



REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF SULLIVAN, ILLINOIS, MONDAY, NOVEMBER 14, 2022

1. The City Council of the City of Sullivan, Illinois, met in regular session on Monday, November 14, 2022, at 6:00 p.m. at the Elizabeth Titus Memorial Library, 2 W. Water Street, Sullivan. The meeting was called to order by Mayor Richard Glazebrook. A roll call was taken.

Commissioner Abbey Sherwood	- present
Commissioner Mike Fowler	- present
Commissioner Chuck Woodworth	- present
Commissioner Doug Booker	- present
Mayor Richard Glazebrook	- present

2. Lee Beckman gave an update on the status of grants and City projects.
- The NOSAF for the Main Street water main improvement project was submitted to DCEO. The next step will be the acceptance of the NOSA and then the grant agreement. Milano & Grunloh has been surveying to finalize the plans for the project.
 - The application for the ITEP grant was submitted on September 30th.
 - The contractors are making good progress on the Water Treatment Plant project and everything is on schedule. There is a delivery issues with the lime silo, it won't be available until October 2023. They are currently looking for other alternatives.
 - The plans for the Bernius project have been sent to the developer. Advertisement for the project should be in the first quarter.
 - A bid opening will be held for the alley improvement project tomorrow at 10:00 a.m. Rebuild funds will be used for this project.
 - The planning was completed for the Unsewered Grant and the application was submitted today.
 - The Safe Routes to School project could possibly be bid out in the first quarter.
 - They anticipate the Eastview Lift Station project to be bid out next year.
 - Mr. Beckman informed the Council that there is potential funding available for the Civic Center through PARC.

3. Mayor Glazebrook asked if there were any comments from the public. There were none.

4. Mayor Glazebrook read the items in the consent agenda:

- Approval of minutes of regular meeting held October 24, 2022
- Approval of claims
- Approval of a Professional Service Agreement with Milano & Grunloh for Grant Administration for the CDBG Grant

- Approval of a Project Authorization for Milano & Grunloh to prepare plans, specs and furnish a construction inspection for the lift station replacement project
- Approval of Pay Estimate #4 for \$305,187.50 to Grunloh Construction, Inc. for the Water Treatment Plant Project
- Approval of Pay Estimate #4 for \$917,563.11 to Grunloh Building for the Water Treatment Plant Project
- Approval of Change Order #2 from Grunloh Building, Inc. for the Water Treatment Plant for an increase of \$3,467.97

A motion was made by Commissioner Sherwood and seconded by Commissioner Woodworth to approve the consent agenda.

Commissioner Woodworth explained that the Change Order from Grunloh Building was to update the carbon dioxide feed machine from ten pounds per hour to thirty pounds per hour. The City's current machine feeds at ten pounds per hour. If both claricones are used at the same time, it could require up to fifteen pounds per hour for each claricone.

Upon a roll call being taken the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried by omnibus vote.

5. A motion was made by Commissioner Sherwood and seconded by Commissioner Booker to accept the TIF claims. Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Doug Booker	- yea
Commissioner Mike Fowler	- abstain
Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea

and the motion was declared carried

6. Commissioner Sherwood reported that the Park Department has been putting up Christmas lights with the assistance of the Street Department. The Park Department has also been mulching and preparing Wyman and Tabor parks for the winter.

The wading pool at the Civic Center was recently painted and the paint is coming off. The supplier was contacted and is taking responsibility for the defect. The pool was drained and was repainted by the Sewer Department. The Civic Center will be hosting Shoot For A Turkey on Saturday, November 19th at 10:00 a.m. and pickleball league will start on Thursday night. The bottle filling station has been

hooked up and connected. Commissioner Sherwood thanked the Electric Department and the Water Department for their assistance and the Sullivan Blue Dolphins for the donation of the station itself. The Blue Dolphins held their reverse raffle last weekend; the Civic Center donated a year membership for the cause. Commissioner Sherwood thanked the SBD for everything they do for the facility.

