

MINUTES
ELIZABETH TITUS MEMORIAL LIBRARY
BOARD OF TRUSTEES
SEPTEMBER 5, 2017

The September special meeting of the ETML Board of Trustees, held in the Library Board Room was called to order at 4:32pm by Vice President Michael McLaughlin. Those in attendance: Bill Highland, Lynn Elder, Michael McLaughlin, Lyn Banning, Cheri Rich, Erin Wad, Kathie Price, Mayor Ann Short, City Administrator Dan Flannell, and Librarian Michelle Nolen. Nancy Elder and Kathy Wood were absent.

New Business:

1. Dan Flannell led the discussion for replacement options of the boiler and chiller/compressor.
2. Discussion of urgency due to impending cold weather with an eight week lead time on project.
3. Discussed the options presented by a bid by King Lar. Option 3 which involved replacing the old chiller and compressor with a new central air unit was preferred.
4. Option 1 was preferred for the boiler replacement. This option was more energy efficient.
5. Discussed creating a "rainy day" fund for the library.
6. Library Board was advised that the bidding process could be waived in emergency situations if the board approved by a majority vote.

Motion made by Lynn Elder and seconded by Lynn Banning to waive further bids pending Booker Brother approval of King Lar's quotes and securing the funds from the city.

Nancy: absent
Lynn: aye
Bill: aye
Kathy: absent
Erin: aye

Kathie: aye
Mike: aye
Lyn: aye
Cheri: aye

ADJOURNMENT:

Lynn made a motion to adjourn seconded by Bill Highland. With no objections adjournment was at 4:55pm.

Respectively submitted,

Mike McLaughlin

