



## REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, AUGUST 28, 2023

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, August 28, 2023, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Mike Mossman. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Kirk	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Shook	- present
Mayor Mike Mossman	- present

2. Mayor Mossman asked if there were any comments from the public.

Nancy Barker asked if the City seeks quotes from insurance companies in the community other than the two it currently uses. Mayor Mossman explained that the insurance package was bid out 12-15 years ago and is a very complicated process. Coverage is continuously reviewed to ensure that the City is receiving the best price possible.

3. Mayor Mossman read the items in the consent agenda:

- Approval of minutes of the regular meeting held August 14, 2023
- Approval of claims
- Approval of the Treasurer's report for July 2023

A motion was made by Commissioner Sherwood and seconded by Commissioner Shook to approve the consent agenda. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Shook	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried by omnibus vote.

4. Commissioner Sherwood reported that the bid invitation has been issued for the OSLAD Phase I Project. Anyone interested in a bid packet should contact the City Building. Laurie Minor and Lee Beckman are working on the OSLAD application for Phase II. The application will be finalized and submitted tomorrow.

The City can apply for an IDNR grant for the removal of ash trees. A quote has been received for the tree removal; the grant will only cover a small portion of the total cost.

The Park Department helped install a basketball rim at the Civic Center and the Street Department helped with the removal of a tree that fell in the park. The Street department also paved one of the roads at the park with millings from the VanBuren Street project. She would like to get the park included in the rotation for oiling and chipping.

Jason Drury has been making updates to the Civic Center and has implemented new programming. All facility staff were CPR certified on Sunday.

Commissioner Sherwood has been working on the budget with Treasurer Bushue. She asked the Council to meet with the Treasurer prior to the next meeting if they have questions about their budgets.

Commissioner Sherwood asked Commissioner Woodworth if he knew when the fiber would be completed at the Water Plant. He stated that the Plant Foreman contacted Metro and was told it would be 3-4 weeks before they could be onsite.

5. Commissioner Kirk reported that the two high school students will continue working half days with the Electric Department during the school year. They were originally working between both the Electric Plant and the Distribution Crew, but have been spending more time with the Distribution Crew.

The roof at the Electric Plant is still under warranty. Pictures and a video have been sent to the manufacturer, but a response hasn't been received.

The Distribution Crew set twelve poles, removed nine old poles and delivered the backup transformer for Agri-Fab.

Commissioner Kirk received an email from the IMEA explaining that the Pollution Control Board passed new amendments removing the blanket exemption on the allowance for opacity exceedance. The mechanic will be here at the end of September to diagnose one of the engines and to determine what repairs will need to be made.

Commissioner Shook suggested using a City Crew to do locates for the whole City. Commissioner Kirk believes this could be possible if they had access to a laptop and the City's GIS system. Sarah Edwards has ordered a Trimble and a GPS unit and anticipates a training in October for herself and one employee from each utility. Commissioner Kirk will continue to look for a contractor to complete the JULIE locates for all utilities.

6. Commissioner Woodworth reported that IDOT has agreed to pay for the deepening of the sewer main on Route 32. The City Clerk is working on the easements and most of them are ready for signatures.

The Water Plant is coming along nicely, testing and trial runs are being completed on the processing equipment. They are planning to turn the plant over to the City in the second or third week of September. Some of the Plant Operators have been training on how to run the new equipment.

A September 8th preconstruction meeting has been scheduled for the Eastview Lift Station Project.

7. Commissioner Shook reported that the brush mulching took longer than expected. Many residents have taken advantage of the free mulch and others are grateful that the burning has stopped.

The Street Department has been working altered hours due to the heat. They striped crosswalks, the square and the parking lot uptown, laid rip rap at the Terzo

property on Patterson Road, trimmed the ditch across from Illinois Printing and installed rip rap on the slope. A guard rail will be installed at that location.

Wheeler's are having issues getting rock for the City's annual oiling and chipping program, which will postpone the project until later this year. They may be able to get a portion of the needed rock, which will require a modification of the planned route.

The school is helping the City with the completion of some of the necessary paperwork for the Safe Routes to School Grant.

8. Mayor Mossman had nothing to report, as his items will be discussed under new/unfinished business.

9. Commissioner Sherwood informed the Council that the City is earning minimal interest on the accounts for the utilities and other excess funds. Treasurer Bushue has talked with First-Mid and they have suggested using a sweeping account that would move money back and forth into a new account. She believes that the best solution would be to determine the amount of money the City would need in one month and then to move some of the excess funds into an account with Meeder. This would provide the convenience of a same day withdrawal, if needed. The six million dollars in these accounts is yielding one-hundred dollars in interest annually. Mayor Mossman though it would be good for the City to do this. Commissioner Shook is on board with the idea of being able to pull the money out if it was needed. Commissioner Sherwood added that the Council shouldn't be concerned because these are safe investments. She will work with Treasurer Bushue on preparing numbers to present at the next meeting.