Commissioner Sherwood, Mayor Glazebrook, Laurrie Minor and Sarah Golden met with the TIF consultants regarding a TIF addition and creation of a new TIF District. This is currently in the planning stages and will be reviewed by the City to decide how to move forward. Commissioner Sherwood met with Carrie Creek and compiled a revised draft of Ordinance 22-18 for the downtown area. The draft was sent to Mel Workman and Laurrie Minor and has been reviewed by the rest of the group. Commissioner Sherwood met with several individuals in the community regarding the Ordinance. Another committee review meeting will be held once the draft is in final form. It will then be sent to the City Attorney for review and then to Planning and Zoning. She reminded the Council that they need to complete the sexual harassment training and return it to Nakayla Swisher. Commissioner Sherwood and Mayor Glazebrook met with Treasurer Golden to discuss the tax levy. Information was provided in the Council packets and an email was also sent out with further information. The City was awarded the OSLAD grant and is waiting on the final contract. Some equipment may be ordered within the next quarter so it will be available for installation in the fall. Commissioner Sherwood has been reviewing audit findings with Treasurer Golden.

Commissioner Fowler would like to save the awnings from the City Building when it is demolished. Mayor Glazebrook would like to keep the embossed lettering from the exterior of the building. Kathy Woodworth added that the lights on the building match the lights around town and would like to see them saved as well.

7. Commissioner Fowler went to the Power Plant to check on the cabinet replacement project. He was informed by Jeff Nadler that most of the work on the second cabinet could be completed during work hours and would not require a shut down. He explained that more precautions needed to be taken on the first cabinet because it was for a high-voltage substation breaker.

Commissioner Fowler was contacted by Kaleb Martin, who is interested in coming back to work for the City. He added that Mr. Martin likes what he is seeing in the Electric Department and left because he didn't have enough help. He feels that as the Foreman, he spent too much time in the office and prefers to work in the field. Mr. Martin would like the City to consider making the Leadman position a permanent position and would be interested in that position. The pay for Leadman is \$2.50 above the Journeyman scale. He added that Mr. Martin would like the City to consider bumping the overall pay schedule up a year.

Commissioner Fowler met with Chris Parsons and discussed the 1500 kVA transformer at Agri-Fab. They are negotiating with Agri-Fab to have the transformer moved as soon as a new one is ordered to take its place. They also discussed the electrical service for the Industrial Park. Commissioner Fowler will be reaching out to BHMG to get some assistance with the engineering.

Commissioner Fowler was contacted by the City of Princeton. They requested that a 2,000 kVA transformer is purchased to replace the 2,500 kVA transformer that was given to the City in September.

Mayor Glazebrook noted that distribution system performed well during recent high winds.

8. Commissioner Woodworth attended the monthly construction meeting at the Water Plant. The failed concrete was replaced and the expense of the removal and replacement was split equally between the contractor and the concrete supplier. The strength requirements were increased and the supplier was able to meet and exceed those requirements. Currently, the walls are being constructed. One of the filters should be on site this week. They were hoping to get the building into the dry before January, but this will depend on the delivery of the filters.

9. Commissioner Booker reported that the Street Department replaced culverts, completed yard waste pickup, swept streets, loaded rock for sale, picked up trash on the square, removed the stairs from the old Jibby's building, are washing equipment, worked on a ditch project at the shop, patched holes, put up and took down flags for Veteran's day and completed brush pickup.

Commissioner Booker asked that residents don't blow their leaves into the streets.

While working on the ditch project, the Street Department found a hole that was leaking water out of the holding pond for the waste plant. They were able to repair the issue and put in riprap.

10. Mayor Glazebrook has talked with an engineering company about a grant writer. He would like insight on how to get funding for the City's needs in the Electric and Gas Departments. The gas line was started on Industrial Way. The Cemetery has been cleaning up and taking care of things.

11. Ordinance 22-21- An Ordinance for Levy & Assessment of Taxes for the Fiscal Year Beginning May 1, 2022, and ending April 30, 2023 for the City of Sullivan, County of Moultrie, Illinois was presented for the first reading by Treasurer Sarah Golden. She explained that there is an approximate increase of 48% from last year. This is due to the expiration of TIF I on December 31, 2021. Every taxing district will have a sizeable increase due to the disbursement of the EAV. The City's tax rate went down compared to previous years and is no higher than what it was ten years ago. The City's portion on property tax bills will stay the same or potentially even decrease depending on what the EAV does on each individual property. A public hearing will be held at the November 28th meeting and the Ordinance will be presented for passage at the December 12th meeting.

