	34,000	34,000	10,528	34,000	34,000
592-000-655.010	Water & Sewer Operations	(4,391)	0	0	4,444	5,000	0
592-000-655.012	Water Operations	2,759,155	2,850,081	2,850,081	1,449,453	2,850,081	2,935,393
592-000-655.015	Sewer Operations	2,338,194	2,311,056	2,311,056	1,162,816	2,311,056	2,380,704
592-000-655.020	Water & Sewer Debt Charge	251,961	0	0	43,620	80,000	80,000
592-000-655.075	Water Meter Charge	53,677	45,000	45,000	24,270	45,000	45,000
592-000-655.080	Hydrant Rent-General Fund	640	0	0	200	500	0
592-000-655.085	Water Turnoff/Turnon Fee	1,057	0	0	761	1,000	0
	CHARGES FOR SERVICES	5,439,439	5,240,137	5,240,137	2,696,092	5,326,637	5,475,097
INTEREST & INVESTMENT INCOME							
592-000-650.010	Interest on Investments	2,229	2,500	2,500	(718)	500	2,500
592-000-650.020	Interest - Capital Charge	(32)	50	50	(36)	25	50
592-000-650.030	Interest Inc - LTGO / SRF	(277)	500	500	(307)	150	500
592-000-650.050	Interest Inc - County Dbt	(93,303)	0	0	0	0	0
592-000-650.060	Interest Income - Tunnel	(9,778)	15,000	15,000	(10,826)	2,000	5,000
	INTEREST & INVESTMENT INCOME	(101,161)	18,050	18,050	(11,887)	2,675	8,050
OTHER REVENUE							
592-000-670.010	Sundry Revenues	360	1,000	1,000	320	600	1,000
592-000-670.095	Water Service Repairs	3,704	0	0	201	500	0
	OTHER REVENUE	4,064	1,000	1,000	521	1,100	1,000
Totals for dept 000 - Revenues		5,347,270	5,263,096	5,263,096	2,689,591	5,337,291	5,488,069



GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
DEBT SERVICE							
592-300-998.010	Wayne County Judgment Levy	6,610	112,554	112,554	0	112,554	112,553
592-300-998.011	Wayne County 2005 SRF Bonds	875	8,749	8,749	768	8,749	8,997
592-300-998.012	Wayne County 2007B Bonds	35,667	0	0	0	0	0
592-300-998.014	Wayne County 2008 SRF Bonds	14,007	63,993	63,993	13,113	63,993	65,749
592-300-998.016	Wayne County SRF 5217-15 Bonds P+I	7,725	28,197	28,197	7,418	28,197	28,857
592-300-998.017	Wayne County 2013 SRF Bonds	5,383	20,927	20,927	5,214	20,927	21,454
592-300-998.018	Wayne County 2018 SRF Bonds 5420-01	11,720	35,642	35,642	11,799	35,642	36,579
592-300-998.021	Interest Exp - DUWA Senior Lien Bonds	88,084	0	0	0	0	0
	DEBT SERVICE	170,071	270,062	270,062	38,312	270,062	274,189
Totals for dept 300 - Debt Service		170,071	270,062	270,062	38,312	270,062	274,189

# OVERVIEW OF WATER / SEWER FUND

## Sewer Dept

### Department Overview

The D.P.W. sewer Department provides sewerage services for the nearly 12,500 residents of Riverview. Currently, our city has approximately 201,000 lineal feet (38 miles) of sewer mains and four (4) lift stations.

To operate and maintain the entire sewerage system, various activities are performed by the D.P.W. These include the following:

1. Sewer Main Cleaning – The process of cleaning each main at least once every three years includes using a high-pressure water and vactor machine. In addition to the 201,000 lineal feet, there are an additional 25 sites around the city that have been identified as “trouble sewers” and require a more vigorous cleaning schedule.
2. Lift Stations – Maintenance and operation include flow monitoring, grinder and pump maintenance, gas detection monitoring, confined space entry, minor electronic repairs and alarm maintenance.
3. Sewerage Maintenance – Repair of damaged mains and manholes.

In addition to these “maintenance” issues, the Riverview D.P.W. provides 24-hour response to residential inquiries such as backed-up sewers and odor complaints as well as inspections and monitoring of all contractual sewer related activities (sewer taps, main installation, electronic maintenance contracts for lift stations).

### Goals & Objectives

1. Maintain and clean entire sanitary system in city of Riverview (approximately 243,000 ft) every 3 years to prevent restrictions and assure proper flow and comply with O&M manual as required by MDEQ.
2. Continue employee safety training in areas of sewer cleaning, confined space entry, and hazardous material handling.
3. Continue catch basin cleaning program.
4. Saw grant survey and a twenty-year capital improvement plan are complete and will be used for budgeting repairs.
5. Continue G.I.S. training for those involved using the equipment.
6. Explore and implement a relief sewer for west side of town.
7. Continue to look for and prevent water infiltration within the sewer system.

## Financial Highlights

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>Sewer Dept</b>				
Salaries & Wages	223,882	253,855	253,855	257,324
Fringe Benefits	(293,010)	279,495	245,048	239,939
Operating Supplies	3,910	9,850	11,100	10,321
Maintenance Supplies	22,788	27,170	27,142	27,150
Contractual Services	783,328	905,887	937,275	906,227
Other Expenses (excluding Deprn)	120,661	124,880	124,880	128,690
Capital Outlay	1,748	145,000	185,741	1,455,545
<b>TOTAL</b>	<b>863,307</b>	<b>1,746,137</b>	<b>1,785,041</b>	<b>3,025,196</b>

### Expenditure Highlights

The Sewer Dept's budgeted expenditures have increased for 2021/22 because of some proposed capital improvements..

Proposed capital outlay includes some pump replacements and the connection to the DUWA tunnel.

Fiscal Year	Sewer Rate	% Change
2022 Budgeted	\$ 7.52	3.0%
2021 Actual	\$ 7.30	-8.8%
2020 Actual	8.00	0.0%
2019 Actual	8.00	1.9%
2018 Actual	7.85	4.0%
2017 Actual	7.55	3.4%
2016 Actual	7.30	0.0%
2015 Actual	7.30	-17.4%
2014 Actual	8.84	2.8%
2013 Actual	8.60	7.8%
2012 Actual	7.98	

**Note:** Rate is per MCF

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 527 - Sewer Operations							
SALARIES & WAGES							
592-527-725.000	Full-Time Salaries	219,531	244,959	244,959	133,349	244,959	248,380
592-527-725.180	Safety Boot Allowance	600	600	600	600	600	600
592-527-725.190	Clothing Allowance	600	600	600	400	600	600
592-527-725.200	Overtime	1,915	3,968	3,968	634	3,968	3,968
592-527-725.300	Longevity	942	1,802	1,802	514	1,802	1,802
592-527-725.400	Pay-In-Lieu-Bonus,Vac,Per	1,469	1,926	1,926	0	1,926	1,974
592-527-725.450	Accrued Payoff	(1,175)	0	0	0	0	0
SALARIES & WAGES		223,882	253,855	253,855	135,497	253,855	257,324
FRINGE BENEFITS							
592-527-725.500	Social Security-Employer	17,501	20,610	20,610	10,603	20,610	20,868
592-527-725.600	Deferred Compensation	21,064	24,561	24,561	11,085	16,000	16,464
592-527-725.700	Health Insurance Expense	44,807	57,233	57,233	29,241	50,050	45,154
592-527-725.710	Optical Insurance Expense	306	364	364	219	364	342
592-527-725.720	Dental Insurance Expense	4,049	4,891	4,891	1,998	3,402	3,256
592-527-725.800	Life Insurance Expense	1,046	1,178	1,178	799	2,407	2,451
592-527-725.900	City Pension Contribution	19,036	15,984	15,984	10,021	17,009	17,685
592-527-725.910	GASB 68 Pension Exp Adjustment	(30,634)	0	0	0	0	0
592-527-725.950	GASB 45 OPEB Contribution	98,789	133,910	133,910	46,385	114,987	115,497
592-527-725.952	City OPEB Contribution	11,236	13,212	13,212	0	13,212	11,206
592-527-725.955	OPEB Expense Adjustment	(486,851)	0	0	0	0	0
592-527-725.960	Retiree Health Savings Plan	2,626	3,050	3,050	1,631	2,445	2,450
592-527-730.000	Unemployment Expense	25	50	50	29	50	50
592-527-735.000	Workers Comp Expense	3,990	4,452	4,452	2,955	4,512	4,516
FRINGE BENEFITS		(293,010)	279,495	279,495	114,966	245,048	239,939
OPERATING SUPPLIES							
592-527-740.000	Operating Supplies	2,984	6,500	6,500	1,215	6,500	6,500
592-527-740.150	Office Supplies-Computer	0	2,000	3,250	1,250	3,250	2,000
592-527-740.175	Uniforms-Laundry/Cleaning	926	1,350	1,350	681	1,350	1,821
OPERATING SUPPLIES		3,910	9,850	11,100	3,146	11,100	10,321
MAINTENANCE SUPPLIES							
592-527-760.260	Maintenance-Lift Station	6,013	8,210	8,210	4,412	8,210	8,210
592-527-775.005	Vehicle Fuel & Maintenance	16,775	18,960	18,960	10,541	18,932	18,940
MAINTENANCE SUPPLIES		22,788	27,170	27,170	14,953	27,142	27,150
CONTRACTUAL SERVICES							
592-527-804.000	Audit Fees	7,491	8,300	8,300	7,994	7,994	8,640
592-527-810.000	Technical Committee	24,048	26,000	26,000	12,000	26,000	26,000
592-527-818.000	Contractual Services	20,897	31,980	31,980	7,457	31,980	31,980
592-527-818.017	Legal Fees	41,688	31,500	31,500	21,744	31,500	31,500
592-527-818.029	Flow Metering	0	12,500	12,500	378	12,500	12,500
592-527-818.045	Contractual Services - Sewer Authority	0	4,000	4,000	0	4,000	4,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 527 - Sewer Operations							
CONTRACTUAL SERVICES							
592-527-818.155	Consulting	0	8,000	8,000	5,350	8,000	8,000
592-527-818.350	GIS Software Maintenance	2,075	5,000	5,000	0	5,000	5,000
592-527-850.000	Telephone	8,056	7,000	7,000	3,068	7,000	7,000
592-527-921.000	Gas Service	760	1,820	1,820	195	1,820	1,820
592-527-922.000	Electric Service	13,083	18,500	18,500	9,632	18,500	18,500
592-527-927.100	Sewer Consumption	665,230	751,287	782,981	426,008	782,981	751,287
CONTRACTUAL SERVICES		783,328	905,887	937,581	493,826	937,275	906,227
OTHER EXPENSES							
592-527-861.000	Parking/Meals Reimbursemt	236	700	700	40	700	700
592-527-862.000	Travel, Ed & Training	3,900	4,500	4,500	0	4,500	4,500
592-527-914.000	General Liab Insurance	20,825	21,080	21,080	10,540	21,080	21,890
592-527-965.000	Administration	95,700	98,600	98,600	49,300	98,600	101,600
592-527-968.000	Depreciation	893,803	0	0	0	0	0
OTHER EXPENSES		1,014,464	124,880	124,880	59,880	124,880	128,690
TRANSFERS (OUT)							
592-527-965.302	Op Transfer - Road/Water Bonds	22,000	0	0	0	0	0
TRANSFERS (OUT)		22,000	0	0	0	0	0
CAPITAL OUTLAY							
592-527-972.060	Pump Replace/Repair	23,963	30,000	30,000	18,965	30,000	30,000
592-527-974.028	Pickup Truck	0	0	0	0	0	48,000
592-527-975.411	Sewer Jet	0	0	0	0	0	600,000
592-527-991.052	Longsdorf Lift St Grinder	35,000	0	0	0	0	0
592-527-991.066	Longsdorf Lift Station-Rebuild Pump	1,009	15,000	22,545	7,545	22,545	22,545
592-527-991.105	Manhole Repair-Sewer Lines	92,193	0	33,196	0	33,196	40,000
592-527-991.107	Sewer Lining	0	0	0	0	0	600,000
592-527-991.110	Level Sensor-Multirode	0	0	0	0	0	15,000
592-527-991.120	DUWA Tunnel Connection	0	100,000	100,000	84,460	100,000	100,000
592-527-999.100	Assets Capitalized	(150,417)	0	0	0	0	0
CAPITAL OUTLAY		1,748	145,000	185,741	110,970	185,741	1,455,545
Totals for dept 527 - Sewer Operations		1,779,110	1,746,137	1,819,822	933,238	1,785,041	3,025,196

# OVERVIEW OF WATER / SEWER FUND

## Water Dept

### Department Overview

The D.P.W. Water Department provides water service for nearly 12,500 residents and services nearly 4,000 water meters in the City of Riverview. While the potable water is supplied by the Detroit Water and Sewerage Department, the distribution, maintenance and measuring is performed under the complete auspices of the Riverview Department of Public Works Water Department and staff, state licensed water distribution personnel.

As the water is transmitted throughout approximately 37 miles of water mains, various maintenance activities include gate valve maintenance, pressure reducing valve maintenance and replacement, flushing of mains, hydrant repair and maintenance, residential shut-off repair, service lead installation (water taps), and lead service replacements. Additionally, this department provides year-round 24-hour response for all water distribution related matters, including water main repairs.

As the water is received into each customer's residence or place of business, additional services provided by the D.P.W. water department include installation of water meters, meter reading, meter repairs and replacements, state mandated cross connection inspections, and investigation of all water customer complaints (high bills, discolored water, bad tasting water, etc.). All contractual water related services (water taps, main installation and biannual pressure reducing valve calibration) are also under the inspection and monitoring of this department.

### Goals & Objectives

1. Maintain city wide gate valve exercising program as mandated by the Michigan Department of Environmental Quality.
2. Repair and rebuild gate valves throughout the water distribution system that were found leaking or worn during the gate valve exercising program.
3. Equip water service vehicles to provide more efficient on site repairs.
4. Seek low cost educational opportunities for DPW personnel to obtain and maintain State of Michigan water operator's licenses.
5. Continue the city's DEQ required backflow program.
6. Work with GIS contractor to keep the city's GIS system accurate and up to date.
7. Start the process of exploring new city-wide meter replacement.
8. Continue to replace older and failing water mains as budget allows.

