Chairman, Frank Galasso called the meeting to order at 7:00 p.m.

Chairman, Frank Galasso asked Commissioner Pallisco to fill in as a voting member in the absence of Commissioner Goldfine.

I. SITE WALKS – 6-6-18
Peter Kuring – 5 Coote Hill Road – Application # 16-18
(Addition of Pool and Shed for pool equipment, Dock and Shed for Dock equipment & Patio all within the established review area).
Marat Gilmanov – 16 Laurel Drive South – Application # 17-18
(Install gas tank and generator and re-grade driveway all within the established review area).
Aquarion Water Company – 57 Timber Lake Road – Application # 18-18
(Construct new 16 x 28 Shed well station – existing well station to be demolished all within the established review area).

II. OLD BUSINESS:
1. Stuart Anderson/James DeRosa – 35 Route 39 South – Violation # 02-18
(Excavation, filling, installation of drainage and grading within an Established Review Area without the required permit/license).
No one attended the meeting representing Mr. Anderson and Mr. DeRosa. Commissioners were saddened to hear about Mr. DeRosa. Commissioners agreed to have Enforcement Officer Cooper have the applicant seed the area of concern and issue a no mow area. Officer Cooper will follow up with the Commission at next month’s meeting.

1. Peter Kuring – 5 Coote Hill Road – Application # 16-18
(Addition of Pool and Shed for pool equipment, Dock and Shed for dock equipment and Patio all within the established review area).
Mr. Kuring attended the meeting. Chairman Frank Galasso read into the record the minutes of the site walk. Commissioners had Mr. Kuring revised the plan showing the diameter of the patio. After a brief discussion, Commissioner Pallisco made a motion to approve this application with the following conditions: (1) permit on site for the duration of the project – (2) contact Enforcement Officer Cooper before starting work. Commissioner Putnam seconded the motion. Motion passed unanimously. Granted.

2. Marat Gilmanov – 16 Laurel Drive South – Application # 17-18
(Install gas tank and generator and re-grade driveway all within the established review area).
Mr. Bud Dwy attended the meeting representing Mr. Gilmanov. Chairman Frank Galasso read into the record the minutes of the site walk. Commissioners had several concerns regarding the run off of the water on the driveway and would like the applicant to have an engineer plan regarding the run off. Mr. Dwy agreed to have an engineer look at the site and see what can be done. Commissioners asked at time to install two (2) more rows of hay bales to protect the site from the run off. After a brief discussion, Commissioners agreed to continue this application until next month’s meeting.
3. **Aquarion Water Company – 57 Timber Lake Road – Application # 18-18**

   (Construct new 16 x 28 shed well station – existing well station to be demolished all within the established review area).

   Mr. Zackary Kuegler, EIT of Snyder Civil Engineering, LLC attended the meeting representing Aquarion Water Company. Chairman Frank Galasso read into the record the minutes of the site walk. After a brief discussion, Commissioner Dech made a motion to approve this application with the following conditions: (1) permit on site for the duration of the project – (2) contact Enforcement Officer Cooper before starting work – (3) all erosion controls to be in place, as necessary to be determined by Officer Cooper. Commissioner Pallisco seconded the motion. Motion passed unanimously. Granted.

III. **NEW BUSINESS:**

1. **Marcy Salmirs – 4 Hollow Brook Road – Application # 21-18**

   (Install 500 gallon underground propane tank within the established/upland review area).

   No one attended the meeting representing Ms. Salmirs. Enforcement Officer Cooper explained to the Commissioners what they would like to do. After Commissioners reviewed the plans, Commissioner Cooperman made a motion to turn this application over to Enforcement Officer Cooper for Administrative approval, seconded by Commissioner Dech. Motion passed unanimously. Granted

2. **J. Bicho/E. Salamack – 3 Echo Lane North – Application # 22-18**

   (Install approx 17’ of trench to extend existing septic system all within the established review area).

   Mr. Alan Beatty attended the meeting representing J. Bicho/E. Salamack. Mr. Beatty described to the Commissioners what they would like to do. After Commissioners reviewed the plans, Commissioner Humphreys made a motion to turn this application over to Enforcement Officer Cooper for Administrative approval, seconded by Commissioner Pallisco. Motion passed unanimously. Granted

3. **Catherine Levesque – 35 Ledgewood Drive – Application # 23-18**

   (Repairs and maintenance to existing seawall, Boathouse, docks and terrace and landscaping all within the established review area).

   Mr. Dirk Sabin attended the meeting representing Ms. Levesque. Mr. Sabin described to the Commissioners what they would like to do. Mr. Sabin submitted a copy of First Light’s Filing Consent Letter. Commissioners reviewed the plan and accepted the application and scheduled a site walk for 6-26-18. Will be on next month’s agenda.

4. **Town of Sherman – 8 Hardscrabble Road – Application # 24-18**

   (Install catch basin and cross pipe from basin and then tie in a curtain drain and swale into new catch basin all within the established review area).

   No one attended the meeting representing the Town of Sherman. Enforcement Officer Cooper explained to the Commissioners what the Town would like to do. Commissioners reviewed the plan and accepted the application and scheduled a site walk for 6-26-18. Will be on next month’s agenda.

5. **Daryl Hall – 27 Chapel Hill Road – Application # 25-18**

   (Addition of a detached garage within the established review area).

