

FINANCE DEPARTMENT

240 Columbus Avenue
Sandusky, Ohio 44870
419.627.5776
www.cityofsandusky.com

TO: Eric Wobser, City Manager
FROM: Michelle Reeder, Finance Director
DATE: December 13, 2021
RE: Commission Agenda Item

ITEM FOR CONSIDERATION:

Ohio Rev. Code Section 5705.38 (A) requires that on or about the first day of each fiscal year, an appropriation measure is to be passed. If the taxing authority wants to postpone the passage of the annual appropriation measure until an amended certificate is received from the county budget commission based upon the actual year end balances, it may pass a temporary appropriation measure for meeting the ordinary expenses until no later than April 1. I am submitting an ordinance approving Temporary Appropriations for 2022.

BUDGETARY INFORMATION:

This action will establish a budget for operations until the annual appropriations can be approved after the second Monday in January 2022. The City Charter prohibits the City from enacting the 2022 budget before January 10, 2022.

ACTION REQUESTED:

It is requested that the City Commission enact the ordinance and have it take immediate effect under Section 14 of the City Charter. This will establish a temporary operating budget for 2022 until the City Commission passes an Appropriation Ordinance in accordance with Section 51 of the City Charter.

I concur with this recommendation:

Eric Wobser
City Manager

Michelle Reeder
Finance Director

CC: Brendan Heil, Law Director; Eric Wobser, City Manager

ORDINANCE NO. 21-201

AN ORDINANCE TO MAKE TEMPORARY APPROPRIATIONS FOR THE MONTHS OF JANUARY, FEBRUARY AND MARCH 2022 AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter to establish an Operating Budget for 2022 until the City Commission passes an Appropriation Ordinance which may not be passed before the second Monday in January of each budget year as required by Section 51 of the City Charter; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Finance Department, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and NOW, THEREFORE,

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO, THAT:

Section 1. There shall be and hereby are appropriated out of any funds now in the treasury or any accruing revenues of the City available for said purposes at the values set forth herein below for the payment of the expenses and obligations of the City during the months of January, February and March 2022, for the various purposes hereinafter specified.

<u>DEPARTMENT</u>	<u>BUDGET</u>
1010. POLICE DEPARTMENT	
Personnel	1,052,431
Other	102,088
Total 1010. POLICE DEPARTMENT	1,154,519
1020. POLICE RECORDS	
Personnel	35,855
Other	39,288
Total 1020. POLICE RECORDS	75,143
1030. POLICE-RESERVE	
Personnel	25,600
Other	925
Total 1030. POLICE-RESERVE	26,525
1310. FIRE	
Personnel	1,134,911
Other	96,025

PAGE 2 - ORDINANCE NO. 21-201

Total 1310. FIRE	1,230,936
1610. STREET LIGHTING CONTRACT	
Other	67,500
Total 1610. STREET LIGHTING CONTRACT	67,500
2600. OAKLAND CEMETERY DEPT	
Personnel	62,575
Other	19,094
Total 2600. OAKLAND CEMETERY DEPT	81,669
4010. CODE ENFORCEMENT	
Personnel	29,073
Other	18,400
Total 4010. CODE ENFORCEMENT	47,473
4070. CITY WIDE ECON DEVELOPMNT	
Personnel	113,742
Other	11,863
Total 4070. CITY WIDE ECON DEVELOPMNT	125,605
4090. COM DEV-BUILDING DIV	
Personnel	80,419
Other	13,618
Total 4090. COM DEV-BUILDING DIV	94,037
4850. HORTICULTURAL SRV	
Personnel	266,888
Other	106,688
Total 4850. HORTICULTURAL SRV	373,576
6860. JACKSON ST PIER	
Other	16,916
Total 6860. JACKSON ST PIER	16,916
7020. CITY MANAGER DEPARTMENT	
Personnel	90,260
Other	22,975
Total 7020. CITY MANAGER DEPARTMENT	113,235
7030. ADMINISTRATIVE SERVICES	
Personnel	22,178
Other	3,636
Total 7030. ADMINISTRATIVE SERVICES	25,814
7060. FINANCE DEPT	
Personnel	31,569
Other	1,095
Total 7060. FINANCE DEPT	32,664
7070. INCOME TAX DEPT	
Other	96,000
Total 7070. INCOME TAX DEPT	96,000
7080. DATA PROCESSING CENTER	
Personnel	35,955
Other	100,683

PAGE 3 - ORDINANCE NO. 21-201

Total 7080. DATA PROCESSING CENTER	136,638
7100. LAW DEPT	
Personnel	61,293
Other	5,860
Total 7100. LAW DEPT	67,153
7200. CITY COMMISSION	
Personnel	10,993
Other	1,526
Total 7200. CITY COMMISSION	12,519
7210. CITY COMMISSION CLK	
Personnel	9,007
Other	203
Total 7210. CITY COMMISSION CLK	9,210
7250. MUNICIPAL COURT	
Personnel	261,300
Other	19,200
Total 7250. MUNICIPAL COURT	280,500
7550. BUILDING MAINTENANCE	
Personnel	52,220
Other	111,675
Total 7550. BUILDING MAINTENANCE	163,895
7600. ENGINEERING	
Personnel	72,930
Other	8,317
Total 7600. ENGINEERING	81,247
7750. FLEET MAINTENANCE	
Personnel	54,711
Other	31,875
Total 7750. FLEET MAINTENANCE	86,586
7900. ADMINISTRATIVE SUPPORT	
Other	223,584
Transfer: Public Transit Fund	112,500
Transfer: Park & Recreation Fund	62,500
Transfer: Capital Public Art	12,000
Transfer: Capital Programming	36,250
Transfer: Capital Public Works Fund	825,000
Transfer: Capital Housing	100,000
Transfer: Capital Economic Development	125,000
Transfer: Bond Retirement Fund	25,000

