



## REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, APRIL 10, 2023

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, April 10, 2023, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. Lee Beckman gave an update on the status of grants and City projects.
- Announcements for the DCEO water grant will take place in August. New applications will be accepted in January 2024. He suggested that that the City think about water or storm sewer improvements that need to be made if they wish to submit another application.
  - The City was awarded an ITEP grant for \$1.9 million
  - There is a \$35,000 change order on the agenda for the Water Plant Improvements. This is due to using a different vendor for the lime silo.
  - A bid opening will be held on April 17, 2023 at 2:00 p.m. at City Hall for the Bernius Project. EDP, TARP and State Legislative Grant funds will be used for the project.
  - The Alley Improvement project is close to completion.
  - A pre-construction meeting for the milling project on VanBuren Street is scheduled for April 17, 2023 at 1:30 p.m.
  - The NOFO for the unsewered grant has not been published.
  - Plans for the Safe Routes to School project are at IDOT for review.
  - A bid opening for the Eastview Lift Station project has been scheduled for April 24, 2023 at 2:00 p.m.
  - The NOFO for the OSLAD Grant hasn't been published, but applications should be accepted in July or August.
  - The City will receive \$300,000 from IDOT in EDP and TARP funds for the 1200 North p roject. The City will be required to fund \$119,000. The earliest construction will begin is in the fall. The sewer can be completed within the next few months. Plans and surveying have been completed, but contractor availability may be an issue.
3. Mayor Glazebrook asked if there were any comments from the public.
- Tia Punches has \$1,887.16 in a savings account she started for a bandstand in Wyman Park. She would like to sign the money over to the City.
  - Bob Ingram requested a quote on utility poles from Cobb Lumber in Texas. He stated that the quote was \$21,000 less than the previous

quote the City received on poles. He would like the Council to consider looking into this vendor for future purchases.

4. Mayor Glazebrook announced that item number one under new and unfinished business would be pulled and voted on prior to the consent agenda. A motion was then made by Commissioner Sherwood and seconded by Commissioner Fowler to approve the purchase of 50 – 35 foot poles from Anixter for \$43,636.50. Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared.

5. Mayor Glazebrook read the items in the consent agenda:
- Approval of the minutes of the regular meeting held March 27, 2023
  - Approval of claims

A motion was made by Commissioner Booker and seconded by Commissioner Woodworth to accept the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to approve TIF claims. Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- abstain
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared.

7. Commissioner Sherwood reported that the Park Department delivered picnic tables to Courtyard Estates for the Easter Eggstravaganza, have been mowing, trimmed trees, mulched and made of list of trees that need to be removed. The

drawings and surveying for the park project are being finalized. She is optimistic that construction will begin at the end of summer or early fall. Patrons of the Civic Center can access the facility's Facebook page for updates on events, event times, facility closures, pool closures and maintenance issues. The water heater was leaking and was recently repaired. Repairs are scheduled for the boiler. The pool chlorinator has required attention and the equipment vendor stated that it will eventually need replaced. Commissioner Sherwood has been working with Utz & Associates on the City Building Project. She needs to complete research for the downtown Ordinance. Once that has been completed, she will meet with the City Clerk to made the needed modifications. Interviews for the Treasurer position have been scheduled. Renderings of the new City Hall were provided to all Council members and a bid opening will be held on April 24, 2023 at 2:00 p.m. She would like to award the bid at the Council meeting that evening.

The Council discussed the need to evaluate what will be done with the Civic Center, due to its condition. The roof is not rotted, but continues to leak when it rains. A few years ago the projection to replace the facility with a smaller pool was twelve million dollars.

8. Commissioner Fowler met with the Foremen of the Electric Departments and completed their evaluations. Chris Parsons prepared and submitted a lighting project agreement for the IMEA Energy Efficiency Program. Adapters will be installed on street lights allowing them to be converted to LED bulbs. Once this project has been completed all street lights will be LED. The School District will be moving forward with a LED project for the existing High School. Commissioner Fowler has been in contact with a senior from Sullivan High School that is interested in working with the Line Crew next year as part of a work program offered through the school. The recent outage the City experienced was due to an issue with the 69kV line coming into town. When there is an outage, the crews must determine what is causing the problem and make sure that there are no live wires down before the generators can be used. Doing so prevents additional damage to the system.

9. Bubba Farris reported that the Distribution Crew assisted with the alley project by raising several meter pits, shut off boxes and sewer clean outs that were located in the alleys. They have started on the sewer for the Cedar Dale Subdivision and located all the lines they will need to cross on Mattox Street. A manhole was discovered, which will require the re-engineering of some of the plans. This should be completed within the next few days. The septic tank for the new Water Plant was permitted, installed and inspected.

10. Commissioner Woodworth gave an update on the Water Plant. The head tank was painted and the aerator is on site. The lights, control panels and chemical feed lines have been installed. The seals have been installed on all overhead doors. The handrails for the catwalks around the tanks didn't match up. They were removed and are being reset. A hearing for the rezoning of the water and sewer plants will be held on April 13, 2023 at 5:30 p.m. at the library.

