



CITY OF RIVERVIEW
PROPOSED OPERATING BUDGET
FISCAL YEAR 2017/18

CITY OF RIVERVIEW, MICHIGAN

PROPOSED OPERATING BUDGET

JULY 1, 2017 – JUNE 30, 2018

Andrew M. Swift

MAYOR

Thomas E. Coffey

COUNCILMEMBER

James D. Trombley

COUNCILMEMBER

Bill J. Towle

COUNCILMEMBER

Dean E. Workman

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MAYOR PRO-TEM

CITY MANAGEMENT TEAM

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CITY MANAGER/TREASURER

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Carol M. Mayerich
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Kirk A. Borger
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Robert M. McMahon
FINANCE DIRECTOR / PURCHASING AGENT

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Clifford S. Rosebohm Jr.
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Kim T. Harper
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David J. Scurto, Carlisle/Wortman Associates, Inc.
DIRECTOR OF COMMUNITY DEVELOPMENT / BUILDING & ENGINEERING

Cynthia M. Hutchison
CITY CLERK

Jeffrey V. Webb
DIRECTOR OF PUBLIC WORKS

Michael W. Kettler
INTERIM GOLF COURSE OPERATIONS MANAGER

CITY MANAGER'S BUDGET MESSAGE

April 10, 2017

Dear Mayor Swift, City Council Members and residents:

I am pleased to submit to you the proposed annual operating budget for the City of Riverview for the fiscal year beginning July 1, 2017 and ending June 30, 2018. This budget has been prepared in accordance with the Michigan Uniform Budget Act (PA 2 of 1968 as amended), and Chapter VIII of the City of Riverview's Charter, entitled "General Finance – Budget, Audit". As required by State mandates, each fund within the proposed budget is balanced per estimated revenues and expenditures and available fund balances.

As you all know, the budget process remains difficult due to revenue constraints and cost increases while still providing the same level of services for residents. Riverview, along with the entire Metro Detroit region, continues to face significant challenges in providing the same levels of service to its residents that it has in the past. Revenues for most of the City's funds are flat or show nominal increases, primarily due to the economy in the State of Michigan. In comparison, costs continue to rise and don't appear to be slowing down.

As in past years, the Governor of the State of Michigan has presented his budget for the State, which includes criteria that municipalities must meet to receive their allocation of revenue sharing payments. The legislature has limited the criteria to only requiring accountability and transparency for City finances; however, we continue to explore sharing of services with our neighboring communities as well as reducing our long-term legacy costs.

In regards to transparency of the City's finances, our City website has made available audit reports, pension reports, and budget reports over the past few years. The Governor has created templates for municipalities to use; our staff will be reviewing these and updating the City website with additional information in the upcoming year.

The City has also been working with its neighboring communities for years to reduce costs and provide services to its residents. Under Appendix F, I've provided a list of these services. These shared services allow us to provide services that would otherwise be too expensive for us to fund alone. In recent fiscal years, the City has partnered with the City of Trenton to share emergency dispatch services; the process continues for also sharing jail services with Trenton. In addition, Riverview has joined a consortium with the cities of Southgate and Wyandotte to share assessing services. We will continue to seek opportunities for sharing services with our neighboring communities in order to save costs and provide better service.

In regards to employee compensation, the City has been proactive in managing and reducing costs over the past few years. Many of the employee groups have taken zero percent or nominal wage increases over the past few years, including two groups that took a wage reduction. In addition, we've negotiated with many of the groups that new employees no longer enter our pension system but instead receive a defined contribution plan for their retirement; as of the date of this budget message there is only one bargaining unit that has not agreed to this.

Health insurance costs has also been addressed, with the City entering into high-deductible health insurance plans, self-insuring prescription coverage, changing prescription co-pays to entice users into using lower-cost generic drugs, and moving Medicare-eligible retirees into lower cost coverage. In addition, we have negotiated with most of the bargaining units, including the two police units that new employees will now contribute towards their retiree healthcare costs with the City also making contributions to their retiree health savings accounts. These changes are being made to begin to cap our legacy costs.

As of the date of this budget message, there is one bargaining unit whose contract has expired. At the end of the current fiscal year, the Police Patrol and Police Command contracts expire. We will be working with these groups to meet the criteria established by the Governor. I anticipate these negotiations to be difficult, as employees will be asked for sacrifices.

The proposed operating budgets for the City, excluding enterprise funds, are \$15,883,193, an increase of approximately \$1,035,000 compared to last year's adopted budget. The increase is directly related to the purchase of vehicles and equipment to provide City services to the residents. To balance the budget, a number of unpleasant steps have been proposed; these will be discussed further in the following section.

General Fund

The proposed 2017/18 budget for the General Fund shows a small surplus of \$1,613. Proposed revenues are \$10,771,187, while proposed expenditures are \$10,769,574. In comparison, the 2016/17 General Fund proposed budget included \$10,599,100 of revenues and \$10,597,065, of expenditures, and the 2015/16 audited financials included \$9,372,618 of revenues and \$9,364,973 of expenditures.

The General Fund, which provides the majority of services to residents, is primarily funded by three sources of revenues: (1) property tax revenues, which make up 43.0% of total revenues in 2017/18; (2) state sources of revenues, which make up 12.2% of total revenues; and (3) operating transfers from enterprise funds, which made up 24.8% of total revenues. These three sources, which comprise 80.0% of this year's General Fund revenues, all are facing reductions or nominal increases due to the State economy.

Property tax revenues continue to be impacted by lower than expected growth. Assessed values increased by 3.5% overall for 2017. Meanwhile, taxable values increased only 0.9% in 2017 compared to the previous year, primarily due personal property tax losses as well as the low inflation factor provided by the State. Under the new legislation for personal property, the City expects to recover a portion of this lost revenue as the State will be reimbursing cities for these losses. However, the actual amount is unknown as of this date.

Due to the previous declines in property tax revenue along with the slow recovery, the City operating millage directly affects the General Fund and services such as public safety, public works, recreation, and general government administration, are proposed to remain at the same levels.

In addition to the overall decline in property tax revenues, the City's revenue-sharing payments from the State of Michigan continue to be flat as the State attempts to balance their own budget. Over the past few years, the State has been able to balance their budgets by reducing the amount of funds they pass on to the municipalities through revenue-sharing payments. As recently as fiscal year 2003/04, Riverview received \$1,332,264 in revenue-sharing payments. For the upcoming budget, we are only projecting to receive \$1,164,601, a loss of almost \$167,000 compared to 2003/04. In total, Riverview has lost nearly \$5 million of revenue sharing due to cuts implemented by the State of Michigan.

Finally, operating transfers from the Land Preserve have been slightly decreased in this year's proposed budget. Revenues at the Land Preserve are directly impacted by the economy, and volume has increased significantly as the economy recovers. However, there are no assurances that this waste will continue and so we have not budgeted with that expectation.

Steps that have already been taken over the past few years to offset these reductions in revenues include the following:

- Eliminated five clerical positions in City Hall.
- Eliminated the full-time building inspector and outsourced the community development and building department administration, including inspections.
- Conversion of the animal control officer, code enforcement officer, and fire marshal positions from full-time to part-time employees with no benefits.
- Locked out the majority of new employees from joining the City's pension system, and instead offered defined contribution plans.
- Adjusted the health insurance provided to employees to a high-deductible insurance plan, and subsequently reducing premiums.

- Required the majority of employees to contribute a portion of their wages to their health insurance coverage.
- Self-insured the prescription coverage for all employees and retirees, and adjusting co-pays to increase usage of generic drugs.
- Negotiated retiree health savings plans for new employees in lieu of providing lifetime health benefits.
- Transferred Medicare-eligible retirees to an alternate health insurance plan that reduced premiums significantly.

Unfortunately, these measures will only provide the City with enough savings for this budget; based on future projections, the City will need to continue to monitor revenues or expenditures to ensure balanced budgets. My staff and I will continue to explore savings throughout the year and will bring forward options for the Mayor and City Council to consider. In spite of these savings, the City will strive to continue to provide the high level of service that our residents have become accustomed.

Budget Process

The annual budget of the City of Riverview is a one year plan for financing the operation and programs of the City government. The most significant elements in the budgetary process are:

- The City Charter requires the City Manager to prepare and present a proposed budget for the succeeding fiscal year. It is the responsibility of the City Council, based upon the City Manager's proposed budget, to deliberate upon and adopt the annual budget. In fact, the City Charter stipulates that, should the City Council fail to adopt the budget by the second Monday in June, the City Manager's proposed budget is deemed adopted without further action by the City Council.
- The City Council approves the annual budget in the form of a resolution which authorizes the City Manager to proceed with the budget implementation. Also, per resolution, the City Council adopts the annual tax levies which establish real and personal property taxes for the forthcoming fiscal year. The City Clerk certifies the adopted tax levies to the City Assessor within three days of the budget adoption.
- The City's fiscal year commences on July 1 of each year.
- The City of Riverview operates on what is commonly called a "line item" budget. However, the emphasis in the budgetary process should be to analyze the effectiveness of the programs relative to impact on citizens and businesses.

Proposed Tax Levies

Under Proposal A, the State Tax Commission has determined a 0.9% rate increase for property taxable valuation. However, as property values begin to rise, their taxable values are only increasing by the percentage calculated by the State Tax Commission. In addition, the State legislature has passed new tax laws that exempt small businesses from personal property taxes. Beginning in 2016, personal property taxes began to be phased out and eventually eliminated, to be replaced by an “essential services assessment”. Municipalities have been promised to be made whole for their personal property tax losses, but guidance from the State has been slow in how that will be done.

I am recommending that the City Council approve the millage rate as follows:

<u>Description</u>	<u>Proposed 2017/18</u>	<u>Proposed 2016/17</u>	<u>Change</u>
General Operations	14.71	14.71	-
Local Road Repairs	0.75	0.75	-
Library Operation	0.80	0.80	-
Road Bond (Voter-Approved)	2.75	2.75	-
Sewer Debt Judgment Levy (County)	<u>1.47</u>	<u>1.70</u>	<u>(0.23)</u>
 Total	 <u>20.48</u>	 <u>20.71</u>	 <u>(0.23)</u>

Under the Headlee roll-back provisions, the City’s maximum available millage to meet constitutional requirements is 16.34 mils. The proposed operating millage for 2017/18 is 16.26 mils (the sewer debt judgment levy and the voter-approved road bond levy do not count against the City’s operating millage). This equates to available millage of 0.08 mils to meet the maximum limits of 16.34 mils, the same as last year.

In addition, the City does not levy a tax for rubbish collection, as allowed under Public Act 290 of 1932. The City has approximately 2.4 mils available for this service; levying of 1.18 mils of this tax would cover the rubbish collection costs incurred by the City. The City has elected to fund waste collection through a transfer from the Land Preserve.

It should be noted that millage rates include two debt levies:

- On May 6, 2014, voters approved a tax levy to pay for bonds issued for street and water main replacements. These bonds were issued in 2015 and will be paid off in 2025.
- The local sewer debt judgment levy was removed in 2015 as the City-issued bonds related to EPA improvements have been paid off. The county sewer debt judgment levy will also begin decreasing as these bonds are paid off, and the corresponding millage rate will decrease.

The anticipated total tax levy is anticipated to decrease in future years as the sewer debt judgment levy bonds are paid off, to be partially offset by the increase in the levy for the road bonds.

Budget Issues

Each year, in the budget adoption process, the City Council addresses a series of budget issues, as presented by the City Manager, which are intended to highlight the major policy decisions under consideration in the budget proposal. By accenting these policy decisions, the work of the City Council is directed at allocating their time effectively to significant policy matters and less to line item review of individual budgets. On the other hand, the full line item presentation is provided in the budget document, allowing the City Council to ask questions about individual expense items during budget review sessions when City personnel are represented and available for questioning.

The budget issues for the fiscal year 2017/18 are abbreviated below with specific commentary and supplemental information provided following this budget message:

- Property Tax Revenues
- State Shared Revenues
- Staffing Reductions
- Health Insurance Costs
- Retirement System
- Water and Sewer rates
- City Infrastructure
- Other budget issues as presented by City Council

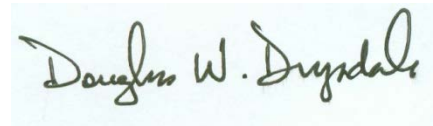
I invite readers of this budget message to review the budget issues in this document to gain an insight into key policy deliberations pending before the City Council in this particular budget adoption process.

Working Towards Final Adoption

The staff and I look forward to working with the City Council over the next several weeks. We are excited to work cooperatively with City Council to further refine and improve the budget process. Budget review meetings present a welcome opportunity to share information, adjust perspectives, clarify priorities, review resources, and develop strategies of achieving the common goal of providing quality service to our community.

Thanks

I would like to thank the Budget Team, along with all the City department heads and staff for their genuine dedication and their invaluable contributions.

A handwritten signature in black ink on a light blue background. The signature reads "Douglas W. Drysdale" in a cursive script.

Douglas W. Drysdale
City Manager

BUDGET ISSUES

ISSUE NO. 1 – PROPERTY TAX REVENUES

The primary source of revenues for the City's governmental funds is property tax revenues. Home values have been dropping over the past few years, causing the City's tax revenues to drop dramatically. As the home values dropped, the taxable values also dropped significantly, causing massive reductions in revenues.

Below is a table with property value and tax information over the past ten years (assuming no change in the millage rate):

	Assessed Value		% Change		Taxable Value		% Change		Property Tax	
									Revenue	Change
2017	\$	346,534,600	5.3%	\$	301,357,301	2.5%	\$	4,894,250	\$	113,670
2016		328,990,500	-5.2%		294,009,136	-2.1%		4,780,580		(23,559)
2015		347,177,300	15.1%		300,346,909	2.2%		4,804,139		(6,031)
2014		301,619,870	1.7%		293,993,867	0.5%		4,810,170		35,850
2013		296,623,614	-4.2%		292,457,737	-3.3%		4,774,320		442,290
2012		309,650,250	-8.2%		302,446,766	-7.2%		4,332,030		(348,089)
2011		337,351,300	-8.3%		325,787,964	-6.9%		4,680,119		(453,653)
2010		368,072,700	-9.3%		349,907,856	-7.4%		5,133,772		(468,414)
2009		405,726,610	-8.8%		377,677,240	-2.2%		5,602,186		(86,905)
2008		445,000,800	-4.1%		386,248,826	-0.2%		5,689,091		12,363
2007		463,947,300			387,142,937			5,676,728		

The increase in budgeted property tax revenues for fiscal year 2013/14 is directly attributable to the two-mill increase in the City operating millage rate. Excluding the proposed increase in the millage rate, property taxes for the General Fund would have decreased by \$127,000 due to the decline in tax values.

Home values (i.e., assessed values) are anticipated to continue to increase over the next few years as the housing market continues its recovery. However, tax revenues are anticipated to take up to ten years to return to the 2009 levels due to the limits on increasing taxable values imposed by Proposal A.

ISSUE NO. 2 – STATE OF MICHIGAN REVENUE SHARING

The State of Michigan's Revenue Sharing program distributes sales tax collected by the State of Michigan to local governments as unrestricted revenues. Revenue Sharing payments are distributed by the State, using constitutional and statutory formulas, from revenues derived at the State level primarily from the 6% state sales tax rate. This revenue source appears to be stabilizing; however the amount that the City has lost over the years is significant and will not be replaced.

Below is a chart showing the City's revenue sharing payments over the past ten years:

Fiscal Year	Revenue Sharing Payment	\$\$ Change from Prior Yr	% Change from Prior Yr	\$\$ Change from Base Yr	% Change from Base Yr
2018 Budgeted	\$ 1,164,601	\$ 21,853	1.9%	\$ (99,673)	-7.9%
2017 Projected	1,142,748	8,009	0.7%	(121,526)	-7.5%
2016 Actuals	1,134,739	(914)	-0.1%	(129,535)	-8.0%
2015 Actuals	1,135,653	20,171	1.8%	(128,621)	-7.9%
2014 Actuals	1,115,482	29,681	2.7%	(148,792)	-9.2%
2013 Actuals	1,085,801	29,939	2.8%	(178,473)	-11.0%
2012 Actuals	1,055,862	(21,934)	-2.0%	(208,412)	-12.8%
2011 Actuals	1,077,796	-	0.0%	(186,478)	-11.5%
2010 Actuals	1,077,796	(134,028)	-11.1%	(186,478)	-11.5%
2009 Actuals	1,211,824	(52,450)	-4.1%	(52,450)	-3.2%
2008 Actuals	1,264,274	-	0.0%	-	0.0%
2007 Actuals	1,264,274	(38,806)	-3.0%	-	0.0%

In 2011, Governor Snyder eliminated the statutory portion of revenue sharing and replaced it with the Economic Vitality Incentive Program. A key component of this change was to reduce the total amounts due the municipalities by approximately \$100 million, or 33%. In addition, communities must meet certain criteria established by the Governor to be eligible for these payments. Failure to meet these criteria will cause the municipality to lose a portion of their statutory revenue sharing.

As shown above, the City is budgeting approximately \$22,000 more in fiscal year 2017/18 than what is projected for 2016/17. This is based on a proposed increase in the amount to be paid out to the municipalities in the Governor's preliminary budget. At this time, there is no guarantees that the amount budgeted will actually be received by the City.

ISSUE NO. 3 – STAFFING REDUCTIONS

The City of Riverview currently has 65 full-time positions budgeted in fiscal year 2017/18 as compared to 79 positions in fiscal year 2009/10, a reduction of over 20%. These reductions have been in response to anticipated losses in property tax revenues (primarily the closing of the Taminco plant and falling home values) and State revenue sharing payments, as well as increasing costs for healthcare and pension. Prior to 2009/10, the City had been reducing staff through retirements and attrition; however, beginning in 2008/09 the City was forced to eliminate the following positions in order to balance the budget:

- In 2008/09, the full-time building official position was eliminated and inspections were outsourced to part-time contract employees. Savings were realized by eliminating the wages and benefits of the employee, offset by paying the contract employees a percentage of the permit fees. Also, a building department clerk was eliminated and the position not replaced.
- In 2009/10, the community development department and engineering/building departments were outsourced to a private contractor, eliminating two full-time positions. In addition, two full-time clerks in the finance department and one full-time clerk in the city clerk’s department were laid off; these positions were part of an organization-wide reorganization that resulted in the golf course’s clerical position being reclassified to part-time and the finance department and water/sewer department sharing an employee.
- In 2010/11, three utility servicemen, one mechanic, and the assistant library director were not filled. In addition, one clerical position was reclassified from full-time to part-time. Also, the fire chief duties were assumed by the police chief, and purchasing duties were assigned to the finance department. Assessing services have been outsourced to the Downriver Consolidated Assessing Group, a consortium with the cities of Southgate and Wyandotte.

Going forward, the City will evaluate every department and determine the appropriate staffing levels.

ISSUE NO. 4 – HEALTH INSURANCE

The City of Riverview offers health insurance benefits (including prescription coverage) to its full-time employees only. Since fiscal year 2006/07, the City’s expenditures for health insurance have grown approximately \$925,000 despite reductions by the City in staffing levels and also changes to the benefits provided to the employees.

Over the previous fiscal years, the City has attempted to reduce the cost of these benefits in the following ways:

- Removing the prescription coverage from our healthcare insurer and self-insuring the cost. In addition, employee co-pays for prescriptions have been increased for all bargaining units and retirees.
- Two-tier health insurance plans have been implemented for most of the bargaining units, with new employees having higher deductibles for their healthcare coverage.
- Most of the bargaining units and all administrative staff now contribute a portion of their wages toward their health insurance premiums.
- An overall health insurance wrap plan was instituted beginning in the spring of 2010, whereby deductibles were increased for all employees except police unit members. Because of this, the premium portion of the health insurance was reduced approximately 21% from the previous year.
- Medicare-eligible retirees have been transferred to an alternate health insurer with savings to the City of approximately \$200,000 annually.
- New employees receive contributions towards Retiree Health Savings accounts (similar to defined contribution accounts) rather than receiving lifetime health benefits at retirement.

Fiscal Year	Active		Total Healthcare Expense
	Employees Healthcare	Retiree Healthcare	
2018 Budgeted	\$ 1,209,122	\$ 1,421,100	\$ 2,630,222
2017 Projected	1,138,881	1,323,360	2,462,241
2016 Actual	1,113,089	1,270,527	2,383,616
2015 Actuals	1,039,804	1,174,810	2,214,614
2014 Actuals	1,064,517	1,191,756	2,256,273
2013 Actuals	1,291,695	1,045,619	2,337,314
2012 Actuals	1,234,821	1,064,275	2,299,096
2011 Actuals	1,081,186	859,750	1,940,936
2010 Actuals	1,144,982	856,307	2,001,289
2009 Actuals	1,104,750	813,921	1,918,671
2008 Actuals	1,051,305	756,201	1,807,506

Going forward, health care costs are anticipated to continue to increase significantly.

ISSUE NO. 5 – EMPLOYEE’S RETIREMENT SYSTEM

The City of Riverview provides for its employees a Retirement System. The System is funded by both employee and employer contributions; these funds are invested according to the investment policy adopted by the Retirement Board (per Public Act 345).

Beginning in 2003, the City negotiated with the DPW, Clerical, and Administrative groups to exclude new employees from joining the System. In 2013, the Police Patrol and Command units also agreed to this provision. Since 2003, new employees in these groups have been placed into a defined contribution plan which allows the employee to make voluntary contributions. Because of this change, the number of active employees in the Retirement System has decreased from 97 in fiscal year 2002/03 to 41 employees in the upcoming fiscal year. Further decreases are anticipated in future years as members of the Retirement System retire.

Since fiscal year 2002/03, the City of Riverview began experiencing significant increases in their contributions to the Retirement System primarily due to lower than assumed investment results. These increases are primarily tied to the stock market volatility over the past ten years.

Contributions are expected to gradually decline due to the closing of the System to new employees. As retirees leave the System, the pension benefit liability will continue to decrease. In addition, market returns are expected to stabilize and provide a constant source of revenue that will offset the City’s contributions.

Fiscal Year	City	Active	Retirees
	Contribution	Members	
2018 Budget	\$ 1,018,376	41	98
2017 Projected	1,023,350	41	98
2016 Actual	1,030,545	41	98
2015 Actuals	1,377,176	43	96
2014 Actuals	1,477,292	47	95
2013 Actuals	1,494,747	58	89
2012 Actuals	1,295,766	62	86
2011 Actuals	1,082,935	63	86
2010 Actuals	973,805	68	81
2009 Actuals	986,548	70	78
2008 Actuals	949,677	73	77
2007 Actuals	975,612	77	76
2006 Actuals	801,016	82	74
2005 Actuals	610,664	90	69
2004 Actuals	543,966	94	67
2003 Actuals	431,105	97	64

ISSUE NO. 6 – WATER / SEWER RATES

The City provides water and sewer service to its residents, purchasing the water from the Detroit Water & Sewerage Department (DWSD) and treating the sewage at the Wyandotte Wastewater Treatment Plant (operated by Wayne County).

Rates for these services, especially the water rate charged by DWSD, have steadily increased each year, in some instances by double-digits. These large increases can primarily be tied to costly capital improvements being undertaken by DWSD and Wayne County to upgrade their plants.

The City has taken every effort to keep their increases to a minimum, while still being able to make necessary improvements to the City’s system. The table below illustrates the increases in rates from DWSD and the City’s rates charged to its residents.

Fiscal Year	DWSD Implied		City Combined		Consumption (MCF)
	Rate	% Change	Rate	% Change	
2018 Budget	\$ 16.00	-13.4%	\$ 14.30	0.0%	43,000.0
2017 Projected	18.48	-13.2%	14.30	0.0%	42,947.1
2016 Actual	21.30	16.5%	14.30	4.0%	45,446.7
2015 Actuals	18.29	6.6%	13.75	13.2%	46,131.7
2014 Actuals	17.16	8.0%	12.15	11.5%	46,362.1
2013 Actuals	15.89	10.7%	10.90	21.1%	50,125.6
2012 Actuals	14.36	10.6%	9.00	21.5%	53,900.7
2011 Actuals	12.98	14.5%	7.41	15.4%	56,852.3
2010 Actuals	11.34	18.2%	6.42	18.7%	64,216.1

One item to note is that overall consumption by the City continues to decrease dramatically over the past few years. A primary reason is the closure of the Arkema plant; however, vacant homes and businesses also contribute to the decline, as well as the wet weather conditions experienced by the region. Along with the increases from DWSD, additional bond obligations for capital improvements at the wastewater treatment plant represent the primary reasons for the combined rate increase.

The rates proposed above will allow the City to cover its costs for the Water & Sewer Fund, along with meeting needed improvements and regulatory requirements.

ISSUE NO. 7 – CITY INFRASTRUCTURE

Streets

The City completed a much needed three-year project of street replacement and restoration in 2006, at an approximate cost of \$8 million. Funding for this project was obtained through the issuance of bonds in February 2004, and annual debt payments are approximately \$850,000 per year. These bonds were paid off in November 2013.

Due to recent declines in Act 51 funding from the State of Michigan and lower property tax revenues as well as the continued debt service of the bonds, funds have not been available for street sectioning which would have extended the life of City streets. However, with the 2004 street bonds fully paid off, funds have been appropriated in the proposed 2017/18 budget to reinstate the street sectioning program. However, it should be noted that the funds available are insufficient to provide all the repairs and replacement that is necessary.

Water Mains & Sanitary Sewers

A recent water study indicated a number of water mains are in dire need of replacement. The estimated cost to replace these water mains is \$5.5 million. However, funding for these projects is not available at this time, and these projects have been pushed into future years. One of the primary issues is that these water mains are beneath the streets, requiring complete street replacement as well as the water mains.

City-issued bonds for sewer improvements related to the EPA judgment levy were paid off in fiscal year 2014/15; annual debt service for these two bonds was approximately \$850,000 and funds are collected via a tax levy. With these bonds being paid off, this tax levy will be reduced accordingly.

On May 6, 2014, the voters of the City approved the issuance of bonds up to \$8 million for water main and road replacement. These funds will be used to upgrade our infrastructure throughout the City beginning in the spring of 2015. It should be noted, however, that even with these funds the City will not be able to address all the needs for improvement. We intend to continue making repairs as needed and search for grants to supplement these bond proceeds.

ISSUE NO. 8 – OTHER BUDGET ISSUES AS PRESENTED BY CITY COUNCIL

AD HOC AUDIT COMMITTEE

Douglas Drysdale
 Rob McMahon
 Cliff Rosebohm
 James Trombley
 Dean Workman

AD HOC CIVIL ENGINEERING COMMITTEE

Lynn Blanchette
 Cindy Hutchison
 Dave Scurto
 Andrew Swift
 James Trombley
 Jeff Webb

AD HOC LAND PRESERVE COMMITTEE

Robert Bobeck
 Thomas Coffey
 Douglas Drysdale
 Randall Pentiuik
 John Menna
 Rob McMahon
 Dean Workman, Alt.
 Elmer Trombley
 James Trombley
 Edward Worrell

AD HOC ENVIRONMENTAL ENGINEERING COMMITTEE

Lynn Blanchette
 Bob Bobeck
 Douglas Drysdale
 Andrew Swift
 John Menna
 Rob McMahon
 Dean Workman

AD HOC RIVERVIEW HIGHLANDS FACILITIES COMMITTEE

Lynn Blanchette
 Thomas Coffey
 Michael Kettler
 Randall Pentiuik
 James Trombley
 Douglas Drysdale
 Rob McMahon

AD HOC SUMMERFEST/ CRUISIN' COMMITTEE

Andrew Swift
 Rebecca McKinney
 Rose Mosolgo
 3 Vacancies

BEAUTIFICATION COMMISSION

Cornish Gayle Albano
 Pamela Brown
 Betty Hajkus
 Julie Jaros
 Patty Martin
 Elmer Trombley
 2 Vacancies

BOARD OF ZONING APPEALS AND ADJUSTMENTS

Frank Christensen
 Andrew Frazier, Planning Com Liaison
 Robert Hohlfelder
 Mary Jarosz
 Michael Pelkey
 Fredrick Stull
 Gerald Todd
 2 Alternate Vacancies

ECONOMIC DEVELOPMENT CORPORATION**AD HOC VISION COMMITTEE**

Vince Ammoscato
 Charles Bedirian
 Al Gaggini
 Eve Howell
 James Kiturkes
 Bruce Pease
 Jerry Perry
 Karen Roberts
 Cliff Rosebohm
 Andy Swift, Alt.
 Jeff Webb
 Dean Workman

BROWNFIELD REDEVELOPMENT AUTHORITY

Lynn Blanchette
 Doug Drysdale
 Mary Jarosz
 Deborah Muzzin
 Michael Pelkey
 Andrew Swift
 Gerald Todd
 Brian Webb

CITY PLANNING COMMISSION

David Astalos
 Eric Feldman
 Andrew Frazier
 Emmanuel Kollias
 Eric Martin
 Valli Mohammadi
 Theodore Orosz
 Michael Paschke
 1 Vacancy

ELECTION COMMISSION

Lynn Blanchette
 Tom Coffey
 Cindy Hutchison
 Randall Pentiuik
 Elmer Trombley

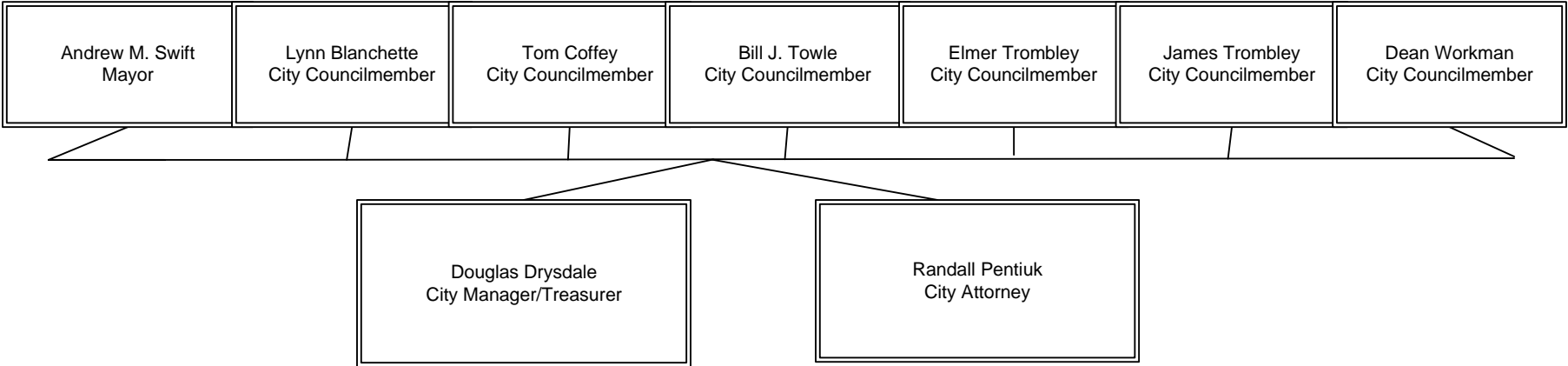
BOARD OF MASSAGE

Inactive

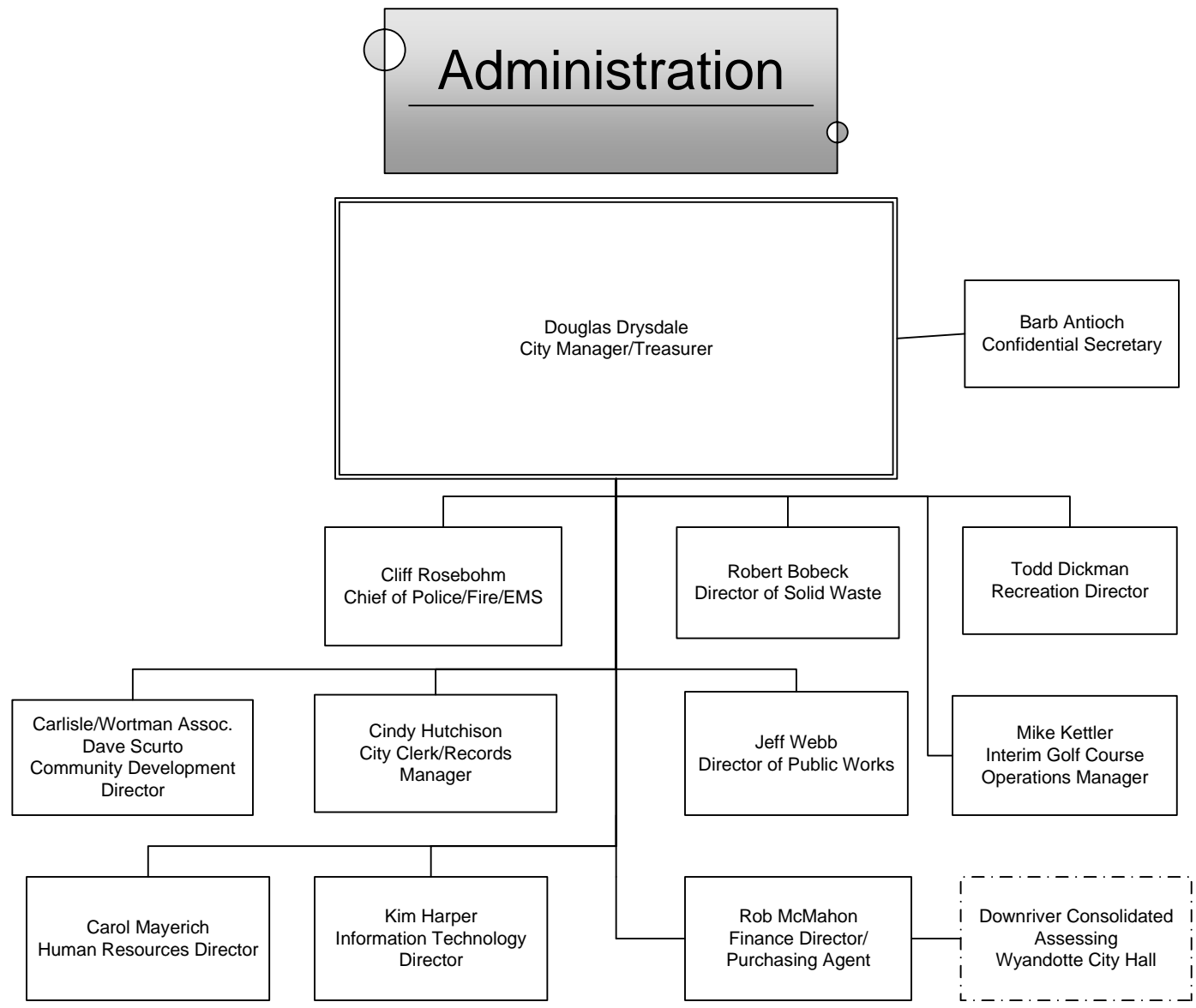
RETIREMENT BOARD OF TRUSTEES	JOINT RECREATIONAL USE COMMITTEE	WYANDOTTE/RIVERVIEW RECIPROCAL AGREEMENT	PARKS AND RECREATION COMMISSION
Charles Blanchette	Timothy Bohr	Todd Dickman	Harmoni Eggert
Gary Chevillet	Todd Dickman	Todd Drysdale	Robert Miller
Doug Drysdale	Doug Drysdale	Michael Kettler	David Mizzi
Sandra Miller	Cheryl Irving	Justin Lanagan	Adrea Mulheisen
Karen Orosz	Gary Kennedy	Joseph Peterson	Lynette Prinz
Bruce Pease	Amy Laura-Frazier	Fred Pischke	Cherita Rensi
Edward Worrell	Gary O'Brien	Ken Prygoski	5 Vacancies
Eric Thome	Michael Pelkey	Andrew Swift	
Jeff Webb	Jeff Stergalas	Elmer Trombley	
	James Trombley	James Trombley	
	Frank Verhoven		
	Shelia Walker		
	Jeff Webb		
	Amy Wright		
LOCAL OFFICERS' COMPENSATION COMMISSION	LIBRARY COMMISSION	THE TAYLOR ACT 179 AUTHORITY	TWENTY-SEVENTH DISTRICT COURT JOINT MANAGEMENT COMMITTEE
Walter W. Carter	Gary Apkarian	Robert Bobeck	Lynn Blanchette
Robert Hohlfelder	Heather Dunlop	Jason Couture	Todd Drysdale
Mary Jarosz	Terri Ford	Douglas Drysdale	Randy Kalmbach
2 vacancies	Don Ginestet	Glenn Nogiec	Doug Drysdale, Alternate
	Sandra Miller	Andrew Swift, Alternate	
		Elmer Trombley	
BOARD OF REVIEW	CITY BUILDING AUTHORITY	SCHOOL LIAISON	CITIZENS COMMUNITY DEVELOPMENT BLOCK GRANT ADVISORY COMMITTEE
Mary Jarosz	Frank Christensen	James Trombley	Lynn Blanchette
Deborah Muzzin	Jack Kesterson	Sheila Walker	James Trombley, Alt.
Brian Webb	Ronald E. Miller		
Frances E. Gonzales Alt	4 Vacancies		
RIVERVIEW HISTORICAL COMMISSION	SENIOR RECREATION COMMISSION	PERSONNEL BOARD	DOWNSPOUT DISCONNECTION APPEAL COMMITTEE
Inactive	Inactive	Inactive	Inactive

ORGANIZATIONAL CHARTS

Mayor and City Council



March 3, 2017

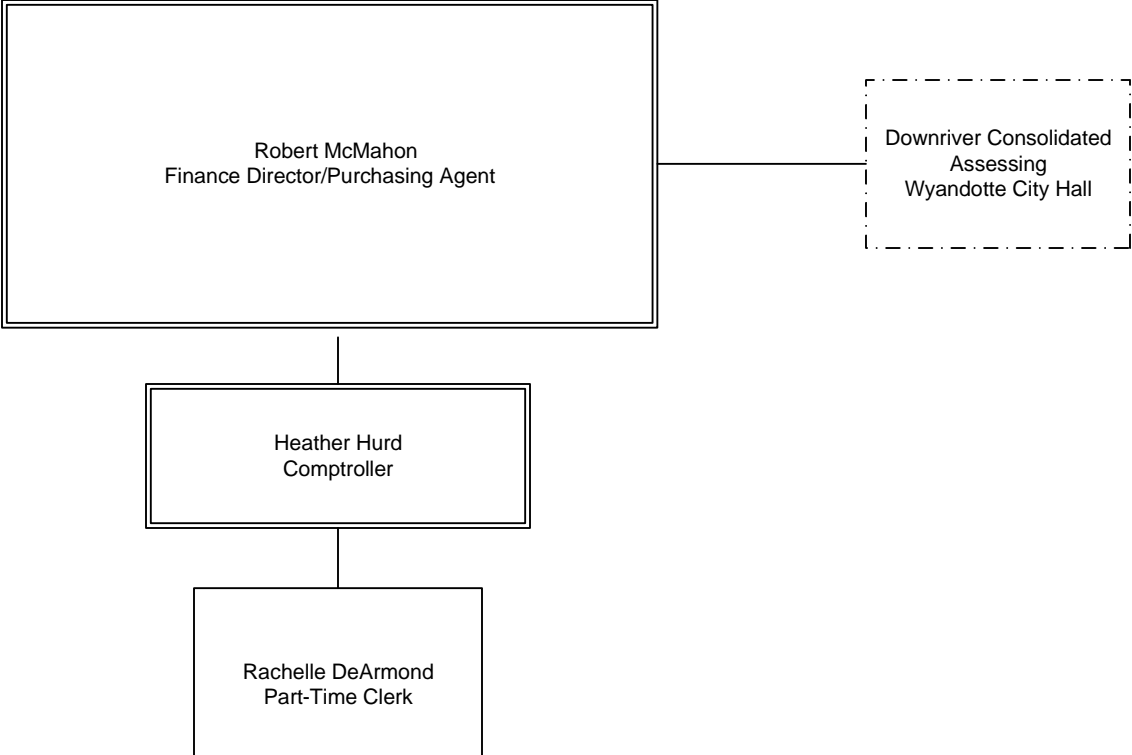


City Manager's Office

Douglas Drysdale
City Manager/Treasurer

Barb Antioch
Confidential Secretary

Purchasing/Assessing

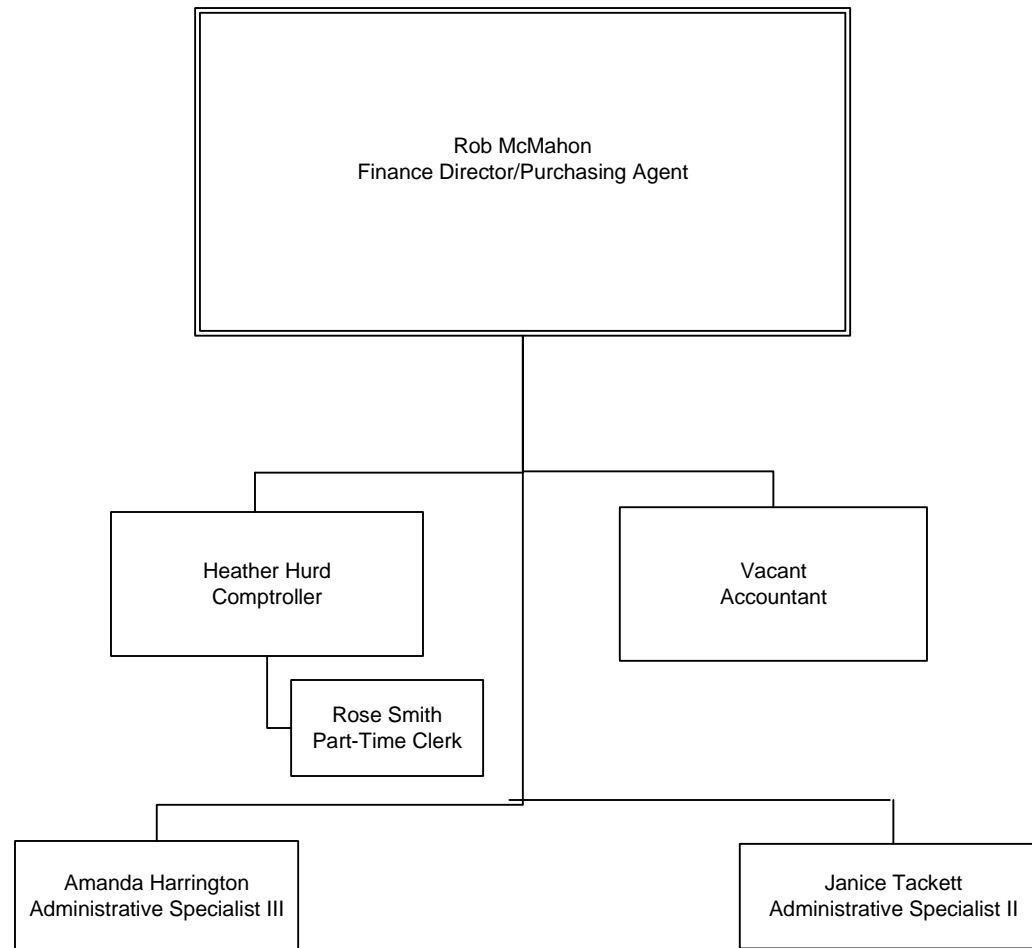


City Clerk

Cindy Hutchison
City Clerk/Records Manager

Ann Meldrum
Administrative Specialist II

Finance Department



Human Resources

Carol Mayerich
Human Resources Director

Police Department

Clifford Rosebohm
Police Chief & Fire
Full Time

Mark Diebold
Administrative Lieutenant
Full Time

Joseph Jakubus
Lieutenant
Full Time

Rosanne Prucka
Lieutenant
Full Time

John Doyle
Lieutenant
Full Time

Laura LeClair
Lieutenant
Full Time

Richard Troup
Detective
Sergeant
Full Time

Vacant
Days Traffic Officer
Full Time
Afternoon K9 Officer
Eric Thome
Full time

Sandy Miller
Admin Specialist III
Full Time
Suzanne Laramie
Police Support
Full Time

