I. **SITE WALKS – 11-10-18**

   **Larry & Barbara Byrd – 3 Cloverleaf Farm South – Application # 35-18**
   (Addition – Garage, Mudroom, extend driveway turn around & retaining wall all within the established review area).

   **Wendy & Hansan Yurt – 1 Nutmeg Lane – Violation # 03-18**
   (Timber Harvest within an Established Review Area and Upland Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”/ possible encroachment into a wetlands and/or filling of wetlands).

   **Richard Sementili – 175 Green Pond Road – Application # 33-18**
   (Install new septic system within the established review area).

   **Jodi Mandarino & John Lowry – 10 Fox Run – Violation # 07-18**
   (Excavation, grubbing and grading within Wetlands and/or within an Established Review Area without the required permit/license).

   **Jodi Mandarino & John Lowry – 10 Fox Run – Application # 36-18**
   (Excavate trench & rebuild fieldstone wall and add new wall from existing entry pillars all within the established review area).

   **Ever source – Crooked Furrows Lane – Application # 34-18**
   (Replacing primary power cable and new conduit all within the established review area).

II. **OLD BUSINESS:**

   1. **Wendy & Hansan Yurt – 1 Nutmeg Lane – Violation # 03-18**
   (Timber Harvest within an Established Review Area and Upland Review Area without the Required permit/license or administrative approval of an activity that is considered “As of Right”/Possible encroachment into a wetlands and/or filling of wetlands).

   Mr. Bill Fellows, Forester of J & J Log and Lumber Company attended the meeting representing Mr. & Mrs. Yurt. Commissioners were not able to see everything on the site walk due to tree branches, spoils and brush obstructing access. Mr. Fellows told Commissioners that he thought that the work should be done in two phases, however he would like to clean up the site and do a Mitigation plan for the property as soon as possible. Chairman Galasso told Mr. Fellows that an Application will be required for the work that will be done. Commissioners agreed that the work Should be done when the ground is frozen, possibly in January, and better access for the Commission to view the site is needed. Also, when submitting the application the Commission Would like to see a plan showing the possible bridge or ramp to be use over the intermittent stream which will replace the corduroy crossing currently in place. Mr. Fellows is to meet with Enforcement Officer Cooper prior to work being done on the property. Commissioners agreed to Continue this violation. Will be on next month’s agenda.
2. Richard Sementilli – 175 Green Pond Road – Application # 33-18
   (Install new septic system within the established review area).
   Mr. Jeremy Oskandy of Arthur H. Howland & Assoc. attended the meeting representing Mr. Sementilli. Chairman Galasso read into the record the minutes of the site walk. Mr. Oskandy explained in detail what they would like to do. Commissioners have several concerns regarding the area of the existing stone wall and where the rubber membrane placement will be. Mr. Oskandy told Commissioners that the rubber membrane will be install behind the wall for waterproofing and the wall will remain the same size. After a brief discussion, Commissioner Cooperman made a motion to approve this application with the following conditions: (1) permit on site for the duration of the project – (2) contact Enforcement Officer Cooper before starting work – (3) all erosion controls to be in place – (4) any stock piling will be removed immediately – (5) the septic system is to be 95% compliant. Commissioner Pallisco seconded the motion. Motion passed unanimously. Granted

3. Ever source – Crooked Furrows Lane – Application # 34-18
   (Replacing primary power cable and new conduit all within the established review area).
   No one attended the meeting representing Eversource. Chairman Galasso read into the record the minutes of the site walk. Commissioner Cooperman made a motion to approve this application with the following conditions: (1) permit on site for the duration of the project – (2) contact Enforcement Officer Cooper before starting work – (3) all erosion controls to be in place. Commissioner Pallisco seconded the motion. Motion passed unanimously. Granted

4. Larry & Barbara Byrd – 3 Cloverleaf Farm South – Application # 35-18
   (Addition – Garage, Mudroom, extend driveway turn around, retaining wall all within established review area).
   Mr. Robert Riebe attended the meeting representing Mr. & Mrs. Byrd. Chairman Galasso read into the record the minutes of the site walk. Commissioners had some concerns regarding the small drain basin and PVC pipe at the driveway which led to and emptied into the intermittent watercourse. Mr. Riebe told Commissioners he did not know the condition or the age of the pipe. After a brief discussion, Commissioner Cooperman made a motion to approve this application with the following conditions: (1) permit on site for the duration of the project – (2) contact Enforcement Officer Cooper before starting work – (3) work for the retaining wall to being in the spring and Officer Cooper to see the condition of the pipe by the wall when work begins – (4) roof leaders need to be approved in the field by Enforcement Officer Cooper. Commissioner Pallisco seconded the motion. Motion passed unanimously. Granted

5. Jodi Mandarino & John Lowry – 10 Fox Run Road – Violation # 07-18
   (Excavation, grubbing and grading within Wetlands and/or within an Established Review Area without the required permit/license).
   Mr. Lowry and Mr. Daryl Beyers, agent attended the meeting. Chairman Galasso read into the record the minutes of the site walk. Commissioners requested a drainage plan to be submitted. Commissioner agreed to continue this violation until next month’s meeting. Will be on next month’s agenda.

