

**SCHEDULE "A"**

**FEES**

Pursuant to this Chapter, the following inspection fees shall be charged for all new construction:

**Residential Real Estate**

General Building Permit (See Appendix AA for form)	\$25.00
Footing Inspection Permit – Before pouring of concrete	30.00
Foundation Inspection	30.00
Structure Inspection Permit	30.00
Electrical Permit	30.00
Plumbing Permit	30.00

**Multiple Unit Structures**

General Building Permit (See Appendix AA for form)	\$25.00
Footing Inspection Permit – Before pouring of concrete	30.00 per unit
Foundation inspection part of footing inspection – ½ of total units	
Structure Inspection Permit – ½ of total units	30.00 per unit
Electrical Permit – all units	30.00 per unit
Plumbing Permit – all units	30.00 per unit

(Unit clarification:            Duplex equals two units  
   Triplex equals three units etc.  
Any partial unit would be considered one unit)

**Commercial and Industrial Real Estate**

To include General Building Permit, Footing Inspection Permit,  
    Foundation Inspection Permit, Structure Inspection Permit,  
    Electrical Permit, Plumbing Permit

\$10.00 per 100  
square foot of area

(storage only structures shall be charged \$5.00 per 100 square feet of area)

There shall be a minimum charge of **Two Hundred Fifty Dollars (\$250.00)** for all commercial and industrial real estate inspections. **(Ord. No. 12-9; 05-14-12)**

**NOTE: THE ABOVE STEPS MUST BE FOLLOWED IN THEIR ORDER OF LISTING AND EACH MUST BE COMPLETED BEFORE THE NEXT INSPECTION IS STARTED.**

**(Ord. No. 07-30; 12-26-07)**

**[Supplement No. 28; 01-01-22]**

## **BUILDING PERMIT PROCEDURE**

1. Building permit application issued by Zoning Administrator. **(Ord. No. 02-01; 02-25-02)**
2. Application brought to City Building.
3. Office issues a number for application.
4. Copy of application goes to each Foreman involved in project, namely; gas, water & sewer, electric and street department. **(Ord. No. 21-12; 09-27-21)**
5. All copies of building permits returned to City Building in two working days.
6. Building permit issued by City Building Office upon receipt of fees for inspection.

**THIS CARD SHALL BE CONSPICUOUSLY DISPLAYED. FAILURE TO DO SO SHALL BE DEEMED VIOLATION OF THE ZONING ORDINANCE.**

**OFFICE OF THE MUNICIPAL CLERK**

**BUILDING  
PERMIT**

**NO. \_\_\_\_\_**

**HAS BEEN SECURED**

**APPLICATION NUMBER \_\_\_\_\_**

**PROJECT \_\_\_\_\_**

**LOCATION \_\_\_\_\_**

**OWNER \_\_\_\_\_**

**DATE ISSUED \_\_\_\_\_**

**DATE OF EXPIRATION \_\_\_\_\_**

**Phone: \_\_\_\_\_**

**by: \_\_\_\_\_  
Clerk**

**NOTICE:**

**ZONING VIOLATION**

**STOP ALL WORK**

**IN OR ON THESE PREMISES. THIS STRUCTURE AND/OR USE IS IN VIOLATION OF THE ZONING CODE. ANY AND ALL PERSONS CONTRIBUTING TO THE CONTINUATION, MAINTENANCE, OR OPERATION OF THIS VIOLATION SHALL BE LIABLE FOR PROSECUTION AND, UPON CONVICTION, SHALL BE SUBJECT TO FINE OR IMPRISONMENT.**

**(REMOVAL, OR MUTILATION OF THIS NOTICE WITHOUT AUTHORIZATION OF THE ZONING ADMINISTRATOR SHALL CONSTITUTE VIOLATION OF THE ZONING CODE.)**

**DATE OF ISSUANCE \_\_\_\_\_**

**BY: \_\_\_\_\_**

**ADMINISTRATOR**

**ZONING**

**SULLIVAN, ILLINOIS**

**ORDER NUMBER \_\_\_\_\_**