### Financial Highlights

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
<b>Water Dept</b>				
Salaries & Wages	260,530	283,042	283,042	282,682
Fringe Benefits	(277,128)	315,281	320,242	328,594
Operating Supplies	7,559	8,100	8,600	9,700
Maintenance Supplies	219,111	125,570	126,156	124,550
Contractual Services	1,000,063	1,145,138	1,191,977	1,160,738
Other Expenses (excluding Dpen)	120,005	126,030	126,030	129,840
Capital Outlay	127,680	977,500	1,340,304	947,400
<b>TOTAL</b>	<b>1,457,820</b>	<b>2,980,661</b>	<b>3,396,351</b>	<b>2,983,504</b>

### Expenditure Highlights

The Water Dept's expenditures have slightly increased in the 22/23 budget

The City has recently entered into a new 30-year agreement with the Great Lakes Water Authority (GLWA), who is now leasing the assets from Detroit and managing the system instead of DWSD. This new agreement is expected to save the City approximately 10% in costs by capping the factors that go into the rate calculation.

Proposed capital outlay includes the purchase of a replacement backhoe truck and the replacement of a large section of water mains.

Fiscal Year	GLWA	
	Implicit Rate	% Change
2022 Budget	26.25	4.0%
2021 Projected	25.24	2.1%
2020 Actual	24.72	3.0%
2019 Actual	24.00	5.1%
2018 Actual	22.83	9.2%
2017 Actual	20.90	7.3%
2016 Actual	19.48	-8.5%
2015 Actual	21.30	16.5%
2014 Actual	18.29	8.0%
2013 Actual	16.93	6.5%
2012 Actual	15.89	10.7%
2011 Actual	14.35	

**Note:** Rate is per MCF

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 536 - Water Operations							
SALARIES & WAGES							
592-536-725.000	Full-Time Salaries	245,283	257,270	257,270	134,930	257,270	257,270
592-536-725.180	Safety Boot Allowance	600	600	600	600	600	600
592-536-725.190	Clothing Allowance	600	600	600	600	600	600
592-536-725.200	Overtime	10,361	18,844	18,844	10,459	18,844	18,461
592-536-725.300	Longevity	3,852	3,802	3,802	3,314	3,802	3,802
592-536-725.400	Pay-In-Lieu-Bonus, Vac, Per	1,469	1,926	1,926	0	1,926	1,949
592-536-725.450	Accrued Payoff	(1,635)	0	0	0	0	0
	SALARIES & WAGES	260,530	283,042	283,042	149,903	283,042	282,682
FRINGE BENEFITS							
592-536-725.500	Social Security-Employer	20,080	23,058	23,058	11,659	22,908	22,946
592-536-725.600	Deferred Compensation	18,832	18,279	18,279	12,144	17,953	17,979
592-536-725.700	Health Insurance Expense	61,230	68,394	68,394	55,334	74,216	74,661
592-536-725.710	Optical Insurance Expense	341	364	364	253	339	342
592-536-725.720	Dental Insurance Expense	4,597	4,891	4,891	3,277	4,891	4,795
592-536-725.800	Life Insurance Expense	1,237	1,260	1,260	1,022	1,260	1,546
592-536-725.900	City Pension Contribution	74,566	59,822	59,822	38,626	59,822	68,009
592-536-725.910	GASB 68 Pension Exp Adjustment	(107,786)	0	0	0	0	0
592-536-725.950	GASB 45 OPEB Contribution	110,377	119,640	119,640	48,024	119,640	119,631
592-536-725.952	City OPEB Contribution	12,324	11,804	11,804	0	11,804	11,607
592-536-725.955	OPEB Expense Adjustment	(481,118)	0	0	0	0	0
592-536-725.960	Retiree Health Savings Plan	963	1,020	1,020	530	1,020	816
592-536-730.000	Unemployment Expense	25	440	440	28	80	80
592-536-735.000	Workers Comp Expense	7,204	6,309	6,309	4,745	6,309	6,182
	FRINGE BENEFITS	(277,128)	315,281	315,281	175,642	320,242	328,594
OPERATING SUPPLIES							
592-536-740.000	Operating Supplies	1,213	1,500	1,500	1,022	1,500	1,500
592-536-740.175	Uniforms-Laundry/Cleaning	943	1,000	1,000	769	1,000	1,700
592-536-750.000	Postage Expense	5,403	5,600	5,600	4,405	6,100	6,500
	OPERATING SUPPLIES	7,559	8,100	8,100	6,196	8,600	9,700
MAINTENANCE SUPPLIES							
592-536-760.200	MainMaint/Tap Supp/Repair	15,401	30,000	30,000	1,529	30,000	30,000
592-536-760.270	Maintenance-Restoration	179,497	35,000	35,587	6,907	35,586	35,000
592-536-760.280	Fire Hydrant Replacement	2,728	5,000	5,000	33	5,000	5,000
592-536-760.700	Water Meters & Parts	15,047	20,000	20,000	13,799	20,000	20,000
592-536-775.005	Vehicle Fuel & Maintenance	6,438	35,570	35,570	20,061	35,570	34,550
	MAINTENANCE SUPPLIES	219,111	125,570	126,157	42,329	126,156	124,550
OTHER EXPENSES							
592-536-802.000	Dues & Subscriptions	77	350	350	77	350	350
592-536-861.000	Parking/Meals Reimbursemt	1,273	3,000	3,000	1,219	3,000	3,000
592-536-862.000	Travel, Ed & Training	2,130	3,000	3,000	1,580	3,000	3,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 536 - Water Operations							
OTHER EXPENSES							
592-536-914.000	General Liab Insurance	20,825	21,080	21,080	10,540	21,080	21,890
592-536-965.000	Administration	95,700	98,600	98,600	49,300	98,600	101,600
592-536-968.000	Depreciation	336,875	0	0	0	0	0
	OTHER EXPENSES	456,880	126,030	126,030	62,716	126,030	129,840
CONTRACTUAL SERVICES							
592-536-804.000	Audit Fees	6,670	7,400	7,400	7,117	7,200	7,700
592-536-818.000	Contractual Services	5,983	18,122	18,122	6,061	18,122	18,122
592-536-818.017	Legal Fees	7,037	1,000	1,000	2,412	2,412	2,500
592-536-818.040	Consumer Water Reports	294	3,000	3,000	0	3,000	0
592-536-818.155	Consulting	1,253	10,000	10,000	4,057	10,000	10,000
592-536-818.350	GIS Software Maintenance	2,101	10,000	10,000	622	10,000	10,000
592-536-820.000	Water Study	17,247	47,600	77,953	21,505	77,953	47,600
592-536-820.020	EPA Water Testing	2,490	5,000	5,000	1,421	5,000	5,000
592-536-850.000	Telephone	322	355	355	0	355	355
592-536-860.100	Credit Card Fees	12,747	0	0	13,788	15,274	16,000
592-536-905.100	Printing	2,112	3,000	3,000	1,149	3,000	3,000
592-536-922.000	Electric Service	426	1,000	1,000	360	1,000	1,000
592-536-927.000	Water Consumption	918,681	1,015,261	1,015,261	542,530	1,015,261	1,015,261
592-536-944.000	Office & Garage Rent	22,700	23,400	23,400	11,700	23,400	24,200
	CONTRACTUAL SERVICES	1,000,063	1,145,138	1,175,491	612,722	1,191,977	1,160,738
CAPITAL OUTLAY							
592-536-973.100	Lead Elimination-Replace Lines	20,661	57,500	84,339	15,067	84,339	90,500
592-536-973.101	Lead Line Replacement-Engineering	18,649	0	6,151	598	6,151	9,500
592-536-974.022	Water Main Utility Truck	0	0	190,099	190,099	190,099	0
592-536-974.028	Pickup Truck	127,680	48,000	48,000	0	48,000	0
592-536-974.475	Backhoe	0	170,000	170,000	0	170,000	0
592-536-991.057	GIS Software	3,801	0	0	0	0	0
592-536-991.098	PRV Replacement	213,333	0	53,130	9,975	53,130	0
592-536-999.057	Water Main Replacement	747,609	600,000	686,585	31,306	686,585	745,400
592-536-999.059	Water Main Project - Engineering	50,590	102,000	102,000	28,001	102,000	102,000
592-536-999.100	Assets Capitalized	(1,054,643)	0	0	0	0	0
	CAPITAL OUTLAY	127,680	977,500	1,340,304	275,046	1,340,304	947,400
Totals for dept 536 - Water Operations		1,794,695	2,980,661	3,374,405	1,324,554	3,396,351	2,983,504

# OVERVIEW OF LAND PRESERVE FUND

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## Fund Overview

The Land Preserve is a sanitary landfill facility owned and operated by the City of Riverview as a business enterprise. The landfill facility began waste disposal operations in 1968 and has successfully incorporated two site expansions since that time, resulting in the 215 acre site currently permitted for waste disposal. The facility has a remaining capacity of over 9 million cubic yards that will provide over twelve years of landfill disposal.

The Land Preserve is a single source, integrated solid waste management services provider for a variety of municipalities, residents, and commercial contractors. Customers are afforded the opportunity to either obtain credit payment terms by executing an agreement for services or to utilize the landfill on a cash basis. Payment is generally based on scaled tonnage, with provisions for volume-based payment for certain types of materials.

Full service business lines included in the facility's available services include:

- Secure landfill disposal, with specific service components related to commercial waste, construction and demolition debris, special waste and event project wastes.
- House resident drop-off and Riverview resident recycling
- Management of scrap tires.
- Beneficial use of nonimpacted soils, concrete, brick and wood chips.

Landfill operations require heavy investment in infrastructure and equipment as well as provisions for long term maintenance of the facility through the regulatory mandated post closure period of thirty years. Landfill personnel requirements include: administrative staff for management, sales and marketing, invoicing and operational support functions; equipment operators for disposal and site maintenance operations, and maintenance personnel to service owned heavy equipment and ancillary equipment. Contracted operations include occasional litter removal, office cleaning, leachate removal and leased heavy equipment maintenance.

The Land Preserve's goals are to operate an enterprise that meets profitability objectives while maintaining customer satisfaction and compliance with applicable regulations. Achievements of these goals require leadership and commitment in implementing programs and procedures that advance and enhance service, quality, and technology. The combination of a quality landfill asset, an effective management team, qualified environmental engineering consultant, and municipal guidance and oversight provides a unique complement that places the Land Preserve in a positive position in the solid waste management market.

## Goals & Objectives

1. Continue Best Management Practices for odor control to include perimeter odor detection, perimeter odor neutralizing misting systems and install additional landfill gas collection wells as required.
2. Begin construction of the new RNG plant project with outside partners.
3. Apply for an additional Recycling Grant to create a new recycling center at Riverview Land Preserve. Continue an outreach program with surrounding communities collaborating in application and approval process for the new recycling center.
4. Extend Heavy Equipment and Facility Capital Equipment service life by monitoring wear through fluid analysis, mechanical wear measurement, hour usage, and sensor connectivity. Budget for anticipated additional major repairs, while pushing out replacement timeline to coincide with predicted major component failure date range.
5. Investigate potential alternative entrances to the Riverview Land Preserve.
6. Continue outreach programs educating residents and surrounding communities on operations and regulatory compliance of the modern landfill at Riverview Land Preserve.
7. Continue frequent Operation Team Meetings with Director, Marketing Manager, Cost Controller and Lead Operator to develop operating procedures to improve overall landfill operations best in class with an increase in productivity while maintaining regulatory compliance and maximizing air space.
8. Complete expansion application process with Wayne County and begin planning, engineering and permitting for the project.
9. Update Leachate Pre-Treatment plant for new upcoming Federal and Local regulations.
10. Forecast future tonnage levels based on remaining capacity.



# OVERVIEW OF LAND PRESERVE FUND

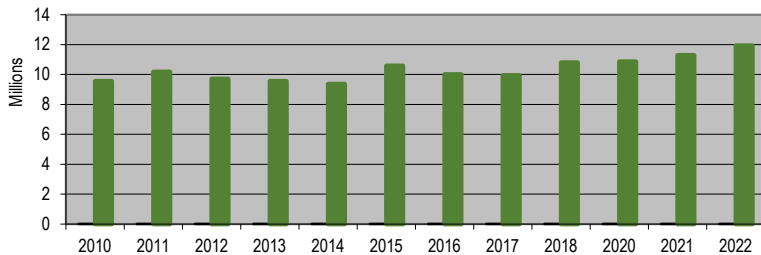
## Financial Highlights

### Revenues

Operating revenues for the land preserve fund are budgeted at \$12,700,200 for fiscal year 2022/23 compared to \$11,931,170 for fiscal year 2021/22. This represents an increase of \$769,030 from the prior year. The land preserve's customers are directly affected by the state of the economy; as such we are very conservative in projecting what our revenues will be and monitor the revenues continually to assure we do not exceed expenditures. With available air space getting closer to the end at the landfill, staff is trying to select future customers based on higher profitability and possibly lower volumes in order to extend the landfill life.

The chart below shows operating revenues for the land preserve fund since 2010:

**Land Preserve Operating Revenues**



The land preserve budget also includes interest earned on its environmental escrow accounts. For fiscal year 2022/23, \$610,000 is budgeted as interest earnings on these escrow accounts. This interest is used as part of the land preserve's operating transfers to the general fund, and local streets fund. Earnings have decreased due to lower interest rates on the investments (i.e., government bonds and treasury notes).

### Expenditures

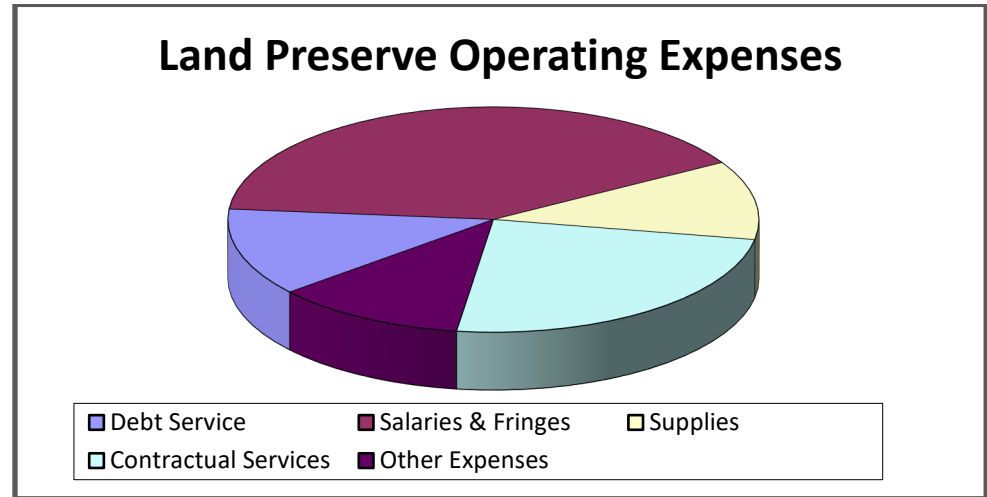
Operating expenses for fiscal year 2021/22 are budgeted at \$10,396,055, compared to \$10,269,059 for the 2020/21 adopted budget. The difference in budget between 2021/22 and 2022/23 represents a less than 1.2% increase in operating expenses and is primarily due to the loan payments of new heavy equipment. The land preserve has been able to extend the lives of the equipment and extend the time between frequencies of purchasing new equipment.

