Sherman Park and Recreation Commission
Minutes of Regular Meeting
March 9, 2020

Present:
Fran Frattini-Chairman
Kris Fazzone
John Wrenn-Director
T.J. Fazzone
Karen Kellett
Kris Fazzone
Rachel Booth (joined via phone)

Absent:
Stan Greenbaum
Denise DePalma

Guests: There were no guests.

Call to order:
Chairman Fran Frattini called the March 9, 2020 Regular Meeting of the Park and Recreation Commission meeting to order at 7:20pm.

Pavilion and Facilities Applications
There were no applications to come before the Commission.

Minutes from February 3, 2020 Special Meeting:
A motion to approve the minutes of the February 3, 2020 Sherman Park and Recreation Commission Special Meeting was made by Kris Fazzone, seconded by T.J. Fazzone and voted with all in favor.

Public Comment:
There was no public comment.

Correspondence:
1. Rachel Booth had sent a note to the BOE with a summary of Park and Recreation's wish list for the renovations at the Sherman School. There was a discussion. John Wrenn had attended a recent meeting with the BOE renovation committee and the BOS. Mr. Wrenn noted that the meeting reviewed the committee's progress to date.

Maintenance and Repair:
1. Kris Fazzone asked about the outlet at the Town Park Pavilion that needed repair and Mr. Wrenn stated that it would be repaired before the start of the summer season.
Facilities Report:
a. The docks are in good shape and the mild winter has helped.
b. The tennis courts are in good shape and nothing new to report.
c. Fran Frattini noted that the fence had been installed at Volunteer Park. There was a
discussion about the Schimpf Pond sign being moved from its original location close to
the road to a position farther up the driveway. Park and Recreation had not been
consulted and was unaware of who had moved it or when they had moved it.
d. It was noted that the Town Park and all other parks were in good shape. The
playground on Veterans Field will be inspected later this season.
e. The renovation of the upper Veterans Field soccer field was discussed. It was
originally built in 1980 and it has lasted 40 years. The field is due for a complete
overhaul. Options were discussed. It was noted that the BOS was in agreement with the
renovation. Timing, bids and funding for the project were discussed. It was noted that the
field should not be played on until it was completely ready. Rachel Booth described some
possible grants for soccer fields. There was a discussion, including possible choices for
surfaces and lighting. Bid specs will need to be prepared and Kris Fazzone volunteered to
work on this.
f. Colonial Field renovation was discussed and it was agreed to revisit that topic next
year.

Old Business/New Business:
a. There was no news on the Dog Park Exploratory Subcommittee.
b. The 2020/2021 budget was discussed. Don Lowe had asked for a job description for
the proposed part time Maintenance position. Mr. Wrenn distributed a draft of a job
description. There was a discussion, including a possible time frame of April 15–
November 15, hours per week, rate of pay and specific duties.
c. Combination locks versus timed locks for the bathrooms at the Town Park pavilion
were discussed, including budgetary implications for both.
d. A Japanese knot weed problem at the Town Park was discussed, including the need to
request assistance from the Conservation Commission.
e. Mr. Wrenn noted that there was a need to rent a porta potty for the Town Park due to 2
planned events there prior to the opening of the season. The Boys Scouts will be holding
an event there as well as the annual Sunrise Easter Service held by the Congregational
Church. There was a discussion.

Karen Kellett made a motion to approve the request by the Congregational Church to
hold its annual Sunrise Easter Service at the Town Park on April 12, 2020. Kris Fazzone
seconded and the motion passed with all in favor.

Director’s Report:
a. Mr. Wrenn distributed the checking account report.
b. Basketball season has ended and was very successful.
c. ASP is doing well, occasionally with as many as 8 attendees per day.
d. Protocol for dealing with the Corona Virus was discussed. The Commission is expecting notification soon from the BOS and Health Department. Following school protocols was discussed.

Kris Fazzone made a motion to adjourn the March 9, 2020 Park and Recreation Regular meeting. The motion was seconded by T.J. Fazzone and passed unanimously. The meeting was adjourned at 8:15pm.

Respectfully submitted,

Karen Kellett  
Park and Recreation Secretary

Mary Jo Dix  
Recording Secretary

The next regular meeting of the Park and Recreation Commission is Monday April 12, 2020

These minutes are not considered official until they have been approved at the next regularly scheduled meeting of the Park and Recreation Commission.