



## REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, TUESDAY, FEBRUARY 13, 2024

1. The City Council of the City of Sullivan, Illinois, met in regular session on Tuesday, February 13, 2024, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Mike Mossman. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Kirk	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Shook	- present via phone
Mayor Mike Mossman	- present

2. Mayor Mossman asked if there were any comments from the public. Nancy Barker asked if two parking spots at the back entrance of the Senior Center could be dedicated to the volunteers between 10:00 am and 11:00 am. Commissioner Shook will supply cones to block off the parking spaces during those hours.

3. Commissioner Kirk stated that the pay estimate from Seneca for the Fuel Tank Project was incorrect. The pay estimate should have reflected a ten percent retainage, but was drafted for five percent. He asked that the item be pulled from the consent agenda so it could be corrected.

Commissioner Woodworth explained that the remaining balances withheld from Grunloh Construction and All Service Corp would be paid, as the contractors have completed their work. All Service returned to strip sandblast and repaint some of the filters at the water plant that were starting to corrode.

The consent agenda included the following items:

- Approval of minutes of the regular meeting held January 22, 2024
- Approval of claims
- Approval of Commissioner Kirk's Claim that was pulled and tabled at the January 26, 2023 meeting
- Approval to pay the remaining balance of \$20,000 from Pay Estimate #9 to Grunloh Construction for the Water Treatment Plant Project
- Approval to pay the remaining balance of \$15,000 from Pay Estimate #6 to All Service Contracting for the Water Treatment Plant Project
- Approval of Pay Estimate #1 for \$105,817.05 to Seneca Companies for the Fuel Tank Replacement Project at the Power Plant
- Approval of Resolution 24-B – A Supplemental Resolution for Improvement Under the Illinois Highway Code for the Main to Madison Alley Project
- Approval of Resolution 24- C – A Resolution for Improvements Under the Illinois Highway Code for Road Improvements on 1200N

A motion was made by Commissioner Shook and seconded by Commissioner Woodworth to approve the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- abstain
Mayor Mike Mossman	- yea

and the motion was declared carried by omnibus vote.

4. Commissioner Sherwood announced that the City received a \$1,100,000 OSLAD grant for the second phase of improvements at Wyman Park, which will include renovations to the ball diamonds. The City is required to contribute fifty percent of the total project cost. She thanked Laurie Minor for her assistance with the grant.

Quote are being sought for the Civic Center's HVAC system. Commissioner Sherwood will report back to the Council once the quotes have been received.

The City's annual audit has been completed and filed. The final documentation for the State Legislative grant has been completed and \$70,621.58 will be transferred to the road improvements on 1200N. The City was approved for \$37,000 in FEMA funding for a storm that occurred this summer. A portion of the Titus funds were incorrectly invested by the investment firm and have been moved to safer investments.

5. Commissioner Kirk reported that the Electric Department changed out a transformer at McDonalds, cleaned up the Kirksville yard, assisted the Park Department in taking down Christmas lights, worked on the Streetscape project and moved two transformers. The contractors prepped the transformer and the junction box at McDonald's, repaired a pole and pulled 500 feet of wire at McDonalds.

The IMEA has started the negotiation process for the 2035 contract. Sullivan currently receives \$1.20 for peak demand from the IMEA for repairs, maintenance and labor. This rate has remained unchanged since 1981 when the City contracted with the IMEA. Once the contract is renewed, all members will receive \$3.40 for peak demand. The IMEA will present to the Council at an upcoming meeting.

A bid opening was held at the last meeting for directional boring at the Cedar Dale Subdivision. Only one bid of approximately \$90,000 was received, which Commissioner Kirk felt was too high. He would like to reject the bid, waive bidding and negotiate a contract for the services.

6. A motion was made by Commissioner Kirk and seconded by Commissioner Sherwood to reject the bid from two weeks ago from Copperhead. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

7. A motion was made by Commissioner Kirk and seconded by Commissioner Shook to allow the Electric Department to negotiate with some other contractor that has boring capabilities and report back to the council in a couple weeks. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

8. Commissioner Woodworth expressed his appreciation for the Distribution crew and thanked them for fixing a leak on Market Street prior to the last meeting. With the wind chill, the temperature was below zero and the water spraying from the leak was freezing. He believes that the crew's efforts to make repairs during extreme conditions show how dedicated they are to their jobs.