Capital outlay for 2022/23 (excluding escrow-eligible projects) is budgeted at \$622,500. The large equipment in this years budget is an excavator and a scale.

The City has been following a policy of financing heavy equipment purchases in order to match the cash outlay with the useful lives of the equipment, and expects to continue this practice for these budgeted purchases.

Operating transfers for 2022/23 are budgeted at \$2,900,000 compared to \$3,511,835 for 2021/22.

**Land Preserve Operating Expenses**



GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
STATE SOURCES							
596-000-539.060	State Grant -- Recycling Grant	0	54,700	54,700	0	0	54,700
	STATE SOURCES	0	54,700	54,700	0	0	54,700
INTEREST & INVESTMENT INCOME							
596-000-650.010	Interest on Investments	15,740	10,000	10,000	(3,093)	1,000	10,000
596-000-650.040	Interest Income - Escrow (Restricted)	324,006	150,000	150,000	203,381	240,000	150,000
596-000-650.045	Interest Income - Escrow (Unrestricted)	(194,607)	200,000	200,000	44,330	60,000	200,000
596-000-651.000	Unrealized Gain (Loss)	(765,892)	200,000	200,000	(802,478)	0	200,000
596-000-652.000	Realized Gain (Loss)	69,673	50,000	50,000	29,598	40,000	50,000
	INTEREST & INVESTMENT INCOME	(551,080)	610,000	610,000	(528,262)	341,000	610,000
CHARGES FOR SERVICES							
596-000-655.100	Contract Tipping Fees	9,422,115	9,500,000	9,500,000	6,497,158	9,500,000	10,250,000
596-000-655.150	Pre-Paid Tipping Fees	343,324	470,000	470,000	203,712	355,000	420,000
596-000-655.160	Special Waste	249,868	200,000	200,000	83,937	162,000	200,000
596-000-655.165	Analytical Reimbursement	400	0	0	438	438	0
596-000-655.170	Clean Wood - Billed	47,709	45,000	45,000	35,922	40,000	40,000
596-000-655.175	PP Tipping Credit Cd Fees	1,441,257	1,025,000	1,025,000	842,874	1,500,000	1,550,000
596-000-655.400	Finance Charges	32,783	35,000	35,000	22,325	35,000	35,000
	CHARGES FOR SERVICES	11,537,456	11,275,000	11,275,000	7,686,366	11,592,438	12,495,000
OTHER REVENUE							
596-000-655.200	Royalties - Methane Gas	151,509	200,000	200,000	105,280	192,000	190,000
596-000-655.210	CNG Customer Fuel Sales	40,188	5,000	5,000	15,000	15,000	5,000
596-000-655.220	CNG Departmental Fuel Sales	1,022	2,000	2,000	338	200	200
596-000-655.230	CNG Renewable Energy Credits	9,358	10,000	10,000	64,757	70,000	5,000
596-000-655.301	Scrap Sales	6,358	0	0	9,064	10,000	5,000
596-000-670.030	Sale of Equipment	116,464	100,000	100,000	4,387	4,617	0
596-000-677.100	Reimbursement of Expenses	0	0	0	46,915	46,915	0
596-000-680.027	Remediation/Project Corrections	16,375	0	0	0	0	0
	OTHER REVENUE	341,274	317,000	317,000	245,741	338,732	205,200
TRANSFERS (IN)							
596-000-686.000	Environmental Escrow Reimbursement	0	10,235,105	10,235,105	0	2,574,323	6,118,750
	TRANSFERS (IN)	0	10,235,105	10,235,105	0	2,574,323	6,118,750
Totals for dept 000 - Revenues		11,327,650	22,491,805	22,491,805	7,403,845	14,846,493	19,483,650

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 300 - Debt Service							
DEBT SERVICE							
596-300-998.300	Principal-J.P.Morgan/Chase Equip Leasing	0	1,055,953	1,055,953	0	1,055,953	1,077,037
596-300-998.310	Interest-J.P.Morgan/Chase Equip Leasing	69,801	58,886	58,886	53,279	58,886	37,801
596-300-998.700	Capital One Bank - Principal Debt Pymt	0	169,438	169,438	0	169,438	0
596-300-998.710	Capital One Bank - Interest Debt Payment	8,329	3,618	3,618	3,618	3,618	0
	DEBT SERVICE	78,130	1,287,895	1,287,895	56,897	1,287,895	1,114,838
Totals for dept 300 - Debt Service		78,130	1,287,895	1,287,895	56,897	1,287,895	1,114,838

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 526 - Land Preserve							
SALARIES & WAGES							
596-526-725.000	Full-Time Salaries	1,443,011	1,520,401	1,520,401	815,892	1,450,000	1,391,802
596-526-725.100	Part-Time Salaries	100,707	100,000	100,000	49,230	88,758	100,000
596-526-725.170	Vacation Pay	0	0	0	2,095	2,095	0
596-526-725.200	Overtime	397,405	410,000	410,000	215,608	406,000	404,170
596-526-725.300	Longevity	8,507	8,950	8,950	3,000	7,800	8,200
596-526-725.400	Pay-In-Lieu-Bonus, Vac, Per	21,125	25,000	25,000	2,245	25,000	25,000
596-526-725.450	Accrued Payoff	(32)	0	0	0	0	0
	SALARIES & WAGES	1,970,723	2,064,351	2,064,351	1,088,070	1,979,653	1,929,172
FRINGE BENEFITS							
596-526-725.500	Social Security-Employer	151,159	160,000	160,000	82,664	160,000	160,000
596-526-725.600	Deferred Compensation	36,089	27,000	27,000	24,746	36,100	36,100
596-526-725.700	Health Insurance Expense	236,525	249,937	249,937	141,451	240,000	223,200
596-526-725.710	Optical Insurance Expense	1,899	2,128	2,128	1,195	1,850	1,788
596-526-725.720	Dental Insurance Expense	5,367	5,815	5,815	3,805	5,815	5,957
596-526-725.750	Union Hall Fringe Benefits-Local 324	540,452	570,000	570,000	300,239	553,000	472,735
596-526-725.800	Life Insurance Expense	6,761	7,149	7,149	5,345	7,149	8,138
596-526-725.900	City Pension Contribution	191,449	164,125	164,125	95,956	164,125	157,986
596-526-725.910	GASB 68 Pension Exp Adjustment	(244,512)	0	0	0	0	0
596-526-725.950	GASB 45 OPEB Contribution	649,355	706,990	706,990	298,809	706,990	693,501
596-526-725.952	City OPEB Contribution	75,848	69,755	69,755	0	75,848	67,288
596-526-725.955	OPEB Expense Adjustment	(3,164,061)	0	0	0	0	0
596-526-725.960	Retiree Health Savings Plan	15,425	11,250	11,250	9,472	17,200	17,500
596-526-730.000	Unemployment Expense	156	230	230	113	175	230
596-526-735.000	Workers Comp Expense	51,813	63,000	63,000	29,141	52,756	60,000
	FRINGE BENEFITS	(1,446,275)	2,037,379	2,037,379	992,936	2,021,008	1,904,423
OPERATING SUPPLIES							
596-526-740.000	Operating Supplies	23,585	27,630	27,630	8,506	22,000	25,000
596-526-740.040	CNG Fuel Tax	4,888	7,200	7,200	2,444	5,200	7,200
596-526-740.145	Copier Maintenance & Supplies	1,946	4,000	4,000	2,027	2,980	4,000
596-526-740.175	Uniforms-Laundry/Cleaning	5,710	10,000	10,000	2,687	4,634	8,000
596-526-741.000	Books and Magazines	0	250	250	0	0	250
	OPERATING SUPPLIES	36,129	49,080	49,080	15,664	34,814	44,450
MAINTENANCE SUPPLIES							
596-526-760.000	Shop Supplies	1,369	6,750	6,750	6,415	6,750	6,750
596-526-760.300	Road Maintenance	63,767	75,000	75,000	6,857	50,000	70,000
596-526-761.000	Building Maintenance	19,556	45,625	45,625	2,092	35,000	40,000
596-526-775.005	Vehicle Fuel & Maintenance	34,937	33,500	33,500	21,569	33,500	34,420
596-526-775.100	Diesel Fuel & Oil	363,023	472,500	472,500	263,325	472,500	500,000
596-526-776.000	Hvy Equip Maint - Owned	339,735	475,000	475,000	202,952	475,000	475,000
	MAINTENANCE SUPPLIES	822,387	1,108,375	1,108,375	503,210	1,072,750	1,126,170

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 526 - Land Preserve							
ESCROW-MAINTENANCE SUPPLIES							
596-526-760.800	Odor Control Supplies	71,786	180,000	180,000	28,982	75,000	120,000
596-526-760.801	Alternate Daily Cover Supplies	320,188	320,000	320,000	158,391	280,000	340,000
596-526-760.900	Methane Flare-Gas & Supplies	2,898	4,950	4,950	2,540	4,950	4,950
596-526-762.000	CNG Station Maint & Supplies	7,667	25,000	25,800	1,995	25,800	25,800
596-526-763.000	Leachate Pre-Treatment Maint Supplies	29,537	114,000	114,000	55,417	114,000	120,000
596-526-764.000	Sulfur Treatment/Removal Maint & Supplies	108,004	150,000	150,000	49,770	100,000	150,000
	ESCROW-MAINTENANCE SUPPLIES	540,080	793,950	794,750	297,095	599,750	760,750
OTHER EXPENSES							
596-526-761.050	Admin Building/Sidewalk Repairs	534	25,000	25,000	0	20,000	17,500
596-526-802.000	Dues & Subscriptions	8,207	16,000	16,000	7,016	16,000	16,000
596-526-823.600	Permits Operating/Gasline	10,193	20,000	20,000	19,775	19,775	20,000
596-526-854.000	Public Relations	24,017	35,000	35,000	14,985	25,000	35,000
596-526-862.000	Travel, Ed & Training	5,639	15,000	15,000	7,049	10,000	12,000
596-526-862.100	Education/Training-Staff	581	7,000	7,000	94	300	4,000
596-526-890.000	Used Oil Disposal Fees	0	500	500	54	200	500
596-526-893.010	Closure Requirement-State	2,467,648	0	0	0	0	0
596-526-893.020	Wayne County Surcharges	306,896	358,000	358,000	167,336	358,000	358,000
596-526-893.030	MDEQ Annual Solid Wst Fee	238,049	258,000	258,000	106,084	258,000	258,000
596-526-893.040	Monroe County Surcharges	14,124	16,000	16,000	8,685	16,000	16,000
596-526-914.000	General Liab Insurance	166,599	168,639	168,639	84,320	168,639	175,122
596-526-914.010	Pollution Liability Insurance	32,660	31,585	31,585	31,585	31,585	31,585
596-526-965.000	Administration	237,200	244,400	244,400	122,200	200,000	251,800
596-526-968.000	Depreciation	5,752,445	0	0	0	0	0
596-526-999.060	Bad Debt Expense	141,446	0	0	0	0	0
	OTHER EXPENSES	9,406,238	1,195,124	1,195,124	569,183	1,123,499	1,195,507
CONTRACTUAL SERVICES							
596-526-802.035	Wastewater Treatment Fees	56,998	60,000	60,000	11,063	60,000	60,000
596-526-804.000	Audit Fees	20,211	22,200	22,200	21,566	22,200	23,310
596-526-816.000	Consulting Engineer	342,447	375,773	375,773	117,352	368,300	368,300
596-526-816.100	Aerial Survey	10,000	24,000	24,000	6,234	14,000	18,000
596-526-816.200	Analytical Testing	22,169	35,000	35,000	11,190	30,000	50,000
596-526-816.260	Nike Site Assessment	22,569	38,850	38,850	5,831	12,000	20,000
596-526-816.300	Leachate Support Monitoring	69,239	79,768	79,768	48,897	79,700	79,700
596-526-816.450	Site Vertical Surveys	7,478	25,379	25,379	356	20,000	22,300
596-526-816.610	Scale Maintenance	2,681	15,000	15,000	12,888	15,000	15,000
596-526-816.630	Annual Maintenance	16,177	15,000	15,000	10,206	15,000	15,000
596-526-816.640	Credit Service Fees	3,970	0	0	3,970	4,000	4,000
596-526-816.650	Porta-John Rental	1,850	2,500	2,500	1,630	2,500	3,000
596-526-816.660	Leachate Removal	92,812	100,000	100,000	85,347	100,000	180,000
596-526-816.665	Leachate-Analytic Testing	18,097	50,000	50,000	12,331	50,000	45,000
596-526-816.667	Special Waste Testing	765	5,000	5,000	897	1,000	3,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 526 - Land Preserve							
CONTRACTUAL SERVICES							
596-526-816.675	Clean Wood Grind&Removal	69,600	129,600	129,600	68,287	55,180	129,600
596-526-816.700	LP Gas O&M	233,300	440,000	484,659	130,902	375,000	405,000
596-526-817.000	Security Guards	47,323	150,000	152,133	77,869	125,000	150,000
596-526-817.050	Temporary Employees	50,637	110,000	110,000	21,091	40,000	90,000
596-526-818.000	Contractual Services	0	10,000	10,000	0	0	10,000
596-526-818.012	Litigation/Spec Legal Svc	680	1,000	1,000	374	400	1,000
596-526-818.017	Legal Fees	278,979	320,000	320,000	171,753	320,000	320,000
596-526-818.039	Taylor/Rvw Act 179 Auth	1,000	2,000	2,000	0	1,000	1,000
596-526-819.000	Janitorial Contract	5,283	8,000	8,000	3,522	5,283	6,000
596-526-850.000	Telephone	11,417	20,410	20,410	11,629	18,500	20,410
596-526-851.000	Radio Maintenance	199	2,000	2,000	318	1,000	1,500
596-526-851.100	Leachate System Maint	12,668	0	0	0	0	0
596-526-851.200	Temporary Fencing	2,775	5,000	5,000	0	0	5,000
596-526-860.100	Credit Card Fees	13,856	30,000	30,000	(4,046)	(5,000)	5,000
596-526-905.100	Printing	1,151	4,000	4,000	1,814	2,000	2,500
596-526-921.000	Gas Service	8,228	10,000	10,000	4,687	10,000	10,000
596-526-921.100	Gas Service -- CNG Station	1,688	2,500	2,881	867	2,900	3,000
596-526-922.000	Electric Service	122,101	120,000	120,000	79,836	120,000	120,000
596-526-923.000	Water Service	25,468	35,000	35,000	8,661	20,000	30,000
596-526-945.000	Equipment Rental	84,538	150,000	150,000	8,160	75,000	150,000
596-526-961.000	Recycle Program	6,895	6,000	6,000	2,094	3,000	4,000
596-526-961.020	Recycling Staging Center	0	68,375	68,375	0	0	68,375
596-526-970.006	Document Management	0	20,000	20,000	0	10,000	20,000
CONTRACTUAL SERVICES		1,665,249	2,492,355	2,539,528	937,576	1,972,963	2,458,995
ESCROW PROJECTS							
596-526-854.005	Public Relations & Marketing Escrow	356,102	100,000	100,000	61,485	100,000	100,000
596-526-980.900	Leachate Sys Line Clean	2,405	50,000	50,000	3,883	18,000	50,000
596-526-985.000	Seeding and Fertilizing	40,818	200,000	200,000	58,207	200,000	200,000
596-526-989.310	Stormwater Design Upgrade	16,185	0	0	0	0	0
596-526-989.311	Stormwater System Impvmts	220	42,160	42,160	0	3,000	5,000
596-526-991.041	Compressor - CNG Fuel Station	1,389	80,000	80,000	0	80,000	80,000
596-526-994.070	Methane Flare	29,098	550,000	550,000	36,558	35,000	250,000
596-526-994.075	Land Preserve Cell Final Cover	0	1,617,124	1,617,124	0	0	0
596-526-994.084	Landfill Exp-Prelim Eng	44,555	214,790	214,790	19,699	30,000	214,000
596-526-994.085	Landfill Exp-Golf Design	15,000	0	0	0	0	0
596-526-994.089	Landfill Gas System Expansion	1,201,416	1,142,254	1,142,254	8,512	555,000	600,000
596-526-994.091	Landfill Access Road	29,888	200,000	200,000	9,800	20,000	200,000
596-526-994.098	Cell 7 Construction	84,424	1,824,197	1,824,197	0	0	1,864,000
596-526-994.200	Leachate Pre-Treatment System	151,744	518,593	518,593	72,290	100,000	1,500,000
596-526-994.205	Landfill Gas/Natural Gas Conversion	40,031	100,000	100,000	8,195	6,000	15,000
596-526-994.206	Alternate Access LP	2,234	2,145,987	2,145,987	18,946	25,000	100,000
596-526-994.208	Concrete Perimeter Road Repairs	509,477	100,000	229,724	138	200	100,000