12. A motion was made by Commissioner Fowler and seconded by Commissioner Woodworth to waive bidding and approve the purchase of a three phase pad mount 1500 kVA transformer from Sunbelt Solomon for \$61,565.

Mayor Glazebrook explained that this was for the same transformer that was presented at the last meeting. However, the previous quote expired prior to the transformer being ordered.

Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Abbey Sherwood	- yea

Commissioner Doug Booker - yea
Mayor Richard Glazebrook - yea

and the motion was declared carried.

13. A motion was made by Commissioner Fowler and seconded by Mayor Glazebrook to adopt a Memorandum of Agreement between the International Brotherhood of Electrical Workers (IBEW) and the City of Sullivan, Illinois.

Commissioner Fowler stated that Kaleb Martin would like the City to do this before he will return. He added that it took the Council a year to ratify the union contract, which caused the wages to fall a year behind Ameren and Coles-Moultrie. Instead of waiting until May to increase the Journeyman Linemen wage to \$49.05, it will be increased upon passage of the MOA. In May, the wage will increase to \$50.27.

Upon a roll call being taken, the results were as follows:

Commissioner Mike Fowler - yea
Mayor Richard Glazebrook - yea
Commissioner Abbey Sherwood - yea
Commissioner Chuck Woodworth - yea
Commissioner Doug Booker - yea

and the motion was declared carried.

14. A motion was made by Commissioner Woodworth and seconded by Commissioner Booker to approve Ordinance 22-22 – An Ordinance Authorizing the Issuance of Waterworks and Sewerage System Revenue Bonds of the City of Sullivan, Illinois.

Commissioner Woodworth explained that this Ordinance was passed at the last meeting and its passage at this meeting was just a formality.

Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth - yea
Commissioner Doug Booker - yea
Commissioner Mike Fowler - yea
Commissioner Abbey Sherwood - yea
Mayor Richard Glazebrook - yea

and the motion was declared carried.

15. A motion was made by Mayor Glazebrook and seconded by Commissioner Booker to approve the Memorandum of Agreement between the Illinois Fraternal Order of Police (IFOP) Labor Council and the City of Sullivan.

Police Chief Andrew Pistorius explained that this is a lateral program that will help the department receive more applicants. The Police Department is currently short three employees. Two employees have been hired and Jared Hayes is interested in coming back. Mr. Hayes has nine years experience and could return at step seven under this program. Lateral Programs encourage officers that are already trained and qualified to apply for positions.

Mayor Glazebrook added that this will save the City money. There is money in the budget to implement the program because the department has never been fully staffed.

Commissioner Fowler stated that Chief Pistorius wants to hire officers that have experience and agrees that they should be compensated for that.

Upon a roll call being taken, the results were as follows:

Mayor Richard Glazebrook	- yea
Commissioner Doug Booker	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea

and the motion was declared carried.

16. A motion was made by Commissioner Sherwood and seconded by Commissioner Fowler to adjourn into closed session at 6:59 p.m. to discuss pending litigation (5 ILCS 120/2(c)(11)). Upon a roll call being taken, the results were as follows:

Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Chuck Woodworth	- yea
Commissioner Doug Booker	- yea
Mayor Richard Glazebrook	- yea

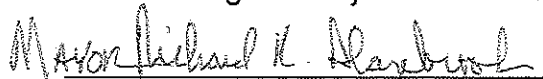
and the motion was declared carried.

17. The meeting was reconvened at 7:49 p.m.

18. A motion was made by Commissioner Woodworth and seconded by Mayor Glazebrook to adjourn the meeting. Upon a roll call being taken, the results were as follows:

Commissioner Chuck Woodworth	- yea
Mayor Richard Glazebrook	- yea
Commissioner Abbey Sherwood	- yea
Commissioner Mike Fowler	- yea
Commissioner Doug Booker	- yea

and the motion was declared carried and the meeting was adjourned at 7:50 p.m.


Mayor Richard Glazebrook

Attest 
Carrie Creek, City Clerk