Thomas
McClendon
Sergeant
Full Time

Dade Pepin
Sergeant
Full Time

Craig Sowards
Sergeant
Full Time

Robert Bemis
Sergeant
Full Time

Detectives
Derek Gentry
Sean Brown
Full Time

Crossing Guards
Chief Crossing
Guard
12 Crossing Guards
Part Time

Erika Herrera
Records Clerk
Part Time

Police Officers
Bruce Herrick
Vincent Monaco
3-3
Vacant
Full Time

Police Officers
Chris Merritt
K9 Eric Thome
3-3
Vacant
Full Time

Police Officers
Frank Mandernach
Dillan Parran
3-3
Vacant
Full Time

Police Officers
Jason Fell
Rory Miller
Michael Buccinna
Full Time

Police Officers
Vacant
DRANO
Sean O'Neil
DEA
Full Time

Dispatchers
Part Time
Transferred to
Trenton

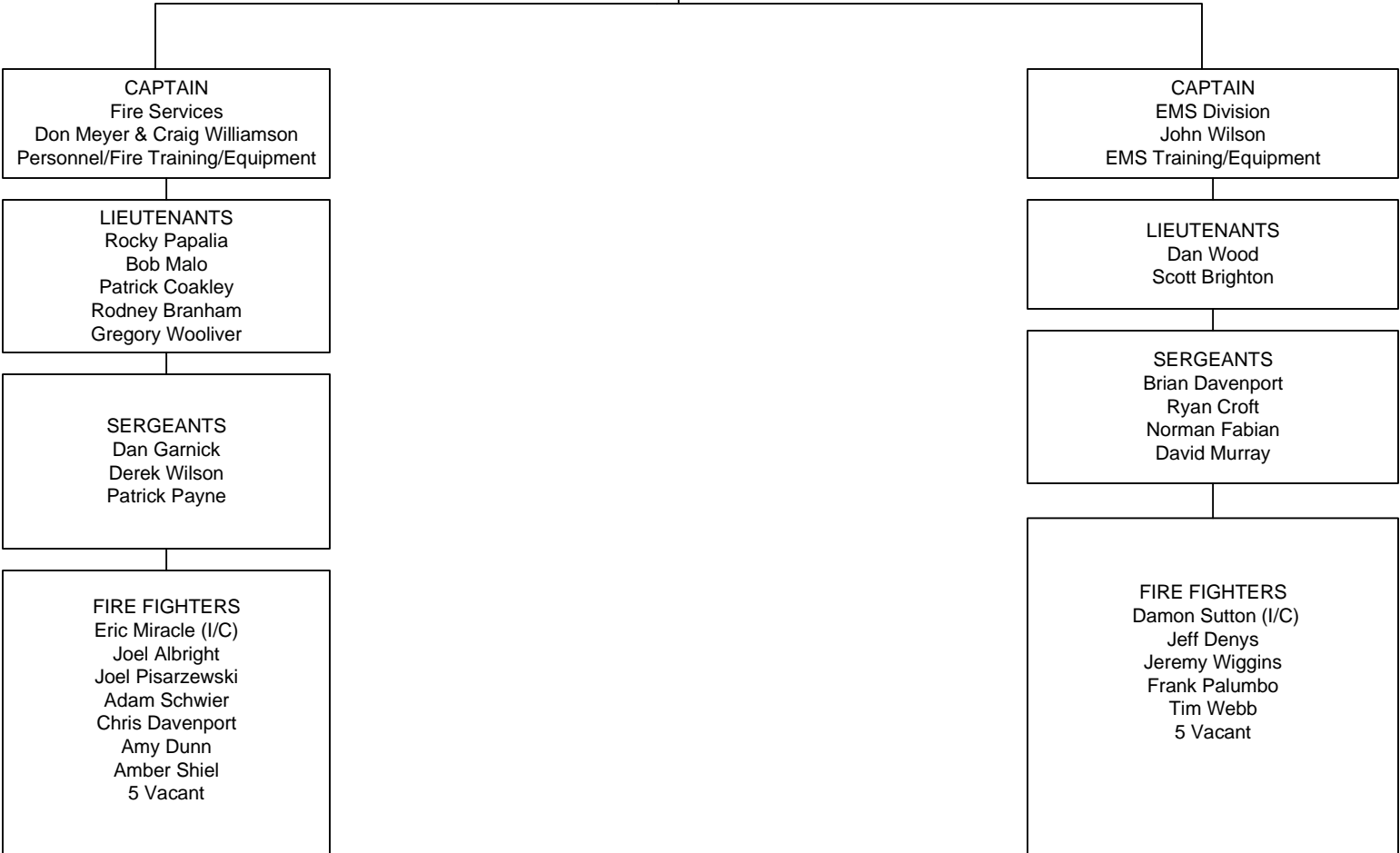
ACO
Lisa Hudok
Part Time
Vacant
Sub ACO

Community Services
School Liaison
Vacant
Full Time

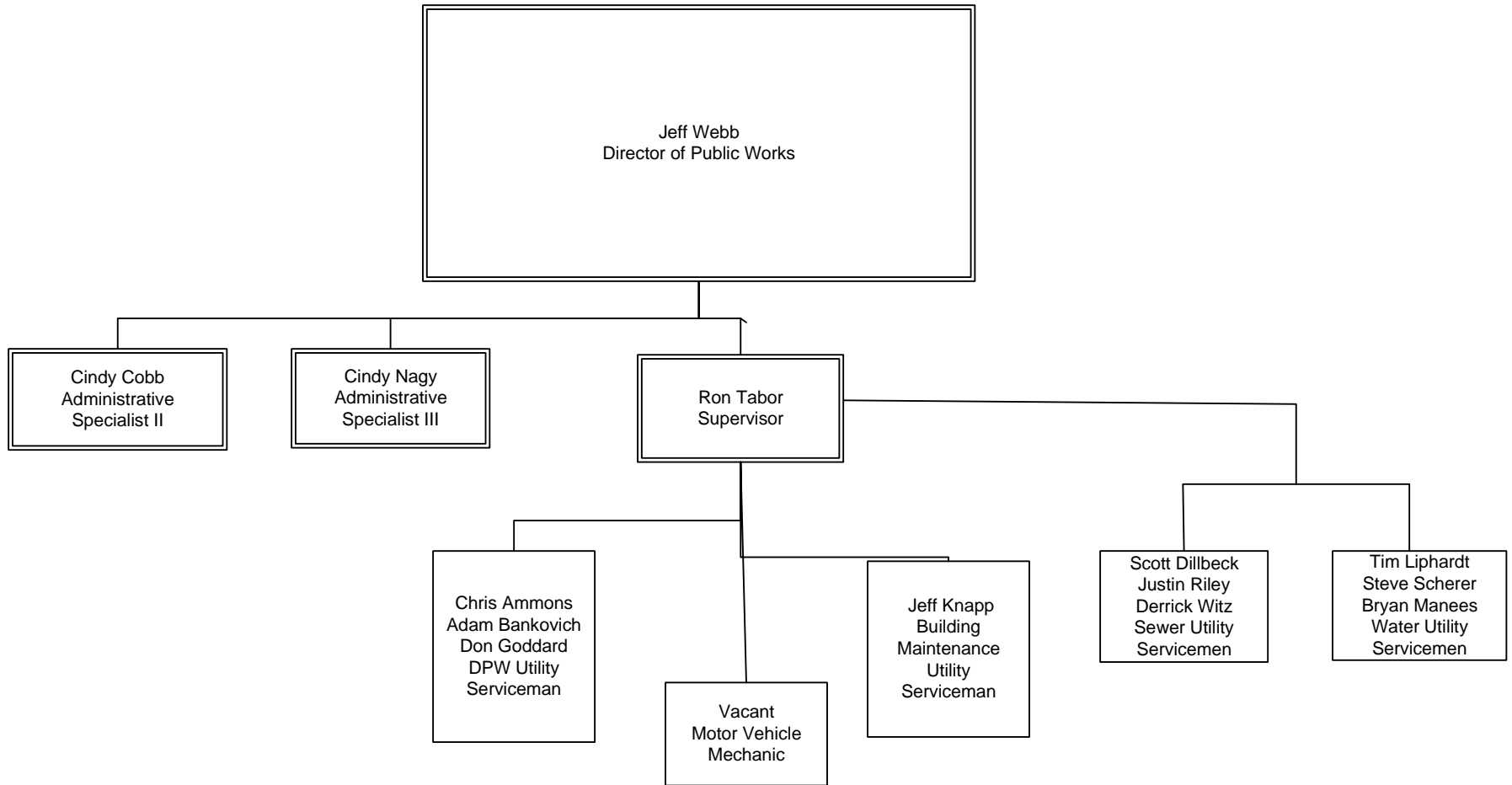
Fire Department

CHIEF OF POLICE/FIRE/EMS
Clifford Rosebohm

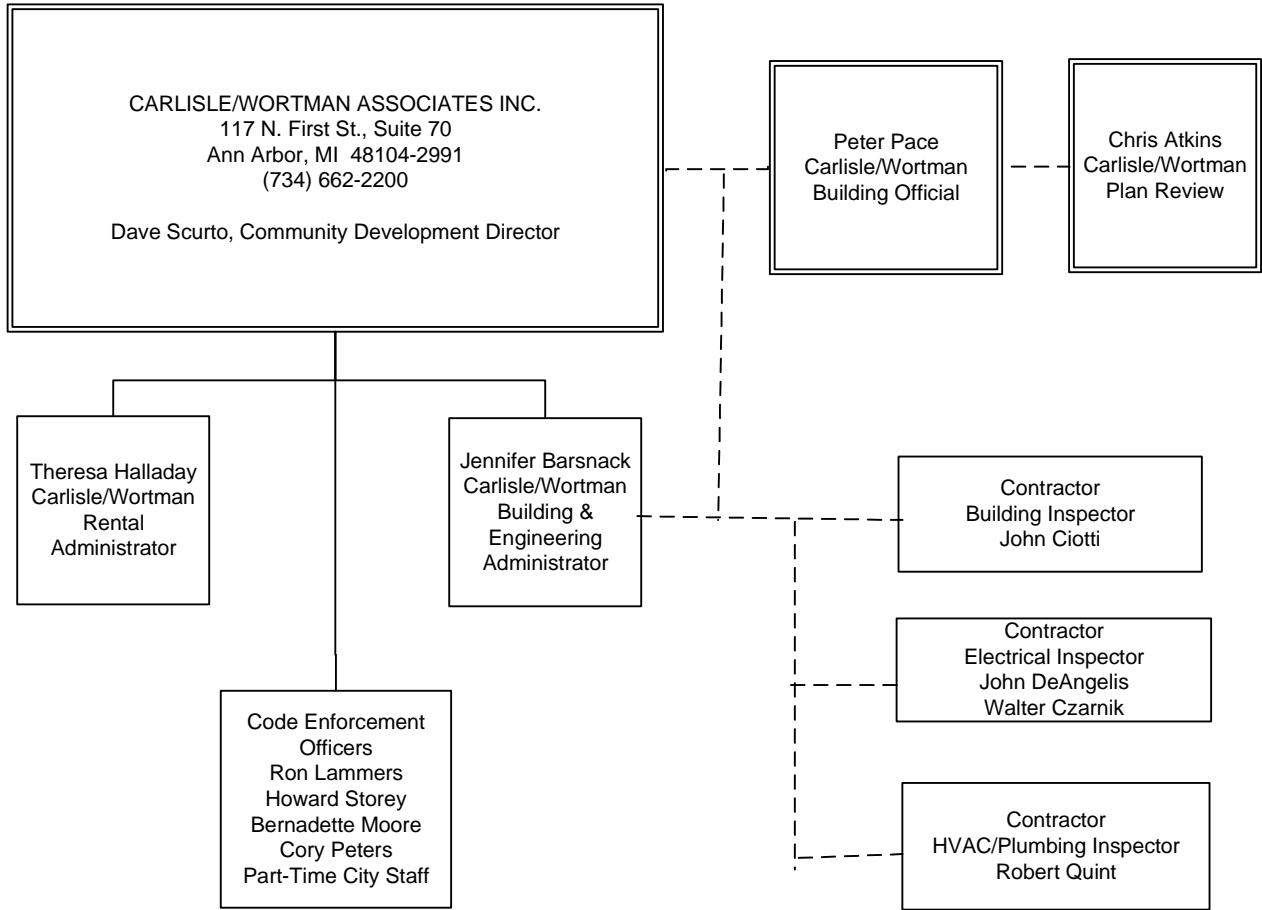
DEPUTY CHIEF OF FIRE
Michael Pool



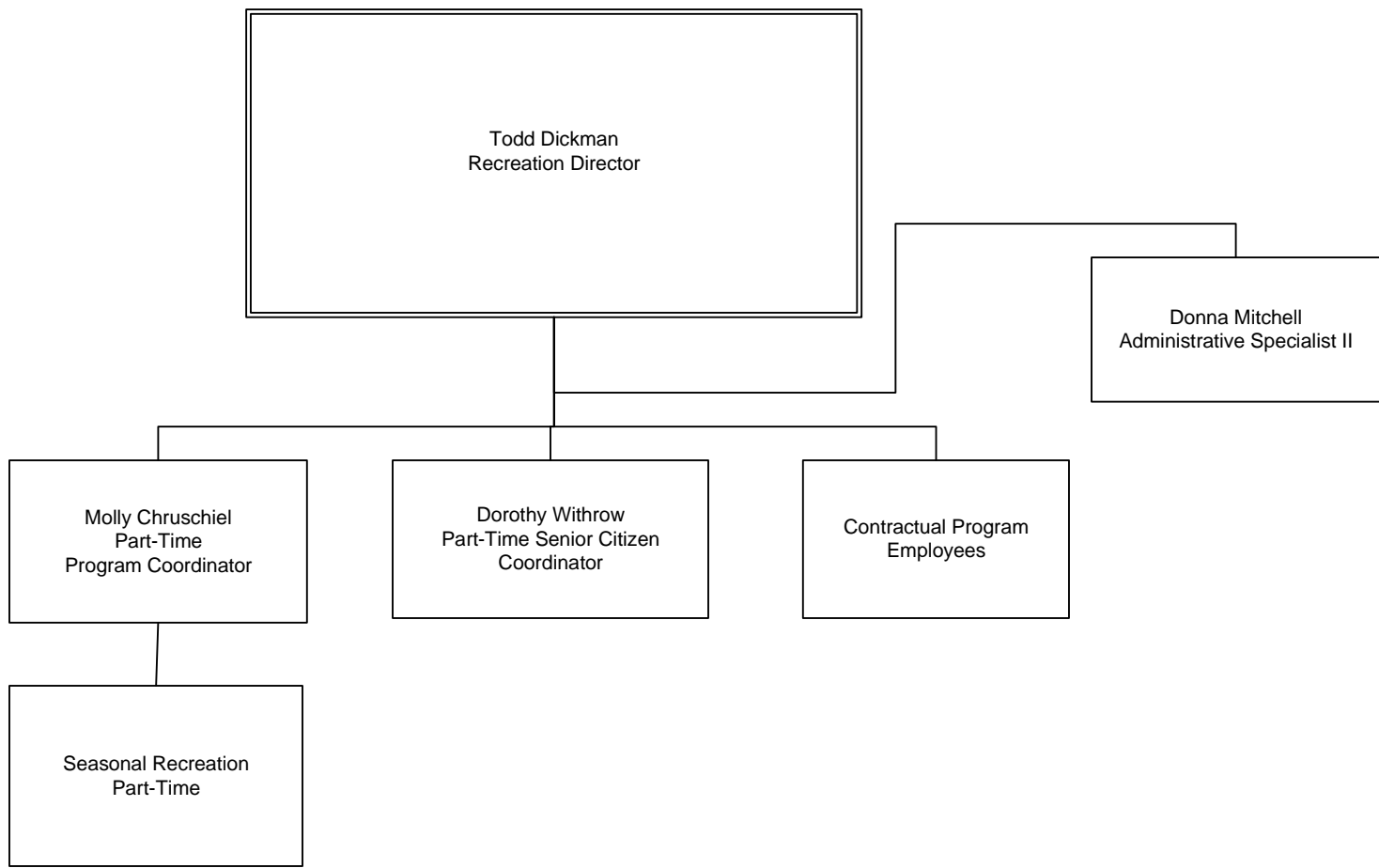
Department of Public Works



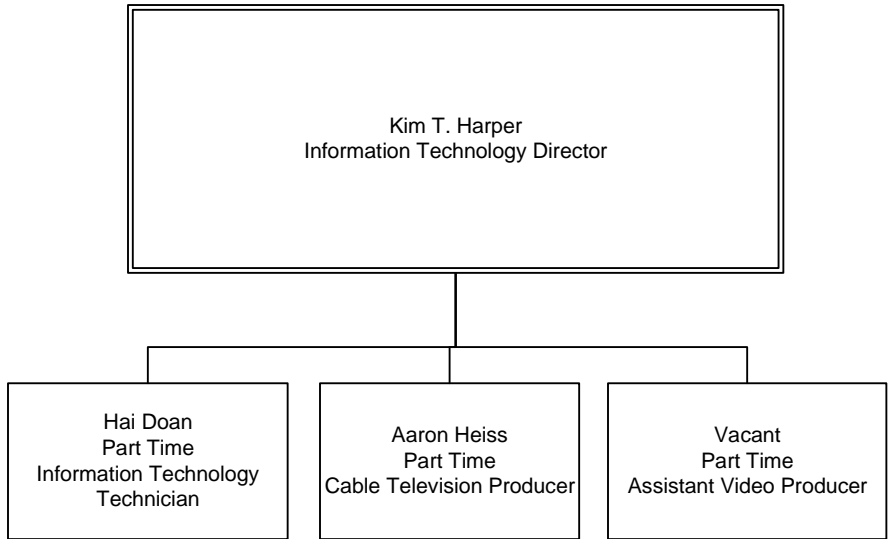
Community Development



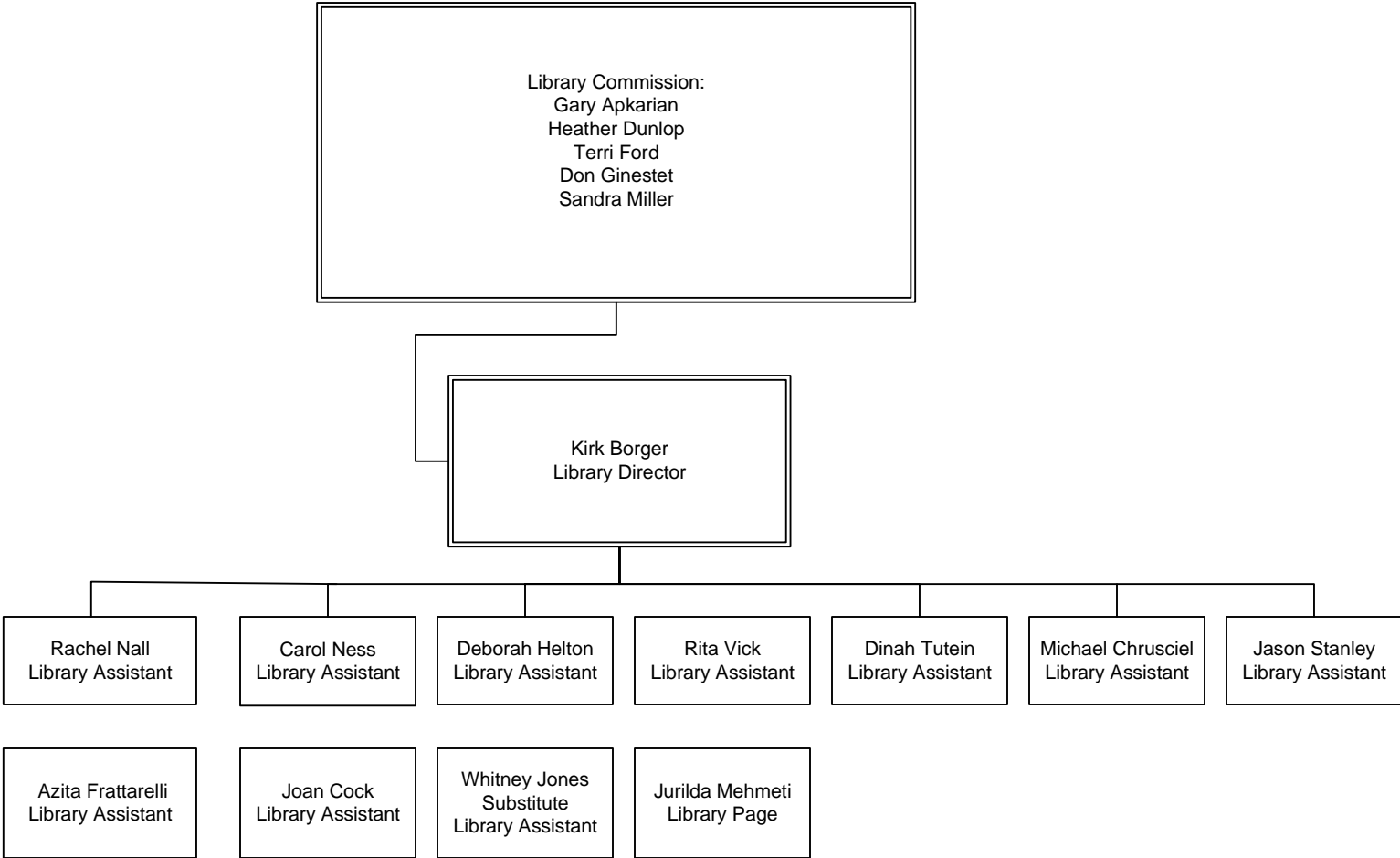
Recreation Department



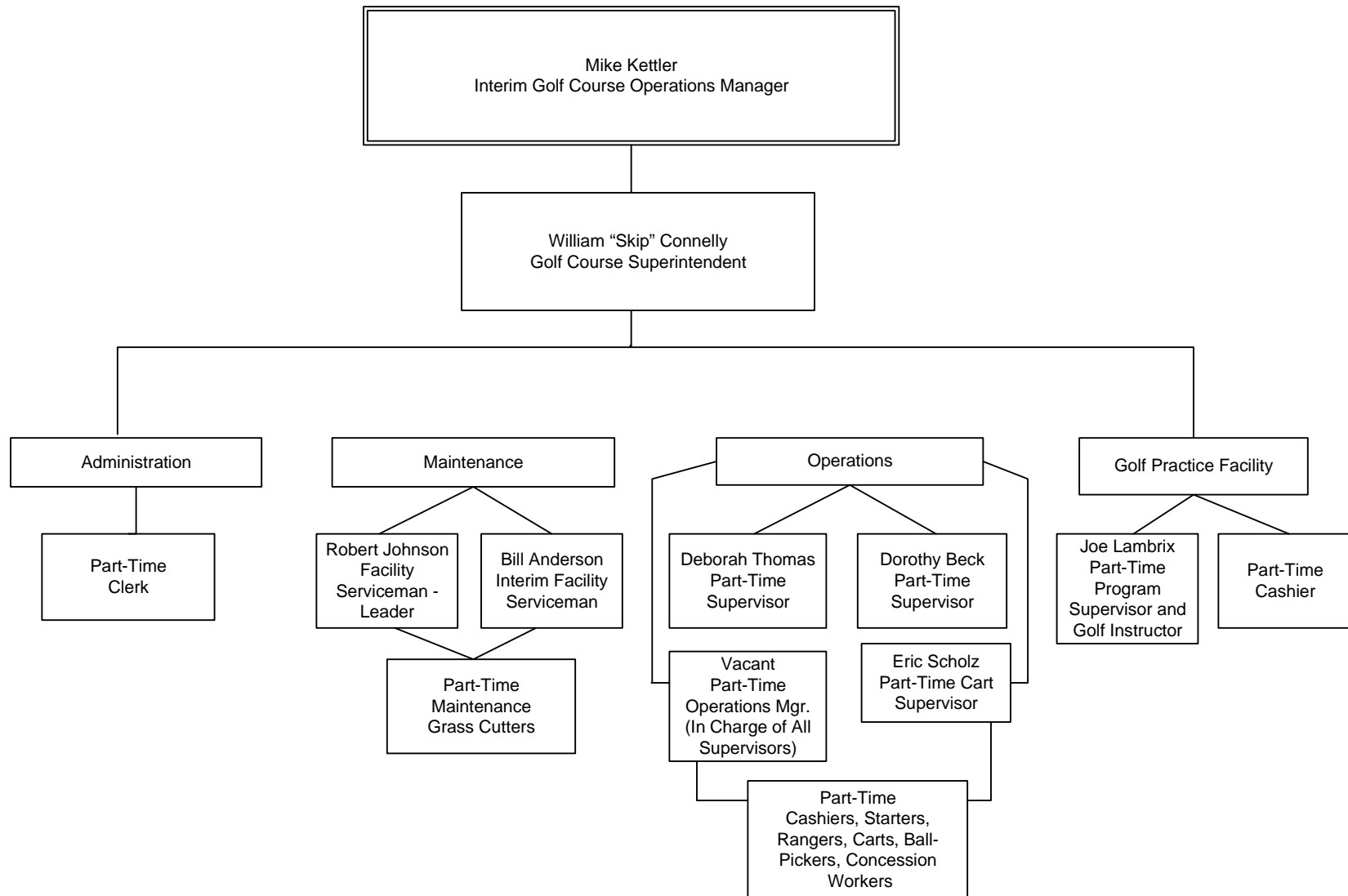
Information Technology



Riverview Public Library



Riverview Highlands Golf Course



Land Preserve

Robert J. Bobeck
Director of Solid Waste

John Menna
Sales and Marketing
Solid Waste Services

Karley Weber
Administrative Assistant
Solid Waste

Edward Worrell
Lead Operator

Lisa Ritch
Administrative
Specialist II

Kristin McMaster
Tasha Koons
Cynthia Vasquez
Lindsey Howell
Data Entry/Cashier

Chris Jackson
Dan Johnson
James King
Robert Potfora
John Stickel
William Anderson
Mario Mignano
Dennis Brown
Tim Plummer
Brett Orr
Daniel Sulkey
Jeremy Smolenski
George Arnaout
Heavy Equipment
Operators

Dean Lindemann
Facility Serviceman/
Mechanic/Heavy
Equipment Operator

Cody Smith
David Grooms
Robert McCaslin
Steven Sabuda
Maintenance/
Laborers

SUMMARY OF ESTIMATED FUND BALANCES

	101	202	203	226	243	265	271	275
	General Fund	Major Streets Fund	Local Streets Fund	Garbage & Rubbish Fund	Cable & Telecomm Fund	Drug Law Enforcement Fund	Library Fund	Comm Dev Block Grant Fund
Revenues:								
Property Taxes	\$ 4,634,960	\$ -	\$ 226,817	\$ -	\$ -	\$ -	\$ 241,950	\$ -
Licenses & Permits	336,470	-	-	-	-	-	-	-
Federal Sources	7,000	-	-	-	-	-	-	87,824
State Sources	1,315,231	618,289	300,527	-	-	-	11,420	-
Charges for Services	569,000	-	-	-	295,000	-	-	-
Fine & Forfeitures	108,900	-	-	-	-	84,000	18,700	-
Recreation	150,543	-	-	-	-	-	-	-
Interest & Investment Income	(14,600)	-	-	-	20	-	2,000	-
Other Revenue	45,123	-	-	5,450	70,000	-	-	-
Charges to Other Funds	943,560	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	-	-	-
Operating Transfers (In)	2,675,000	-	222,359	351,431	-	-	87,000	-
Total Revenues	\$ 10,771,187	\$ 618,289	\$ 749,703	\$ 356,881	\$ 365,020	\$ 84,000	\$ 361,070	\$ 87,824
Expenditures:								
General Government	2,047,193	-	-	-	317,654	-	-	-
Public Safety	5,947,500	-	-	-	-	110,470	-	-
Public Works	1,649,075	410,930	873,531	356,881	-	-	-	87,824
Community & Economic Development	489,755	-	-	-	-	-	-	-
Recreation & Culture	549,051	-	-	-	-	-	360,905	-
Land Preserve	-	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-	-
Operating Transfers (Out)	87,000	222,359	-	-	175,000	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Total Expenditures	\$ 10,769,574	\$ 633,289	\$ 873,531	\$ 356,881	\$ 492,654	\$ 110,470	\$ 360,905	\$ 87,824
Excess (Deficiency) of Revenues Over (Under) Expenditures	1,613	(15,000)	(123,828)	-	(127,634)	(26,470)	165	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	1,008,420	379,559	510,283	64,614	184,872	387,665	32,380	19,297
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	\$ 1,010,033	\$ 364,559	\$ 386,455	\$ 64,614	\$ 57,238	\$ 361,195	\$ 32,545	\$ 19,297

	301	302	303	393	401	402 Cap	499
	Gen Obligation Debt Fund	Street and Water Main Debt Fund	Building Authority Fund	Economic Dev Corp Fund	Capital Projects Fund	Imprvmt/Equipmt Fund	Dev Revolving Fund
Revenues:							
Property Taxes	\$ -	\$ 828,350	\$ -	\$ -	\$ -	\$ -	\$ -
Licenses & Permits	-	-	-	-	-	-	-
Federal Sources	-	-	-	-	-	-	-
State Sources	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Fine & Forfeitures	-	-	-	-	-	-	-
Recreation	-	-	-	-	-	-	-
Interest & Investment Income	-	-	-	-	-	-	-
Other Revenue	-	-	-	-	-	-	-
Charges to Other Funds	-	-	-	-	-	-	-
Other Financing Sources	-	-	-	-	-	740,000	-
Operating Transfers (In)	-	-	-	-	-	754,900	-
Total Revenues	\$ -	\$ 828,350	\$ -	\$ -	\$ -	\$ 1,494,900	\$ -
Expenditures:							
General Government	-	-	-	-	-	152,350	-
Public Safety	-	-	-	-	-	-	-
Public Works	-	-	-	-	-	1,081,405	-
Community & Economic Development	-	-	-	-	-	-	-
Recreation & Culture	-	-	-	-	-	-	-
Land Preserve	-	-	-	-	-	-	-
Water & Sewer	-	-	-	-	-	-	-
Golf Course	-	-	-	-	-	-	-
Golf Practice Facility	-	-	-	-	-	-	-
Operating Transfers (Out)	-	-	-	-	-	-	-
Debt Service	-	828,350	-	-	-	135,960	-
Total Expenditures	\$ -	\$ 828,350	\$ -	\$ -	\$ -	\$ 1,369,715	\$ -
Excess (Deficiency) of Revenues Over (Under) Expenditures	-	-	-	-	-	125,185	-
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	62,370	-	63,384	13,355	16,139	110,695	16,450
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	\$ 62,370	\$ -	\$ 63,384	\$ 13,355	\$ 16,139	\$ 235,880	\$ 16,450

	584	585	592	596	677	680	
	Golf Course Fund	Golf Practice Fund	Water & Sewer Fund	Land Preserve Fund	Self-Insurance Fund	Retiree Insurance Fund	Total All Funds
Revenues:							
Property Taxes	\$ -	\$ -	\$ 448,985	\$ -	\$ -	\$ -	\$ 6,381,062
Licenses & Permits	-	-	-	-	-	-	336,470
Federal Sources	-	-	-	-	-	-	94,824
State Sources	-	-	-	-	-	-	2,245,467
Charges for Services	1,203,300	98,710	5,141,995	9,956,000	-	-	17,264,005
Fine & Forfeitures	-	-	-	-	-	-	211,600
Recreation	-	-	-	-	-	-	150,543
Interest & Investment Income	-	-	22,050	691,000	-	-	700,470
Other Revenue	-	-	1,000	295,250	50,000	18,180	485,003
Charges to Other Funds	-	-	-	-	324,523	1,442,430	2,710,513
Other Financing Sources	-	-	-	1,950,000	-	-	2,690,000
Operating Transfers (In)	-	-	-	17,179,665	-	-	21,270,355
Total Revenues	\$ 1,203,300	\$ 98,710	\$ 5,614,030	\$ 30,071,915	\$ 374,523	\$ 1,460,610	\$ 54,540,312
Expenditures:							
General Government	-	-	-	-	374,523	1,449,942	\$ 4,341,662
Public Safety	-	-	-	-	-	-	6,057,970
Public Works	-	-	-	-	-	-	4,459,646
Community & Economic Development	-	-	-	-	-	-	489,755
Recreation & Culture	-	-	-	-	-	-	909,956
Land Preserve	-	-	-	26,988,112	-	-	26,988,112
Water & Sewer	-	-	3,930,089	-	-	-	3,930,089
Golf Course	1,304,939	162,155	-	-	-	-	1,467,094
Golf Practice Facility	-	-	-	-	-	-	-
Operating Transfers (Out)	-	-	-	3,451,431	-	-	3,935,790
Debt Service	-	-	972,558	212,419	-	-	2,149,287
Total Expenditures	\$ 1,304,939	\$ 162,155	\$ 4,902,647	\$ 30,651,962	\$ 374,523	\$ 1,449,942	\$ 54,729,361
Excess (Deficiency) of Revenues Over (Under) Expenditures	(101,639)	(63,445)	711,383	(580,047)	-	10,668	(189,049)
Fund Balance (Reserved & Unreserved) - Beginning of Year (unaudited)	(531,964)	1,612,717	20,258,528	17,384,178	558,176	316,026	42,467,144
Fund Balance (Reserved & Unreserved) - End of Year (unaudited)	\$ (633,603)	\$ 1,549,272	\$ 20,969,911	\$ 16,804,131	\$ 558,176	\$ 326,694	\$ 42,278,095

GENERAL FUND

Overview

General Fund revenues are comprised of the following sources:

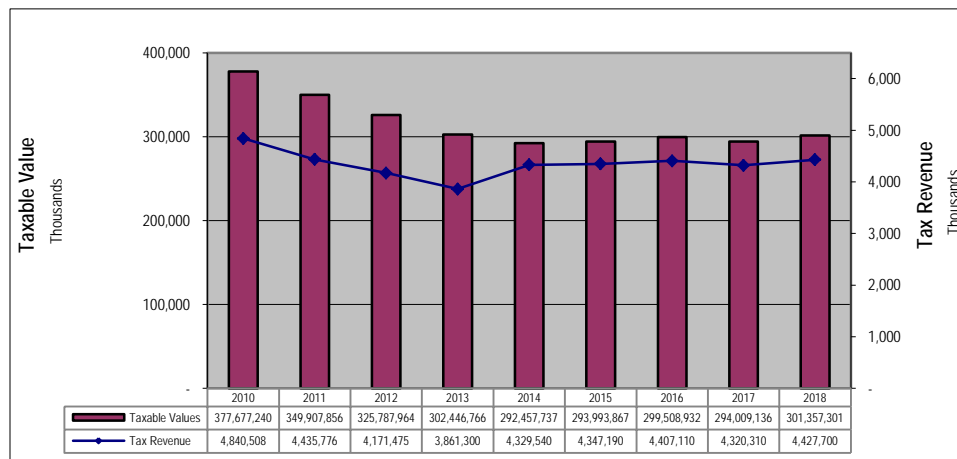
- Property taxes & fees - \$4,634,960
- State sources of revenue, including revenue sharing - \$1,315,231
- Operating transfers (in) - \$2,675,000
- Charge to other funds - \$943,560
- Licenses and permits - \$336,470
- Charges for services, including ambulance billings - \$569,000
- Other revenue - \$45,123
- Recreation fees - \$150,543

The total revenues budgeted for the General Fund in fiscal year 2017/18 is \$10,771,187, as compared to \$10,599,100 in the 2016/17 adopted budget.

Property Tax Revenue

Property tax revenues represent 43.0% of General Fund revenues, an increase from the previous year of approximately 0.7%. The increase from prior year is primarily due to a slight increase in residential property taxable values. New legislation exempts certain personal property from taxation and instead the city receives funding from the State as Essential Services Assessment. The estimated impact on the City of Riverview is approximately a loss of \$27,000.

Residential taxable values increased slightly for 2017/18, with an anticipated increase of approximately 1.2% from last year. The result is a gain of property tax revenue of approximately \$107,400 for the General Fund over last year.



It is expected that residential taxable values should continue to increase by the change in CPI (as calculated by the State) or five percent, whichever is less. This means that it will be a slow climb to get back to the property tax levels in previous years.

A table has been provided in the Supplemental Information section that shows the City's taxable value, by category, since 2006.

Federal Sources of Revenue

Federal sources of revenue are typically grants received by the City for public safety, primarily in the form of equipment received through the Department of Homeland Security. In 2014/15, the City budgeted for a COPS Rehiring Grant that was originally awarded in 2009. This grant reimbursed the City for entry-level wages and benefits for replacing a retiring police officer. Funds from this grant expired in 2014/15.

In 2017/18, the City budgeted for an equipment grant for Department of Homeland Security that was awarded to the City. The funds will be used to purchase and install a camera for surveillance use at the boat ramp. The City will continue to pursue additional grants, and if awarded will amend the budget.

State Sources of Revenue

State sources of revenue, primarily revenue sharing payments, make up 12.2% of the General Fund budgeted revenues. The State Revenue Sharing program distributes to local governments the sales tax collected by the State of Michigan as unrestricted revenues.

There are two types of revenue sharing payments – constitutional and EVIP. Constitutional revenue sharing is distributed on a per capita basis (i.e., population). Since 2000, the City has been receiving constitutional revenue sharing based on the US Census figure of 13,272. The 2010 US Census showed the City with a population of 12,486, a decrease of approximately 6%. Now the 2013 US Census shows the City with a population of 12,255, a decrease of approximately 2%. This means that the City will receive a smaller portion of sales tax collected by the State.

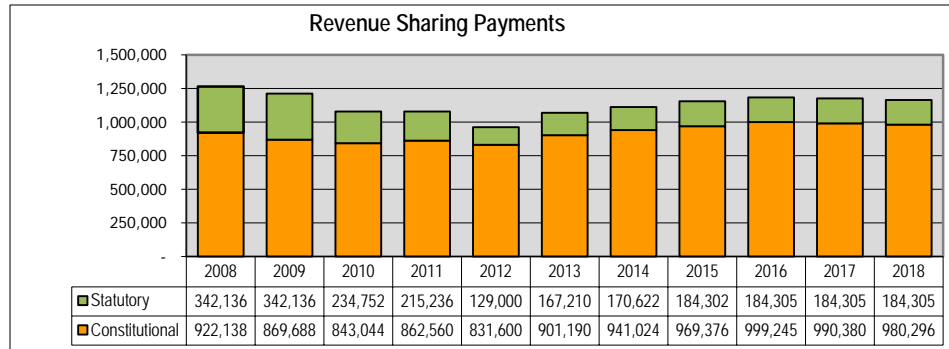
The other type of revenue sharing is the statutory portion, which is subject to annual appropriation by the State of Michigan. Statutory revenue sharing was eliminated in 2012, and replaced by the Economic Vitality Incentive Program (EVIP).

In February 2012, Governor Snyder eliminated the statutory revenue sharing allocation from the State budget. As a partial replacement, Governor Snyder has proposed that \$225 million be appropriated as an incentive-based revenue source for local units of government that adopt or continue best fiscal management practices and aggressively pursue employee cost-reducing measures.

Governor Snyder proposed a set of three criteria in order to receive statutory revenue sharing – accountability and transparency, sharing of services, and addressing employee compensation. Even if a community attains all three criteria, they are still expected to receive approximately 40% less revenue than in 2010/11.

As recently as 2006, the City received total revenue sharing payments of over \$1,300,000. For the upcoming fiscal year, the City is projecting total revenue sharing payments to be \$1,164,601, an overall reduction of nearly \$135,000.

The following table shows the history of revenue sharing payments received by the City since 2007:



It is not anticipated that revenue sharing will increase significantly in the near future.

Fiscal year 2017/18 also includes an estimated payment from the State of Michigan for the Essential Services Assessment. This funding represents the portion of personal property that has been exempted under new legislation and is intended to reimburse municipalities for this revenue. As this is a new funding source, there is uncertainty of how the amounts will be calculated and how much Riverview will receive. We have budgeted \$117,000 for this reimbursement but will be monitoring this as more information is released by the State.

Operating Transfers (In)

The City uses operating transfers from the Land Preserve Fund and other funds to subsidize a large portion of General Fund operations. For 2017/18, these operating transfers will amount to \$2,675,000, or 24.8% of General Fund revenues.

The operating transfers from the Land Preserve are made in lieu of higher tax rates to the City's residents. The amount being transferred in 2017/18 is equal to 8.84 mills of additional

tax levy based on the City's taxable value of \$301,357,301. These transfers are evaluated annually so that reliance on the Land Preserve does not exceed what is available.

Charges for Services

Charges for services for 2017/18 are budgeted at \$569,000, which accounts for approximately 5.3% of General Fund revenues. These fees include ambulance billings; billings to the school district for fuel purchases; and weed cutting done by the City for code violations. Also included are fees charged by the clerk for handling non-City elections.

Charges to Other Funds

The General Fund allocates a portion of its expenditures to other funds for work or services incurred by the General Fund. Examples of this include wages for public works employees which are charged to the Major and Local Streets Funds, vehicle maintenance and fuel charged to the enterprise funds, and work performed by general government employees for other funds.

For 2017/18, the General Fund is budgeting \$943,560 for these charges.

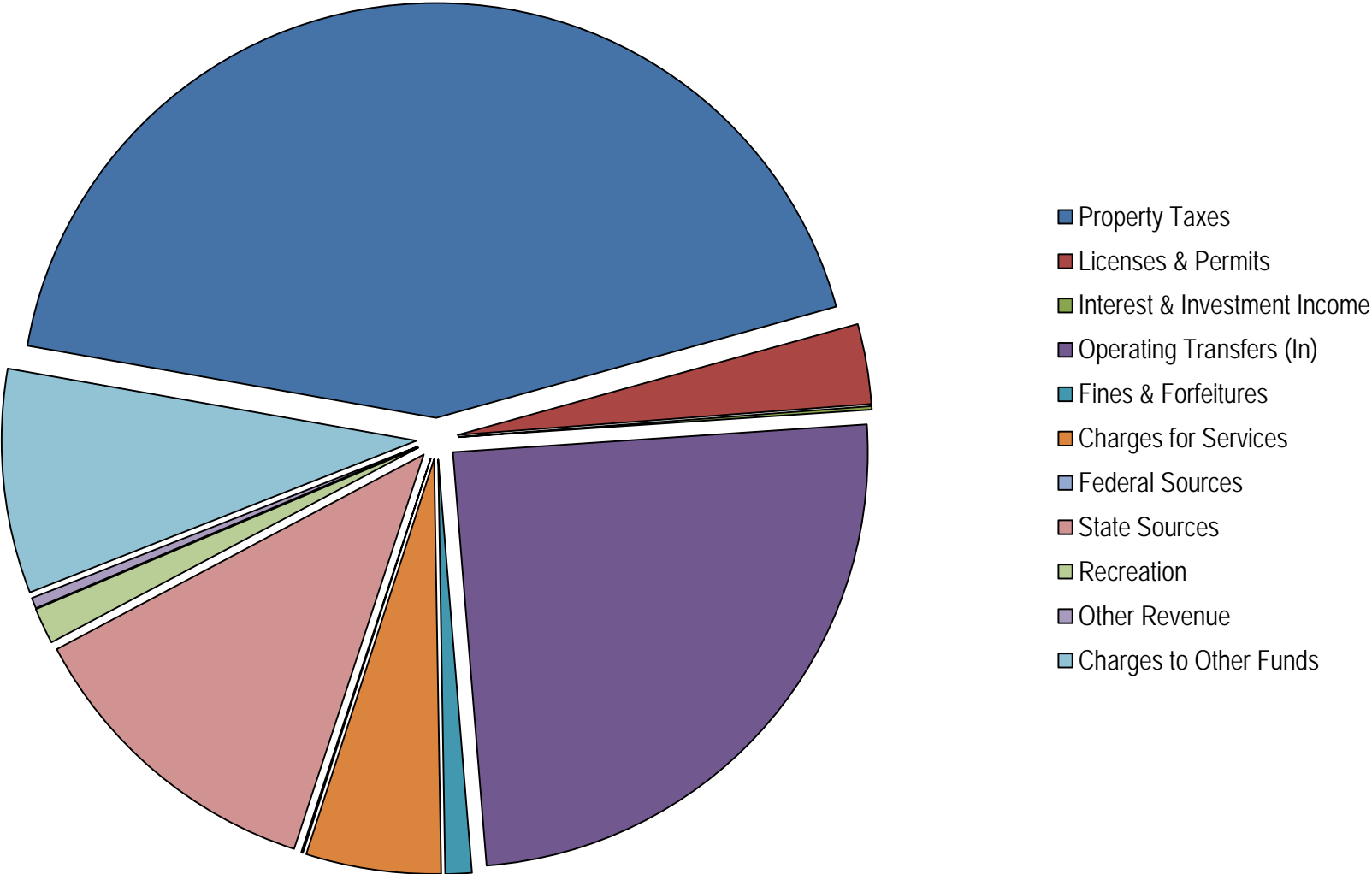
Recreation

Recreation fees for 2017/18 are budgeted at \$150,534, or approximately 1.4% of General Fund revenues. These fees are for programs run by or contracted by the Recreation Department, as well as a grant from SMART for transportation. This grant is used to subsidize the senior taxi service provided by the City. These revenues have been steadily decreasing due to budget reductions in the number of programs offered.

Other Revenues

Other revenues for 2017/18 are budgeted at \$45,123, and include misc. items for which the City receives funds. The primary revenue in this category is the prescription refunds that the City receives for self-funding its prescription program.

FY 2017/18



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y ACTIVITY	2017-18 MGR PROPOSED BUDGET
Fund: 101 General Fund							
PROPERTY TAXES							
101-000-404.000	Property Tax Revenue	4,384,490	4,320,310	4,320,310	4,285,797	4,300,000	4,427,700
101-000-404.500	Payment in Lieu of Taxes	87,097	80,000	80,000	178,122	178,122	80,000
101-000-404.600	Penalties & Interest -- Delinq Taxes	30,341	39,200	39,200	16,774	31,000	33,460
101-000-404.700	Delinq Personal Prop Tax	0	0	0	(13,144)	0	0
101-000-405.000	Property Tax Chargebacks	0	0	0	8,259	8,259	0
101-000-640.010	Admin Fee - Property Tax	94,263	90,280	90,280	94,714	94,275	93,800
PROPERTY TAXES		4,596,191	4,529,790	4,529,790	4,570,522	4,611,656	4,634,960
LICENSES & PERMITS							
101-000-483.000	Rental Housing Registration Fees	1,710	1,500	1,500	235	1,500	1,500
101-000-484.000	Rental Inspection Fees	36,375	119,000	119,000	27,440	75,000	91,170
101-000-485.000	Background Check for Business License	125	300	300	525	600	300
101-000-486.000	Home Transfer Inspection Fees	0	30,000	30,000	20,550	27,000	30,000
101-000-487.000	Vacant Property Registration Fees	0	30,000	30,000	1,200	5,100	10,000
101-000-625.010	General Business Licenses	17,205	17,000	17,000	17,790	17,680	18,000
101-000-625.020	Non-Business License/Permits	12,425	14,300	14,300	8,299	12,000	12,000
101-000-630.010	Contractor Licenses	5,460	6,000	6,000	6,400	7,000	8,000
101-000-630.030	Building Permits	113,574	128,000	128,000	51,177	128,000	100,000
101-000-630.040	Electrical Permits	20,865	14,000	14,000	16,922	18,000	27,000
101-000-630.050	Heating Permits	24,995	22,000	22,000	15,919	17,000	25,000
101-000-630.060	Plumbing Permits	7,612	5,800	5,800	7,315	10,000	12,500
101-000-630.070	Site Plan Review Non-Refundable	300	0	0	3,800	3,800	1,000
LICENSES & PERMITS		240,646	387,900	387,900	177,572	322,680	336,470
FEDERAL SOURCES							
101-000-501.400	Federal Grant -- DHS Operation Stonegard	0	0	0	0	0	7,000
FEDERAL SOURCES		0	0	0	0	0	7,000
STATE SOURCES							
101-000-539.015	State Grant - MMRMA RAP Grant	5,051	0	0	0	0	0
101-000-539.030	State Grant -- Michigan Safe Communities	6,671	0	5,919	11,535	11,535	6,000
101-000-540.000	Wayne County Parks Grant	0	0	50,533	0	0	0
101-000-575.100	Revenue Sharing -- Statutory	184,305	184,305	184,305	92,151	184,305	184,305
101-000-575.200	Revenue Sharing -- Constitutional	950,434	990,380	990,380	502,331	958,443	980,296
101-000-575.300	State Revenue -- Liquor Licenses	7,176	7,000	7,000	6,826	6,826	7,000
101-000-575.310	State Revenue - MDOT Reimbursement	20,472	20,400	20,400	20,361	20,361	20,400
101-000-575.330	State Revenue-Personal Property Foregone	73,338	117,230	117,230	147,715	147,715	117,230
STATE SOURCES		1,247,447	1,319,315	1,375,767	780,919	1,329,185	1,315,231
FINE & FORFEITURES							
101-000-575.655	District Court Reimbursement	84,700	71,500	71,500	0	71,500	84,700
101-000-602.120	District Court -- Technology Fee	26,066	25,120	25,120	12,665	18,420	24,200
FINE & FORFEITURES		110,766	96,620	96,620	12,665	89,920	108,900

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y ACTIVITY	2017-18 MGR PROPOSED BUDGET
Fund: 101 General Fund							
OTHER REVENUE							
101-000-584.000	Wayne County Fire Training Reimbursement	470	0	0	0	0	0
101-000-640.072	Reimb for Workers Comp	146	0	0	0	0	0
101-000-670.010	Sundry Revenues	8,810	4,500	4,500	5,068	5,000	5,500
101-000-670.030	Sale of Equipment	21,499	3,000	3,000	17,628	18,000	10,000
101-000-680.015	Police Fees - Misc	2,719	2,600	2,600	2,266	2,625	2,600
101-000-680.040	Auto Salvage Inspections	0	0	0	100	0	0
101-000-687.000	Prescription Refunds	28,495	24,300	24,300	17,790	27,145	27,000
101-000-692.600	Postage Reimbursement	11	45	45	24	25	23
OTHER REVENUE		62,150	34,445	34,445	42,876	52,795	45,123
CHARGES FOR SERVICES							
101-000-625.030	Clerks Fees	36,894	25,900	25,900	15,977	25,900	25,900
101-000-630.090	Administrative Fee -- Eng Reviews	22,421	25,000	25,000	15,217	23,000	25,000
101-000-631.000	Fire Inspections	3,170	0	0	1,900	2,500	2,500
101-000-660.075	Weed Cutting	4,008	25,000	25,000	8,729	12,320	14,300
101-000-660.076	General DPW Repairs	101	0	0	667	0	0
101-000-660.077	Misc Property Clean Up	1,042	800	800	1,034	1,255	1,300
101-000-670.080	Gas & Oil Charges - Rvw Schools	30,839	30,260	30,260	21,743	37,273	38,000
101-000-680.020	Ambulance Billings	607,703	420,000	420,000	213,846	397,420	462,000
CHARGES FOR SERVICES		706,178	526,960	526,960	279,113	499,668	569,000
CHARGES TO OTHER FUNDS							
101-000-640.030	Admin - Major Streets	49,395	58,220	58,220	38,813	58,220	61,500
101-000-640.031	Labor Reimb - Major Strts	23,481	36,000	36,000	24,527	36,000	42,000
101-000-640.040	Admin - Local Streets	21,456	25,390	25,390	16,927	25,390	26,700
101-000-640.041	Labor Reimb - Local Strts	50,197	90,500	90,500	61,142	90,500	107,300
101-000-640.050	Admin - Golf Course	116,800	120,400	120,400	60,200	120,400	124,100
101-000-640.051	Gas,Oil,Repairs - Golf	10,841	7,460	7,460	4,388	6,800	5,570
101-000-640.052	Admin - Golf Practice	13,900	14,400	14,400	7,200	14,400	14,900
101-000-640.053	Gas,Oil,Repairs - GPF	1,205	830	830	488	750	620
101-000-640.060	Admin - Water/Sewer	164,900	169,900	169,900	84,950	169,900	175,000
101-000-640.061	Gas,Oil,Repairs - Wtr/Swr	56,053	45,930	45,930	28,478	42,800	39,460
101-000-640.062	Building Rent - Wtr/Sewer	19,400	20,000	20,000	10,000	20,000	20,600
101-000-640.070	Admin - Land Preserve	204,200	210,400	210,400	105,200	210,400	216,800
101-000-640.071	Gas,Oil,Repairs - LP	30,160	27,760	27,760	15,287	23,500	25,210
101-000-640.090	Admin - Cable Fund	78,900	81,300	81,300	40,650	81,300	83,800
101-000-640.275	CDBG Labor Reimbursement	8,438	0	0	0	0	0
CHARGES TO OTHER FUNDS		849,326	908,490	908,490	498,250	900,360	943,560
RECREATION							
101-000-660.040	Recreation Activity Fees	25,273	28,222	28,222	14,417	26,431	24,465
101-000-660.045	Recreation Program Rev	42,951	42,000	42,000	25,579	41,000	43,000
101-000-660.059	RBA Revenues	0	1,250	1,250	0	1,250	1,000
101-000-660.060	Community Center Rentals	19,138	19,075	19,075	13,270	18,100	22,520

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Fund: 101 General Fund							
RECREATION							
101-000-660.065	Corp Donations-Summerfest	21,500	15,000	15,000	11,000	15,000	22,000
101-000-660.066	Senior Taxi Program	38,392	27,558	27,558	14,433	27,558	27,558
101-000-660.069	Summerfest Revenues	4,290	2,075	2,075	200	2,000	10,000
101-000-660.080	Reimbursement -- Utilities	0	0	0	766	0	0
	RECREATION	<u>151,544</u>	<u>135,180</u>	<u>135,180</u>	<u>79,665</u>	<u>131,339</u>	<u>150,543</u>
INTEREST & INVESTMENT INCOME							
101-000-650.010	Interest on Investments	(4,130)	(14,600)	(14,600)	(11,907)	(7,830)	(14,600)
	INTEREST & INVESTMENT INCOME	<u>(4,130)</u>	<u>(14,600)</u>	<u>(14,600)</u>	<u>(11,907)</u>	<u>(7,830)</u>	<u>(14,600)</u>
TRANSFERS (IN)							
101-000-699.020	Operating Transfer LP	1,337,500	2,600,000	2,600,000	1,300,000	2,270,000	2,600,000
101-000-699.243	Operating Transfer - C&T	75,000	75,000	75,000	37,500	75,000	75,000
	TRANSFERS (IN)	<u>1,412,500</u>	<u>2,675,000</u>	<u>2,675,000</u>	<u>1,337,500</u>	<u>2,345,000</u>	<u>2,675,000</u>
ESTIMATED REVENUES - FUND 101		<u>9,372,618</u>	<u>10,599,100</u>	<u>10,655,552</u>	<u>7,767,175</u>	<u>10,274,773</u>	<u>10,771,187</u>

FUND: General
DEPARTMENT: City Council

Department Description

The City Council is the legislative and governing body of the City of Riverview and has the power to make and enforce all laws and regulations with respect to municipal affairs, subject only to the limitations and restrictions of the City Charter and the State Constitution. The City Council has the power, in the name of the City, to do whatever is appropriate for the municipal corporation and the general welfare of the City's inhabitants, unless it is specifically forbidden by the State Constitution.

