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## FINANCE DEPARTMENT

240 Columbus Avenue  
Sandusky, Ohio 44870  
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[www.cityofsandusky.com](http://www.cityofsandusky.com)

TO: Eric L. Wobser, City Manager  
FROM: Michelle Reeder, Finance Director  
DATE: December 13, 2021  
RE: Commission Agenda Item

### **ITEM FOR CONSIDERATION:**

Ohio Rev. Code Section 5705.40 states that any appropriation ordinance or measure may be amended or supplemented, provided that such amendment or supplement shall comply with all provisions of law governing the taxing authority in making an original appropriation and that no appropriation for any purpose shall be reduced below an amount sufficient to cover all unliquidated and outstanding contracts or obligations certified from or against the appropriation. I am submitting amendment #5 which is the final amendment to the 2021 General Appropriations.

### **BUDGETARY INFORMATION:**

This action will cover anticipated expenditures through December 31, 2021. The amendment covers final payroll and other projected costs through December 31, 2021.

Appropriation amendments are required to update the 2021 budget. Funds include:

- General Fund
- Park & Recreation Fund
- Capital Projects

### **ACTION REQUIRED:**

It is requested that the City Commission enact the ordinance, and have it take immediate effect under Section 14 of the City Charter, so that the budget amendments can be entered into the financial system and purchases can be made to continue the flow of city operations.

I concur with this recommendation:

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Eric Wobser  
City Manager

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Michelle Reeder  
Finance Director

## **ORDINANCE NO. 21-200**

**AN ORDINANCE ADOPTING AMENDMENT NO. 5 TO ORDINANCE NO. 21-003 PASSED BY THIS CITY COMMISSION ON JANUARY 11, 2021, MAKING GENERAL APPROPRIATIONS FOR THE FISCAL YEAR 2021; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.**

**WHEREAS**, this City Commission made general appropriations for the Fiscal Year 2021 Operating Budget by Ordinance No. 21-003, passed on January 11, 2021; and

**WHEREAS**, this City Commission adopted Amendment No. 1 to Ordinance No. 21-003 to cover deficiencies or needs which existed in the General, Coronavirus Relief, Street, Water, Sewer, and Capital Projects Funds by Ordinance No. 21-071, passed on May 24, 2021; and

**WHEREAS**, this City Commission adopted Amendment No. 2 to Ordinance No. 21-003 to cover deficiencies or needs which existed in the General, Coronavirus Relief, Enforcement & Education, Street, Water , Sewer, Capital Projects, and General Trust Funds by Ordinance No. 21-102, passed on July 12, 2021; and

**WHEREAS**, this City Commission adopted Amendment No. 3 to Ordinance No. 21-003 to cover deficiencies or needs which existed in the General, Coronavirus Relief, Special Assessment, Sewer, and Capital Projects Funds by Ordinance No. 21-142, passed on September 27, 2021; and

**WHEREAS**, this City Commission adopted Amendment No. 4 to Ordinance No. 21-003 to cover deficiencies or needs which existed in the General, Parks & Recreation, and Capital Projects Funds by Ordinance No. 21-149, passed on October 25, 2021; and

**WHEREAS**, this Ordinance has been prepared to cover deficiencies or needs which exist in the General, Street, Transit, Parks & Recreation, Fire Pension, Federal Grants, Enforcement & Education, Payroll Stabilization, Capital Projects, Tax Increment, Bond Retirement, Special Assessment Bond Retirement, Water, Sewer, and Special Assessments Non-City; and

**WHEREAS**, amendments are required to adjust the budget for previous actions of the City; and

**WHEREAS**, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to prevent delays in the use of the funds for an extended period of time and not restrict the operation of City departments; and

**WHEREAS**, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

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BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:  
 Section 1. Ordinance No. 21-003 passed by this City Commission on the  
 11<sup>th</sup> day of January, 2021, be amended as hereinafter set forth:

<b>DEPARTMENT</b>	<b>PERSONAL SERVICES</b>	<b>OTHER</b>	<b>TOTAL</b>
Police- Records	1,750.00		1,750.00
Fire Department		17,000	17,000
Planning	4,000.00		4,000
Development	(82,000.00)	(30,000)	(112,000)
Building Division	22,500		22,500
Jackson Street Pier	-	7,000	7,000
City Manager	3,500		3,500
Income Tax		300	300
Information Technology	3,500		3,500
Engineering	15,800		15,800
Fleet	6,500		6,500
Admin Support- Inc Tax Refunds		(55,000)	(55,000)
Transfers- Capital Public Works		3,200,000	3,200,000
Transfers- Fire Pension		45,000	45,000
<b>GENERAL FUND</b>	<b>(24,450)</b>	<b>3,184,300</b>	<b>3,159,850</b>
<b>STREET FUND</b>	<b>-</b>	<b>119,500</b>	<b>119,500</b>
<b>TRANSIT FUND</b>		<b>(1,040,000)</b>	<b>(1,040,000)</b>
<b>PARKS &amp; RECREATON FUND</b>	<b>13,500</b>	<b>6,500</b>	<b>20,000</b>
<b>FIRE PENSION</b>	<b>38,425</b>		<b>38,425</b>
<b>FEDERAL GRANTS</b>		<b>(208,800)</b>	<b>(208,800)</b>
<b>ENFORCEMENT &amp; EDUCATION</b>		<b>(6,000)</b>	<b>(6,000)</b>
<b>PAYROLL STABILIZATION FUND</b>	<b>11,200</b>	<b>-</b>	<b>11,200</b>
<b>CAPITAL PROJECTS</b>	<b>-</b>	<b>(2,200,000)</b>	<b>(2,200,000)</b>
<b>TAX INCREMENT FUND</b>		<b>0.03</b>	<b>0.03</b>
<b>BOND RETIREMENT</b>		<b>138,000</b>	<b>138,000</b>
<b>SPECIAL ASSESSMENT BOND RETIREMENT</b>		<b>12,600</b>	<b>12,600</b>
<b>WATER FUND</b>	<b>12,000</b>		<b>12,000</b>
<b>SEWER FUND</b>	<b>12,000</b>		<b>12,000</b>
<b>SPECIAL ASSESSMENTS - NON-CITY</b>		<b>(28,000)</b>	<b>(28,000)</b>
<b>TOTAL ALL FUNDS</b>	<b>62,675.00</b>	<b>(21,899.97)</b>	<b>40,775.03</b>

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Section 2. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 3. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 4. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 5. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.



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RICHARD R. BRADY  
PRESIDENT OF THE CITY COMMISSION



ATTEST: \_\_\_\_\_  
CATHLEEN A. MYERS  
CLERK OF THE CITY COMMISSION

Passed: December 13, 2021