

REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, MARCH 13, 2023

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, March 13, 2023, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. Lee Beckman gave an update on the status of grants and City projects.

- Field impressions for the Main Street water main grant were completed and the plans are almost done. The NOSA, nor the grant agreement have been received.
- The ITEP grant was submitted September 30th, announcements are scheduled for spring 2023.
- The new Water Plant is still on schedule for turnover in July.
- The Bernius Project might be advertised this month. The City received the grant agreement for the State Legislative Grant and IDOT funding has been received. The project will move forward once the approval is received from IDOT.
- A pre-construction meeting was held for the alley project. Work will begin March 20th and will take approximately 15 working days to complete.
- A bid opening was held for the VanBuren Street Resurfacing Project, NE-CO Asphalt submitted the lowest bid of \$79,880. A pre-construction meeting will be scheduled within the month.
- The City was unsuccessful on the application for construction under the Unsewered Grant. If the City wishes to reapply for \$500,000, the project would be 100% grant eligible.
- Plans for the Safe Routes to School were submitted to IDOT. Mr. Beckman estimated that the project would go to state letting two to three months after the plans have been returned from IDOT.
- The plans for the Eastview Lift Station have been reviewed. Funding is in place and the project is ready to be advertised. A bid opening will be scheduled with the City.
- The NOFO for OSLAD Grant applications should be released in July. The City needs to determine if they wish to reapply for the grant.
- There are no updates on the PARC Grant.
- There is potential for a grant from the State for the road improvements on 1200 N. The second disbursement of ARPA funding could be used to extend the sewer to the project on the south side of the development.

3. Mayor Glazebrook asked if there were any comments from the public.

- Bob Ingram asked what changes were being implemented by Ordinance 23-8, what brought about the need for the change and if any Commissioners objected to the change. Chief of Police Andy Pistorius explained that this Ordinance will help with underage drinking, truancy and other items. Offenses wouldn't go on the offender's criminal record, but would put a fine to the offense.

- Phil Ozier, Committee Member for the 8th Annual St. Jude Dash & Bash presented about their upcoming event. The event will offer a softball tournament, inflatables, a run, raffle and a duck derby at Wyman Lake. Over the last seven years the group has raised \$133,000 for St. Jude.

- Jan Hagen addressed the Council and stated that the City has annexed a piece of property to be used for the new Water Plant. He added that the property is improperly zoned and doesn't allow for the operation of a Water Plant. A hearing should be held with the Zoning Board to rezone the parcels. The City also failed to submit a building permit for the construction of the plant. The construction will require inspections of the footings, foundation, electric and plumbing by the City's building inspector. He then stated that the City failed to secure a demo permit for the demolition of the City Building.

4. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of regular meeting held February 27, 2023
- Approval of claims
- Approval of Pay Estimate #8 for \$594,744.97 to Grunloh Building, Inc. for the Water Treatment Plant Project
- Approval of Change Order #1 from Feutz Contractors, Inc. for the Water Treatment Plant for a deduction of \$23,263.50
- Approval of a Project Authorization with Milano & Grunloh for the preparation of plans, specs, permits and bid documents for the sewer extension to Liberty Lumber & Metal Supply

Commissioner Woodworth pointed out that item number four is for the alley project, not the Water Treatment Plant. A motion was made by Commissioner Booker and seconded by Commissioner Woodworth to accept the consent agenda with amendment to the alley project on number four. Upon a roll call being taken the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

5. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve TIF claims. Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- abstain
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to appoint Nakayla Swisher as Interim City Treasurer effective March 18, 2023. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

7. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to remove Sarah Golden as authorized signer for all City Accounts with Scott State Bank, First Community Bank of Moultrie County, First Mid Bank & Trust and US Bank. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

8. Commissioner Sherwood reported that the Park Department has been cleaning up trees and branches from the recent storm, cleaned flower beds, trimmed bushes, removed leaves from the ball fields, tennis courts and kiddie coral, repaired and painted park benches and picnic tables, replaced the flag at the Boy Scout cabin and started leveling and seeding the areas where stumps were ground down. Darren Tull repaired the flag pole at the entrance of the Park. Another incident of vandalism occurred at the Tabor Park bathrooms. The Street Department helped removed trees from Tabor Park after the storm. Clint is getting ready to order mulch and to remove the dead trees around the playground.

This week is Spring Break and the Civic Center will have public swim from 1:00 p.m. to 3:00 p.m. every day. Lifeguard classes are being offered, if you have any question please contact the Civic Center. Annual locker rentals are still available in both locker rooms.

Bids for the City Building Project will go out on March 27th with a bid opening scheduled for April 24th. The City is still accepting applications for the position of City Treasurer.

Commissioner Sherwood thanked Sarah Golden for her hard work and dedication to the City. Adding that she was outstanding at her job and excelled when pushed to complete things outside of her job scope. Commissioner Sherwood believes that she was successful because of Sarah's knowledge and open communication.