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 526 - Land Preserve							
ESCROW PROJECTS							
596-526-994.209	Liquid Control Pump	39,489	50,000	50,000	4,973	6,000	50,000
596-526-994.210	Nike Sump Improvements	39,785	1,250,000	1,250,000	0	0	0
596-526-994.211	Land Clearing	0	50,000	50,000	0	50,000	30,000
ESCROW PROJECTS		2,604,260	10,235,105	10,364,829	302,686	1,228,200	5,358,000
CAPITAL OUTLAY							
596-526-970.021	Video Security	5,795	6,000	6,000	0	1,000	6,000
596-526-970.065	Utility Vehicle	0	0	0	0	0	26,000
596-526-970.400	Tools	2,366	5,000	5,000	2,725	5,000	5,000
596-526-974.037	Riding Mower	0	8,500	8,500	0	0	8,500
596-526-974.400	Dozer - Land Preserve	0	0	0	15	0	0
596-526-974.401	Compactors	977,000	0	0	0	0	0
596-526-974.480	Excavator	0	0	0	0	0	200,000
596-526-974.583	Light Tower	0	0	0	0	0	15,000
596-526-974.700	Articulating Truck	1,031,400	0	0	0	0	0
596-526-974.750	Wheel Loader	197,007	0	0	0	0	0
596-526-975.416	Tractor Accessories	861	4,000	4,000	0	0	4,000
596-526-975.420	Forklift	7,490	0	0	0	0	0
596-526-980.040	Landfill Scale	0	0	0	0	0	350,000
596-526-990.000	Computer Equipment	12,531	10,000	10,000	3,939	5,000	8,000
596-526-991.025	Push Lawn Mowers	0	1,000	1,000	0	1,000	0
596-526-999.100	Assets Capitalized	(4,770,424)	0	0	0	0	0
CAPITAL OUTLAY		(2,535,974)	34,500	34,500	6,679	12,000	622,500
Totals for dept 526 - Land Preserve		13,062,817	20,010,219	20,187,916	4,713,099	10,044,637	15,399,967

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 966 - Operating Transfers -- Out							
TRANSFERS (OUT)							
596-966-965.101	Op Transfer -- General Fund	1,950,000	2,600,000	2,600,000	1,300,000	2,600,000	2,600,000
596-966-965.226	Op Transfer - Rubbish Fd	385,752	411,835	411,835	205,918	411,835	0
596-966-965.402	Op Transfer - CIP	441,409	500,000	500,000	237,117	500,000	300,000
	TRANSFERS (OUT)	<u>2,777,161</u>	<u>3,511,835</u>	<u>3,511,835</u>	<u>1,743,035</u>	<u>3,511,835</u>	<u>2,900,000</u>
Totals for dept 966 - Operating Transfers -- Out		<u>2,777,161</u>	<u>3,511,835</u>	<u>3,511,835</u>	<u>1,743,035</u>	<u>3,511,835</u>	<u>2,900,000</u>



## OVERVIEW OF INTERNAL SERVICE FUNDS

### Self Insurance Fund

This fund accounts for the payment of general liability insurance for the City of Riverview. The Michigan Municipal Risk Management Authority (MMRMA) provides insurance coverage for the City of Riverview.

MMRMA is a public entity self-insurance pool providing liability and property coverage to its membership of more than 280 Michigan local governmental units. Members include cities, counties, townships, villages, health-related services, facilities, departments and agencies, municipal authorities, boards and commissions, libraries and library systems, fire departments, courts, transportation departments, and cable communication services.

All operating funds of the City contribute funds to this operating fund. The collected funds then defray the cost of the general liability, vehicle, and casualty insurance costs of the City annually.

### **Financial Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
Other Expenses	452,325	421,596	440,763	437,803
<b>Total</b>	<b>452,325</b>	<b>421,596</b>	<b>440,763</b>	<b>437,803</b>

### Retiree Insurance Fund

This fund was established in 2010/11, and accounts for benefits (other than pension) provided to City retirees and their families. These benefits may include health and dental insurance, prescription coverage, and life insurance, and are provided under collective bargaining agreements.

According to an actuarial valuation of the Retiree Health Care Program as of June 30, 2021, the City's Unfunded Actuarial Accrued Liability (UAAL) for these benefits was \$27,716,292. The recommended annual contribution for fiscal year 2021/22 is \$2,389,333; however, these contributions are not required. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment (in other words, this may be financed on a "pay-as-you-go" basis).

To ensure that all funds are being charged fairly, the various funds are charged a contribution rate based on full-time wages that will collect enough funding to pay the current costs. Because of the financial difficulties the City is facing, it is not feasible for the various funds to contribute the recommended contribution.

For fiscal year 2022/23, the contribution rate has been calculated as 25.5% and 46.5% of full-time salaries for governmental funds and enterprise funds, respectively, and is allocated to each department with eligible employees.

### **Financial Highlights**

	2020/21 Actuals	2021/22 Budget	2021/22 Projected	2022/23 Proposed
Salaries & Wages	9,528	8,328	8,328	8,328
Fringe Benefits	1,298,937	1,787,205	1,787,205	1,463,838
Contractual Services	-	3,750	3,750	-
<b>Total</b>	<b>1,308,465</b>	<b>1,799,283</b>	<b>1,799,283</b>	<b>1,472,166</b>

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
CHARGES TO OTHER FUNDS							
677-000-640.019	Chgs for Services-GPF	4,164	4,216	4,216	2,108	4,216	4,378
677-000-640.021	Chgs for Services-Gen Fd	124,948	126,478	126,478	63,239	126,478	131,341
677-000-640.022	Chgs for Services-Golf	37,483	37,943	37,943	18,972	37,943	39,402
677-000-640.023	Chgs for Services-Sewer	20,825	21,080	21,080	10,540	21,080	21,890
677-000-640.024	Chgs for Services-Water	20,825	21,080	21,080	10,540	21,080	21,890
677-000-640.025	Chgs for Services-LP	166,599	168,639	168,639	84,320	168,639	175,122
677-000-640.026	Chgs for Service-Major St	12,495	12,648	12,648	6,324	12,648	13,134
677-000-640.027	Chgs for Service-Local St	12,495	12,648	12,648	6,324	12,648	13,134
677-000-640.029	Chgs for Service-Library	16,660	16,864	16,864	8,432	16,864	17,512
	CHARGES TO OTHER FUNDS	416,494	421,596	421,596	210,799	421,596	437,803
OTHER REVENUE							
677-000-640.072	Reimb for Workers Comp	18,884	0	0	0	0	0
677-000-670.677	Insurance Reimbursement	58,617	50,000	50,000	0	50,000	50,000
677-000-675.051	Gain (Loss) - Insurance	(19,387)	0	0	0	0	0
	OTHER REVENUE	58,114	50,000	50,000	0	50,000	50,000
INTEREST & INVESTMENT INCOME							
677-000-650.010	Interest on Investments	(2)	0	0	(2)	0	0
	INTEREST & INVESTMENT INCOME	(2)	0	0	(2)	0	0
Totals for dept 000 - Revenues		474,606	471,596	471,596	210,797	471,596	487,803

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 865 - Insurance OTHER EXPENSES 677-865-914.000	General Liab Insurance	452,325	421,596	421,596	440,763	440,763	437,803
OTHER EXPENSES		452,325	421,596	421,596	440,763	440,763	437,803
Totals for dept 865 - Insurance		452,325	421,596	421,596	440,763	440,763	437,803

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 000 - Revenues							
OTHER REVENUE							
680-000-640.074	Retiree Healthcare Reimb	17,507	18,300	18,300	8,578	18,300	13,190
	OTHER REVENUE	<u>17,507</u>	<u>18,300</u>	<u>18,300</u>	<u>8,578</u>	<u>18,300</u>	<u>13,190</u>
CHARGES TO OTHER FUNDS							
680-000-640.100	Charge to Other Funds -- OPEB 45	1,762,062	2,027,067	2,027,067	850,952	2,027,067	2,061,288
	CHARGES TO OTHER FUNDS	<u>1,762,062</u>	<u>2,027,067</u>	<u>2,027,067</u>	<u>850,952</u>	<u>2,027,067</u>	<u>2,061,288</u>
Totals for dept 000 - Revenues		<u>1,779,569</u>	<u>2,045,367</u>	<u>2,045,367</u>	<u>859,530</u>	<u>2,045,367</u>	<u>2,074,478</u>

GL NUMBER	DESCRIPTION	2020-21 ACTIVITY	2021-22 ORIGINAL BUDGET	2021-22 AMENDED BUDGET	2021-22 ACTIVITY THRU 02/28/22	2021-22 PROJECTED Y MGR ACTIVITY	2022-23 PROPOSED BUDGET
Dept 851 - Employee Benefits							
SALARIES & WAGES							
680-851-725.000	Full-Time Salaries	9,528	8,328	8,328	4,164	8,328	8,328
	SALARIES & WAGES	<u>9,528</u>	<u>8,328</u>	<u>8,328</u>	<u>4,164</u>	<u>8,328</u>	<u>8,328</u>
FRINGE BENEFITS							
680-851-725.500	Social Security-Employer	729	821	821	319	821	930
680-851-725.700	Health Insurance Expense	1,287,524	1,574,376	1,574,376	813,301	1,574,376	1,250,970
680-851-725.710	Optical Insurance Expense	6,917	7,635	7,635	4,828	7,635	7,414
680-851-725.720	Dental Insurance Expense	1,788	2,272	2,272	1,086	2,272	1,575
680-851-725.800	Life Insurance Expense	1,979	2,101	2,101	1,644	2,101	2,949
680-851-725.952	City OPEB Contribution	0	200,000	200,000	0	200,000	200,000
	FRINGE BENEFITS	<u>1,298,937</u>	<u>1,787,205</u>	<u>1,787,205</u>	<u>821,178</u>	<u>1,787,205</u>	<u>1,463,838</u>
CONTRACTUAL SERVICES							
680-851-818.000	Contractual Services	0	3,750	3,750	0	3,750	0
	CONTRACTUAL SERVICES	<u>0</u>	<u>3,750</u>	<u>3,750</u>	<u>0</u>	<u>3,750</u>	<u>0</u>
Totals for dept 851 - Employee Benefits		<u>1,308,465</u>	<u>1,799,283</u>	<u>1,799,283</u>	<u>825,342</u>	<u>1,799,283</u>	<u>1,472,166</u>

APPENDIX A  
5-YEAR  
CAPITAL IMPROVEMENT  
PLAN

**City of Riverview  
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
<b>GENERAL GOVERNMENT</b>								
<b>Fire Station</b>								
Parking Lot Replacement	CIEF							\$ -
Fire Station Video Recorder Upgrade	CIEF							\$ -
Column Repair	CIEF			\$ 8,700				\$ 8,700
Fire Station-Overhead Doors	CIEF	\$ 7,300	\$ 20,000					\$ 27,300
								\$ -
<b>Municipal Building</b>								
Council Chamber Upgrades	Cable	\$ -	\$ 8,500	\$ 2,000				\$ 10,500
Council Chamber Cameras	Cable	\$ 1,500	\$ 2,000					\$ 3,500
Canopy & Column Renovation	CIEF							\$ -
City Hall Screen Wall	CIEF			\$ 72,500				\$ 72,500
Parking Lot Replacement	CIEF			\$ 275,000				\$ 275,000
City Hall Landscaping	CIEF							\$ -
Biometric Time Clocks-City Wide System	CIEF							\$ -
Video Security Cameras & Door Controllers	CIEF							\$ -
<b>DPW</b>								
Parking Lot Replacement	CIEF			\$ 400,000				\$ 400,000
Roof Replacement	CIEF							\$ -
Security Camera Upgrades	CIEF							\$ -
<b>Economic Development</b>								
Land Acquisition & Redevelopment	CIEF	\$ 10,000	\$ 10,000	\$ -				\$ 20,000
Housing Rehab / HUD Home Improvements	CDBG Grant	\$ 10,000	\$ 10,000	\$ -				\$ 20,000
<b>GENERAL GOVERNMENT SUBTOTAL</b>		<b>\$ 28,800</b>	<b>\$ 50,500</b>	<b>\$ 758,200</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 837,500</b>