He explained that a notice was sent out with utility bills stating that the City's monitoring requirements were not met. The City is required to regularly monitor its' drinking water for specific contaminants to determine if it meets health standards. Due to the start-up of the new water plant, the water was not tested for lead and copper during the months of July 2023 and September 2023. Regulations from the EPA restrict sampling of lead and copper for twenty-five days after the start of production, which caused the deadline to be missed by one day. Due to the sampling being late, the EPA required the City to send a notice to all water customers. When the testing was completed, the results showed that the water met health standards.

The water mains are being installed at the Cedar Dale Subdivision; the project should be completed in a couple weeks.

9. Commissioner Shook reported that the Street Department has been working on the budget with Treasurer Bushue, working on the MFT budget, helping the Distribution Crew at Cedar Dale, cleaned ditches, performed equipment maintenance and completed some patching with the new hot box. A more permanent patch will be created by using the hot box rather than cold patch.

Commissioner Kirk thanked the Street Department for taking care of the straps that came loose at the old City Building location during the recent winds.

10. Mayor Mossman reported that the last gas run at Cedar Dale will be installed when the ground hardens. USDI will connect the installed pipe to the main line.

11. Commissioner Woodworth explained that raw water for the Water Treatment Plant comes in through a tee, then splits and runs into the two claricones. He would like to hire Burdick Mechanical to install two gate valves and a flow meter. The gate valves will allow the Plant Operators to adjust the flow and the meters will help determine how many gallons are going into each claricone. The cost of the modification is \$44,009, which can be paid with remaining funds from Rural Development.

A motion was made by Commissioner Woodworth and seconded by Commissioner Shook to waive bidding and approve the quote from Burdick Mechanical Contractors for \$44,009. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

12. Mayor Mossman explained that the Special Use Permit for Brooks Inman doing business as Sully's Taphouse is for the Easter Market being held at the 1225 Building. Mr. Inman has provided the requested certificate for his dram shop insurance.

A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve the Special Use Permit for Brooks Inman doing business as Sully's Taphouse. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

13. Mayor Mossman explained that the temporary wine and beer license for the Sullivan American Legion Auxiliary Unit 68 is for a wine tasting/craft bazaar being held on February 18, 2024. They have provided the requested certificate for their dram shop insurance.

A motion was made by Commissioner Shook and seconded by Commissioner Kirk to approve the temporary wine and beer license for the Sullivan American Legion. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

14. The City Clerk confirmed a clean-up date with GFL Environmental. They

have proposed a five day schedule, which will start on Monday, May 6<sup>th</sup> and end on Friday, May 10<sup>th</sup>. A flyer will be sent out with utility bills closer to the scheduled dates. The proposed price is \$2,500 per truck.

A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to waive bidding and approve services with GFL Environmental for a town-wide clean-up on the specified dates. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yes
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

15. Mayor Mossman explained that the language in Ordinance 24-3 would change the City Council meetings from the second and fourth Monday of each month to the first and third Thursday. This change will allow Commissioner Shook to participate in person rather than via phone and will not affect the operation of the City. Commissioner Woodworth wanted to make sure that the meetings would still be streamed, as a lot of people watch it. Commissioner Shook would like to figure out how to provide better audio and video for the streaming.

A motion was made by Commissioner Kirk and seconded by Commissioner Sherwood to approve Ordinance 24-3 – An Ordinance Amending Chapter 1 – Administration, Section 1-2-3 – Meetings of the Revised Code of Ordinances of the City of Sullivan, Illinois. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

16. Mayor Mossman stated that the Council would need to approve an amended meeting schedule to reflect the change to Thursday meetings. The Clerk explained that the next meeting would be held on a Monday and the change to Thursdays would begin in March. This is due to a ten day notice that the City is required to post in the newspaper. Mayor Mossman explained that Council packets will be sent out on Mondays to give the Council time to review them prior to the meeting. Commissioner Sherwood added that the office will need to coordinate a due date for claims so they can be reviewed.

