



REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, THURSDAY, MAY 16, 2024

1. The City Council of the City of Sullivan, Illinois, met in regular session on Thursday, May 16, 2024, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Mike Mossman. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Kirk	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Shook	- present
Mayor Mike Mossman	- present

2. Lee Beckman gave an update on the status of grants and City projects.
- Most of the pipe has been installed for the Main St. Water Main and connections to the main will be made next week. Pressure testing has been completed and samples will be done tomorrow. Three pay estimates for the project are on the agenda for approval. The money will be drawn from DCEO three separate times, once the checks are received they should be immediately deposited and not held due to bonding for the project. A check should then be written for the payment amount.
 - Announcements for the Storm Sewer Grant are anticipated by June 15th.
 - Milano & Grunloh is working on the ITEP grant but anticipates a delay in the project if a grant is received for the downtown improvements/Metro project. Completing the street work first would prevent damage to the sidewalks. The paperwork for the Metro project will be completed within the next thirty days. It will then be sent to IDOT for them to determine if the project complies with their eligibility requirements.
 - The contractor is working on the water meter issue on the Water Treatment Plant.
 - The State Legislative Grant was extended to utilize the remaining funds on the 1200N project. The EDP grant has been secured and the City has applied for a TARP grant. Based on the estimate, the City will utilize funds from TARP, EDP, State Legislative and Rebuild Illinois. There will be a remaining balance that the City will need to fund.
 - Mr. Beckman anticipates announcements for the Unsewered grant in June.
 - The Safe Routes to School project is almost finished, only seeding remains. A change order for a reduction of \$50,000 for the removal of trees was issued. The funds were used to add additional sidewalks.
 - Announcements haven't been made for the Safe Routes to School Phase 2 project.
 - A pay estimate and change order for the Eastview Lift Station are on the agenda for approval. The hatch was repaired by a local contractor and the City will pour a new gutter. The project has a one year guarantee.
 - The Grant Agreement for the OSLAD Phase 2 project has been received. Milano & Grunloh will start surveying the project within the next few weeks.

- There are still a few easements needed for the development on 1200N. The permits have been secured and the project can be bid out once the easements are received.
 - Mr. Beckman sent out an email for the Worth St. Extension. The size of the culvert running under the street is intended to handle the existing run off. There could be an issue down the road if the runoff increases due to development. Commissioner Shook asked if a double barrel should be used or if the size of the pipe should be increased. Lee thought this should be looked at. The estimate includes a north/south street, sidewalks, water, sewer and redoing the east/west street and sidewalk. This is a 75/25 grant offering a two million dollar max.
 - The Pro 2100 still needs to be completed with Zak Horn for the Downtown Improvements
3. Mayor Mossman asked if there were any comments from the public. There were none.
4. Mayor Mossman read the items in the consent agenda:
- Approval of the Treasurer's report for April 2024
 - Approval of Change Order #2 from C & S Companies, Inc. for the Main St. Water Main Project for an increase of \$15,712.50
 - Approval of Pay Estimate #1a for \$109,982.70 from C & S Companies, Inc. for the Main St. Water Main Project
 - Approval of Pay Estimate #1b for \$109,991.25 from C & S Companies, Inc. for the Main St. Water Main Project
 - Approval of Pay Estimate #1c for \$88,273.13 from C & S Companies, Inc. for the Main St. Water Main Project

A motion was made by Commissioner Kirk and seconded by Commissioner Shook to approve the consent agenda Upon a roll call being taken the results were as follows:

Commissioner Mike Kirk	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared failed by omnibus vote.

5. Commissioner Sherwood reported that they have started laying asphalt for the basketball and tennis courts. The surveyors from Chastain's marked the splash pad area and some work has already started. The splash pad is still planned to open by the Fourth of July.

Commissioner Sherwood would like to relocate some of the trees from the tree farm to the park. She added that some of the landscaping by the welcome signs needs to be redone. The Park Department will work on this, but other departments are welcome to help. Commissioner Kirk stated that when the signs were last tuckpointed

they recommended looking at them again in another ten years. He asked that they look at it while they are working on the landscaping. Commissioner Sherwood shared that an eagle has been perching in a tree at the north end of the lake for three weeks.