6. Jodi Mandarino & John Lowry – 10 Fox Run Road – Application # 36-18
   (Excavate trench & rebuild fieldstone wall and add new wall from existing entry pillars all within the established review area).
   Mr. John Lowry and Mr. Daryl Beyers attended the meeting. Chairman Galasso read into the Record the minutes of the site walk. Commissioners stated that the site was stabilized and the swale was vegetated. However, the water was discharging into the stream and Commissioners would like to see a drainage plan. Mr. Lowry and Mr. Beyers asked Commissioners if they could Continue working on the site if the plan shows the wall being shortened and they incorporate Storm water treatment measures. After a long discussion, Commissioner Cooperman made a motion to approve this application with the following conditions: (1) permit on site for the
duration of the project – (2) contact Enforcement Officer Cooper before starting work – (3) all erosion controls are to be in place – (4) the land between the wall and stream is to be left vegetated – (5) a drainage plan is to be submitted to Enforcement Officer Cooper for approval. Commissioner Pallisco seconded the motion. Motion passed unanimously. Granted

III. NEW BUSINESS:

1. **Victoria Reinhold/R. Wozniak – 14 Chapel Hill Road – Application # 37-18** (Install Generator within the established review area).
   Ms. Reinhold attended the meeting. Ms. Reinhold described to the Commissioners what she would like to do. Commissioners reviewed the plan and after a brief discussion, Commissioner Cooperman made a motion to have Officer Cooper administratively approve this application, seconded by Commissioner Pallisco. Motion passed unanimously. Granted.

2. **Victoria Reinhold / R. Wozniak – 16 Chapel Hill Road – Application # 38-18** (Install Generator within the established review area).
   Ms. Reinhold attended the meeting. Ms. Reinhold described to the Commissioners what they would like to do. Commissioners reviewed the plan and after a brief discussion, Commissioner Cooperman made a motion to have Enforcement Officer Cooper administratively approve this application, seconded by Commissioner Pallisco. Motion passed unanimously. Granted.

3. **Lakeview Development Corp. – 22 Cedar Lane – Application # 39-18** (Construct New Single Family Dwelling, Well, Septic & Driveway all within the established review area).
   Mr. Jeremy Oskandy of Arthur H. Howland & Assoc. attended the meeting representing Lakeview Development Corp. Mr. Oskandy described to the Commissioners what they would like to do. After a brief discussion, Commissioners accepted the application and scheduled a site walk for 12-1-18 with a snow date of 12-8-18. Will be on next month’s agenda.

4. **John Hayes – 17 Pepper Pond Road – Application # 40-18** (Replace existing septic system all within the established review area).
   No one attended the meeting representing Mr. Hayes. Commissioners accepted the application and scheduled a site walk for 12-1-18 with a snow date of 12-8-18. Commissioners also scheduled a Special Meeting at the Town Hall after the site walks regarding the application.

5. **Lauretta Bruno – 2 Lake Shore Woods Road – Application # 41-18** (Replace existing septic system with access road to septic area all within the established review area).
   No one attended the meeting representing Ms. Bruno. Commissioners accepted the application and scheduled a site walk for 12-1-18 with a snow date of 12-8-18. Commissioners also scheduled a Special Meeting at the Town Hall after the site walks regarding the application.

6. **Thomas Krupman – 8 Cedar Point Lane – Application # 42-18** (Construct New Single Family Dwelling, Well, Septic, Driveway, Grading drainage system and dock all within established review area).
   Mr. Jeremy Oskandy of Arthur H. Howland & Assoc. attended the meeting representing Mr. Krupman. Mr. Oskandy submitted plans showing the existing conditions map. Mr. Oskandy described to the Commissioners what they would like to do. Mr. Oskandy also told Commissioners that they should have their Letter of Filing Consent from First Light for next month’s meeting. Commissioners accepted the application and scheduled a site walk for 12-1-18 with a snow date of 12-8-18. Will be on next month’s agenda.