A motion was made by Commissioner Shook and seconded by Commissioner Kirk to amend the 2024 Council Meeting Schedule as shown. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
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Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

17. The Council agreed to pay \$40,000 a year to the Sullivan Fire Protection District over a ten year time span for the purchase of a new fire truck. Commissioner Shook believes that the expansion of the City will require the Fire Department to have more machinery and proposed funding ten to twenty percent from TIF. Commissioner Kirk would like to talk with Treasurer Bushue to review the City's financial commitments for the next few years. Commissioner Woodworth stated that the Council has previously used TIF funds for contributions to the Fire District, but is open to suggestions provided by the Treasurer. Mayor Mossman confirmed that there will be an increase in TIF funds once the Lumber Yard and the apartments are added in 2025. The City has already committed to the expenditure of some of those funds. Commissioner Shook suggested figuring out how to cover the first \$40,000, which would give the Council another year to figure out how to fund the next payment. Commissioner Sherwood believes there is an excess in the sales tax account and a transfer from Gen Corp could cover the \$40,000 payment. She added that there is typically a \$300-\$400,000 cushion in the sales tax account at the end of the year after all transfers have been made. Commissioner Kirk stated that other communities have imposed a sales tax to generate additional revenue and that the Council has time to review this option as well.

18. Mayor Mossman stated that the American Legion asked to remove the restrictions on vehicular food vendors during the Fourth of July from the agenda. The Legion is working to secure a contract with a new carnival company. That company has asked the Legion to agree to food vendor restrictions that they aren't comfortable with and aren't willing to make at this time.

19. Commissioner Kirk explained that Ordinance 24-4 would change how the avoided cost rate will be figured for the City's solar customers. The current ordinance states that the Council will review the rate annually. The IMEA has figured the rate by factoring in the capacity savings, the energy value, the transmission savings and the distribution line loss savings. Solar customers receive this rate for the energy that they push back onto the City's distribution system. Commissioner Sherwood stated that when the net metering ordinance was originally discussed the Council didn't use avoided cost, customers received the wholesale rate of .08108 cents per kilowatt hour. The IMEA's recommendation for the fair solar credit rate is .0537. This number will fluctuate every year. Commissioner Sherwood suggested that paying customers the wholesale rate would be the same as what the City would pay the IMEA for power, but that the method wouldn't account for distribution infrastructure maintenance costs.

A motion was made by Commissioner Kirk and seconded by Commissioner Woodworth to approve Ordinance 24-4 which defines what avoided cost is and how the City is going to use it. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Doug Shook - yea  
Mayor Mike Mossman - yea

and the motion was declared carried.

20. Commissioner Kirk explained that the previous ordinance will change the fair solar credit from .08108 cents to .0537 cents, which will then fluctuate every year.

A motion was made by Commissioner Kirk and seconded by Commissioner Sherwood to amend the City's Fair Solar Credit to .0537 cents. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Doug Shook - yea  
Mayor Mike Mossman - yea

and the motion was declared carried.

21. A motion was made by Commissioner Kirk and seconded by Commissioner Woodworth to adjourn into closed session at 7:00 p.m. to discuss the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body (5 ILCS 120/2(c)(1)) and minutes of meetings lawfully closed (5 ILCS 120/2(c)(21)). Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Doug Shook - yea  
Mayor Mike Mossman - yea

and the motion was declared carried.

22. The meeting was reconvened at 7:50 p.m.

23. A motion was made by Commissioner Kirk and seconded by Commissioner Woodworth to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Mike Kirk - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Abbey Sherwood - yea  
Commissioner Doug Shook - yea  
Mayor Mike Mossman - yea

and the motion was declared carried and the meeting was adjourned at 7:51 p.m.

Mike Mossman

Mayor Mike Mossman

Attest Carrie Creek  
Carrie Creek, City Clerk