   No one attended the meeting representing Mr. Hall. Commissioners reviewed the plan and accepted the application and scheduled a site walk for 6-26-18. Will be on next month’s agenda.
6. **Wendy & Hansan Yurt – 1 Nutmeg Lane – Violation # 03-18**

(Timber Harvest within an Established Review Area and Upland Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”/Possible encroachment into a wetlands and/or filling of wetlands).

Mr. Bill Fellows attended the meeting representing Mr. & Mrs. Yurt. Enforcement Officer Cooper read into the record the violation notice. Mr. Fellows apologized to the Commission for not getting a permit for the work that was done. He was unaware how close they were to the wetlands. Commissioners would like a copy of the survey showing the area of concern. Mr. Fellows will also need a letter from the owner acting as their agent. After a brief discussion, Commissioners agrees to schedule a site walk for 7-9-18. Will be on next month’s agenda.

IV. **REVIEW ENFORCEMENT OFFICER REPORT:**

**PERMITS – EXTENSIONS – ANY VIOLATIONS:**

**Permits:**

- Permit # 16-16 – Jonathan Press – 9 Worden Point Road – Enforcement Officer Cooper reported work will begin soon and the owner will need to file for an extension.
- Permit # 04-17 – Jonathan Press – 9 Worden Point Road – Enforcement Officer Cooper reported work will begin soon.
- Permit # 08-17 – Bicho/Salamack – 8 Echo Lane South – Enforcement Officer Cooper reported work is in progress and due to the storm a tree fell on the deck.
- Permit # 14-17 – Suzanne & Jason Woodage – 63 Church Road – Enforcement Officer Cooper told Commissioners that a violation notice has been issued for the site due to doing other work without the permit, and will be on next month’s agenda. Enforcement Officer Cooper read into the record a Violation Notice # 04-18 for Suzanne & Jason Woodage - 63 Church Road. Officer Cooper explained to the Commissioners that the owner will be present for the 7-17-18 monthly meeting. Officer Cooper told Commissioners that he has permission from the owner for the Commission to walk the site before next month’s meeting. Commissioners agreed and scheduled a site walk for 7-9-18.
- Permit # 16-17 – Christopher Bizier – 32 Big Trail – Enforcement Office Cooper reported work is in progress.
- Permit # 18-17 – GDV, LLC & BUIO, LLC – 49 Route 39 South – Enforcement Officer Cooper reported work is complete.
- Permit # 22-17 – Hannah McKinnon – 44 Spring Lake Road – Enforcement Officer Cooper reported work is almost complete.
- Permit # 33-17 – David Anderson – 20 Chapel Hill Road – Enforcement Officer Cooper reported work is in progress.
- Permit # 36-17 Justin & Clate Korsant – 20 Spring Lake Road – Enforcement Officer Cooper reported this permit may be taken off the list due to the fact that no additional work will be done.
- Permit # 02-18 – Glen Brook Farm, LLC – Glen Brook Farm Road – Enforcement Officer Cooper reported that the Timber Harvest is almost done.
- Permit # 03-18 - Glen Brook Farm, LLC – Glen Brook Farm Road – Enforcement Officer Cooper reported that the Timber Harvest is almost done.
- Permit # 14-18 – Naromi Land Trust – Crooked Furrows Road – Enforcement Officer Cooper reported that the Planning & Zoning Commission just walked the site.

**Extensions:**

Nothing to report.

**Violations:**

1. **Glen Brook Farm, LLC – 1 Glen Brook Farm Road – Violation # 08-17**

(Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).

Enforcement Officer Cooper reported that the Timber Harvest is almost all done. Officer Cooper will contact the owner to schedule a walk of the property to view the condition of the farm road. Officer Cooper will follow up for next month’s meeting.
2. **Glen Brook Farm, LLC – Route 39 North – Map # 032 Lot # 057 – Violation # 09-17**
   (Construction of a farm road within an Established Review Area without the required permit/license or administrative approval of an activity that is considered “As of Right”).
   (Note: see above minutes under Violation # 08-17)

3. **Kevin & Meredith Cleary – 1 Holiday Point Road – Violation # 01-18**
   (Excavation, filling and grading within an Upland and/or Established Review Area without the required permit/license).
   Enforcement Officer Cooper told Commissioners that he will continue this violation until the final grading of the site is finished.
   **Reports:**
   Enforcement Officer Cooper also reported that the company “Ticks Bully’s” has been taking water from Naromi Brook for use on their pesticide spraying jobs. Officer Cooper did check with DEEP and there were no apparent violations resulting from this activity.

Chairman Frank Galasso gave an overview to the Commissioners of the meeting with Town Attorney Zizka regarding agendas, site walks and public hearings. It was very informative.

V. **MINUTES:**
   **REGULAR MONTHLY MEETING – 5-22-18**
   Commissioner Cooperman made a motion to approve the minutes as written, seconded by Commissioner Dech. Motion passed unanimously. Granted

VI. **CORRESPONDENCE**
   A. **Affidavit of Publication – 5-31-18**

Commissioner Cooperman made a motion to adjourn the meeting, seconded by Commissioner Putnam. Motion passed unanimously.

As there was no further business the meeting ended at 8:45 p.m.

Respectfully submitted,
Mike Humphreys
Secretary

Prepared by Trish Viola, Clerk