**City of Riverview  
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
<b>SANITARY SEWER SYSTEM</b>								
Sanitary Sewer Replacement -- Grange Rd	Water / Sewer Fund		\$ 300,000					\$ 300,000
Longsdorf Lift Station Grinder	Water / Sewer Fund							\$ -
Longsdorf Lift Station Electrical	Water / Sewer Fund							\$ -
Longsdorf Lift Station Rehab	Water / Sewer Fund							\$ -
Longsdorf Lift Station Waterproofing	Water / Sewer Fund		\$ 27,000					\$ 27,000
Longsdorf Lift Station Rebuild Pump	Water / Sewer Fund	\$ 22,545	\$ 22,425					\$ 44,970
DUWA Tunnel Connection	Water / Sewer Fund	\$ 100,000	\$ 100,000					\$ 200,000
Manhole Repair-Sewer Lines	Water / Sewer Fund	\$ 40,000	\$ 40,000					\$ 80,000
Sewer Linings	Water / Sewer Fund		\$ 600,000					\$ 600,000
Valleyview Drain Pump Repair	Water / Sewer Fund							\$ -
<b>SANITARY SEWER SYSTEM SUBTOTAL</b>		<b>\$ 162,545</b>	<b>\$ 1,089,425</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,251,970</b>
<b>WATER DISTRIBUTION SYSTEM</b>								
Lead Elimination-Replace Lines	Water / Sewer Fund	\$ 90,490	\$ 100,000					\$ 190,490
Water Main Replacement -- Wendy Court	Bonds							\$ -
Water Main Replacement -- Hinton St (Sibley to Longsdorf)	Bonds							\$ -
Water Main Replacement -- Johanna Court	Bonds							\$ -
Water Main Replacement -- Marsha St (Matthews to Valade)	Bonds							\$ -
Water Main Replacement -- Matthews St (Valade to Valade)	Bonds	\$ 31,306						\$ 31,306
Water Main Replacement -- Pennsylvania Rd	Bonds							\$ -
Water Main Replacement -- Dundee Street	Water / Sewer Fund		\$ 600,000					\$ 600,000
PRV Replacement -- Pennsylvania & Electric Ave.	Water / Sewer Fund	\$ 53,130						\$ 53,130
PRV Replacement -- Sibley & Allen Rd	Water / Sewer Fund							\$ -
<b>WATER DISTRIBUTION SYSTEM SUBTOTAL</b>		<b>\$ 174,926</b>	<b>\$ 700,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 874,926</b>
<b>DRAINAGE IMPROVEMENTS</b>								
Road Flooding Mitigation	CIEF	\$ 40,000	\$ 20,000					\$ 60,000
County Drain Dredging	CIEF							\$ -
<b>DRAINAGE IMPROVEMENTS SUBTOTAL</b>		<b>\$ 40,000</b>	<b>\$ 20,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 60,000</b>



**City of Riverview  
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
<b>TRANSPORTATION SYSTEM</b>								
Hinton Rd Reconstruction	Bonds							\$ -
Wendy Court Reconstruction	Bonds							\$ -
Johanna Court Reconstruction	Bonds							\$ -
Marsha St Reconstruction	Bonds							\$ -
Matthews St Reconstruction	Bonds							\$ -
Hamann St Reconstruction	Bonds							\$ -
Street Sectioning / Repairs	CDBG Grant							\$ -
Major Streets -- Sectioning & Repairs	Act 51 Funds	\$ 283,183	\$ 240,000	\$ 200,000				\$ 723,183
Local Streets -- Sectioning & Repairs	Act 51 Funds	\$ 651,000	\$ 560,000	\$ 500,000				\$ 1,711,000
Civic Park Drive Sealcoating	Act 51 Funds							\$ -
Joint and Crack Sealing (MAJOR STREETS)	Act 51 Funds	\$ 51,000	\$ 30,000					\$ 81,000
Joint and Crack Sealing (LOCAL STREETS)	Act 51 Funds	\$ 112,000	\$ 70,000					\$ 182,000
Sidewalk Replacement (MAJOR STREETS)	Act 51 Funds			\$ 10,000				\$ 10,000
Sidewalk Replacement (LOCAL STREETS)	Act 51 Funds			\$ 10,000				\$ 10,000
<b>TRANSPORTATION SYSTEM SUBTOTAL</b>		<b>\$ 1,097,183</b>	<b>\$ 900,000</b>	<b>\$ 720,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,717,183</b>
<b>LEISURE FACILITIES</b>								
<b><u>Riverview Highlands Golf Course</u></b>								
Cart Path Replacement	Golf Course	\$ 60,000	\$ 60,000	\$ 60,000				\$ 180,000
Video Security	Golf Course							\$ -
Irrigation System Improvement	Golf Course		\$ 1,000					\$ 1,000
Signage	Golf Course							\$ -
<b>RIVERVIEW HIGHLANDS GOLF COURSE SUBTOTAL</b>		<b>\$ 60,000</b>	<b>\$ 61,000</b>	<b>\$ 60,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 181,000</b>

**City of Riverview  
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
<b><u>Municipal Library</u></b>								
Boiler Replacement	CIEF							\$ -
Entrance Sign	CIEF	\$ 27,610						\$ 27,610
<b><u>Community Center</u></b>								
Community Center Security Upgrades	CIEF							\$ -
Convert Single Door to Double Doors	CIEF							\$ -
Community Center Doors	CIEF	\$ 2,950						\$ 2,950
<b><u>Parks</u></b>								
Re-surface YP Basketball Court	CIEF							\$ -
Re-surface Kennebeck Basketball Court	CIEF							\$ -
YP Playground Equipment	Wayne County Grant							\$ -
Park Improvements/Equipment	General Fund	\$ 30,000	\$ 145,000	\$ 30,000				\$ 205,000
Electrical-Install Additional Capacity	CIEF							\$ -
Electrical-Playscape YP Park	CIEF							\$ -
Scout Cabin Tuckpointing Building	CIEF							\$ -
Lights Memorial Park	CIEF							\$ -
Vreeland Park Improvements -- Tennis Court & Pickleball Courts	CDBG							\$ -
Glens Park Shelter	CIEF							\$ -
Jefferson Tot Lot Fencing	CIEF							\$ -
Dredge-Kennebec Park	CIEF							\$ -
Boat Ramp Rehabilitation	CIEF							\$ -
Baseball Diamond Maintenance	General Fund	\$ 5,000	\$ 22,000					\$ 27,000
Veterans Memorial	CIEF							\$ -
<b>RECREATION &amp; CULTURE SUBTOTAL</b>		<b>\$ 65,560</b>	<b>\$ 167,000</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 262,560</b>

**City of Riverview  
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
<b>LAND PRESERVE</b>								
Admin Building & Sidewalk Repairs	Land Preserve							\$ -
Video Security	Land Preserve							\$ -
Fencing	Land Preserve							\$ -
<b>LAND PRESERVE ESCROW PROJECTS</b>								
Landfill Access Road	Environmental Escrow							\$ -
Stormwater System Improvements	Environmental Escrow	\$ 3,000	\$ 5,000					\$ 8,000
Leachate Pre-Treatment System	Environmental Escrow	\$ 100,000	\$ 1,500,000					\$ 1,600,000
Landfill Gas / Natural Gas Conversion	Environmental Escrow	\$ 6,000	\$ 15,000					\$ 21,000
Methane Flare	Environmental Escrow	\$ 35,000	\$ 250,000					\$ 285,000
Cell 6 Synthetic Membrane	Environmental Escrow							\$ -
Cell 7 Construction	Environmental Escrow	\$ -	\$ 1,864,000					\$ 1,864,000
Compressor / CNG Fueling Station	Environmental Escrow	\$ 80,000	\$ 80,000					\$ 160,000
Cell 8 Construction	Environmental Escrow			\$ 450,000				\$ 450,000
Flare Pipeline	Environmental Escrow							\$ -
Alternate Access LP	Environmental Escrow	\$ 20,000	\$ 100,000	\$ 200,000				\$ 320,000
Sulfur Treatment System	Environmental Escrow							\$ -
Concrete Perimeter Road Repairs	Environmental Escrow	\$ 100,000	\$ 100,000					\$ 200,000
Golf Course Flare Pipeline	Environmental Escrow							\$ -
Stormwater Design Upgrade	Environmental Escrow							\$ -
Waterless Deoderizer System	Environmental Escrow							\$ -
Liquid Control Pump	Environmental Escrow	\$ 2,000	\$ 50,000					\$ 52,000
Nike Sump Improvements	Environmental Escrow							\$ -
Landfill Gas/Natural Gas Conversion	Environmental Escrow							\$ -
Landfill Expansion-Prelim Engineering	Environmental Escrow	\$ 30,000	\$ 214,000					\$ 244,000
Landfill Gas System Expansion	Environmental Escrow	\$ 555,000	\$ 600,000					\$ 1,155,000
Land Preserve Cell Final Cover	Environmental Escrow							\$ -
Land Clearing	Environmental Escrow	\$ 50,000	\$ 30,000					\$ 80,000

**City of Riverview**  
**5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2021/22 Projected	2022/23 Budgeted	2023/24 Proposed	2024/25 Proposed	2025/26 Proposed	2026/27 Proposed	TOTAL
LAND PRESERVE SUBTOTAL		\$ 981,000	\$ 4,808,000	\$ 650,000	\$ -	\$ -	\$ -	\$ 6,439,000
TOTAL CAPITAL IMPROVEMENTS PROGRAM		\$ 2,610,014	\$ 7,795,925	\$ 2,218,200	\$ -	\$ -	\$ -	\$ 12,624,139

APPENDIX B  
5-YEAR  
CAPITAL EQUIPMENT  
REPLACEMENT PLAN

**City of Riverview**  
**5-Year Capital Equipment Replacement Program**

**Governmental Funds**

<b>Department</b>	<b>Fiscal Year 2022/23</b>	<b>Fiscal Year 2023/24</b>	<b>Fiscal Year 2024/25</b>	<b>Fiscal Year 2025/26</b>	<b>Fiscal Year 2026/27</b>	<b>Fiscal Year 2027/28 &amp; Beyond</b>
Department of Public Works	\$ -	\$ -	\$ 210,000	\$ 40,000	\$ 40,000	\$ 1,112,000
Recreation	-	-	-	-	-	-
Police	35,000	60,000	35,000	-	-	266,995
Fire	-	800,000	150,000	150,000	-	1,028,000
Code Enforcement	-	-	-	-	-	-
<b>Total General Fund</b>	<b><u>\$ 35,000</u></b>	<b><u>\$ 860,000</u></b>	<b><u>\$ 395,000</u></b>	<b><u>\$ 190,000</u></b>	<b><u>\$ 40,000</u></b>	<b><u>\$ 2,406,995</u></b>

**Enterprise Funds**

<b>Department</b>	<b>Fiscal Year 2022/23</b>	<b>Fiscal Year 2023/24</b>	<b>Fiscal Year 2024/25</b>	<b>Fiscal Year 2025/26</b>	<b>Fiscal Year 2026/27</b>	<b>Fiscal Year 2027/28 &amp; Beyond</b>
Water Department	\$ 380,099	\$ 18,000	\$ 150,000	\$ -	\$ -	\$ 451,000
Sewer Department	648,000	-	-	-	-	260,000
Riverview Land Preserve	801,000	986,000	1,911,000	950,000	2,600,000	1,566,520
Riverview Highlands Golf Course	36,000	135,000	132,000	191,000	70,000	596,500
Riverview Highlands Golf Practice Facility	-	-	17,000	25,000	-	27,500
<b>Total Enterprise Funds</b>	<b><u>\$ 1,865,099</u></b>	<b><u>\$ 1,139,000</u></b>	<b><u>\$ 2,210,000</u></b>	<b><u>\$ 1,166,000</u></b>	<b><u>\$ 2,670,000</u></b>	<b><u>\$ 2,901,520</u></b>

City of Riverview  
Capital Equipment Replacement Program  
Department of Public Works

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
# 1 2008 Ford Escape (7147)	2008	DPW	\$ 20,995	10						
# 2 2016 Ford F-350 4x4 CNG (2229)	2016	DPW	\$ 38,995	10						\$ 45,000
# 5 2016 Ford F-250 4X4 Non-CNG (2230)	2016	MV	\$ 39,495	10						\$ 45,000
# 7 2020 Ford F250 (2210)	2020	DPW	\$ 42,560	7						\$ 45,000
# 9 2020 Ford F250 (2211)	2020	DPW	\$ 42,560	7						\$ 45,000
#10 2002 Ford Van E-250 (6360)	2001	BM	\$ 17,576	10			\$ 40,000			
#16 2000 Dump Truck-Chip Truck (1923)	2000	DPW	\$ 66,198	10		\$ 145,000				
#17 2018 Dump Truck F750-Plow (1294)	2018	DPW	\$ 144,500	10						\$ 150,000
#18 2002 Dump Truck (6694)	2002	DPW	\$ 65,129	10						\$ 140,000
#21 2016 Aerial Truck F750 (6347)	2016	P	\$ 155,495	7-10						\$ 162,000
<b>EQUIPMENT</b>										
#22 2014 Sweeper-Global (2001)	2014	DPW	\$ 203,650	6						\$ 210,000
#26 2015 Backhoe, Caterpillar 430F (0660)	2015	DPW	\$ 120,000	10-12						\$ 150,000
#29 2004 Wood Chipper (1524)	2004	P	\$ 25,692	7-10					\$ 29,000	
#30 2000 Wood Chipper (1128)	2000	DPW	\$ 22,030	7-10		\$ 65,000				
#31 2005 Stumper Vermeer (0102)	2005	P	\$ 27,398	7-10					\$ 37,000	
#32 2011 Cold Patch Heater (9090)	2011	DPW	\$ 12,810	10						\$ 16,000
#39 1974 Grader	1974	DPW		20						
<b>MOWERS - Riding</b>										
#35-John Deere - snow	2006	P	\$ 19,363	4-6				\$ 40,000		
#36B-Ex Mark 526453	2007	P	\$ 6,319	4-6						\$ 10,000
#36C-John Deere snow	2014	P	\$ 25,585	4-6						\$ 27,000
#36D-John Deere 12222D snow	2001	P	\$ 20,140	4-6						\$ 22,000
#37A-Ex Mark		P		4-6						\$ 10,000
#37C-Ex Mark 466448	2004	P	\$ 6,682	4-6						\$ 10,000
#37D-Ex Mark	2007	P	\$ 7,592	4-6						\$ 10,000
<b>MISC.- Equipment</b>										
Brake Lathe Ammoco	1987	MV	\$ 6,192	15						\$ 10,000
Line Striper K C 8316	2003	DPW	\$ 3,000	7-10						\$ 5,000
Tire Changer		MV	\$ -							
<b>Total Public Works</b>					\$ -	\$ 210,000	\$ 40,000	\$ 40,000	\$ 66,000	\$ 1,112,000

