ANNUAL ORGANIZATIONAL MEETING MINUTES
Thursday, January 14, 2021

MEMBERS PRESENT: R. Peburn, J. Burruano, M. Lee, N. Volkmar, R. Lenihan, and P. Voorhees

MEMBERS ABSENT: J. Finch and Alternates: J. Seigel and R. Linkletter

ALSO PRESENT: ZEO R. Cooper and C. Branson

CALL TO ORDER:  Chair R. Peburn Called the Organizational Meeting to Order at 7:06pm

NOMINATING COMMITTEE:
Nominating Committee Chair, P. Voorhees stated the recommended 2021 slate of P&Z Commission Officers as:
Chair- R. Peburn
Vice Chair- N. Volkmar
Secretary- M. Lee

J. Burruano Moved to Approve the nominated 2021 slate of P&Z Commission Officers: Chair- R. Peburn, Vice Chair- N. Volkmar, and Secretary- M. Lee.
Seconded by: R. Lenihan      Vote: For: Unanimous

ADJOURNMENT OF THE ANNUAL ORGANIZATIONAL MEETING:

R. Peburn Adjourned the Annual Organizational Meeting at 7:09 pm.

REGULAR MONTHLY MEETING MINUTES
Thursday, January 14, 2021

MEMBERS PRESENT: R. Peburn, J. Burruano, M. Lee, N. Volkmar, R. Lenihan, P. Voorhees and (*JOINED AT 7:14 pm.) J. Finch

MEMBERS ABSENT: and Alternates: J. Seigel and R. Linkletter

ALSO PRESENT: ZEO R. Cooper and C. Branson

CALL TO ORDER:  R. Peburn Called the Regular Monthly Meeting to Order at 7:10 pm.

OLD BUSINESS:  None

NEW BUSINESS:  None

PUBLIC COMMENT:  None

APPROVAL OF MINUTES:  Regular Monthly Meeting of December 3, 2020

N. Volkmar Moved to Approve the Regular Monthly Meeting of December 3, 2020 As written.
Seconeded by: M. Lee      Vote: For: Unanimous

*J. Finch joined the Meeting at 7:14 pm.
CORRESPONDENCE:

J. Dwyer- Email correspondence requesting status update regarding original complaint.

ZONING ENFORCEMENT OFFICER’S REPORT: December 2020

Zoning Enforcement Officer Ron Cooper submitted a Report for December 2020. There were sixteen Zoning applications approved. No Statements of Intent were received. No applications were withdrawn. Three applications were denied. Two applications were denied without prejudice. No applications were returned for lack of information. Seven applications remain under review seeking further information. Several ongoing cases were discussed that are under continued review. This report shall be attached herewith.

M. Lee Moved to Accept the Zoning Enforcement Officer’s December 2020 Report as presented.
Seconded by: J. Burruano
Vote: For: Unanimous

APPROVAL OF FY 2021-22 BUDGET:

The Commission discussed the upcoming FY 2021-2022 Budget request. The discussion was tabled and a five year report was requested for future discussion at the next meeting.

N. Volkmar Moved to table the Approval of FY 2021-22 Budget to the next meeting.
Seconded by: M. Lee
Vote: For: Unanimous

2021 SCHEDULE OF MONTHLY MEETINGS:

N. Volkmar Moved to Approve the 2021 Schedule of Monthly Meetings
As presented.
Seconded by: M. Lee
Vote: For: Unanimous

COMMITTEE REPORTS: None

CHAIRMAN REPORT: None

REGULATION REVIEW:

The Commission discussed creating a new survey regarding the upcoming update of the POCD.

ADJOURNMENT:

Chair, R. Peburn Adjourned the Meeting at 8:49 pm.

Respectfully submitted by:

Christine Branson, Commission Administrative Clerk
January 19, 2021