

ORDINANCE NO. 21-068

AN ORDINANCE AUTHORIZING AND DIRECTING THE CITY MANAGER TO ENTER INTO AN AGREEMENT FOR PROFESSIONAL DESIGN SERVICES WITH AMERICAN STRUCTUREPOINT, INC. OF CLEVELAND, OHIO, FOR THE CLEVELAND ROAD SAFETY IMPROVEMENT PROJECT; AND DECLARING THAT THIS ORDINANCE SHALL TAKE IMMEDIATE EFFECT IN ACCORDANCE WITH SECTION 14 OF THE CITY CHARTER.

WHEREAS, the City Commission approved and authorized the submission of an application to the Ohio Department of Transportation for financial assistance through the Highway Safety Improvement Program (HSIP) for the Cleveland Road Roundabout and Safety Improvement Project by Resolution No. 013-20R, passed on April 13, 2020; and

WHEREAS, the proposed Cleveland Road Safety Improvement Project involves improvements to Cleveland Road (S.R. 6), primarily between Sycamore Line and Remington Avenue, including signal improvements, sidewalks, extending turn lanes and includes construction, environmental, surveying, geotechnical, acquisition, and inspection as well; and

WHEREAS, pursuant to Chapter 141 (Professional Design Services Selection) of the Codified Ordinances, eight (8) engineering firms submitted statements of qualifications and based on the firm's experience, ability to perform, personnel experience and overall project scope, American Structurepoint, Inc. of Cleveland, Ohio, was determined to be the most qualified; and

WHEREAS, American Structurepoint, Inc. will be providing professional design services including preliminary environmental, feasibility studies, warrant studies and public meeting which will guide the subsequent detail design for the Cleveland Road Safety Improvement Project and is more fully described in the Scope of Services, which is attached to this Ordinance and marked Exhibit "A" and specifically incorporated herein; and

WHEREAS, the total cost of the professional design services is \$263,615.00 of which \$250,434.25 (95%) will be paid with Highway Safety Improvement Program (HSIP) funds through the Ohio Department of Transportation (ODOT) and the remaining balance of \$13,180.75 (5%) will be paid with Major Infrastructure Street Funds; and

WHEREAS, this Ordinance should be passed as an emergency measure under suspension of the rules in accordance with Section 14 of the City Charter in order to immediately proceed with the design services as ODOT's schedule deadline for an authorized design consultant was April 1, 2021; and

WHEREAS, in that it is deemed necessary in order to provide for the immediate preservation of the public peace, property, health, and safety of the City of Sandusky, Ohio, and its citizens, and to provide for the efficient daily operation of the Municipal Departments, including the Department of Public Works, of the City of Sandusky, Ohio, the City Commission of the City of Sandusky, Ohio finds that an emergency exists regarding the aforesaid, and that it is advisable that this **Ordinance** be declared an emergency measure which will take immediate effect in accordance with Section 14 of the City Charter upon its adoption; and **NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF SANDUSKY, OHIO,**

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THAT:

Section 1. The City Manager is authorized and directed to enter into Agreement No. 36274 with American Structurepoint, Inc., of Cleveland, Ohio, for Professional Design Services for the Cleveland Road Safety Improvement Project (ERI-6-9.07, PID 114056), substantially in the same form as attached to this Ordinance, marked Exhibit "1", and specifically incorporated as if fully rewritten herein, together with any revisions or additions as are approved by the Law Director as not being substantially adverse to the City and consistent with carrying out the terms of this Ordinance, at an amount **not to exceed** Two Hundred Sixty Three Thousand Six Hundred Fifteen and 00/100 Dollars (\$263,615.00).

Section 2. If any section, phrase, sentence, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct, and independent provision, and such holding shall not affect the validity of the remaining portions thereof.

Section 3. This City Commission finds and determines that all formal actions of this City Commission concerning and relating to the passage of this Ordinance were taken in an open meeting of this City Commission and that all deliberations of this City Commission and of any of its committees that resulted in those formal actions were in meetings open to the public in compliance with the law.

Section 4. That for the reasons set forth in the preamble hereto, this Ordinance is hereby declared to be an emergency measure which shall take immediate effect in accordance with Section 14 of the City Charter after its adoption and due authentication by the President and the Clerk of the City Commission of the City of Sandusky, Ohio.