A temporary repair has been made to the boiler at the Civic Center. Additional lifeguards have been hired to assist with summer activities. Sign-ups for the Park Rec program have started. This year the program will be held at the Boy Scout cabin due to the construction in the park.

HR Director Swisher completed an IMRF audit yesterday. Treasurer Waggoner has been working on the budget. Commissioner Sherwood is hopeful to have finalized budgets to the Council within the next month. Clifton Larson Allen has the City scheduled for the annual audit.

6. Commissioner Kirk attended a meeting with Zak Horn, his engineering firm, BHMG and Distribution Foreman Chris Parsons at the Cedar Dale Subdivision. The plans for the subdivision have changed and the electric will not be installed until the changes are finalized. Commissioner Kirk and Mayor Mossman attended the Annual IMEA Meeting in Springfield. The IMEA is pushing to be compliant by 2035 and are trying to purchase solar and looking at wind farms in northern Illinois. He attended a meeting on the Nexgrid system and believes that the city is underutilizing the software. The program has the potential to show what meters are out during a power outage and if transformers aren't working. He believes that it will be worth the time and money to get these features set up. The Distribution Crew completed 44 JULIE locates, and installed underground wire on East Mattox, Sunrise and Sunset. The underground wire in that area is approximately forty to fifty years old, they are replacing a block at a time.

Two high school seniors have been working with the Distribution Crew since school started and will be done tomorrow. One of them has expressed interest in staying on for the summer as he plans on becoming a lineman. Commissioner Shook asked if the employee was wanting to stay on permanently. Commissioner Kirk is still talking with him and believes that is the case. Ameren offers schooling in Decatur and there are several online courses available. After completion of these courses he would be classified as a Lineman 1. This is affiliated with the IBEW and they could help get him into the classes if he would like to join the department.

7. Commissioner Woodworth announced that he had a one-year check-up for his stem cell transplant. The doctor was pleased with his progress, made a few medication changes and will see him in another year.

The claims list included a \$22,000 expense for a well rehab and \$6,000 repair on well #8, both at the Water Treatment Plant. The Main Street Water Main Project is going really well. An inserta valve was installed last week when they were trying to make connections on the line and the valves wouldn't shut off. The cost of an inserta valve is \$10,000. Commissioner Woodworth would like a valve added each time a connection is made to the current main.

There are a few smaller items that need to be completed for the Water Treatment Plant.

The latch on the Eastview Lift Station was sprung and a local contractor made the repairs. A change order is on the agenda for a project decrease of \$11,460.00, this is due to the Street Department completing the curb gutter instead of the contractor.

8. Commissioner Shook reported that the Street Department installed a curb in front of the Eastview Lift Station. They are also extending some drain lines to eliminate a wet spot in this area. The roadways will eventually be tilled and regraded. Flags have been put up for Memorial Day. Commissioner Shook explained that the bucket truck being used by the Street Department isn't safe, one of the guys got stuck in the air when the bucket was lifted. The Electric Department assisted with the flags on the highway.

The south entrance to Hydro-Gear has some broken concrete, Commissioner Shook estimates that approximately \$20,000 worth of concrete work needs to be completed and would like to pay for the expense out of TIF II.

Commissioner Shook spoke to two high school Civic's classes this afternoon. He had been receiving emails asking about potholes and drainage, which was part of a project they were working on.

Commissioner Shook read a compiled list of anticipated development that will occur within the next few years, totaling 54-59 million dollars. This includes 100-125 residences, restaurants and shopping.

9. Mayor Mossman thanked the departments that helped put up the flags. Gerry Wood is willing to solicit for flag donations as the flags were his Eagle Scout project.

Mayor Mossman announced that a public meeting will be held at 5:00 p.m. on Thursday, June 6th at the library for the TIF IV amendment. The meeting will need to be noticed as a special meeting if the Council plans on attending. Both Commissioner Sherwood and Commissioner Shook stated that they would like to attend. The purpose of the meeting is to advise the public, taxing districts, taxpayers and residents of the City's possible intent for the TIF Amendment and to receive public comment.