The elected officers of the City are the Mayor and six Council members. Each shares equal voting powers on all questions coming before the Council. The Mayor serves a four-year term and Council members serve staggered, four-year terms. Terms are established to provide three vacancies, with elections held in November of the odd-numbered years.

The City Council appoints the City Manager, City Attorney and members of all advisory boards, commissions and committees, all of whom serve at the pleasure of the City Council.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	29,078	29,000	29,000	36,000
Fringe Benefits	2,267	2,390	2,390	2,897
Operating Expenses	2,514	4,189	2,200	4,189
Contractual Services	20,693	19,485	22,877	21,150
Other Expenses	7,749	7,000	4,233	7,050
TOTAL	62,301	62,064	60,700	71,286

- Budgeted funds include the salaries of the Mayor and City Council
- Funds also budgeted for dues and membership fees for Downriver Mutual Aid (DMA), Downriver Community Conference (DCC), Southeast Michigan Council of Governments (SEMCOG), and the Michigan Municipal League (MML)

Goals & Objectives

1. Develop policies that take into consideration the goals of the entire community.
2. Develop policies that take into consideration the financial future of the community. Developing policies that address not only the community's wants, but its needs and ability to provide the required services.
3. To be diligent to provide guidance and insight into the financial future of the community while providing support on tough decisions needed to assure the community is financially stable.
4. Provide policy guidance and direction on major work tasks for the coming year:
 - Monitor the city roadway ongoing infrastructure improvement project.
 - Monitor the progress of the Riverview, Trenton and Grosse Ile Water Treatment Study.
 - Monitor the regional sanitary sewer improvements involving the Wayne County Water Treatment Plant.
 - Continue to promote modernization of City Charter and City Code.
 - Monitor the BASF river property site solution and its effect on the municipal boat ramp.
 - Monitor the development of the City of Riverview website.
 - Monitor the storm water management and improvement programs.
5. Support the efforts of the task force to promote priority City Planning involving the Land Preserve Committee, Riverview Highlands Facilities Committee.
6. Monitor the financial recovery of the Riverview Highlands Golf Course and the Golf Course Practice Facility.
7. Build on the relationship of the Riverview Community School District to foster better communication with school administration.
8. Promote intergovernmental cooperation and participation in grant activities.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 101-City Council							
101-101-725.125	Mayoral Wages	1,877	5,000	5,000	0	5,000	6,000
101-101-725.130	City Council Wages	27,201	24,000	24,000	16,346	24,000	30,000
101-101-725.500	Social Security-Employer	2,224	2,250	2,250	1,251	2,250	2,757
101-101-735.000	Workers Comp Expense	43	140	140	33	140	140
101-101-740.000	Operating Supplies	2,514	3,850	3,789	1,108	2,200	3,789
101-101-745.000	Meal Reimbursement	0	400	400	0	0	400
101-101-802.000	Dues & Subscriptions	380	0	0	198	33	50
101-101-802.030	Mutual Aid - DRANO	8,325	8,500	8,500	8,325	8,325	8,500
101-101-802.040	Downriver Comm Conference	4,750	4,750	4,750	4,750	4,750	4,750
101-101-802.050	SEMCOG Membership	0	0	0	0	0	1,600
101-101-802.060	Michigan Municipal League	5,744	5,800	5,800	5,762	5,762	5,800
101-101-802.075	Chamber of Commerce	374	374	435	435	435	500
101-101-802.085	Mich Street Lighting Coalition	1,500	0	0	0	0	0
101-101-818.015	Special Legal Counsel	0	0	0	3,605	3,605	0
101-101-854.000	Public Relations	5,373	4,000	4,000	850	2,000	4,000
101-101-862.000	Travel, Ed & Training	496	1,500	1,500	0	700	1,500
101-101-889.000	Hall of Fame Scholarship	500	500	500	500	500	500
101-101-889.040	American Legion Contribution	1,000	1,000	1,000	1,000	1,000	1,000
Totals for dept 101-City Council		62,301	62,064	62,064	44,163	60,700	71,286

FUND: General
DEPARTMENT: City Manager

Department Description

The City Manager is the chief administrative officer of the City appointed by the City Council to direct the delivery of municipal services. The City Manager's Office is responsible for providing the City Council with information and implementing Council policies. This involves administrative decision making, provision of basic administrative support, direction and guidance for all City departments, programs and projects. The City Manager's Office prepares the annual budget and provides needed administrative services to all City departments for the coordination of City operations and is the focal point for the day-to-day management of the City government.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	171,470	174,460	174,460	181,440
Fringe Benefits	152,099	164,745	160,641	162,664
Operating Expenses	2,001	2,200	1,700	2,200
Other Expenses	0	0	0	0
Contractual Services	2,512	2,900	1,900	2,900
Capital Outlay	(164)	0	0	0
TOTAL	327,918	344,305	338,701	349,204

- Funds are appropriated for salaries & fringe benefits of City Manager and Confidential Secretary.

Goals & Objectives

1. Provide leadership and direction on budget reduction and reorganization strategies.
2. Closely monitor health care costs in an effort to develop strategies to reduce costs.
3. Work with staff members in the development of strategies for the containment of City operating costs.
4. Work with elected officials to use electronic communication effectively.
5. Work with the City Clerk in implementing new technologies to enhance our records retention program.
6. Coordinate management task objectives on the topics of employee empowerment, emergency preparedness, training, computer networking and software, and employee benefits administration.
7. Provide leadership and direction for implementation of the City's Capital Improvements Program.
8. Implement business plans for City enterprises.
9. Monitor the continuation of the comprehensive street repair and reconstruction program.
10. Promote modernization of the City Charter and City Code.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 172-City Manager							
101-172-725.000	Full-Time Salaries	164,594	165,710	165,710	104,035	165,710	172,190
101-172-725.300	Longevity	750	850	850	350	850	950
101-172-725.400	Pay-In-Lieu-Bonus,Vac,Per	6,126	7,900	7,900	0	7,900	8,300
101-172-725.500	Social Security-Employer	11,866	14,400	14,400	7,258	14,400	14,900
101-172-725.600	Deferred Compensation	10,060	11,200	11,200	5,589	11,200	11,350
101-172-725.700	Health Insurance Expense	36,608	36,380	36,380	21,052	36,380	36,650
101-172-725.710	Optical Insurance Expense	252	185	185	122	200	190
101-172-725.720	Dental Insurance Expense	6,001	4,300	4,300	3,278	4,881	4,300
101-172-725.800	Life Insurance Expense	935	980	980	616	980	930
101-172-725.900	City Pension Contribution	49,799	54,700	54,700	26,173	50,000	51,764
101-172-725.950	GASB 45 OPEB Contribution	35,937	41,450	41,450	21,161	41,450	41,430
101-172-730.000	Unemployment Expense	11	300	300	11	300	300
101-172-735.000	Workers Comp Expense	630	850	850	478	850	850
101-172-740.000	Operating Supplies	1,400	1,500	1,500	919	1,500	1,500
101-172-745.000	Meal Reimbursement	601	700	700	343	200	700
101-172-850.000	Telephone	1,661	1,800	1,800	493	800	1,800
101-172-853.000	Cell Phone	851	1,100	1,100	260	1,100	1,100
101-172-962.000	Emergency Operations Cntr	(164)	0	0	0	0	0
Totals for dept 172-City Manager		327,918	344,305	344,305	192,138	338,701	349,204

FUND: General
DEPARTMENT: Assessor/Purchasing

Department Description

All taxable real estate must be identified and placed on the tax rolls according to its market value. Appraisals of new construction, reappraisals of existing buildings, land value calculation, homestead administration, classification, gathering of sales information, and keeping property files current are tasks performed within this activity. New building and plats are added to the tax rolls each year as of December 31.

This Department oversees all purchases made within the City except for items bought with petty cash. A limited purchase order system is maintained in several departments which are restricted to certain accounts and limited to \$500 on each purchase. The Purchasing Office maintains stock on items, such as City stationary and photo copy materials which are used by all departments. The Purchasing Office maintains cooperative purchasing contracts with the State of Michigan and other governmental purchasing entities. All bid specifications are processed through Purchasing. Purchase requisitions are received via computer from the departments; they are checked for budget compliance and procedure as needed. A vendor is selected and a purchase order is issued. If Council action is required, all pertinent data is collected and sent to the City Council with a recommendation for action. If bids are required, specifications are drawn up and ads are made, bids received and sent to the City Council. This Department also records and disposes of all surplus material from other departments.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	29,864	73,290	66,925	74,400
Fringe Benefits	11,431	17,980	17,920	32,710
Operating Supplies	5,164	5,250	4,873	5,200
Other Expenses	370	1,310	1,270	1,310
Contractual Services	70,383	83,540	83,300	88,710
TOTAL	117,212	181,370	174,288	202,330

- Budget includes funding for one part-time staff member
- Funds are appropriated for Downriver Assessing Group to perform assessing services on a contractual basis
- Funds are budgeted for the printing & mailing of assessment notices and personal property statements

Goals & Objectives

1. Continue to provide property information and data to residents through the BS&A online lookup.
2. Coordinate with Downriver Assessing Group for all assessing services, including preparation of assessment rolls and Board of Review appeals.
3. Review the procurement card program and re-evaluate extending the issuance of cards to non-administrative and support staff.
4. Review the purchasing manual (adopted in 1995) and revise if deemed necessary.
5. Review the current bid processes and revise as necessary.
6. Investigate collaboration with local communities on cooperative bidding.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 209-Purchasing / Assessing							
101-209-725.000	Full-Time Salaries	13,458	13,700	13,700	16,713	45,525	51,800
101-209-725.100	Part-Time Salaries	15,845	58,900	58,900	10,746	19,900	19,900
101-209-725.300	Longevity	75	90	90	88	900	100
101-209-725.400	Pay-In-Lieu-Bonus, Vac, Per	486	600	600	0	600	2,600
101-209-725.500	Social Security-Employer	2,257	6,900	6,900	2,017	6,900	6,200
101-209-725.600	Deferred Compensation	954	1,100	1,100	807	1,100	4,000
101-209-725.700	Health Insurance Expense	3,930	4,940	4,940	5,714	4,940	16,040
101-209-725.710	Optical Insurance Expense	22	25	25	31	25	120
101-209-725.720	Dental Insurance Expense	750	590	590	852	590	1,980
101-209-725.800	Life Insurance Expense	49	100	100	45	100	100
101-209-725.950	GASB 45 OPEB Contribution	3,356	3,425	3,425	2,743	3,425	3,430
101-209-730.000	Unemployment Expense	6	480	480	9	480	480
101-209-735.000	Workers Comp Expense	107	420	420	123	360	360
101-209-740.000	Operating Supplies	5,164	5,250	5,250	3,251	4,873	5,200
101-209-802.000	Dues & Subscriptions	370	610	610	370	570	610
101-209-803.100	Contractual Assessing Services	63,959	75,000	75,000	42,198	75,000	80,000
101-209-804.100	Board of Review	750	1,050	1,050	0	1,050	1,050
101-209-818.000	Contractual Services	820	1,480	1,480	0	1,080	1,080
101-209-819.010	Mat Rental - City Hall	1,753	1,900	1,900	1,214	1,800	1,900
101-209-853.000	Cell Phone	0	0	0	0	240	480
101-209-861.000	Parking/Meals Reimbursemt	0	100	100	0	100	100
101-209-862.000	Travel, Ed & Training	0	600	600	0	600	600
101-209-905.100	Printing	3,101	4,110	4,110	3,008	4,130	4,200
Totals for dept 209-Purchasing / Assessing		117,212	181,370	181,370	89,929	174,288	202,330

FUND: General
DEPARTMENT: City Attorney

Department Description

The City Attorney, who under a professional services contract, provides the City, its representative agencies and officers the necessary and proper legal services to ensure that activities of the City are conducted in accordance with the requirements of the law, that the City is properly represented in civil litigation, and that violations of City laws are prosecuted. The City Attorney is appointed by, is responsible to, and serves at the pleasure of the City Council.

The Office of City Attorney represents and appears for the City, the City Council and advisory boards, in all actions and proceedings in which they are concerned or are a party. This office also appears for a City officer or employee in all actions or proceedings in which these individuals are party defendants due to performance, and all City officers in all matters of law. Additionally, the City Attorney furnishes services at all meetings of the City Council, and prepares ordinances, resolutions, contracts and other legal documents. The City Attorney will prosecute on behalf of the people all criminal cases for violations of City ordinances and perform other legal duties as required. The City Attorney is responsible for the supervision and coordination of all outside counsel engaged to provide legal services on various matters. Further, the City Attorney reviews all significant claims made against the City and makes appropriate recommendations.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Contractual Services	277,291	284,100	381,055	306,350
Other Expenses	0	0	0	0
TOTAL	277,291	284,100	381,055	306,350

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 210-City Attorney							
101-210-818.010	Corporate Counsel	45,326	50,500	50,500	33,000	50,500	50,500
101-210-818.011	Prosecutor	30,000	30,000	30,000	20,000	30,000	30,000
101-210-818.012	Litigation/Spec Legal Svc	103,124	125,000	125,000	79,987	108,000	120,000
101-210-818.015	Special Legal Counsel	6,024	6,600	6,600	20,184	22,000	6,600
101-210-818.016	Labor Relations	92,817	72,000	72,000	106,030	170,335	99,000
101-210-818.038	Sibley Quarry Legal Fees	0	0	0	110	220	250
Totals for dept 210-City Attorney		277,291	284,100	284,100	259,311	381,055	306,350

FUND: General
DEPARTMENT: City Clerk

Department Description

The City Clerk's Office serves as the information center for the City. This includes maintenance of all official city records, including ordinances, resolutions, deeds, agreements, City Charter and the code of ordinances. The City Clerk is responsible for the preparation of Council meeting minutes, publishing all legal notices relating to special, Council, and commission meetings, public hearings, and election notices. The City Clerk affixes the City seal on legal documents.

The City Clerk maintains the voter registration file and acts as election officer in conducting all elections, complying with Federal, State and local laws. The City Clerk performs other activities prescribed by law including administration of oaths of office.

The City Clerk's Office issues and maintains vital records as well as business licenses.

- Budget includes funding for City Clerk and clerical position.
- Digital scanning of documents under the City's record retention program has been suspended due to budgetary constraints.
- The City newsletter will no longer be printed and distributed to residents; instead the newsletter will be published on the City's website only.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	110,910	139,048	125,595	120,427
Fringe Benefits	62,157	71,163	74,628	72,100
Operating Expenses	18,156	21,010	17,530	18,041
Contractual Services	25,936	42,718	32,864	37,312
Other Expenses	1,258	4,195	3,901	5,170
Capital Outlay	0	2,650	2,200	3,450
TOTAL	218,417	280,784	256,718	256,500

Goals & Objectives

1. Conduct City Primary (if required), and City General elections.
2. Update Departmental Business License and Departmental Fee Schedule to keep in line with neighboring communities, county and the State Vital Records department.
3. Reorganize crowded record areas and designate records to be scanned. Update City Record Retention/Destruction Schedules with the State of Michigan schedules and assist with file maintenance.
4. Continue Laserfiche scanning of city records.
5. Upkeep of City Newsletter, Minutes and Agendas, Public Notices and Ordinances on the city website and provide more information in an easier format.
6. Clerk Summer Student Intern for a 9 week part-time position to assist in elections (if necessary), document scanning, voter files, cleaning and organizing records room storage areas.
7. Introduce State of Michigan New Election Equipment and backup laptops for current laptops that were provided by the state which will be replaced by local government when required. Expect to receive new precinct tabulators and Automarks from the Department of State in the 2017/18 election cycle. Extra Training will be required to implement these machines with our election inspectors' and their acceptance of the latest technology.
8. Implemented Electronic Death Certification System to file all death certificates electronically with Michigan Department of Vital Records Electronic Death Certificate Filing. Shared community services backup to purchasing/assessing, finance and recreation combined services staff, ongoing training of staff with election law. Clerk Department staff can now be accessed online eliminating overnight trips and reducing the number of trips to the Lansing Department of State.
9. Continue working with downriver community clerks in training and cost cutting measures for conducting elections and updating voter registration files.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 215-City Clerk							
101-215-725.000	Full-Time Salaries	99,945	107,890	107,890	60,613	107,890	102,000
101-215-725.100	Part-Time Salaries	7,070	24,410	24,410	11,857	11,857	10,652
101-215-725.105	Student Intern	0	0	0	0	0	1,840
101-215-725.200	Overtime	1,261	2,900	2,900	1,843	2,000	2,000
101-215-725.300	Longevity	500	550	550	550	550	600
101-215-725.400	Pay-In-Lieu-Bonus, Vac, Per	2,134	3,298	3,298	1,068	3,298	3,335
101-215-725.500	Social Security-Employer	7,537	10,760	10,760	4,652	7,870	8,027
101-215-725.600	Deferred Compensation	5,947	7,540	7,540	3,893	6,284	6,410
101-215-725.700	Health Insurance Expense	18,698	20,190	20,190	9,693	26,920	25,950
101-215-725.710	Optical Insurance Expense	126	98	98	61	168	190
101-215-725.720	Dental Insurance Expense	4,237	3,850	3,850	2,907	6,733	3,130
101-215-725.800	Life Insurance Expense	295	320	320	194	340	300
101-215-725.950	GASB 45 OPEB Contribution	24,928	26,975	26,975	12,680	25,200	26,980
101-215-730.000	Unemployment Expense	11	620	620	8	620	620
101-215-735.000	Workers Comp Expense	378	810	810	293	493	493
101-215-740.000	Operating Supplies	2,256	2,530	2,530	1,715	2,530	2,530
101-215-740.130	Optg Supplies - Election	4,473	5,000	5,000	2,228	3,000	3,880
101-215-750.000	Postage Expense	11,427	13,480	13,480	6,875	12,000	11,631
101-215-802.000	Dues & Subscriptions	608	675	675	320	675	675
101-215-818.000	Contractual Services	5,338	8,000	8,000	1,485	8,000	8,114
101-215-818.050	Copy Machine Maintenance	4,732	5,568	5,568	2,839	5,568	5,568
101-215-818.075	Re-Codifications	0	4,000	8,000	3,016	4,000	4,000
101-215-818.080	Ordinances - Internet	700	350	350	0	350	350
101-215-821.000	Elections	7,869	15,700	15,700	2,893	5,786	9,430
101-215-821.010	Elections - Meals	284	1,290	1,290	996	996	975
101-215-853.000	Cell Phone	158	600	600	260	600	600
101-215-861.000	Parking/Meals Reimbursemt	95	350	350	227	350	800
101-215-862.000	Travel, Ed & Training	271	1,480	1,480	27	1,480	1,920
101-215-862.100	Education/Training-Staff	0	400	400	0	400	800
101-215-905.000	Publishing	7,139	8,500	8,500	5,713	8,560	9,250
101-215-987.000	Software	0	450	450	0	0	450
101-215-990.000	Computer Equipment	0	2,200	2,200	95	2,200	2,200
101-215-990.035	File Cabinets	0	0	0	0	0	800
Totals for dept 215-City Clerk		218,417	280,784	284,784	139,001	256,718	256,500

FUND: General
DEPARTMENT: Finance

Department Description

The primary responsibility of the Finance Department is to provide the City Manager, City Council, and all departments with timely, accurate, and useful financial information and to maintain the City's financial records in accordance with the City Charter, State law and Generally Accepted Accounting Principles as established by the Government Accounting Standards Board. The Department also safeguards assets and insures the integrity of financial internal controls.

Riverview's Finance Department is responsible for the following:

- Accounts Payable
- Budget Preparation & Financial Audit
- General Ledger and Account Maintenance
- Payroll
- Pension Administration – Riverview Employees' Retirement System

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	190,076	208,960	188,850	204,010
Fringe Benefits	132,471	148,955	132,100	143,133
Operating Supplies	2,522	3,250	2,925	3,700
Other Expenses	2,194	3,205	2,845	2,920
Contractual Services	56,341	43,680	65,607	45,285
TOTAL	383,604	408,050	392,327	399,048

- The finance director/purchasing agent and comptroller job position along with two part-time clerks are shared with the Purchasing / Assessing department.
- Staffing for two full-time clerical positions, finance director, comptroller and two part-time clerks.
- Budget includes general fund portion of audit fees and actuarial valuations (as needed)

Goals & Objectives

1. Update the GASB 45 actuarial valuation to determine the City's long-term liability for Other Post-Employment Benefits (OPEB), primarily for retiree healthcare insurance.
2. Update the five-year financial forecast to provide administration a blueprint for future financial capabilities.
3. Institute mandatory direct deposit or payroll cards for all employees to reduce costs and streamline the payroll process.
4. Offer and implement auto bill pay for water bill payment for businesses as BS&A completes the process to allow business to also pay with this method. Currently defaults to residential non business coding, requires coding for businesses to be compliant with financial institution guidelines.
5. Continue to offer credit card as method of payment for various other lesser used item codes able to pay at our counter.
6. Coordinate new surplus sales methods with IT department for selling surplus items.
7. Establish procedures for annual verification of retiree recipients.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 253-Finance / Treasurer							
101-253-725.000	Full-Time Salaries	170,235	184,700	161,345	90,865	164,700	179,280
101-253-725.100	Part-Time Salaries	15,846	19,500	19,500	10,746	19,380	19,380
101-253-725.110	Step-up Pay	18	10	10	19	20	20
101-253-725.200	Overtime	201	330	330	362	330	340
101-253-725.300	Longevity	1,200	1,320	1,320	1,312	1,320	1,400
101-253-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,576	3,100	3,100	1,500	3,100	3,590
101-253-725.500	Social Security-Employer	13,676	16,490	16,490	7,637	14,000	16,100
101-253-725.600	Deferred Compensation	5,509	6,150	6,150	3,379	5,740	5,740
101-253-725.700	Health Insurance Expense	41,309	50,520	50,520	27,514	50,520	53,360
101-253-725.710	Optical Insurance Expense	268	280	280	122	280	260
101-253-725.720	Dental Insurance Expense	4,395	3,750	3,750	2,526	3,750	4,280
101-253-725.800	Life Insurance Expense	484	570	570	263	570	500
101-253-725.900	City Pension Contribution	22,984	23,360	23,360	11,023	20,000	20,703
101-253-725.950	GASB 45 OPEB Contribution	43,162	46,175	46,175	17,766	35,600	40,340
101-253-730.000	Unemployment Expense	25	680	680	21	680	890
101-253-735.000	Workers Comp Expense	659	980	980	470	960	960
101-253-740.000	Operating Supplies	2,148	2,250	2,250	1,201	2,250	2,450
101-253-740.150	Office Supplies-Computer	374	1,000	1,000	142	675	1,250
101-253-802.000	Dues & Subscriptions	705	930	930	355	905	930
101-253-804.000	Audit Fees	22,500	26,000	26,000	27,075	27,075	27,075
101-253-818.000	Contractual Services	20,593	2,000	25,355	24,355	24,357	2,000
101-253-818.050	Copy Machine Maintenance	2,535	2,680	2,680	1,607	2,530	2,580
101-253-818.155	Consulting	1,602	5,000	5,000	0	5,000	5,000
101-253-853.000	Cell Phone	0	0	0	0	240	480
101-253-861.000	Parking/Meals Reimbursemt	168	300	300	136	150	200
101-253-862.000	Travel, Ed & Training	1,321	1,650	1,650	720	1,465	1,465
101-253-862.100	Education/Training-Staff	0	325	325	0	325	325
101-253-905.100	Printing	9,111	8,000	8,000	3,363	6,405	8,150
Totals for dept 253-Finance / Treasurer		383,604	408,050	408,050	234,479	392,327	399,048

FUND: General
DEPARTMENT: Human Resources

Department Description

Human Resources Department is responsible for human resources utilization and management activities for employee related programs within the city. The major activities include: employee relations, position classification and compensation, labor relations and contract negotiations, recruitment and selection, fringe benefit administration, records management, centralized training, workers compensation and personnel policies and procedures.

The Human Resources Director is also the Risk Management Coordinator and Title VI Coordinator for all City departments.

2016-2017 Accomplishments

- Successful Open Enrollment period.
- Attended MMRMA Administrative Advisory Committee Meetings.
- Attended MPELRA seminars.
- Negotiated Fire and Clerical Labor Contract
- Continued negotiations on the Operating Engineers Contract.
- Continued to hire part-time, full-time employees as necessary.
- Continued charting and offering benefits to part-time employees under the Affordable Care Act.
- Switching Rx's from Caremark/Medtipster to EHIM saving the city roughly \$20,000 per year.
- Sorted and reorganized personnel files.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	74,825	77,900	77,900	81,300
Fringe Benefits	39,888	42,160	42,670	43,110
Other Expenses	437	5,250	4,615	5,050
Contractual Services	16,097	27,430	25,246	35,480
TOTAL	131,247	152,740	150,431	164,940

- Funding provided for one full-time employee (Human Resources Director)
- Budget includes funding for pre-employment physicals and drug screens of new employees

Goals & Objectives

1. Continue to negotiate new labor agreement with Operating Engineers.
2. Negotiation new labor agreement with POLC Command and POLC Patrol.
3. Continue to learn, and use the capabilities of the BS&A Human Resources Database.
4. Research the feasibility of switching Rx's from Caremark/Medtipster to EHIM.
5. Training, training, training...research training firms for in-house training on Customer Service, Getting Along in the Workplace, Diversity, Harassment, etc.
6. Continue to hire new personnel for the fire and police departments.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 270-Human Resources							
101-270-725.000	Full-Time Salaries	72,244	73,800	73,800	45,663	73,800	77,100
101-270-725.400	Pay-In-Lieu-Bonus,Vac,Per	2,581	4,100	4,100	0	4,100	4,200
101-270-725.500	Social Security-Employer	5,558	6,600	6,600	3,380	6,600	6,700
101-270-725.600	Deferred Compensation	5,258	5,500	5,500	3,351	5,500	5,600
101-270-725.700	Health Insurance Expense	9,306	9,910	9,910	5,969	9,910	10,630
101-270-725.710	Optical Insurance Expense	126	100	100	61	100	100
101-270-725.720	Dental Insurance Expense	1,147	780	780	946	1,290	760
101-270-725.800	Life Insurance Expense	197	210	210	130	210	200
101-270-725.950	GASB 45 OPEB Contribution	18,014	18,450	18,450	9,282	18,450	18,450
101-270-730.000	Unemployment Expense	5	110	110	5	110	170
101-270-735.000	Workers Comp Expense	277	500	500	213	500	500
101-270-802.000	Dues & Subscriptions	175	300	300	32	175	300
101-270-803.500	Background Investigations	0	100	100	0	100	100
101-270-818.000	Contractual Services	10,036	15,000	15,000	2,774	13,816	15,000
101-270-836.000	Physical Exams	426	550	550	314	400	600
101-270-836.100	Pre-Employment Physicals	3,475	4,000	4,000	2,894	3,400	4,000
101-270-853.000	Cell Phone	525	780	780	260	630	780
101-270-854.030	Emp Advertising/Testing	1,635	7,000	7,000	6,606	6,900	15,000
101-270-861.000	Parking/Meals Reimbursemt	59	250	250	0	190	250
101-270-862.000	Travel, Ed & Training	203	700	700	108	250	500
101-270-862.100	Education/Training-Staff	0	4,000	4,000	0	4,000	4,000
Totals for dept 270-Human Resources		131,247	152,740	152,740	81,988	150,431	164,940

FUND: General
DEPARTMENT: Police

Department Description

The Police Department provides a variety of public safety services aimed at protecting and serving the community. The majority of police activities that occur are a direct result of community requests for service. Other activities occur as a result of police officer initiated activities while on normal patrol duties.

The Police Department is divided into four major program areas that interrelate with each other and with other community, county, and state agencies. The four programs are: Administrative Services, Investigations, Patrol, and Code Enforcement.

Administrative Services is responsible for overall central direction and administration of the police function. It sets policy, establishes rules and regulations, and carries out the disciplinary process, if necessary. This activity also establishes and carries out training programs, physical fitness programs, and other related activities. Administrative Services is also responsible for development of emergency response plans, hazard reduction, and municipal building security plans.

Investigative Services work closely with our Patrol Services to prevent criminal activity and also to apprehend those responsible for criminal offenses. Investigative Services conducts follow-up investigation on most major offenses and has primary investigative responsibility for murders, bank robberies, and other major crimes. Other responsibilities include investigations of crimes against youth, youthful criminal offenders, delinquency, truancy, and a variety of other youth-related activities and also for the control of drug-related crimes.

Patrol Services is the largest of the four police programs and provides emergency and non-emergency services to the public on a 24-hour basis. This service is responsible for the preliminary investigation of a wide variety of criminal offenses, traffic enforcement, accident investigation, and the apprehension and prosecution of criminal offenders.

Code Enforcement involves animal control and enforcement of a variety of City Code provisions pertaining to public nuisances, sign, property maintenance, and other property violations.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	2,188,602	2,401,087	2,199,098	2,411,665
Fringe Benefits	1,606,818	1,657,707	1,614,964	1,660,306
Operating Expenses	16,319	20,560	18,900	20,560
Maintenance Expenses	103,696	101,740	74,400	93,360
Contractual Services	193,421	242,500	210,000	219,000
Other Expenses	42,919	61,250	59,250	61,250
Capital Outlay	0	4,500	3,880	13,600
TOTAL	4,151,775	4,489,344	4,180,492	4,479,741

- Budget includes funding for one police chief (50% allocation), ten command officers, seventeen patrol officers, one full-time clerk, one full-time police support, one part-time clerk, and one part-time animal control officer.
- The part-time dispatchers are shared with Trenton as part of Shared Dispatch Services and now included in contractual services per our agreement.
- Budget now includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)
- Capital outlay budgeted for upcoming fiscal year is for office desk and chairs.

Goals & Objectives

On Line Presence

Continue to work with the IT Department on the development of the police and city web site.

Technology and Critical Equipment Inventory

Inventory and create a critical equipment list to ascertain the current state of technology as it currently exists. Determine if all technology and equipment is working properly and what requires updating or replacement. Create a schedule for replacement, planned updates, with proposed costs and timelines for repair, upgrade, or replacement. Review and evaluate new technology trends for future consideration or purchase.

Training

Implement on-line training through and accredited MCOLES vendor for continuing education. Create an annual training plan outlining what is required or mandatory each year. Implement the annual training plan will maximize the officer effectiveness, performance and professionalism. Continue to partner with other jurisdictions to maximize instructional resources.

Accreditation

Michigan is beginning the process of performing best practices and accrediting police departments to standards established by the Michigan Association of Chiefs of Police. Accreditation is a progressive and time-proven way of helping law enforcement agencies calculate and improve their overall performances. Accreditation status represents a significant professional achievement for the police department.

The Police Department will be applying to the Michigan Association of Chiefs of Police in July of 2017 to begin the 2 year process of accreditation.

Crime Analysis

Evaluate the State of Michigan data driven information source (DDACTS) crime statistics and accident information to predict future crime for the prevention. Meet with command staff and discuss recommendations and propose solutions to continue the enhancement of our community. The State of Michigan data driven information source is without cost and available to all law enforcement agencies throughout the state.

Department Policies, Procedures

Continue to review and revise current department policies and procedures. Consult with representatives from MMRMA, MML, and MCOLES, to ensure consistency. Involve command staff in the formulation and implementation of these practices as they are familiar with the daily needs and requirements to ensure the department operates efficiently.

This process is a requirement of the MACP Accreditation Program.

Emergency Action Plan Review

Conduct an annual review of the city's Emergency Action Plan to ensure the needs of the community are current with continuous changes in the environment and weather.

The plan is reviewed periodically by Police, Fire, and DPW in conjunction and with collaboration from Wayne County's Emergency Management Division.

Building Security

Continue the implementation of proximity cards for each employee. Work with the IT Department staff, to evaluate building security and parks and recreation physical security issues as they arise, review, recommend, and update policies and procedures as they relate to building security. .

EVIP (Economic Vitality Incentive Program)

Work with downriver communities providing equipment, services, and mutual aid to maximize community effort towards the State of Michigan shared services trend.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 301-Police Department							
101-301-725.000	Full-Time Salaries	1,605,179	1,775,000	1,775,000	1,013,317	1,611,900	1,775,000
101-301-725.100	Part-Time Salaries	61,386	101,698	101,698	35,898	57,728	63,000
101-301-725.110	Step-up Pay	13,873	15,000	15,000	8,366	15,000	15,000
101-301-725.150	Shift Differential Pay	19,031	22,000	22,000	18,127	28,000	30,865
101-301-725.155	Police Gun Allowance	9,352	10,000	10,000	3,319	10,000	10,000
101-301-725.160	Holiday Pay	132,481	135,000	135,000	87,939	135,000	143,000
101-301-725.190	Clothing/Cleaning Allowance	42,490	47,000	47,000	13,568	47,000	48,800
101-301-725.200	Overtime	261,202	210,000	215,919	112,999	215,000	210,000
101-301-725.300	Longevity	22,214	24,200	24,200	17,048	24,200	24,000
101-301-725.400	Pay-In-Lieu-Bonus,Vac,Per	4,135	10,270	10,270	2,269	10,270	10,000
101-301-725.450	Accrued Payoff	17,259	45,000	45,000	36,489	45,000	82,000
101-301-725.500	Social Security-Employer	160,674	180,000	180,000	99,780	180,000	192,350
101-301-725.600	Deferred Compensation	13,556	28,500	28,500	12,075	28,500	45,810
101-301-725.700	Health Insurance Expense	366,841	404,465	404,465	190,368	404,465	442,082
101-301-725.710	Optical Insurance Expense	4,027	3,140	3,140	2,153	5,949	3,200
101-301-725.720	Dental Insurance Expense	24,702	24,270	24,270	13,055	24,270	25,200
101-301-725.800	Life Insurance Expense	4,891	4,900	4,900	3,272	4,900	4,900
101-301-725.900	City Pension Contribution	584,028	495,552	495,552	245,823	450,000	422,074
101-301-725.950	GASB 45 OPEB Contribution	404,316	443,750	443,750	205,247	443,750	445,250
101-301-725.960	Retiree Health Savings Plan	2,602	6,340	6,340	2,603	6,340	10,620
101-301-730.000	Unemployment Expense	208	4,570	4,570	155	4,570	3,580
101-301-735.000	Workers Comp Expense	40,973	62,220	62,220	32,398	62,220	65,240
101-301-740.000	Operating Supplies	15,412	18,560	18,560	10,704	17,900	18,560
101-301-740.167	Supplies - Auto Inspections	0	1,000	1,000	0	0	1,000
101-301-740.190	Canine Supplies & Expense	907	1,000	1,000	88	1,000	1,000
101-301-775.005	Vehicle Fuel & Maintenance	103,339	101,140	101,140	55,950	74,100	92,760
101-301-775.015	CNG Vehicle Fuel & Maintenance	357	600	600	29	300	600
101-301-780.000	Prisoner Board	20,800	25,000	25,000	7,778	25,000	25,000
101-301-780.100	Pistol Range	7,886	8,000	8,000	4,897	8,000	8,000
101-301-802.000	Dues & Subscriptions	435	950	950	305	950	950
101-301-805.000	Animal Collection	6,000	6,000	6,000	0	6,000	6,000
101-301-818.000	Contractual Services	26,652	50,000	50,000	22,807	25,000	32,000
101-301-818.500	Contractual Dispatch Services	149,418	165,000	165,000	69,282	165,000	165,000
101-301-836.000	Physical Exams	815	6,000	6,000	0	6,000	4,000
101-301-850.000	Telephone	10,536	15,500	15,500	4,823	8,000	12,000
101-301-854.000	Public Relations	(321)	1,300	1,300	913	1,300	1,300
101-301-861.000	Parking/Meals Reimbursemt	2,008	4,000	4,000	815	2,000	4,000
101-301-862.000	Travel, Ed & Training	10,635	20,500	20,500	18,815	20,500	20,500
101-301-862.100	Education/Training-Chief	1,476	1,500	1,500	295	1,500	1,500
101-301-970.016	Operation Stonegard Grant Equipment	0	0	0	0	0	7,000
101-301-978.000	Office Equipment	0	4,000	4,000	3,879	3,880	6,000
101-301-990.014	Office Chairs	0	500	500	0	0	600
Totals for dept 301-Police Department		4,151,775	4,483,425	4,489,344	2,357,648	4,180,492	4,479,741

FUND: General
DEPARTMENT: Fire

Department Description

The Fire Department's Mission is to maintain a community environment in which people and property are adequately protected from the hazards of fire, and other natural or man-made caused emergencies or disasters, and to provide pre-hospital emergency medical response and transport. The Fire Departments mission is supported by 41 part-time employees who are divided into four major support areas. Additionally, the Fire Department supports and is supported by other municipal fire departments as well as county, state, and federal agencies.

Administrative Services coordinates all Fire Department activities by developing policies, procedures and programs necessary to complete the goals and objectives of the Department.

Emergency Response operates with part-time firefighter personnel who are scheduled to be available twenty-four hours per day. In addition to traditional fire suppression activities, Emergency response provides Advanced emergency medical services, rescue and hazardous material control.

Hazard Prevention, through life and fire safety inspections, public education, and code enforcement, abates community fire and life safety hazards through preventive intervention before they result in an emergency situation.

Dispatching is coordinated by five part-time personnel with weekend assistance from firefighting personnel to handle communication needs for all fire services. Dispatching also coordinates communication functions mutual aid specialty teams such as the dive team, hazmat team, fire investigation team plus the Wayne County Local Emergency Planning Committee (LEPC).

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	825,266	946,500	911,500	994,579
Fringe Benefits	164,796	191,260	182,510	224,309
Operating Expenses	25,202	33,500	29,025	34,000
Maintenance Expenses	47,948	53,720	43,500	49,170
Contractual Services	90,301	113,000	103,100	108,300
Other Expenses	4,976	10,250	4,060	8,750
Capital Outlay	10,995	32,290	22,625	48,651
TOTAL	1,169,484	1,380,520	1,296,320	1,467,759

- Staffing includes one shared full-time fire chief, part-time fire deputy, and part-time firefighters/EMTs
- Dispatchers are now included in the Police Department budget under contractual services as part of the Shared Services Dispatch with Trenton.
- Budget now includes allocation for vehicle maintenance & fuel (previously included in Motor Vehicles departmental budget)
- Capital outlay for fiscal year 2017/18 includes building furnishings, fire hoses, turn-out gear, office chairs, flooring, and portable suction for ambulances.

Goals & Objectives

Riverview Fire Department Strategic Plan for 2017 – 2018

Although development of the fire department strategic plan represents the culmination of many months of diligent work, it marks the beginning of the process. This plan provides us with direction, priorities, and focus. Our challenge now is to move forward with the implementation phase of the process, using the plan as a guide to assist in making informed decisions which are necessary during these financially challenging times. The public's expectations and dwindling resources make it difficult to accomplish specific goals and objectives, as a result our intent throughout implementation process will be to foster a resilient organization that is both flexible in approach and accountable in execution. In order to make more efficient use of available resources, we must set our goals and objectives based on constructive efforts while continuously evaluating and implementing programs to better serve the needs of the community.

Elements of the Strategic Plan

- Rebuild our roster of employees and stabilize staffing levels.
- Research and acquire state of the art equipment to replace outdated or out of service equipment.
- Ensure personnel are properly trained on new tactics and technology.
- Community outreach and public education for our senior citizen facilities.

Riverview Fire Department Goals for 2017 – 2018

Department:

Improve emergency response capability of our fire department by providing a stable roster of employees.

Training:

Refine our training program that combines internal and external training.

Public Education:

Work with senior residences on development of a program that would address any foreseeable emergency at their respective facilities.

Policy:

Rewrite policy and guidelines and implementing changes as necessary.

Computer Technology:

Review and update programs used for EMS and fire reporting.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 336-Fire Department							
101-336-725.000	Full-Time Salaries	57,119	52,000	52,000	33,933	52,000	56,128
101-336-725.100	Part-Time Salaries	614,331	655,000	655,000	355,553	630,000	732,441
101-336-725.120	Stand-by Pay	4,211	10,000	10,000	2,590	5,000	10,000
101-336-725.135	EMT Pay	88,500	122,000	122,000	0	122,000	103,000
101-336-725.140	Firemen Misc - Part-time	10,536	20,000	20,000	8,599	15,000	15,000
101-336-725.160	Holiday Pay	38,834	47,000	47,000	29,448	47,000	40,500
101-336-725.200	Overtime	1,818	1,500	1,500	1,175	1,500	2,000
101-336-725.300	Longevity	7,400	10,000	10,000	4,200	10,000	14,510
101-336-725.400	Pay-In-Lieu-Bonus, Vac, Per	0	3,000	3,000	0	3,000	3,000
101-336-725.450	Accrued Payoff	2,517	26,000	26,000	0	26,000	18,000
101-336-725.500	Social Security-Employer	62,826	71,000	71,000	33,224	71,000	75,380
101-336-725.600	Deferred Compensation	3,149	3,100	3,100	1,655	3,100	4,210
101-336-725.700	Health Insurance Expense	13,180	11,440	11,440	7,260	11,440	24,720
101-336-725.710	Optical Insurance Expense	63	50	50	31	50	50
101-336-725.720	Dental Insurance Expense	1,500	1,170	1,170	885	1,170	1,320
101-336-725.800	Life Insurance Expense	4,343	4,300	4,300	2,603	4,300	4,000
101-336-725.900	City Pension Contribution	25,239	24,380	24,380	12,649	24,380	24,981
101-336-725.950	GASB 45 OPEB Contribution	14,251	12,570	12,570	6,898	12,570	13,000
101-336-730.000	Unemployment Expense	265	6,000	6,000	75	3,500	3,481
101-336-735.000	Workers Comp Expense	39,980	57,250	57,250	25,676	51,000	73,167
101-336-740.000	Operating Supplies	5,177	6,000	6,000	2,182	5,400	6,500
101-336-740.175	Uniforms-Laundry/Cleaning	6,312	9,500	9,500	2,335	7,125	9,500
101-336-740.185	Fire Truck Foam Stock	761	3,000	3,000	0	1,500	3,000
101-336-760.121	Fire Equip Maintenance	7,770	9,500	9,500	6,058	9,500	8,500
101-336-760.125	Building Supplies	0	8,500	8,500	0	0	8,500
101-336-775.005	Vehicle Fuel & Maintenance	40,178	34,220	34,220	21,537	32,500	29,170
101-336-780.500	Fire Prevention Pub Relat	443	1,000	1,000	(50)	0	1,000
101-336-780.600	Medical Supplies	12,952	15,000	15,000	8,953	15,000	15,000
101-336-793.000	Stretchers Maintenance	0	1,500	1,500	834	1,500	3,000
101-336-802.000	Dues & Subscriptions	690	750	750	389	560	750
101-336-818.000	Contractual Services	13,509	20,000	20,000	11,378	18,000	20,000
101-336-818.110	Ambulance Bill Commission	42,606	45,000	45,000	23,804	45,000	45,000
101-336-836.000	Physical Exams	1,654	10,900	10,900	2,139	5,000	5,000
101-336-850.000	Telephone	4,633	3,600	3,600	3,113	3,600	4,800
101-336-860.100	Credit Card Fees	985	1,500	1,500	527	1,500	1,500
101-336-861.000	Parking/Meals Reimbursemt	0	500	500	0	0	500
101-336-862.000	Travel, Ed & Training	2,290	3,000	3,000	(782)	1,500	1,500
101-336-862.100	Education/Training-Staff	1,553	5,000	5,000	1,370	2,000	5,000
101-336-921.000	Gas Service	7,350	10,000	10,000	4,461	8,000	10,000
101-336-922.000	Electric Service	17,533	20,000	20,000	12,227	20,000	20,000
101-336-923.000	Water Service	2,031	2,000	2,000	1,496	2,000	2,000
101-336-970.112	Fire Truck Equipment	0	8,200	8,200	6,835	8,200	0
101-336-970.200	Building Furnishings	3,895	8,500	2,038	0	0	8,000
101-336-970.501	Fire Dept Computer	0	8,000	8,000	7,624	7,625	0

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 336-Fire Department							
101-336-970.503	Fire Hose	0	0	6,462	0	0	6,000
101-336-970.520	Turn Out Gear	0	0	0	0	0	28,851
101-336-970.999	Capital Outlay	7,100	0	0	0	0	5,800
101-336-971.000	Air Pac Bottles	0	5,000	5,000	4,895	4,900	0
101-336-976.215	Thermal Camera Upgrade	0	2,590	2,590	1,885	1,900	0
Totals for dept 336-Fire Department		1,169,484	1,380,520	1,380,520	649,664	1,296,320	1,467,759

FUND: General
DEPARTMENT: Public Works

Department Description

The D.P.W. is responsible for providing 24-hour service, direction, supervision and assistance for various Public Works activities. The goal is for the Public Works Department to conduct its service programs responsively, effectively and efficiently. This program is organized into three major service activities.