RICHARD R. BRADY
PRESIDENT OF THE CITY COMMISSION



ATTEST:

MCKENZIE E. SPRIGGS
CLERK OF THE CITY COMMISSION

Passed: May 10, 2021

Erie CITY

AGREEMENT NO. 36274

This Agreement, No. 36274, entered this _____ day of _____, 20____, by and between the City of Sandusky hereinafter referred to as the City, and American Structurepoint, hereinafter referred to as the Consultant, with an office located at 4600 Superior Ave East, Suite 1305, Cleveland, OH 44114.

WITNESSETH:

That the City and the Consultant, for the mutual considerations herein contained and specified, have agreed and do hereby agree as follows:

CLAUSE I - WORK DESCRIPTION

The Consultant agrees to perform all professional services as may be authorized by the City for preparation of the Project Development Process for intersection improvements at Cleveland Road/Sycamore Line, Cleveland Road/Cedar Point Drive, Cleveland Road/Remington Ave, and removal of unwarranted signals at US 250/Butler, US 6/Avondale St, and US 6/Cowdery St in the City of Sandusky, hereby known as ERI-6-9.07.

CLAUSE II - INVOICE & PROJECT SCHEDULE

The City and the Consultant agree to the attached Invoice & Project Schedule including the overall Agreement length, and Scheduled Submittal dates and Review Times set out in the Project Schedule.

The Consultant agrees to submit the completed Invoice & Project Schedule transmittal letter together with the updated Invoice & Project Schedule for all billing purposes for all Parts of this Agreement every thirty (30) days as follows:

- (a) Signed original transmittal letter and invoice (IPS) and three (3) copies of same.
- (b) Two (2) copies of the updated Project Schedule.

CLAUSE III - PRIME COMPENSATION

The City agrees to compensate the Consultant for the performance of the authorized portions of the Work specified in this Agreement.

Project Development Process.

- Part 1: Planning Phase
- Part 2: Preliminary Engineering Phase

Rates of Pay Compensation as authorized for each Classification delineated below plus non-salary direct costs. The maximum prime compensation shall not exceed two hundred sixty-three thousand, six-hundred and fifteen dollars (\$263,615). All costs shall be included in the maximum prime

compensation.

Agreed Rates of Pay are established as follows:

<i>Firm Name</i>	<i>Classification</i>	<i>Hourly Rate</i>	<i>Overtime Premium Rate</i>
American Structurepoint	Sr. Project Manager	\$68.00	N/A
American Structurepoint	Senior Engineer	\$52.50	N/A
American Structurepoint	Project Engineer	\$39.00	N/A
American Structurepoint	Staff Engineer	\$31.00	N/A
American Structurepoint	Sr CADD Technician	\$38.00	N/A
American Structurepoint	Sr Environmental Specialist	\$52.50	N/A
American Structurepoint	Staff Scientist	\$27.00	N/A
American Structurepoint	Registered Land Surveyor	\$42.00	N/A
American Structurepoint	Staff Surveyor	\$28.00	N/A
American Structurepoint	2 Man Survey Crew	\$52.00	N/A

Prime Compensations, only as agreed and by proper modification of this Agreement and authorized in writing by the City, may be added to or subtracted from under the authority of the Department of Transportation's "Specifications for Consulting Services, 2016 Edition".

CLAUSE IV - INCORPORATION BY REFERENCE

The following documents, or specified portions thereof, are hereby incorporated into and made a part of this Agreement as though expressly rewritten herein:

- (a) The Department of Transportation's "Specifications for Consulting Services, 2016 Edition".
- (b) The most current Scope Definitions for Right of Way Services as published on the ODOT Website (<http://www.dot.state.oh.us/Divisions/Engineering/RealEstate/Pages/ConsultantForms.aspx>).
- (c) The attached Final Scope of Services Minutes.
- (d) The Invoice & Project Schedule.
- (e) The most current Office of Budget and Management Travel Policy as published on the State of Ohio Website (<http://obm.ohio.gov/MiscPages/TravelRule>).

CLAUSE V - GENERAL PROVISIONS

Any person executing this Agreement in a representative capacity hereby warrants that he/she has been duly authorized by his/her principal to execute this Agreement on such principal's behalf.

Additionally, it is expressly understood by the parties that none of the rights, duties and obligations described in this Agreement shall be binding on either party until such time as the expenditure of

funds is certified by the Director of Budget and Management, pursuant to Section 126.07 of the Ohio Revised Code.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed as of the day and year first above written by affixing the signature of the duly authorized officer of Consultant and the signature of the City Engineer.

