



## REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, FEBRUAR 27, 2023

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, February 27, 2023, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 West Water Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- absent
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. Mayor Glazebrook asked if there were any comments from the public.

Mike Mossman addressed the bidding being waived for the Gas Department lean-to's. He was concerned that local contractors wouldn't be given the opportunity to bid the project. Mayor Glazebrook responded that the City had received three quotes for the structures and was choosing to go with a local contractor.

Bob Ingram questioned why more poles were being ordered. Mayor Glazebrook explained that the previous order was for larger poles and this order is for thirty-five foot utility poles. Mr. Ingram then asked about the 300 kVA transformer he had questioned at the last meeting. Mayor Glazebrook stated that the company incorrectly invoiced the City and has since corrected the error.

Rob Young addressed the Council regarding his belief that the Police Department is underpaid and should receive raises. The Officers go through training and respond to numerous calls, with the calls being more serious in nature than they were years ago. He added that offering raises could help keep the Officers we have from looking elsewhere in the future. Nancy Barker agreed with this and believes that the Police Department should be one of the highest paid departments in the City.

3. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of the regular meeting held February 14, 2023
- Approval of claims
- Approval of Treasurer's Report for January 2023

A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to accept the consent agenda. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

4. Commissioner Sherwood reported that the Park Department has been cleaning flower beds, getting picnic tables ready for spring and fixing signs.

She talked with a representative from the school sports program and they would like to discuss baseball diamond upgrades with the Council. Commissioner Sherwood is interested in reapplying for the OSLAD grant for future projects, which would include updates to the ball diamonds.

The renderings for the splash pad have been completed. Groundbreaking will be this spring with completion by fall of 2023 and opening in 2024.

During spring break the Civic Center will be offering open swim from 1:00 p.m. to 3:00 p.m. The facility is currently offering swim lessons and Sullivan Blue Dolphin tryouts will be coming up. Commissioner Sherwood congratulated the swim team on a successful season, as they had several swimmers excel in state competition. A team member recently broke a record that was set by Seth Dunscomb.

She announced that there is a Treasurer position open with the City, which will be a tough position to fill. Individuals interested in the position should complete an employment application or reach out to her or HR Director Nakayla Swisher.

Commissioner Sherwood read the Treasurer's report.

5. Commissioner Fowler was absent, but Mayor Glazebrook reported on his behalf. The contractors have been installing poles and will probably start on the larger poles next week. The Distribution Crew was called out for a tree that had fallen and took down lines last week. Distribution Foreman Chris Parsons attended meetings for upcoming projects.

6. Commissioner Woodworth reported that the Distribution Crew has been busy with odd jobs. The new Water Plant is in the dry and walls are being painted. Doors have been installed and conduit and pipes have been run under the floor. The concrete floor has been poured in the plant portion and the office floor will be poured in a couple of weeks. The concrete passed the strength test. Lights and electrical conduits have been installed in the plant and office area ceilings. The project continues to be on schedule for a July 2023 start up.

7. Commissioner Booker reported that the Street Department loaded rock for sale, repaired and replaced street signs, pushed up the concrete pile, loaded mulch, trimmed trees around signs, took down the barricades from the City Building demo and swept the area, cleaned drains, cleaned dump lots, washed and worked on equipment, attended meetings on upcoming projects, were called out for a fallen tree which they cleaned up and removed, had the ton trucks inspected, hauled rock to the new water plant and emptied trash on the square.

8. Commissioner Sherwood stated that Central Roofing and Holland and Holland have been repairing the building next to the City Building to keep it from taking in water. Bids should be going out soon for the construction of the new City building; the bid opening is set for mid-April.

9. Mayor Glazebrook reported that there are upcoming meetings for the alley project and for bids for the VanBuren Street overlay. He has also met with the TIF consultant regarding some changes.

10. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to approve Ordinance 23-7 – An Ordinance Authorizing Disposal of personal property owned by the City of Sullivan. This Ordinance is for the disposal of a 1990 International 4700 and a 1973 Dodge Van from the Gas Department. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

11. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to approve the purchase of 2 – 15X48X12 lean-to sheds and 1 - 15X64X12 lean-to shed from Graber Inc. at a total purchase price of \$87,279.57. Quotes were received from Peterson Building, Springhaven and Grabers. Gas Foreman AJ Woodworth explained that sun degrades the coating on the pipes when it is left outdoors. The sheds will be used to cover the pipe racks and should alleviate the issue. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

12. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to approve the Memorandum of Understanding between the Illinois Fraternal Order of Police (IFOP) Labor Council and the City of Sullivan. Police Chief Andy Pistorius explained that the MOU will implement 12 hour shifts for the Police Department. They currently have 5 full-time trained officers and 2 untrained officers to cover a nine man department. Officers will work 84 hours over a two-week period and will have every other weekend off. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

13. Human Resource Director Nakayla Swisher presented changes for the

employee clothing allowance.

She suggested that the Electric Plant, Water Department, Sewer Department, Cemetery, Civic Center Maintenance Employees, Park Department and Street department received 5 short-sleeved shirts upon hire. After that, everyone would receive an annual allowance of \$250.00 per year to use towards shirts and jeans. The allowance would be "use it or lose it" and would no longer be paid out. The shirts would continue to be ordered through designs unlimited, but would only be ordered one time a year. The employees would have the option to purchase jeans themselves and to submit the receipts for reimbursement through payroll. They would also receive a \$200.00 allowance for steel-toed safety footwear on an as needed basis subject to the approval of the department head. Receipts for footwear could also be submitted for reimbursement through payroll. They would also like cold weather clothing on an as needed basis, subject to approval of the department head.

Upon hire, the Gas Department and the Electric Distribution Foreman will receive 5 pair of FR jeans, 5 FR short-sleeve shirts and 5 FR long-sleeve shirts. During their second year of employment and every year thereafter, they will receive a \$700.00 clothing allowance to be used for FR shirts and jeans. The allowance will be "use it or lose it" and would no longer be paid out. They would also receive a \$200.00 allowance for over the ankle steel-toe safety boots on an as needed basis subject to the approval of the department head. Receipts for footwear could be submitted for reimbursement through payroll. Cold weather clothing will also be provided on an as needed basis subject to the approval of the department head.

Mayor Glazebrook asked that this be brought up for a vote at the next Council meeting.

14. A motion was made by Mayor Glazebrook and seconded by Commissioner Woodworth to approve and waive the formal bid for the purchase of 49 – 35 foot poles from Anixter for \$42,763.77. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

15. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried and the meeting was adjourned at 6:49 p.m.

Richard N. Glazebrook  
Mayor Richard Glazebrook.

Attest Carrie Creen  
Carrie Creen, City Clerk