Program Administration – Review program organization; develop departmental budget; compile all specifications and vendor information for all purchases over \$500 as required. Monitors and evaluates program activities; provides assistance and leadership on special problems and projects; maintain janitorial and pest control contracts for all city owned buildings and co-ordinate services with all departments. Co-ordinate random drug testing for DPW employees and also is responsible for developing C.E.R.P. budget.

DPW Maintenance Services – Perform the demanding and diverse 24 hour maintenance services involving snow and ice removal, street maintenance, storm sewer maintenance, sidewalk and street sectioning improvements, tree maintenance, weed control, plus other functions.

Clerical Assistance – Responds to citizen's inquiries, schedules appointments for meter repair, special pick-ups and other required work to maintain city services. Maintains work order program for internal tracking of work performed by DPW personnel, prepares correspondence and reports; organizes and distributes meeting agendas; maintains and researches files; purchasing materials and supplies (approx. 1,000 purchase orders per budget year processed by this department); monitors radio contact between all DPW vehicles and employees; process department payroll. Administer the Federal Commodity Program.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	234,285	270,101	270,101	296,352
Fringe Benefits	190,756	231,585	236,185	223,198
Operating Expenses	11,482	11,677	11,876	11,877
Capital Outlay	8,491	6,620	6,620	9,999
Contractual Services	449,141	481,554	481,554	504,554
Other Expenses	7,510	12,500	10,640	7,000
TOTAL	901,665	1,014,037	1,016,976	1,052,980

- Budget includes funding for Director (50% allocation), Supervisor (50% allocation), full-time clerical (50% allocation), and three utility servicemen
- Budget also includes funding for the part-time MDOT grass median cutting and part-time grass cutters that will handle miscellaneous vacant home and violation grass cutting while assisting public works department with a variety of other tasks.
- Includes street lighting expenditures for entire City

Goals & Objectives

1. Continue utilization of the alternative work force for city wide aesthetic projects such as picking up litter and leaf raking in the city parks and along roadways.
2. Increase safety awareness through seminars, in-house training, and outside safety agencies.
3. Continue to improve community awareness of public works services through the use of cable channel and newsletters.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 441-Public Works							
101-441-725.000	Full-Time Salaries	202,423	226,610	226,610	138,553	226,610	233,878
101-441-725.100	Part-Time Salaries	16,807	20,250	20,250	9,977	20,250	38,000
101-441-725.180	Safety Boot Allowance	333	501	501	500	501	501
101-441-725.190	Clothing Allowance	300	450	450	450	450	450
101-441-725.200	Overtime	10,503	16,000	16,000	13,097	16,000	17,823
101-441-725.300	Longevity	2,550	2,790	2,790	1,182	2,790	2,150
101-441-725.400	Pay-In-Lieu-Bonus,Vac,Per	239	3,500	3,500	0	3,500	3,550
101-441-725.450	Accrued Payoff	1,130	0	0	0	0	0
101-441-725.500	Social Security-Employer	17,502	20,410	20,410	12,129	20,410	23,246
101-441-725.600	Deferred Compensation	8,139	15,940	15,940	7,120	15,940	15,653
101-441-725.700	Health Insurance Expense	43,838	61,460	61,460	31,341	61,460	54,720
101-441-725.710	Optical Insurance Expense	507	400	400	314	800	460
101-441-725.720	Dental Insurance Expense	5,551	5,700	5,700	3,913	9,900	6,440
101-441-725.800	Life Insurance Expense	1,128	1,200	1,200	1,119	1,200	1,600
101-441-725.900	City Pension Contribution	54,566	56,240	56,240	25,837	56,240	50,002
101-441-725.950	GASB 45 OPEB Contribution	53,007	56,655	56,655	27,671	56,655	56,660
101-441-730.000	Unemployment Expense	65	820	820	31	820	1,131
101-441-735.000	Workers Comp Expense	6,453	12,760	12,760	5,092	12,760	13,286
101-441-740.000	Operating Supplies	9,690	10,000	10,000	6,613	10,000	10,000
101-441-740.175	Uniforms-Laundry/Cleaning	1,792	1,677	1,677	1,496	1,876	1,877
101-441-818.000	Contractual Services	2,094	2,200	2,200	1,606	2,200	2,200
101-441-819.000	Janitorial Contract	1,494	2,544	2,544	522	2,544	2,544
101-441-830.000	Generator Hookup	5,084	0	0	0	0	0
101-441-850.000	Telephone	645	710	710	484	710	710
101-441-861.000	Parking/Meals Reimbursemt	874	2,500	2,500	1,514	3,000	3,000
101-441-862.000	Travel, Ed & Training	1,552	4,000	10,000	4,353	7,640	4,000
101-441-921.000	Gas Service	4,681	10,000	10,000	3,289	10,000	10,000
101-441-922.000	Electric Service	9,130	10,000	10,000	6,651	10,000	10,000
101-441-923.000	Water Service	1,371	2,100	2,100	952	2,100	2,100
101-441-926.000	Street Lighting	413,555	434,000	434,000	287,108	434,000	457,000
101-441-945.000	Equipment Rental	16,171	20,000	20,000	8,727	20,000	20,000
101-441-970.512	Snow Plow	0	0	0	0	0	5,000
101-441-970.518	Snow Broom	3,758	0	0	0	0	0
101-441-974.475	Backhoe-Forks	0	3,470	3,470	3,442	3,470	0
101-441-974.903	Roof Replacement -- DPW Shed	1,328	0	0	0	0	0
101-441-976.020	Electrical Panel Upgrade DPW	0	0	0	0	0	4,999
101-441-976.022	Electrical Receptacles	0	3,150	3,150	791	3,150	0
101-441-977.064	Door Replacement -- DPW Bldg	3,405	0	0	0	0	0
Totals for dept 441-Public Works		901,665	1,008,037	1,014,037	605,874	1,016,976	1,052,980

FUND: General
DEPARTMENT: Building Maintenance

Department Description

The Building Maintenance program provides for the general maintenance, repair and remodeling of all Riverview Municipal Buildings. This program also provides holiday decorations throughout the City. The program goals are:

- Productive work environments
- Safe and energy-efficient buildings
- Positive image for the City

This program conducts five major service categories:

1. Repair and Remodeling – performing carpentry, painting, plumbing, electrical and mechanical repairs, contracting for major repair and remodeling jobs.
2. Grounds Maintenance – controlling weeds, maintaining irrigation systems, fertilizing, planting and replacing nursery stock, trimming trees and shrubs, aerifying and mowing turf, removing garbage and trash, sidewalk and parking lot snow removal.
3. Janitorial Maintenance – coordinates contract services through janitorial contract.
4. Holiday Decorations – providing holiday decorations throughout the City and cooperate with the Recreation Department providing major assistance for Summerfest and other recreational programs.
5. Pool Maintenance – maintain spray pool and building at the Memorial Park.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	44,708	47,897	47,897	48,394
Fringe Benefits	42,506	44,255	45,714	43,862
Operating Expenses	16,008	18,000	18,000	18,000
Contractual Services	142,189	224,848	207,928	181,790
Other Expenses	957	2,100	2,100	2,100
Capital Outlay	1,647	12,512	12,512	8,575
TOTAL	248,015	349,612	334,151	302,721

- Budget reflects funding for two full-time utility servicemen
- Continued reduction in janitorial services at City Hall from five days per week to three days per week
- Anticipated reduction in electrical and gas service for energy efficiency upgrades funded by EECBG grant

Goals & Objectives

1. Use in house workforce whenever possible to perform alterations and minor construction projects within city buildings.
2. Seek ways to be more energy efficient at all city buildings.
3. H.V.A.C. controls for library and fire hall are obsolete and will need replacement this year.
4. Repair exterior of Scout Cabin including vinyl side the upper half and add gutters.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 442-Building Maintenance							
101-442-725.000	Full-Time Salaries	44,391	47,580	47,580	29,136	47,580	48,077
101-442-725.180	Safety Boot Allowance	167	167	167	167	167	167
101-442-725.190	Clothing Allowance	150	150	150	150	150	150
101-442-725.500	Social Security-Employer	3,425	4,050	4,050	2,296	4,050	4,064
101-442-725.600	Deferred Compensation	4,018	4,810	4,810	3,165	4,810	4,718
101-442-725.700	Health Insurance Expense	20,282	19,420	19,420	10,258	19,420	18,800
101-442-725.710	Optical Insurance Expense	125	100	100	61	200	100
101-442-725.720	Dental Insurance Expense	1,913	1,510	1,510	1,139	2,700	1,700
101-442-725.800	Life Insurance Expense	344	360	360	367	529	490
101-442-725.950	GASB 45 OPEB Contribution	11,100	11,895	11,895	5,893	11,895	11,900
101-442-730.000	Unemployment Expense	5	120	120	5	120	95
101-442-735.000	Workers Comp Expense	1,294	1,990	1,990	1,096	1,990	1,995
101-442-740.000	Operating Supplies	16,008	18,000	18,000	10,318	18,000	18,000
101-442-818.000	Contractual Services	32,722	33,000	33,000	23,103	33,000	33,000
101-442-818.023	Pest Control	1,345	1,800	1,800	195	1,800	1,800
101-442-819.000	Janitorial Contract	17,192	18,400	18,400	8,742	18,400	18,400
101-442-819.050	Air Duct Cleaning	0	23,738	25,658	22,425	23,738	0
101-442-820.005	Energy Study	0	0	15,000	0	0	0
101-442-833.000	Holiday Decorations	957	2,000	2,000	1,997	2,000	2,000
101-442-861.000	Parking/Meals Reimbursemt	0	100	100	0	100	100
101-442-921.000	Gas Service	22,995	48,600	48,600	17,076	48,600	48,600
101-442-922.000	Electric Service	63,349	73,490	73,490	46,514	73,490	73,490
101-442-923.000	Water Service	4,586	6,500	6,500	5,940	6,500	6,500
101-442-926.001	LED Lighting Floodlights Fire	0	2,400	2,400	0	2,400	0
101-442-970.400	Tools	942	925	925	40	925	500
101-442-970.402	Drain Gun	328	0	0	0	0	0
101-442-970.403	Hose Reel	377	0	0	0	0	0
101-442-976.012	Scout Cabin-Vinyl Siding	0	0	0	0	0	5,000
101-442-978.070	Front Entrance Door Library	0	7,212	7,212	0	7,212	0
101-442-978.090	Window Replacement-Municipal Building	0	2,375	2,375	1,461	2,375	0
101-442-978.100	Wire Tracer Kit	0	2,000	2,000	1,474	2,000	0
101-442-980.007	Doors - Community Center	0	0	0	0	0	1,800
101-442-991.040	Air Compressor- Electrical	0	0	0	0	0	1,275
Totals for dept 442-Building Maintenance		248,015	332,692	349,612	193,018	334,151	302,721

FUND: General
DEPARTMENT: Motor Vehicles

Department Description

The Vehicle and Equipment Maintenance program maintains and repairs over 100 vehicles and pieces of heavy equipment citywide. All municipal vehicle and supply inventories are maintained by this department. This department also maintains all generators and pumps located throughout city buildings and lift stations. Each of the two State of Michigan Certified mechanics is also trained to do small engine repair as well as hydraulics, air conditioning, transmissions, brakes, electrical systems, heating and air conditioning, gas and diesel repairs, etc.

The major service activities of this program include but are not limited to:

Vehicle Preventive Maintenance – periodically inspecting and servicing vehicles according to the following schedule.

- Every 2000 miles – lube, change oil, check safety items, and check steering and suspension components, check electrical, mobile radio and computer work stations.
- As needed – tune engine, perform brake service, and repack bearings.

Vehicle Repair – repairing malfunctions, overhauling engines and changing transmissions.

- Repair rear differentials, engine control systems (computerized)
- Miscellaneous Fabrication and Repair – fabricating parts and equipment, performing welding and machine work, performing mechanical, hydraulic and electrical repairs.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	50,373	50,517	50,517	51,594
Fringe Benefits	41,615	43,940	45,387	49,749
Operating Expenses	7,306	8,000	8,000	10,750
Maintenance Supplies	(29,196)	61,115	90,445	71,281
Contractual Services	11,753	21,500	21,500	21,500
Other Expenses	40	150	150	150
Capital Outlay	82,574	8,600	8,500	11,000
TOTAL	164,465	193,822	224,499	216,024

- Budget includes funding for one full-time mechanic
- Allocation to other General Fund departments for their vehicle maintenance and fuel usage

Goals & Objectives

1. Work with each department to facilitate an efficient preventative maintenance and repair schedule program to minimize vehicle out of service time.
2. Seek available educational opportunities to retain and upgrade certification for mechanical personnel, including C.N.G. training.
3. Continue the cost effective practice of in house repair when possible.
4. Seek to obtain the equipment that is necessary to maintain current diagnostic repair capabilities which is more cost effective than sending out for repair.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 443-Motor Vehicles							
101-443-725.000	Full-Time Salaries	50,056	50,200	50,200	32,180	50,200	51,277
101-443-725.180	Safety Boot Allowance	167	167	167	167	167	167
101-443-725.190	Clothing Allowance	150	150	150	150	150	150
101-443-725.500	Social Security-Employer	3,550	4,110	4,110	2,319	4,110	4,343
101-443-725.600	Deferred Compensation	0	2,950	2,950	508	2,950	5,161
101-443-725.700	Health Insurance Expense	21,919	20,420	20,420	12,325	20,420	23,200
101-443-725.710	Optical Insurance Expense	125	100	100	61	200	100
101-443-725.720	Dental Insurance Expense	1,919	1,510	1,510	1,139	2,700	1,700
101-443-725.800	Life Insurance Expense	332	350	350	353	507	470
101-443-725.950	GASB 45 OPEB Contribution	12,552	12,550	12,550	6,752	12,550	12,550
101-443-730.000	Unemployment Expense	5	230	230	5	230	480
101-443-735.000	Workers Comp Expense	1,213	1,720	1,720	1,004	1,720	1,745
101-443-740.000	Operating Supplies	7,306	8,000	8,000	4,615	8,000	10,750
101-443-760.500	Repair Parts/Equip Supply	45,889	53,165	53,165	29,253	53,165	53,165
101-443-775.000	Fuel & Oil	80,555	149,590	149,590	46,838	149,590	148,026
101-443-775.005	Vehicle Fuel & Maintenance	(158,836)	(144,140)	(144,140)	(82,749)	(114,810)	(129,910)
101-443-775.015	CNG Vehicle Fuel & Maintenance	3,196	2,500	2,500	1,813	2,500	0
101-443-818.000	Contractual Services	11,283	20,000	20,000	8,829	20,000	20,000
101-443-851.000	Radio Maintenance	470	1,500	1,500	759	1,500	1,500
101-443-861.000	Parking/Meals Reimbursemt	40	150	150	0	150	150
101-443-976.100	In Ground Gas Tanks-Cover	0	0	0	0	0	2,000
101-443-988.070	Hoist	78,527	0	0	0	0	0
101-443-988.100	Maint Control Board-GasBoy	0	0	0	0	0	4,000
101-443-988.500	A/C Evac & Charge	0	3,600	3,600	3,500	3,500	0
101-443-998.088	Vehicle Restoration	4,047	5,000	5,000	0	5,000	5,000
Totals for dept 443-Motor Vehicles		164,465	193,822	193,822	69,821	224,499	216,024

FUND: General
DEPARTMENT: Parks Maintenance

Department Description

This program entails the maintenance of developed parks and grounds adjacent to public buildings.

The Department will continue to provide clean, safe and attractive areas for recreation and leisure enjoyment, which includes but is not limited to:

- Boat Ramp
- Tennis Courts
- Ice Rinks
- Park Paths
- Veterans Memorial
- In-line Skating Facilities
- Basketball Courts
- Park Equipment
- Flower and Tree Planting Maintenance

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	0	0	0	0
Fringe Benefits	0	0	0	0
Operating Expenses	2,951	4,100	4,100	4,100
Maintenance Supplies	6,837	7,250	7,250	7,250
Contractual Services	55,413	66,000	66,000	66,000
Capital Outlay	0	2,204	2,204	0
TOTAL	65,201	79,554	79,554	77,350

- Grass cutting will be performed by an outside vendor at a savings to the City

Goals & Objectives

1. Work with the recreation department providing assistance on park improvements.
2. Work with contractor on the removal and replacement of the shelter in Young Patriots Park.
3. Continue to utilize the 27th District workforce to assist in seasonal cleanup of parks.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 444-Parks Maintenance							
101-444-740.000	Operating Supplies	2,951	4,100	4,100	2,464	4,100	4,100
101-444-760.130	Maint Supplies -- Park Shelters	1,823	0	0	0	0	0
101-444-760.500	Repair Parts/Equip Supply	1,694	4,250	4,250	0	4,250	4,250
101-444-770.000	Chemicals,Fertilizer,Seed	3,320	3,000	3,000	2,214	3,000	3,000
101-444-818.000	Contractual Services	480	500	500	0	500	500
101-444-818.400	Contractual Svcs - Grass Cutting	54,933	65,500	65,500	23,488	65,500	65,500
101-444-989.011	Blower/Pruning Saw/Chain Saw/Hedger	0	2,204	2,204	1,936	2,204	0
Totals for dept 444-Parks Maintenance		65,201	79,554	79,554	30,102	79,554	77,350

FUND: General
DEPARTMENT: Community Development

Department Description

The Community Development Department (CDD) is the principal advisor to the City Manager, City Council, Planning Commission, Zoning Board of Appeals, Economic Development Corporation and Brownfield Redevelopment Authority and other departments on municipal operations related to:

- Land use
- Zoning
- Economic development
- Capital improvements
- Strategic and vision planning
- Code enforcement
- Vacant property registration

CDD directs the daily activities of the building and engineering departments and advises other departments with general planning and zoning, development, code enforcement, grant preparation, and permitting. CDD supports the Planning Commission and Zoning Board of Appeals. The director attends City Council meetings. Support to Economic Development Corporation and Brownfield Redevelopment authority may be provided on request. CDD services are contracted to Carlisle Wortman Associates.

A division of four code enforcement officers is located within CDD. It is responsible for code violations on personal property or from becoming such property. Code enforcement officers are part-time city employee, but function under direction of the community development director.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	39,098	72,500	43,600	65,210
Fringe Benefits	3,388	6,622	3,980	6,605
Operating Expenses	5,683	8,250	8,224	8,250
Maintenance Supplies	3,175	4,070	3,500	3,990
Contractual Services	117,280	126,200	121,900	137,040
Other Expenses	3,041	21,050	5,500	6,610
Capital Outlay	0	9,500	9,500	1,200
TOTAL	171,665	248,192	196,204	228,905

- Department is managed and operated under contract.
- Code enforcement expenditures include costs for property maintenance of non-City properties in violation of ordinance.
- Site plan and zoning reviews expenses are reimbursed through dedicated fees.
- Begin implementing the vacant property inspections as requested by Council to aid in keeping properties maintained while unoccupied.
- Begin implementing the home transfer inspections to ensure homes that are selling are being kept up to code.

Goals & Objectives

1. Update the Planning Commission and City Council on development activity.
2. Update the Planning Commission on contemporary planning practice.
3. Support Economic Development Corporation and Brownfield Redevelopment Authority within available resources.
4. Actively help investors with development plans and tax incentive requests.
5. Support other departments with their projects.
6. Maintain an active code enforcement division.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y ACTIVITY	2017-18 MGR PROPOSED BUDGET
Dept 447-Community Development							
101-447-725.100	Part-Time Salaries	39,098	72,500	72,500	25,588	43,600	65,210
101-447-725.500	Social Security-Employer	2,991	5,622	5,622	1,957	3,400	5,105
101-447-730.000	Unemployment Expense	33	270	270	11	80	880
101-447-735.000	Workers Comp Expense	364	730	730	301	500	620
101-447-740.000	Operating Supplies	3,248	3,500	3,500	2,080	3,500	3,500
101-447-740.050	Supplies -- Boards & Commissions	0	500	500	0	500	500
101-447-740.145	Copier Maintenance & Supplies	1,811	2,000	2,000	1,267	1,974	2,000
101-447-740.161	Supplies - EDC	0	250	250	0	250	250
101-447-740.166	Supplies - Code Enforcement	126	500	500	0	500	500
101-447-740.175	Uniforms-Laundry/Cleaning	498	1,500	1,500	895	1,500	1,500
101-447-775.005	Vehicle Fuel & Maintenance	3,175	4,070	4,070	2,207	3,500	3,990
101-447-802.000	Dues & Subscriptions	744	550	550	0	500	610
101-447-803.500	Background Investigations	566	500	500	273	400	500
101-447-818.000	Contractual Services	115,290	122,400	122,400	78,884	118,800	123,240
101-447-818.007	Economic Development Corporation	0	0	0	0	0	5,000
101-447-818.008	Brownfield Redevelopment Authority	0	0	0	0	0	5,000
101-447-818.024	Weed Cutting	2,092	18,000	18,000	1,832	5,000	5,000
101-447-853.000	Cell Phone	1,424	3,300	3,300	1,359	2,700	3,300
101-447-862.000	Travel, Ed & Training	205	250	250	0	0	500
101-447-862.050	Training -- Boards & Commissions	0	1,000	1,000	0	0	500
101-447-862.200	Ed & Training - Planning	0	500	500	0	0	0
101-447-862.275	Ed & Training - ZBA	0	750	750	0	0	0
101-447-978.000	Office Equipment	0	9,500	9,500	0	9,500	1,200
Totals for dept 447-Community Development		171,665	248,192	248,192	116,654	196,204	228,905

FUND: General
DEPARTMENT: Engineering and Building

Department Description

The Riverview Building and Engineering Department administers local and state construction codes and engineering regulations protecting the health, safety and welfare of the public.

The Department is responsible for:

- Providing Building plan reviews
- Processing building and construction permits
- Processing contractor registration
- Conducting building and trade inspections
- Providing zoning, background and building approvals to the City Clerk for business licenses
- Coordinating with the city engineer on projects
- Retaining flood plain information
- Retaining storm water maintenance agreements
- Conducting the rental inspection program
- Coordinating with the fire marshal

Building and Engineering staff are private contractors operating under direction of the Community Development Director.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Fringe Benefits	0	0	0	0
Operating Expenses	0	0	0	0
Contractual Services	163,681	233,340	214,590	259,810
Other Expenses	0	2,600	1,840	1,040
Capital Outlay	0	0	0	0
TOTAL	163,681	235,940	216,430	260,850

- Department is managed and operated under contract to Carlisle Wortman Associates.
- Engineering service is maintained through contract with C.E. Raines Company.
- Building and trade inspections are managed through a separate contract with each inspector.
- Inspection and building review expenses are reimbursed through dedicated fees.

Goals & Objectives

1. Promptly complete reviews and conduct inspections.
2. Maintain a friendly customer service attitude.
3. Coordinate with other departments on approvals and investigations.
4. Continue training to stay current on laws, procedures and operations when available.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 448-Building & Engineering							
101-448-815.000	Consulting Engineer	33,215	40,000	40,000	14,720	40,000	40,000
101-448-815.010	Consulting Engineer -- FEMA Floodplain	0	1,500	1,500	0	500	1,500
101-448-815.020	NPDES Stormwater Compliance	0	3,000	3,000	0	1,000	3,000
101-448-818.000	Contractual Services	68,566	73,740	73,740	48,638	73,740	73,460
101-448-818.050	Copy Machine Maintenance	0	2,000	2,000	0	0	0
101-448-822.000	Inspection Fees	42,447	42,000	42,000	33,305	60,000	75,000
101-448-822.100	Inspector Fees -- Rental Housing	19,453	45,000	45,000	10,505	20,000	45,000
101-448-822.200	Inspector Fees - Home Transfer	0	22,500	22,500	8,470	15,750	18,000
101-448-823.000	Retainer Fee - Inspection (Bldg)	0	3,600	3,600	0	3,600	3,600
101-448-862.000	Travel, Ed & Training	0	2,600	2,600	0	1,840	1,040
101-448-905.100	Printing	0	0	0	0	0	250
Totals for dept 448-Building & Engineering		163,681	235,940	235,940	115,638	216,430	260,850

FUND: General
DEPARTMENT: Recreation

Department Description

The Recreation Department is responsible for providing leisure-time activities to meet the need of all residents. The Department organizes and supervises activities for youth, adults, and senior citizens by developing programs both on an organized and informal basis. The Recreation Department maintains and oversees the community's vast park system promoting a safe engaging play and leisure areas that promotes health and wellbeing of the community. The Recreation Department supports community organizations that enhance recreation and prosperity of the community. The Recreational Department coordinates recreation programs with the School District under a shared facilities agreement. Special events that support the mission of the Recreation Department and promote the City are coordinated through the Recreation Director, acting as staff liaison to the Special Events Committee.

The Department also assists in the coordination of senior citizen activities for which the Pete Rotteveel Municipal Building is used as a drop-in and organized senior citizen activities. Senior transportation services helping those who are no longer able to drive are also administered by the Recreation Department.

Department Mission

The mission of the Riverview Recreation Department is to provide diverse opportunities for the community to enjoy recreation and leisure pursuits, recognize public parks and recreation as places and services that create vibrant communities and increase resident health.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	169,271	196,606	184,331	192,459
Fringe Benefits	137,378	150,253	139,551	142,164
Operating Expenses	15,435	22,500	19,700	29,000
Maintenance Supplies	24,156	21,710	20,710	21,490
Contractual Services	45,164	86,858	68,388	83,288
Other Expenses	76,303	52,500	51,185	53,650
Capital Outlay	19,732	64,657	64,657	27,000
TOTAL	487,439	595,084	548,522	549,051

- Summer maintenance to be reduced to four days per week (no weekends)
- Non-revenue producing programs will be discontinued
- Reduction in janitorial services at Community Center
- Eliminate payment to Riverview Baseball Association for umpiring fees

Goals & Objectives

1. Improve marketing of programs and Recreation offerings through better innovative advertising, social media and expand the Recreation Newsletter that goes to all homes in Riverview.
2. Make better use of volunteers to help run and improve programs. Start the Friends of Riverview Recreation and Parks Program to keep parks clean and safe and instill a feeling of ownership and pride.
3. Offer on-line registration making it easier for participants to register and find out about Recreation programs. Give greater access to programs through on-line registration.
4. Expand the Department offerings through in-house programs and contracted programs. Offer more of a variety and well-rounded programs such as educational, fitness, crafts and aging problems.
5. Expand and improve Summerfest making it larger and an event the community looks forward to throughout the year. Bring in more revenue and sponsorships. Improve marketing. Expand Vendor area.
6. Secure funding to update and replace Playground equipment in community parks.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 751-Recreation							
101-751-725.000	Full-Time Salaries	112,852	114,850	114,850	68,768	114,850	117,500
101-751-725.100	Part-Time Salaries	49,906	72,200	72,200	32,069	62,000	65,100
101-751-725.200	Overtime	1,286	4,075	4,075	675	2,000	4,156
101-751-725.300	Longevity	1,650	1,900	1,900	0	1,900	2,050
101-751-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,577	3,581	3,581	0	3,581	3,653
101-751-725.500	Social Security-Employer	12,111	14,269	14,269	7,218	13,000	15,300
101-751-725.600	Deferred Compensation	4,690	4,749	4,749	2,903	4,749	4,891
101-751-725.700	Health Insurance Expense	33,315	35,680	35,680	17,197	35,680	36,480
101-751-725.710	Optical Insurance Expense	251	190	190	122	190	190
101-751-725.720	Dental Insurance Expense	4,536	3,550	3,550	2,560	3,550	3,620
101-751-725.800	Life Insurance Expense	295	300	300	194	300	300
101-751-725.900	City Pension Contribution	52,587	59,390	59,390	25,641	52,000	50,231
101-751-725.950	GASB 45 OPEB Contribution	28,081	28,725	28,725	13,915	28,500	28,720
101-751-730.000	Unemployment Expense	106	1,380	1,380	29	150	1,000
101-751-735.000	Workers Comp Expense	1,406	2,020	2,020	1,096	1,432	1,432
101-751-740.000	Operating Supplies	1,376	3,000	3,000	1,152	2,500	3,000
101-751-740.165	Supplies - Volunteers	0	2,000	2,000	0	1,000	2,000
101-751-740.170	Rec Activity Supplies	4,329	5,000	5,000	2,740	5,000	9,000
101-751-740.171	Senior Citizen Supplies	3,067	4,500	4,500	1,977	4,000	4,500
101-751-740.172	Special Event Supplies	4,325	5,000	5,000	2,437	5,000	7,500
101-751-740.173	Staff Shirts	2,338	3,000	3,000	1,063	2,200	3,000
101-751-760.000	Maintenance Supplies	3,980	6,000	6,000	725	5,500	6,000
101-751-760.050	Ballfield Maintenance	4,458	5,500	5,500	495	5,000	6,000
101-751-760.100	Maintenance Svc Contracts	3,531	5,500	5,500	2,897	5,500	5,500
101-751-775.005	Vehicle Fuel & Maintenance	12,187	4,710	4,710	3,061	4,710	3,990
101-751-802.000	Dues & Subscriptions	475	500	500	485	485	1,150
101-751-818.000	Contractual Services	3,599	10,000	26,570	8,074	10,000	20,000
101-751-818.060	Recreation Program Exp	35,145	30,000	30,000	24,602	30,000	30,000
101-751-819.000	Janitorial Contract	129	5,000	5,000	207	5,000	6,000
101-751-819.030	School Facility Rental	4,569	6,000	6,000	2,712	5,700	6,000
101-751-854.020	Advertising and Delivery	5,203	8,000	8,000	2,233	8,000	10,000
101-751-862.000	Travel, Ed & Training	0	1,000	1,000	0	500	1,500
101-751-862.100	Education/Training-Staff	0	1,500	1,500	177	800	1,500
101-751-872.000	Adaptive Recreation	400	500	500	0	400	500
101-751-873.010	Senior Transportation	22,021	27,588	27,588	19,354	27,588	27,588
101-751-875.000	SummerFest	38,283	17,000	17,000	2,246	17,000	17,000
101-751-876.000	League Fees	2,000	2,000	2,000	0	2,000	2,000
101-751-921.000	Gas Service	2,599	3,200	3,200	1,517	2,700	2,700
101-751-922.000	Electric Service	1,800	3,500	3,500	1,736	2,200	3,000
101-751-923.000	Water Service	2,904	4,500	4,500	4,542	4,700	5,000
101-751-924.000	Utilities - Park/Rec Room	2,340	2,500	2,500	2,282	2,500	3,000
101-751-972.010	Park Improvements / Equip	19,732	17,000	57,657	49,679	57,657	20,000
101-751-974.000	Ball Diamond Maintenance	0	7,000	7,000	0	7,000	7,000
Totals for dept 751-Recreation		487,439	537,857	595,084	308,780	548,522	549,051

FUND: General
DEPARTMENT: Information Technology

Department Description

The Information Technology Coordinator handles development of computer applications, including structured programming, database management, and computer maintenance.

Also, downloading and uploading of data is coordinated between Riverview computer systems and external hosts, such as Wayne County and various State agencies.

The Department also manages the community access cable television function of the City and provides administrative oversight to the two cable telecommunication franchises within the community.

The duties of Cable Administrator have been vested in the position of Information Technology Director.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	54,951	57,320	57,320	58,090
Fringe Benefits	56,180	60,475	60,395	58,652
Operating Expenses	218	650	650	650
Contractual Services	24,967	33,000	29,000	29,500
Other Expenses	1,363	1,900	1,600	2,400
TOTAL	137,679	153,345	148,965	149,292

1. Department is responsible for telephone and data line service for City.
2. Re-negotiation of telephone service contract will finish being performed.

Goals & Objectives

1. Work with Fire Department to update communications and alerting technology systems, insuring that they are robust and reliable.
2. Work with library to upgrade their computers.
3. Improve recovery time in the event of an outage, and implement high availability systems and backups.
4. Work with departments to streamline and improve their use of technology, including software training, and better use of existing software. Ongoing.
5. Maintain current Desktop PC's, continually installing critical updates and security fixes.
6. Continue to facilitate Cyber Security Training to assist staff with recognizing and eliminating cyber threats in an ever-changing environment.
7. Make sure that all video security systems are recording those areas that require it.
8. Work with Golf Director to upgrade the Riverview highlands technology.
9. Work with DPW, assisting them with the new GIS system, and help with integrating and utilizing ARCGIS software to its fullest extent feasible. Assist DPW on implementation of the new Novotx Elements XS3 Asset & Work Management ARCGIS based Software.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 800-Management Information Systems							
101-800-725.000	Full-Time Salaries	52,637	54,020	54,020	32,752	54,020	54,740
101-800-725.300	Longevity	435	470	470	0	470	470
101-800-725.400	Pay-In-Lieu-Bonus,Vac,Per	1,879	2,830	2,830	0	2,830	2,880
101-800-725.500	Social Security-Employer	3,867	4,390	4,390	2,314	4,390	4,460
101-800-725.600	Deferred Compensation	3,697	3,770	3,770	2,317	3,770	3,820
101-800-725.700	Health Insurance Expense	10,674	10,840	10,840	4,895	10,840	11,300
101-800-725.710	Optical Insurance Expense	84	70	70	41	70	70
101-800-725.720	Dental Insurance Expense	1,749	1,260	1,260	824	1,260	1,020
101-800-725.800	Life Insurance Expense	132	140	140	87	140	140
101-800-725.900	City Pension Contribution	22,646	26,130	26,130	12,133	26,130	23,962
101-800-725.950	GASB 45 OPEB Contribution	13,124	13,505	13,505	6,659	13,505	13,510
101-800-730.000	Unemployment Expense	4	100	100	4	20	100
101-800-735.000	Workers Comp Expense	203	270	270	152	270	270
101-800-740.000	Operating Supplies	218	650	650	107	650	650
101-800-850.000	Telephone	24,967	33,000	33,000	16,980	29,000	29,500
101-800-862.100	Education/Training-Staff	1,363	1,900	1,900	110	1,600	2,400
Totals for dept 800-Management Information Systems		137,679	153,345	153,345	79,375	148,965	149,292

FUND: General
DEPARTMENT: Employee Benefits

Department Description

This program primarily accounts for the payment to eligible retirees for the supplemental health insurance benefit. This budget also includes expenditures for the employee wellness program, employee safety program, and emergency preparedness program.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Salaries & Wages	0	0	0	0
Fringe Benefits	36,513	36,560	33,998	43,436
Contractual Services	591	600	600	600
Other Expenses	2,501	7,387	7,387	6,850
Capital Outlay	240	0	0	0
TOTAL	39,845	44,547	41,985	50,886

- Budget includes payment to retirees who opt out of receiving health insurance from the City.
- Budget also includes supplemental payment to certain class of retirees.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 851-Employee Benefits							
101-851-725.700	Health Insurance Expense	8	20	20	0	10	20
101-851-725.990	Retiree Healthcare Supplement	36,505	36,540	36,540	33,988	33,988	43,416
101-851-863.200	Flexible Spending Fees	591	600	600	450	600	600
101-851-962.000	Emergency Operations Cntr	240	0	0	0	0	0
101-851-962.550	Wellness Program	2,501	6,700	7,387	2,437	7,387	6,850
Totals for dept 851-Employee Benefits		39,845	43,860	44,547	36,875	41,985	50,886

FUND: General
DEPARTMENT: Insurances and Contingency

Department Description

The City of Riverview is a member of the Michigan Municipal Risk Management Association (MMRMA) for pooling of general liability coverage and delivery of risk management services. The Human Resources Director serves as the City's Risk Manager and its representative to the MMRMA.

Expenditure Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
EXPENDITURES				
Other Expenses	76,069	98,808	98,808	97,357
TOTAL	76,069	98,808	98,808	97,357

- Annual transfer to Self Insurance Fund for General Fund portion of payment to MMRMA for insurance coverage.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 865-Insurance							
101-865-914.000	General Liab Insurance	94,316	98,808	98,808	49,404	98,808	97,357
101-865-914.050	Reserve for Loss Liab	(18,247)	0	0	0	0	0
Totals for dept 865-Insurance		76,069	98,808	98,808	49,404	98,808	97,357

BUDGET REPORT FOR CITY OF RIVERVIEW

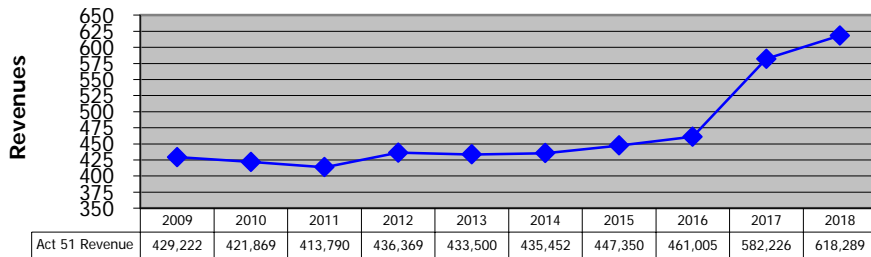
GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 966-Operating Transfers -- Out							
101-966-965.271	Operating Transfer Out -- Library	70,000	87,600	87,600	43,800	87,600	87,000
Totals for dept 966-Operating Transfers -- Out		70,000	87,600	87,600	43,800	87,600	87,000

SPECIAL REVENUE FUNDS DEBT SERVICE FUNDS

Fund Overview

The City receives Major Streets Fund revenues from the State of Michigan in accordance with Public Act 51 of 1951, as amended. This revenue is received monthly and is to be used to support the maintenance of streets and the associated right-of-ways designated as Major Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Major Street revenues received by the City. The report also accounts for the expenditures of all the Major Streets revenues received by the City. Miles of maintenance are reported as well as new construction of Major Streets road miles. The City of Riverview has approximately 6.02 miles of Major Streets that is required to be maintained by the City.

**Major Streets
Act 51 Revenue**



Goals & Objectives

1. Continue storm sewer cleaning programs in known trouble areas.
2. Continue staff training with regards to Illicit Discharge Elimination Program.
3. Continue implementation of the Public Education Plan, and the Illicit Discharge Elimination Plan along with establishing the Watershed Management Plan (WMP) and Storm Water Pollution Prevention Initiative (SWPPI).
4. Continue street sectioning program.
5. Continue crack and joint sealing program.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
REVENUES	487,665	582,226	582,226	618,289
EXPENDITURES				
Construction	0	0	0	0
Maintenance	177,817	222,984	225,522	286,000
Traffic	10,661	19,328	19,328	19,328
Winter Maintenance	16,784	32,385	32,385	32,385
Administration	59,839	70,101	70,082	73,217
Operating Transfers-Out	158,475	292,500	292,500	222,359
Change to Fund Balance	64,089	(55,072)	(57,591)	(15,000)

Revenues

The primary source of revenue for the Major Streets Fund comes from transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). The two primary sources for these revenues are motor fuel taxes and vehicle registration taxes.

The formula used by the State to distribute the funds is based on the number of miles within the city, population, and a population factor. For fiscal year 2017/18, the revenues were calculated using rates provided by the State of Michigan based on their December 2016 projections.

Act 51 funding to the Riverview has been slightly increasing due to a slight pick up in gas and weight tax collections by the State. The economy has caused an increase in vehicle purchases and also fuel purchases; this increase flows through to the amount of funds that the cities receive for street repairs and maintenance. Budgeted Act 51 funding for fiscal year 2017/18 have increased based on the State projections. They are trying to boost the amounts to communities to be able to allocate funds to help repair our crumbling roads.

Expenditures

Due to the increase in revenues received from the State of Michigan, we are able to continue sectioning of streets in the upcoming fiscal year, and other street maintenance. The primary use of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-ways, and snow removal.

BUDGET REPORT FOR CITY OF RIVERVIEW

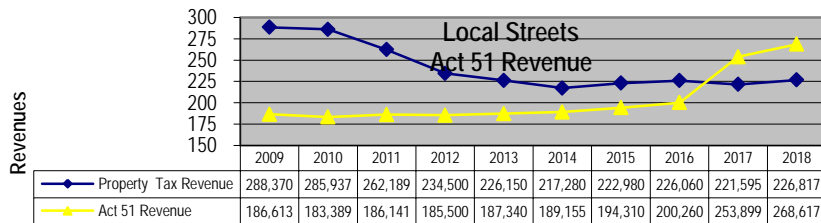
GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
202-000-575.500	State Revenue -- Act 51 Funds	487,618	582,226	582,226	106,355	582,226	618,289
202-000-650.010	Interest on Investments	47	0	0	(12)	0	0
Totals for dept 000-Revenues		487,665	582,226	582,226	106,343	582,226	618,289

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 463-Roads & Streets -- Maintenance							
202-463-725.000	Full-Time Salaries	17,617	20,000	20,000	14,752	20,000	26,000
202-463-760.300	Road Maintenance	3,565	6,000	6,000	1,834	6,000	6,000
202-463-818.035	Joint/Crack Sealing	9,943	12,000	34,318	17,677	34,318	15,000
202-463-818.400	Contractual Svcs - Grass Cutting	9,310	15,100	15,100	3,418	15,100	15,100
202-463-926.001	LED Street Lighting	57,078	0	18,941	21,479	21,479	0
202-463-945.000	Equipment Rental	8,847	18,000	18,000	8,808	18,000	23,400
202-463-972.020	County Drain Maintenance	0	2,500	2,500	0	2,500	2,500
202-463-974.110	Street Sectioning	57,840	75,000	90,125	90,125	90,125	180,000
202-463-991.064	NPDES Compliance	13,617	18,000	18,000	4,809	18,000	18,000
Totals for dept 463-Roads & Streets -- Maintenance		177,817	166,600	222,984	162,902	225,522	286,000
Dept 474-Roads & Streets -- Traffic							
202-474-725.000	Full-Time Salaries	1,480	5,500	5,500	1,135	5,500	5,500
202-474-760.350	Signs, Markers & Paint	1,571	3,000	3,000	759	3,000	3,000
202-474-818.025	Traffic Lights	7,189	7,828	7,828	2,547	7,828	7,828
202-474-945.000	Equipment Rental	421	3,000	3,000	298	3,000	3,000
Totals for dept 474-Roads & Streets -- Traffic		10,661	19,328	19,328	4,739	19,328	19,328
Dept 478-Roads & Streets -- Winter Maintenance							
202-478-725.000	Full-Time Salaries	4,384	10,500	10,500	8,640	10,500	10,500
202-478-781.000	Salt	9,547	11,985	11,985	2,289	11,985	11,985
202-478-945.000	Equipment Rental	2,853	9,900	9,900	7,331	9,900	9,900
Totals for dept 478-Roads & Streets -- Winter Maintenance		16,784	32,385	32,385	18,260	32,385	32,385
Dept 482-Administration							
202-482-804.000	Audit Fees	1,650	2,000	2,000	1,981	1,981	1,981
202-482-914.000	General Liab Insurance	9,432	9,881	9,881	4,941	9,881	9,736
202-482-965.000	Administration	48,757	58,220	58,220	38,813	58,220	61,500
Totals for dept 482-Administration		59,839	70,101	70,101	45,735	70,082	73,217
Dept 966-Operating Transfers -- Out							
202-966-965.203	Op Transfer - Local Sts	158,475	292,500	292,500	146,250	292,500	222,359
Totals for dept 966-Operating Transfers -- Out		158,475	292,500	292,500	146,250	292,500	222,359

Fund Overview

The City receives Local Streets revenues from the State of Michigan in accordance with Public Act 51, of 1951 as amended. This revenue is received on a monthly revenue stream. This revenue supports the maintenance of streets work and the associated right-of-ways of those Local Streets. The revenue can also be utilized to remove snow, fix curbs, overlay roads with asphalt, and pay for traffic signals, street signs and to construct new Local Streets within the City limits. The designated Street Administrator, which is the Consulting City Engineer, along with the Finance Director, annually reports to the MDOT all Local Streets revenues received by the City. The report also accounts for the expenditures of all the Local Streets revenue as new construction of Local Streets road miles. The City of Riverview has approximately 28.41 miles of Local Streets that is required to be maintained by the City.



Goals & Objectives

1. Continue spot patching to fill in existing potholes and help prevent the further deterioration of the roads.
2. Continue to repair deteriorating catch basins to keep streets drained and prevent further damage from standing puddles.
3. Continue street sectioning program.
4. Continue crack and joint sealing program.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
REVENUES	5,408,701	799,904	1,235,726	749,703
EXPENDITURES				
Debt Service	0	0	0	0
Construction	5,024,170	531,749	531,749	0
Maintenance	473,279	754,859	745,830	738,550
Traffic	7,842	21,000	21,000	21,000
Winter Maintenance	43,902	75,564	75,564	75,564
Administration	(57,738)	37,216	37,252	38,417
Change to Fund Balance	(82,754)	(620,484)	(175,669)	(123,828)

Revenues

The primary source of revenue for the Local Streets Fund comes from a property tax levy for local roads. This revenues source has been steadily decreasing since 2008 due to falling property values until the last two years with a slight increase, and the 2017/18 budget is below what the City received in 2007.

