



**REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN,  
ILLINOIS, MON, SEPTEMBER 12, 2022**

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, September 12, 2022, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- absent
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

*Clerk's note: Commissioner Fowler joined the meeting at 6:01p.m.*

2. Lee Beckman held a public meeting for the ITEP grant. The purpose of the grant is to provide alternate modes of transportation for pedestrians to get around the City. The Illinois Department of Transportation works with local governments to encourage the public to become directly involved in transportation projects. The Clerk will be gathering letters of support for the project. Grant applications are due on September 30<sup>th</sup>. ITEP requires a local funding match of twenty percent. The objective of the proposed project is to provide safe designated consistent contiguous routes and alternative non-motorized transportation to vital areas in the downtown business district, allowing residents to walk from their homes to the downtown area. Old sidewalk material will be replaced with 5 foot wide ADA accessible sidewalks, handicapped accessible ramps and detectible warnings and will include pedestrian lighting. The total project cost is estimated at \$2,137,435.12. The City is applying for ITEP funding in the amount of \$1,709,948.10 with the City's twenty percent match of \$427,487.02.

3. Lee Beckman gave an update on the status of grants and City projects.
- The NOSAF for the DECO Grant came through. The City Clerk is working on getting everything signed. After the NOSAF is submitted to the State we will receive our NOSA. The City will receive its grant agreement once the NOSA is accepted.
  - Applications for the ITEP Grant are due on September 30<sup>th</sup>.
  - A change order will be submitted for the water plant project after prices are reviewed with the contractor.
  - The State Legislative Grant, EDP and TARP funds will be utilized for the Bernius Project. Engineering for the project has already started and an early 2023 date is anticipated

- Plans were received back from IDOT for the alley and overlay project. Those were sent back immediately. The City should expect a field check soon.
- The NOFO for the Unsewered Grant was sent out today. Applications for this project are due November 15<sup>th</sup>.
- The City is still waiting for the second ARPA check for the Eastview and Main Street lift stations.

4. Mayor Glazebrook asked if there were any comments from the public. Tia PUNCHES asked if the lights that were replaced on Sunset Drive and Louis Street would be available to the public for sale or if they will be given away. She is interested in acquiring some of these.

Nancy Barker asked if the Council would be discussing the changes to the Cemetery Ordinance later in the meeting.

Ann Wheeler asked the council to consider only allowing one night of Trick-or-Treating.

Bob Ingram inquired about the bid being waived for the Electric Plant Cabinet. The quote stated that pricing was subject to change with material pricing and didn't include any labor. He asked if a ballpark figure could be established for this project. Mr. Ingram referenced the proposed Cemetery Ordinance and asked who the Commissioner of Public Affairs is.

5. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of regular meeting held August 22, 2022
- Approval of claims except those in TIF funds
- Approval of 2023 Regular Council Meeting Schedule
- Approval of meal reimbursement for Commissioner Fowler

A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to approve the consent agenda. Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- abstain
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

6. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve the TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
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Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- abstain
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

7. Commissioner Sherwood reported that the Park Department has been mowing, assisted the Street Department with road oiling, are getting ready to spread turkey grit on the trails at Tabor Park, have taken down some trees in Tabor Park and are prepping the ball fields for the school. The City has given permission for the ball field to be used for fireworks during the home football games. Due to this, the diamond is closed during home football games. The City has received calls regarding memorials being made to the park in tree or bench form.

The Civic Center hosted a pool/deck pool party on Saturday. The Blue Dolphins hosted the games and assisted with the pool party. Commissioner Sherwood thanked everyone who came and helped with the event. The Sullivan Elementary School PE classes will be utilizing the pool until October 7<sup>th</sup>. Home school swim is back in session on Thursdays from 1-3p.m. If you are interested in an annual locker, there are some available, please check at the front desk. Bubba Farris is working on the installation of the water filling station at the Civic Center, the Electric Department will complete the electrical work. The Sullivan Blue Dolphins chose to have the station installed with funds they received through memorial donations. The Civic Center participated in the Senior Citizen Drive by giving out information and 1 month memberships.

An OSLAD project planning meeting was held with engineers and architects for the splash pad, basketball courts, and tennis/pickleball courts. Several meetings have been held with Utz & Associates for the layout & design of the City Building. Once this process is finished, it will be shared with the Council for their input. Five contractors attended the walk through of the City Building for the demolition bid. Yoder's submitted the only bid, for \$196,400. Carrie Creek has been working on clarification of the vehicular food vendor ordinance and possible revisions. Sarah Golden has done some work to purchase a transformer. The City received eight responses from the RFP for investments. Commissioner Sherwood and Treasurer Golden will review the submissions and provide the Council with three options. Mayor Glazebrook applauded Treasurer Golden for the number of proposals submitted, adding that is quite remarkable how many were received

8. Commissioner Fowler reported that the City was looking for a larger transformer for the new factory that we be housed in the Triple B building, Suppliers aren't taking orders for these transformers and the deal that was worked out with the City of Newton fell through. Commissioner Fowler contacted the IMEA to see if they could help. The IMEA sent out a message notifying its members that the City was looking for a 2500 to 3000kva transformer. A call was

received from the City of Princeton, they had a twenty year old transformer that had never been used or energized and only asked that the City replace it when they could. Commissioner Fowler asked Fletcher-Reinhardt for a quote to test the transformer prior to it being energized.

