For the Health and Safety of all, the Samuel H. Wentworth Library building is closed to the public. However, the library is, for now, offering "curbside" pickup of books, magazines and DVDs from our collection. Pre-requested Items can be picked up inside the upper foyer.

**Patrons have 3 ways to request items:**

- Call 284-6665. During open hours we can take your order in person. After hours you can leave a message on the answering machine and we will call back to let you know when your order is ready. If you call after hours please make sure to leave your name and contact information with your order.

- Email us at sandwichlibrary@gmail.com We will email you back when your order is ready to be picked up.

- Reserve items via our digital catalog. The link to the digital catalog is https://shwlibrary.booksyis.net/opac/shwlib/#menuHome

To log on to the library’s digital catalog from home you will need to know your card number and the last name listed on the card. Call the library if you do not know this information. To log on with a name and number use this template:

- Username: type your last name in lowercase letters
- Password: type in your personal Sandwich Library card number

Staff will be available for the remainder of this week (3/18 -3/21) to answer the phone and fill orders, and the upper foyer will be open to pick up requested items during these regular library hours:

- **Thursday - 12 - 6**
- **Friday - 10 - 6**
- **Saturday - 10-1**

**Other services** -

Copies - If you can email us what you need copied we can print them for you and leave them in the foyer for pick up. We can not accept dropped off items for printing at this time.

**Scanning** - We can not accept items for scanning at this time.

**Inter-library loan items** - The State run service for delivering items is shut down so items that were requested earlier can not be delivered. We’ll let you know when the system gets running again.

And please remember, the outside book drop for returns is closed. Please hold on to all checked out items.