

Elizabeth Titus Memorial Library Annual Board of Trustees Meeting Minutes

1. Call to Order

- Meeting called to order by: Erin Wade (Vice-President)
- Meeting Location: Zoom – Remote Meeting (COVID-19 restrictions)
- Meeting Date: 04-28-2020
- Time of Call to Order: 17:05

2. Roll Call

- Officers in Attendance: Mike McLaughlin(Secretary),
Erin Wade (Vice-President)
- Trustees in Attendance: Ann Short, Jennifer Love, Ellen Feeler,
Kathy Price
- Trustees Absent: Lynn Elder, Cheri Rich, Nancy Elder
- City Employees in Attendance: Michelle Nolen (Library Director)

3. Review/Approve current bylaws and practices:

- Date of annual meeting to be changed from April to May to better show the full year's expenditures (in line with the fiscal year).
- Added a "recording meetings" sections in case we do have a public forum.
- Added a "remote attendance" portion in case a board member isn't able to be physically present.

- Motion made to: Approve the changes to the bylaws
- Motion made by: Mike McLaughlin
- Motion Seconded by: Ann Short
- Aye Votes: Mike McLaughlin, Erin Wade, Ann Short,
Jennifer Love, Ellen Feeler, Kathy Price
- Opposed Votes: None
- Result: Motion Carried

4. Approve/Disapprove next fiscal year's meeting schedule:

- Motion made to: Approve meeting schedule for next fiscal year
- Motion made by: Ellen Feeler
- Motion Seconded by: Kathy Price
- Aye Votes: Mike McLaughlin, Erin Wade, Ann Short,
Jennifer Love, Ellen Feeler, Kathy Price
- Opposed Votes: None
- Result: Motion Carried

5. Approve/Disapprove next fiscal year's (2020-2021) Library Closing schedule:
 - Motion made to: Approve Library Closing schedule for next year
 - Motion made by: Ann Short
 - Motion Seconded by: Mike McLaughlin
 - Aye Votes: Mike McLaughlin, Erin Wade, Ann Short, Jennifer Love, Ellen Feeler, Kathy Price
 - Opposed Votes: None
 - Result: Motion Carried

6. Board officer appointments:
 - Cheri Rich has stepped down as President and resigned from the library board.
 - Nomination of Erin Wade as Board President made by Mike McLaughlin and seconded by Ann Short
 - Nomination of Ann Short as Board Vice-President made by Erin Wade and seconded by Mike McLaughlin
 - Nomination of Mike McLaughlin as Board Secretary
 - Nomination of Lynn Elder as Board Treasurer
 - Movement of Kathy Price to Finance Committee
 - Vote to: Approve all nominations for next fiscal year
 - Yes Votes: Mike McLaughlin, Erin Wade, Ann Short, Jennifer Love, Ellen Feeler, Kathy Price
 - Opposed Votes: None
 - Result: Motion Carried

7. Potential board replacements for Cheri:
 - Ann Wheeler (Kathy will reach out to her)
 - Clem Uptmor (Nancy will reach out to him)

8. Adjournment:
 - Motion made to: Adjourn
 - Motion made by: Mike McLaughlin
 - Motion Seconded by: Ann Short
 - Aye Votes: Mike McLaughlin, Erin Wade, Ann Short, Jennifer Love, Ellen Feeler, Kathy Price
 - Opposed Votes: None
 - Result: Motion Carried

Meeting adjourned at: 17:18

These minutes respectfully submitted by:

Mike McLaughlin (Secretary)