10. A motion was made by Commissioner Shook and seconded by Commissioner Sherwood to approve the claims. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

11. A motion was made by Commissioner Woodworth and seconded by Commissioner Shook to approve Change Order #3 from Wiggs Excavating for the Eastview Lift Station Project for a decrease of \$11,460.00. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Shook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

12. Commissioner Woodworth explained that the original bid for the Eastview Lift Station was exceeded due to some changes in the project. Commissioner Sherwood added that the City will need to cover a portion of the expenses as the ARPA funds have already been spent and asked Commissioner Woodworth to meet with the Treasurer about how to fund the project. Commissioner Woodworth said that the Sewer System Improvement Fund will be used.

A motion was made by Commissioner Woodworth and seconded by Commissioner Kirk to approve the Pay Estimate #1, final payment, for \$382,352.00 for Wiggs Excavating for the Eastview Lift Station Project. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

13. Mayor Mossman stated that the Intergovernmental Agreement with the Sullivan Fire Protection District for funding of a fire truck was going to be tabled so some of the verbiage could be changed. The agreement will be presented at the next meeting.

14. Commissioner Shook explained that Silver Line Equipment has been grinding at the dump lot for the last month. Silver Line offers a cheaper hourly rate than the previous contractor but is moving slower and produces a more coarse mulch. The contractor is about to exceed the \$25,000 threshold. Commissioner Shook would like to waive bidding and have the contractor complete the mulching. He plans on making a determination on how to move forward.

A motion was made by Commissioner Shook and seconded by Commissioner Kirk to waive bidding and approve mulching services with Silver Line Equipment. Upon a roll call being taken, the results were as follows:

Commissioner Doug Shook	- yea
Commissioner Mike Kirk	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried.

15. Mayor Mossman stated that he and Chief Pistorius talked with Ted Walk about the Intergovernmental Agreement for the School Resource Officer. The school has increased the annual amount they will reimburse to the City. Commissioner Kirk questioned the 2023/2024 school year being over and asked to table the agreement. The Clerk stated that the last contract was for 2021/2022. Commissioner Shook asked

if the compensation for 2023/2024 was retroactive. Mayor Mossman didn't think that an agreement was in place for this school year. Commissioner Sherwood inquired as to who prepared the agreement and if it was reviewed by the City Attorney. Mayor Mossman replied that the agreement was prepared by the school district and that this is similar to the last agreement the City had with them. He added that the agreement can be sent to the City Attorney to be reviewed.

16. Mayor Mossman explained that the contract with Cloudpoint Geospatial is for support for the City's GIS. Commissioner Sherwood added that a three-year contract would cost \$78,000 per year, additional expenses would be added for travel and scope of work. She stated that the Nexgrid system and the GIS go hand in hand. Cloudpoint would complete the mapping that runs behind the scenes for Nexgrid. Commissioner Sherwood is not in favor of the contract and would rather have an employee working on the system for \$78,000 per year. Cloudpoint has other options available that can be negotiated. Commissioner Kirk asked to table the contract so someone could reach out to one of the other communities that they work with. In the past, the City has purchased blocks of hours. Mayor Mossman agreed that a block of hours wouldn't be a bad option. Commissioner Sherwood will reach out to another community that works with Cloudpoint.

17. Commissioner Shook explained that there are contractors coming from out of town to dump mulch at the City's dump lot. The annual cost of a dump permit is \$250. The City is paying \$375.00 per hour to grind the waste. Commissioner Shook proposed language that could be added to the City's Ordinance, allowing only residents, utility customers and contractors completing work for those individuals to utilize the lot. Mayor Mossman asked if he had considered increasing the license fee for contractors. Commissioner Shook didn't think this would cover much of the added costs. He also thought that the contractors would pass the increase on to their customers.

18. Commissioner Kirk confirmed that the tank replacement project has been completed. Prior to being filled, approval had to be received by both the EPA and the Fire Inspector. The tank has been filled and an URGE test will be completed next month. All thirteen engines will be ran during this test to check for smoke, this is a requirement the City has to meet for payment from the IMEA. An emergency hookup was added to the project in case something happened to the tank. The hookup allows a 8,000 gallon transport to hook up to the plant and directly feed fuel into the 1,000 gallon tank.

19. A motion was made by Commissioner Sherwood and seconded by Commissioner Kirk to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Kirk	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Shook	- yea
Mayor Mike Mossman	- yea

and the motion was declared carried and the meeting was adjourned at 7:02 p.m.

Mike Mossman
Mayor Mike Mossman

Attest Carrie Creek
Carrie Creek, City Clerk