9. Commissioner Fowler received an email from BHMG confirming the receipt of the City's semi-annual reports for the second half of 2022. These reports are filed because the City uses diesel fuel for the electric generators. He received an email from Mike Genin concerning Ameren's multi-year plan. Ameren delivers the City's power from the IMEA. If the Illinois Commerce Commission allows Ameren to raise their rates, it is likely that their delivery charges will be raised as well. This would also raise the City's overall electric rate. Kevin Landrus from the School District is wanting to convert all lighting in the High School to LED. He would like to use the energy efficiency program to complete this project. The City currently has \$52,000 available in the program that can be used for lighting upgrades. The funds must be used by April 15th. If any departments are interested in starting a lighting project they should contact Commissioner Fowler. The rate study for the Electric Department has been completed by Verbal Blakely. Commissioner Fowler stated that the recent rate increase was needed and is where it should be for residential customers. The rate for industrial customers is not. The average cost of electricity in Illinois for December 2022 was 16.12 cents per kilowatt.

10. Commissioner Woodworth asked Bubba Farris to give an update for his department. Mr. Farris reported that the bar screen that removes solids from the plant has been down. Once the parts were received, the screen was removed, fixed and reassembled. All materials needed to install the sewer for the Cedar Dale Subdivision sewer is on hand. They are waiting on the availability of Wallace Excavating to begin the project. He met with Engineers regarding the Main Street Project and the Eastview Lift Station Project. Both of these projects are ready to go out for bids. He also met with an Engineer on the North Point Housing Project. They reviewed City maps of water lines, sewer lines and storm sewers.

Commissioner Woodworth gave an update on the Water Plant. The handrails and the catwalk have been installed. Both of these items are made of galvanized steel which will require very little maintenance. All of the concrete floors inside the plant have been poured. The aerator is ready to ship, but is on hold until the head tank has been painted. A change order is being prepared for the delivery time of the lime silo, the relocation of the service tap for the plant's finished water and grouting the base of the recarbonation tank. The interior masonry walls are almost completely painted. Solid seals will be installed on all exterior overhead doors to keep water from entering the plant. They are still on schedule for a July startup.

11. Commissioner Booker reported that the Street Department has been working on equipment, loading rock for sale, picked up trash on the square, completed brush pickup, cleaned the dump lots, attended meetings for upcoming projects, repaired a

tile hole on Eden Street, swept streets, patched pot holes, cleaned up downed trees from roadways after the recent storm, helped the Park Department with storm clean up and downed trees and cut brush in the alleys. Commissioner Booker thanked the Sewer Department for their assistance on the tile repair on Eden Street. He thanked Sarah Golden for her service to the City.

12. Mayor Glazebrook met with Senator McClure to discuss foreseeable issues that could impact the Police Department. Letters were sent to the Railroad Companies requesting inspections of the tracks running through town to avoid derailment issues.

13. Nakayla Swisher gave an update on the employee clothing allowance. The proposed changes were provided to Attorney Jill Leka. She needs additional time to review the ordinance, as she was unable to review the information prior to the meeting. Ms. Swisher added additional language to the policy after the Water Department employees requested the ability to charge their boots and jeans to existing City accounts. Once she has heard back from Ms. Leka, Ms. Swisher will meet with the City Clerk for the preparation of a Resolution. The Resolution will be presented at the next meeting.

14. One bid was received for the sale of a 1990 International 4700 Truck. That bid was as follows:

Sullivan Township	\$ 1,800.00
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Bids will be awarded at the next Council meeting.

15. Three bids were received for the sale of a 1973 Dodge Van. Those bids were as follows:

Gatlin Miller	\$ 758.00
Joe Scribner	\$ 752.00
Hunter Marshall	\$ 550.00

Bids will be awarded at the next Council meeting.

16. Three bids were received for the sale of a Case 1290 Boom Mower with parts Mower. Those bids were as follows:

Dustin Lane	\$ 501.00
Richard Rutledge	\$ 540.00
Jamie Temples	\$ 2,502.21

Bids will be awarded at the next Council meeting.

17. A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to approve Resolution 23-B – A Resolution Designating Authorized Agent for the Illinois Municipal Retirement Fund. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

18. A motion was made by Mayor Glazebrook and seconded by Commissioner Woodworth to approve Ordinance 23-8 – An Ordinance Amending Article VII of Chapter 27 of the Revised Code of Ordinances of the City of Sullivan, Illinois Concerning Minors and Parental Responsibility Regulations. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

19. A motion was made by Commissioner Booker and seconded by Commissioner Fowler to award the bid for the VanBuren Street Overlay Project to Ne-Co Asphalt Co. out of Charleston, Illinois for \$79,808.00. This project will be paid for with a grant. Upon a roll call being taken, the results were as follows:

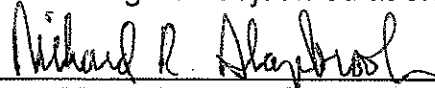
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

20. A motion was made by Commissioner Woodworth and seconded by Commissioner Sherwood to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried and the meeting was adjourned at 6:59 p.m.



Mayor Richard Glazebrook

Attest Carrie Creek
Carrie Creek, City Clerk