City of Riverview  
 Capital Equipment Replacement Program  
 Recreation Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#54 - 2006 Ford Expedition (0773)-(Going to LP if repairable)was #5	2006	REC	\$ 38,517	10						
#55 2005 F250 Crew Cab (3088)*	2005	REC	\$ 24,995	7-10						
#56 2007 Ford F250 Pick-Up Truck (5166) was #9 DPW*	2007	REC	\$ 18,155	10						
<b>Total</b>					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

- In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed



City of Riverview  
Capital Equipment Replacement Program  
Police Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#14-0 2015 Ford Escape-Chief (3734)	2014	POLICE	\$ 21,768	3-5		\$ 30,000				
#14-1 2019 Ford Escape-Detective Gray (8017)	2019	POLICE	\$ 18,700	3-5						\$ 22,000
#14-2 2020 Ford Utility-AWD Interceptor - (1402)	2020	POLICE	\$ 32,895	3-5						\$ 35,000
#14-3 2017 Ford Explorer (9088)	2017	POLICE	\$ 26,370	3-5			\$ 35,000			
#14-DB 2016 Ford Explorer (Traffic) (8414)	2016	POLICE	\$ 27,595	3-5						\$ 28,000
#14-4 2020 Ford Utility-AWD Interceptor - (1400)	2020	POLICE	\$ 32,895	3-5						\$ 35,000
#14-5 2021 Ford Utility-AWD Inerceptor - (3577) Awaiting Modifica	2021	POLICE	\$ 32,995	3-5						\$ 32,995
#14-6 2020 Ford Utility-AWD Interceptor - (1401)	2020	POLICE	\$ 32,895	3-5						\$ 35,000
#14-7 2017 Ford SUV Explorer Interceptor (7665)	2017	POLICE	\$ 27,595	3-5		\$ 30,000				
#14-8 2019 Ford Escape-Detective Gray (8016)	2019	POLICE	\$ 18,700	3-5						\$ 22,000
#14-12 2015 Ford SUV Interceptor K-9 Unit (5731)	2014	POLICE	\$ 27,595	3-5	\$ 35,000					
#14-15 2009 Ford Expedition-(9419) Homeland Security-Grant	2009	POLICE	\$ 41,386	3-5						\$ 35,000
#14-18 2019 Ford Escape-(8018)-Detective Black	2019	POLICE	\$ 18,700	3-5						\$ 22,000
<b>Total</b>					<b>\$ 35,000</b>	<b>\$ 60,000</b>	<b>\$ 35,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 266,995</b>

**Notes:**

- Upon replacement, funding shall come from Drug Forfeiture Funds depending on meeting the eligibility criteria

City of Riverview  
Capital Equipment Replacement Program  
Fire Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#14-51 - 1994 Pierce Pumper-being held until able to donate or sell-not certifiable	1994	FIRE	\$ 203,557	15						
#14-51 - 2019 Sutphen Aerial Truck-(0126)	2019	FIRE	\$ 991,335	15						\$ 1,000,000
#14-52 - 2008 KME Pumper (8561)	2008	FIRE	\$ 371,000	15		\$ 800,000				
#14-71 - 2015 Ambulance E450 (0531)	2015	FIRE	\$ 165,026	8*			\$ 150,000			
#14-72 - 2015 Ambulance E450 (8819)	2015	FIRE	\$ 170,026	8*				\$ 150,000		
#14-81 - 2016 Explorer Interceptor (4090)	2015	FIRE	\$ 28,000	10						\$ 28,000
#14-91 - 2020 Ford F250 Pickup (0396)	2020	FIRE	\$ 47,360	10						\$ 48,000
#14-92 -2012 Ford Escape DEA Gray (7407) Old Police 14-14	2011	FIRE	\$ 21,328	3-5						\$ 35,000
<b>EQUIPMENT</b>										
*=Chassis should be replaced after 8 years										
<b>Total</b>					\$ -	\$ 800,000	\$ 150,000	\$ 150,000	\$ -	\$ 1,028,000

City of Riverview  
 Capital Equipment Replacement Program  
 Code Enforcement Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#50 2014 Ford Taurus Interceptor - (2004) from Police-Awaiting Modifications was#14	2014	CODE	\$ 27,929	3-5						
#52 - 2008 Ford Escape (0302)-(was Det Blue)*	2008	CODE	\$ 15,940	10						
#53 2011 Ford Crown Vic (6812) was #14-6*	2010	CODE	\$ 23,870	3-5						
<b>Total Engineering</b>					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**Notes:**

\*In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed.\*

City of Riverview  
Capital Equipment Replacement Program  
Water Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#4 2020 Ford F250 4x4	2020	SEWER	\$ 45,000	7						\$ 40,000
#12 Transit Van F250 2017 CNG (2287)	2017	WATER	\$ 44,984	10						\$ 46,000
#11 1995 Step Van (1953) *Replacement Ordered	1995	WATER	\$ 50,862	10	\$ 190,099					
#14 2019 Dump Truck F750 Plow (5263)	2019	WATER	\$ 144,500	10						\$ 150,000
#15 2008 Dump Truck w/ plow (8147)	2008	WATER	\$ 93,550	10			\$ 150,000			
#19 2015 F750 Dump Truck Plow (3628)	2015	WATER	\$ 135,789	10						\$ 140,000
#25 Backhoe - Volvo BL70 (1260)	2007	WATER	\$ 66,805	10-12	\$ 190,000					
<b>EQUIPMENT</b>										
#33 Air Compressor (1221)	1998	WATER	\$ 11,085	15						\$ 18,000
#28 Hyd.Trailer/Equipment	2013	WATER	\$ 35,165	10						\$ 38,000
Boom mounted Breaker	2008	WATER	\$ 11,000	7-10		\$ 18,000				
Boring Machine	2000	WATER	\$ 6,131	10						\$ 7,000
Hyd.Valve Operator	1994	WATER	\$ 4,347	15						\$ 5,000
Trench Shield	1993	WATER	\$ 6,250	15						\$ 7,000
<b>Total</b>					<b>\$ 380,099</b>	<b>\$ 18,000</b>	<b>\$ 150,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 451,000</b>

City of Riverview  
Capital Equipment Replacement Program  
Sewer Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
# 8 F250 4x4 Supercab CNG 2017 (6761)	2017	WATER	\$ 41,263	7	\$ 48,000					
#20 Sewer Jet (2674)	2008	SEWER	\$ 281,056	7-10	\$ 600,000					
<b>EQUIPMENT</b>										
#34-1 Generator Onan	1978	SEWER	\$ 25,000	10-15						\$ 55,000
#34-5 Generator Onan	1990	SEWER	\$ 9,188	10-15						\$ 40,000
#34-7 Generator Onan Fordline Lift Station	1993	SEWER	\$ 15,800	10-15						\$ 55,000
#34-8 Generator Onan	1999	SEWER	\$ 22,490	10-15						\$ 55,000
#34-12 Generator Cummins	2014	SEWER	\$ 49,426	10-15						\$ 55,000
<b>TOTAL</b>					<b>\$ 648,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 260,000</b>

City of Riverview  
Capital Equipment Replacement Program  
Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28 & Beyond
<b>VEHICLES</b>										
#60 2014 Dodge 2500 Pick up 4X4 (CNG) (4231)	2014	LP	\$ 34,383	10						
#61-A 2005 Ford F350 Pickup* (1592) was 14-91 Fire	2005	LP	\$ 47,360	10						\$ 48,000
#62 2008 Ford F250 4x4 was #8 (6692) *	2008	LP	\$ 24,995	10						
#63 1996 Chevy Dump Truck (1608)-Old #14 DPW Kodiak to LP	1996	LP	\$ 57,985	10						\$ 150,000
#64 2003 Ford F350 Pickup 4dr 4X4 (CNG)-(5553) *	2003	LP	\$ 32,000	7						
#66 2002 Ford 4dr F-350 (0513)* to LP modified bed-was #56 R	2002	LP	\$ 22,151	7-10						
#67 2006 Ford F250 4X4 Pick up (0316) *	2006	LP	\$ 23,902	10						
#68 2015 Chevy Impala Sedan (CNG) (Asst.Dir) (9606)	2015	LP	\$ 33,491	7-10						
#69 2008 Ford F-350 4-door 4X4 (CNG)-(7164) *	2008	LP	\$ 27,141	7						
#80 - Ford F-350 2004 (2423) was #70 Golf	2004	LP	\$ 22,959	5	\$ 25,000					
<b>COMPACTORS-</b>										
#81H BOMAG 1172-4	2016	LP	\$ 825,000	3			\$ 950,000			
#81I BOMAG 1172 RB4	2019	LP	\$ 917,000	3				\$ 950,000		
#81J BOMAG 1172 RB4	2020	LP	\$ 957,000	3					\$ 950,000	
<b>DOZERS -</b>										
#87J LIEBHERR PR756 2018	2018	LP	\$ 650,000	3	\$ 750,000					
#87K JOHN DEERE 850 PR756 SN#1T0850LXCKF357256	2019	LP	\$ 336,000	3		\$ 336,000				
#87L LIEBHERR PR7561LGP SN#VAUZ1312HZT019951	2020	LP	\$ 650,000	3			\$ 650,000			
<b>ARTICULATING TRUCK</b>										
#86A VOLVO A40D	2005	LP	\$ 424,000	6					\$ 550,000	
#86D Volvo A40G SN 352382	2020	LP	\$ 499,345	6					\$ 550,000	
#86E Volvo A40G SN 352185	2020	LP	\$ 532,055	6					\$ 550,000	
<b>WATER WAGON</b>										
#88A CAT 745 CETFK00880	2016	LP	\$ 563,268	6		\$ 650,000				
<b>GRADER</b>										
#90 CAT	1996	LP	\$ 225,426	10						\$ 275,000
<b>LOADER</b>										
#85B LIEBHERR L586 SN#VATZ1344AZB051191	2020	LP	\$ 380,000	10						\$ 380,000
#85C Bobcat Compact Track Loader T770 SN#AT6327058 2021	2021	LP	\$ 51,007	8						
<b>EXCAVATORS -</b>										
#84B CAT 336FL SN#CAT0336FCRKB01348	2015	LP	\$ 311,000	8			\$ 311,000			
#84C VOLVO EC350EL SN# VCEC350EJ00310603	2019	LP	\$ 219,320	6						\$ 219,320
<b>SWEEPER</b>										
#89 Sweeper Tymco	2002	LP	\$ 115,000	10						\$ 115,000
#89A SCHWARZE TPRNADO A7T SN# 3BPPHM7X8KF591415	2019	LP	\$ 241,400	8						\$ 241,400

City of Riverview  
 Capital Equipment Replacement Program  
 Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2022/23	Fiscal Year 2023/24	Fiscal Year 2024/25	Fiscal Year 2025/26	Fiscal Year 2026/27	Fiscal Year 2027/28 & Beyond
<b>TRACTORS -</b>										
#92B John Deere 615	2013	LP	\$ 89,858	9						\$ 50,800
<b>Misc. Equip.</b>										
#82 Hypac Vibratory Roller C850B (Used) SN# 109B18802269	2003	LP	\$ 66,000	17						\$ 66,000
#91A Fork Lift, Hyster S50FT 2007 (Used)	2007	LP	\$ 7,490	8						\$ 8,000
Pump 6" Trailer MTD	1991	LP	\$ 16,205	5						\$ 13,000
#95A John Deere	2015	LP	\$ 16,557	5	\$ 26,000					
#96 1996 Mack Used Roll Off	2005	LP	\$ 57,500	15						\$ 80,000
<b>Total</b>					<b>\$ 801,000</b>	<b>\$ 986,000</b>	<b>\$ 1,911,000</b>	<b>\$ 950,000</b>	<b>\$ 2,600,000</b>	<b>\$ 1,566,520</b>

\* In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed  
 Trucks not road worthy are used to haul people & things up & down hill

City of Riverview  
Capital Equipment Replacement Program  
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>VEHICLES</b>										
#70 2015 Ford F350 4x4 CNG (7601)was #4 Water*	2015	GOLF	\$ 36,865	7						
#72 - Dump Ford F350 1 Ton (1476)*	2002	GOLF	\$ 39,750	10						
#75 - Backhoe Ford 555 was #55	1994	GOLF	\$ 32,189	20						\$ 40,000
Maint. Vehicle John Deere	2006	GOLF	\$ 4,959	6	\$ 12,000					
Maint. Vehicle John Deere 4x2	2008	GOLF	\$ 5,290	6	\$ 12,000					
Maint. Vehicle John Deere gator	2013	GOLF	\$ 6,842	6	\$ 12,000					
Food Cart Vehicle (Club Car)	2021	GOLF	\$ 11,556	5						\$ 15,000
Food Cart Vehicle (Club Car)	2021	GOLF	\$ 11,556	5						\$ 15,000
Maint. Vehicle Club Car #2	2006	GOLF	\$ 3,400	12						\$ 7,000
Maint. Vehicle Club Car #40	2006	GOLF	\$ 3,400	12						\$ 7,000
Maint. Vehicle Club Car #48	2006	GOLF	\$ 3,400	12						\$ 7,000
Maint. Vehicle Club Car #53	2006	GOLF	\$ 3,400	12						\$ 7,000
Maint. Vehicle Club Car #57	2006	GOLF	\$ 3,400	12						\$ 7,000
2008 Dump Truck F-350 (6691) old DPW #13	2007	P	\$ 37,000	10						\$ 55,000
<b>TRACTORS -</b>										
Tractor John Deere 850	1989	GOLF	\$ 6,900	20			\$ 15,000			
Tractor Ford 1720	1990	GOLF	\$ 7,700	20		\$ 15,000				
Tractor Ford 1520	1991	GOLF	\$ 8,900	20		\$ 15,000				
Tractor Ford 3930 W/Plow/Cab	1995	GOLF	\$ 21,769	20					\$ 30,000	
Tractor Ford 19204x4Ser 2335	1990	GOLF	\$ 11,452	20					\$ 20,000	
<b>MOWERS -</b>										
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8		\$ 35,000				
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 35,000			
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 35,000			
Mower, Greens Triplex Toro	2001	GOLF	\$ 14,000	5			\$ 35,000			
Mower, Greens Triplex Toro	2020	GOLF	\$ 29,577	8						\$ 35,000
Mower, Greens Triplex Toro	2020	GOLF	\$ 29,577	8						\$ 35,000
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8			\$ 70,000			
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8				\$ 70,000		
Toro 3500D Greensmaster	2009	GOLF	\$ 29,000	8				\$ 39,000		
Toro 3500 Greensmaster	2015	GOLF		8						\$ 32,000
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8		\$ 35,000				
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8		\$ 35,000				
Mower, Rotary J. Deere 1435		GOLF								\$ 10,000
Mower, Exmark Lazer Z		GOLF								\$ 10,000
Snow Brush Attachment	2014	GOLF	\$ 4,325	8						\$ 6,000
Riding Roller - Used	2020	GOLF	\$ 4,500	6						\$ 12,000
Vibratory Rollers	2015	GOLF	\$ 8,995	8						\$ 10,000
Mower, Rotary Woods PB	2003	GOLF	\$ 7,200	6				\$ 12,000		
<b>SPRAYERS -</b>										
Sprayer, Toro	2020	GOLF	\$ 46,395	10						\$ 50,000
Sprayer, Toro Multipro 1250	2008	GOLF	\$ 23,008	8						\$ 60,000
Sprayer, Chemical Mi Chief	2002	GOLF	\$ 6,790	12						\$ 15,000