10. Commissioner Kirk stated that he has already reported on the IEPA Startup Shutdown Malfunction (SSM) Provision in his report.

11. Mayor Mossman announced that the City received two bids for the Fuel Tank Replacement Project: Seneca for \$767,819.00 and Illinois Oil Marketing for \$900,000.00. This is for the replacement of a 10,000 gallon above ground fuel tank at the Electric Department. The current tank leaks and needs to be replaced.

A motion was made by Commissioner Kirk and seconded by Commissioner Shook to award the bid for the Fuel System Installation Project to Seneca as the low bidder at \$767,819.00. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

12. Mayor Mossman stated that the Fuel Tank Replacement at the Electric Department is a TIF eligible project. TIF II could fund 53.3% or \$409,247.52 of the total project cost. The 53.3% is figured by the portion of all property within the City that is in a TIF district. Commissioner Kirk would like to use utilize TIF funds for this

project. Commissioner Sherwood added that there is currently \$577,315.20 in the TIF II account.

A motion was made by Commissioner Kirk and seconded by Commissioner Shook to designate TIF funds for the Liquid Fuel System Upgrades at 53% and the Electric Department to pay for the rest. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

13. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to waive bidding and approve the purchase of equipment for the splash pad from Imagine Nation, LLC for \$133,877.60. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

14. Commissioner Sherwood updated the Council on information she compiled regarding the replacement of the ball diamond lights. The Electric Distribution Foreman was unable to get anyone other than Musco Lighting to provide a quote for the project. Commissioner Sherwood reviewed the quote with a ball diamond expert and he said the quote is what you should expect to pay. The Distribution Foreman said that neither the Electric Department nor any contractors should be allowed to work on the current lighting system. The City of Tuscola worked with Musco in 2020 and is happy with the services they have received. When asked why they went with Musco as opposed to another vendor, they said that the project was bid out but Musco offered a full service package and other companies were over budget because pieces were bid separately. The price that Tuscola paid for their system is very comparable to what has been quoted for the City. Commissioner Sherwood then asked that TIF IV funds be used to fund the project, as this project is in a TIF district. TIF was created for improvements within the TIF districts and she believes that the project would encourage economic development and growth in the community. She was informed by Brett Castle that there is no other company in the country that offers a complete system with foundations, poles, fixtures, internal pole wiring, controls and a warranty. Tuscola and the ball diamond expert both agreed that you typically won't find a twenty-five year warranty from a lighting group. Other vendors use a third party for foundations or only offer a five year warranty. Commissioner Sherwood stated that she had letters of support from over twenty

individuals stating why they feel the upgrades are necessary. Commissioner Shook agreed that the City should move forward with the project. Commissioner Kirk asked if Commissioner Sherwood had estimates on bonding, labor, installation and unloading of equipment. She believes that the equipment could be unloaded by the City and a majority of the installation could be completed internally. She has talked with the Street Department and they are willing to do the demolition work. The Electric Department spoke with Brett when he visited and they are capable of completing the necessary electrical work. Musco would complete the install, which is included in the quote. Commissioner Sherwood would like to move forward with option two, which would meet IHSA regulations. The difference between the two options is the field coverage.

A motion was made by Commissioner Sherwood and seconded by Commissioner Shook to waive bidding and approve the quote from Musco Lighting for ball diamond lights for a price of \$256,385.00 with the use of TIF IV funds. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Shook	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

15. A motion was made by Commissioner Shook and seconded by Commissioner Woodworth to award the RFQ (Request for Qualifications) for the ITEP Grant to Milano & Grunloh Engineers. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

16. Commissioner Shook explained that the Project Authorization with Milano & Grunloh is for the drainage at the southeast corner of the Cedar Dale Subdivision. The original drainage plan would have caused erosion in the ditch. The drainage pipe was installed after the plans were altered to prevent erosion. Commissioner Shook mistakenly thought there was a sixty foot right-of-way on Patterson Road, the right-of-way is actually fifty foot wide. He has talked with the property owner and his attorney and would like to have Milano & Grunloh prepare an easement and complete a survey of the property.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve a Project Authorization with Milano & Grunloh for a Terzo/Patterson Utility Easement. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

17. A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve an Engineering Services Agreement for Design Engineering on the ITEP Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

18. A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve an Engineering Services Agreement for Construction Engineering on the ITEP Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve a Joint Funding Agreement with IDOT for the ITEP Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

20. A motion was made by Commissioner Shook and seconded by

Commissioner Sherwood to approve a Joint Funding Agreement for Construction Work with IDOT for the Safe Routes to School Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

21. Commissioner Shook stated that the Safe Routes to School program will widen sidewalks and provide ADA compliant ramps near the schools.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to Approve Resolution 23-U for the appropriation of matching funds and authorizing the Mayor to execute the Joint Funding Agreement for the Safe Routes to School Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

22. Commissioner Shook has been approached by citizens regarding golf cart access to the City for residents living in Eastview Subdivision, Pifer's Lane, Cottontail Lane and everyone east of Asa Creek on Jackson Street. Illinois state law restricts driving golf carts on the highway and City Ordinance restricts driving them on sidewalks, thus restricting access to the rest of the City.