IV. REVIEW ENFORCEMENT OFFICER REPORT:

PERMITS – EXTENSIONS – ANY VIOLATIONS:

Reports:
Nothing to report.
**Permits:**
Permit # 15-15 – Christian Hoagland – 20 Terrace Drive – Enforcement Officer Cooper reported work is complete.
Permit # 21-16 – Michael Sirotnak – 49 Orchard Rest Road – Enforcement Officer Cooper reported work is complete.
Permit # 25-16 – Robert Putnam – 19 Orchard Rest Road – Enforcement Officer Cooper reported work is complete.
Permit # 04-17 – Jonathan Press – 9 Worden Point Road – Enforcement Officer Cooper reported work is in progress.
Permit # 08-17 – Bicho /Salmack – 8 Echo Lane South – Enforcement Officer Cooper reported he will be doing an inspection soon.
Permit # 10-17 – Town of Sherman – Munch Meadows – Enforcement Officer Cooper reported no work has begun.
Permit # 13-17 – Sean Hilderbrand – 2 Fox Run – Enforcement Officer Cooper reported that the pool and patio are done and he will be doing an inspection soon.
Permit # 16-17 – Christopher Bizier – 32 Big Trail – Enforcement Officer Cooper reported work is in progress.
Permit # 19-17 – BUIO, LLC – 14 Locust Lane – Enforcement Officer Cooper reported work will begin soon.
Permit # 24-17 – Timothy Jay – 26 Saw Mill Road – Enforcement Officer Cooper reported no work has begun yet.
Permit # 28-17 – David Lakhdhir – 73 & 77 Spring Lake Road – Enforcement Officer Cooper reported attorneys are discussing the issue regarding the driveway.
Permit # 33-17 – David Anderson – 20 Chapel Hill Road – Enforcement Officer Cooper reported he needs to do an inspection of the site.
Permit # 02-18 – Glen Brook Farm, LLC – 1 Glen Brook Farm Road – Enforcement Officer Cooper reported he will be scheduling a site walk within the next two weeks.
Permit # 03-18 – Glen Brook Farm, LLC – Route 39 North – Enforcement Officer Cooper reported he will be scheduling a site walk within the next two weeks.
Permit # 14-18 – Naromi Land Trust – Crooked Furrows – Enforcement Officer Cooper reported no work has begun.
Permit # 18-18 – Aquarion Water – 57 Timber Lake Road – Enforcement Officer Cooper reported work is in progress.
Permit # 22-18 – Bicho /Salamack – 3 Echo Lane North – Enforcement Officer Cooper reported work is complete.
Permit # 24-18 – Town of Sherman – Hardscrabble Road – Enforcement Officer Cooper reported work will begin next week.
Permit # 27-18 – Wendy Wein – 16 Deer Hill – Enforcement Officer Cooper reported no work has begun.

**Extensions:**
Permit # 13-09 – Town of Sherman – Highway Dept. – Enforcement Officer Cooper reported permit has expired.
Permit # 22-16 – Town of Sherman – Anderson Rd. & Anderson Rd. Ext. – Enforcement Officer Cooper told Commissioners he approved a 2 year extension.

**Violations:**

1. **Glen Brook Farm, LLC – 1 Glen Brook Farm Road – Violation # 08-17**
   (Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).
   Enforcement Officer Cooper told Commissioners that he will be scheduling a site walk within the next two weeks, of the property since the Timber Harvest is all finished. Enforcement Officer Cooper will follow up and will inform the Commission for next month’s meeting. Will be on next month’s agenda.
2. **Glen Brook Farm, LLC – Route 39 North – Map # 032 Lot # 057 – Violation # 09-17**  
(Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).  
Enforcement Officer Cooper told Commissioners that he will be scheduling a site walk within the next two weeks, of the property since the Timber Harvest is all finished. Enforcement Officer Cooper will follow up and will inform the Commission for next month’s meeting. Will be on next month’s agenda.

3. **Kevin & Meredith Cleary – 1 Holiday Point Road – Violation # 01-18**  
(Excavation, filling and grading within an Upland and/or Established Review Area without the required permit/license).  
No one attended the meeting representing Mr. & Mrs. Cleary. Enforcement Officer Cooper told Commissioners work is complete. This violation is resolved.

4. **Suzanne Anderson (Woodage) – 63 Church Road – Violation # 04-18**  
(Erection of a temporary storage structure and excavation/grading within wetlands and/or Within an Established Review Area without the required permit/license).  
No one attended the meeting representing Mr. & Mrs. Woodage. Commissioners agreed to Continue this violation. Will be on next month’s agenda.

5. **Laura Kozelouzek – 10 Echo Lane South – Violation # 05-18**  
(Erection of a storage structure and excavation/grading within wetlands and/or within an Established Review Area without the required permit/license).  
No one attended the meeting representing Ms. Kozelouzek. Commissioners scheduled a site walk For 11-17-18 for the property and the neighbors property. Will be on next month’s agenda.

V. **MINUTES:**  
**REGULAR MONTHLY MEETING – 10-16-18**  
Commissioner Cooperman made a motion to approve the minutes as written, seconded by Commissioner Pallisco. Motion passed unanimously. Granted

VI. **CORRESPONDENCE**  
A. Affidavit of Publication – 10-25-18  
B. The Habitat – Fall 2018

Commissioner Cooperman made a motion to adjourn the meeting, seconded by Commissioner Pallisco. Motion passed unanimously.

As there was no further business the meeting ended at 8:50 p.m.

Respectfully submitted,  
Mike Humphreys  
Secretary

Prepared by Trish Viola, Clerk