In addition, the City receives transportation revenues collected by the State of Michigan and shared with local units of government (commonly called Act 51 funds). Act 51 funding to the Riverview has been steadily decreasing due to lower gas and weight tax collections by the State until the last few years showing very slight increases. Budgeted Act 51 funding for fiscal year 2017/18 has spiked in an effort to aid Cities repair our crumbling roads.

We were fortunate to be awarded a grant to help with water main and road repair during the FY 2015/16. The project will be completed in this upcoming fiscal year.

The Local Streets Fund receives operating transfers from the Major Streets Fund and Land Preserve Fund. The transfer from the Major Streets Fund is allowed under Act 51 guidelines, up to 50% of the Act 51 revenue received by the Major Streets. This transfer provides additional funds for the maintenance of the Local Streets System. The operating transfer from the Land Preserve Fund is used to aid in bond payments.

Expenditures

Some street sectioning and sidewalk replacement has been budget for this fiscal year. Other uses of the revenues will be for street maintenance and repairs, including street sweeping, grass cutting of rights-of-ways, and snow removal.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
203-000-404.600	Penalties & Interest -- Delinq Taxes	884	1,325	1,325	373	1,325	1,067
203-000-404.700	Delinq Personal Prop Tax	0	0	0	(708)	0	0
203-000-404.800	Property Tax Levy -- Local Roads	224,063	220,270	220,270	218,498	219,500	225,750
203-000-405.000	Property Tax Chargebacks	0	0	0	316	500	0
203-000-575.310	State Revenue -- MDOT Reimbursement	104,871	0	0	0	0	0
203-000-575.330	State Revenue-Personal Property Foregone	4,328	6,910	6,910	1,661	1,661	6,910
203-000-575.500	State Revenue -- Act 51 Funds	211,849	253,899	253,899	244,782	253,899	268,617
203-000-650.010	Interest on Investments	295	0	0	(76)	0	0
203-000-675.050	Signs, Markers & Paint	0	0	0	235	235	0
203-000-675.060	Sidewalk Reimbursement	814	0	0	0	0	0
203-000-680.401	R-O-W Annual Maint Fee	34,869	25,000	25,000	0	25,000	25,000
203-000-687.100	Rebates	0	0	0	5,123	5,123	0
203-000-699.202	Oper.Transfer-Major Strts	158,475	292,500	292,500	146,250	292,500	222,359
203-000-699.302	Op Transfer - Street/Wtr Main Bond Fund	4,668,253	0	0	199,287	531,749	0
Totals for dept 000-Revenues		5,408,701	799,904	799,904	815,741	1,331,492	749,703

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 451-Roads & Streets -- Construction							
203-451-989.210	Street Repair Proj-Constr	4,103,446	0	380,389	206,253	380,389	0
203-451-989.220	Street Repair Proj-Eng	493,864	0	151,360	30,365	151,360	0
203-451-989.225	Road Improvements -- Riverview Street	426,860	0	0	0	0	0
Totals for dept 451-Roads & Streets -- Construction		5,024,170	0	531,749	236,618	531,749	0
Dept 463-Roads & Streets -- Maintenance							
203-463-725.000	Full-Time Salaries	36,516	56,000	56,000	38,333	56,000	72,800
203-463-760.300	Road Maintenance	5,284	6,000	6,000	3,947	6,000	6,000
203-463-815.100	PASER Road Survey	2,224	0	9,075	46	46	0
203-463-818.026	Dust Control	1,540	2,000	2,000	0	2,000	2,000
203-463-818.035	Joint/Crack Sealing	21,987	28,000	37,227	19,826	37,227	35,000
203-463-818.400	Contractual Svcs - Grass Cutting	14,763	21,250	21,250	6,851	21,250	21,250
203-463-945.000	Equipment Rental	29,300	55,000	55,000	31,921	55,000	71,500
203-463-974.110	Street Sectioning	357,126	435,000	554,907	352,533	554,907	420,000
203-463-980.100	Sidewalk Replacement	0	0	3,400	0	3,400	100,000
203-463-991.064	NPDES Compliance	4,539	10,000	10,000	1,603	10,000	10,000
Totals for dept 463-Roads & Streets -- Maintenance		473,279	613,250	754,859	455,060	745,830	738,550
Dept 474-Roads & Streets -- Traffic							
203-474-725.000	Full-Time Salaries	3,452	10,000	10,000	2,648	10,000	10,000
203-474-760.350	Signs, Markers & Paint	3,408	7,000	7,000	1,771	7,000	7,000
203-474-945.000	Equipment Rental	982	4,000	4,000	694	4,000	4,000
Totals for dept 474-Roads & Streets -- Traffic		7,842	21,000	21,000	5,113	21,000	21,000
Dept 478-Roads & Streets -- Winter Maintenance							
203-478-725.000	Full-Time Salaries	10,229	24,500	24,500	20,161	24,500	24,500
203-478-781.000	Salt	27,017	27,964	27,964	7,885	27,964	27,964
203-478-945.000	Equipment Rental	6,656	23,100	23,100	17,107	23,100	23,100
Totals for dept 478-Roads & Streets -- Winter Maintenance		43,902	75,564	75,564	45,153	75,564	75,564
Dept 482-Administration							
203-482-804.000	Audit Fees	1,650	1,945	1,945	1,981	1,981	1,981
203-482-914.000	General Liab Insurance	9,432	9,881	9,881	4,941	9,881	9,736
203-482-914.050	Reserve for Loss Liab	(90,000)	0	0	0	0	0
203-482-965.000	Administration	21,180	25,390	25,390	16,927	25,390	26,700
Totals for dept 482-Administration		(57,738)	37,216	37,216	23,849	37,252	38,417

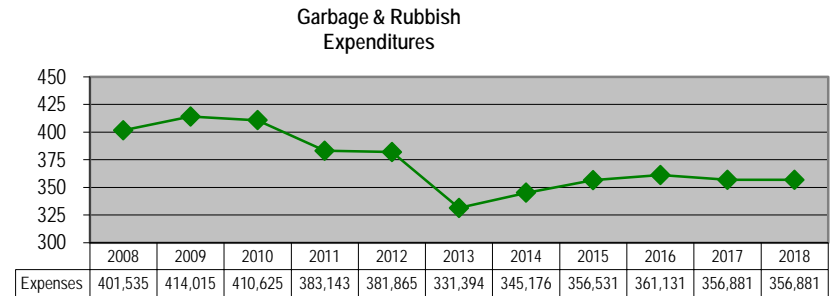
Fund Overview

This budget is administered by the Department of Public Works and includes the rubbish collection agreement with Stevens Disposal, the new contractor as of May 2012. Garbage containers are provided to each single family home in the city. Yard waste is collected weekly from April 1st through December 1st and is a program imposed under state mandate. Special pick-up roll off boxes to residents are issued for large amounts of debris.

Goals & Objectives

1. Continue to work closely with rubbish contractor to maintain a high level of service and minimize resident complaints and resolve any issues in a timely manner.
2. Current contract that was to expire March 2017 was extended at no increase for another 3 years.

Financial Highlights



Revenues

The Land Preserve transfers funds annually to this fund for garbage & rubbish pickup. There is no property tax levy to residents to pay for this service.

Expenditures

Rubbish & garbage pickups are contracted out with Stevens Disposal. Their current contract was to expire March 2017. We mutually agreed to exercise a three year extension that was offered in the original contract with no increase in their rates. The extension will expire in March 2020. In addition, the City purchased the toter carts in fiscal year 2011/12, which will eliminate the monthly rental fee paid to the contractor. The purchase of these toter carts will result in a payback of costs within four years.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
226-000-670.090	Dumpster Rental Fees	2,775	3,000	3,000	2,960	3,000	3,000
226-000-670.091	Resident Toter Cart Purchases	600	500	500	150	500	450
226-000-677.000	Recycling Revenues	1,371	2,381	2,381	924	2,381	2,000
226-000-699.596	Op Transfer-Land Preserve	354,321	351,000	351,000	175,500	351,000	351,431
Totals for dept 000-Revenues		359,067	356,881	356,881	179,534	356,881	356,881

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 528-Garbage & Rubbish							
226-528-818.030	Rubbish Contract	265,098	265,098	265,098	176,732	265,098	265,098
226-528-818.031	Dumpsters	4,394	5,000	5,000	3,964	5,000	5,000
226-528-818.033	Yard Waste Program	66,482	71,283	71,283	43,949	71,283	71,283
226-528-818.034	Tire Disposal	0	500	500	0	500	500
226-528-818.037	Recycling / Compost	12,654	15,000	15,000	7,468	15,000	15,000
226-528-986.020	Rubbish Toter Carts	10,440	0	0	0	0	0
Totals for dept 528-Garbage & Rubbish		359,068	356,881	356,881	232,113	356,881	356,881

Cable Dept

Department Overview

The citizens of Riverview are kept informed about the activities of the City government through cable programs on Government Access Channels 47 and 10.

Cable television programs are produced to inform the citizens on services provided and to keep current of City Council matters. City Council meetings and School Board meetings are regularly cablecast and taped for playback later.

Revenues

The City currently has franchise agreements with Comcast, WideOpenWest (WOW), and AT&T to provide cable services to its residents. Under these agreements, the City receives franchise fees and PEG fees from the cable companies. The franchise fees are unrestricted and have been budgeted in the Cable Fund; the PEG fees are restricted and included in the Cable Fund budget. Any excess franchise fees are transferred to the General Fund in lieu of an increase in property taxes.

Expenditures

The proposed budget primarily focuses on administering the cable services provided to the residents. Cablecasts include a series of monthly presentations featuring:

- Municipal departments.
- City Council and Planning Commission Meetings (live and taped presentations).
- A bulletin board of upcoming events and activities
- Special programs

Goals & Objectives

1. Continue to upgrade cable department hardware and software, incorporating new technologies to provide high quality and simplify overall operations and reduce operational expenses.
2. Produce public service announcements for benefit of all residents.
3. Continue with local business interviews.
4. Continue working with the Library's Veteran of war interviews.
5. Produce a new 2017 Golf Course video commercial.
6. Live Streaming of meetings and the cable channel. Integration of meeting agendas with the internet and cable TV.
7. Keep new website updated.
8. Complete bid process and acquire new council chamber cameras and video hardware and software. Optimize new council chamber cameras and video hardware.

Telecommunications Dept

PROGRAM DESCRIPTION

The City of Riverview owns a telecommunications tower located along the eastern edge of the Land Preserve. The 325 foot tall tower, constructed in 1994, was among the first telecommunications towers built in the Downriver area for commercial use. The tower is an attractive base for telecommunications activities such as paging, cellular telephone and other types of communication companies due to its height and relatively interference-free transmission capabilities.

The telecommunications tower currently has five commercial customers that have long-term contracts providing monthly revenues to the City of Riverview. These five customers utilize over one half of the tower capacity, based on their type of equipment and the tower loading capacity. The Downriver Mutual Aid is another major addition to the customer base during 2001 with the installation of two communications transmission devices on the tower for the enhanced E-911 system.

Revenues

The City charges rental fees to its customers on the telecommunications tower under multi-year leases. Revenues amount to approximately \$70,000 annually.

Expenditures

The rental fees are being transferred to the Capital Improvement and Equipment Fund. .

Goals & Objectives

1. Maintain existing customers on telecommunication tower.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
243-000-650.010	Interest on Investments	144	75	75	(37)	10	20
243-000-680.110	Cable Franchise Fees	260,752	255,000	255,000	197,296	253,000	250,000
243-000-680.120	Cable PEG Fees	52,151	46,368	46,368	39,461	46,000	45,000
243-000-680.200	Tower Rental Fees	96,881	77,252	77,252	54,057	72,000	70,000
Totals for dept 000-Revenues		409,928	378,695	378,695	290,777	371,010	365,020

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED YR MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 535-Cable Television							
SALARIES & WAGES							
243-535-725.000	Full-Time Salaries	25,925	27,900	27,900	16,131	27,500	26,450
243-535-725.100	Part-Time Salaries	25,054	37,000	37,000	32,527	37,000	50,960
243-535-725.300	Longevity	215	240	240	0	240	240
243-535-725.400	Pay-In-Lieu-Bonus, Vac, Per	926	1,450	1,450	0	1,000	1,400
SALARIES & WAGES		52,120	66,590	66,590	48,658	65,740	79,050
FRINGE BENEFITS							
243-535-725.500	Social Security-Employer	3,821	3,600	3,600	3,628	6,060	6,070
243-535-725.600	Deferred Compensation	1,821	1,850	1,850	1,141	1,840	1,860
243-535-725.700	Health Insurance Expense	5,285	5,340	5,340	2,411	5,340	5,640
243-535-725.710	Optical Insurance Expense	41	40	40	20	40	40
243-535-725.720	Dental Insurance Expense	861	620	620	406	620	500
243-535-725.800	Life Insurance Expense	65	70	70	43	70	70
243-535-725.900	City Pension Contribution	11,154	13,500	13,500	5,976	13,500	11,802
243-535-725.950	GASB 45 OPEB Contribution	6,464	6,600	6,600	3,280	6,600	6,980
243-535-730.000	Unemployment Expense	11	300	300	8	300	220
243-535-735.000	Workers Comp Expense	200	350	350	237	398	410
FRINGE BENEFITS		29,723	32,270	32,270	17,150	34,768	33,592
OPERATING SUPPLIES							
243-535-740.000	Operating Supplies	5,532	5,000	5,000	2,440	5,000	5,000
OPERATING SUPPLIES		5,532	5,000	5,000	2,440	5,000	5,000
CONTRACTUAL SERVICES							
243-535-818.000	Contractual Services	1,103	4,100	4,100	76	4,100	4,100
243-535-818.013	Attorney Fees	1,419	2,400	2,400	7,450	8,500	2,400
243-535-855.000	Cable/Internet Connection	7,357	8,000	8,000	4,796	7,400	8,000
243-535-856.000	Cable Broadcast Fees	3,731	15,000	15,000	3,082	3,800	17,012
CONTRACTUAL SERVICES		13,610	29,500	29,500	15,404	23,800	31,512
OTHER EXPENSES							
243-535-861.000	Parking/Meals Reimbursemt	361	650	650	245	450	650
243-535-862.000	Travel, Ed & Training	0	600	600	0	200	600
243-535-965.000	Administration	78,900	81,300	81,300	40,650	81,300	83,800
OTHER EXPENSES		79,261	82,550	82,550	40,895	81,950	85,050
CAPITAL OUTLAY							
243-535-975.070	Telephone System	3,423	4,500	4,500	0	6,100	6,100
243-535-985.999	Cable Equipment	7,696	12,600	12,600	6,426	11,000	12,600
243-535-986.011	Council Chamber Upgrade	0	2,000	2,000	0	2,000	28,000
243-535-986.097	Video Furniture	0	600	600	0	500	850
243-535-986.098	Council Chambers Cameras	0	1,800	1,800	0	1,800	21,000
243-535-998.050	Computer Equipment	1,515	2,900	2,900	0	2,500	2,900
CAPITAL OUTLAY		12,634	24,400	24,400	6,426	23,900	71,450
Totals for dept 535-Cable Television		192,880	240,310	240,310	130,973	235,158	305,654

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 537-Telecommunications							
CONTRACTUAL SERVICES							
243-537-801.000	Customer/Eng Review	1,061	2,500	2,500	0	2,000	2,000
243-537-818.013	Attorney Fees	27,853	5,000	5,000	3,619	7,238	7,000
	CONTRACTUAL SERVICES	28,914	7,500	7,500	3,619	9,238	9,000
MAINTENANCE SUPPLIES							
243-537-761.000	Tower-Building Maintenance	5,186	2,500	2,500	0	2,500	3,000
	MAINTENANCE SUPPLIES	5,186	2,500	2,500	0	2,500	3,000
Totals for dept 537-Telecommunications		34,100	10,000	10,000	3,619	11,738	12,000
Dept 966-Operating Transfers -- Out							
TRANSFERS (OUT)							
243-966-965.101	Op Transfer -- General Fund	75,000	75,000	75,000	37,500	75,000	75,000
243-966-965.402	Op Transfer - CIP	50,000	100,000	100,000	50,000	100,000	100,000
	TRANSFERS (OUT)	125,000	175,000	175,000	87,500	175,000	175,000
Totals for dept 966-Operating Transfers -- Out		125,000	175,000	175,000	87,500	175,000	175,000

Fund Overview

The Drug Forfeiture Fund is used to account for seized property involved in the violation of controlled substances statutes. Authorized expenditures include expenses of seizure, forfeiture and sale of property. The balance remaining must be used to enhance law enforcement efforts.

The Riverview Police Department is also a member of the Detroit Transportation Interdiction Unit (DTIU). The DTIU's activities and duties are to disrupt the illicit drug traffic in the Detroit Metropolitan area through Detroit Metro Airport, bus and train transportation centers.

Goals & Objectives

1. Continue a presence in the Metro Detroit Airport and other transportation centers to deter illegal activity.
2. Help to effectively prosecute individuals before the courts of the United States and the State of Michigan.
3. Acquire specialized training for our officer(s). Highway Interdiction, etc.
4. Increase interaction with Federal Law Enforcement Agencies.
5. Continue with a K9 narcotics presence in the city.
6. Continue to work with other agencies assigned to unit to maximize lower threshold seizures.
7. Acquire new technology to assist during investigations.

Financial Highlights

Revenues

Revenues obtained from these two groups are restricted by either Federal or State statutes, and can only be spent on certain items. Revenues will vary based upon the activities of the enforcement groups, and may vary from year to year. The budgeted amounts for fiscal year 2017/2018 are estimates based on previous year's activities.

Expenditures

The City uses these funds to supplement the General Fund in purchasing supplies and equipment for the Police Department. Notable in this year's proposed budget is the purchase of patrol vehicles, equipment for vehicles, computer equipment, bullet resistant vests, radars, weapons, and new mobile data terminals (laptops) for the department and the city.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
265-000-657.000	Forfeitures - Fed(DEA)	16,249	60,000	60,000	34,600	40,000	50,000
265-000-657.010	Forfeitures - State/DRANO	36,293	20,000	20,000	32,657	33,000	32,000
265-000-657.020	Forfeitures - State/OWI	6,660	0	0	1,360	1,400	2,000
265-000-670.030	Sale of Equipment	12,485	0	0	0	0	0
Totals for dept 000-Revenues		71,687	80,000	80,000	68,617	74,400	84,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 302-Federal / DEA Expenditures							
265-302-725.000	Full-Time Salaries	6,622	6,000	6,000	0	6,000	7,000
265-302-725.200	Overtime	0	6,000	6,000	0	6,000	7,000
265-302-725.500	Social Security-Employer	507	2,600	2,600	0	0	1,000
265-302-730.000	Unemployment Expense	0	65	65	0	70	70
265-302-735.000	Workers Comp Expense	128	500	500	0	150	150
265-302-740.000	Operating Supplies	3,424	6,000	6,000	2,694	4,000	5,000
265-302-740.195	Honor Guard Supplies	0	7,000	7,000	0	0	7,000
265-302-970.000	Patrol Cars w/ Modifications & Equipment	76,824	0	0	0	0	15,000
265-302-970.002	Bulletproof Vests	16,548	0	3,452	697	3,452	0
265-302-970.003	Radars	7,044	0	0	0	0	0
265-302-970.999	Capital Outlay	0	10,000	10,000	0	2,000	6,000
265-302-990.000	Computer Equipment	12,872	23,000	23,000	17,849	21,000	5,000
265-302-990.092	Police Rifles	0	10,000	0	0	10,000	0
265-302-990.094	Police Weaponry	12,270	0	0	0	0	0
Totals for dept 302-Federal / DEA Expenditures		136,239	71,165	64,617	21,240	52,672	53,220
Dept 303-State / DRANO Expenditures							
265-303-740.000	Operating Supplies	4,259	5,000	5,000	3,788	5,000	5,000
265-303-970.000	Patrol Cars	0	44,000	44,000	0	0	44,000
265-303-970.999	Capital Outlay	0	4,300	4,300	0	0	6,750
265-303-990.092	Police Rifles	0	0	10,000	8,238	10,000	0
Totals for dept 303-State / DRANO Expenditures		4,259	53,300	63,300	12,026	15,000	55,750
Dept 304-State / OWI Expenditures							
265-304-740.000	Operating Supplies	0	1,500	1,500	0	0	1,500
Totals for dept 304-State / OWI Expenditures		0	1,500	1,500	0	0	1,500

Fund Overview

The Riverview Public Library was established to serve the citizens in their informational, cultural, educational and recreational pursuits. The Library is open to the public more than 80 hours a week.

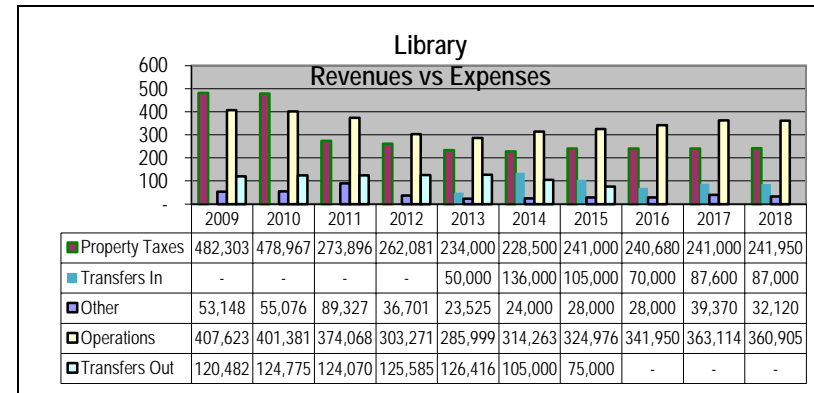
The land upon which the Library is located is owned by the City of Riverview Building Authority and leased to the City. An administrative Library Commission is comprised of five members appointed by the City Council.

The Library's current collection includes over 58,919 books, magazine subscriptions, and numerous back files of magazines, government documents, audio and video materials. There are currently 5,057 borrowers' cards on file representing adults and children.

Goals & Objectives

1. Expand and increase technology presence in library.
2. Increase hours of operation.
3. Promote the library's value to the community.
4. Investigate and implement improved ways of publicizing library services.
5. Explore strategies for diversification of library services.

Financial Highlights



Revenues

The Library's operations are primarily funded through property tax revenue. A portion of the City's operating levy (0.80 mills) is allocated for the library, amounting to approximately \$242,000 in the proposed budget. Additional revenues come from the State of Michigan and Wayne County in the form of state aid and distribution of fines. We are anticipating receiving additional amount of state aid for personal property foregone. That is a portion of what we have lost in personal property tax due to the new small business exemption the state has passed. For fiscal year 2017/18, the General Fund is transferring \$87,000 to the Library to subsidize their operating budget.

Expenditures

The library employs one full-time director; the remaining staff is part-time employees. Primary expenditures relate to the purchase of new materials, including books, magazines, and audio/video items. This is the first year that we do not have a principal and interest payment due to the Building Authority for the bond payments. The bond payments have been fully paid.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
271-000-404.000	Property Tax Revenue	238,828	240,000	240,000	233,067	240,000	241,000
271-000-404.600	Penalties & Interest -- Delinq Taxes	954	1,000	1,000	398	950	950
271-000-404.700	Delinq Personal Prop Tax	0	0	0	(755)	0	0
271-000-404.900	Property Tax Levy -- Bldg Auth Debt	246	0	0	0	0	0
271-000-405.000	Property Tax Chargebacks	0	0	0	337	500	0
271-000-575.330	State Revenue-Personal Property Foregone	4,616	7,370	7,370	1,772	1,772	7,370
271-000-575.550	Library State Aid	4,055	5,000	5,000	4,109	4,109	4,050
271-000-583.100	Contingency from General Fund	0	0	0	0	1	0
271-000-625.400	Library Fines	10,771	15,000	15,000	6,448	10,000	10,200
271-000-625.500	Penal Fines - County	8,379	10,000	10,000	0	8,500	8,500
271-000-650.010	Interest on Investments	2,531	2,000	2,000	(649)	2,000	2,000
271-000-660.070	Donations - Library	1,000	0	0	0	0	0
271-000-699.101	Operating Transfer In -- General Fund	70,000	87,600	87,600	43,800	87,600	87,000
Totals for dept 000-Revenues		341,380	367,970	367,970	288,527	355,432	361,070

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 790-Riverview Public Library							
271-790-725.000	Full-Time Salaries	59,071	57,750	57,750	38,528	57,750	58,350
271-790-725.100	Part-Time Salaries	61,063	80,000	80,000	42,777	70,000	75,000
271-790-725.300	Longevity	550	600	600	600	600	600
271-790-725.400	Pay-In-Lieu-Bonus,Vac,Per	3,126	3,500	3,500	0	3,500	3,500
271-790-725.500	Social Security-Employer	9,126	10,500	10,500	6,051	10,500	10,000
271-790-725.600	Deferred Compensation	4,095	4,200	4,200	2,681	4,200	4,300
271-790-725.700	Health Insurance Expense	21,738	21,310	21,310	9,144	21,310	20,060
271-790-725.710	Optical Insurance Expense	126	100	100	61	130	100
271-790-725.720	Dental Insurance Expense	2,401	1,870	1,870	1,229	2,000	1,510
271-790-725.800	Life Insurance Expense	197	210	210	130	200	200
271-790-725.900	City Pension Contribution	26,807	25,100	25,100	13,998	25,100	27,563
271-790-725.950	GASB 45 OPEB Contribution	14,608	14,000	14,000	7,829	14,500	14,440
271-790-730.000	Unemployment Expense	80	2,000	2,000	22	600	1,800
271-790-735.000	Workers Comp Expense	259	500	500	215	280	500
271-790-740.000	Operating Supplies	3,320	2,000	2,000	1,861	3,000	3,000
271-790-761.000	Building Maintenance	3,600	4,000	4,000	1,912	4,000	4,000
271-790-804.000	Audit Fees	1,000	1,000	1,000	1,201	1,201	1,201
271-790-819.000	Janitorial Contract	280	500	500	0	500	500
271-790-826.000	Central Library Service	49,013	50,000	50,000	31,845	50,000	42,000
271-790-826.020	TLN Computer Service	30,319	29,000	29,000	22,012	30,000	30,900
271-790-850.000	Telephone	80	700	700	0	1,000	1,000
271-790-854.000	Public Relations	4,189	5,000	5,000	1,344	4,000	5,800
271-790-914.000	General Liab Insurance	12,575	13,174	13,174	6,587	13,000	12,981
271-790-921.000	Gas Service	6,442	9,500	9,500	3,640	6,500	8,500
271-790-922.000	Electric Service	22,436	25,000	25,000	17,190	21,000	23,300
271-790-923.000	Water Service	908	800	800	417	800	800
271-790-970.004	Copier	1,140	800	800	736	1,200	1,000
271-790-990.000	Computer Equipment	0	0	0	0	0	8,000
Totals for dept 790-Riverview Public Library		338,549	363,114	363,114	212,010	346,871	360,905

PROGRAM DESCRIPTION

The Community Development Block Grant (CDBG) Program is an annual grant that the City is eligible to receive from the U.S. Department of Housing and Urban Development through the Wayne County Community Development Division. The City of Riverview Community Development Department is responsible for administering the CDBG Program through contract.

Funds are used to renovate City streets and to purchase and install playground equipment in qualified income areas of the City. Housing rehabilitation funds can be used to loan renovation money to homeowners. CDBG funds also support the operation of public service agencies such as The Senior Alliance and the Guidance Center.

Each year, the City of Riverview determines potential projects pursuant to Federal guidelines that meet at least one of the following objectives:

- To provide benefits of using CDBG funding directly to persons of low and moderate income and/or to areas where 51% of the residents are of low and moderate income.
- To facilitate and/or support private (re)investment and development within Riverview.
- To reduce negative environmental impacts.
- To conserve and improve older housing.
- To maintain a high level of performance in the management of all CDBG and non-federally funded programs, while offsetting administrative costs to the General Fund.
- To improve park facilities.
- To provide services to senior citizens and other specifically identified groups of residents as defined by Federal law.
- To comply with the requirements of the Americans with Disabilities Act (ADA) as they apply to public places and services.

The City's CDBG contractor considers projects that meet one of the above objectives. A public hearing is held in February, to receive public comments regarding the proposed projects prior to the final list of projects. Application to Wayne County to receive money follows the public hearing and City Council approval. Money to support the projects are usually made available by, but not before, July 1. The program year runs through June of the next year.

Financial Highlights

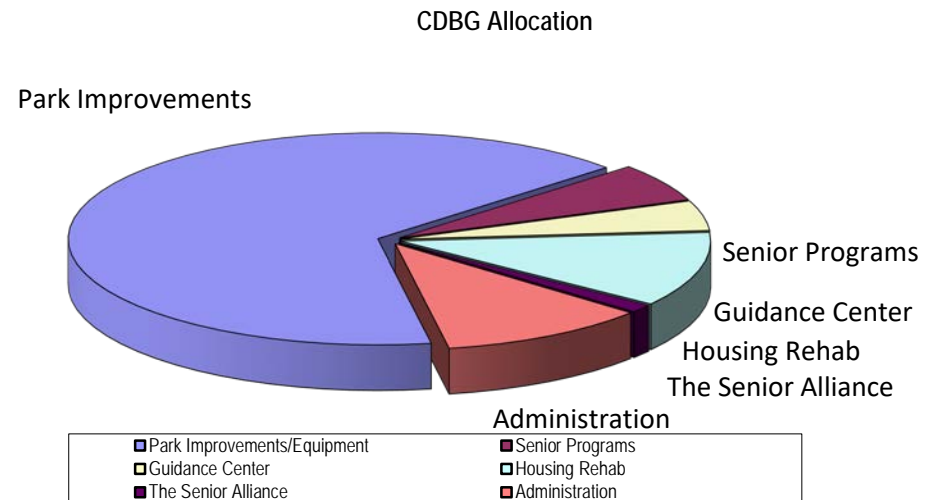
Revenues

The City has been allocated a total of \$87,824 for the upcoming program year. This total is separated into the following categories.

- Park Improvements/Equipment (\$58,000)
- Senior Services (\$6,224)
- Guidance Center (\$4,000)
- Administration (\$9,600)
- Countywide Housing Rehabilitation (\$10,000)

Expenditures

The City has allocated a majority of the CDBG funds for park improvements (restricted to the eligible areas), followed by housing rehabilitation with the remainder to be used for public services to the residents.



Goals & Objectives

1. Use all available funds.
2. Health and safety issues are priority spending for the housing rehabilitation money.
3. Require contractor to provide reports on status of program spending.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
275-000-635.000	Housing Rehab	7,214	0	0	0	0	0
275-000-665.014	CDBG 2014 Program Revenue	62,537	0	0	16,970	16,970	0
275-000-665.015	CDBG 2015 Program Revenue	17,998	0	0	17,858	17,858	0
275-000-665.016	CDBG 2016 Program Revenue	0	96,000	96,000	0	96,000	0
275-000-665.017	CDBG 2017 Program Revenue	0	0	0	0	0	86,824
275-000-699.010	Recovered Liens	0	1,000	1,000	53,944	53,944	1,000
Totals for dept 000-Revenues		87,749	97,000	97,000	88,772	184,772	87,824

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 482-Administration							
275-482-818.155	Consulting	7,393	8,600	8,600	8,246	8,246	8,600
275-482-981.212	Housing Rehab Admin	4,280	1,000	1,000	280	280	1,000
Totals for dept 482-Administration		11,673	9,600	9,600	8,526	8,526	9,600
Dept 712-Grant Projects							
275-712-802.055	Downriver Guidance Center	4,000	4,000	4,000	4,000	4,000	4,000
275-712-802.070	Senior Alliance Contrib	1,062	1,062	1,062	1,062	1,062	1,062
275-712-854.028	Senior Programs	8,438	9,338	9,338	0	8,900	5,162
275-712-972.010	Park Improvements / Equip	74,556	72,000	89,912	39,677	95,110	58,000
275-712-973.150	ADA Community Center Renovations	1,526	0	0	0	0	0
275-712-974.110	Street Sectioning	0	0	961	961	961	0
275-712-989.096	Colonial Vill Smoke Det	25,000	0	0	0	0	0
Totals for dept 712-Grant Projects		114,582	86,400	105,273	45,700	110,033	68,224
Dept 713-Grants - Housing Rehab							
275-713-981.210	Housing Rehab Grant	29,440	0	0	5,810	5,810	10,000
275-713-981.211	Housing Rehab-City	0	1,000	1,000	75	75	0
Totals for dept 713-Grants - Housing Rehab		29,440	1,000	1,000	5,885	5,885	10,000

Fund Overview

On May 6, 2014, the voters of the City authorized the issuance of bonds in an amount not to exceed \$8 million for repairs and construction related to water main and road improvements. These bonds were issued in April 2015 and the proceeds were deposited into this fund. The proceeds are being transferred to the Local Streets Fund and the Water & Sewer Fund for the construction and engineering costs, as incurred.

The ballot proposal also permitted the City to levy a millage for the purpose of repayment of these bonds. The first payments were due in November 2015 and May 2016; each of those payments were interest-only. Payment on the bond principal began in November 2016. Payments due this fiscal year 2017/18 will be \$650,000 for principal and \$92,375 in November 2017 and \$85,875 in May 2018.

The tax millage proceeds will also be deposited into this fund and will be used for the payments. The City has a millage of 2.75 for the 2017 summer tax levy to raise sufficient funds for the principal and interest payments.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
302-000-404.400	Property Tax Revenue -- 2015 Road Bonds	193,542	807,670	807,670	801,206	804,000	827,750
302-000-404.600	Penalties & Interest -- Delinq Taxes	622	500	500	1,273	1,300	600
302-000-404.700	Delinq Personal Prop Tax	0	0	0	(136)	0	0
302-000-405.000	Property Tax Chargebacks	0	0	0	(91)	0	0
Totals for dept 000-Revenues		194,164	808,170	808,170	802,252	805,300	828,350

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 300-Debt Service							
302-300-860.000	Bank Service Charge	500	500	500	0	500	100
302-300-996.070	2015 Road Bonds -- Interest	194,564	190,750	190,750	98,375	190,750	178,250
302-300-997.070	2015 Road Bonds -- Principal	0	600,000	600,000	0	600,000	650,000
Totals for dept 300-Debt Service		195,064	791,250	791,250	98,375	791,250	828,350
Dept 966-Operating Transfers -- Out							
302-966-965.203	Op Transfer - Local Sts	4,668,253	0	0	199,287	435,983	0
302-966-965.592	Op Transfer - Water/Sewer Fund	1,612,806	0	0	53,787	55,340	0
Totals for dept 966-Operating Transfers -- Out		6,281,059	0	0	253,074	491,323	0

Fund Overview

The Building Authority's sole business activity is to acquire and lease property to the City. Its primary purpose is to finance and construct the City's public buildings, and its operations consist of the issuance and repayment of debt and the related construction.

In fiscal year 2003, the City issued debt to advance refund the original debt associated with this project, resulting in net savings to the City of approximately \$75,000 over the next twelve years. These bonds were fully paid in fiscal year 2014/15.

The only debt related to the Riverview Public Library Remodeling Project has been fully paid. This is the first year that debt is no longer outstanding.

Revenues

Funding for the bond payments was coming from the Riverview Public Library, in the form of a lease payment funded by property tax revenues and a portion of the fund balance.

Expenditures

The last debt payment was made in November 2014. The bond payment was \$125,000 and the interest amounted to \$2,375 for a total payment of \$127,375.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
303-000-650.010	Interest on Investments	944	0	0	(242)	0	0
Totals for dept 000-Revenues		944	0	0	(242)	0	0

Fund Overview

The City's Capital Improvement & Equipment Fund is intended to provide improvements to City-wide properties and buildings, to provide the regular replacement of City equipment and vehicles, and to maintain the City's network infrastructure.

In the last few years, the City has also been working with revitalizing the home values by purchasing HUD-owned properties, making repairs and renovations to bring them to building code, and re-selling the houses to put these properties back on the City's tax roll.

Funding for the capital improvements have come in the past from Land Preserve operating transfers, property tax revenues, and equipment rental fees charged to other funds. However, due to the financial difficulties the City has experienced over the last few years, and expects to continue to face in the upcoming years, the transfers and property tax revenues have been diverted to the General Fund to continue to provide services to the residents.

It should be noted that the City has been delaying projects and equipment purchases due to the financial difficulties over the past few years. Only those items that are obsolete or non-working have been designated for replacement. At some point, though, the City will need to purchase these items or seek alternate methods.

Capital Improvements

Program Description

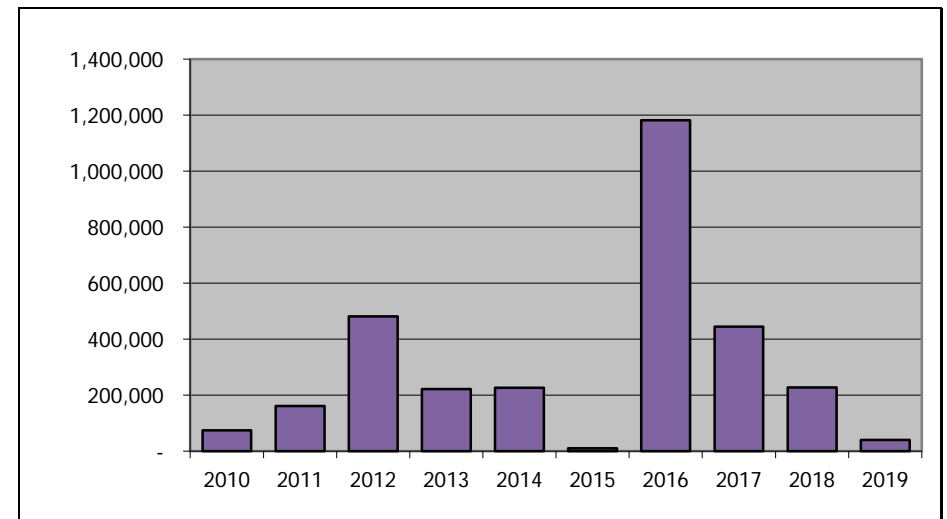
The Capital Improvements Program (CIP) is a six-year plan which outlines proposed new capital projects.

The CIP is divided into seven component parts:

General Government	Transportation System
Sanitary Sewer System	Leisure Facilities
Water Distribution System	Riverview Land Preserve
Drainage Improvements	

Expenditure Highlights

Due to the state of the City's finances, City-wide capital improvements have been virtually eliminated over the past few years, with the only major expenditure being the City Hall roof replacement in 2008. As such, the City is proposing a number of building and infrastructure improvements in 2017/18, including resurfacing some basketball courts and the fire station parking lot. Future projects will be evaluated annually for priority funding.



Capital Equipment

Program Description

The Capital Equipment Replacement Program (CERP) is a five-year plan for scheduled replacement of motor vehicles, other major pieces of equipment, and computer technology for all City departments. The CERP is divided into nine component parts covering the General Fund and applicable enterprise funds:

GENERAL FUND

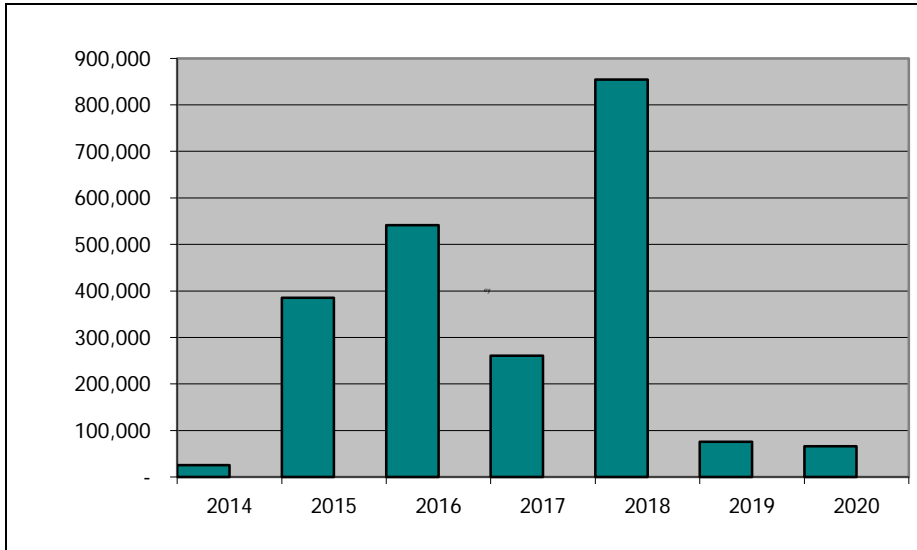
Public Work
Recreation
Police
Fire
City Manager's Office

ENTERPRISE FUNDS

Water Utility
Sanitary Sewer Utility
Riverview Land Preserve
Riverview Highlands Golf Course

Expenditure Highlights

Due to the state of the City's finances, vehicle and equipment purchases have been scrutinized and only essential replacements have been authorized. These have primarily been in the area of public safety (police patrol cars, fire engine, and ambulance). For fiscal year 2017/18, proposed purchases include the replacement of a fire department pickup truck, fire truck, DPW dump truck, DPW pickup truck and mower. Replacement of police vehicles will be funded with drug forfeiture funds.



MIS Equipment Replacement

Program Description

The MIS Equipment Replacement Program (MERP) is a six-year plan for scheduled replacement of computer technology for all City departments. Included in this is maintenance for the servers, software, and internet services used by all departments.

Expenditure Highlights

The primary expenditures are for continued maintenance on the City's servers, network, and software.

Savings from converting the City's accounting software will be realized this fiscal year. The previous software had annual maintenance of approximately \$30,000; the current software's maintenance is budgeted at \$21,000.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
402-000-404.000	Property Tax Revenue	19	0	0	0	0	0
402-000-404.600	Penalties & Interest -- Delinq Taxes	2	0	0	0	0	0
402-000-650.010	Interest on Investments	3,739	1,000	1,000	(959)	0	0
402-000-670.010	Sundry Revenues	(50)	0	0	0	0	0
402-000-670.030	Sale of Equipment	34,198	0	0	0	0	0
402-000-674.020	Donations -- Private	0	0	75,175	0	75,175	0
402-000-698.100	Proceeds-Debt Financing	391,052	0	0	0	0	740,000
402-000-699.101	Operating Transfer In -- General Fund	16,171	0	0	8,727	20,000	20,000
402-000-699.202	Oper.Transfer-Major Strts	12,120	30,900	30,900	16,437	30,900	36,300
402-000-699.203	Reimb from Local Streets	36,938	82,100	82,100	49,722	82,100	98,600
402-000-699.243	Operating Transfer - Cable & Telecomm	50,000	100,000	100,000	50,000	100,000	100,000
402-000-699.596	Op Transfer-Land Preserve	276,156	560,000	560,000	90,669	560,000	500,000
Totals for dept 000-Revenues		820,345	774,000	849,175	214,596	868,175	1,494,900

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 300-Debt Service							
402-300-998.400	MBT Principal-Debt Payment	63,235	128,760	128,760	63,959	128,760	131,907
402-300-998.410	MBT Interest-Debt Payment	4,745	7,210	7,210	4,021	7,210	4,053
Totals for dept 300-Debt Service		67,980	135,970	135,970	67,980	135,970	135,960

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 901-Capital Improvements							
402-901-970.040	Property Acquisition	25,188	0	0	7,629	9,000	0
402-901-970.045	Demolition of Structures	23,775	0	0	0	0	0
402-901-970.310	Column Repair	0	0	0	0	0	8,700
402-901-972.101	HVAC Upgrades - Controls	0	82,500	82,500	1,944	82,500	0
402-901-973.000	Fencing	3,760	0	0	0	0	11,000
402-901-973.012	Resurface Basketball Courts	0	0	0	0	0	28,800
402-901-973.062	City Hall Landscaping	3,899	0	4,101	402	4,101	0
402-901-973.150	Community Center Renovations	21,173	0	0	0	0	0
402-901-974.900	DPW Roof Repair - Paint	0	155,000	155,000	0	0	0
402-901-975.050	Veterans Memorial	10,000	0	0	0	0	17,381
402-901-976.013	Parking Lot -- Fire Station	0	177,620	177,620	143,172	177,620	161,524
402-901-976.300	Carpet	61,297	0	0	0	0	0
402-901-979.043	Shelter - Glens Park	0	16,000	21,945	43,890	21,945	0
402-901-979.044	Park Shelter -- Young Patriots Park	1,266	0	83,175	6,738	83,175	0
402-901-980.042	Fort St Reconstruction	0	0	1,166	1,258	1,258	0
402-901-990.031	Voting Equipment	0	13,000	13,000	0	13,000	0
Totals for dept 901-Capital Improvements		150,358	444,120	538,507	205,033	392,599	227,405

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 902-Capital Equipment							
402-902-970.049	Fire Dept Car	28,000	0	0	0	0	0
402-902-970.050	Fire Dept Pickup	0	0	0	0	0	45,000
402-902-970.055	Ambulance	335,052	0	0	0	0	0
402-902-974.021	Fire Truck	0	0	0	0	0	600,000
402-902-974.023	DPW Truck	0	39,000	78,495	39,495	39,495	0
402-902-974.024	DPW - Dump Truck	0	0	0	0	0	140,000
402-902-974.026	Aerial Lift Truck	0	0	155,495	155,495	155,495	0
402-902-974.028	Pickup Truck	0	0	0	0	0	35,000
402-902-974.037	Riding Mower	0	27,000	27,000	0	0	34,000
402-902-974.475	Backhoe	110,000	0	0	0	0	0
Totals for dept 902-Capital Equipment		473,052	66,000	260,990	194,990	194,990	854,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 903-IT Equipment							
402-903-818.103	Wireless Connectivity	51,939	6,200	6,200	629	6,200	6,200
402-903-818.105	Network Maintenance	16,935	17,000	17,000	9,677	16,500	17,000
402-903-818.106	EMail/Internet/Web Host	384	1,500	1,500	0	800	1,500
402-903-818.107	ISDN Charges	9,674	11,500	11,500	6,377	10,000	11,500
402-903-818.108	Internet Filter	0	3,000	3,000	2,550	2,550	3,000
402-903-818.109	Security Software	474	3,400	3,400	0	800	3,400
402-903-818.121	Website	6,850	3,000	3,000	0	2,850	3,250
402-903-818.123	Google Apps License Fees	10,267	10,700	10,700	10,267	10,267	11,000
402-903-818.140	Police AS400 Maintenance	21,933	33,000	33,000	2,370	33,000	33,000
402-903-818.145	Computer Line Hub Router	1,343	2,000	2,163	168	2,000	2,000
402-903-818.150	Computer Training	2,880	0	0	0	2,880	2,000
402-903-818.310	BS&A Software Maintenance	16,802	21,000	21,000	15,358	17,500	21,000
402-903-987.010	Accounting/BS&A Softwares	7,325	5,000	5,000	0	3,000	2,500
402-903-998.050	Computer Equipment	0	0	0	0	0	35,000
Totals for dept 903-IT Equipment		146,806	117,300	117,463	47,396	108,347	152,350

ENTERPRISE FUNDS

Fund Overview

The Riverview Highlands Golf Course is an enterprise established to provide the public with the opportunity to play golf at the 27-hole municipal course, which includes the following activities:

- Three 9-hole golf courses
- Golf Practice Facility Clubhouse
- Maintenance Building
- Pro Shop
- Clubhouse Retailing

This program has four major service categories:

1. Golf Clientele – serving golf patrons, golf outings, golf leagues, junior golf and high school golf.
2. Customer Service – collecting fees, renting equipment, selling supplies and refreshments.
3. Grounds Maintenance – Clubhouse landscaping, maintaining irrigation systems, fertilizing, aerifying and mowing turf, top dressing tees and greens, repairing damages, repairing fences and bridges.
4. Janitorial Maintenance – cleaning building areas, refurbishing exterior building and performing minor repairs, in coordination with contract services.