City of Riverview  
 Capital Equipment Replacement Program  
 Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>AERATORS -</b>										
Aerator, Greens Toro	1988	GOLF	\$ 8,400	8			\$ 12,000			
Aerator, Vertidrain -7007H	2007	GOLF	\$ 16,500	6						\$ 18,000
Deep Tine Soil Reliever (NB)	1997	GOLF	\$ 17,500	8					\$ 20,000	
Sweep Ster V62	2015	GOLF	\$ 18,128	7						\$ 20,000
Trencher , Ditch Whitch	1984	GOLF	\$ 7,245	8						\$ 16,000
Trap Rake, John Deere 1200A	2011	GOLF	\$ 8,965	5						\$ 10,000
Core Aerifier	2021	GOLF	\$ 30,000	6						\$ 30,000
Grinder/Sharpener	2021	GOLF	\$ 7,000	5						\$ 7,000
Fertilizer Spreader, Lely	2008	GOLF	\$ 3,565	8						\$ 4,500
Top dresser , Torro	2016	GOLF	\$ 15,000	5						\$ 15,000
Leaf/Debris Blower, Agrimetal #1	2010	GOLF	\$ 5,590	6						\$ 10,000
Leaf/Debris Blower, Agrimetal #2	2013	GOLF	\$ 9,867	6						\$ 11,000
Mulcher, Straw - Loan to LP	1983	GOLF								\$ 20,000
Trap Rake, John Deere 1200A	2022	GOLF	\$ 18,344							
<b>Total Golf Course</b>					<b>\$ 36,000</b>	<b>\$ 135,000</b>	<b>\$ 132,000</b>	<b>\$ 191,000</b>	<b>\$ 70,000</b>	<b>\$ 596,500</b>

\*In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed.\*

City of Riverview  
 Capital Equipment Replacement Program  
 Riverview Highlands Golf Practice Facility

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year	Fiscal Year
					2022/23	2023/24	2024/25	2025/26	2026/27	2027/28 & Beyond
<b>TRACTORS -</b>										
Tractor John Deere 5310 4x4 1999	1999	GPF	\$ 21,500	20				\$ 25,000		
<b>MOWERS -</b>										
Mower, Rotary Landpride AFM4211	2011	GPF	\$ 11,122	6						\$ 13,000
<b>EQUIPMENT</b>										
Ball Picker Vehicle (John Deere 2520)	2013	GPF	\$ 15,000	6			\$ 17,000			
Ball Picker (Standard-5 gang)	2019	GPF	\$ 5,000	5						\$ 5,500
Golfball Washer System	2020	GPF	\$ 5,000	5						\$ 5,000
Seeder Landpride	1999	GPF	\$ 3,000	10						\$ 4,000
<b>Total Golf Practice Facility</b>					\$ -	\$ -	\$ 17,000	\$ 25,000	\$ -	\$ 27,500

# APPENDIX C

# RETIREMENT SYSTEM

**City of Riverview**  
**City Retirement System**  
**Fiscal Year Ending June 30, 2023**  
**Summary of Estimated Revenues and Expenses**

Estimated beginning fund balance - July 1, 2022	\$ 35,639,854
 <u>Revenues</u>	
Employer Contributions	\$ 895,985
Employee Contributions	87,589
Investment Income	<u>1,776,739</u>
 Total Revenue	 <u>\$ 2,760,313</u>
 <u>Expenditures</u>	
Pension Benefits	2,826,289
Refunds of Contributions	-
Investment Expense	<u>153,286</u>
 Total Expenditures	 <u>\$ 2,979,574</u>
 <b>Estimated ending fund balance - June 30, 2023</b>	 <b><u><u>\$ 35,420,592</u></u></b>

**Note:**

This summary of revenues and expenses is for informational purposes only. Revenues and expenditures of this fund are part of the audited presented financial statements of the City of Riverview, Michigan.

APPENDIX D  
DEBT SCHEDULE

**City of Riverview**  
**Schedule of Bond Indebtedness**  
**For Fiscal Year Ending June 30, 2023**

	FY 2022/2023		FY 2023/2024		FY 2024/2025		FY 2025/2026		FY 2026/2027		Beyond 5 Years	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
<b>Governmental Bonds:</b>												
Gen Ob. Unlimited Tax Bond - Water Main & Road Repair	900,000	89,250	900,000	62,250	900,000	35,250	725,000	10,875	-	-	-	-
	\$ 900,000	\$ 89,250	\$ 900,000	\$ 62,250	\$ 900,000	\$ 35,250	\$ 725,000	\$ 10,875.00	\$ -	\$ -	\$ -	\$ -
<b>Governmental General Obligation:</b>												
Gen Ob. Flex Financial - Stretcher	25,688	-	-	-	-	-	-	-	-	-	-	-
	\$ 25,688	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Capital Leasing:</b>												
Capital One-Bull Dozer	-	-	-	-	-	-	-	-	-	-	-	-
J.P. Morgan Equipment Financing-Dozer / Street Sweeper / Excavator	203,623	5,772	103,533	1,165	-	-	-	-	-	-	-	-
J.P. Morgan Equipment Financing-Fire Truck / Compactor / Dozer	625,718	22,504	638,485	9,737	-	-	-	-	-	-	-	-
J.P. Morgan Equipment Financing-2 Articulating Trucks	240,011	7,901	244,496	3,416	-	-	-	-	-	-	-	-
J.P. Morgan Equipment Financing-Compactor	239,201	9,950	243,574	5,577	123,452	1,123	-	-	-	-	-	-
De Lage Landen Public Finance LLC-Golf Carts	57,251	6,051	30,428	1,223	-	-	-	-	-	-	-	-
	\$ 1,365,803	\$ 52,178	\$ 1,260,515	\$ 21,118	\$ 123,452.00	\$ 1,123.41	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Business Type Bonds:</b>												
SRF Sewer Judgement Levy	-	-	-	-	-	-	-	-	-	-	-	-
Downriver Sewage 2007B	85,097	27,456	89,150	22,882	94,102	18,071	99,055	13,125	104,008	8,048	108,961	2,724
Downriver Sewage 5217-01	7,905	598	8,060	468	8,215	336	8,215	203	8,370	68	-	-
Downriver Sewage 5217-02	6,975	1,470	7,130	1,294	7,440	1,111	7,750	922	7,905	726	25,082	955
Downriver Sewage 5217-03	16,895	3,987	17,360	3,559	17,825	3,119	18,135	2,670	18,600	2,210	58,590	3,503
Downriver Sewage 5217-04	19,840	4,321	20,305	3,830	20,770	3,317	21,235	2,798	21,855	2,261	68,820	3,472
Downriver Sewage 5217-05	7,285	1,368	7,440	1,186	7,595	1,000	7,750	810	8,060	616	16,585	624
Downriver Sewage 5217-15	21,390	3,762	22,010	3,227	22,475	2,677	23,095	2,115	23,715	1,538	154,690	1,285
Solid Complex Ren 5419-01	17,515	4,392	17,825	4,042	18,290	3,685	18,600	3,320	18,910	2,948	166,315	22,290
Clean Water Program 5420-01	24,335	6,030	24,955	5,422	25,575	4,798	26,195	4,158	26,815	3,504	308,295	19,041
DUWA Jr. Lien	-	-	111,650	-	-	-	-	-	-	-	-	-
DUWA Senior Lien	42,968	43,284	45,100	42,210	47,560	41,082	50,184	39,893	59,204	38,638	1,486,332	354,904
DUWA WIFIA Bond	1,312	10,015	13,284	9,787	13,448	9,556	13,612	9,322	13,776	9,085	518,240	143,641
<b>Grand Totals</b>	<b>\$ 2,543,008</b>	<b>\$ 248,111</b>	<b>\$ 2,544,784</b>	<b>\$ 181,275</b>	<b>\$ 1,306,747</b>	<b>\$ 125,125</b>	<b>\$ 1,018,826</b>	<b>\$ 90,211</b>	<b>\$ 311,218</b>	<b>\$ 69,642</b>	<b>\$ 2,911,910</b>	<b>\$ 552,439</b>

APPENDIX E  
SHARED SERVICES

**City of Riverview**  
**Shared Services Summary**

<i>Regional Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Savings</i>
<b>Police &amp; Fire</b>			
Downriver Mutual Aid (DMA)	1969 - Several Downriver communities banded together and formed what is now called the Downriver Mutual Aid (DMA) and consists of 20 communities. Its purpose is to have the ability to quickly amass a large number of Police Officers or Firemen to assist communities that find themselves in emergency situations and not enough manpower to handle them. There is a written agreement in place that automatically allows responding communities to become agents of the requesting City immediately upon radio transmissions or through the LEIN system.	18 Downriver Communities	Undeterminable
<b>Police</b>			
DRMA Police	Downriver Mutual Aid is an agreement to provide police assistance to one another in case of emergencies at various times	18 Downriver Communities, Wayne County Metro Airport, MSP 25	Undeterminable
Downriver SWAT and Dive Team	Downriver SWAT and Dive Team	18 Downriver Communities	Undeterminable
Downriver Major Crimes Task Force	Downriver Major Crimes Task Force	18 Downriver Communities, MSP	Undeterminable
Downriver Major /Fatal Accident Investigation team	Downriver Major /Fatal Accident Investigation team	18 Downriver Communities, MSP	Undeterminable
Downriver Hostage Negotiations Team	Downriver Hostage Negotiations Team	18 Downriver Communities	Undeterminable
<b>Fire</b>			
DRMA Fire	Downriver Mutual Aid (DRMA) is an agreement to provide fire assistance to one another in case of emergencies at various times	18 Downriver Communities	Undeterminable
HazMat Team	Downriver Hazmat Team	18 Downriver Communities	Undeterminable
Arson Task Force	Downriver Arson Task Force	18 Downriver Communities	Undeterminable
<b>Public Works</b>			
Mutual Aid	DPW Mutual Aid for manpower and equipment during emergency	18 Downriver Communities	Undeterminable
DCC cooperative bids	DCC communities bid for fuel, signs, cold patch, water main parts, salt, joint and crack sealing, etc.	18 Downriver Communities	Varies based on product purchased
Downriver Municipalities Solid Waste Disposal Services	1990 - 14 Downriver communities entered into one contract with the Riverview Land Preserve to secure volume discounts on the tipping fees.	Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, River Rouge, Rockwood, Southgate, Taylor, Trenton, Woodhaven, Wyandotte, and Grosse Ile Township	\$125,000/year



Alliance of Downriver Watersheds	Jointly with 23 communities - apply for various grants, maintain compliance with MDEQ on NPDES permit	23 communities	Undeterminable
Household Hazardous Waste Collection	Collection of Household Hazardous Waste at various locations throughout Wayne County	Wayne County	Undeterminable
E Waste Recycling	Collection of Electronic Waste at various locations throughout Wayne County	Wayne County	Undeterminable

**General Government**

Downriver Community Conference	1977 - Downriver communities formed the Downriver Community Conference (DCC) and now consists of 20 communities governed by their Mayors and Supervisors. The DCC provides many services, problem resolutions and grant opportunities that are shared by all the communities.	20 Communities	Undeterminable
Downriver Area Brownfield Consortium	1995 - The Downriver Area Brownfield Consortium (DABC) became another consolidation venture of the DCC that allows communities to pool grant funds and take on larger remediation projects that may not have been feasible by the community alone.		Undeterminable
Downriver Film Initiative	2010 - DCC communities formed the Downriver Film Initiative to create a uniform set of ordinances to enable production companies to have seamless access to the communities		Undeterminable
CWW Salary Survey	For 25 years, the Conference of Western Wayne (CWW) has been compiling salary data from the communities and preparing a Salary Survey.	DCC and CWW Communities	Undeterminable
Bids	Utilize Mi-Deal state bids for major purchases	State of Michigan	Varies based on product purchased
The Library Network (TLN)	The Library Network (TLN) is a library cooperative serving 65 libraries in SE Michigan. Services provided include daily book delivery of inter-loaned materials and a shared automation system that includes an integrated catalog and lending system.	65 Libraries in SE Michigan	
MML Liability Insurance Pool / Michigan Municipal Risk Management Authority	Many communities a members of the MML Liability Insurance Pool / Michigan Municipal Risk Management Authority to save money through a pooled insurance system.		
MML Workers Compensation Pool	Many communities a members of the MML Workers Compensation Pool to save money through a pooled insurance system.		

