Sherman Park and Recreation Commission
Minutes of Regular Meeting
November 4, 2019

Present:  Absent:
Fran Frattini-Chairman  Karen Kellett
Stan Greenbaum  Rachel Booth
John Wrenn-Director  
Denise DePalma  
T.J. Fazzone  
Kris Fazzone  

Guests: There were no guests.

Call to order:
Chairman Fran Frattini called the November 4, 2019 Regular Meeting of the Park and Recreation Commission meeting to order at 7:21pm.

Pavilion and Facilities Applications:
1. Fran Frattini advised that Brookfield Boy Scout Troop 5 was allowed to park at the Town Park lot while they camped at Green Island. The Troop had requested the use prior to the October meeting, when the request would have been voted upon but the meeting was cancelled due to lack of quorum.

Minutes from September 9, 2019 Sherman Park and Recreation Commission Meeting:
A motion to approve the minutes of the September 9, 2019 Sherman Park and Recreation Commission Meeting was made by Stan Greenbaum, seconded by Kris Fazzone and voted with all in favor.

Public Comment: There was no public comment.

Correspondence:
1. Fran Frattini shared a flier she had received from Bob Ostrosky detailing the Saturday basketball league for grades 1 – 8 that he will be running starting on December 7th. John Wrenn will reserve the gym and the flier will be distributed.
2. Denise DePalma reported:
   a. Compliments from residents about the bench that was placed at the Community Gardens.
   b. Someone had cut down one of the gardener’s sunflowers.
   c. There have been inquiries about Park and Recreation running more adult programs. There was a discussion, including some ideas for classes and possible locations.
3. John Wrenn shared correspondence he had sent regarding an overdue summer camp debt.
   A certified letter has been sent after several attempts by Mr. Wrenn to contact the parent involved to work out payment or a payment plan.

There was a discussion about the committee formed to explore options for Sherman School use. The Park and Recreation Commission have not yet been approached for input. Communication issues were discussed.

Maintenance and Repair:
   a. There was a discussion about repairs needed to one of the exterior outlets at the Town Park pavilion. Mr. Wrenn plans to have the outlet repaired in the spring before the start of the 2020 season.

Facility Report:
   a. Boat docks should have been taken out of the water by now. Mr. Wrenn noted that there are still 20 boat slips available for the 2020 season. Boat registration began in September but will be ongoing as long as openings exist.
b. The tennis nets will be taken down after Thanksgiving

c. The new fence has been installed at Volunteer Park and looks great. It just needs a plastic guard that will run along the top. Mr. Wrenn will take care of this.

d. The pavilion at the Town Park is scheduled to be winterized. So is the toilet facility at Veterans Field since it is usually closed for the winter. A porta potty will be rented for winter use at Veterans Field.

e. The need for a dedicated Park and Recreation maintenance person was one again discussed.

Old Business/New Business:

a. The Dog Park Exploratory Subcommittee now has 3 members including Commission member Denise DePalma. Ms. DePalma will contact the others to set up a meeting.

b. It was noted that Rachel Booth attended the Farm Forum and will report on it at the December meeting.

c. Mrs. Frattini distributed the 2020 Park and Recreation Commission meeting dates.

Director's Report:

a. Mr. Wrenn shared annual income and expense report for summer programs: Senior Camp showed an increase in attendance; Junior Camp and Swim Lesson totals remained similar to previous summer. Budgetary issues were discussed noting that Income for Summer Camp/Swimming Lessons this year was well over Expenses running the summer programs in the black Mr. Wrenn shared the monthly checking account report. The only activity in it was from ASP.

b. ASP was discussed, including the average attendance and the fact that it was doing adequately financially.

c. New programs and fall programs were discussed including possibly starting Playgroup again and using the Firehouse.

d. There was a discussion about the security cameras that had been approved. There were questions about whether or not they had been installed and, if so, who monitors them.

e. Mr. Wrenn participates in Connecticut Park and Recreation Association surveys and shared the latest one concerning fees paid for
f. Field use. From the towns that responded to the survey, generally natural grass fields are reserved for free and turf fees are reserved with a fee paid.

g. Kris Fazzone noted that the upper field at the Veterans Field soccer field was in bad shape and needs resurfacing. There was a discussion, including types of resurfacing, associated costs and the fact that the project needs to be in the plan for Capital Budget. Mr. Wrenn will look into getting estimates for budget planning.

h. Ongoing programs include open gym volleyball and basketball, as well as exercise classes on Saturday morning. Youth basketball league will begin on December 7th.

Denise DePalma made a motion to adjourn the November 4, 2019 Sherman Park and Recreation Regular meeting. The motion was seconded by Kris Fazzone and passed unanimously. The meeting was adjourned at 8:37pm.

Respectfully submitted,

Karen Kellett
Park and Recreation Secretary

Mary Jo Dix
Recording Secretary

The next Park and Recreation Commission meeting will be December 9, 2019.
Meeting dates for the Park and Recreation Commission for 2020 are as follows on the second Monday:

- January 13, 2020
- February 10, 2020
- March 09, 2020
- April 13, 2020
- May 11, 2020
- June 08, 2020
- July 13, 2020
- August 10, 2020
- September 14, 2020
- October 05, 2020 (this is first Monday)
- November 09, 2020
- December 14, 2020