

Elizabeth Titus Memorial Library Board of Trustees Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (President)
- Meeting Location: ETML Event Room (to observe social distancing)
- Meeting Date: 04-27-2021
- Time of Call to Order: 16:35

2. Roll Call

- Officers in Attendance: Erin Wade (President), Ann Short (Vice-President), Lynn Elder (Treasurer)
- Trustees in Attendance: Ellen Feeler, Nancy Elder, Kathie Price, Jennifer Love, Karen Reed
- Trustees Absent: Mike McLaughlin (Secretary)
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve minutes of previous board meeting:

- Date of previous minutes: 03-23-2021
- Motion made to: Approve minutes as presented
- Motion made by: Ann Short
- Motion Seconded by: Karen Reed
- Aye Votes: Erin Wade, Jennifer Love, Ann Short, Karen Reed
Ellen Feeler, Kathie Price, Lynn Elder, Nancy Elder
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove Treasurer's report and payment of bills:

- Motion made to: Approve treasurer's report and payment of bills
- Motion made by: Nancy Elder
- Motion Seconded by: Kathie Price
- Aye Votes: Erin Wade, Jennifer Love, Nancy Elder, Kathie Price
Ellen Feeler, Karen Reed, Lynn Elder, Ann Short
- Opposed Votes: None
- Result: Motion Carried

Approve/Disapprove FY 21/22 Budget

- Motion made to: Approve FY 21/22 Budget
- Motion made by: Lynn Elder
- Motion Seconded by: Ann Short
- Aye Votes: Erin Wade, Jennifer Love, Lynn Elder, Ann Short
Ellen Feeler, Karen Reed, Nancy Elder, Kathie Price
- Opposed Votes: None

- Result: Motion Carried

5. Public forum acknowledgement:

- None present

6. Librarian's report:

- Presented by: Michelle Nolen (Library Director)

Discussions:

- Reader's Bridge Update
- Partnering with Bright Start; able to serve 52 underserved/at risk families with kids 0-18
- Working with Boy Scout/Girl Scout for Project Next Gen; so far success in getting Girl Scouts in
- Summer Reading Kick-off will be 5/28 (hopefully in person)
- Amanda is working PRN, which is working well for her and to fill some of Jessica's hours
- Digital Literacy update: met with EIU rep who will come teach staff how to teach Digital Literacy to patrons (free for us!)
- Fines will return May 1
- Children's Room will be opening

- Motion made to: Approve librarian's report

- Motion made by: Jennifer Love

- Motion Seconded by: Ellen Feeler

- Aye Votes: Erin Wade, Kathie Price, Jennifer Love, Ellen Feeler
Karen Reed, Nancy Elder, Lynn Elder, Ann Short

- Opposed Votes: None

- Result: Motion Carried

7. Old business:

- None

8. New business:

- Approve/disapprove cards for kids policy

- Motion made to: Approve cards for kids policy

- Motion made by: Ann Short

- Motion Seconded by: Kathie Price

- Aye Votes: Erin Wade, Karen Reed, Kathie Price
Ellen Feeler, Nancy Elder, Lynn Elder, Ann Short

- Opposed Votes: None
- Result: Motion Carried

- Approve/disapprove circulation clerk 28 hour position
- Motion made to: Approve Rachel Artrip for circulation clerk 28 hour position
- Motion made by: Ann Short
- Motion Seconded by: Karen Reed
- Aye Votes: Erin Wade, Karen Reed, Kathie Price
Ellen Feeler, Nancy Elder, Lynn Elder, Ann Short
- Opposed Votes: None
- Result: Motion Carried

- Approve/disapprove circulation clerk 17 hour position
- Motion made to: Approve Seth Mayberry for circulation clerk 28 hour position
- Motion made by: Ellen Feeler
- Motion Seconded by: Nancy Elder
- Aye Votes: Erin Wade, Karen Reed, Kathie Price
Ellen Feeler, Nancy Elder, Lynn Elder, Ann Short
- Opposed Votes: None
- Result: Motion Carried

9. Other Business and/or Trustee Comments

-none

10. Adjournment:

- Motion made to: Adjourn
- Motion made by: Lynn Elder
- Motion Seconded by: Ann Short
- Aye Votes: Erin Wade, Karen Reed, Kathie Price
Ellen Feeler, Nancy Elder, Lynn Elder, Ann Short
- Opposed Votes: None
- Result: Motion Carried

Meeting adjourned at: 16:50

These minutes respectfully submitted by:

Erin Wade (Acting Secretary)