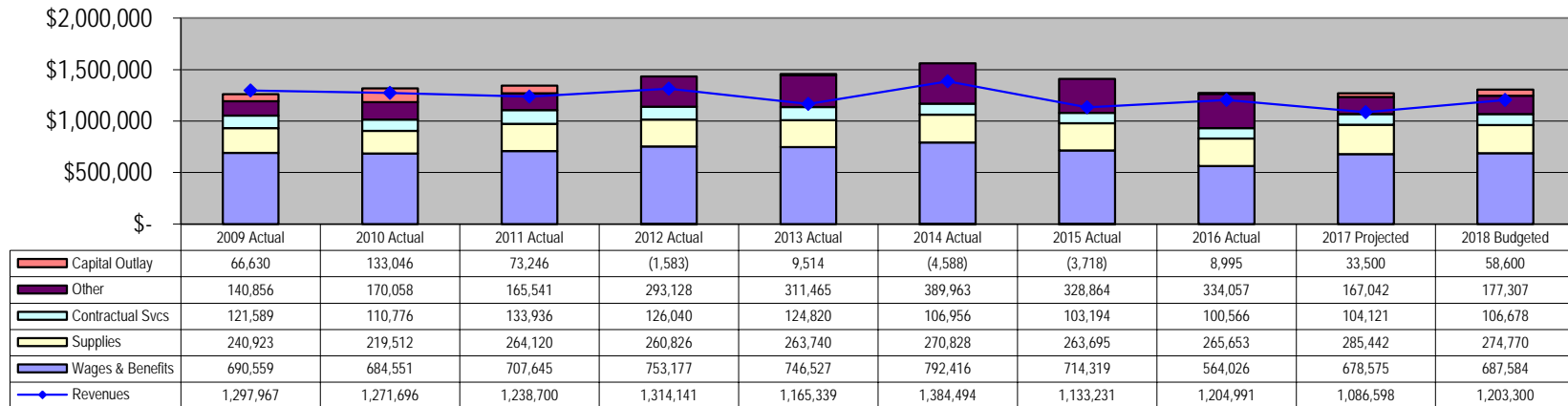
Goals & Objectives

1. Continue to evaluate staffing and services at the Golf Course to encourage an increase in customer service while keeping staffing cost down.
2. Increase customer/employee interaction to provide the best possible customer service.
3. Continue to increase online tee time marketing strategies to fill unused tee times throughout the day with dynamic pricing.
4. Continue working social media outlets to keep customers informed on what's happening at the golf course.
5. Continue to improve Cart Path areas for smoother, safer routing of carts and increase play on poor weather days.
6. Renovate bunkers on golf course including edging and relocating sand in areas where needed. Also, remove a bunker o 2 Red and eliminate dead trees.
7. Increase memberships and players card to regular players to help encourage them to play more golf.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
REVENUES	1,204,991	1,139,400	1,086,598	1,203,300
EXPENDITURES				
Salaries & Wages	488,078	472,610	521,700	522,629
Fringe Benefits	75,948	178,160	164,875	164,955
Operating Expenses	113,252	121,700	120,842	125,200
Maintenance Supplies	152,401	168,615	164,828	149,570
Contractual Services	100,566	101,700	104,121	106,678
Other Expenses	334,057	170,542	167,042	177,307
Capital Outlay	(8,995)	45,000	33,500	58,600
Total Golf Operations	1,255,307	1,258,327	1,276,908	1,304,939
Total Debt Service	1,897	64,002	64,001	-
Net Cash Flow	(52,213)	(182,929)	(254,311)	(101,639)

Golf Course Revenues vs Expenses



Revenues

Revenues are derived primarily from greens fees, cart rentals, and concession sales. Due to the economy, revenues have decreased over the past few years as fewer people have disposable income.

Revenues for fiscal year 2017/18 are budgeted with a slight increase. The budget does not include any increase in greens fees or cart rates; rates had not been raised since 2006. The revenues for fiscal year 2013/14 include a reimbursement for irrigation repair that needed to be installed to ensure properly maintained land that the Land Preserve is responsible for, as the Golf Course is built partially on a capped Land Preserve cell.

Expenditures

Overall, expenses are budgeted to increase slightly from the fiscal year 2016/17 amended budget. While we strive to keep personnel costs down to help offset increases in the cost of health insurance and the golf course's retiree healthcare contribution, there are some necessary repairs and course reorganization to accommodate the potential changes in the course due to the landfill expansion. The federal mandated increase in minimum wage impacts the golf course significantly as almost all staff are part-time employees near the minimum wage level.

For cost savings purposes, one clerical position was reclassified from full-time to part-time in fiscal year 2009/10, saving approximately \$50,000 annually. In 2013/14, the golf course replaced its entire fleet of golf carts and financed the purchase over a three-year period. It should be noted that the golf carts were originally purchased in 2006, and were in need of repairs and/or replacement.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
584-000-650.010	Interest on Investments	(6)	0	0	2	0	0
	INTEREST & INVESTMENT INCOME	(6)	0	0	2	0	0
OTHER REVENUE							
584-000-655.301	Scrap Sales	626	0	0	248	248	0
584-000-670.010	Sundry Revenues	330	0	0	40	50	0
584-000-670.030	Sale of Equipment	4,500	2,000	2,000	0	0	0
584-000-670.035	Advertising Revenue	900	0	0	0	0	0
	OTHER REVENUE	6,356	2,000	2,000	288	298	0
CHARGES FOR SERVICES							
584-000-675.010	Pro Shop Sales	51,881	45,000	45,000	28,807	53,000	50,000
584-000-675.020	Concession Sales	61,921	60,000	60,000	34,017	62,000	65,000
584-000-675.025	Alcohol Sales	105,973	98,000	98,000	60,944	105,000	108,000
584-000-675.030	Greens Fees	805,691	630,000	630,000	364,569	700,000	800,000
584-000-675.034	Golf Memberships	31,136	26,000	26,000	12,186	26,000	30,000
584-000-675.040	Cart Rental - Pull	312	400	400	120	300	300
584-000-675.041	Cart Rental - Power	141,727	278,000	278,000	75,259	140,000	150,000
	CHARGES FOR SERVICES	1,198,641	1,137,400	1,137,400	575,902	1,086,300	1,203,300
Totals for dept 000-Revenues		1,204,991	1,139,400	1,139,400	576,192	1,086,598	1,203,300

BUDGET REPORT FOR CITY OF RIVERVIEW

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Dept 300-Debt Service							
584-300-998.200	Principal -- Wells Fargo Debt	0	63,573	63,573	0	63,573	0
584-300-998.210	Interest -- Wells Fargo Debt	1,897	429	429	428	428	0
Totals for dept 300-Debt Service		1,897	64,002	64,002	428	64,001	0

BUDGET REPORT FOR CITY OF RIVERVIEW

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Dept 542-Golf Course							
SALARIES & WAGES							
584-542-725.000	Full-Time Salaries	148,351	150,000	150,000	104,925	168,000	200,566
584-542-725.100	Part-Time Salaries	284,618	284,000	284,000	142,388	270,000	277,875
584-542-725.106	Golf Pro Commissions	11,544	10,000	10,000	685	12,000	10,000
584-542-725.170	Vacation Pay	28,532	15,000	15,000	32,193	52,000	20,773
584-542-725.200	Overtime	10,331	9,000	9,000	3,175	9,000	7,039
584-542-725.300	Longevity	1,058	810	810	0	1,100	765
584-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	3,800	3,800	3,000	6,000	5,611
584-542-725.450	Accrued Payoff	3,644	0	0	0	3,600	0
	SALARIES & WAGES	488,078	472,610	472,610	286,366	521,700	522,629
FRINGE BENEFITS							
584-542-725.500	Social Security-Employer	34,777	37,000	37,000	19,553	35,000	39,288
584-542-725.600	Deferred Compensation	2,985	5,000	5,000	1,625	3,000	7,607
584-542-725.700	Health Insurance Expense	14,043	33,380	33,380	18,530	30,100	30,300
584-542-725.710	Optical Insurance Expense	0	200	200	0	0	0
584-542-725.720	Dental Insurance Expense	0	2,780	2,780	0	2,700	0
584-542-725.800	Life Insurance Expense	425	800	800	395	575	690
584-542-725.900	City Pension Contribution	(135,507)	30,000	30,000	4,863	15,000	10,310
584-542-725.950	GASB 45 OPEB Contribution	151,875	60,000	60,000	37,457	70,000	67,500
584-542-730.000	Unemployment Expense	478	2,000	2,000	87	500	500
584-542-735.000	Workers Comp Expense	6,872	7,000	7,000	4,977	8,000	8,760
	FRINGE BENEFITS	75,948	178,160	178,160	87,487	164,875	164,955
OPERATING SUPPLIES							
584-542-740.000	Operating Supplies	130	0	0	92	92	500
584-542-740.010	Cost of Goods Sold	(5,749)	0	0	0	0	0
584-542-740.015	Supplies for Resale -- Food & Beverage	30,730	32,000	32,000	13,028	32,000	32,000
584-542-740.016	Supplies for Resale -- Merchandise	35,062	32,000	32,000	18,996	32,000	33,000
584-542-740.020	Supplies for Resale -- Alcohol	31,324	30,000	30,000	11,853	30,000	32,000
584-542-740.100	Optg Supplies - Clubhouse	9,530	11,000	11,000	3,416	11,000	11,000
584-542-740.120	Optg Supplies-Golf Course	10,051	13,000	13,000	5,655	13,000	13,000
584-542-740.150	Office Supplies-Computer	104	1,000	1,000	185	500	1,000
584-542-740.155	Office Supplies	778	1,000	1,000	135	800	1,000
584-542-740.173	Staff Shirts	795	1,000	1,000	0	800	1,000
584-542-740.175	Uniforms-Laundry/Cleaning	497	700	700	410	650	700
	OPERATING SUPPLIES	113,252	121,700	121,700	53,770	120,842	125,200
MAINTENANCE SUPPLIES							
584-542-740.126	Landscape Supplies	2,921	4,000	4,000	2,293	4,000	4,000
584-542-760.125	Building Supplies	1,815	4,000	4,000	4,128	4,128	4,000
584-542-760.128	Maintenance - Topdressing and Sand	0	0	0	0	0	5,000
584-542-760.500	Repair Parts/Equip Supply	27,541	28,000	28,000	27,991	38,000	32,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 542-Golf Course							
MAINTENANCE SUPPLIES							
584-542-760.510	Irrigation Repair Parts	26,879	5,000	33,155	7,895	30,000	8,000
584-542-760.600	Equip Supplies/Shop Tools	805	1,000	1,000	869	900	2,000
584-542-770.000	Chemicals,Fertilizer,Seed	55,278	57,000	57,000	44,775	55,000	55,000
584-542-775.000	Fuel & Oil	25,876	34,000	34,000	13,953	26,000	34,000
584-542-775.005	Vehicle Fuel & Maintenance	11,286	7,460	7,460	4,388	6,800	5,570
	MAINTENANCE SUPPLIES	152,401	140,460	168,615	106,292	164,828	149,570
OTHER EXPENSES							
584-542-802.000	Dues & Subscriptions	4,978	5,500	2,500	695	5,000	6,000
584-542-818.120	Computer Equipment	2,505	4,000	4,000	0	3,000	5,000
584-542-854.000	Public Relations	4,902	9,000	9,000	1,772	5,000	9,000
584-542-862.000	Travel, Ed & Training	3,325	2,000	5,000	3,629	4,000	4,000
584-542-914.000	General Liab Insurance	28,295	29,642	29,642	14,821	29,642	29,207
584-542-965.000	Administration	116,800	120,400	120,400	60,200	120,400	124,100
584-542-968.000	Depreciation	173,252	0	0	0	0	0
	OTHER EXPENSES	334,057	170,542	170,542	81,117	167,042	177,307
CONTRACTUAL SERVICES							
584-542-804.000	Audit Fees	8,710	6,000	6,000	10,478	10,478	10,478
584-542-816.650	Porta-John Rental	4,538	4,400	4,400	2,200	4,400	4,400
584-542-817.100	Alarm Service	607	1,200	1,200	437	1,000	1,200
584-542-818.000	Contractual Services	15,098	15,000	15,000	12,325	15,000	15,000
584-542-818.100	Equipment Maintenance	0	0	0	143	143	0
584-542-850.000	Telephone	4,189	3,100	3,100	2,806	3,100	3,100
584-542-860.100	Credit Card Fees	13,762	18,000	18,000	8,007	15,000	18,000
584-542-921.000	Gas Service	11,952	13,500	13,500	7,471	12,000	13,500
584-542-922.000	Electric Service	36,204	32,000	32,000	38,171	36,000	32,000
584-542-923.000	Water Service	3,896	5,000	5,000	3,322	4,000	5,000
584-542-945.000	Equipment Rental	741	1,000	1,000	734	1,000	1,000
584-542-947.500	Golf Cart Repairs	869	2,500	2,500	850	2,000	3,000
	CONTRACTUAL SERVICES	100,566	101,700	101,700	86,944	104,121	106,678
CAPITAL OUTLAY							
584-542-970.021	Video Security	0	10,000	10,000	0	10,000	2,000
584-542-971.040	Vicon Spreader	0	0	0	0	15,000	0
584-542-971.100	Irrigation Improvements	0	5,000	5,000	0	5,000	5,000
584-542-971.101	Irrigation Radio Control System	0	3,500	3,500	0	3,500	0
584-542-971.110	Terra Topper	0	0	0	0	0	15,000
584-542-972.060	Pump	11,578	0	0	0	0	0
584-542-976.031	Cart Path Replacement	0	20,000	0	0	0	5,000
584-542-982.000	Copy Machine	0	0	0	0	0	1,600
584-542-987.300	Cash Registers	0	2,000	2,000	0	0	0

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 542-Golf Course							
CAPITAL OUTLAY							
584-542-991.045	Signage-Golf/Winter Rec	0	10,000	9,500	0	0	0
584-542-995.061	Turf Sweeper	22,628	0	0	0	0	0
584-542-995.072	Maintenance Vehicles (2)	0	15,000	15,000	0	0	30,000
584-542-999.100	Assets Capitalized	(43,201)	0	0	0	0	0
	CAPITAL OUTLAY	(8,995)	65,500	45,000	0	33,500	58,600
Totals for dept 542-Golf Course		1,255,307	1,250,672	1,258,327	701,976	1,276,908	1,304,939

Fund Overview

The Riverview Highlands Golf Practice Facility was completed in the 2001/02 fiscal year. The Riverview Highlands Golf Practice Facility encompasses approximately forty-five acres of property and is located on the northeast section of the Riverview Land Preserve. This area was previously reserved since 1979 for winter recreation activities including snow skiing and snow tubing.

Clientele visiting the new golf facility are offered a variety of entertainment opportunities: golf lessons, target greens constructed to offer golf practice opportunities from eighty teeing locations from a choice of upper and lower teeing areas offering a unique feature of the facility. A championship putting course is provided at the base of the facility. An Environmental Interpretive Center will be featured at the facility to accent the environmental significance of the facility as a closed solid waste management facility. Customers have the choice to walk, rent a power cart, or be transported to and from the Golf Practice Facility via Riverview Highlands transport vehicles.

Goals & Objectives

1. Work with staff to increase play at the 3 holes and to increase the use of the driving range.
2. Continue to increase the number of participants in our Junior Golf Instruction summer program.
3. Improve the condition of the driving range from previous year to attract more golfers.
4. Increase the number of range balls in use to help cut down the cost of frequency of picking up range balls daily.
5. Increasing customer service with the employees working on the Golf Practice Facility to assist customers.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
REVENUES	98,088	97,710	95,700	98,710
EXPENDITURES				
Salaries & Wages	45,880	54,015	48,771	56,036
Fringe Benefits	7,947	18,310	15,825	18,746
Operating Expenses	6,062	6,900	6,900	6,900
Maintenance Supplies	9,705	9,630	9,250	9,420
Contractual Services	3,752	4,600	4,523	5,408
Other Expenses	123,737	19,194	19,194	19,645
Capital Outlay	8,995	10,000	-	46,000
Net Cash Flow	(107,990)	(24,939)	(8,763)	(63,445)

Revenues

Revenues are derived primarily from bucket sales for the driving range and greens fees for the 3-hole course. Due to the economy, revenues have decreased over the past few years as fewer people have disposable income.

Expenditures

Expenditures are budgeted to be slightly higher than the fiscal year 2016/17 budget.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
585-000-650.010	Interest on Investments	822	0	0	(211)	0	0
	INTEREST & INVESTMENT INCOME	822	0	0	(211)	0	0
CHARGES FOR SERVICES							
585-000-675.030	Greens Fees	7,509	8,500	8,500	4,296	8,000	8,500
585-000-675.031	GPF Bucket Sales	80,658	81,000	81,000	30,854	80,000	82,000
585-000-675.035	GPF Memberships	5,930	5,500	5,500	975	5,000	5,500
585-000-675.040	Cart Rental - Pull	176	150	150	28	150	150
585-000-675.041	Cart Rental - Power	2,927	2,500	2,500	1,109	2,500	2,500
585-000-675.042	Club Rental	66	60	60	20	50	60
	CHARGES FOR SERVICES	97,266	97,710	97,710	37,282	95,700	98,710
Totals for dept 000-Revenues		98,088	97,710	97,710	37,071	95,700	98,710

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 542-Golf Course							
SALARIES & WAGES							
585-542-725.000	Full-Time Salaries	16,484	16,500	16,500	11,659	16,500	21,242
585-542-725.100	Part-Time Salaries	25,783	35,000	35,000	13,987	26,000	31,756
585-542-725.170	Vacation Pay	3,090	2,000	2,000	3,523	5,690	2,327
585-542-725.200	Overtime	0	0	0	66	66	0
585-542-725.300	Longevity	118	90	90	0	90	85
585-542-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	425	425	0	425	626
585-542-725.450	Accrued Payoff	405	0	0	0	0	0
	SALARIES & WAGES	45,880	54,015	54,015	29,235	48,771	56,036
FRINGE BENEFITS							
585-542-725.500	Social Security-Employer	3,317	4,000	4,000	1,981	3,600	4,357
585-542-725.600	Deferred Compensation	332	550	550	181	350	813
585-542-725.700	Health Insurance Expense	1,475	3,740	3,740	2,059	3,450	3,600
585-542-725.710	Optical Insurance Expense	0	20	20	0	0	0
585-542-725.720	Dental Insurance Expense	0	320	320	0	0	0
585-542-725.800	Life Insurance Expense	47	80	80	44	65	80
585-542-725.900	City Pension Contribution	(15,058)	3,000	3,000	540	2,000	1,146
585-542-725.950	GASB 45 OPEB Contribution	17,109	5,400	5,400	4,162	5,400	7,430
585-542-730.000	Unemployment Expense	58	300	300	10	60	300
585-542-735.000	Workers Comp Expense	667	900	900	508	900	1,020
	FRINGE BENEFITS	7,947	18,310	18,310	9,485	15,825	18,746
OPERATING SUPPLIES							
585-542-740.000	Operating Supplies	1,854	2,500	2,500	56	2,500	2,500
585-542-740.125	Golf Balls Expense	4,208	4,400	4,400	0	4,400	4,400
	OPERATING SUPPLIES	6,062	6,900	6,900	56	6,900	6,900
MAINTENANCE SUPPLIES							
585-542-740.126	Landscape Supplies	2,500	2,500	2,500	198	2,500	2,500
585-542-770.000	Chemicals,Fertilizer,Seed	6,000	6,000	6,000	2,660	6,000	6,000
585-542-775.000	Fuel & Oil	0	300	300	0	0	300
585-542-775.005	Vehicle Fuel & Maintenance	1,205	830	830	488	750	620
	MAINTENANCE SUPPLIES	9,705	9,630	9,630	3,346	9,250	9,420
CONTRACTUAL SERVICES							
585-542-804.000	Audit Fees	3,700	4,500	4,500	4,463	4,463	4,463
585-542-850.000	Telephone	0	0	0	0	0	85
585-542-922.000	Electric Service	0	0	0	0	0	800
585-542-923.000	Water Service	52	100	100	19	60	60
	CONTRACTUAL SERVICES	3,752	4,600	4,600	4,482	4,523	5,408

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 542-Golf Course							
OTHER EXPENSES							
585-542-854.000	Public Relations	1,964	1,500	1,500	750	1,500	1,500
585-542-914.000	General Liab Insurance	3,144	3,294	3,294	1,647	3,294	3,245
585-542-965.000	Administration	13,900	14,400	14,400	7,200	14,400	14,900
585-542-968.000	Depreciation	104,729	0	0	0	0	0
OTHER EXPENSES		123,737	19,194	19,194	9,597	19,194	19,645
CAPITAL OUTLAY							
585-542-973.035	Triplex Green Mower-Vibratory Rollers	8,995	0	0	0	0	30,000
585-542-995.087	Bunker Rake - Gas Power	0	0	10,000	0	0	16,000
CAPITAL OUTLAY		8,995	0	10,000	0	0	46,000
Totals for dept 542-Golf Course		206,078	112,649	122,649	56,201	104,463	162,155

Fund Overview

The Water and Sewer Fund accounts for the activities of the water distribution system and the sewage and storm water collection systems. The nature of the fund is self-supporting, meaning it acts as an independent business and is therefore classified as an enterprise fund.

The Water and Sewer Fund is the second largest enterprise fund after the Land Preserve Fund, with budgeted revenues of \$5,248,836 for fiscal year 2017/18.

Revenues

As an enterprise fund, the Water and Sewer Fund has the ability to charge for its services (i.e. water distribution and sewer treatment). The charges for these services are adjusted annually to match costs as well as provide funds for capital improvements.

For fiscal year 2017/18, rates are recommended to remain the same as the previous year. Previous increases have been due to the following reasons:

1. Overall consumption continues to decrease due to milder weather and the state of the economy.
2. The City has lost a major user of sewage consumption with the closure of the Arkema plant.
3. Capital improvements continue to occur at the Wyandotte Treatment Plant, and these costs are passed along to the City in the form of debt payments.

Fiscal Year	Water Purchased	
	(MCF)	% Change
2016 Actuals	45,446.7	-1.5%
2015 Actuals	46,131.7	-0.5%
2014 Actual	46,362.1	-7.5%
2013 Actuals	50,125.6	-7.0%
2012 Actual	53,900.7	-5.2%
2011 Actual	56,852.3	-11.5%
2010 Actual	64,216.1	2.5%
2009 Actual	62,629.7	-4.6%

The rates proposed above will allow the City to cover its costs for the Water & Sewer Fund, along with being able to fund needed improvements and meeting regulatory requirements.

In addition to the billings to residents and businesses, the City also levies a property tax that is used for bond payments for sewage system capital improvements. City-issued bonds related to the EPA judgment levy were fully paid off in 2014/15; thus the millage rate has been removed. The millage rate for regional improvements decreased 0.15 mills from 2015/16 to 2016/17. The millage rate for regional improvements will remain at 1.70 mills for 2017/18. It is anticipated that the millage rate will decrease in the upcoming years as sewer bonds mature and are paid off.

Debt Service

The debt service department budgets for the debt issued primarily for sewer system improvements, both at the Wyandotte Treatment Plant and within the City's sewer system.

Several years ago, the City was named as a defendant in a lawsuit alleging violations of the Clean Water Act occurring in the Downriver Sewage Disposal System. Several other communities, including Wayne County as the operator of the plant, were also named as defendants. Under terms of an interim federal court order, the communities were required to undertake construction projects to expand the capacity of the system and eliminate any violations of the Clean Water Act.

This program continues the debt payments for the Wayne County judgment levy for regional sewer improvements. The non-SRF proceeds for local improvements were initially provided by the 1994 Limited Tax General Obligation (LTGO) bond issue sold by public sale. These bonds were refunded in 2003 with proceeds obtained from issuing the 2003 Sewer Refunding Bonds. The SRF proceeds for local improvements were provided by a 1993 bond issue purchased by the Michigan Municipal Bond Authority. These local improvement bonds were paid off in 2015.

Debt payments for 2017/18 include \$792,964 for the City's share of debt issued by Wayne County related to the Wyandotte Wastewater Treatment Plant consent judgment improvements, and \$179,594 for debt issued by Wayne County for normal capital improvements. County-issued bonds will begin maturing in the upcoming fiscal year and continue over the next few years as well.

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
PROPERTY TAXES							
592-000-404.100	Property Tax Levy -- Sewer Regional	552,646	499,290	499,290	495,284	497,000	442,460
592-000-404.200	Property Tax Levy -- Sewer Local	(580)	0	0	0	0	0
592-000-404.250	Property Tax Levy -- Water/Sewer Improv	9	0	0	0	0	0
592-000-404.600	Penalties & Interest -- Delinq Taxes	6,760	5,300	5,300	1,877	4,000	6,525
592-000-404.700	Delinq Personal Prop Tax	0	0	0	(3,105)	(3,105)	0
592-000-405.000	Property Tax Chargebacks	0	0	0	2,097	2,097	0
PROPERTY TAXES		558,835	504,590	504,590	496,153	499,992	448,985
STATE SOURCES							
592-000-539.015	State Grant - MMRMA RAP Grant	0	0	0	16,943	16,943	0
592-000-539.050	State Grant -- MDEQ SAW Grant	390,060	0	0	419,167	419,167	0
592-000-575.330	State Revenue-Personal Property Foregone	53	0	0	0	0	0
STATE SOURCES		390,113	0	0	436,110	436,110	0
CHARGES FOR SERVICES							
592-000-640.015	Admin Fee - Delinq Water	36,914	33,261	33,261	33,566	33,600	31,000
592-000-655.010	Water & Sewer Operations	3,024	0	0	1,116	1,116	0
592-000-655.012	Water Operations	2,353,458	2,225,878	2,225,878	1,345,768	2,156,915	2,550,700
592-000-655.015	Sewer Operations	2,075,479	1,984,151	1,984,151	1,140,325	1,828,840	2,151,448
592-000-655.020	Water & Sewer Debt Charge	405,383	333,337	333,337	193,149	316,405	347,542
592-000-655.040	Water Taps	729	0	0	0	0	0
592-000-655.060	Water Capital Charges	150	0	0	0	0	0
592-000-655.075	Water Meter Charge	55,192	53,305	53,305	24,068	53,305	53,305
592-000-655.080	Hydrant Rent-General Fund	536	0	0	50	50	0
592-000-655.085	Water Turnoff/Turnon Fee	8,345	8,000	8,000	9,447	10,350	8,000
CHARGES FOR SERVICES		4,939,210	4,637,932	4,637,932	2,747,489	4,400,581	5,141,995
OTHER REVENUE							
592-000-655.260	Sale of Equipment	0	0	0	372	372	0
592-000-670.010	Sundry Revenues	(539,652)	1,000	1,000	532	1,000	1,000
592-000-670.030	Sale of Equipment	0	0	0	1,674	1,674	0
592-000-670.095	Water Service Repairs	9,850	0	0	298	298	0
OTHER REVENUE		(529,802)	1,000	1,000	2,876	3,344	1,000
INTEREST & INVESTMENT INCOME							
592-000-650.010	Interest on Investments	3,194	2,500	2,500	(819)	2,500	2,500
592-000-650.020	Interest - Capital Charge	158	50	50	(41)	50	50
592-000-650.030	Interest Inc - LTGO / SRF	1,365	500	500	(350)	500	500
592-000-650.050	Interest Inc - County Dbt	151,928	0	0	0	0	0
592-000-650.060	Interest Income - Tunnel	48,147	19,000	19,000	(12,349)	19,000	19,000
INTEREST & INVESTMENT INCOME		204,792	22,050	22,050	(13,559)	22,050	22,050

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
TRANSFERS (IN)							
592-000-699.302	Op Transfer - Street/Wtr Main Bond Fund	1,612,806	0	0	53,787	55,340	0
	TRANSFERS (IN)	1,612,806	0	0	53,787	55,340	0
Totals for dept 000-Revenues		7,175,954	5,165,572	5,165,572	3,722,856	5,417,417	5,614,030

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 300-Debt Service							
DEBT SERVICE							
592-300-996.030	1994 LTGO Debt - Interest	(9,386)	0	0	0	0	0
592-300-996.050	2003 Sewer Debt Interest	(2,430)	0	0	0	0	0
592-300-998.010	Wayne County Judgment Levy	97,817	950,535	950,535	950,530	950,530	792,964
592-300-998.011	Wayne County 2005 SRF Bonds	1,619	9,830	9,830	746	9,830	9,126
592-300-998.012	Wayne County 2007B Bonds	52,319	0	0	0	0	0
592-300-998.013	Wayne County 2007D Bonds	5,022	11,870	11,870	2,238	11,870	11,115
592-300-998.014	Wayne County 2008 SRF Bonds	21,536	71,880	71,880	9,903	71,880	66,272
592-300-998.016	Wayne County SRF 5217-15 Bonds P+I	10,964	31,770	31,770	5,032	31,770	27,010
592-300-998.017	Wayne County 2013 SRF Bonds	5,770	24,450	24,450	3,347	20,082	23,348
592-300-998.018	Wayne County 2018 SRF Bonds 5420-01	0	0	0	138	138	23,555
592-300-998.020	Debt Payment - Ecorse	0	20,000	20,000	19,890	19,891	19,168
DEBT SERVICE		183,231	1,120,335	1,120,335	991,824	1,115,991	972,558
Totals for dept 300-Debt Service		183,231	1,120,335	1,120,335	991,824	1,115,991	972,558

Sewer Dept

Department Overview

The D.P.W. sewer Department provides sewerage services for the nearly 12,500 residents of Riverview. Currently, our city has approximately 201,000 lineal feet (38 miles) of sewer mains and four (4) lift stations.

To operate and maintain the entire sewerage system, various activities are performed by the D.P.W. These include the following:

1. Sewer Main Cleaning – The process of cleaning each main at least once every three years includes using a high-pressure water and vactor machine. In addition to the 201,000 lineal feet, there are an additional 25 sites around the city that have been identified as “trouble sewers” and require a more vigorous cleaning schedule.
2. Lift Stations – Maintenance and operation include flow monitoring, grinder and pump maintenance, gas detection monitoring, confined space entry, minor electronic repairs and alarm maintenance.
3. Sewerage Maintenance – Repair of damaged mains and manholes.

In addition to these “maintenance” issues, the Riverview D.P.W. provides 24-hour response to residential inquiries such as backed-up sewers and odor complaints as well as inspections and monitoring of all contractual sewer related activities (sewer taps, main installation, electronic maintenance contracts for lift stations).

Goals & Objectives

1. Maintain and clean entire sanitary system of The City of Riverview (approximately 243,000 ft) every 3 years to prevent restrictions and assure proper flow and comply with O&M manual as required by MDEQ.
2. Continue employee safety training in areas of sewer cleaning, confined space entry, and hazardous material handling.
3. Continue catch basin cleaning program.
4. Continue importing data from the SAW grant survey. This data will be used to rate every sewer and storm asset the city has.
5. Continue G.I.S. training for those involved in using the equipment.

Financial Highlights

	2015/16	Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
Sewer Dept					
Salaries & Wages		153,184	220,431	221,389	228,456
Fringe Benefits		286,354	248,030	242,980	247,010
Operating Expenses		7,091	9,324	9,324	9,324
Maintenance Supplies		31,227	31,110	29,610	21,890
Contractual Services		1,387,526	2,118,958	2,092,835	857,913
Other Expenses (excluding Deprn)		43,314	98,521	98,521	103,676
Capital Outlay		10,702	145,660	141,660	27,000
TOTAL		1,919,398	2,872,034	2,836,319	1,495,269

Expenditure Highlights

The Sewer Dept's expenditures have dropped dramatically for 17/18 because of the completion of the MDEW SAW Grant and its associated projects.

Proposed capital outlay includes the purchase of a replacement dump truck, GIS software, hand-held meter readers, and PRV replacement.

Fiscal Year	Sewer Rate	% Change
2018 Budgeted	\$ 7.30	0.0%
2017 Actual	7.30	0.0%
2016 Actual	7.30	-17.4%
2015 Actual	8.84	2.8%
2014 Actual	8.60	7.8%
2013 Actual	7.98	0.4%
2012 Actual	7.95	4.5%
2011 Actual	7.61	7.6%
2010 Actual	7.07	8.1%
2009 Actual	6.54	13.0%
2008 Actual	5.79	#DIV/0!

Note: Rate is per MCF

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 527-Sewer Operations							
SALARIES & WAGES							
592-527-725.000	Full-Time Salaries	151,933	209,570	209,570	115,383	209,570	219,137
592-527-725.180	Safety Boot Allowance	333	501	501	500	501	501
592-527-725.190	Clothing Allowance	300	450	450	450	450	450
592-527-725.200	Overtime	1,089	5,400	5,400	2,448	5,400	3,422
592-527-725.300	Longevity	2,450	2,740	2,740	916	2,740	3,201
592-527-725.400	Pay-In-Lieu-Bonus,Vac,Per	0	1,770	1,770	533	1,770	1,745
592-527-725.450	Accrued Payoff	(2,921)	0	0	0	958	0
	SALARIES & WAGES	153,184	220,431	220,431	120,230	221,389	228,456
FRINGE BENEFITS							
592-527-725.500	Social Security-Employer	11,668	17,890	17,890	9,053	17,890	18,399
592-527-725.600	Deferred Compensation	5,346	12,420	12,420	5,661	12,420	11,913
592-527-725.700	Health Insurance Expense	48,077	57,140	57,140	29,192	57,140	62,220
592-527-725.710	Optical Insurance Expense	384	290	290	184	520	280
592-527-725.720	Dental Insurance Expense	4,036	4,890	4,890	2,448	4,890	5,240
592-527-725.800	Life Insurance Expense	731	730	730	977	1,280	1,450
592-527-725.900	City Pension Contribution	62,470	54,830	54,830	23,684	49,000	47,613
592-527-725.950	GASB 45 OPEB Contribution	151,506	94,310	94,310	41,596	94,310	94,310
592-527-730.000	Unemployment Expense	17	1,580	1,580	19	1,580	1,678
592-527-735.000	Workers Comp Expense	2,119	3,950	3,950	2,201	3,950	3,907
	FRINGE BENEFITS	286,354	248,030	248,030	115,015	242,980	247,010
OPERATING SUPPLIES							
592-527-740.000	Operating Supplies	6,513	6,500	6,500	1,723	6,500	6,500
592-527-740.150	Office Supplies-Computer	157	2,000	2,000	0	2,000	2,000
592-527-740.175	Uniforms-Laundry/Cleaning	421	824	824	493	824	824
	OPERATING SUPPLIES	7,091	9,324	9,324	2,216	9,324	9,324
MAINTENANCE SUPPLIES							
592-527-760.260	Maintenance-Lift Station	11,665	8,210	14,610	5,335	14,610	8,210
592-527-775.005	Vehicle Fuel & Maintenance	19,562	16,500	16,500	9,993	15,000	13,680
	MAINTENANCE SUPPLIES	31,227	24,710	31,110	15,328	29,610	21,890
CONTRACTUAL SERVICES							
592-527-804.000	Audit Fees	5,560	6,430	6,430	6,677	6,677	6,677
592-527-810.000	Technical Committee	16,504	22,000	22,000	9,627	22,000	22,000
592-527-815.015	Consulting Engineer - SAW Grant	60,909	0	112,029	62,981	112,029	0
592-527-818.000	Contractual Services	10,909	13,380	13,380	7,826	13,380	22,880
592-527-818.003	Contractual Services -- MDEQ SAW Grant	630,467	0	1,151,795	156,170	1,151,795	0
592-527-818.017	Legal Fees	38,824	50,000	50,000	33,418	50,000	45,000
592-527-818.042	Contractual Services -- Sewer MDEQ	42,348	30,000	30,000	1,815	3,630	20,000
592-527-818.045	Contractual Services - Sewer Authority	3,409	5,000	5,000	1,974	5,000	3,000
592-527-818.155	Consulting	3,119	8,000	8,000	0	8,000	8,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 527-Sewer Operations							
CONTRACTUAL SERVICES							
592-527-850.000	Telephone	4,292	5,075	5,075	2,581	5,075	5,075
592-527-921.000	Gas Service	332	1,820	1,820	0	1,820	1,820
592-527-922.000	Electric Service	11,120	14,700	14,700	8,236	14,700	14,700
592-527-927.100	Sewer Consumption	559,733	698,729	698,729	348,972	698,729	708,761
	CONTRACTUAL SERVICES	1,387,526	855,134	2,118,958	640,277	2,092,835	857,913
OTHER EXPENSES							
592-527-861.000	Parking/Meals Reimbursemt	136	300	700	442	700	700
592-527-862.000	Travel, Ed & Training	1,456	1,500	1,500	0	1,500	4,500
592-527-914.000	General Liab Insurance	15,719	16,468	16,468	8,234	16,468	16,226
592-527-914.050	Reserve for Loss Liab	(51,500)	0	0	0	0	0
592-527-965.000	Administration	77,503	79,853	79,853	39,927	79,853	82,250
592-527-968.000	Depreciation	880,490	0	0	0	0	0
	OTHER EXPENSES	923,804	98,121	98,521	48,603	98,521	103,676
CAPITAL OUTLAY							
592-527-972.061	Generators	112,866	0	23,739	5,390	23,739	0
592-527-972.600	MDEQ SAW Grant Equipment	0	0	40,000	36,000	36,000	0
592-527-974.028	Pickup Truck	38,995	39,000	41,263	0	41,263	0
592-527-987.020	Software - SAW Grant	0	0	12,900	0	12,900	0
592-527-988.000	Renovate / Roof Longsdorf	0	0	14,375	0	14,375	0
592-527-991.052	Longsdorf Lift St Grinder	31,146	35,000	0	0	0	0
592-527-991.068	Longsdorf Lift Station-Waterproofing	0	0	0	0	0	27,000
592-527-991.070	Longsdorf Lift Station Rehab	15,352	0	5,383	5,383	5,383	0
592-527-991.072	SCADA Meter System	0	8,000	8,000	0	8,000	0
592-527-999.100	Assets Capitalized	(187,657)	0	0	0	0	0
	CAPITAL OUTLAY	10,702	82,000	145,660	46,773	141,660	27,000
Totals for dept 527-Sewer Operations		2,799,888	1,537,750	2,872,034	988,442	2,836,319	1,495,269

Water Dept

Department Overview

The D.P.W. Water Department provides water service for nearly 12,500 residents and services nearly 4,000 water meters in the City of Riverview. While the potable water is supplied by the Detroit Water and Sewerage Department, the distribution, maintenance and measuring is performed under the complete auspices of the Riverview Department of Public Works Water Department and staff, state licensed water distribution personnel.

As the water is transmitted throughout approximately 37 miles of water mains, various maintenance activities include gate valve maintenance, pressure reducing valve maintenance and replacement, flushing of mains, hydrant repair and maintenance, residential shut-off repair, service lead installation (water taps), and lead service replacements. Additionally, this department provides year-round 24-hour response for all water distribution related matters, including water main repairs.

As the water is received into each customer's residence or place of business, additional services provided by the D.P.W. water department include installation of water meters, meter reading, meter repairs and replacements, state mandated cross connection inspections, and investigation of all water customer complaints (high bills, discolored water, bad tasting water, etc.). All contractual water related services (water taps, main installation and biannual pressure reducing valve calibration) are also under the inspection and monitoring of this department.

Goals & Objectives

1. Maintain city wide gate valve exercising program as mandated by the Michigan Department of Environmental Quality.
2. Repair and rebuild gate valves throughout the water distribution system that were found leaking or worn during the gate valve exercising program.
3. Equip water service vehicles to provide more efficient on site repairs.
4. Seek no cost educational opportunities for DPW personnel to obtain and maintain State of Michigan water operator's licenses.
5. Continue the City's DEQ required backflow program.
6. Work with GIS contractor to mark the city's entire water system and import information into the city's GIS system.
7. Pressure Reducing Valves for the city's two main entry points of water from G.L.W.A. are original to the water system; we are struggling to keep them maintained and hope to have them replaced.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
Water Dept				
Salaries & Wages	223,591	242,170	242,170	242,675
Fringe Benefits	337,682	266,465	265,705	251,023
Operating Expenses	7,539	8,270	8,270	8,800
Maintenance Supplies	61,412	68,430	66,800	64,780
Contractual Services	1,050,125	954,020	954,239	1,066,510
Other Expenses (excluding Dpen)	105,599	109,515	109,515	114,976
Capital Outlay	100,165	789,539	789,539	686,056
TOTAL	1,886,113	2,438,409	2,436,238	2,434,820

Expenditure Highlights

The Water Dept's expenditures have slightly decreased in the 17/18 budget

The City has recently entered into a new 30-year agreement with the Great Lakes Water Authority (GLWA), who is now leasing the assets from Detroit and managing the system instead of DWSD. This new agreement is expected to save the City approximately 10% in costs by capping the factors that go into the rate calculation.

Capital outlay for 2017/18 includes the waterproofing of the Longsdorf Pump Station.

In addition, replacement of water mains in the City is expected to carry over from 2016/17 as part of the bond project.

Fiscal Year	DWSD Implicit	
	Rate	% Change
2018 Budget	20.90	7.3%
2017 Projected	19.48	-8.5%
2016 Actual	21.30	16.5%
2015 Actual	18.29	8.0%
2014 Actual	16.93	6.5%
2013 Actual	15.89	10.7%
2012 Actual	14.35	10.6%
2011 Actual	12.98	14.5%
2010 Actual	11.34	11.3%
2009 Actual	10.19	6.3%
2008 Actual	9.59	4.7%
2007 Actual	9.16	

Note: Rate is per MCF

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 536-Water Operations							
SALARIES & WAGES							
592-536-725.000	Full-Time Salaries	208,498	222,070	222,070	139,195	222,070	221,920
592-536-725.180	Safety Boot Allowance	500	510	510	500	510	501
592-536-725.190	Clothing Allowance	450	450	450	450	450	450
592-536-725.200	Overtime	13,287	14,030	14,030	7,101	14,030	14,024
592-536-725.300	Longevity	2,800	3,340	3,340	2,816	3,340	4,001
592-536-725.400	Pay-In-Lieu-Bonus, Vac, Per	0	1,770	1,770	0	1,770	1,779
592-536-725.450	Accrued Payoff	(1,944)	0	0	0	0	0
	SALARIES & WAGES	223,591	242,170	242,170	150,062	242,170	242,675
FRINGE BENEFITS							
592-536-725.500	Social Security-Employer	17,026	19,550	19,550	11,264	19,550	19,591
592-536-725.600	Deferred Compensation	9,017	12,270	12,270	6,770	12,270	13,321
592-536-725.700	Health Insurance Expense	52,773	66,140	66,140	37,958	66,140	57,920
592-536-725.710	Optical Insurance Expense	515	370	370	245	670	370
592-536-725.720	Dental Insurance Expense	5,985	4,890	4,890	3,581	8,600	5,420
592-536-725.800	Life Insurance Expense	1,059	1,100	1,100	1,098	1,100	1,500
592-536-725.900	City Pension Contribution	32,140	54,770	54,770	24,257	50,000	47,532
592-536-725.950	GASB 45 OPEB Contribution	213,042	99,935	99,935	50,612	99,935	99,940
592-536-730.000	Unemployment Expense	23	520	520	23	520	473
592-536-735.000	Workers Comp Expense	6,102	6,920	6,920	5,103	6,920	4,956
	FRINGE BENEFITS	337,682	266,465	266,465	140,911	265,705	251,023
OPERATING SUPPLIES							
592-536-740.000	Operating Supplies	1,242	1,500	1,500	1,209	1,500	1,500
592-536-740.175	Uniforms-Laundry/Cleaning	626	650	650	597	650	1,050
592-536-750.000	Postage Expense	5,671	6,120	6,120	4,066	6,120	6,250
	OPERATING SUPPLIES	7,539	8,270	8,270	5,872	8,270	8,800
MAINTENANCE SUPPLIES							
592-536-760.200	MainMaint/Tap Supp/Repair	6,272	11,000	11,000	4,583	11,000	11,000
592-536-760.270	Maintenance-Restoration	13,173	20,000	20,000	4,052	20,000	20,000
592-536-760.280	Fire Hydrant Replacement	663	3,000	3,000	260	3,000	3,000
592-536-760.700	Water Meters & Parts	4,813	5,000	5,000	1,491	5,000	5,000
592-536-775.005	Vehicle Fuel & Maintenance	36,491	29,430	29,430	18,485	27,800	25,780
	MAINTENANCE SUPPLIES	61,412	68,430	68,430	28,871	66,800	64,780
OTHER EXPENSES							
592-536-802.000	Dues & Subscriptions	182	200	200	187	200	200
592-536-861.000	Parking/Meals Reimbursemt	1,051	1,500	1,500	800	1,500	1,500
592-536-862.000	Travel, Ed & Training	1,250	1,300	1,300	1,150	1,300	4,300
592-536-914.000	General Liab Insurance	15,719	16,468	16,468	8,234	16,468	16,226
592-536-965.000	Administration	87,397	90,047	90,047	45,024	90,047	92,750
592-536-968.000	Depreciation	383,282	0	0	0	0	0
	OTHER EXPENSES	488,881	109,515	109,515	55,395	109,515	114,976

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 536-Water Operations							
CONTRACTUAL SERVICES							
592-536-804.000	Audit Fees	4,950	5,725	5,725	5,944	5,944	5,944
592-536-818.000	Contractual Services	1,257	2,000	2,000	1,870	2,000	2,000
592-536-818.017	Legal Fees	1,829	5,000	5,000	0	5,000	2,000
592-536-818.040	Consumer Water Reports	3,500	3,500	3,500	0	3,500	3,500
592-536-818.155	Consulting	4,906	8,000	8,000	1,423	8,000	8,000
592-536-818.312	Software Maintenance	0	4,000	4,000	0	4,000	0
592-536-820.000	Water Study	552	0	0	0	0	0
592-536-820.020	EPA Water Testing	1,982	2,000	2,000	1,105	2,000	6,800
592-536-850.000	Telephone	322	355	355	242	355	355
592-536-905.100	Printing	1,561	2,000	2,000	787	2,000	2,050
592-536-927.000	Water Consumption	1,009,866	901,440	901,440	579,739	901,440	1,015,261
592-536-944.000	Office & Garage Rent	19,400	20,000	20,000	10,000	20,000	20,600
CONTRACTUAL SERVICES		1,050,125	954,020	954,020	601,110	954,239	1,066,510
CAPITAL OUTLAY							
592-536-972.060	Pump	356	0	0	0	0	0
592-536-974.022	DPW - Van	0	46,569	46,569	0	46,569	0
592-536-974.024	DPW - Dump Truck	135,789	0	0	0	0	145,000
592-536-980.065	Trash Pumps	1,400	0	0	0	0	0
592-536-991.057	GIS Software	0	0	0	0	0	58,000
592-536-991.091	Hand-held Meter Readers	0	6,250	6,250	6,237	6,250	9,274
592-536-991.098	PRV Replacement	0	0	0	0	0	473,782
592-536-999.057	Water Main Replacement	1,928,153	645,000	701,685	53,787	701,685	0
592-536-999.059	Water Main Project - Engineering	133,630	0	35,035	0	35,035	0
592-536-999.100	Assets Capitalized	(2,099,163)	0	0	0	0	0
CAPITAL OUTLAY		100,165	697,819	789,539	60,024	789,539	686,056
Totals for dept 536-Water Operations		2,269,395	2,346,689	2,438,409	1,042,245	2,436,238	2,434,820

Fund Overview

The Land Preserve is a sanitary landfill facility owned and operated by the City of Riverview as a business enterprise. The landfill facility began waste disposal operations in 1968 and has successfully incorporated two site expansions since that time, resulting in the 215 acre site currently permitted for waste disposal. The facility has a remaining capacity of over 12 million cubic yards that will provide over twelve years of landfill disposal.

