Chairman, Frank Galasso called the meeting to order at 7:00 p.m.

I. SITE WALKS – DECEMBER 2, 2017
   Justin & Clate Korsant – 20 Spring Lake Road – Application # 36-17
   (Implementation of a Mechanical Hydro-Raking Project for the Removal of Phragmites & Cattails at Spring Lake all within the established review area).

II. OLD BUSINESS:

1. Glen Brook Farm, LLC – 1 Glen Brook Farm Road – Violation # 08-17
   (Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).
   No one attended the meeting representing Glen Brook Farm, LLC. Chairman Frank Galasso read into the record again the letter from Mr. Wildenstein attached with his Schedule A application. Enforcement Officer Cooper told Commissioners he has taken pictures and walked sections of the property and still needs to continue the mapping of the property. Officer Cooper described to the Commissioners areas on the map, and showed areas that still need to be looked at. Commissioner Humphreys expressed some reservation as to whether all activities associated with the farm road construction were exempt from the need for a wetlands permit. After a long discussion, Commissioners agreed to have Enforcement Officer Cooper finish the mapping and show areas of concerns and possible violations at the site. The Commission agreed to hold off on a vote to approve the Schedule A application for the farm road pending further consideration of the activities and applicable regulations. Enforcement Officer Cooper will inform Mr. Wildenstein to apply for a Schedule A application for the forestry activity work that he would like to do, and include the information from his contractor. Commissioners will continue this violation and Schedule A until next month’s meeting. Will be on next month’s agenda.

2. Glen Brook Farm, LLC – Glen Brook Farm Road – Schedule A
   (Farm Road)
   No one attended the meeting representing Glen Brook Farm, LLC. Will be on next month’s agenda. (see above)

3. Glen Brook Farm, LLC – Route 39 North – Map # 032 Lot # 057 – Violation # 09-17
   (Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).
   No one attended the meeting representing Glen Brook Farm, LLC. Will be on next month’s agenda. (see above)

4. Glen Brook Farm, LLC – Route 39 North – Map#032 Lot #057 – Schedule A
   (Farm Road)
   No one attended the meeting representing Glen Brook Farm, LLC. Will be on next month’s agenda. (see above)
5. Justin & Clate Korsant – 20 Spring Lake Road – Application # 36-17  
(Implementation of a Mechanical Hydro-Raking Project for the Removal of Phragmites & Cattails at Spring Lake all within the established review area).  
Mr. Paul Conti from Solitude Lake Management attended the meeting representing Justin & Clate Korsant. Chairman, Galasso read into the record the minutes of the site walk. After a brief discussion, Commissioner Putnam made a motion to approved this application with the following conditions; (1) permit on site during the proposed activity – (2) contact Enforcement Officer Cooper 48 hours before starting work – (3) all silt fence to be in place – (4) all materials are to be removed from site – (5) one access each for lake and pond – (6) the only work approved was what was outlined in the application. Commissioner Dech seconded the motion. Motion passed unanimously. Granted.

III. NEW BUSINESS:

1. Kenneth & Lauren Hoffman – 5 Cedar Point Drive – Application # 37-17  
(Addition – Front entrance within the established review area)  
No one attended the meeting representing Mr. & Mrs. Hoffman. Enforcement Officer Cooper described to the Commissioners what they would like to do. After a brief discussion and review of the plan Commissioner Humphreys made a motion to have Enforcement Officer Cooper approve this application, seconded by Commissioner Goldfine. Motion passed unanimously. Granted

2. Samuel Edelman – 12 Briggs Hill Road – Application # 39-17  
(Install 2 dry set patios within the regulated area)  
Mr. Steve Looney, of STL Construction attended the meeting representing Mr. Edelman. Mr. Looney described to the Commissioners what they would like to do. Commissioners reviewed the plan and accepted the application. Commissioners scheduled a site walk for 1-7-18 with a snow date of 1-14-18. Will be on next month’s agenda.

3. Town of Sherman – Town Garage – 43 Route 39 North – Application # 40-17  
(Reuse – soils within the regulated area)  
No one attended the meeting representing the Town of Sherman. Enforcement Officer Cooper described to the Commissioners what they would like to do. Commissioners accepted the application and scheduled a site walk for 1-7-18 with a snow date of 1-14-18. Will be on next month’s agenda.

4. Mark Iaia – 14 Atchison Cove Road – Application # 41-17  
(Repairs and Maintenance of a sea wall and dock within the established review area).  
Mr. David Richardson of Scott Landscaping attended the meeting representing Mr. Iaia. Mr. Richardson described to the Commissioners what they would like to do. Commissioners reviewed the plans, and accepted the application. Commissioners scheduled a site walk for 1-7-18 with a snow date 1-14-18. Will be on next month’s agenda.

IV. REVIEW ENFORCEMENT OFFICER REPORT:  
PERMITS – EXTENSIONS – ANY VIOLATIONS:  
Reports:
Permits:  
Permit # 08-17 – Bicho/Salamack – 8 Echo Lane South – Officer Cooper reported work is in progress.  
Permit # 09-17 – Timber Trail Assocs. – Timber Lake Road – Officer Cooper reported work has been done and submitted pictures of the site.  
Permit # 10-17 – Town of Sherman – Munch Meadows – Officer Cooper reported fallen tree has been cut up but not removed. Crew is waiting for the ground to freeze.
Permit # 18-17 – BUO & GDV LLC – 49 Route 39 North – Officer Cooper reported foundation is in place.
Permit # 22-17 – Hannah McKinnon – 44 Spring Lake Road – Officer Cooper reported foundation is in place.
Permit # 23-17 – Lance Rogers – 21 Jericho Road North – Officer Cooper reported work has been done and submitted pictures of the site.
Permit # 29-17 – Bicho/Salamack – 8 Echo Lane South – Officer Cooper reported that he is in the process of approving this application.

**Extensions:**
Nothing to report

**Violations:**
See Above

Commissioner Dech asked Enforcement Officer Cooper about the Sherman Library pervious parking area, specifically who is maintaining & cleaning it and how offend does it get done.

V. **MINUTES:**

**REGULAR MONTHLY MEETING – 11-14-17**
Commissioner Dech made a motion to approve the minutes as written, seconded by Commissioner Schneider. Motion passed unanimously. Granted

VI. **CORRESPONDENCE**

A. Affidavit of Publication – 11-13-17
B. Affidavit of Publication – 11-22-17
C. Society of Soil Scientists of Southern New England – Autumn 2017
D. The Habitat – Fall 2017

Commissioner Putnam made a motion to adjourn the meeting, seconded by Commissioner Humphreys. Motion passed unanimously.

As there was no further business the meeting ended at 8:25 p.m.

Respectfully submitted,

Mike Humphreys

Prepared by Trish Viola, Clerk

Secretary