American Structurepoint

By: _____

Title: _____

City of Sandusky

Eric L. Wobser, City Manager

APPROVED AS TO FORM:

By: _____

Title: _____

L P A S C O P E O F S E R V I C E S F O R M

A. Project Identification

County-Route-Section (Project Name): ERI – 6 (E. Cleveland Rd) – SLM 10.39-10.49

Project Sponsor / Maintenance Responsibility: City of Sandusky, OH

Local Let

ODOT Let

PID (ODOT assigned): 114056

Scope Field Review: 11/23/20 Scope Meeting: 11/23/20

Proposed Sale Date: February 1st, 2023 State Fiscal Year: 2023

Highway Functional Classification: Major Arterial

Federal Aid System (ODOT assigned): Other federal-aid

B. Design Standard

ODOT Location and Design Manuals, City Engineering Design Standard

C. Project Description

Cleveland Road (US 6) & Sycamore Line

- ▶ Lengthen SB left turn lane from 140 feet to 200 feet.
- ▶ Lengthen WB left turn lane from 220 feet to 450 feet.

Cleveland Road (US 6) and Cedar Point Drive

- ▶ Multilane roundabout with 135-foot Inscribed Circular Diameter (ICD)
- ▶ Only the southern side has two circulating lanes (EB approach).
- ▶ Dedicated left turn lane SB and EB.
- ▶ Dedicated right turn lane WB.
- ▶ Pedestrian accommodations on the northern side of US 6.
- ▶ Impacts existing sign for Cedar Point and off-street parking.
- ▶ Culvert extension and small retaining wall needed on the eastern side of the northern leg to avoid impacting the Castaway Bay waterpark.

Cleveland Road (US 6) & Remington Avenue

- ▶ Replace Signal and provide WB and NB protected and permitted left turn phases.
- ▶ Provide 250-foot EB right turn lane.
- ▶ Lengthen WB left turn lane from 120 feet to 200 feet.

Also, remove unwarranted signals at US 250/Butler connector, US 6/Avondale St, and US 6/Cowdery St.

Prior studies / plan (identify):

Planning feasibility safety study (PID 105803)

Estimate Project Length: 1.48 miles
(begin pavement to end pavement including bridge)

Work Length: 1.55 miles
(including project length & approach work)

Alignment: Existing
 Relocated (explain) Need Add'l R/W for the Roundabout

Profile: Existing
 New (explain)

Logical Termini: Sycamore Line (US 250) and Remington Ave.
(w/ explanation)

D. Typical Sections

Existing	Pavement Width: <i>30' - Varies</i>	<input checked="" type="checkbox"/> curb to curb	Graded Shoulder: <i>Near Remington Ave.</i>
		<input type="checkbox"/> edge to edge	Treated Shoulder:
	R/W Width: <i>66' – 80'</i>		
	Bridge Width: <i>N/A</i>	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Existing	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>ODOT type 2</i>
Curb ramps	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Yes at intersections</i>
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <i>Both sides, 5' on each side</i>
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Additional Things To Note About **Existing** Typical Section:

Proposed	Pavement Width: <i>varies</i>	<input type="checkbox"/> curb to curb	Graded Shoulder:
		<input checked="" type="checkbox"/> edge to edge	Treated Shoulder:
	R/W Width: <i>Only increase at Cedar Point Dr. intersection to accommodate 135' (ICD)</i>		
	Bridge Width:	<input type="checkbox"/> f/f of rails, <input type="checkbox"/> t/t of curbs, or <input type="checkbox"/> t/t of parapets	

Proposed	<u>Yes</u>	<u>No</u>	<u>Comment / Type</u>
Median	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>In middle of Roundabout, likely landscaped</i>
Curbs	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>As needed, type 2</i>
Curb ramps (*)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>@ intersections, if out of spec.</i>
Sidewalks	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Width: <i>5', add new along North side, replace out of spec walks.</i>
Guardrail	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>Not planned, but may be utilized near wetland, depending on roundabout layout.</i>

Note () – Curb ramps must be updated to current ADA standards.*

Additional Things To Note About **Proposed** Typical Section:

Design designations will be obtained from ODOT, specifically regarding the roundabout.

