Call to order:
Chairman Fran Frattini called the July 10, 2017 Regular Meeting of the Park and Recreation Commission to order at 7:23 pm.

Facilities Use:  None for Commission approval

Minutes from May 8, 2017 Regular Meeting:
A motion to approve the minutes of the May 8, 2017 Sherman Park and Recreation Commission Regular Meeting was made by Denise DePalma. The motion was seconded by Stan Greenbaum and voted with all in favor. Minutes approved as written.

It was noted that the June 5, 2017 Regular Park and Recreation Commission meeting had been cancelled due to a lack of a quorum.

Public Comment:
Nancy Setzler had applied and paid for a boat slip last fall and had since sold their boat and did not need the slip and the slip had been reassigned. As policy a refund would not be issued until the new slip renter had paid – discussion on the amount due as the new person asked for it to be prorated. It was decided that it is still early enough in the season to ask for full payment. Denise DePalma made a motion for full fee for the boat slip from Mr. Stokes and a refund to Mrs. Setzler, seconded by Stan Greenbaum and voted with all in favor. Motion carried.
Mrs. Setzler from After Hours Band that will be performing at the Pavilion on August 12, 2017 from 4 to 7 PM asked about having the Ice Cream truck on site and possibly a food truck, she was informed that they would be limited to two thirty minute spots or one one-hour slot. Denise DePalma advised that she might have a contact for food.

Mrs. Setzler left at 7:39PM

Stephanie Scanlon asked that swim lessons and Water Carnival posters be distributed and added to the Park and Rec. Face book page.

Krsi Fazzone arrived at 7:40PM

Ms. Scanlon advised that she has contacted Glenn Dean of Connecticut Boating Certificates LLC about a Safe Boating course – date August 9th from 9AM to 3PM and asked if Park and Rec. could provide a location for the class. Discussion followed. There is a charge of $75/per person for the class and Park and Recreation requires $5/per person. The class will be open to the public. Denise DePalma made a motion to approve this Safe Boating Class, seconded by Stan Greenbaum and voted with all in favor. Ms. Scanlon has ten already and will check for the total number that can attend and Mr. Wrenn will advertise.

Ms. Scanlon advised that she has been working on an emergency action plan for the lifeguards based on the standards of the Red Cross for the facility. They have trained with the plan at their recent in-service and it worked well as there was an active rescue today. All went well and no medical attention was required. Discussion followed on procedures at the beach noting that all follow Red Cross standards.

Correspondence:

1. Mr. Wrenn reported that he had sent his annual notice to parents about speeding on Saw Mill Road.
2. Krsi Fazzone reported that he had an estimate from Mike Carpanzano for installing the new Basketball backboards – working with Joe Beatty and his crane to remove the old boards and dispose of in a Town dumpster and install the new. The figure is available at the Park and Rec. office as other estimates are being sought.
3. Mr. Wrenn advised that he had complied a number of Dog Park Rules and Regulations and they are available in the Park and Rec. office.
4. Town Meeting on Saturday July 15th – 10AM will be voting on the $43,000.00 request for the construction of the floating section of boat docks at the Town Park – this is the final phase of the replacement of the original docks. Also on the Agenda is a request for $8,000.00 for new fencing at the Basketball Court at Veterans’ Field. This item was not on the list of Capital Improvements requested by the Commission and Mr. Wrenn advised that First Selectman Cope had asked him to get the estimate for the new fencing. The Commission would have preferred to refurbish the interior of the bath house at Veteran’s Field or build the steps from the Veteran’s Field lot to the upper lot at the school as these two items were noted in the 2017-2018 budget request.
5. First Selectman Cope sent an invite to the dedication of the new Tennis Courts on Saturday July 22 at 9AM. Mr. Wrenn advised that lessons would follow the dedication. Discussion on the curing of the surface followed and Mr. Wrenn with check with the contractor on the required curing time for the final surface.
6. Mrs. Frattini advised that Mr. Greg Migliorisi was again using the south ramp and dock to transport materials during the construction of his dock, as his property is located on Locust Lane and his only access until his home is constructed is by water. This was first discussed and approved at the July 13, 2015 Commission meeting.

**Maintenance and Repairs**

Mr. Wrenn reported that the bleachers at Veterans Field have been painted. He has received compliments on the pavilion bathrooms; the summer employee is doing a great job.

The tennis court project was discussed. Stan Greenbaum will check costs of the Tennis Court Project to date as a member of the Tennis Court Committee and report back to the Commission at the August meeting.

Discussion of possibility of additional canoe/kayak racks at the Town Park in the present location.

**ASP Report:**

Mr. Wrenn advised that ASP ran at a deficit that was covered by the Commission Program account. Considering this they did well in a bad year. This is a beneficial program; it is an important service to the children and families of the town for a small investment.

**Old Business:**

There was no old business.

**New Business:**

Denise DePalma advised that she had visited the new Audubon facility at Deer Pond Farm (The Wriston Property) and had spoken to the director who noted that private walks for groups could be arranged.

Mr. Greenbaum advised that Naromi has moved its office to above American Pie.

Kris Fazzone left at 9:09PM

**Director’s Report**

John Wrenn shared the following:

1. Junior Camp has low numbers, parents expressed an interest in extended hours but did not agree to the costs. This will be figured into the 2018/2019 budget for next summer.

2. Summer Concerts were discussed as follows:
   1. July 23 (Sunday) from 4 to 7PM Dave Wonsey and Friends
   2. August 6 (Sunday) MAYBE – Dave Wonsey Rock Band
   3. August 12 (Saturday) from 4 to 7PM – After Hours Band
   4. August 20 (Sunday) Time TBD – Cripple Creek
   5. August 29 (Tuesday) from 6 to 8:30PM – Lumos (rain date Wednesday -August 30)
   6. Sept. 3 (Sunday) from 3 to 6PM – Don Lowe and the High Plains Drifters
7. Sept. 9 (Saturday) Time TBD – Good Time Charlie’s
8. Sept 16 (Saturday) Time TBD – Babi Floyd Tribute Concert

3. Camps are going well. Senior Camp has 77 children and Junior Camp has 22 children, Swimming lessons – Session 1 (ended) - 12 children, Session 2 (started today) – 23 children and Session 3 has 14 signed up so far. Tennis lessons have 12 signed up. Paddleboat has 10 children. Water Carnival is Saturday – July 15th.

4. There was discussion about a refrigerator for the pavilion as well as the for the summer office.

5. Grills have been received and one will be installed at the pavilion and will hold off on the installing the second to see if it should be also at the pavilion or at the playground at Allen’s camp section of the Town Park.

6. New swim buoys are needed for next season – a 2018/2019 Budget item. These buoys run around $450 each not including anchors and chain and three are needed.

7. Copies of the checking account report were shared with the commission.

8. Mr. Wrenn advised that a gardener was reimbursed in the amount of $48.94 for fencing that went missing. Denise DePalma made a motion to approve this reimbursement and seconded by Karen Kellett and voted with all in favor.

9. A motion was made by Denise DePalma and seconded by Karen Kellett to approve the refund of $160.00 of ASP fees for Gianna Frick, voted with all in favor (This was also voted on at the May 8, 2017 meeting)

With no further business to come before the Commission, Denise DePalma moved to adjourn seconded by Stan Greenbaum, voted all in favor. Meeting was adjourned at 10:00PM.

Respectfully submitted,

Karen Kellett
Park and Recreation Secretary

/FF

The next Park and Recreation Meeting will be August 14, 2017.

These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Park and Recreation Commission.