A quote of \$17,322.74 was received from Altorfer for the replacement of the lower bearings for 3 radiator fans at the plant. BHMG is close to finishing the Electric Cost of Service Study for the City. There are 2 large junction boxes at the Electric Plant that need to be replaced because they are starting to disintegrate. If the wires in the box get wet the Power Plant could malfunction. A quote was received from Nadler Electric for \$48,500 for a 3R enclosure and \$55,250 for stainless steel.

The City's new Line Crew employee, Ryan Kneller, previously attended the pre-apprentice program and will be attending Lineman School.

The contractors changed out trans closures, trenched approx. 175' of underground primary to finish a looping project, completed pole change outs, transferred wire, framed out 2 underground transformers, and built forms and poured a concrete pad for a transformer at Monarch.

The Distribution Crew inventoried transformers, hooked up a temporary service for Habitat for Humanity, inspected an underground service, set a transformer, and completed work orders and JULIE locates.

Commissioner Fowler has been talking to contractors regarding manpower for the Distribution Crew. The contract with BH Electric will be done around Christmas. BH Electric is interested in keeping a few guys on at the City all winter. Commissioner Fowler isn't sure if he wants to hire a fourth line crew member and eliminate the use of contractors or maintain the crew of three and continue to use contractors.

9. Commissioner Woodworth reported that the lime pits and the concrete floor and rebar for the walls of the clearwell and the recarb tanks at the Water Plant have been set and poured. The manufacturer of the claricones suggested that there might be a delay in delivery due to the availability of a flange. However, the piece recently shipped. Construction of the building is expected in the first week of November if the claricones have been set.

Hydrant flushing has been completed for the summer and both lime pits have been cleaned out.

The water main at the Tabeling Project was lowered after the company changed the grade, exposing the main. Water is connected to both apartment buildings and six to nine sewer taps have been completed.

The distribution crew worked with Mason Point to isolate their water tower. The City is now bypassing the tower and providing water to the facility.

The crew repaired a small leak, helped the Rural Water District with four leaks, and installed a water station at the Civic Center.

10. Commissioner Booker reported that the Street Department picked up lawn bags, picked up trash on the square, mowed, sprayed sidewalks around town, worked on equipment, cleaned the dump lots, installed new speed limit signs on Chad Avenue, patched roads, cleaned storm drains, recut the ditch by

the Sewer Plant, finished oiling for the year, swept streets, finished monthly brush pick up, sprayed the power plant for weeds, assisted the park with mowing, cleaned out the ditch at the Sullivan Service Center, trimmed trees around stop signs, worked on equipment in the shop, completed dirt work and seeding around town, fixed a wash out and completed dirt work at the Police Department.

11. Mayor Glazebrook stated that the winter is supposed to be severe and suggested that residents consider signing up for programs and code red.

He reported that the Cemetery has been mowing and taking care of the Police Department, the Library and the flowers uptown, and thanked them for keeping everything up.

The Gas Department will be completing the installation of meters at the Labeling project soon and have been training for ICC. They will be moving on to the gas installation at Bruder Tank and then at the Cedar Dale Subdivision.

12. Mayor Glazebrook stated that Ordinance 22-16 and Change Order #1 for Grunloh Building are to be tabled.

13. A motion was made by Commissioner Booker and seconded by Commissioner Woodworth to approve Resolution 22-N – A Resolution of Funding Support for Illinois Transportation Enhancement Program Cycle 15-2022 Grant Project. Upon a roll call being taken, the results were as follows:

Commissioner Doug Booker	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

14. A motion was made by Mayor Glazebrook and seconded by Commissioner Woodworth to have Trick-or-Treat on October 31<sup>st</sup> from 6-9 p.m. The Council discussed whether Trick-or-Treating would be allowed for one or two days. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

15. A motion was made by Commissioner Fowler and seconded by Commissioner Booker to approve the amended memorandum of agreement between the International Brotherhood of Electrical Workers (IBEW) Local #51

and the City of Sullivan, IL. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

16. A motion was made by Commissioner Fowler and seconded by Commissioner Booker to waive bidding and approve the purchase of enclosures from Nadler Electric for the Exterior Cabinet Replacement at the Power Plant. Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried.

17. A motion was made by Mayor Glazebrook and seconded by Commissioner Sherwood to approve Ordinance 22-17 – An Ordinance Revising Chapter 9 of the Cemetery Revised Code of Ordinances of the City of Sullivan, Illinois. Mayor Glazebrook explained that the City didn't need a Cemetery Board and that that the Perpetual Care fund would be applied toward Cemetery expenses. Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried.

18. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker for approval of of Pay Estimate #2 for \$574,781.26 to Grunloh Building for the Water Treatment Plant Project. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea

Commissioner Abbey Sherwood - yea  
Commissioner Mike Fowler - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried.

19. A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood - yea  
Commissioner Chuck Woodworth - yea  
Commissioner Mike Fowler - yea  
Commissioner Doug Booker - yea  
Mayor Richard Glazebrook - yea

and the motion was declared carried and the meeting was adjourned at 7:37 p.m.



Richard A. Glazebrook  
Mayor Richard Glazebrook

Attest Carrie Green  
Carrie Green, City Clerk

