I. SITE WALKS
   Nothing to report.

II. OLD BUSINESS:

1. Lance Rogers – 21 Jericho Road North – Violation # -02-15
   (Clearing of Trees & Understory with heavy Equipment operating in an established upland review area without the required permit/license)
   No one attended the meeting representing Mr. Rogers. Enforcement Officer Cooper read into the record a letter that was sent to Mr. Rogers dated 2-11-16 requesting his presence at the regular meeting. Clerk Trish Viola told Commissioners that she was informed that Mr. Rogers is in Florida at this time. Commissioners will continue this discussion at next month’s meeting. Will be on next month’s agenda.

2. Niall Cooney & Jennifer Valladares – 29 Ledgewood Drive – Application # 24-15
   (Addition & Alterations, septic system, rebuilding 20x14 collapsed structure & planting of vegetated buffer zone, rain gardens & walkway all within the established review area).
   Mr. Michael Carpanzano of Sherman Building Design, LLC attended the meeting representing Mr. Cooney & Ms. Valladares. Mr. Carpanzano submitted revised plans received on 2-11-16. Mr. Carpanzano explained in detail the changes that were made to the plans and the reason for the septic system to be moved up slope. Enforcement Officer Cooper suggested that the application be modified to include the rain gardens and walkway. Commissioners accepted the changes to the application and revised information on the plans dated 2-16-16 at the meeting. Commissioners reviewed the pictures of the site that were requested by the Commission. After a brief discussion, Commissioner Galasso made a motion to approved this application with the following conditions:
   (1) The Inland Wetlands permit must be on site and available for the duration of the approved activity- (2) all E&S controls must be in place and inspected/approved by Enforcement Officer Cooper before work begins- (3) Enforcement Officer Cooper must be contacted at least 48 hours before any work begins- (4) new limits of disturbances as shown on marked up copy of plan entitled “Proposed B100a Sanitary code Complying Area Plan” latest revision dated 2-10-16 – (5) septic system to be installed outside First Lights Project Boundary in accordance with Sherman Health Director approval –(6) proposed drainage swale along north property line to be extended per marked up plan at meeting – (7) Rain Gardens and buffer to be vegetated in accordance with plans received 2-11-16 and First Lights letter of Filing Consent – (8) all work approved by the Commission is limited to that approval and recognized in First Lights Letter of Filing Consent – (9) the collapsed structure debris must be removed from the site before the new pavilion can be built – (10) work should start on the eastern side of the property and commence to the west. The site must be stabilized as the work progresses. Commissioner Goldfine seconded the motion. Motion passed unanimously. Granted.
3. **Greg Migliorisi – 16 Locust Lane – Violation # 01-16**  
*(Conditions of Inland Wetlands Permit # 24-13 that Have Not and Might Not Have Been Adhered To)*  
No one attended the meeting representing Mr. Migliorisi. Enforcement Officer Cooper read into the record a letter dated 2-11-16 that was sent to Mr. Migliorisi and Mr. Virbickas, P.E. of Artel Engineering Group, LLC. Enforcement Officer Cooper told Commissioners that he has spoken with Mr. Migliorisi and Mr. Virbickas. Mr. Migliorisi and Mr. Virbickas are in the process of preparing an as-built survey. Mr. Migliorisi will be submitting a new application showing the work that was done and also what he would like to do. Commissioners agreed to continue this until next month’s meeting. Will be on next month’s agenda.

III. **REVIEW ENFORCEMENT OFFICER REPORT:**  
**PERMITS – EXTENSIONS – ANY VIOLATIONS:**  
**Permits:**  
- Permit # 26-05 – Chapel Hill Properties – Chapel Hill Road – Enforcement Officer Cooper reported he is checking the court date regarding the expiring date.  
- Permit # 11-06 – Farview Farm – Anderson Road – Enforcement Officer Cooper reported he is checking the court date regarding the expiring date.  
- Permit # 04-14 – Melissa Neier – 23 Taber Road -Enforcement Officer Cooper reported work is complete.  
- Permit # 27-14 – Jonathan Muir – 23 Ledgewood Drive – Enforcement Officer Cooper reported work is complete.  
- Permit # 02-15 – Peter Kuring – 5 Coote Hill Road – Enforcement Officer Cooper reported all the work is done except for the pool.  
- Permit # 07-15 – Anne Sirotnak – 49 Orchard Rest Road – Enforcement Officer Cooper reported work is complete.  
- Permit # 20-15 – Jay Adolf – 45 Orchard Rest Road – Enforcement Officer Cooper work is in progress.  
- Permit # 23-15 – Hugh Delage – 37 Holiday Point Road – Enforcement Officer Cooper reported that no work has started on the garage.  
**Extension:**  
Nothing to report.  
**Violations:**  
See above.  
**Reports:**  
Nothing to report.  

IV. **MINUTES:**  
**REGULAR MONTHLY MEETING 1-19-16**  
Commissioner Humphreys made a motion to approve the minutes as written, seconded by Commissioner Schneider. Motion passed unanimously. Granted.

V. **CORRESPONDENCE:**  
A. Affidavit of Publication – 1-27-16  
B. Connecticut Depart. Of Energy & Environmental Protection  
   Permit application for the Use of Pesticides in State Waters  
   A. Spring Lake – 20 Spring Lake Road  
   B. Mauweehoo Lake – Leach Hollow Road & Route 37  
   C. Jennings Pond – 20 Chapel Hill Road  
C. The Habitat - CACIWC – Winter 2016
VI. **ELECT A NOMINATING COMMITTEE:**
Commissioners – Schneider, Dech & Goldfine were elected as the nominating committee at the prior meeting. The nominating committee put forth a slate of Linda Berger, Chairman – Frank Galasso, Vice Chairman, Mike Humphreys, Secretary. No other nominations were received from the floor. Commissioner Goldfine made a motion to accept the proposed slate, seconded by Commissioner Schneider. Motion passed unanimously.

Commissioner Schneider made a motion to adjourn the meeting, seconded by Commissioner Dech. Motion passed unanimously.

As there was no further business the meeting ended at 7:45 p.m.

Respectfully submitted,

Mike Humphreys

Prepared by Trish Viola, Clerk

Secretary