PAGE 4 - ORDINANCE NO. 21-201

Transfer: Fire Pension Fund	181,389
Transfer: Police Pension Fund	133,750
Transfer: Payroll Stabilization Fund	23,750
Total 7900. ADMINISTRATIVE SUPPORT	1,860,723
General Fund Personnel Total	3,503,909
General Fund Other Total	2,756,171
	6,260,080
216 STREET MTC & REPAIR	
Personnel	244,970
Other	171,225
Total 216 STREET MTC & REPAIR	416,195
217 ST HIGHWAY	
Personnel	12,500
Other	10,500
Total 217 ST HIGHWAY	23,000
218 TRANSIT	
Personnel	33,775
Other	481,375
Total 218 TRANSIT	515,150
227 PARKS & RECREATION	
Personnel	82,357
Other	86,125
Total 227 PARKS & RECREATION	168,482
236 FIRE PENSION TRANS	
Personnel	213,000
Other	12,303
Total 236 FIRE PENSION TRANS	225,303
237 POLICE PENSION TRANS	
Personnel	161,400
Other	9,266
Total 237 POLICE PENSION TRANS	170,666
239 STATE GRANTS	
Other	12,500
Total 239 STATE GRANTS	12,500
240 CORONAVIRUS RELIEF FUND (CRF) HB 481	
Personnel	132,675
Other	2,000,000
Total 240 CORONAVIRUS RELIEF FUND (CRF) HB 481	2,132,675
241 FEDERAL GRANTS	
Personnel	50,650

PAGE 5 - ORDINANCE NO. 21-201

Other	138,125
Total 241 FEDERAL GRANTS	188,775
242 INDIGENT DRIVER ALCOHOL	
Other	1,250
Total 242 INDIGENT DRIVER ALCOHOL	1,250
244 COURT COMPUTERIZATION	
Personnel	2,613
Other	9,000
Total 244 COURT COMPUTERIZATION	11,613
245 INDIGENT TELEPHONE	
Other	2,000
Total 245 INDIGENT TELEPHONE	2,000
246 MUNICIPAL PROBATION	
Personnel	11,625
Other	1,750
Total 246 MUNICIPAL PROBATION	13,375
247 PAYROLL STABILIZATION FUND	
Personnel	95,500
Total 247 PAYROLL STABILIZATION FUND	95,500
248 REAL ESTATE DEV FUND	
Other	65,925
Total 248 REAL ESTATE DEV FUND	65,925
430 CAPITAL IMPROVEMENT	
Other	166,250
Total 430 CAPITAL IMPROVEMENT	166,250
431 CAPITAL PROJECTS	
Personnel	37,012
Other	3,193,413
Total 431 CAPITAL PROJECTS	3,230,425
433 SPECIAL ASSESSMENT	
Personnel	93,863
Other	14,175
Total 433 SPECIAL ASSESSMENT	108,038
434 GEN BOND RETIRE	
Other	295,850
Total 434 GEN BOND RETIRE	295,850
435 URBAN RENEWAL DEBT RETIRE	
Other	151,688
Total 435 URBAN RENEWAL DEBT RETIRE	151,688
436 CENTRAL PUBLIC IMP TIF	
Other	20,000
Total 436 CENTRAL PUBLIC IMP TIF	20,000
437 CLEVELAND RD PUBLIC IMP TIF	

PAGE 6 - ORDINANCE NO. 21-201

Other	148,688
Total 437 CLEVELAND RD PUBLIC IMP TIF	148,688
535 SP ASMNT BOND RETIRE	
Other	53,928
Total 535 SP ASMNT BOND RETIRE	53,928
612 WATER	
Personnel	929,727
Other	1,258,990
Total 612 WATER	2,188,717
613 SEWER	
Personnel	987,667
Other	1,669,237
Total 613 SEWER	2,656,904
701 HEALTH INSURANCE FUND	
Other	1,075,000
Total 701 HEALTH INSURANCE FUND	1,075,000
863 GENERAL TRUST	
Other	29,196
Total 863 GENERAL TRUST	29,196
873 PARK ENDOWMENT	
Other	5,125
Total 873 PARK ENDOWMENT	5,125
876 CEMETERY ENDOW	
Other	8,750
Total 876 CEMETERY ENDOW	8,750
880 & 881 TRUST & AGENCY	
Other	2,500
Total 880 881 TRUST & AGENCY	2,500
888 SP ASSESSMENTS- NON-CITY	
Other	7,500
Total 888 SP ASSESSMENTS- NON-CITY	7,500
Personnel Total	6,593,241
Other Total	13,857,803
TOTAL ALL FUNDS	20,451,044


Section 2. The amounts appropriated for the various purposes hereinafter set forth shall, in no event, be exceeded unless the City Commission shall by Ordinance authorize a transfer from one appropriation account to another, or shall appropriate additional unappropriated funds.

Section 3. No payments shall be made out of any of the funds herein appropriated for any extraordinary purpose, without specific authority of the City Commission.

Section 4. The Finance Director is authorized to draw warrants upon the City treasury for funds appropriated in this Ordinance upon presentation of properly approved vouchers and when in conformity with the Charter and general laws of the State of Ohio. In addition, the Finance Director is authorized to make transfers between funds, to cover deficiencies in City funds provided said transfers are included in the general appropriations.

Section 5. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 6. This Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 7. That for reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with the City Charter upon its passage, and its due authentication by  the Clerk of the City Commission of the City of Sandusky, Ohio.



RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION



ATTEST:

CATHLEEN A. MYERS
CLERK OF THE CITY COMMISSION