11. Commissioner Booker reported that the Street Department cleaned storm drains, swept streets, cleaned the dump lots, picked up trash on the square, hauled rock to the new Water Plant, helped the Park Department move picnic tables,

patched pot holes, met with the contractors for the Alley Projects, worked on equipment, picked up brush, removed the sidewalk at the old City Building, started mowing and replaced some street signs.

Commissioner Sherwood addressed the need of a sidewalk on Patterson Road. She explained that the traffic has slowed down because of the stop signs, but it continues to be unsafe to walk near the roadway. Commissioner Booker responded that the City needs to apply for a grant to install sidewalks on the south side of town. Commissioner Fowler addressed the issue of semis utilizing Worth and King Streets. He suggested widening King Street so trucks can go straight to and from the concrete plant.

12. Mayor Glazebrook attended meetings with the IMEA, Economic Development and the School Foundation. He also met with residents with concerns about various issues. There will be a meeting held on April 24, 2023 to discuss TIF IV. A public meeting will be held with the Economic Development Group and the taxing bodies on April 13, 2023 at 2:00 p.m. at the library. They will discuss the extension of TIF III. Nate Herschberger from the Gas Department earned his certification to become a Certified Welder. The Gas Department has been doing trainings. The staff at the Cemetery has been mowing and will be planting flowers around the square in May.

13. A motion was made by Mayor Glazebrook and seconded by Commissioner Fowler to approve Ordinance 23-9 – An Ordinance Amending Section 21-2-4 of Article II Chapter 21 Liquor of the Revised Code of Ordinances of the City of Sullivan, Moultrie County, Illinois. This is to remove the language that requires license holders to be residents. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

14. Commissioner Sherwood reported that the contract for Sarah Golden has not been finalized and should be discussed at the next meeting. Commissioner Fowler asked if West and Company would be able to assist the City with the Treasurer's duties. Commissioner Sherwood stated that the current audit company was contacted and there are aspects of the duties that they couldn't assist with. There were some things that we originally thought wouldn't be able to be done, but Carrie and Nakayla have been working on that and I thank them for that.

15. Commissioner Sherwood asked for discussion regarding annual employee raises. Mayor Glazebrook proposed giving employees a set amount rather than a percentage. Commissioner Sherwood stated that the set amount has worked out in favor of the employees. She would like all employees to be looked at individually, as raises have been given to many departments but some need to be looked at more

than others. Commissioner Booker stated that the Council approved a seventy-five cent increase last year. He would like to see the Park Department receive the same raise that he, Commissioner Woodworth and Mayor Glazebrook gave to their departments. Commissioner Sherwood has discussed this with the Park Department. She gave them raises up to what she was allowed by the budget. She plans to review this when looking at the budget for the next fiscal year.

16. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to authorize the use of ARPA funds for the construction of the Eastview Lift Station. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

17. A motion was made by Commissioner Fowler and seconded by Commissioner Booker to waive formal bidding and approve the purchase of a 750 kVA padmount transformer from Maddox for \$69,770.70. This transformer will be used for the new school. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

18. A motion was made by Commissioner Woodworth and seconded by Commissioner Fowler to approve Change Order #3 from Grunloh Building for the new Water Treatment Plant Project for an increase of \$35,318.22. Commissioner Woodworth explained that the original supplier for the lime silo wasn't going to have the tank on site until October. Another supplier was found that could have the tank on site by June, allowing for a July start up. Other items included in the change order are the change of the wall height in the office, utilizing the current fluoride exhaust hood instead of buying a new one and changing the tap for the finished water. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

19. A motion was made by Mayor Glazebrook and seconded by Commissioner Sherwood to waive formal bidding and approve the purchase of a 2016 Vermeer RTX550 Trencher from Vermeer Midwest for \$81,875.00. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

20. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to approve Ordinance 23-10 – An Ordinance Authorizing the Disposal of Personal Property Owned by the City of Sullivan. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

21. A motion was made by Mayor Glazebrook and seconded by Commissioner Sherwood to approve Ordinance 23-11 – An Ordinance Approving and Authorizing the Execution of a TIF Redevelopment Agreement by and between the City of Sullivan and Main Street Capital Partners, LLC (Metro Expansion Project). Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

22. A motion was made by Commissioner Booker and seconded by Commissioner Fowler to adjourn into closed session at 7:17 p.m. to discuss minutes of meetings lawfully closed. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea

Commissioner Abbey Sherwood - yea  
Commissioner Chuck Woodworth - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

23. The meeting was reconvened at 7:31p.m.

24. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to approve the Closed session minutes from December 28, 2022. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Doug Booker - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

25. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth - yea  
Commissioner Doug Booker - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried and the meeting was adjourned at 7:31 p.m.



Mayor Richard Glazebrook

Attest Carrie Croek  
Carrie Creek, City Clerk

