Sherman Park and Recreation Commission
Minutes of Regular Meeting
October 9, 2018

Present:
Fran Frattini-Chairman
Karen Kellett
T.J. Fazzone
John Wrenn-Director
Denise DePalma
Stan Greenbaum

Absent:
William Butts
Kris Fazzone

Guests: Don Lowe (arrived 7:55pm left shortly thereafter)

Call to order:
Chairman Fran Frattini called the October 9, 2018 Regular Meeting of the Park and Recreation Commission meeting to order at 7:24PM.

Minutes from September 10, 2018 Regular Meeting:
A motion to approve the minutes of the September 10, 2018 Sherman Park and Recreation Commission Regular Meeting was made by Stan Greenbaum, seconded by T.J Fazzone and voted with all in favor.
Minutes accepted as written.

Public Comment:
There was no public comment.

Facilities Use:
There were no applications for facilities
Correspondence:

1. Denise DePalma asked about the availability of scholarship or discount for families for the ASP program. It was noted that financial assistance may be possible by contacting Sherman Social Services Department or the Care4Kids organization.

Maintenance and Repairs:

1. Fran Frattini reported that she and John Wrenn had met with the First Selectman and the Town Sanitarian/Health Director in relation to the water quality at the Town Park pavilion. The state guidelines had recently changed and the vendor hired to open the system had failed to file the paperwork in a timely manner and the Town was therefore in violation for a short time.

   There was a suggestion that to solve the pavilion water issues, the lifeguards add running the water and flushing the toilets the first this in the morning to their daily duties. Signage may be required and has been installed that would state, “Water not suitable for drinking. Water for hand washing and flushing.” Regular water safety maintenance procedures were discussed as recommended by Tim Simkins, including having a state approved vendor open and close the water system once each year and the Town Sanitarian to take regular water samples for testing. It was noted that is was necessary to get a few estimates for the state approved vendor but that it was not a situation that required getting bids.

2. The history of water fountain use on Park and Recreation properties was reviewed. It was noted that fountains did not work well after a while due to reduced use causing bacteria formation. The increased use of individual water bottle use was also a factor. Together these occurrences caused the removal of the water fountains. It was noted that reintroducing water fountains was not a practical consideration.

3. The Park and Recreation Department is looking for a donation of a used, full sized refrigerator with freezer to replace the broken one at the beach cottage.

4. There was a report of advanced wear and tear showing on the roof of the shed at Volunteer Park. Mr. Wrenn will talk to the Soccer Club about repairs to the roof since it is their building.

5. A possible dog park at Volunteer Field was discussed.

6. It was noted that the outside of the bathroom facility at Veterans Field was in need of power washing and staining. It will be included in the 2018-19 budget.

7. It was noted that the Sherman School has ordered a new playground. Mr. Wrenn will contact the school to see if any parts of the old playground could be used at the Town Park playground.

8. The swim boom was discussed; including winter storage, it had been moved to near the lifeguard equipment shed at the beach and needs to be stored in side that shed.
Don Lowe arrived at this point in the meeting to see if the Commission needed his help with anything. The Commission summarized the issues addressed so far. There was a short discussion.

**Facilities:**

1. Mr. Wrenn reported that there had been 51 applications for boat slips in the month of September. Everyone who applied was eligible for and received a boat slip. There was no need for a lottery.

2. The creation of a rowboat rack that holds 2 boats was discussed again this month, included possible designs, locations and permitting issues.

3. There was a discussion about reclaiming the beach sand at the town park during the deep drawdown of the lake this winter. Fran Frattini will contact Brian Wood from First Light regarding this issue. The hope is that this task can be completed while the water level is low.

4. John Wrenn reported that the white stains on the tennis courts are fading and he still has not received any of the original paint requested from the tennis court company to be used for touch-up and repairs.

5. The Community Gardens were discussed, including the written regulations given to each gardener and possible options for fencing. It was noted that chicken wire fencing could be the best option for the gardeners and for the maintenance crew that weed-whacks around the garden plots. It was also noted that next year a specific drop off and pick up times for the water tank should be designated in advance of the season.

**New Business/Old Business:**

1. James Day's Eagle Scout project is still to be determined.

2. The recent Good Time Charlies' concert at the Town Park pavilion was a success with a good attendance. It was noted that it was a nice way to conclude the Summer Concert series.

**Director's Report:**

John Wrenn shared the following information:

1. The checking account report was distributed.

2. ASP has an average of 5.3 children per day. Supervision was discussed.

3. About 5 boat moorings are still available.

4. Men's basketball is on Tuesday nights for over 30 and Thursday nights for over 18.

5. Volleyball is on Wednesday nights.
6. Karate will be held on Monday nights in the Multi-purpose room.

7. Swipe cards for access to the Sherman School were discussed.

8. Gym use by Park and Recreation activities is 4 nights per week in the gym and one night each week in the Multi-purpose room. There was a discussion.

9. The Tucker bill for docks, repairs done after the May and spring installation of docks in June was just received. It also included repairs made from last winter's storm. It was noted that it would be better to receive bills during the fiscal year in which the service was performed.

10. It was noted that Park and Recreation Department has to pay the $1,000 deductible for insurance claim for storm damage to the boat docks. The overrun will be noted in the budget line with a footnote that the department has credit on account as the insurance claim money was credited to Park and Rec. in the last fiscal year.

11. Cost of the floating section of the docks came in at $2,000 over budget and was due to the necessary repositioning of the anchor blocks of the new docks and that the old docks were carted away.

12. The walkway at the boat mooring area will need to be rebuilt and the walls should be done at the same time. Tucker has noted that the walkway and walls should have about 5 more years of life in them. It was suggested that funds be assigned or encumbered each year for 5 years so that funds are available when the work actually needs to get done. Maintenance in between now and then was discussed. The cost of the project was estimated to be $100,000 to $150,000 therefore encumbering $25,000 per year seemed reasonable. Building materials for the walkway/wall project were discussed, including wood, concrete and stone. There will be more discussions in the future.

Denise DePalma made a motion to adjourn the October 9, 2018 Park and Recreation Regular meeting. The motion was seconded by Karen Kellett and passed unanimously. The meeting was adjourned at 8:42PM.

Respectfully submitted,

Karen Kellett
Park and Recreation Secretary

Mary Jo Dix
Recording Secretary

The next Park and Recreation Commission meeting will be Tuesday, November 13, 2018 as Monday is a holiday.

These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Park and Recreation Commission.