Supplemental Information:

ADT	<u>12500 2023</u>	Design ADT	<u>- 14,000 2043</u>
DHV	<u>1,400</u>	Certified Traffic	<u>ERPC</u>
T24	<u>3%</u>	Legal Speed	<u>35</u>
Design Speed	<u>40</u>		
Comments: <u>ADT From ODOT 2018 TIMS COUNTS</u>			

E. Right-of-Way

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Right-of-Way Plan:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Needs done for the roundabout at Cedar Point Dr. 4/5, abutting roundabout acquisition area, depending on alignment</u>
Approximate Number of Parcels:			
Known Relocations:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Possible - utility poles at intersection of Cedar Point Dr., depending on final alignment.</u>
Railroad Involvement:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Railroad Name:			
Encroachments:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<u>Likely mailboxes on approach to Remington Ave.</u>
Airway Highway Clearance:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Airport Name:			
Comments:			

Note: Provide a footprint of proposed and existing right of way limits as soon as available to the District Environmental Coordinator and District Real Estate Administrator.

Caution: Environmental needs to be clear prior to the beginning of right of way acquisition. A Local Public Agency, utilizing their own monies, assumes many risks by proceeding with acquisition prior to environmental being cleared. These risks include purchasing r/w that may never be used for the project and purchasing a site that contains the need for a hazardous waste cleanup.

F. Utilities

		<u>Yes</u>	<u>No</u>	<u>Name of Company</u>		
Aerial	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&T</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Buckeye Broadband</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Ohio Edison</i>		
Underground	Phone	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>AT&T</i>		
	Cablevision	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Buckeye Broadband</i>		
	Power	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Ohio Edison</i>		
	Gas	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Columbia Gas of Ohio</i>		
	Pipelines:	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
				<u>Private</u>	<u>Public</u>	<u>Name of Company</u>
	Water	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Sandusky</i>
Sanitary	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Sandusky</i>	
Storm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<i>City of Sandusky</i>	
Other: _____						
Comments: _____						

The Consultant is to locate and identify all existing and foreseeable future utilities (public or private; on or over the project limits) in accordance with Section 153.64 of the Ohio Revised Code. To locate existing utilities, the Consultant shall contact the following One-Call centers and provide the District 3 Utilities Coordinator with the appropriate reference numbers:

Ohio Utilities Protection Service: 811

A listing of all utility companies within the project limits shall be included in the Stage 2 submittal. This listing must include all underground, aerial, private and public (City or County owned) facilities. The Consultant shall contact the District 3 Utilities Coordinator for the correct addresses, telephone numbers and company contacts.

Stage 2 plan submittals must include all underground utilities on the Plan/Profile and appropriate Cross Section Sheets. Preliminary cross sections must be included to show the effect of the proposed construction on all existing utilities. Aerial and underground utility relocations may require additional right of way beyond the existing right of way limits. These existing utilities, proposed utility relocations and approximate right of way needs must be reflected in the Conceptual Right of Way Plan.

The Consultant will submit a complete full size copy of all Stage Submittals and Final plans to all affected utility companies at the time submittals are sent to District 3. The Consultant will

submit a copy of plans and/or details in electronic form, as well as prints, to the utility companies located within the project limits, and will copy the Utility Coordinator on all correspondence with the utility companies.

The Local Agency will write the project utility note and submit to the Utility Coordinator for approval; they will also supply the Utility Coordinator with copies of approved utility company relocation plans. The Utility Note is part of the Right-of-Way Certification supplied by the Local Agency at the PS&E Submission.

The Consultant will follow procedures for all utility relocation as per ODOT’s Utilities Manual and the Ohio Revised Code.

G. Structure Requirements

Existing Structure Information:	Structure type: _____
	Bridge No.: _____ Structural File No.: _____
	Sufficiency Rating: _____ General Appraisal: _____
	Crossing: _____
	Bridge Length: _____ Number of Spans: _____
	Eligible for the National Historical Register: <input type="checkbox"/> Yes <input type="checkbox"/> No

Proposed Structure Information:	New Structure: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
	Rehabilitate Existing Bridge by: _____
	Structure Type: _____
	Beam Type: <input type="checkbox"/> Concrete Box; <input type="checkbox"/> Steel; <input type="checkbox"/> n/a
	Structure Width: _____ Number of Spans: _____
	Other Design Considerations / Explanation of Change in Line/Grade: _____ _____
Guardrail Type: _____	

H. Design Exception(s) Required

Yes Explain: *Possibly for roundabout, as roundabouts designs are not standardized.*
 No

