

## Elizabeth Titus Memorial Library Board of Trustees Minutes (Annual Meeting)

### 1. Call to Order

- Meeting called to order by: Ann Short (Vice-President)
- Meeting Location: ETML Event Room (social distancing observed)
- Meeting Date: 05-25-2021
- Time of Call to Order: 17:02

### 2. Roll Call

- Officers in Attendance: Ann Short (Vice-President), Lynn Elder (Treasurer)  
Mike McLaughlin (Secretary)
- Trustees in Attendance: Ellen Feeler, Kathy Price, Nancy Elder,  
Karen Reed, Jennifer Love
- Trustees Absent: Erin Wade
- City Employees in Attendance: Michelle Nolen (Library Director)

### 3. Review/Approve By-Laws of the board of trustees:

- Motion made to: Approve by-laws as presented
- Motion made by: Lynn Elder
- Motion Seconded by: Ellen Feeler
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,  
Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

### 4. Review/Approve library board meeting schedule for FY 2021/2022:

- Motion made to: Approve board meeting schedule for FY 21/22
- Motion made by: Nancy Elder
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,  
Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

5. Review/Approve library closing schedule for FY 2021/2022:

- Motion made to: Approve FY 2021/2022 closing schedule
- Motion made by: Lynn Elder
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

6. Nominate/Elect FY 2021/2022 Board Officers:

- Motion made to: Nominate and retain current officers
  - o President: Erin Wade
  - o Vice-President: Ann Short
  - o Treasurer: Lynn Elder
  - o Secretary: Mike McLaughlin
- Motion made by: Ann Short
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

7. Review/Approve Standing Committees for FY 2021/2022:

- Motion made to: Retain current budget/finance committee
  - o Budget/Finance: Lynn Elder
  - o Budget/Finance: Ellen Feeler
  - o Budget/Finance: Karen Reed
  - o Budget/Finance: Mike McLaughlin
  - o Budget/Finance: Erin Wade
  - o Building/Grounds: Erin Wade
  - o Building/Grounds: Ann Short
  - o Building/Grounds: Nancy Elder
  - o Building/Grounds: Jennifer Love
  - o Building/Grounds: Kathy Price
- Motion made by: Lynn Elder
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

8. Public Acknowledgement:

- No Public Present

9. Other business:

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Mike McLaughlin
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,  
Ann Short, Jennifer Love, Nancy Elder, Ellen Feeler
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 17:10

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