The Land Preserve is a single source, integrated solid waste management services provider for a variety of municipalities, residents, and commercial contractors. Customers are afforded the opportunity to either obtain credit payment terms by executing an agreement for services or to utilize the landfill on a cash basis. Payment is generally based on scaled tonnage, with provisions for volume-based payment for certain types of materials.

Full service business lines included in the facility's available services include:

- Secure landfill disposal, with specific service components related to commercial waste, construction and demolition debris, special waste and event project wastes.
- Collection and management of household hazardous waste.
- Management of scrap tires.
- Beneficial use of nonimpacted soils, concrete, brick and wood chips.

Landfill operations require heavy investment in infrastructure and equipment as well as provisions for long term maintenance of the facility through the regulatory mandated post closure period of thirty years. Landfill personnel requirements include: administrative staff for management, sales and marketing, invoicing and operational support functions; equipment operators for disposal and site maintenance operations, and maintenance personnel to service owned heavy equipment and ancillary equipment. Contracted operations include occasional litter removal, office cleaning, leachate removal and leased heavy equipment maintenance.

The Land Preserve's goals are to operate an enterprise that meets profitability objectives while maintaining customer satisfaction and compliance with applicable regulations. Achievements of these goals require leadership and commitment in implementing programs and procedures that advance and enhance service, quality, and technology. The combination of a quality landfill asset, an effective management team, qualified environmental engineering consultant, and municipal guidance and oversight provides a unique complement that places the Land Preserve in a positive position in the solid waste management market.

Goals & Objectives

1. Implement additional Best Management Practices for odor control to include spray-on type Alternative Daily Cover and installing additional landfill gas collection wells as required.
2. Continue to replace municipal vehicles to CNG or bi-fuel.
3. Investigate expansion of the CNG to high BTU gas project.
4. Extend Heavy Equipment and Facility Capital Equipment service life by monitoring wear through fluid analysis, mechanical wear measurement, hour usage, and sensor connectivity. Budget for anticipated additional major repairs, pushing out replacement timeline to coincide with predicted major component failure date range.
5. Implement landfill expansion to include Frank and Poet Drain relocation, enhanced floodplain storage and enhancements to Riverview Highlands Golf Course.

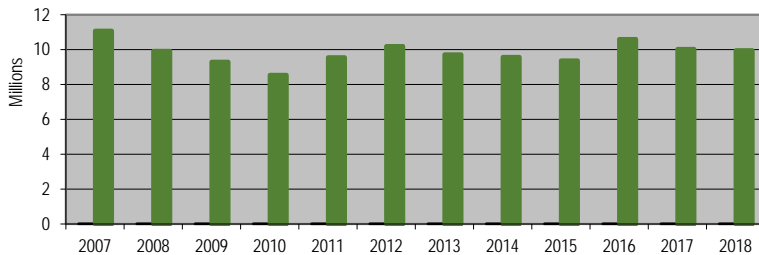
Financial Highlights

Revenues

Operating revenues for the land preserve fund are budgeted at \$9,956,000 for fiscal year 2017/18 compared to \$10,021,000 for fiscal year 2016/17. This represents a decrease of \$65,000 from the prior year. The land preserve's customers are directly affected by the state of the economy; as such we are very conservative in projecting what our revenues will be and monitor the revenues continually to assure we do not exceed expenditures. We expect highway road construction to temporarily impact our customer's willingness and ease of accessing our facility.

The chart below shows operating revenues for the land preserve fund since 2007:

Land Preserve Operating Revenues



The land preserve budget also includes interest earned on its environmental escrow accounts. For fiscal year 2017/18, \$691,000 is budgeted as interest earnings on these escrow accounts. This interest is used as part of the land preserve's operating transfers to the general fund, local streets fund, and garbage & rubbish fund. Earnings have decreased due to lower interest rates on the investments (i.e., government bonds and treasury notes).

Expenditures

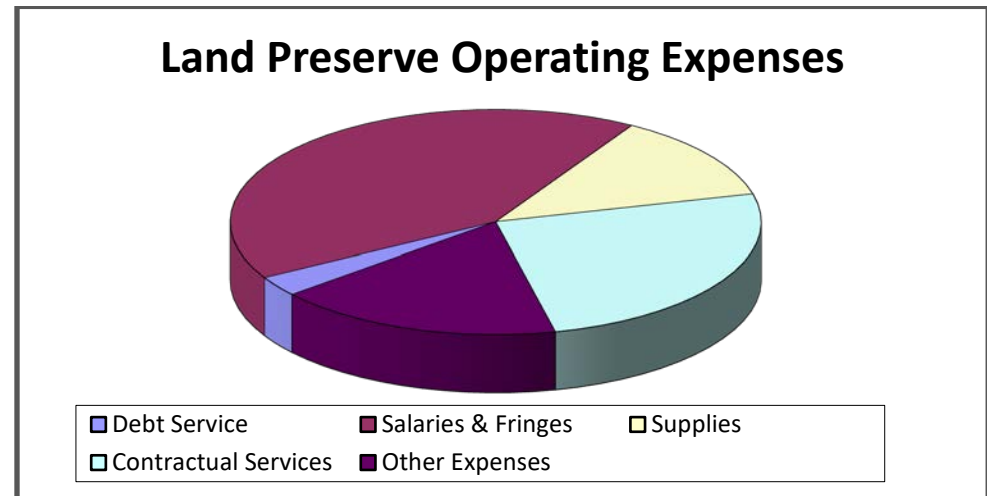
Operating expenses for fiscal year 2017/18 are budgeted at \$7,338,866, compared to \$7,074,753 for the 2016/17 adopted budget. The difference in budget between 16/17 and 17/18 represents a less than 4% increase in operating expenses and is primarily due to the diligence in maintaining heavy equipment; the land preserve has been able to extend the lives of the equipment and extend the time between frequencies of purchasing new equipment.

Capital outlay for 2017/18 (excluding escrow-eligible projects) is budgeted at \$2,682,000. The vast majority of this amount is for replacement of heavy equipment, including an articulating truck, dozer, and wheel loader. The maintenance staff at the land preserve has extended the lives of these pieces of equipment but it is ultimately a necessary replacement to avoid extended down time for maintenance and repairs.

The City has been following a policy of financing heavy equipment purchases in order to match the cash outlay with the useful lives of the equipment, and expects to continue this practice for these budgeted purchases.

Operating transfers for 2017/18 are budgeted at \$3,451,431, compared to \$3,511,000 for 2016/17. It should be noted that the budgeted operating transfers represent the equivalent of 10.5 mills of property taxes not levied to the residents (based on a taxable value of \$300 million).

Land Preserve Operating Expenses



BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
INTEREST & INVESTMENT INCOME							
596-000-650.010	Interest on Investments	25,254	1,000	1,000	(8,363)	1,000	1,000
596-000-650.040	Interest Income - Escrow (Restricted)	213,670	320,000	320,000	166,144	200,000	240,000
596-000-650.045	Interest Income - Escrow (Unrestricted)	311,658	420,000	420,000	226,551	280,000	300,000
596-000-651.000	Unrealized Gain (Loss)	554,158	100,000	100,000	(1,205,627)	40,000	100,000
596-000-652.000	Realized Gain (Loss)	226,137	50,000	50,000	6,612	100,000	50,000
	INTEREST & INVESTMENT INCOME	1,330,877	891,000	891,000	(814,683)	621,000	691,000
CHARGES FOR SERVICES							
596-000-655.100	Contract Tipping Fees	10,358,758	8,350,000	8,350,000	6,200,979	8,350,000	8,350,000
596-000-655.150	Pre-Paid Tipping Fees	553,521	600,000	600,000	272,544	500,000	550,000
596-000-655.160	Special Waste	297,115	250,000	250,000	187,669	250,000	250,000
596-000-655.165	Analytical Reimbursement	2,668	1,000	1,000	(265)	500	1,000
596-000-655.170	Clean Wood - Billed	61,505	40,000	40,000	32,499	40,000	40,000
596-000-655.175	PP Tipping Credit Cd Fees	1,045,693	750,000	750,000	429,470	750,000	750,000
596-000-655.400	Finance Charges	34,349	30,000	30,000	(17,675)	15,000	15,000
	CHARGES FOR SERVICES	12,353,609	10,021,000	10,021,000	7,105,221	9,905,500	9,956,000
OTHER REVENUE							
596-000-655.200	Royalties - Methane Gas	176,156	210,000	210,000	133,459	210,000	210,000
596-000-655.210	CNG Customer Fuel Sales	58,828	60,000	60,000	21,647	22,500	20,000
596-000-655.220	CNG Departmental Fuel Sales	3,552	5,000	5,000	1,842	3,000	5,000
596-000-655.230	CNG Renewable Energy Credits	0	0	0	64,827	64,827	60,000
596-000-655.260	Sale of Equipment	125,000	75,000	75,000	100,000	200,000	0
596-000-655.301	Scrap Sales	1,906	0	0	734	500	0
596-000-670.010	Sundry Revenues	179	1,000	1,000	25,048	25,100	250
596-000-670.030	Sale of Equipment	300	0	0	0	0	0
	OTHER REVENUE	365,921	351,000	351,000	347,557	525,927	295,250
TRANSFERS (IN)							
596-000-686.000	Environmental Escrow Reimbursement	135,000	9,691,462	9,691,462	0	10,208,439	17,179,665
	TRANSFERS (IN)	135,000	9,691,462	9,691,462	0	10,208,439	17,179,665
OTHER FINANCING SOURCES							
596-000-698.100	Proceeds-Debt Financing	0	0	0	0	0	1,950,000
	OTHER FINANCING SOURCES	0	0	0	0	0	1,950,000
	Totals for dept 000-Revenues	14,185,407	20,954,462	20,954,462	6,638,095	21,260,866	30,071,915

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 300-Debt Service							
DEBT SERVICE							
596-300-998.300	Principal -- Chase Equipment Leasing	0	270,400	270,400	0	270,400	0
596-300-998.310	Interest -- Chase Equipment Leasing	112	14,400	14,400	0	14,400	0
596-300-998.500	Talmer Bank-Principal Debt Pymt	0	0	0	0	0	202,294
596-300-998.510	Talmer Bank-Interest Debt Pymt	0	0	0	12,175	12,175	10,125
	DEBT SERVICE	112	284,800	284,800	12,175	296,975	212,419
Totals for dept 300-Debt Service		112	284,800	284,800	12,175	296,975	212,419

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 526-Land Preserve							
SALARIES & WAGES							
596-526-725.000	Full-Time Salaries	1,012,114	976,900	976,900	552,760	976,900	1,041,400
596-526-725.100	Part-Time Salaries	112,405	153,660	153,660	64,804	110,000	163,810
596-526-725.170	Vacation Pay	446,096	422,540	422,540	284,965	422,540	468,270
596-526-725.175	Part-Time Paid Leave	350	1,780	1,780	0	1,780	5,140
596-526-725.200	Overtime	178,812	153,180	153,180	190,291	210,000	173,160
596-526-725.300	Longevity	1,500	1,650	1,650	1,650	1,650	1,650
596-526-725.400	Pay-In-Lieu-Bonus,Vac,Per	12,964	10,200	10,200	1,500	10,200	10,360
596-526-725.450	Accrued Payoff	(54)	0	0	0	0	0
	SALARIES & WAGES	1,764,187	1,719,910	1,719,910	1,095,970	1,733,070	1,863,790
FRINGE BENEFITS							
596-526-725.500	Social Security-Employer	108,745	134,750	134,750	67,231	108,000	142,750
596-526-725.600	Deferred Compensation	16,124	19,230	19,230	10,108	18,000	19,830
596-526-725.700	Health Insurance Expense	349,790	189,630	189,630	213,034	262,996	275,430
596-526-725.710	Optical Insurance Expense	755	600	600	367	600	560
596-526-725.720	Dental Insurance Expense	12,649	10,170	10,170	7,466	10,170	10,780
596-526-725.800	Life Insurance Expense	1,810	1,710	1,710	6,366	1,710	7,000
596-526-725.900	City Pension Contribution	271,754	217,900	217,900	113,731	190,000	228,713
596-526-725.950	GASB 45 OPEB Contribution	1,015,552	441,000	441,000	197,038	400,000	439,610
596-526-730.000	Unemployment Expense	257	2,520	2,520	114	200	2,610
596-526-735.000	Workers Comp Expense	43,106	70,910	70,910	32,274	60,000	76,290
	FRINGE BENEFITS	1,820,542	1,088,420	1,088,420	647,729	1,051,676	1,203,573
OPERATING SUPPLIES							
596-526-740.000	Operating Supplies	26,046	27,630	27,630	16,354	27,630	27,630
596-526-740.040	CNG Fuel Tax	0	0	0	184	342	0
596-526-740.145	Copier Maintenance & Supplies	2,221	4,000	4,000	1,407	3,000	4,000
596-526-740.175	Uniforms-Laundry/Cleaning	6,372	10,000	10,000	4,002	6,000	10,000
596-526-741.000	Books and Magazines	99	1,500	1,500	45	100	1,500
	OPERATING SUPPLIES	34,738	43,130	43,130	21,992	37,072	43,130
MAINTENANCE SUPPLIES							
596-526-760.000	Maintenance Supplies	5,084	5,400	5,400	3,602	5,400	5,400
596-526-760.300	Road Maintenance	23,545	35,000	35,000	2,694	30,000	35,000
596-526-761.000	Building Maintenance	27,123	28,500	28,500	12,285	28,500	28,500
596-526-775.000	Fuel & Oil	0	0	0	13	26	0
596-526-775.005	Vehicle Fuel & Maintenance	30,160	27,760	27,760	15,287	23,500	25,210
596-526-775.100	Diesel Fuel & Oil	293,877	325,000	325,000	225,316	325,000	350,000
596-526-776.000	Hvy Equip Maint - Owned	443,329	425,000	425,000	200,986	400,000	425,000
	MAINTENANCE SUPPLIES	823,118	846,660	846,660	460,183	812,426	869,110

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 526-Land Preserve							
ESCROW-MAINTENANCE SUPPLIES							
596-526-760.800	Odor Control Supplies	7,779	40,000	40,000	0	15,000	40,000
596-526-760.801	Alternate Daily Cover Supplies	3,190	54,000	54,000	0	25,000	40,000
596-526-760.900	Methane Flare-Gas & Supplies	7,124	10,000	10,000	1,006	5,000	10,000
596-526-762.000	CNG Station Maint & Supplies	17,504	92,100	92,100	9,070	25,000	92,100
596-526-763.000	Leachate Pre-Treatment Maint Supplies	0	25,000	25,000	5,392	20,000	84,443
596-526-764.000	Sulfur Treatment/Removal Maint & Supplies	0	0	0	0	0	100,000
	ESCROW-MAINTENANCE SUPPLIES	35,597	221,100	221,100	15,468	90,000	366,543
OTHER EXPENSES							
596-526-802.000	Dues & Subscriptions	4,712	6,400	6,400	5,146	6,400	6,400
596-526-823.600	Permits Operating/Gasline	31,666	16,000	16,000	39,549	39,549	16,000
596-526-854.000	Public Relations	21,262	26,500	26,500	10,437	20,000	26,500
596-526-862.000	Travel, Ed & Training	0	3,300	3,300	0	3,300	3,300
596-526-862.100	Education/Training-Staff	347	10,000	10,000	0	5,000	10,000
596-526-890.000	Used Oil Disposal Fees	112	500	500	121	300	500
596-526-893.010	Closure Requirement-State	1,147,589	0	0	0	0	0
596-526-893.020	Wayne County Surcharges	338,283	475,000	475,000	177,146	475,000	475,000
596-526-893.030	MDEQ Annual Solid Wst Fee	270,242	400,000	400,000	139,723	400,000	400,000
596-526-914.000	General Liab Insurance	176,306	181,743	181,743	114,964	181,743	129,809
596-526-965.000	Administration	204,200	210,400	210,400	105,200	210,400	216,800
596-526-968.000	Depreciation	2,009,016	0	0	0	0	0
596-526-999.060	Bad Debt Expense	86,900	100,000	100,000	0	0	0
	OTHER EXPENSES	4,290,635	1,429,843	1,429,843	592,286	1,341,692	1,284,309
CONTRACTUAL SERVICES							
596-526-802.035	Wastewater Treatment Fees	3,326	10,000	10,000	2,902	3,500	10,000
596-526-804.000	Audit Fees	15,000	16,000	16,000	18,013	18,013	18,013
596-526-816.000	Consulting Engineer	252,785	328,650	328,650	142,979	250,000	332,140
596-526-816.100	Aerial Survey	5,325	10,000	11,924	11,404	11,404	12,000
596-526-816.200	Analytical Testing	13,522	20,000	20,000	7,210	15,000	20,000
596-526-816.260	Nike Site Assessment	6,014	46,680	46,680	12,235	20,000	46,680
596-526-816.300	Leachate Mgmt Design/Supp	52,410	52,420	52,420	17,319	40,000	57,662
596-526-816.450	Site Vertical Surveys	17,677	21,220	21,220	13,030	21,220	21,220
596-526-816.610	Scale Maintenance	9,206	10,000	10,000	2,947	8,000	10,000
596-526-816.630	Annual Maintenance	12,325	25,000	25,000	11,928	25,000	25,000
596-526-816.640	Credit Service Fees	3,970	4,100	4,100	3,970	3,970	4,100
596-526-816.650	Porta-John Rental	1,996	2,000	2,000	1,320	2,000	2,000
596-526-816.660	Leachate Removal	253,336	150,000	225,000	129,764	200,000	200,000
596-526-816.665	Leachate-Analytic Testing	12,398	20,000	20,000	7,099	10,000	20,000
596-526-816.667	Special Waste Testing	2,979	5,000	5,000	1,637	5,000	5,000
596-526-816.675	Clean Wood Grind&Removal	59,539	129,600	129,600	85,773	120,000	129,600

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 526-Land Preserve							
CONTRACTUAL SERVICES							
596-526-816.700	LP Gas O&M	175,628	225,000	225,000	162,675	225,000	225,000
596-526-817.000	Security Guards	70,548	74,310	74,310	45,555	70,000	74,310
596-526-817.050	Temporary Employees	60,711	60,000	60,000	40,373	54,000	60,000
596-526-818.012	Litigation/Spec Legal Svc	133,322	120,000	120,000	8,884	15,630	60,000
596-526-818.017	Legal Fees	195,539	175,000	175,000	115,274	228,657	175,000
596-526-818.039	Taylor/Rvw Act 179 Auth	191	1,000	1,000	2,000	2,000	1,000
596-526-818.150	Computer Training	0	2,500	2,500	0	0	2,500
596-526-819.000	Janitorial Contract	3,174	8,000	8,000	1,200	4,000	8,000
596-526-836.000	Physical Exams	113	1,500	1,500	0	0	1,500
596-526-850.000	Telephone	9,869	8,500	8,500	6,499	8,500	8,500
596-526-851.000	Radio Maintenance	1,688	4,000	4,000	1,647	4,000	4,000
596-526-851.100	Leachate System Maint	27,308	40,000	65,000	41,592	50,100	40,000
596-526-851.200	Temporary Fencing	0	7,500	7,500	0	0	7,500
596-526-860.100	Credit Card Fees	32,954	35,000	35,000	22,507	35,000	35,000
596-526-905.100	Printing	134	5,000	5,000	466	2,500	5,000
596-526-921.000	Gas Service	9,883	26,810	26,810	5,814	26,810	26,810
596-526-921.100	Gas Service -- CNG Station	784	5,000	5,000	364	1,000	5,000
596-526-922.000	Electric Service	75,746	60,000	60,000	51,359	60,000	75,000
596-526-923.000	Water Service	6,999	8,000	8,000	7,260	8,000	9,000
596-526-945.000	Equipment Rental	113,598	74,000	124,000	121,379	160,500	100,000
596-526-961.000	Recycle Program	1,678	6,000	6,000	2,691	6,000	6,000
596-526-970.006	Document Management	3,256	20,000	20,000	0	0	20,000
CONTRACTUAL SERVICES		1,644,931	1,817,790	1,969,714	1,107,069	1,714,804	1,862,535
TRANSFERS (OUT)							
596-526-965.101	Op Transfer -- General Fund	(650,000)	0	0	0	0	0
596-526-965.402	Op Transfer - CIP	100,000	0	0	0	0	0
TRANSFERS (OUT)		(550,000)	0	0	0	0	0
CAPITAL OUTLAY							
596-526-970.021	Video Security	0	5,000	5,000	0	0	6,000
596-526-970.060	Land Preserve Sales Vehicle	33,491	0	0	0	0	0
596-526-970.400	Tools	1,615	5,000	5,000	729	2,000	5,000
596-526-974.028	Pickup Truck	0	40,000	40,000	0	0	40,000
596-526-974.301	Fencing	(3,000)	0	0	0	0	0
596-526-974.400	Dozer - Land Preserve	0	1,500,000	1,500,000	600,000	600,000	750,000
596-526-974.401	Compactors	803,500	850,000	850,000	834,852	834,852	0
596-526-974.480	Excavator	311,000	0	0	0	0	0
596-526-974.500	Water Wagon	563,268	0	0	0	0	0
596-526-974.700	Articulating Truck	0	0	0	0	0	700,000
596-526-974.750	Wheel Loader	0	0	0	0	0	500,000

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 526-Land Preserve							
CAPITAL OUTLAY							
596-526-975.416	Tractor Accessories	0	6,000	6,000	0	0	6,000
596-526-975.422	Wash Bay	0	0	0	0	0	250,000
596-526-978.005	Office Repairs	0	0	0	0	0	75,000
596-526-979.041	Electric Gate & Fence	0	0	0	12,469	12,500	0
596-526-980.040	Landfill Scale	105,934	0	0	0	0	0
596-526-980.800	Tire Replacement	28,240	30,000	43,900	43,900	43,900	44,000
596-526-980.900	Leachate Sys Line Clean	30,340	50,000	50,000	7,415	30,000	50,000
596-526-985.000	Seeding and Fertilizing	1,961	20,000	20,000	1,444	2,000	20,000
596-526-990.000	Computer Equipment	1,083	9,000	9,000	1,892	2,000	9,000
596-526-992.095	Parking Lot - Landfill	0	0	0	0	0	217,000
596-526-994.034	Perimeter Fencing	0	20,000	20,000	0	0	10,000
596-526-994.068	Batwing Mower	15,991	0	0	0	0	0
596-526-999.100	Assets Capitalized	(3,095,889)	0	0	0	0	0
CAPITAL OUTLAY		(1,202,466)	2,535,000	2,548,900	1,502,701	1,527,252	2,682,000
ESCROW PROJECTS							
596-526-970.070	Vehicle CNG Conversion	0	25,000	25,000	0	0	25,000
596-526-974.576	Global Positioning Equip	0	130,000	130,000	0	130,000	0
596-526-975.426	Cell 1 Leachate System Repairs	1,988	0	239,188	37,967	239,188	0
596-526-989.310	Stormwater Design Upgrade	16,251	42,362	68,473	7,188	13,800	68,472
596-526-989.311	Stormwater System Impvmts	0	310,000	310,000	0	0	350,000
596-526-991.041	Compressor - CNG Fuel Station	0	178,000	178,000	6,057	6,100	0
596-526-994.070	Methane Flare	0	0	0	0	0	660,000
596-526-994.084	Landfill Exp-Prelim Eng	0	300,000	600,000	93,005	300,000	800,000
596-526-994.085	Landfill Exp-Golf Design	0	150,000	150,000	4,012	50,000	150,000
596-526-994.089	Landfill Gas System Expansion	94,806	350,000	1,055,194	653,445	700,100	719,650
596-526-994.091	Landfill Access Road	0	275,000	275,000	141,493	150,000	425,000
596-526-994.094	Cell 6 Synthetic Membrane	0	300,000	300,000	0	0	300,000
596-526-994.098	Cell 7 Construction	1,090,206	3,750,000	7,568,719	3,435,924	7,568,720	4,150,000
596-526-994.200	Leachate Pre-Treatment System	23,897	75,000	1,007,008	334,356	500,000	195,000
596-526-994.201	Landfill Gas / Electricity Conversion	0	2,560,000	2,560,000	0	30,000	0
596-526-994.202	Southeast Leachate Pre-Treatment System	0	350,000	350,000	46,282	50,000	0
596-526-994.203	Golf Course Flare Pipeline	0	240,000	240,000	0	0	240,000
596-526-994.204	Sulfur Treatment System	0	500,000	862,000	849,281	862,000	0
596-526-994.205	Landfill Gas/Natural Gas Conversion	0	0	0	0	0	8,730,000
ESCROW PROJECTS		1,227,148	9,535,362	15,918,582	5,609,010	10,599,908	16,813,122
Totals for dept 526-Land Preserve		9,888,430	19,237,215	25,786,259	11,052,408	18,907,900	26,988,112

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 966-Operating Transfers -- Out							
TRANSFERS (OUT)							
596-966-965.101	Op Transfer -- General Fund	1,987,500	2,600,000	2,600,000	1,300,000	2,270,000	2,600,000
596-966-965.226	Op Transfer - Rubbish Fd	354,321	351,000	351,000	175,500	351,000	351,431
596-966-965.402	Op Transfer - CIP	176,156	560,000	560,000	90,669	560,000	500,000
	TRANSFERS (OUT)	<u>2,517,977</u>	<u>3,511,000</u>	<u>3,511,000</u>	<u>1,566,169</u>	<u>3,181,000</u>	<u>3,451,431</u>
Totals for dept 966-Operating Transfers -- Out		2,517,977	3,511,000	3,511,000	1,566,169	3,181,000	3,451,431

Self Insurance Fund

This fund accounts for the payment of general liability insurance for the City of Riverview. The Michigan Municipal Risk Management Authority (MMRMA) provides insurance coverage for the City of Riverview.

MMRMA is a public entity self-insurance pool providing liability and property coverage to its membership of more than 280 Michigan local governmental units. Members include cities, counties, townships, villages, health-related services, facilities, departments and agencies, municipal authorities, boards and commissions, libraries and library systems, fire departments, courts, transportation departments, and cable communication services.

All operating funds of the City contribute funds to this operating fund. The collected funds then defray the cost of the general liability, vehicle, and casualty insurance costs of the City annually.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
Other Expenses	361,294	379,359	379,359	374,523
Total	361,294	379,359	379,359	374,523

Retiree Insurance Fund

This fund was established in 2010/11, and accounts for benefits (other than pension) provided to City retirees and their families. These benefits may include health and dental insurance, prescription coverage, and life insurance, and are provided under collective bargaining agreements.

According to an actuarial valuation as of June 30, 2013, the City's Unfunded Actuarial Accrued Liability (UAAL) for these benefits was \$41,629,302. The recommended annual contribution for fiscal year 2016/17 is \$3,713,021; however, these contributions are not required. The 2017/18 annual contribution has not yet been provided. The City has no obligation to make contributions in advance of when the insurance premiums are due for payment (in other words, this may be financed on a "pay-as-you-go" basis).

To ensure that all funds are being charged fairly, the various funds are charged a contribution rate based on full-time wages that will collect enough funding to pay the current costs. Because of the financial difficulties the City is facing, it is not feasible for the various funds to contribute the recommended contribution.

For fiscal year 2017/18, the contribution rate has been calculated as 25% and 45% of full-time salaries for governmental funds and enterprise funds, respectively, and is allocated to each department with eligible employees.

Financial Highlights

	2015/16 Actuals	2016/17 Budget	2016/17 Projected	2017/18 Proposed
Salaries & Wages	10,728	10,800	10,800	10,800
Fringe Benefits	1,282,862	1,337,540	1,337,540	1,435,392
Contractual Services	3,250	3,750	3,750	3,750
Total	1,296,840	1,352,090	1,352,090	1,449,942

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
CHARGES TO OTHER FUNDS							
677-000-640.019	Chgs for Services-GPF	3,144	3,294	3,294	1,647	3,294	3,245
677-000-640.021	Chgs for Services-Gen Fd	76,069	98,808	98,808	49,404	98,808	97,357
677-000-640.022	Chgs for Services-Golf	28,295	29,642	29,642	14,821	29,642	29,207
677-000-640.023	Chgs for Services-Sewer	(35,781)	16,468	16,468	8,234	16,468	16,226
677-000-640.024	Chgs for Services-Water	15,719	16,468	16,468	8,234	16,468	16,226
677-000-640.025	Chgs for Services-LP	125,754	131,743	131,743	65,872	131,743	129,809
677-000-640.026	Chgs for Service-Major St	9,432	9,881	9,881	4,941	9,881	9,736
677-000-640.027	Chgs for Service-Local St	(80,568)	9,881	9,881	4,941	9,881	9,736
677-000-640.029	Chgs for Service-Library	12,575	13,174	13,174	6,587	13,174	12,981
	CHARGES TO OTHER FUNDS	154,639	329,359	329,359	164,681	329,359	324,523
OTHER REVENUE							
677-000-640.072	Reimb for Workers Comp	3,012	0	0	2,434	2,434	0
677-000-670.677	Insurance Reimbursement	0	50,000	50,000	277,736	277,736	50,000
677-000-675.051	Gain (Loss) - Insurance	(90,832)	0	0	0	0	0
	OTHER REVENUE	(87,820)	50,000	50,000	280,170	280,170	50,000
INTEREST & INVESTMENT INCOME							
677-000-650.010	Interest on Investments	11	0	0	(3)	0	0
	INTEREST & INVESTMENT INCOME	11	0	0	(3)	0	0
Totals for dept 000-Revenues		66,830	379,359	379,359	444,848	609,529	374,523

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 865-Insurance OTHER EXPENSES 677-865-914.000	General Liab Insurance	361,294	379,359	379,359	356,689	379,359	374,523
OTHER EXPENSES		361,294	379,359	379,359	356,689	379,359	374,523
Totals for dept 865-Insurance		361,294	379,359	379,359	356,689	379,359	374,523

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 000-Revenues							
OTHER REVENUE							
680-000-640.074	Retiree Healthcare Reimb	17,933	18,000	18,000	11,530	18,000	18,180
	OTHER REVENUE	<u>17,933</u>	<u>18,000</u>	<u>18,000</u>	<u>11,530</u>	<u>18,000</u>	<u>18,180</u>
CHARGES TO OTHER FUNDS							
680-000-640.100	Charge to Other Funds -- OPEB 45	1,367,010	1,334,090	1,334,090	678,641	1,334,090	1,442,430
	CHARGES TO OTHER FUNDS	<u>1,367,010</u>	<u>1,334,090</u>	<u>1,334,090</u>	<u>678,641</u>	<u>1,334,090</u>	<u>1,442,430</u>
Totals for dept 000-Revenues		<u>1,384,943</u>	<u>1,352,090</u>	<u>1,352,090</u>	<u>690,171</u>	<u>1,352,090</u>	<u>1,460,610</u>

BUDGET REPORT FOR CITY OF RIVERVIEW

GL NUMBER	DESCRIPTION	2015-16 ACTIVITY	2016-17 ORIGINAL BUDGET	2016-17 AMENDED BUDGET	2016-17 ACTIVITY THRU 02/28/17	2016-17 PROJECTED Y MGR ACTIVITY	2017-18 PROPOSED BUDGET
Dept 851-Employee Benefits							
SALARIES & WAGES							
680-851-725.000	Full-Time Salaries	10,728	10,800	10,800	5,364	10,800	10,800
	SALARIES & WAGES	<u>10,728</u>	<u>10,800</u>	<u>10,800</u>	<u>5,364</u>	<u>10,800</u>	<u>10,800</u>
FRINGE BENEFITS							
680-851-725.500	Social Security-Employer	821	900	900	410	900	900
680-851-725.700	Health Insurance Expense	1,270,527	1,323,360	1,323,360	937,845	1,323,360	1,421,100
680-851-725.710	Optical Insurance Expense	5,079	5,280	5,280	3,509	5,280	5,472
680-851-725.720	Dental Insurance Expense	4,634	5,000	5,000	3,357	5,000	5,520
680-851-725.800	Life Insurance Expense	1,801	3,000	3,000	1,202	3,000	2,400
	FRINGE BENEFITS	<u>1,282,862</u>	<u>1,337,540</u>	<u>1,337,540</u>	<u>946,323</u>	<u>1,337,540</u>	<u>1,435,392</u>
CONTRACTUAL SERVICES							
680-851-818.000	Contractual Services	3,250	3,750	3,750	3,250	3,750	3,750
	CONTRACTUAL SERVICES	<u>3,250</u>	<u>3,750</u>	<u>3,750</u>	<u>3,250</u>	<u>3,750</u>	<u>3,750</u>
Totals for dept 851-Employee Benefits		<u>1,296,840</u>	<u>1,352,090</u>	<u>1,352,090</u>	<u>954,937</u>	<u>1,352,090</u>	<u>1,449,942</u>

APPENDIX A
5-YEAR
CAPITAL IMPROVEMENT
PLAN

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
GENERAL GOVERNMENT								
<u>Fire Station</u>								
Parking Lot Replacement	CIEF	\$ 177,620	\$ 161,524					\$ 339,144
HVAC Upgrades / Controls	CIEF	\$ 21,250						\$ 21,250
Column Repair			\$ 8,700					\$ 8,700
<u>Municipal Building</u>								
Council Chamber Cameras	Cable	\$ 1,800	\$ 21,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 30,800
Canopy & Column Renovation	CIEF						\$ 66,000	\$ 66,000
City Hall Screen Wall	CIEF						\$ 72,500	\$ 72,500
City Hall Boiler Replacement	CIEF							
Parking Lot Replacement	CIEF				\$ 275,000			\$ 275,000
City Hall Landscaping	CIEF	\$ 4,101						\$ 4,101
<u>DPW</u>								
Parking Lot Replacement	CIEF			\$ 400,000				\$ 400,000
Roof Replacement	CIEF			\$ 155,000				\$ 155,000
Electrical Panel Upgrade	CIEF							
<u>Economic Development</u>								
Land Acquisition & Redevelopment	CIEF	\$ 9,000		\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 49,000
Housing Rehab / HUD Home Improvements	CIEF			\$ 10,000	\$ 10,000	\$ 10,000	\$ 10,000	\$ 40,000
GENERAL GOVERNMENT SUBTOTAL		\$ 213,771	\$ 191,224	\$ 577,000	\$ 297,000	\$ 22,000	\$ 160,500	\$ 1,461,495

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
SANITARY SEWER SYSTEM								
Sanitary Sewer Replacement -- Grange Rd	Water / Sewer Fund			\$ 300,000				\$ 300,000
Longsdorf Lift Station Grinder	Water / Sewer Fund			\$ 35,000			\$ 35,000	\$ 70,000
Longsdorf Lift Station Electrical	Water / Sewer Fund							
Longsdorf Lift Station Roof	Water / Sewer Fund	\$ 14,375						\$ 14,375
Longsdorf Lift Station Waterproofing	Water / Sewer Fund		\$ 27,000					\$ 27,000
SCADA Meter System	Water / Sewer Fund	\$ 8,000						\$ 8,000
SANITARY SEWER SYSTEM SUBTOTAL		\$ 22,375	\$ 27,000	\$ 335,000	\$ -	\$ -	\$ 35,000	\$ 419,375
WATER DISTRIBUTION SYSTEM								
Water Main Replacement -- Wendy Court	Bonds							
Water Main Replacement -- Hinton St (Sibley to Longsdorf)	Bonds	\$ 701,685						\$ 701,685
Water Main Replacement -- Johanna Court	Bonds							
Water Main Replacement -- Marsha St (Matthews to Valade)	Bonds							
Water Main Replacement -- Matthews St (Valade to Valade)	Bonds							
Water Main Replacement -- Pennsylvania Rd	Bonds	\$ 645,000						\$ 645,000
Water Main Replacement -- Dundee Street	Water / Sewer Fund				\$ 657,685			\$ 657,685
PRV Replacement -- Electric Ave.	Water / Sewer Fund		\$ 138,642					\$ 138,642
PRV Replacement -- Allen Rd	Water / Sewer Fund		\$ 335,140					\$ 335,140
WATER DISTRIBUTION SYSTEM SUBTOTAL		\$ 1,346,685	\$ 473,782	\$ -	\$ 657,685	\$ -	\$ -	\$ 2,478,152
DRAINAGE IMPROVEMENTS								
Rear Yard Drainage Program	CIEF							
County Drain Dredging	CIEF							
DRAINAGE IMPROVEMENTS SUBTOTAL		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
TRANSPORTATION SYSTEM								
Hinton Rd Reconstruction	Bonds	\$ 1,325,000						\$ 1,325,000
Wendy Court Reconstruction	Bonds							
Johanna Court Reconstruction	Bonds							
Marsha St Reconstruction	Bonds							
Matthews St Reconstruction	Bonds							
Hamann St Reconstruction	Bonds	\$ 815,000						\$ 815,000
Street Sectioning / Repairs	CDBG Grant							
Major Streets -- Sectioning & Repairs	Act 51 Funds	\$ 90,125	\$ 180,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 570,125
Local Streets -- Sectioning & Repairs	Act 51 Funds	\$ 521,749	\$ 455,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 500,000	\$ 2,976,749
Civic Park Drive Sealcoating	Act 51 Funds							
Sidewalk Replacement (MAJOR STREETS)	Act 51 Funds			\$ 25,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 100,000
Sidewalk Replacement (LOCAL STREETS)	Act 51 Funds		\$ 100,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000	\$ 300,000
TRANSPORTATION SYSTEM SUBTOTAL		\$ 2,751,874	\$ 735,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 650,000	\$ 6,086,874

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
LEISURE FACILITIES								
<u>Riverview Highlands Golf Course</u>								
Cart Path Replacement	Golf Course							
Video Security	Golf Course	\$ 10,000	\$ 2,000					\$ 12,000
Irrigation System Improvement	Golf Course	\$ 5,000	\$ 5,000					\$ 10,000
Signage	Golf Course			\$ 10,000				\$ 10,000
RIVERVIEW HIGHLANDS GOLF COURSE SUBTOTAL		\$ 15,000	\$ 7,000	\$ 10,000	\$ -	\$ -	\$ -	\$ 32,000
<u>Municipal Library</u>								
HVAC Upgrades / Controls	CIEF	\$ 61,250						\$ 61,250
Carpeting	CIEF							
<u>Community Center</u>								
Community Center Renovations	CIEF							
<u>Parks</u>								
Re-surface YP Basketball Court	CIEF		\$ 14,400					\$ 14,400
Re-surface Kennebeck Basketball Court	CIEF		\$ 14,800					\$ 14,800
YP Playground Equipment	Wayne County Grant	\$ 55,000						\$ 55,000
Park Equipment	General Fund	\$ 17,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 92,000
Park Equipment	CDBG	\$ 72,000						\$ 72,000
Vreeland Skate Park	CIEF			\$ 294,000				\$ 294,000
Glens Park Shelter	CIEF	\$ 21,945						\$ 21,945
Jefferson Tot Lot Fencing	CIEF		\$ 11,000					\$ 11,000

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
Veterans Memorial	CIEF		\$ 17,381					\$ 17,381
RECREATION & CULTURE SUBTOTAL		\$ 227,195	\$ 72,581	\$ 309,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 653,776

**City of Riverview
5-Year Capital Improvement Program**

Project Title & Description	Funding Source	2016/17 Projected	2017/18 Budgeted	2018/19 Proposed	2019/20 Proposed	2020/21 Proposed	2021/22 Proposed	TOTAL
LAND PRESERVE								
Parking Lot	Land Preserve		\$ 217,000					\$ 217,000
Landfill Access Road	Land Preserve	\$ 150,000	\$ 425,000					\$ 575,000
Video Security	Land Preserve		\$ 6,000					\$ 6,000
Fencing	Land Preserve		\$ 10,000					\$ 10,000
LAND PRESERVE ESCROW PROJECTS								
Stormwater System Improvements	Environmental Escrow			\$ 352,362				\$ 352,362
Leachate Pre-Treatment System	Environmental Escrow	\$ 400,000	\$ 195,000	\$ 195,000				\$ 790,000
Landfill Gas / Natural Gas Conversion	Environmental Escrow		\$ 8,730,000					\$ 8,730,000
Methane Flare	Environmental Escrow		\$ 660,000					\$ 660,000
Cell 6 Synthetic Membrane	Environmental Escrow		\$ 300,000					\$ 300,000
Cell 7 Construction	Environmental Escrow	\$ 3,437,500	\$ 4,150,000					\$ 7,587,500
Compressor / CNG Fueling Station	Environmental Escrow							
Cell 8 Construction	Environmental Escrow			\$ 450,000				\$ 450,000
Flare Pipeline	Environmental Escrow		\$ 240,000					\$ 240,000
Sulfur Treatment System	Environmental Escrow	\$ 862,000						\$ 862,000
Landfill Gas System Expansion	Environmental Escrow	\$ 700,100	\$ 719,650	\$ 200,000	\$ 200,000	\$ 200,000	\$ 200,000	\$ 2,219,750
LAND PRESERVE SUBTOTAL		\$ 5,549,600	\$ 15,652,650	\$ 1,197,362	\$ 200,000	\$ 200,000	\$ 200,000	\$ 22,999,612
TOTAL CAPITAL IMPROVEMENTS PROGRAM								
		\$ 10,126,500	\$ 17,159,237	\$ 3,078,362	\$ 1,819,685	\$ 887,000	\$ 1,060,500	\$ 34,131,284

APPENDIX B
5-YEAR
CAPITAL EQUIPMENT
REPLACEMENT PLAN

City of Riverview
5-Year Capital Equipment Replacement Program

Governmental Funds

Department	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
Department of Public Works	\$ 209,000	\$ 207,500	\$ -	\$ -	\$ 66,000	\$ 623,000
Recreation	-	-	-	-	-	-
Police	44,000	57,000	56,000	60,000	62,000	-
Fire	645,000	-	-	-	-	-
Code Enforcement	-	-	-	-	-	-
Total General Fund	<u>\$ 898,000</u>	<u>\$ 264,500</u>	<u>\$ 56,000</u>	<u>\$ 60,000</u>	<u>\$ 128,000</u>	<u>\$ 623,000</u>

Enterprise Funds

Department	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
Water Department	\$ 145,000	\$ 315,000	\$ 95,000	\$ -	\$ -	\$ 263,000
Sewer Department	-	350,000	-	-	-	209,000
Riverview Land Preserve	1,990,000	2,300,000	2,300,000	850,000	-	1,082,000
Riverview Highlands Golf Course	45,000	-	234,000	214,000	191,000	127,000
Riverview Highlands Golf Practice Facility	46,000	5,000	4,300	-	-	69,000
Total Enterprise Funds	<u>\$ 2,226,000</u>	<u>\$ 2,970,000</u>	<u>\$ 2,633,300</u>	<u>\$ 1,064,000</u>	<u>\$ 191,000</u>	<u>\$ 1,750,000</u>

City of Riverview
Capital Equipment Replacement Program
Department of Public Works

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23& Beyond
VEHICLES										
# 1 2008 Ford Escape (replaced w/F250 & sent to Rec)	2008	DPW	\$ 20,995	10	\$ 35,000					
# 2 Ford F-350 4x4 CNG	2016	DPW	\$ 38,995	10						\$ 40,000
# 5 Ford F-250 4X4 Non-CNG	2016	MV	\$ 39,495	10						\$ 45,000
# 6 2017 Pick Up Truck	2016	DPW	\$ 39,495	10		\$ 39,500				
# 7 2014 Ford F350 CNG	2014	DPW	\$ 35,500	7						\$ 40,000
#10 2002 Ford Van E-250	2001	BM	\$ 17,576	10						\$ 30,000
#13 2008 Dump Truck F-350	2007	P	\$ 37,000	10		\$ 140,000				
#16 2000 Dump Truck	2000	DPW	\$ 66,198	10						
#17 1994 Dump Truck	1994	DPW	\$ 49,733	10	\$ 140,000					
#18 2002 Dump Truck	2002	DPW	\$ 65,129	10						
#21 2016 Aerial Truck	Jul-05	P	\$ 155,495	7-10						\$ 162,000
EQUIPMENT										
#22 2014 Sweeper-Global	2014	DPW	\$ 203,650	6						
#26 Backhoe, Caterpillar 430F	2015	DPW	\$ 120,000	10-12						\$ 150,000
#27 1990 Tractor	1990	DPW	\$ 12,898	15-20						\$ 16,000
#29 Wood Chipper	2004	P	\$ 25,692	7-10					\$ 29,000	
#30 Wood Chipper	2000	DPW	\$ 22,030	7-10		\$ 28,000				
#31 Stumper Vermeer	2005	P	\$ 27,398	7-10					\$ 37,000	
#32 Cold Patch Heater	2011	DPW	\$ 12,810	10						\$ 16,000
#39 Grader	1974	DPW		20						

City of Riverview
Capital Equipment Replacement Program
Department of Public Works

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/223& Beyond
MOWERS - Riding										
#35-John Deere - snow	2006	P	\$ 19,363	4-6						\$ 27,000
#36-Ex Mark	2007	P		4-6						\$ 10,000
#36A-John Deere E174150-0155	2004	P	\$ 13,247	4-6						\$ 22,000
#36B-Ex Mark 526453	2007	P	\$ 6,319	4-6						\$ 10,000
#36C-John Deere snow	2014	P	\$ 26,500	4-6						
#36D-John Deere 12222D snow	2001	P	\$ 20,140	4-6	\$ 34,000					
#37A-Ex Mark		P		4-6						\$ 10,000
#37B-Ex Mark	2007	P	\$ 6,273	4-6						\$ 10,000
#37C-Ex Mark 466448	2004	P	\$ 6,682	4-6						\$ 10,000
#37D-Ex Mark	2007	P	\$ 7,592	4-6						
MISC.- Equipment										
Pump - 6" Gorman Rupp	1987	DPW	\$ 4,103	5-10						\$ 10,000
Brake Lathe Ammoco	1987	MV	\$ 6,192	15						\$ 10,000
Line Striper K C 8316	2003	DPW	\$ 3,000	7-10						\$ 5,000
Total Public Works					\$ 209,000	\$ 207,500	\$ -	\$ -	\$ 66,000	\$ 623,000