I. Traffic Control

	<u>Yes</u>	<u>No</u>	<u>Remarks</u>
Signing:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Yes.</i>
Striping:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Centerline, edge lines, auxiliary markings</i>
Lighting:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Typical OE street lighting</i>
Signals:	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>Yes, @ Sycamore Line, Avondale St., Butler St., Cowdery St., Cedar Point Dr., Harbour Parkway, Remington Ave.</i>
RPMs:	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

J. Maintenance of Traffic

Type of MOT: Detour, Part Width, Daily Flagging

Remarks/Describe: *Depending on final design, may be constructed with partial closure (lane restriction with temp. signal) or full closure as worst-case.*

Will Pedestrian Traffic need to be maintained? *Yes, likely switched to other side of road during a majority of work.*

Remarks/Describe: *Workers from CP dorms walk to Castaway Bay.*

K. Driveways

Yes Type: *Both paved and unpaved*
 No

L. Project FundingProject Cost Estimate: 5,170,000

Quantity splits needed in plans to
differentiate funding participation: Yes
 No

Comments: *3 funding sources required and splits are even
for all items. Not needed unless recommended/advised by
ODOT.*

Coordination with Concurrent
Projects Required: Yes
 No

Comments: *Possible coordination with Sandusky Bay
Pathway East extension to Sports Force Park.*

Funding Source: 4HJ7/4BC7/LocalFederal Maximum: \$4,911,500Funding Split: 95/5**Cost Estimates:**

	Local Information			State/Federal Information			Total
	SAC	Total Local Funds	Percent Split	SAC	Total Federal or State Funds	Percent Split	
Preliminary Engineering		52937	5		1005813	95	1058750
Right-of-Way		30415	5		577885	95	608300
Detailed Design		5362	5		101888	95	107250
Utilities		30415	5		577885	95	608300
Construction		139370	5		2648030	95	2787400
Construction Engineering							
Totals:		258499			4911501		5170000

Additional remarks about funding:

Right of Way and Utility costs generated to-date are combined. Shown here as Split 50/50 for simplicity.

M. Cost Recovery

Does the LPA intend to recover any Direct Labor Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the LPA intend to recover any Fringe and Overhead Costs associated with this project?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

If the LPA does intend to recover Fringe and Overhead Costs, by what method do they intend to recover those costs?

1. Direct Labor only (no indirect cost recovery for fringe benefit or overhead costs)
 2. Direct Labor plus indirect costs determined using the Federal De Minimis Indirect Cost Rate¹
 3. Direct Labor plus Approved Fringe Benefit Costs (fringe benefits only)²
 4. Direct Labor plus indirect costs determined using the approved applicable Cost Allocation Plan rate
 5. No cost recovery of any LPA direct labor, fringe benefits, or overhead costs.

Does the LPA currently have a timekeeping system in place?

Yes No

If so, does that system track both payroll and project hours concurrently?

Yes No

If different systems, how does the LPA reconcile project hours to payroll?

How often are payroll records prepared?

For employees working on multiple activities, does the LPA track daily time by activity/project on the time sheets?

Yes No

(Tracking hours worked, without activities, on Federal projects is non-compliant. All activity hours must be shown)

Does the LPA ensure that timecards are signed by the employee?

Yes No

N. Environmental				
Required		Responsibility		Environmental Responsibility
Yes	No	ODOT	Local	
<u>Cultural Resources</u>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Section 106 – Scoping Request Form
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I History/Architecture Survey Report (If Authorized)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Phase I Archaeology Survey Report (If Authorized)
<u>Section 4f</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Determination Request Form
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Individual Section 4(f) Evaluation
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Section 6(f) Documentation
<u>Ecological Resources</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ecological Exempt Form
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Level 1 Ecological Survey Reports
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	UNIONID Mussel Survey Report
<u>Sole Source Aquifer</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Sole Source Aquifer Coordination
<u>Farmland Policy Protection Act (FPPA)</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Farmland Conversion Impact Rating-Form
<u>Waterway Permits</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Permit Determination Request Package
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Conceptual Stream/Wetland Mitigation Reports
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Section 404/401 Applications
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	USACE Pre-Construction Notification (PCN) Applications
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ohio EPA Isolated Wetland Permit Pre-Activity Notification (PAN)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Coastguard Section 9 Application
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	ACOE Section 10 Permit
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Floodplain Permit Application
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Floodplain Coordination/FIRM Map
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coastal Waterway Permit
<u>Environmental Site Assessment</u>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Regulated Materials Review (RMR)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Phase I Environmental Site Assessment Report (If Authorized)
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Asbestos Survey/Inspection
<u>Air</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Exempt Memo
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Ozone Analysis
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	MSAT Analysis (If required after district coordinates with OES)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	PM 2.5 Analysis (If required after district coordinates with OES)
<u>Noise</u>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Traffic Noise Analysis Report
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Noise Barrier Public Involvement Summary
<u>Public Involvement</u>				
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	Public Involvement Plan (ODOT and Local sponsor will work together on this plan)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Meeting Activities
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Public Announcement (webpage, news article, new release)
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Underserved Population Census Mapping/C2 Documentation Form
<u>Categorical Exclusion (CE) Environmental Document</u>				
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C1
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	C2
<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	D1
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D2
<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	D3