Ordinance 23-29 was prepared by the City Attorney. He cautioned that if the City designated a sidewalk for use by a motorized vehicle it would increase the City's liability in the event a pedestrian is injured or the sidewalk is not safe for operation of the golf cart.

Mayor Mossman believes this could result in golf carts be driven in people's yards. He agreed that this could be a liability for the City and should be discussed more before passing the Ordinance. Commissioner Sherwood suggested contacting insurance for their input. Mayor Mossman asked that the item be tabled.

23. Commissioner Shook received quotes for a 175 horsepower wheel loader. Birkey's provided a quote for a Case Wheel Loader for \$160,000. Altorfer provided a quote for a Caterpillar Wheel Loader for \$169,889 and John Deere provided a quote for a John Deere Wheel Loader for \$190,000. Commissioner Shook would like to accept the quote for the Caterpillar as it has a significantly higher resale value and would be the best buy for the City. The wheel loader would be used to load dump trucks and is something that is used by the Street Department daily. The current

piece of equipment is fourteen years old and has a trade-in value of \$50,000. Commissioner Woodworth asked if the snow blades from the Case could be used interchangeably with the Cat. Commissioner Shook said some welding would be necessary, but it can be adapted.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to waive bidding and approve the purchase of a Caterpillar wheel loader for the Street Department from Altorfer for a price of \$169,889.00.

Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

24. Mayor Mossman stated that Ordinance 23-28 was presented at the last meeting. At that time the Council requested to remove the language stating that the City would buy back vacated columbarium niches and to include language stating if the grave openings were included in the niche fees. Those changes have been made to the proposed Ordinance.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve Ordinance 23- 28, Amending Provisions in Chapter 9 – Cemetery. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

25. Mayor Mossman asked the Council to determine whether the town-wide clean up would be held in the fall or in the spring. Commissioner Sherwood and Commissioner Shook would like to have the event held in the fall. Mayor Mossman agreed that there are a lot of people that have been waiting for this event. Commissioner Sherwood would eventually like to see the event back on the summer rotation or set for an earlier fall date. The City Clerk stated that summer is not an option with GFL. Mayor Mossman stated that GFL requires that items are bagged or bundled. Information will be shared with the public via newspaper, Facebook and could possibly be included with utility bills. Commissioner Shook would like to get the event scheduled as early as possible. The Council would prefer a date in the second week of September, the Clerk was directed to move forward if that time frame wasn't available.

26. Mayor Mossman announced that an error was made at the last meeting. A



vote was taken on the liquor license classification change for South Central FS and was only on the agenda for discussion. In order to correct this, the Council will need to take another vote on this item. Mayor Mossman read a letter from South Central asking that the Council reconsider their request. Commissioner Shook appreciated the letter but stated that his opinion hasn't changed. He doesn't believe it will create much revenue and could hurt other businesses.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to deny South Central FS's change in liquor license. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

27. Commissioner Shook shared that Unwind Rewind would to host an outdoor block party to support a charity. They have requested a special use permit for the outdoor sale of alcohol and would like to block off some parking spaces. The event will be held on a Saturday at 5:00 p.m., after the other businesses have closed. The outdoor area will not block access to China King. Commissioner Kirk asked that the City request proof of dram shop insurance with the City named as the insured.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve the request from Unwind Rewind for a Special Use Permit for an outdoor event if they meet all the requirement for the dram shop insurance. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

28. Mayor Mossman received a request for funding assistance from the Director of the Moultrie County Beacon for the agency's cardboard recycling program. At one time the program generated little revenue and is now showing a loss. This is a good program for the community and provides jobs for some of their clients. The City Attorney said the City can create an economic grant for the recycling program due to its benefit to the community. The agency is currently losing \$6,624.00 per year on the annual operation cost of \$7,127.51. Commissioner Shook would like to avoid the cardboard being sent to landfills by providing funding for the program and revisiting the issue in one year. Mayor Mossman stated that the City used to have a recycling program which was terminated due to the cost. He asked to have this item tabled to the next meeting.

29. A motion was made by Commissioner Sherwood and seconded by Commissioner Shook to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Shook	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried and the meeting was adjourned at 7:07 p.m.

  
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Mayor Mike Mossman

Attest   
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Carrie Creek, City Clerk