City of Riverview
 Capital Equipment Replacement Program
 Recreation Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#54 1998 Jeep Cherokee 4X4 (to be replaced w/ Escape from DPW)	1997	REC	\$ 18,194	7-10						
#56 2002 Ford 4dr F-350	2002	REC	\$ 22,151	7-10						
#58 2008 F250 Crew Cab	2007	REC	\$ 24,995	7-10						
Total					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

- In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed

City of Riverview
Capital Equipment Replacement Program
Police Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#14-0 2015 Ford Escape	2014	POLICE	\$ 21,768	3-5				\$ 30,000		
#14-1 2008 Ford Escape	2007	POLICE	\$ 14,345	3-5	\$ 22,000					
#14-2 2010 Ford Crown Vic	2010	POLICE	\$ 21,195	3-5		\$ 29,000				
#14-3 2010 Ford Explorer	2010	POLICE	\$ 24,000	3-5			\$ 28,000			
#14-4 2015 Ford Explorer (Traffic)	2015	POLICE	\$ 24,165	3-5					\$ 31,000	
#14-5 2015 Ford Explorer	2015	POLICE	\$ 24,000	3-5					\$ 31,000	
#14-6 2005 Ford Taurus	2004	POLICE	\$ 11,019	3-5						
#14-7 2013 Taurus Interceptor	2013	POLICE	\$ 26,320	3-5	\$ 22,000					
#14-8 2017 Ford Interceptor	2017	POLICE	\$ 27,595	3-5						
#14-9 2014 Ford F150 CNG (ACO)	2014	POLICE	\$ 30,489	3-5						
#14-10 2006 Ford Crown Vic	2006	POLICE	\$ 23,870	3-5						
#14-11 2005 Ford Crown Vic (DARE)	2004	POLICE	\$ 21,600	3-5						
#14-12 2013 Ford SUV Interceptor	2014	POLICE	\$ 21,768	3-5						
#14-14 2012 Ford Escape	2011	POLICE	\$ 24,000	3-5		\$ 28,000				
#14-15 2009 Ford Expedition	2009	POLICE		3-5			\$ 28,000			
#14-16 2009 Ford Expedition	2009	POLICE		3-5				\$ 30,000		
#14MI Harley	2009	POLICE	\$ 15,454	10						
Total					\$ 44,000	\$ 57,000	\$ 56,000	\$ 60,000	\$ 62,000	\$ -

Notes:

- Upon replacement, funding shall come from Drug Forfeiture Funds depending on meeting the eligibility criteria

City of Riverview
 Capital Equipment Replacement Program
 Fire Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#1451 - 1994 Pierce Pumper	1994	FIRE	\$ 203,557	15	\$ 600,000					
#1452 - 2008 KME Pumper	2008	FIRE	\$ 371,000	15						
#1471 - 2015 Ambulance E450	2015	FIRE	\$ 165,026	15						
#1472 - 2015 Ambulance E450	2015	FIRE	\$ 170,026	15						
#1481 - 2016 Explorer Interceptor	2015	FIRE		10						
#1491 - 2005 Ford F350 Pickup	2005	FIRE	\$ 23,353	10	\$ 45,000					
Total					\$ 645,000	\$ -	\$ -	\$ -	\$ -	\$ -

City of Riverview
 Capital Equipment Replacement Program
 Code Enforcement Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#50 - 2006 Ford Expedition	2006	CODE	\$ 38,517	10						
#52 - 2008 Ford Crown Vic	2008	CODE	\$ 21,000	10						
Total Engineering					\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Notes:

- In accordance with City policy, these vehicles will be replaced with vehicles from other departments when needed

City of Riverview
Capital Equipment Replacement Program
Water Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#4 2015 Ford F350 4X4 CNG	2015	WATER	\$ 36,865	7						\$ 40,000
#12 Transit Van F250 2017 CNG	2017	WATER	\$ 44,984	10						\$ 46,000
#11 1995 Step Van	1995	WATER	\$ 50,862	10		\$ 155,000				
#14 1996 Dump Truck	1996	WATER	\$ 57,985	10	\$ 145,000					
#15 2008 Dump Truck w/ plow	2008	WATER	\$ 93,550	10		\$ 145,000				
#19 2015 F750 Dump Truckplow	2015	WATER	\$ 135,789	10						\$ 140,000
#25 Backhoe - Volvo BL70	2007	WATER	\$ 66,805	10-12			\$ 95,000			
EQUIPMENT										
#33 Air Compressor	1998	WATER	\$ 11,085	15						\$ 18,000
#28 Hyd.Trailer/Equipment	2013	WATER	\$ 35,165	10						
Boom mounted Breaker	2008	WATER	\$ 11,000	7-10		\$ 15,000				
Boring Machine	2000	WATER	\$ 6,131	10						\$ 7,000
Hyd.Valve Operator	1994	WATER	\$ 4,347	15						\$ 5,000
Trench Shield	1993	WATER	\$ 6,250	15						\$ 7,000
Total					\$ 145,000	\$ 315,000	\$ 95,000	\$ -	\$ -	\$ 263,000

City of Riverview
 Capital Equipment Replacement Program
 Sewer Department

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#4 2015 Ford F350 4X4 CNG	2015	SEWER	\$ 41,263	7						\$ 44,000
#20 Sewer Jet	2008	SEWER	\$ 281,056	7-10		\$ 350,000				
EQUIPMENT										
#34-1 Generator	1978	SEWER	\$ 25,000	10-15						
#34-5 Generator	1990	SEWER	\$ 9,188	10-15						
#34-7 Generator	1993	SEWER	\$ 15,800	10-15						\$ 55,000
#34-8 Generator	1999	SEWER	\$ 22,490	10-15						\$ 55,000
#34-12 Generator	2014	SEWER	\$ 49,426	10-15						\$ 55,000
TOTAL					\$ -	\$ 350,000	\$ -	\$ -	\$ -	\$ 209,000

City of Riverview
Capital Equipment Replacement Program
Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
VEHICLES										
#60 2014 Dodge 2500 Pick up 4X4 (CNG)	2014	LP		10						
#61 2001 Dodge Durango	2001	LP	\$ 23,395	7						
#64 Ford F350 Pickup 4dr 4X4 (CNG)	2003	LP	\$ 32,000	7						
#65 Ford F350 One Ton Ut.Truck	1999	LP	\$ 30,000	7	\$ 40,000					
#67 2006 Ford F250 4X4 Pick up	2006	LP	\$ 23,902	10						
#68 Chevy Impala sedan (Asst.Dir)	2015	LP	\$ 33,491	7-10						
#69 Ford F-350 4-door 4X4 (CNG)	2008	LP	\$ 27,141	7						
COMPACTORS-										
#81B BOMAG 1172	2005	LP	\$ 666,665	3		\$ 850,000				
#81E BOMAG 1172 RB3	2012	LP	\$ 825,000	3			\$ 850,000			
#81F BOMAG 1172 RB3	2012	LP	\$ 825,000	3				\$ 850,000		
#82 Smooth Drum SP Compactor (USED)	2003	LP	\$ 66,000							\$ 70,000
DOZERS -										
#87G CAT D7E	2012	LP	\$ 545,000	3			\$ 750,000			
#87H CAT D7E	2012	LP	\$ 545,000	3		\$ 750,000				
#87F CAT D6TLGP	2008	LP		3	\$ 750,000					
TRUCK										
#86A VOLVO A40D	2005	LP		6			\$ 700,000			
#86B Volvo A40D	2004	LP	\$ 368,900	6		\$ 700,000				
#86C Volvo A40D	2007	LP	\$ 424,000	6	\$ 700,000					
WATER WAGON										
#88 2000 CAT D350E	2002	LP	\$ 286,000	6						\$ 300,000
GRADER										
#90 CAT	1996	LP	\$ 225,426	10						\$ 275,000

City of Riverview
Capital Equipment Replacement Program
Riverview Land Preserve

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
LOADER										
#85 980G Loader	2004	LP	\$ 287,000	8	\$ 500,000					
EXCAVATORS -										
#84A Link Belt 350	2011	LP	\$ 300,000	8						\$ 300,000
#84 CAT 336FL	2015	LP	\$ 311,000	8						
SWEEPER										
#89 Sweeper Tymco	2002	LP	\$ 115,000	10						\$ 115,000
TRACTORS -										
#92 John Deere 615	2013	LP		9						
Batwing Mower Attach.for #92	2003	LP	\$ 8,877	10						\$ 9,000
#94A New Holland Tractor Mower	2005	LP		8						
Batwing		LP								
Misc. Equip.										
#91 Fork Lift, Clark	1998	LP	\$ 13,000	8						\$ 13,000
Pump 6" Trailer MTD	1991	LP	\$ 16,205	5						
#95 John Deere	2015	LP	\$ 16,557							
Total					\$ 1,990,000	\$ 2,300,000	\$ 2,300,000	\$ 850,000	\$ -	\$ 1,082,000

City of Riverview
Capital Equipment Replacement Program
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/20	Fiscal Year 2022/23& Beyond
VEHICLES										
#70 - Ford F-350 2004	2004	GOLF	\$ 22,959	5						
#72 - Dump Ford F350 1 Ton	2002	GOLF	\$ 39,750	10				\$ 45,000		
#75 - Backhoe Ford 555	1994	GOLF	\$ 32,189	20			\$ 40,000			
Maint. Vehicle John Deere	2006	GOLF	\$ 4,959	6	\$ 15,000					
Maint. Vehicle John Deere 4x2	2008	GOLF	\$ 5,290	6	\$ 15,000					
Maint. Vehicle John Deere gator	2013	GOLF	\$ 6,842	6					\$ 8,000	
Food Cart Vehicle (Club Car)	2012	GOLF	\$ 13,500	5				\$ 15,000		
Food Cart Vehicle (Yamaha)	2013	GOLF	\$ 10,527	5				\$ 15,000		
Maint. Vehicle Club Car #2	2006	GOLF	\$ 3,400	12			\$ 4,000			
Maint. Vehicle Club Car #40	2006	GOLF	\$ 3,400	12				\$ 4,000		
Maint. Vehicle Club Car #48	2006	GOLF	\$ 3,400	12					\$ 4,000	
TRACTORS -										
Tractor John Deere 850	1989	GOLF	\$ 6,900	20			\$ 15,000			
Tractor Ford 1720	1990	GOLF	\$ 7,700	20				\$ 15,000		
Tractor Ford 1520	1991	GOLF	\$ 8,900	20					\$ 15,000	
Tractor Ford 3930 W/Plow/Cab	1995	GOLF	\$ 21,769	20				\$ 30,000		
Tractor Ford 19204x4Ser 2335	1990	GOLF	\$ 11,452	20			\$ 20,000			

City of Riverview
Capital Equipment Replacement Program
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/20	Fiscal Year 2022/223& Beyond
MOWERS -										
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 24,000			
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8			\$ 24,000			
Mower, Greens Triplex Toro	2009	GOLF	\$ 20,000	8				\$ 24,000		
Mower, Greens Triplex Toro	2001	GOLF	\$ 14,000	5				\$ 24,000		
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8					\$ 42,000	
Mower, Fairway J. Deere 7500	2011	GOLF	\$ 35,605	8					\$ 42,000	
Toro 3500D Greensmaster	2009	GOLF	\$ 29,000	8			\$ 32,000			
Toro 3500 Greensmaster	2015	GOLF		8						\$ 32,000
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8					\$ 30,000	
Mower, Tees - Toro 3150	2011	GOLF	\$ 24,618	8					\$ 30,000	
Mower, Rotary J. Deere 1435		GOLF								\$ 10,000
Mower, Rotary J. Deere F935		GOLF								\$ 10,000
Mower, Exmark Lazer Z		GOLF								\$ 10,000
Snow Brush Attachment	2014	GOLF	\$ 4,325	8						\$ 6,000
Vibratory Rollers	2015	GOLF	\$ 8,995	8						
Mower, Rotary Woods PB	2003	GOLF	\$ 7,200	6			\$ 9,000			
Mower, Rotary Land Pride PB	1996	GOLF	\$ 7,000	6				\$ 9,000		
SPRAYERS -										
Sprayer, Chemical FMC	1987	GOLF	\$ 3,300	20						\$ 6,000
Sprayer, Chemical FMC	1987	GOLF	\$ 3,300	20						\$ 6,000
Sprayer, Toro Multipro 1250	2008	GOLF	\$ 23,008	8			\$ 28,000			
Sprayer, Chemical Mi Chief	2002	GOLF	\$ 6,790	12				\$ 15,000		

City of Riverview
Capital Equipment Replacement Program
Riverview Highlands Golf Course

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/20	Fiscal Year 2022/223& Beyond
AERATORS -										
Aerator, Greens Toro	1988	GOLF	\$ 8,400	8			\$ 12,000			
Aerator, Vertidrain -7007H	2007	GOLF	\$ 16,500	6				\$ 18,000		
Deep Tine Soil Reliever (NB)	1997	GOLF	\$ 17,500	8					\$ 20,000	
Sweep Ster V62	2015	GOLF	\$ 18,128	7						
Trencher , Ditch Witch	1984	GOLF	\$ 7,245	8						\$ 16,000
Trap Rake, John Deere 1200A	2011	GOLF	\$ 8,965	5			\$ 16,000			
Fertilizer Spreader, Toro Propass 200	2017	GOLF	\$ 13,542	8						
Top dresser , Terra Topper	1998	GOLF	\$ 8,995	5	\$ 15,000					
Leaf/Debris Blower, Agrimetal #1	2010	GOLF	\$ 5,590	6			\$ 10,000			
Leaf/Debris Blower, Agrimetal #2	2013	GOLF	\$ 9,867	6						\$ 11,000
Mulcher, Straw	1983	GOLF								\$ 20,000
Total Golf Course					\$ 45,000	\$ -	\$ 234,000	\$ 214,000	\$ 191,000	\$ 127,000

City of Riverview
 Capital Equipment Replacement Program
 Riverview Highlands Golf Practice Facility

5 YEAR PLAN \$5,000 MINIMUM REPLACEMENT PLAN

Description	Year Purchased	Dept Assigned To	Original Purchase Price	Service Life in Years	Fiscal Year 2017/18	Fiscal Year 2018/19	Fiscal Year 2019/20	Fiscal Year 2020/21	Fiscal Year 2021/22	Fiscal Year 2022/23 & Beyond
TRACTORS -										
Tractor John Deere 5310 4x4	1999	GPF	\$ 21,500	20						\$ 25,000
MOWERS -										
Mower, Greens Triplex (Toro)	1999	GPF	\$ 13,000	6	\$ 30,000					
Mower, Rotary Landpride AFM4211	2011	GPF	\$ 11,122	6						\$ 13,000
EQUIPMENT										
Ball Picker Vehicle (John Deere 2520)	2013	GPF	\$ 15,000	6						\$ 17,000
Ball Picker (Standard-5 gang)	2014	GPF	\$ 3,718	5						
Ball Picker (Standard-5 gang)	2006	GPF	\$ 3,100	5			\$ 4,300			
Golfball Washer System	2000	GPF	\$ 3,550	5		\$ 5,000				
Ball Dispenser	2000	GPF	\$ 3,250	5						\$ 5,000
Ball Dispenser	2000	GPF	\$ 3,250	5						\$ 5,000
Seeder Landpride	1999	GPF	\$ 3,000	10						\$ 4,000
Bunker Rake	2015	GPF	\$ 8,716		\$ 16,000					
Total Golf Practice Facility					\$ 46,000	\$ 5,000	\$ 4,300	\$ -	\$ -	\$ 69,000

APPENDIX C

RETIREMENT SYSTEM

City of Riverview
City Retirement System
Fiscal Year Ending June 30, 2018
Summary of Estimated Revenues and Expenses

Estimated beginning fund balance - July 1, 2017	\$ 28,486,995
<u>Revenues</u>	
Employer Contributions	\$ 1,126,250
Employee Contributions	139,130
Investment Income	<u>1,469,380</u>
Total Revenue	<u>\$ 2,734,760</u>
<u>Expenditures</u>	
Pension Benefits	2,266,352
Refunds of Contributions	-
Investment Expense	<u>161,475</u>
Total Expenditures	<u>\$ 2,427,827</u>
Estimated ending fund balance - June 30, 2018	<u><u>\$ 28,793,928</u></u>

Note:

This summary of revenues and expenses is for informational purposes only. Revenues and expenditures of this fund are part of the audited presented financial statements of the City of Riverview, Michigan.

APPENDIX D

DEBT SCHEDULE

City of Riverview
Schedule of Bond Indebtedness
For Fiscal Year Ending June 30, 2018

	FY 2017/18		FY 2018/19		FY 2019/20		FY 2020/21		FY 2021/22		Beyond 5 Years	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
Governmental Bonds:												
Gen Ob. Unlimited Tax Bond - Water Main & Road Repair	\$ 650,000	\$ 178,250	\$ 700,000	\$ 164,750	\$ 750,000	\$ 150,250	\$ 800,000	\$ 134,750	\$ 800,000	\$ 114,750	\$ 3,425,000	\$ 197,625
	\$ 650,000	\$ 178,250	\$ 700,000	\$ 164,750	\$ 750,000	\$ 150,250	\$ 800,000	\$ 134,750	\$ 800,000	\$ 114,750	\$ 3,425,000	\$ 197,625
Capital Leasing:												
Monroe Bank & Trust-Ambulance & Backhoe	131,907	4,053	67,156	824	-	-	-	-	-	-	-	-
Chemical Bank /Talmer Bank-Compactors	202,294	10,125	202,294	8,678	202,294	7,232	202,294	5,786	202,294	4,339	404,588	4,339
	\$ 334,201	\$ 14,178	\$ 269,450	\$ 9,502	\$ 202,294	\$ 7,232	\$ 202,294	\$ 5,786	\$ 202,294	\$ 4,339	\$ 404,588	\$ 4,339
Business Type Bonds:												
Downriver Sewage Series B	54,933	2,815	-	-	-	-	-	-	-	-	-	-
SRF Sewer Judgement Levy	668,624	41,710	577,787	26,445	565,721	13,221	10,457	261	-	-	-	-
Downriver Sewage 2007B	66,637	46,416	69,789	43,006	73,391	39,426	76,993	35,667	81,045	31,716	580,372	92,306
Downriver Sewage 2007D	6,989	4,126	7,155	3,846	7,488	3,551	7,821	3,242	8,154	2,910	56,909	9,353
Downriver Sewage 5217-01	7,821	1,305	7,987	1,176	8,154	1,045	8,154	913	8,320	779	43,763	1,797
Downriver Sewage 5217-02	6,656	2,129	6,822	2,293	6,989	2,121	7,155	1,944	7,322	1,763	66,862	6,954
Downriver Sewage 5217-03	15,974	6,416	16,474	6,011	16,973	5,593	17,306	5,165	17,638	4,727	158,246	20,449
Downriver Sewage 5217-04	18,803	7,101	19,302	6,631	19,635	6,148	20,134	5,658	20,634	5,154	185,536	21,469
Downriver Sewage 5217-05	6,822	2,371	6,989	2,201	7,155	2,026	7,488	1,847	7,654	1,660	58,739	6,015
Downriver Sewage 5217-15	20,301	6,709	20,800	6,202	21,299	5,682	21,965	5,149	22,464	4,600	287,040	15,678
Solid Complex Ren 5419-01	16,973	3,568	17,306	3,226	17,638	2,876	18,138	2,518	18,470	2,152	276,390	5,028
Clean Water Program 5420-01	22,963	592	23,629	592	24,128	573	24,794	1,176	25,459	1,796	468,250	99,806
	\$ 913,497	\$ 125,258	\$ 774,040	\$ 101,629	\$ 768,571	\$ 82,262	\$ 220,405	\$ 63,540	\$ 217,160	\$ 57,257	\$ 2,182,107	\$ 278,855
Grand Totals	\$ 1,897,697	\$ 317,686	\$ 1,743,490	\$ 275,881	\$ 1,720,865	\$ 239,744	\$ 1,222,699	\$ 204,076	\$ 1,219,454	\$ 176,346	\$ 6,011,695	\$ 480,819

APPENDIX E

SHARED SERVICES

City of Riverview
 Shared Services Summary

<i>Regional Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Savings</i>
Police & Fire			
Downriver Mutual Aid (DMA)	1969 - Several Downriver communities banded together and formed what is now called the Downriver Mutual Aid (DMA) and consists of 20 communities. Its purpose is to have the ability to quickly amass a large number of Police Officers or Firemen to assist communities that find themselves in emergency situations and not enough manpower to handle them. There is a written agreement in place that automatically allows responding communities to become agents of the requesting City immediately upon radio transmissions or through the LEIN system.	18 Downriver Communities	Undeterminable
Police			
DRMA Police	Downriver Mutual Aid is an agreement to provide police assistance to one another in case of emergencies at various times	18 Downriver Communities, Wayne County Metro Airport, MSP 25	Undeterminable
Downriver SWAT and Dive Team	Downriver SWAT and Dive Team	18 Downriver Communities	Undeterminable
Downriver Major Crimes Task Force	Downriver Major Crimes Task Force	18 Downriver Communities, MSP	Undeterminable
Downriver Major /Fatal Accident Investigation team	Downriver Major /Fatal Accident Investigation team	18 Downriver Communities, MSP	Undeterminable
Downriver Hostage Negotiations Team	Downriver Hostage Negotiations Team	18 Downriver Communities	Undeterminable
Fire			
DRMA Fire	Downriver Mutual Aid (DRMA) is an agreement to provide fire assistance to one another in case of emergencies at various times	18 Downriver Communities	Undeterminable
HazMat Team	Downriver Hazmat Team	18 Downriver Communities	Undeterminable
Arson Task Force	Downriver Arson Task Force	18 Downriver Communities	Undeterminable
Public Works			
Mutual Aid	DPW Mutual Aid for manpower and equipment during emergency	18 Downriver Communities	Undeterminable
DCC cooperative bids	DCC communities bid for fuel, signs, cold patch, water main parts, salt, joint and crack sealing, etc.	18 Downriver Communities	Varies based on product purchased

Downriver Municipalities Solid Waste Disposal Services	1990 - 14 Downriver communities entered into one contract with the Riverview Land Preserve to secure volume discounts on the tipping fees.	Allen Park, Ecorse, Flat Rock, Gibraltar, Lincoln Park, Melvindale, River Rouge, Rockwood, Southgate, Taylor, Trenton, Woodhaven, Wyandotte, and Grosse Ile Township	\$125,000/year
Alliance of Downriver Watersheds	Jointly with 23 communities - apply for various grants, maintain compliance with MDEQ on NPDES permit	23 communities	Undeterminable
Household Hazardous Waste Collection	Collection of Household Hazardous Waste at various locations throughout Wayne County	Wayne County	Undeterminable
E Waste Recycling	Collection of Electronic Waste at various locations throughout Wayne County	Wayne County	Undeterminable

General Government

Downriver Community Conference	1977 - Downriver communities formed the Downriver Community Conference (DCC) and now consists of 20 communities governed by their Mayors and Supervisors. The DCC provides many services, problem resolutions and grant opportunities that are shared by all the communities.	20 Communities	Undeterminable
Downriver Area Brownfield Consortium	1995 - The Downriver Area Brownfield Consortium (DABC) became another consolidation venture of the DCC that allows communities to pool grant funds and take on larger remediation projects that may not have been feasible by the community alone.		Undeterminable
Downriver Film Initiative	2010 - DCC communities formed the Downriver Film Initiative to create a uniform set of ordinances to enable production companies to have seamless access to the communities		Undeterminable
CWW Salary Survey	For 25 years, the Conference of Western Wayne (CWW) has been compiling salary data from the communities and preparing a Salary Survey.	DCC and CWW Communities	Undeterminable
Bids	Utilize Mi-Deal state bids for major purchases	State of Michigan	Varies based on product purchased
The Library Network (TLN)	The Library Network (TLN) is a library cooperative serving 65 libraries in SE Michigan. Services provided include daily book delivery of inter-loaned materials and a shared automation system that includes an integrated catalog and lending system.	65 Libraries in SE Michigan	
MML Liability Insurance Pool / Michigan Municipal Risk Management Authority	Many communities a members of the MML Liability Insurance Pool / Michigan Municipal Risk Management Authority to save money through a pooled insurance system.		
MML Workers Compensation Pool	Many communities a members of the MML Workers Compensation Pool to save money through a pooled insurance system.		

<i>Local Initiative</i>	<i>Description</i>	<i>Communities / Others Involved</i>	<i>Estimated Savings</i>
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Police

27th District Court	Combining of 27th District Court with Wyandotte	City of Riverview City of Wyandotte	Approx \$75,000 annually
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SINC Police	1999 - The communities of the 33rd District Court formed an alliance called the Shared Information Network Consortium (SINC). This organization agreed to purchase and operate one central computer system for the surrounding police departments. SINC does bulk purchase of computer software and hardware, shared record management system, shared correction management system, and computer aided dispatch systems, global positioning mapping, 911 call population, traffic ticketing software, shared court management information systems	Flat Rock, Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township, Grosse Ile Township	Savings in SSMA, acquisition of equipment is undeterminable
Combined Dispatch Center & Jail Lockup	Riverview and Trenton will soon be implementing the combined dispatch center and jail lockup project. This project was started in 2012, and will be housed in the City of Trenton. An EVIP grant was obtained and will pay for the majority of the construction and improvement costs.	City of Riverview City of Trenton	TBD

Fire

Aerial Fire Truck	Agreement with City of Trenton for Trenton to provide service of Trenton's aerial fire truck. Trenton receives access to Riverview's cell tower, and service of Riverview's foam fire truck.	Trenton	Undeterminable
Ambulance Services	Ambulance service agreement	Trenton/Wyandotte	Undeterminable

Public Works

Equipment sharing	Share equipment with school, backhoe, chipper, snowmachine, etc.	Riverview Schools	?
Scrap Tire Collection	Collection of scrap tires at City of Trenton	Gibraltar, Trenton, Riverview, Rockwood, Grosse Ile Township	Undeterminable
Sharing parts	Both borrow and lend parts to neighboring Cities	Trenton, Grosse Ile, Southgate, Wyandotte, Melvindale	Undeterminable
Joint Bidding	For communities that use the same City Engineer, we have prepared joint bids or authorized the bids received to be extended to the other community.	Flat Rock, Gibraltar, Melvindale, Riverview, Rockwood, Grosse Ile Township	\$2,000 to \$4,000 per bid
Taylor Act 179	Sharing of Animal Shelter and Landfill Services	Taylor	\$50,000/yr
Community Household Hazardous Waste Collection	Semi-annual collection of HH Haz Waste at Land Preserve	Taylor, Trenton, Grosse Ile, Wyandotte, Woodhaven, FR, Rockwood	\$35,000/yr
E Waste Recycling	Collection site for Wayne County E waste recycling event	Wayne County	\$10,000/yr
Downriver Municipalities Annual Rate Freeze	Annual Disposal Rate Increase freeze due to poor economy	14 Downriver Communities	\$125,000/yr
Sewer cleaning	Clean sanitary and storm sewers annually and if plug occurs	Riverview Schools	?
Salt and Fuel	Bid salt and fuel in larger quantities, store and sell to school	Riverview Schools	\$ 2,000
NPDES permit	The City has allowed the school to be nested within our permit saving the school money	Riverview Schools	\$ 5,000

Sewer Authority	Jointly share sewer plant with 13 Downriver communities	13 Downriver comm.	?
Downriver Utility Wastewater Authority	Authority formed of 12 downriver communities that oversee the Wyandotte Wastewater Treatment Plant	12 Downriver communities	Unknown

General Government

Publishing Legal Notices	Combines election legal notices with Downriver cities on larger elections	Gibraltar, Riverview, Rockwood, Trenton, Woodhaven, Brownstown Township	\$220/election
Elections	Use of Trenton precinct for regular and special school elections	Trenton	Unknown
Elections	Share tabulator and related voting equipment	Trenton	Unknown
Elections	Combined Precincts	Riverview Schools	\$1200/election
Bids	Utilize MITN for bidding purchases	None	Unknown
Bids	Utilize state bids for major purchases such as laserfisher, postage machine, etc.	State of Michigan	Unknown
Mileage	Carpool to clerk meetings & training	Trenton, Woodhaven	\$100/year
Records Retention	Mobile scanning unit for departmental document imaging in house vs. outsourcing.	None	Unknown
Michigan Inter-Governmental Trade Network (MITN)	Organization of municipalities and school districts that do co-operative bidding and extendable bids to obtain lower prices through quantity. Also provides a broader contractor base.	Various	Unknown
Combined Assessing	Study being discussed with combining assessing functions amongst Downriver communities and creating a centralized assessing department.	City of Riverview City of Southgate City of Wyandotte	\$20,000 per year

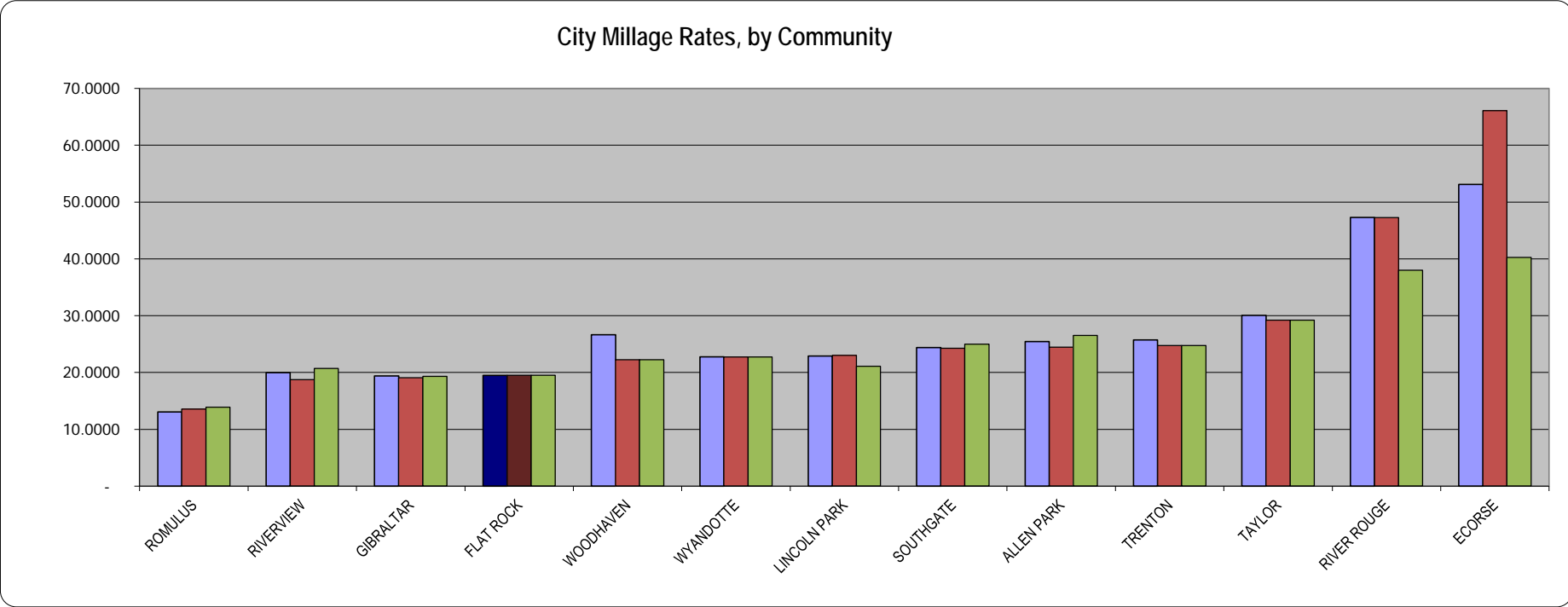
Recreation

Shared Pool and Golf	City of Riverview Residents can use the Trenton Swim Pool at resident rates and Trenton Residents can use the Riverview golf Course at resident rates	City of Riverview, City of Trenton	\$35,000 per year. Not maintaining and running a pool
Shared Hockey	Riverview residents can play hockey in Wyandotte and Trenton's house program as residents. Wyandotte seniors may use the Riverview Golf course as residents.	City of Riverview, City of Trenton, City of Wyandotte	Undetermined, Riverview does not have to build and maintain an Ice Hockey Facility
Shared Ball Diamonds	The Riverview Schools and Riverview Recreation Department share the use of ball diamonds. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Shared Gyms and Pools	The Recreation Department and Riverview Schools share gyms and pools for each others programs. This cuts down on the need to build new facilities.	City of Riverview, Riverview Schools	\$5,000 - \$10,000 per year
Riverview Community Schools	Sharing of equipment with the Riverview Schools (Aerators for the Football Field, Spraying of weeds in Ballfields, Turf Vacuum for Ballfields, Golf Cart for Football Team, Golf Carts for Homecoming Ceremony, Fertilizer Spreader for Football Field)	City of Riverview, Riverview Schools	N/A
City of Wyandotte	Wyandotte senior golfers pay our resident senior rates at the golf course in return for Riverview residents paying lower rates for use of the Wyandotte Ice Rink	Wyandotte	N/A
City of Trenton	Trenton residents pay the same rates as Riverview residents at the golf course in return for resident rates at the Trenton Pool	Trenton	N/A

APPENDIX F

SUPPLEMENTAL INFORMATION

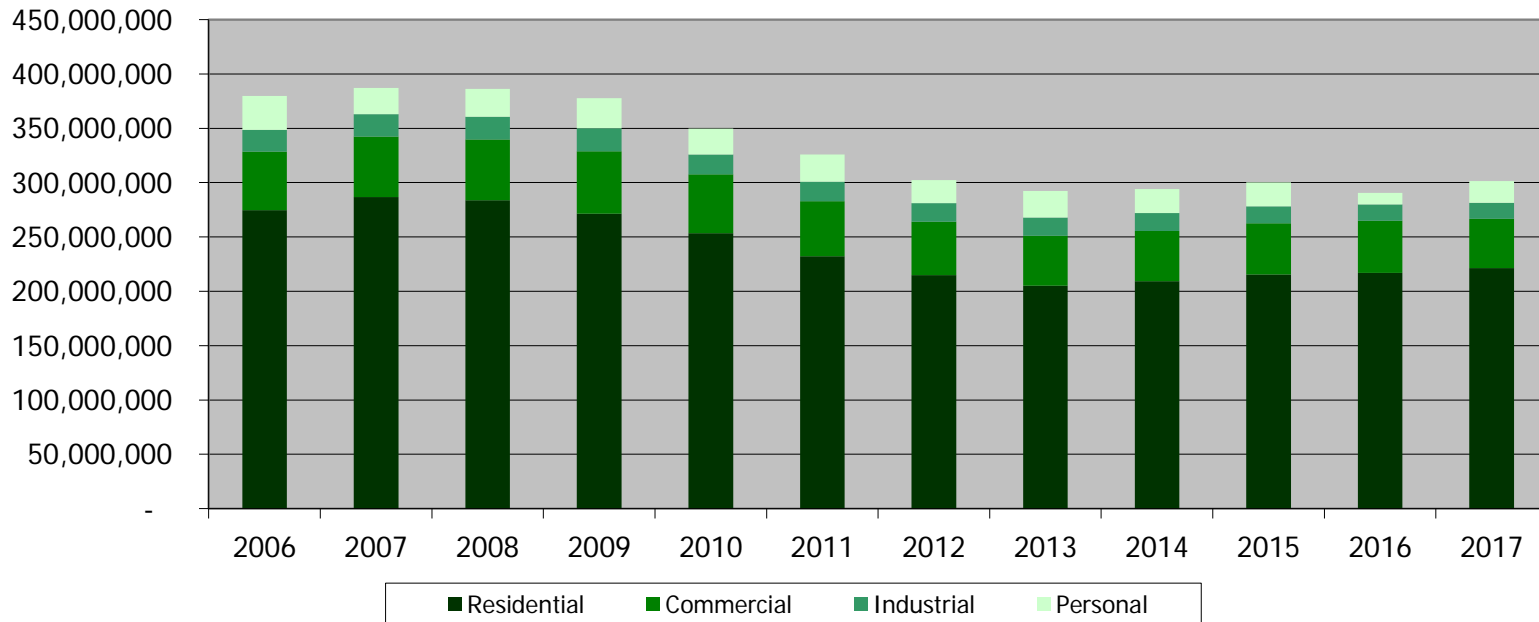
City Millage Rates, by Community



	ROMULUS	RIVERVIEW	GIBALTAR	FLAT ROCK	WOODHAVEN	WYANDOTTE	LINCOLN PARK	SOUTHGATE	ALLEN PARK	TRENTON	TAYLOR	RIVER ROUGE	ECORSE
2014	13.0780	19.9600	19.4000	19.4997	26.6300	22.7500	22.9218	24.3936	25.4510	25.7506	30.0516	47.3082	53.1063
2015	13.5579	18.7600	19.1000	19.4997	22.2399	22.7500	23.0386	24.2508	24.4798	24.7506	29.2327	47.2643	66.0762
2016	13.9039	20.7100	19.3000	19.4974	22.2399	22.7500	21.1007	25.0086	26.5262	24.7506	29.2209	38.0095	40.2683
Change	0.8259	0.7500	(0.1000)	(0.0023)	(4.3901)	-	(1.8211)	0.6150	1.0752	(1.0000)	(0.8307)	(9.2987)	(12.8380)

Note: Millage rates taken from Wayne County Apportionment Reports

Taxable Value by Class



Year	Residential	Commercial	Industrial	Personal	Total	Change
2006	274,741,457	53,826,283	19,876,520	31,215,661	379,659,921	3.81%
2007	286,638,332	55,707,531	20,573,356	24,223,718	387,142,937	1.97%
2008	283,849,520	56,037,958	20,688,533	25,672,815	386,248,826	-0.23%
2009	271,367,271	57,441,752	21,371,645	27,496,572	377,677,240	-2.22%
2010	253,447,612	54,282,806	18,328,816	23,848,622	349,907,856	-7.35%
2011	232,164,114	50,751,710	18,079,765	24,792,375	325,787,964	-6.89%
2012	214,980,568	48,989,986	17,189,257	21,286,955	302,446,766	-7.16%
2013	205,128,676	46,002,423	16,644,038	24,682,600	292,457,737	-3.30%
2014	209,216,281	46,232,824	16,661,562	21,883,200	293,993,867	0.53%
2015	215,478,288	47,220,197	15,452,724	22,195,700	300,346,909	2.16%
2016	217,044,101	47,836,983	15,051,252	10,557,608	290,489,944	-3.28%
2017	221,278,089	45,334,519	14,940,493	19,804,200	301,357,301	3.74%

-100.00%

Source: Wayne County Equalization Reports

Taxable Value is the value used to calculate property tax revenue. By Michigan statute, the taxable value is to be calculated based on the prior year's taxable value. A property's taxable value for a given year is equal to last year's taxable value times the change in the Consumers Price Index or five (5) percent, whichever is less.

City of Riverview
Full-Time Employees

Department	Fiscal Year 2017/18	Fiscal Year 2016/17	Fiscal Year 2015/16	Fiscal Year 2014/15	Fiscal Year 2013/14	Fiscal Year 2012/13	Fiscal Year 2011/12
City Council	-	-	-	-	-	-	-
City Manager	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Purchasing / Assessing	1.25	0.25	0.25	0.25	0.50	0.50	0.50
City Clerk	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Finance / Treasury	3.75	3.75	3.75	3.75	3.50	4.50	4.50
Human Resources	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Police	26.50	27.50	25.50	26.50	26.50	26.50	26.50
Fire	1.00	1.00	0.50	0.50	0.50	0.50	0.50
Public Works	4.50	4.50	4.50	4.50	4.50	4.50	4.50
Building Maintenance	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Motor Vehicles	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Parks Maintenance	-	-	-	-	-	-	-
Community Development	-	-	-	-	-	-	-
Building & Engineering	-	-	-	-	-	-	-
Recreation	2.00	2.00	2.00	2.00	2.00	2.00	2.00
Information Technology	1.17	0.67	0.67	0.67	0.67	0.67	0.67
Cable	0.83	0.33	0.33	0.33	0.33	0.33	0.33
Library	1.00	1.00	1.00	1.00	1.00	1.00	1.00
Golf Course	3.00	3.00	3.00	3.00	3.00	3.00	3.00
Golf Practice	-	-	-	-	-	-	-
Water Dept	4.00	4.25	4.25	3.25	3.25	3.25	4.25
Sewer Dept	4.25	4.25	3.25	4.25	4.25	4.25	3.25
Land Preserve	7.00	7.00	7.00	7.00	7.00	7.00	10.00
Total	67.25	66.50	63.00	64.00	64.00	65.00	68.00

Notes:

Schedule reflects only permanent positions (seasonal & temporary are excluded)

City of Riverview

Glossary of Budget Terms

Accrual Accounting – A basis of accounting in which revenues are recognized in the accounting period in which they are earned, and expenses are recognized in the period in which they are incurred, regardless of the timing of related cash flows.

Appropriation – Legal authorization granted by the City to spend money for specific purposes.

Balanced Budget – When revenues plus appropriated fund balances equal or exceed expenses within an operating fund.

Budget – A plan of financial activity for a specific period of time indicating all planned revenues and expenditures for the period. It is adopted by the City prior to the beginning of the fiscal year and can be amended.

Budget Message - Letter written by the City Manager summarizing the operating budget of the City of Riverview.

Budget Amendment – Request for an increase or decrease in an existing budget services levels.

Capital Equipment Plan - A plan for capital expenditures and the sources of revenues to finance the purchase of vehicles and other rolling stock. This plan also highlights the expenditure and source of revenue by year over a fixed number of years. Capital equipment includes cars, trucks and any other rolling stock with a value of \$5,000 or more.

Capital Expenditure – The purchase of tangible real and personal property that is expected to have a useful life of more than one year and has a value of \$500 or more.

Capital Improvement Plan – A plan for capital expenditures and the sources of revenues to finance the capital expenditure. This plan also highlights the expenditure and source of revenue by year over a fixed number of years. Capital improvements include park improvements, water and sewer infrastructure, transportation infrastructure, rehabilitation and construction of City assets including buildings along with the purchase of land.

Capital Outlay – Expenditures for the acquisition of capital assets.

CDBG – The Community Development Block Grant is a federal program for the development of housing and community projects. Funds are awarded to eligible communities on an annual basis.

City Charter – Legal authority approved by the voters of the City of Riverview under the State of Michigan constitution establishing the government organization.

Contractual Services – Fees paid to outside individuals who provide advice or services.

Debt Service – Actual cost of interest and principal based upon a predetermined payment schedule for bond maturities as well as installment purchase agreements.

Debt Service Fund – City Operating fund utilized to record the accumulation of resources for the payment of long-term debt of the City.

Deficit – When expenditures exceed revenues and fund balance reserve amounts.

Department – An organizational unit comprised of divisions or programs managing an operation or group of operations.

Designated Fund Balance – The portion of the fund balance of an operating fund that the City Council has designated for a specific type of expenditure or program.

Employee Fringe Benefits – The cost to the City for contributions to employee retirement, social security, health, life and disability insurance and workers' compensation programs.

Enterprise Funds – Those operating funds established to account for the operation and maintenance of facilities and services which are predominantly self supporting by user charges.

Expenditure - The cost of goods delivered or services rendered, whether paid or unpaid. Where accounts are kept on the accrual or modified accrual basis of accounting, costs are recorded when goods are received or services rendered.

Fair Market Value - The value of a piece of real estate in the open market. This value is used to determine the State Equalized Value of property for taxing purposes.

Fees – A charge to cover the cost of services such as inspection fees, zoning fees, permit fees.

Fiscal Year – A twelve month period of time to which the budget applies. For the City of Riverview, Michigan this period is from July 1, through June 30.

Fixed Asset – Tangible property of long term character including buildings, land, equipment and furniture with a value of \$1,000 or more.

Full Time Equivalent (FTE) – One or more employee positions totaling one full year of service or approximately 2080 hours per year.

Fund – A independent fiscal and accounting entity with a self balancing set of accounts recording cash and/or other resources, together with all related liabilities, obligations, reserves and equities which are segregated for the purpose of carrying on specific activities/attaining certain objectives in accordance with rules and regulations.

Fund Accounting – The City uses Fund Accounting to report on financial position and operations. It is designed to demonstrate legal compliance and to separate transactions for specific government functions.

Fund Balance – A reserve amount within a specific City operating fund made up of a beginning balance (including zero) plus the net of expenditures and revenues.

Funding Source – An individual, business, governmental unit or other entity that provides revenues, resources, or other assets to be utilized by the City of Riverview for operations.

GAAP – Generally Accepted Accounting Principals – The conventions, rules and procedures for accepted accounting practices.

GASB – Governmental Accounting Standards Board – The Board that sets financial reporting standards for state and local governments across the United States.

General Fund – The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use.

General Obligation Bond – A bond whose repayment is guaranteed by pledging all the assets and revenues of the governmental agency.

City of Riverview

Glossary of Budget Terms

Headlee Amendment – Statute which places an upper limit on the total amount of property taxes collected in a fiscal year. This limit can only be raised through the vote of the electorate.

Interfund Transfers – Monies appropriated from one fund to another

Modified Accrual Basis of Accounting – A basis of accounting in which revenues are recognized when they become both measurable and available. Available means collectible within the current period no later than 60 days after fiscal year end. Expenditures are recognized when the liability is incurred, except for debt payments which are recognized when they are due.

Objectives– Identifies the desired results of the activities of a program.

Operating Budget – A programmatic, financial, and organizational plan of the City that furthers the objectives of the Mayor, City Council and City Manager through the departments of the City

Other Expenditures – Expenditures that do not fall into the category of supplies, materials, maintenance, contractual services or debt.

Repairs and Maintenance – Accounting classification that accounts for repairs and maintenance of equipment, buildings, and infrastructure repair in a fiscal year.

Personal Services – Expenditure heading that classifies salaries and fringe benefits paid to City employees.

Program Revenues – Revenues received by a department as a result of the services or operations of that department (Such as user fees), which are used to finance the related services or programs. Program revenue is not discretionary (general purpose) revenue.

Proprietary Funds – Funds that focus on the determination of operating income, changes in net assets, financial position, and cash flows.

Proposal A – Limits the increase on individuals property tax value to the inflation rate or 5% whichever is lower. When the real property is sold, the taxable value becomes the State Equalized value also.

Reserved Fund Balance – The portion of Fund Balance within any fund type that has been legally restricted by covenant, City Council, or State law for a specific purpose.

Revenues – Amounts estimated to be available for appropriation during the fiscal year other than inter-fund transfers and debt issue proceeds.

Special Revenue Funds - Used to account for revenues from specific taxes or other earmarked sources. They are designated by law for a specific purpose.

State Equalized Value – The assessed value multiplied by a factor as determined by the State Tax Commission to ensure an assessment level of 50% of market value.

State Shared Revenue - A portion of the 6% sales taxes returned to the City based on various formulas.

Tax Levy – Amount of tax dollars raised by the imposition of the tax rate on the Taxable value of a parcel of real or personal property.

Tax Rate – The amount of tax levied for each \$1,000 of assessed valuation.

Taxable Value – The property value the property tax rate is applied to determine property taxes on a parcel of land and building. It is determined by multiplying the prior years' taxable value by the current years' cost of living index plus or minus property additions and deletions.

Unreserved Fund Balance – The portion of Fund Balance that is not legally restricted for a specific purpose.

Year-End – This term means as of June 30 (end of the fiscal year).