<b>Local Initiative</b>	<b>Description</b>	<b>Communities / Others Involved</b>	<b>Estimated Savings</b>
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**Police**

27th District Court	Combining of 27th District Court with Wyandotte	City of Riverview City of Wyandotte	Approx \$75,000 annually
SINC Police	1999 - The communities of the 33rd District Court formed an alliance called the Shared Information Network Consortium (SINC). This organization agreed to purchase and operate one central computer system for the surrounding police departments. SINC does bulk purchase of computer software and hardware, shared record management system, shared correction management system, and computer aided dispatch systems, global positioning mapping, 911 call population, traffic ticketing software, shared court management information systems	Flat Rock, Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Savings in SSMA, acquisition of equipment is undeterminable

Combined Dispatch Center & Jail Lockup	Riverview and Trenton will soon be implementing the combined dispatch center and jail lockup project. This project was started in 2012, and will be housed in the City of Trenton. An EVIP grant was obtained and will pay for the majority of the construction and improvement costs. -- Disolved and now each community handles in house June 2017	City of Riverview City of Trenton	TBD
Animal Control	Riverview and Wyandotte combined Animal Control Services after our Part-Time Animal Control Officer resigned. We signed over and provided our Animal Control Vehicle for use and we pay them a contractual fee to be available for Riverview Animal Control Services. Providing our vehicle that was converted for animal control reduced our contractual fee for them to provide services for our community.	City of Wyandotte	TBD

**Fire**

Aerial Fire Truck	Agreement with City of Trenton for Trenton to provide service of Trenton's aerial fire truck. Trenton receives access to Riverview's cell tower, and service of Riverview's foam fire truck.	Trenton	Undeterminable
Ambulance Services	Ambulance service agreement	Trenton/Wyandotte	Undeterminable

**Public Works**

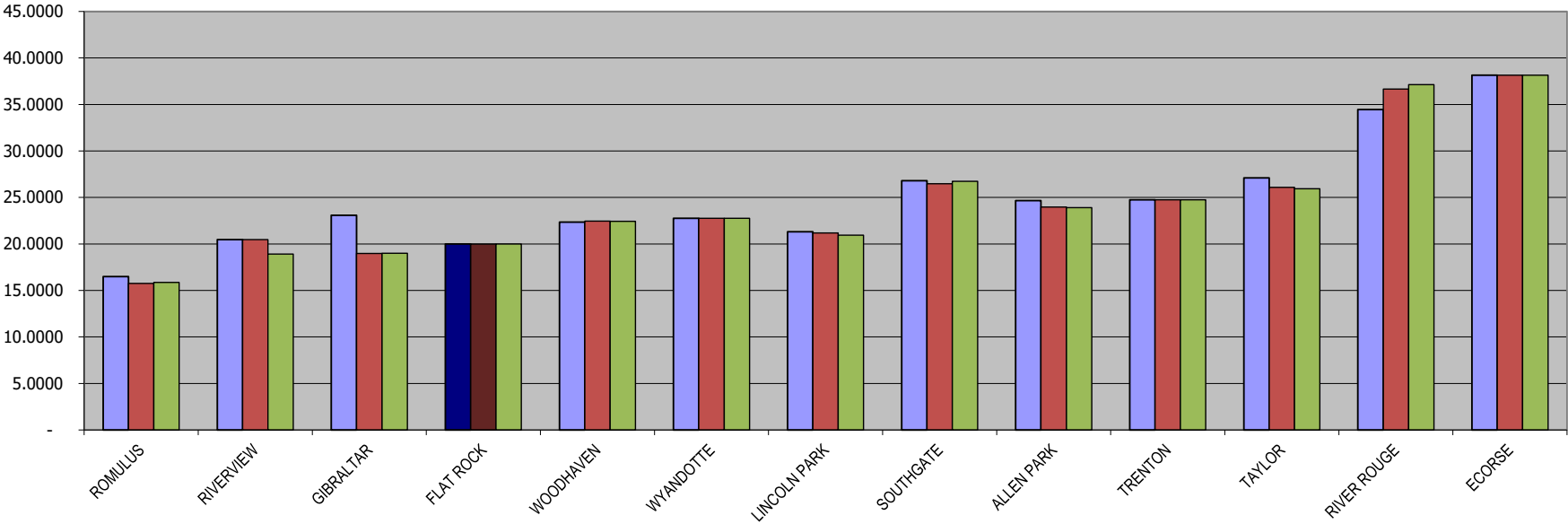
Equipment sharing	Share equipment with school, backhoe,chipper,snowmachine, etc.	Riverview Schools	?
Scrap Tire Collection	Collection of scrap tires at City of Trenton	Gibraltar, Trenton, Riverview, Rockwood, Grosse Ile Township	Undeterminable
Sharing parts	Both borrow and lend parts to neighboring Cities	Trenton, Grosse Ile, Southgate, Wyandotte, Melvindale	Undeterminable
Joint Bidding	For communities that use the same City Engineer, we have prepared joint bids or authorized the bids received to be extended to the other community.	Flat Rock, Gibraltar, Melvindale, Riverview, Rockwood, Grosse Ile Township	\$2,000 to \$4,000 per bid
Taylor Act 179	Sharing of Animal Shelter and Landfill Services	Taylor	\$50,000/yr
Community Household Hazardous Waste Collection	Semi-annual collection of HH Haz Waste at Land Preserve	Taylor, Trenton, Grosse Ile, Wyandotte, Woodhaven, FR, Rockwood	\$35,000/yr
E Waste Recycling	Collection site for Wayne County E waste recycling event	Wayne County	\$10,000/yr
Downriver Municipalities Annual Rate Freeze	Annual Disposal Rate Increase freeze due to poor economy	14 Downriver Communities	\$125,000/yr
Sewer cleaning	Clean sanitary and storm sewers annually and if plug occurs	Riverview Schools	?
Salt and Fuel	Bid salt and fuel in larger quantities, store and sell to school	Riverview Schools	\$ 2,000
NPDES permit	The City has allowed the school to be nested within our permit saving the school money	Riverview Schools	\$ 5,000
Sewer Authority	Jointly share sewer plant with 13 Downriver communities	13 Downriver comm.	?
Downriver Utility Wastewater Authority	Authority formed of 12 downriver communities that oversee the Wyandotte Wastewater Treatment Plant	12 Downriver communities	Unknown

<b>General Government</b>			
Publishing Legal Notices	Combines election legal notices with Downriver cities on larger elections	Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township	\$220/election
Elections	Use of Trenton precinct for regular and special school elections	Trenton	Unknown
Elections	Share tabulator and related voting equipment	Trenton	Unknown
Elections	Combined Precincts	Riverview Schools	\$1200/election
Bids	Utilize MITN for bidding purchases	None	Unknown
Bids	Utilize state bids for major purchases such as laserfisher, postage machine, etc.	State of Michigan	Unknown
Mileage	Carpool to clerk meetings & training	Trenton, Woodhaven	\$100/year
Records Retention	Mobile scanning unit for departmental document imaging in house vs. outsourcing.	None	Unknown
Michigan Inter-Governmental Trade Network (MITN)	Organization of municipalities and school districts that do co-operative bidding and extendable bids to obtain lower prices through quantity. Also provides a broader contractor base.	Various	Unknown
Combined Assessing	Study being discussed with combining assessing functions amongst Downriver communities and creating a centralized assessing department.	City of Riverview City of Southgate City of Wyandotte	\$20,000 per year

<b>Recreation</b>			
Shared Pool and Golf	City of Riverview Residents can use the Trenton Swim Pool at resident rates and Trenton Residents can use the Riverview golf Course at resident rates	City of Riverview, City of Trenton	\$35,000 per year. Not maintaining and running a pool
Shared Hockey	Riverview residents can play hockey in Wyandotte and Trenton's house program as residents. Wyandotte seniors may use the Riverview Golf course as residents.	City of Riverview, City of Trenton, City of Wyandotte	Undetermined, Riverview does not have to build and maintain an Ice Hockey Facility
Shared Ball Diamonds	The Riverview Schools and Riverview Recreation Department share the use of ball diamonds. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Shared Gyms and Pools	The Recreation Department and Riverview Schools share gyms and pools for each others programs. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Riverview Community Schools	Sharing of equipment with the Riverview Schools ( Aerators for the Football Field, Spraying of weeds in Ballfields, Turf Vacuum for Ballfields, Golf Cart for Football Team, Golf Carts for Homecoming Ceremony, Fertilizer Spreader for Football Field)	City of Riverview, Riverview Schools	N/A
City of Wyandotte	Wyandotte senior golfers pay our resident senior rates at the golf course in return for Riverview residents paying lower rates for use of the Wyandotte Ice Rink	Wyandotte	N/A
City of Trenton	Trenton residents pay the same rates as Riverview residents at the golf course in return for resident rates at the Trenton Pool	Trenton	N/A

APPENDIX F  
SUPPLEMENTAL INFORMATION

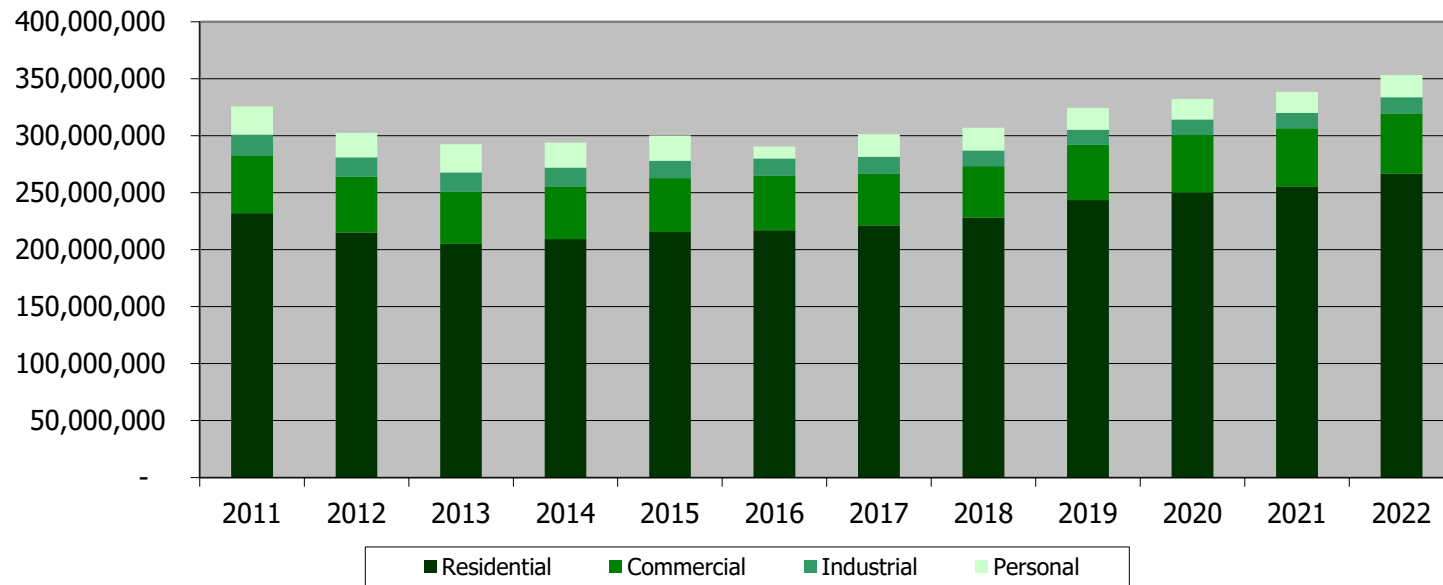
### City Millage Rates, by Community



	ROMULUS	RIVERVIEW	GIBALTAR	FLAT ROCK	WOODHAVEN	WYANDOTTE	LINCOLN PARK	SOUTHGATE	ALLEN PARK	TRENTON	TAYLOR	RIVER ROUGE	ECORSE
2019	16.4966	20.4800	23.0853	19.9982	22.3544	22.7500	21.3154	26.8056	24.6593	24.7506	27.0960	34.4594	38.1380
2020	15.7668	20.4800	18.9728	19.9879	22.4544	22.7500	21.1887	26.4701	23.9692	24.7505	26.0901	36.6600	38.1380
2021	15.8709	18.9100	19.0046	19.9861	22.4420	22.7501	20.9404	26.7308	23.9087	24.7506	25.9386	37.1339	38.1380
Change	0.1041	(1.5700)	0.0318	(0.0018)	(0.0124)	0.0000	(0.2483)	0.2607	(0.0605)	0.0001	(0.1515)	0.4739	0.0000

Note: Millage rates taken from Wayne County Apportionment Reports

## Taxable Value by Class



Year	Residential	Commercial	Industrial	Personal	Total	Change
2011	232,164,114	50,751,710	18,079,765	24,792,375	325,787,964	-6.89%
2012	214,980,568	48,989,986	17,189,257	21,286,955	302,446,766	-7.16%
2013	205,128,676	46,002,423	16,644,038	24,682,600	292,457,737	-3.30%
2014	209,216,281	46,232,824	16,661,562	21,883,200	293,993,867	0.53%
2015	215,478,288	47,220,197	15,452,724	22,195,700	300,346,909	2.16%
2016	217,044,101	47,836,983	15,051,252	10,557,608	290,489,944	-3.28%
2017	221,278,089	45,334,519	14,940,493	19,804,200	301,357,301	3.74%
2018	228,115,662	45,085,644	13,733,490	20,039,700	306,974,496	1.86%
2019	243,506,396	48,630,337	13,149,711	19,204,100	324,490,544	5.71%
2020	250,091,368	50,517,222	13,563,843	18,231,150	332,403,583	2.44%
2021	255,550,526	50,909,082	13,662,215	18,515,150	338,636,973	1.88%
2022	266,702,736	52,905,311	14,117,497	19,578,610	353,304,154	4.33%

Source: Assessment Roll Certification L-4037, Wayne County Equalization Report

*Taxable Value is the value used to calculate property tax revenue. By Michigan statute, the taxable value is to be calculated based on the prior year's taxable value. A property's taxable value for a given year is equal to last year's taxable value times the change in the Consumers Price Index or five (5) percent, whichever is less.*

Can use Form L-4037State Tax Commission Assessment Roll Certification (Board of Review) for coming tax year.

## City of Riverview

### Full-Time Employees

Department	Fiscal Year 2022/23	Fiscal Year 2021/22	Fiscal Year 2020/21	Fiscal Year 2019/20	Fiscal Year 2018/19	Fiscal Year 2017/18	Fiscal Year 2016/17
City Council	-	-	-	-	-	-	-
City Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Purchasing / Assessing	1.25	1.25	1.25	1.25	1.25	1.25	0.25
City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Finance / Treasury	3.75	3.75	3.75	3.75	3.75	3.75	3.75
Human Resources	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police	21.50	22.50	22.50	28.00	27.50	26.50	27.50
Fire	10.00	9.00	1.50	1.50	1.00	1.00	1.00
Public Works	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Building Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Motor Vehicles	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-
Building & Engineering	-	-	-	-	-	-	-
Recreation	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Information Technology	1.34	1.17	1.17	1.17	1.17	1.17	0.67
Cable	1.66	0.83	0.83	0.83	0.83	0.83	0.33
Library	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Golf Course	4.00	4.00	4.00	4.00	3.00	3.00	3.00
Golf Practice	-	-	-	-	-	-	-
Water Dept	4.00	4.00	4.00	4.00	4.00	4.00	4.25
Sewer Dept	4.50	4.50	4.50	4.25	4.25	4.25	4.25
Land Preserve	21.00	21.00	21.00	18.00	18.00	7.00	7.00
Total	87.50	86.50	79.00	81.25	79.25	67.25	66.50

#### Notes:

Schedule reflects only permanent positions (seasonal & temporary are excluded)

FY 2018/19 Land Preserve Operators became City Employees

FY 2020/21 Land Preserve Ticket Staff became full-time

FY 2020/21 8 Fire Fighter Staff of 8 went to Full Time to alleviate chronic staffing issues.

# APPENDIX G

## BUDGET DETAIL



# APPENDIX H

## BUDGET MODIFICATIONS