N. Environmental				
Required		Responsibility		Environmental Responsibility
Yes	No	ODOT	Local	

Any Known Environmental Concerns (ex. Historic properties on National Register, wetlands, underground storage tanks, stream relocation):

Much of these environmental studies, permits, etc will be based on footprint of project. The City of Sandusky would need to prepare a Purpose & Need Statement and an Alternative Analysis (Feasibility Study).

O. Roles/Responsibilities

Note: Consultants used for development of Construction plans, R/W plans, R/W acquisition/appraisals, and Construction inspection must be pre-qualified by ODOT.

Construction Plan Development:	<i>Consultant</i>
Proposal/Specification Development:	<i>Local</i>
LPA Agreement:	<i>ODOT</i>
Form and Preliminary Legislation:	<i>Local</i>
Advertising and Award of Contract:	<i>Local</i>
Construction Inspection:	<i>Consultant</i>
R/W Plan Development:	<i>Consultant</i>
R/W Acquisition / Appraisals:	<i>Consultant</i>
Utility Relocation:	<i>Consultant</i>

P. Field Review

Representatives Present:		Date:
Name:	Name:	Name:
<i>N/A virtual</i>		

Q. Commitment Dates

<u>Activity</u>	<u>Milestone Date</u>
LPA Scope of Services Document signed	1-22-21
Authorization Design Consultant (if Federally funded; then PE needs Fed. Authorization, signed contract and encumbrance first)	4-1-21
P&N Submission	7-1-21
Feasibility Study Submission	10-1-21
Stage 1 Submission, Preliminary R/W Plans	2-1-22
Stage 2 Submission	9-1-22
Stage 3 Submission	5-1-23
Stage 1,2 or 3 Plans Reviewed	1 month after submission
R/W Plans Submitted (typically same date as Stage 2 submission)	9-1-22
R/W Plans Approved (typically 1 month after submission)	10-1-22
Environmental Document Approved (typically 6 months from Stage 2 submission. If R/W involved, then the Environmental Document Approval must be completed at least 1 year prior to the District R/W Cert. Date.)	7-1-22
Authorization for Detail Design (If Federally funded, then 1 month after Env. Document approved)	8-1-22
Local Let PS&E Package to District	11-1-23
Environmental Consultation Form (ECF) (typically same as PS&E to District-Request from DEC one week prior to PS&E submission)	11-15-23
District R/W Certification (typically 1 month after Env. Clearance Date. If R/W is purchased, then 1 year after Environmental Document approved Date. Required whether project requires R/W or not)	11-15-23
Plan Package to C. O. (typically 1 month after PS&E to District)	12-1-23
Sale Date (minimum 1 month prior to award date, minimum 2 month after Plan Package to C.O.)	2-15-24
Award Date	3-15-24
Estimated Begin Constr. Date	4-1-24
Estimated End Constr. Date (days of duration? _____)	10-31-24
LPA Final Acceptance (1 month after End Constr. Date)	3-1-25

Project Schedule Approval:

 Local Agency Approval	<u>1-8-2021</u> Date
Local Agency Approval	Date
 ODOT Project Manager	1-11-21 Date
ODOT Project Manager	Date
 Real Estate Administrator	01/11/2021 Date
Real Estate Administrator	Date
 Environmental Coordinator	1/11/2021 Date
Environmental Coordinator	Date
 ODOT LPA Manager	01/11/2021 Date
ODOT LPA Manager	Date