

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (President)
- Meeting Location: ETML Event Room (social distancing observed)
- Meeting Date: 06-22-2021
- Time of Call to Order: 16:30

2. Roll Call

- Officers in Attendance: Erin Wade (President), Lynn Elder (Treasurer)
Mike McLaughlin (Secretary)
- Trustees in Attendance: Ellen Feeler, Kathy Price, Nancy Elder,
Karen Reed
- Trustees Absent: Ann Short (Vice-President), Jennifer Love
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meetings (monthly and annual):

- Date of previous minutes: 05-25-2021
- Motion made to: Approve both minutes as presented
- Motion made by: Mike McLaughlin
- Motion Seconded by: Lynn Elder
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,
Erin Wade, Nancy Elder, Ellen Feeler, Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Lynn Elder
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,
Erin Wade, Nancy Elder, Ellen Feeler, Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)
- Discussions:
 - The Summer Reading Kickoff party had around 150 people take part despite poor weather.
 - We had a total of 173 kids sign up for Summer Reading (20-30 more than 2019).
 - There will be four Adult Programs in July. Quilling, Zentangle, Mosaic Tiles, and Acrylic Painting.
 - Jennifer Hobbs will do a book signing on 07-13-21.
 - IPLAR – IHLS system reports needed correcting (had to add about 1,000 patrons from last year). Their system has been underreporting for the previous seven or eight years. Michelle found the issue due to an increase in "activity" during COVID.
 - We are still having issues with the Metro Phones. We may be moving to different phones to help them correct the issues.
 - If we switch over to the Metro internet we would see decrease in bandwidth.
 - The Girl Scouts fundraiser enabled them to donate LEGO Mindstorm Kit to the library's Idea Lab, and an iPad that we will eventually be getting on the system for patrons to check out.
- Motion made to: Approve librarian's report
- Motion made by: Lynn Elder
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price, Erin Wade, Nancy Elder, Ellen Feeler, Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

7. Old business:

- No Old Business

8. New business:

- No New Business

9. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Ellen Feeler
- Aye Votes: Mike McLaughlin, Karen Reed, Kathy Price,
Erin Wade, Nancy Elder, Ellen Feeler, Lynn Elder
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:42

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

